

BRADFORD NIGHTSTOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

BRADFORD NIGHTSTOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mary Naryan-Lee (Chairperson) Michael Craven (Treasurer) Mollie Somerville (Secretary) Asma Ali Rukhsana Anjam Anne Mackay Kath Pugh Pavan Sembi Alison Tribe
Charity number	1159365
Company number	CE003329
Principal address	Culture Fusion 125 Thornton Road Bradford West Yorkshire BD1 2EP
Independent examiner	Kevin J Meddings MAAT Kevin Meddings Accountancy Services 55 Crowther Avenue Calverley Leeds West Yorkshire LS28 5SA
Bankers	Unity Trust Bank plc Four Brindleyplace Birmingham West Midlands B1 2JB CCLA Investment Management Ltd COIF Charity Funds One Angel Lane London EC4R 3AB

BRADFORD NIGHTSTOP

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BRADFORD NIGHTSTOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their report and accounts for the year ended 31 March 2025.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution, Charities Act 2011 and Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Structure, governance and management

The Charitable Incorporated Organisation was registered on 26 November 2014 and all the assets and liabilities of the former unincorporated charity of the same name (charity number 1025863) were transferred into this Association.

The trustees who served during the year were:

Mary Naryan-Lee (Chairperson)

Michael Craven (Treasurer)

Mollie Somerville (Secretary)

Asma Ali

Rukhsana Anjam

Anne Mackay

Kath Pugh

Pavan Sembi

Alison Tribe

All trustees are unpaid and inducted into their roles and responsibilities.

The Board of trustees is diverse with a wealth of skills, experience and knowledge of the local networks focussing on young people in crisis.

The range of skills and experience of our Board of trustees includes: mentoring young people to pursue higher education; significant experience of hosting homeless young people and being part of our out of hours and referral teams; an experienced Counsellor with a MSc Counselling and Psychotherapy; experience of working in multidisciplinary teams to achieve shared goals; skills in interpretation of datasets to inform continuous quality improvement; many years of safeguarding experience as a service manager within a Local Authority; accountancy and investment management (for over 30 years) with a team specialising in charity investment management for around 100 charities and responsibility for around £2.1bn; teaching/tutoring in local secondary schools and colleges; project development and TEFL (Teaching English as a second language).

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

We provide emergency accommodation for homeless young people aged 16 to 25 in the homes of trained volunteers on a 'one night at a time basis' and in our volunteer run Shelter. We then work with others to help these homeless young people to move on to longer term accommodation.

We raise awareness of youth homelessness with the general public, young people and decision-makers. This includes delivering preventative homelessness education to young people in a variety of settings.

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidelines and in particular the advancement of education, health, and the relief of those in need by reason of homelessness.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Delivery of Services to Prevent Youth Homelessness

- Developing and delivering our emergency accommodation service through providing beds at the Bradford Nightstop Shelter and through home hosting, using the same model for each.
- Over the year 129 different young people approached us for a bed and 111 different young homeless people stayed overnight at Bradford Nightstop. These young people stayed at Bradford Nightstop 478 times over the year which was a similar number of bed nights to the previous year.
- Preventative homelessness education sessions, involving three education volunteers, reached 866 young people in different settings including Feversham Girls Secondary Academy and Tong Leadership Academy.
- Safe waiting at a local hotel became an established part of our service. This means that young homeless people have been able to eat earlier and feel more comfortable as they wait to be transported to their overnight stay. This is a much safer option than walking the streets.
- New feedback forms were piloted and points raised at the young person's consultation were followed up and incorporated into funding bids.

Developing our Organisation

- Successful funding bid from The National Lottery Community Fund which cover circa 45% of the funding for a five-year project 'Better Days'. This supports our longer-term sustainability and additional funding from a range of sources is highlighted in the financial report and the rest of the accounts.
- Reaccredited by Depaul Nightstop UK to deliver our Nightstop service. The inspection report praised several aspects of our work, and we have also submitted regular returns so that our data could be used in national campaigns.
- As well as successful social media work, we raised our profile and reached different audiences including an event at the Piece Hall (Halifax) by working with the St Augustine's Centre and Refugees at Home, 3 stalls at Volunteer Week, The Peace and Crafts Fair and as the chosen charity partner for The National Curry Awards where our volunteers spoke about our work..
- Our Board has been active with subgroups for policy development, marketing, staffing and to cover Equality, Diversity and Inclusion (EDI) issues. The Out of Hours Support Team has ensured that volunteers are offered 24-hour support.
- We developed a new business plan which was regularly updated for Board meetings.

Bradford Nightstop Volunteers

- 48 different volunteers volunteered for Bradford Nightstop and 23 of these undertook more than one role. We also recruited and trained 11 new volunteers. 5 of these were ratified in the 2024/25 year and the other 6 were ratified at the first Board meeting in early April.
- Ongoing training was provided to all volunteers including safeguarding, data protection and by developing new EDI training. Several volunteers and 2 members of staff participated in the national Depaul Nightstop UK Conference in Manchester.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Financial Review

For the twelve-month period to 31 March 2025 a deficit of income against expenditure of £6,697 was seen. Incoming resources were £129,616 which compared to resources expended in delivering our service of £136,313.

The deficit continued the trend seen since emerging from the lockdown period of losses incurred, thereby reducing the balance of assets held. The Trustees have been conscious that, for as long as possible, we need to deliver the level of service which the level of demand, sadly, needs. Indeed, the level of service was enhanced with the Shelter to increase our ability of offering more bed nights. This was viewed as possible whilst we continued seeking fresh funds.

In this particular year, to 31 March 2025, we have been delighted with the income received. In terms of unrestricted income, we have continued to receive support from The Harry & Mary Foundation and the Garfield Weston Foundation and a high level of general donations. In addition, funding has been received for specific purposes from Leeds Building Society Charitable Foundation, Sovereign Health Care, Bradford District Community Foundation (JCT 600, Driving Brighter Futures) and Depaul Nightstop UK. In trying to secure funds to deliver the required level of service over the forthcoming years' work continued with grant applications.

We have been delighted in the current year, 2025/26, to have been successful with a new 5 year grant from The National Lottery Community Fund which equates to circa 45% of our planned expenditure for our new 'Better Days' project, as well as a new grant from both Leeds Building Society Charitable Foundation and Bradford District Community Foundation (Pears Youth Fund). This means that for now we can look forward with a level of confidence, not felt for some time, whilst knowing that we need to continuing building our asset level to cope with more difficult times and increased demands, which are likely to come.

Reserves Policy

The Trustees feel that it is prudent to designate a level of reserves to meet any costs involved in closing the charity. Whilst this situation is not with us now, particularly after our recent grants received, it cannot be ruled out in the future. The amount designated for this purpose is currently set at £50,000, as shown in the balance sheet.

Future Plans for Bradford Nightstop in the next year (2025/26)

- Deliver emergency accommodation in the homes of trained volunteers and at the Shelter. We plan to continue to respond to young people's feedback, recruit, train and support volunteers and undertake referral agency outreach.
- To develop our volunteer recruitment strategy, processes and increase our team of active and committed volunteers. This will include developing our volunteer recruitment team and by encouraging more volunteers to take on additional roles.
- To continue to develop our volunteer training in areas such as Safeguarding, EDI and Data Protection.
- Prevent youth homelessness through developing more educational resources and facilitating educational sessions in schools, colleges and community settings which will include building up our team of education volunteers.
- Facilitate new daytime activities, for example cook and eat and art sessions and signpost/encourage young people to access new opportunities.
- Sustain our safe waiting provision and involve some of our experienced team in volunteering at safe waiting.
- Develop our outcomes monitoring by setting up simpler systems to evidence our impact following a Board development session.
- Work with others to better coordinate and collaborate services across the homelessness sector both locally and nationally.
- Continue to respond to the needs and views of young people (including homeless young people) through consultation events and through developing our young person's group.
- Build on the success of our recent lottery bid by generating additional income so that we can make a difference for years to come.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

On behalf of the board of trustees

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Dated:

BRADFORD NIGHTSTOP

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRADFORD NIGHTSTOP

I report on the accounts of the charity for the year ended 31 March 2025, which are set out on pages 6 to 14.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act;
 have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated:

BRADFORD NIGHTSTOP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds	Designated funds	Restricted funds	Total 2025	Total 2024
	Notes	£	£	£	£	£
Income						
Voluntary income	2	95,524	-	-	95,524	107,782
Investment income		2,831	-	-	2,831	2,649
Incoming resources from Charitable activities	3	-	-	31,261	31,261	15,754
Total income		98,355	-	31,261	129,616	126,185
Expenditure						
Charitable activities	4	106,409	-	29,904	136,313	141,447
Total expenditure		106,409	-	29,904	136,313	141,447
Net (expenditure)/income						
Net movement in funds		(8,054)	-	1,357	(6,697)	(15,262)
Total funds brought forward		76,999	50,000	6,312	133,311	148,573
Total funds carried forward		68,945	50,000	7,669	126,614	133,311

BRADFORD NIGHTSTOP

BALANCE SHEET
AS AT 31 MARCH 2025

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
Current assets						
Debtors and prepayments	7	26,669	-	-	26,669	43,361
Cash at bank and in hand		49,065	50,000	7,669	106,734	98,620
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		75,734	50,000	7,669	133,403	141,981
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Creditors: amounts falling due within one year						
	8	(6,789)	-	-	(6,789)	(8,670)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net current assets		68,945	50,000	7,669	126,614	133,311
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
The funds of the charity						
Unrestricted funds		68,945	-	-	68,945	76,999
Designated funds	10	-	50,000	-	50,000	50,000
Restricted funds	9	-	-	7,669	7,669	6,312
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total charity funds		68,945	50,000	7,669	126,614	133,311
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The accounts were approved by the Trustees on

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BRADFORD NIGHTSTOP

STATEMENT OF CASHFLOWS
AS AT 31 MARCH 2025

	Notes	2025 £	2024 £
Cash generated/(used) in operating activities	11	5,283	(36,784)
Cashflows from investing activities			
Bank interest received		2,831	2,649
		<hr/>	<hr/>
Increase/(decrease) in cash equivalents in the year		8,114	(34,135)
Cash equivalents at the beginning of the year		98,620	132,755
		<hr/>	<hr/>
Total cash equivalents at the end of the year		106,734	98,620
		<hr/>	<hr/>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

Bradford Nightstop meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when they are received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

Core funding revenue grants are credited to the income and expenditure account at the time when received. Revenue grants for specific projects are credited to the income and expenditure account when received and unspent amounts at the year end are carried forward as restricted funds in the balance sheet. Where income is received in advance of the next financial year this may be deferred in accordance with the terms of the funding agreements.

1.3 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes.

1.4 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

All costs are allocated between the categories on the Statement of Financial Activities (SOFA) on a basis designed to reflect the use of the resource.

1.5 Pension costs

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution workplace scheme.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

2 Voluntary income

	2025 £	2024 £
Donations and gifts	25,249	46,082
Nightstopper beds (Kirklees Council)	21,275	15,200
Grants receivable for core activities	49,000	46,500
	<hr/>	<hr/>
	95,524	107,782
	<hr/>	<hr/>
Donations and gifts		
Mrs A Tomkinson	5,000	10,000
Charles & Elsie Sykes Trust	3,000	10,000
North Bank Road Garden Party	1,732	-
Charities Trust	1,500	-
Bradford Beer & Cider Festival	1,212	-
Feversham Girls Secondary Academy	1,000	-
Helen Black	500	-
Broadway Bradford	-	4,368
Waterton Park Golf Club	-	250
Brewin Dolphin	-	5,000
Sheila Patchett	-	2,000
Jonny Hawkins	-	2,000
Halfway Auctions Limited	-	1,695
Morrisons Media Group	-	1,500
Eden Boys Leadership Academy	-	1,000
Skipton Building Society	-	500
Sundry	11,305	7,769
	<hr/>	<hr/>
	25,249	46,082
	<hr/>	<hr/>
Grants receivable for core activities		
The Harry & Mary Foundation	29,000	24,000
Garfield Weston Foundation	20,000	20,000
The KFC Youth Fund	-	2,500
	<hr/>	<hr/>
	49,000	46,500
	<hr/>	<hr/>

BRADFORD NIGHTSTOP**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025****3 Incoming resources from charitable activities**

	2025	2024
	£	£
Leeds Building Society Charitable Foundation	14,925	4,975
Sovereign Health Care	4,850	6,000
Bradford District Community Foundation (JCT 600)	10,000	-
Depaul Nightstop UK	1,486	-
Inn Churches	-	4,779
	<hr/>	<hr/>
	31,261	15,754
	<hr/>	<hr/>

4 Charitable activities

	2025	2024
	£	£
Wages and national insurance	83,254	71,044
Pension costs	3,042	2,668
Bank and card charges	151	232
Rent and services	13,038	12,032
Repairs and renewals	2,565	3,298
Postage and stationery	118	64
Travel and subsistence	491	14
Travel – Nightstoppers	3,774	4,452
Young person's safewaiting	5,206	1,186
Advice costs	-	4,560
IT Equipment	1,695	3,992
Training and mediation costs	-	9,787
Volunteers' expenses	7,922	10,771
Insurance	4,826	3,777
Subscriptions	1,131	1,133
Telephone	1,576	1,449
Publicity and events	3,841	3,267
Independent examination fee	1,900	2,020
Consultancy	-	3,800
Payroll charges	968	920
DBS checks	307	196
Equipment lease	234	655
Sundries	274	130
	<hr/>	<hr/>
	136,313	141,447
	<hr/>	<hr/>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2024: none). In 2024 one Trustee received £225 for providing an Art workshop. There were no other related party transactions in the year that required disclosure.

6 Number of employees

The average monthly number of employees during the year was:-

	2025 Number	2024 Number
Employees	5	5
	<u> </u>	<u> </u>
Employment costs		
	2025 £	2024 £
Wages and salaries	82,252	71,040
Social security costs	1,002	4
Pension costs	3,042	2,668
	<u> </u>	<u> </u>
	86,296	73,712
	<u> </u>	<u> </u>

There were no employees whose annual emoluments were £60,000 or more.

Social security costs are after the deduction of the governments Employment Allowance of £5,000.

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7 Debtors and prepayments

	2025 £	2024 £
Grants and fees receivable	-	19,297
Prepayments	4,127	3,682
Other debtors	22,542	20,382
	<u> </u>	<u> </u>
	26,669	43,361
	<u> </u>	<u> </u>

8 Creditors: amounts falling due within one year

	2025 £	2024 £
Creditors and accruals	6,789	8,670
	<u> </u>	<u> </u>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

9 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:-

	Movement in funds			
	Balance at 1 April 2024	Incoming resources	Resources expended	Balance at 31 March 2025
	£	£	£	£
Depaul Nightstop UK	1,312	1,486	(2,129)	669
Leeds Building Society Charitable Foundation	-	14,925	(14,925)	-
Sovereign Health Care	5,000	4,850	(9,850)	-
Bradford District Community Foundation (JCT 600)	-	10,000	(3,000)	7,000
	<u>6,312</u>	<u>31,261</u>	<u>(29,904)</u>	<u>7,669</u>

Depaul Nightstop UK

There were two microgrants; one to develop safe waiting which was fully spent in 2024/25 and the other is restricted to publicity to recruit hosts some of which is to create films. This second microgrant was partially spent by the yearend and the remaining funds will be used for our recruitment plans in 2025/26.

Leeds Building Society Charitable Foundation

This funding is for our Homelessness to a Home project. The funding is to fund the Bradford Nightstop Shelter and our new Drop In. This is to enable young people to move from homelessness to having a longer-term home. The funders agreed that we could use the funding to support our home hosts as well as the Shelter to contribute to our Development Worker's salary when the Drop In worker sadly died.

Sovereign Health Care

The first grant we received which was partially carried over into 2024/25 was to go towards longer stays when young people struggled to move on from the scheme. The second grant was partially to give young homeless people a Christmas gift voucher and the remainder was for the general running of Nightstop..

Bradford District Community Foundation (JCT 600)

Funding to improve homeless young people's mental and physical health. This is through us developing our emergency scheme and new daily activities. It covers some staff hours and related costs such as materials and room bookings.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

10. Designated funds

This contingency reserve was originally set up to cover accommodation and staffing costs should the Organisation suffer a temporary shortfall in funding. The balance on this fund at the yearend is £50,000.

11. Reconciliation of net movement in funds to net cashflow from operating activities:

	2025	2024
	£	£
Net movement in funds	(6,697)	(15,262)
Less bank interest received	(2,831)	(2,649)
Decrease/(increase) in debtors	16,692	(15,847)
(Decrease) in creditors	(1,881)	(3,026)
	<hr/>	<hr/>
Cash (used) in operating activities	5,283	(36,784)
	<hr/>	<hr/>