



The **Methodist** Church

Radcliffe-on-Trent

**Trustees' Annual Report to the Charity Commission,
Financial Review, and Other Information
for the Year ended 31st August 2021**

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Trustees' Annual Report

1. Introduction

Welcome to the annual report of the managing trustees of Radcliffe-on-Trent Methodist Church. Methodism has been present in Radcliffe since the late 18th century when residents were inspired to form a Methodist society after a visit by John Wesley to the local area. Today we are a community of people of all ages who love to follow Jesus and enjoy worshipping and working together. We are active in our village community, sharing good news about Jesus, caring, serving and joining in. We are committed to doing this together with other Christians in Radcliffe wherever possible.

2. Aims and purposes

We are part of the Methodist Church in Great Britain and as such share the same purposes, i.e. the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church
- Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church
- Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

In doing this in Radcliffe-on-Trent we seek to live out our Mission Statement which is:

As God's Methodist family in Radcliffe-on-Trent we commit as individuals and as a church:

- To follow Jesus and share the good news of God's love for all, united in the power of the Holy Spirit.
- To grow in faith and care for all.
- To give generously and share our resources wholeheartedly to meet spiritual and social needs in our village and wider community.

3. Objectives and activities

The main activities of the church are:

- The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.
- The teaching of Christianity through sermons, courses and small groups.
- The resourcing of pastoral work including visiting the sick and bereaved.
- Taking religious assemblies in local schools.
- Promotion of Christianity through the staging of events and services.
- Provision of services to local schools, care homes and other institutions as appropriate and when able.

4. Review of the year

Following a reorganisation in the Methodist Circuit, Rev Nichola Jones was stationed to the circuit to replace Rev Mark Roberts from 1st September 2020. It has been an exciting year for us as Radcliffe Methodists with the constant battle with the Covid pandemic and the opening of our fabulous new premises as a community resource. We have stayed open all through Covid with a lot of care and protection following government guidelines and our own stricter Methodist Church policies.

We have used Zoom for many meetings, prayer groups, worship and fellowship and we were open every week for Private Prayer in the Quiet Space we created.

We have remained committed to local causes and the community has seen many individual and corporate responses. As a church we handed out Mothering Sunday bouquets of flowers, gave away Easter eggs and opened the premises for three events for children. These were, at Christmas with nativities and hot chocolate, at Easter with a stunning Easter Garden which filled the large hall and at Pentecost by doing craft activities on the car park.

Church members have also supported a number of activities within Radcliffe and beyond through volunteering and financial support. These include Christian Aid, Action for Children, MHA (Methodist Homes), Christians Together in Radcliffe and the community response to COVID 19. This year £1,694 has been given through the main church account to various external charities which comply with Methodist Church guidelines.

More information can be found about the life of the church and its ongoing activities on the church's website: (<http://www.radcliffemethodist.org.uk>).

5. Plans for 2021/2022

As we are now fully open, we are able to welcome back Little Angels (our carer and toddlers group), Thursday soup lunches and our usual Friday coffee mornings often with over 40 people. We are starting a monthly Memory Café which is a new venture for people living with dementia and their carers. The Community Café will also restart monthly and with renewed vigour on a Saturday morning.

The heart of all we do is worship on a Sunday, and we have seen new members join our family. We remain enthusiastic, positive and hopeful in Christ who is the reason for all this! We hope to grow the church, increase our outreach into the local community and be more aware of world needs which affect us as part of our global commitment.

6. Financial review

6.1 Income trends

During the year total income has decreased from £303,456 to £92,668. This is because last year benefitted from donations and grants of over £200,000 for the regeneration project. Lettings have reduced from £1,165 to £80 because of the closure of the premises, due to Covid restrictions. As these are being lifted, we anticipate that the income from lettings will return to the more normal level of round about £10,000 per year.

6.2 Expenditure trends

The major cost to the **General Fund (Unrestricted)** is in relation to the assessment paid to the Nottingham South Circuit. This was £50,772 for the year 2020-2021. This has not increased from the previous year. A significant amount of the Circuit assessment is used to pay the District assessment, stipends and related costs to Ministers.

Other expenditure on property from the **General Fund (Unrestricted)** of £21,966 included work related to completing the regeneration such as resurfacing the car park, paving the rear patio area and purchasing new chairs. This will not be recurring in the coming year. The **Regeneration Fund (Restricted)** has been used to pay progress payments on the building work and for purchasing the camera system. There remains a retention to pay on the building work of £11,149.

7. Reserves policy

It is the church's policy to maintain a balance on unrestricted general funds, if possible, that equates to six months' general expenditure; it is agreed that **£34,500** is an appropriate amount. The demographics of the donors and the very generous donations of a small number of donors makes the General Fund susceptible to sudden loss of income. The church also needs to be able to cover emergency situations that may arise from time to time.

As of 31st August 2021, the church had the following balances.

£41,192 in the CFB account, of which **£34,500** is kept as reserves and **£6,692** is restricted as part of the Regeneration Fund.

£23,219 in the NatWest current Account of which **£4,494** is restricted for the Regeneration Fund.

£2,743 is with TMCP (Trustees for Methodist Church Purposes)

The balance in the Regeneration Fund (Restricted fund) is retained to be used for funding the small amount of work remaining in the refurbishment of the premises.

8. Structure, governance and management

- Radcliffe-on-Trent Methodist Church is part of the Methodist Nottingham South Circuit which is part of the Methodist Nottingham and Derby District and is also accountable to the Methodist Conference.
- The governing document for the church is the Methodist Deed of Union (1932) and Methodist Church Act (1976)
- Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).
- Day to day management of the church is undertaken by the Church Leadership team along with the Minister.
- The members of the Radcliffe-on-Trent Methodist Church Council meeting are the Charity Trustees, membership being made up of church office holders, the Minister and representatives appointed by the church at the Annual General Meeting. The Minister is appointed by the Methodist Conference; the Circuit representative is appointed by the Circuit Meeting; the Church representatives are appointed by the Church Annual Meeting; the Treasurer, Secretary and Church Stewards are appointed by the Church Council; the Safeguarding Co-ordinator is appointed by the Church Council and the Lay Worker is appointed by the Circuit Meeting. The full list of Church Council members is shown as Appendix A to this report.

The internal organisations linked to this church are:

- Radcliffe Ladies Tuesday Group
- Little Angels (Carer & Toddler Group)
- The Discovery Award
- Tuesday Afternoon Fellowship
- Friday Coffee Group
- Radcliffe Methodist Traidcraft
- Radcliffe Community Café
- Youth Group
- Food for Thought
- Art Group

Trustee Training:

- A range of guidance produced by Methodist Connexion to support the effective running of the church and the role of Trustees is given to the Church Trustees at various meetings and / or training sessions.
- "The Essential Trustee" produced by the Charity Commission (publication CC3) has formed part of trustee training.

Public Benefit

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

9. Risk Management

The major risks have been identified and recorded by the Trustees with professional advice taken as required. There is a regular annual review process undertaken and recorded. Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

10. Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

The Methodist Connexional practice outlines commitment to the following principles:

- The care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- The safeguarding and protection of all children, young people and adults when they are vulnerable
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation guidance and recognised good practice.

Radcliffe-on-Trent Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy, government legislation, guidance and safe practice in the circuit and in the churches. Radcliffe on Trent Methodist Church commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

11. Administrative information

Full Name of Charity/Church: Radcliffe-on-Trent Methodist Church

Registration Charity Number: 1159370

Date of registration: 26th November 2014

Main communication address:

- Radcliffe-on-Trent Methodist Church, Shelford Road, Radcliffe-on-Trent, Nottingham, NG12 2AG

Treasurer

- The Finance Team is made up of three people, Stephany Fogg, Peter Watson and Carol Fishburn who oversee the day-to-day financial management and accounting for the Church. Stephany Fogg is the named contact as Treasurer.

Independent examiner

- John O'Brien, Chief Executive, Community Accounting Plus. Units 1 and 2 North West, 41 Talbot Street, Nottingham, NG1 5GL.

Bankers

- NatWest Bank, 52 Rectory Road, West Bridgford, Nottingham, NG2 6FF

- **Investment Bankers**

Central Finance Board of the Methodist Church, 9 Bonhill St, London EC2A 4PE.

Trustees for Methodist Church Purposes, Central Buildings, Oldham Street, Manchester, M1 1JQ

12. Declarations

The Trustees Annual Report was approved by the Radcliffe-on-Trent Methodist Church Council on 12th October 2021 and signed on its behalf by:

Signature:

Signature:

Name:

REV. NICHOLA JONES

Name:

Margery Siggs

Position: Chair of the meeting

Position :-Secretary to the meeting

**CHURCH
RECEIPTS AND PAYMENTS
ACCOUNTS**

**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

Radcliffe-on-Trent Methodist	Church
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FOR THE YEAR ENDED

31 August 2021

Nottingham South	Circuit	Circuit no	22/2
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Registered Charity - Charity Registration number

1159370

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd. Nichola Jones

Church Stewards:

Rachael Glover	Pippa Edwards
Wendy Layhe	Annabelle Luce
Jean Smith	Ann Mills

Treasurer:

Stephany Fogg, Carol Fishburn, Peter Watson

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS				
a2	Offerings and Tax recovered	92,359		92,359	65,737
a3	Bank and CFB interest and Investment income		79	79	2,171
a4	Lettings	80		80	1,165
a5	Other receipts	150		150	234,383
a6	TOTAL RECEIPTS	92,589	79	92,668 (a7)	303,456

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	PAYMENTS				
b2	Circuit Assessment or Share	50,772		50,772	50,772
b3	Donations	1,014		1,014	984
b4	Repairs and Maintenance	21,966	27,497	49,463	466,338
b5	Utilities (Insurances, water charges, heating & lighting)	5,845		5,845	2,931
b6					
b7	Other payments	11,025		11,025	9,811
b8	TOTAL PAYMENTS	90,622	27,497	118,119 (b9)	530,836

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)	1,967	(27,418)	(25,451)	(227,380)
c2	Total funds brought forward from last year	50,818	41,787	92,605 (c6)	319,985
c3	Sub total (c1+c2)	52,785	14,369	67,154	92,605
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	52,785	14,369	67,154 (c8)	92,605 (c6)

SECTION D		£	£
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year	149	149
d2	Offerings/Gifts - received for external organisations	2,794	
d3	Offerings/Gifts - passed to external organisations	2,794	
d4	BALANCE STILL TO BE PAID (d1+d2-d3)	149	149

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
Community Café		50	(50)		103	53
Little Angels	117	176	(59)		217	158
Tuesday fellowship	10		10		2	12
Ladies Tuesday Group		1	(1)		1	
Youth Group	9,225	2,451	6,774		6,764	13,538
Traidcraft	1,379	1,287	92		62	154
Friday Coffee Morning		19	(19)		19	
Food for Thought	100	1,000	(900)		1,911	1,011
Sub total of Internal Organisations funds	10,831	4,984	5,847		9,079 (e11)	14,926 (e12)
Church accounts (totals brought forward from page 2 - totals column)	92,668 (a7)	118,119 (b9)	(25,451)	(c7)	92,605 (c6)	67,154 (c8)
TOTAL CASH FUNDS HELD BY CHURCH	103,499	123,103	(19,604)		101,684 (x)	82,080 (y)
TOTAL RECEIPTS		TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
Cash in hand		
Bank Current Account	24,187	23,219
Bank Deposit Account		
Central Finance Board	65,677	41,192
Trustees for Methodist Church Purposes	2,741	2,743
Other funds		
SUB TOTAL - Church accounts	92,605 (c6)	67,154 (c8)
Total funds held by Internal Organisations (the closing balance total from above) (e12)	9,079 (e11)	14,926 (e12)
TOTAL CASH FUNDS HELD BY CHURCH	101,684 (x)	82,080 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
Investments (include Endowments)		
Land & Buildings (see notes re Insurance value)	1,518,626	1,518,626
Other Assets	7,189	7,743
Loan(s) - show amount outstanding at year end		
Other Liabilities	(11,223)	(11,833)

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Radcliffe-on-Trent Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer *S. Fogg* Date..... *18-12-21*

Name and address of treasurer Stephany Fogg 19, Bailey Lane

Radcliffe-on-Trent Nottingham NG12 2DA

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/~~will be~~* presented to the meeting of the Church trustees held on *12th October 2021*

Signature of the Chair of the meeting *Rev Nicholas Jones*

Name of the Chair of the meeting *REV. NICHOLAS JONES* Date *18/12/21*

Independent Examiner's Report to the Trustees of the

..... *RADCLIFFE ON TRENT METHODIST* Church

Charity Number *1159370*

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the *Radcliffe-on-Trent Methodist* Church for the year ended 31 August 2021 set out on pages 8 to 10. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church . Radcliffe-on-Trent Methodist Church

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the 31st August 2021.

Signature of independent examiner 

Name of independent examiner John O'Brien.....

Relevant professional qualification of independent examiner MSc, FCCA, FCIE

Name of firm (where appropriate) CAPlus.....

Address ... Units 1 & 2, North West,.....

...41, Talbot Street, Nottingham..... Post Code ...NG1 5GL...

Date 20/12/2021

Appendix A – Church Council Membership

The church council members during the financial year to 31st August 2021 and up to the date of signing this report, unless otherwise stated, were:

Position	Name	Dates
Minister:	Rev Nichola Jones	
Church Stewards:	Rachael Glover	
	Wendy Layhe	
	Pippa Edwards	
	Annabelle Luce	
	Jean Smith	From 22 nd February 2021
	Ann Mills	From 17 th May 2021
Church Representatives and other members of the Church Council:		
Church Council Secretary:	Margery Siggs	
Pastoral Secretary:	Christine Anderson	
Treasurer:	Rosie Luce	Until 17 th November 2020
Lead Treasurer:	Stephany Fogg	From 17 th November 2020
Property Steward:	Rick Sanderson	
Property Secretary:	Peter Watson	From 17 th November 2020
	Jon Hancock	Until 20 th June 2021
	Rae Allton	Until 20 th June 2021
	Jan Sanderson	Until 20 th June 2021
	Andy Morley-Tyson	Until 20 th June 2021
	Helen Roberts	Until 20 th June 2021
	Helen Hancock	
	Dave Morley	
	Stuart Jones	
	Roger Allton	
	Margaret Ann Dickie	From 20 th June 2021
	Jane James	From 20 th June 2021
	Deanne Stevenson	From 20 th June 2021
	Gill Shirtcliffe	From 20 th June 2021
	Elaine Upton	From 20 th June 2021
	Neville Bemrose	From 20 th June 2021
	Marion Petch	From 20 th June 2021
	Nan Westwood	From 20 th June 2021
	Betty Conolly	From 20 th June 2021
	Roger Holborow	From 20 th June 2021
	Gwyn Farmer	From 20 th June 2021
Out reach Co-ordinator	Judy Holborow	From 20 th June 2021
Youth Group Leader	Mark Greenhalgh	
Safeguarding Co-ordinator	Yvonne Ellison	
Safeguarding Co-ordinator	Christine Morley	
Gift Aid Co-ordinator	Malcolm Anderson	
Circuit Representative	Steve Nicholson	