

BRADFORD NIGHTSTOP

England & Wales · Charity number 1159365

Details

Status Registered

Legal form CIO

Registered 2014-11-26

Register [View on the Charity Commission register](#)

Contact

Address Bradford Nightstop
125 Thornton Road
Bradford
West Yorkshire
BD1 2EP

Phone 01274776888

Email administrator@bradfordnightstop.org.uk

Website www.bradfordnightstop.org.uk

Activities

Objects: THE RELIEF OF NEED, HARDSHIP OR DISTRESS BY THE PROVISION OF TEMPORARY ACCOMMODATION AND SUPPORT FOR HOMELESS PEOPLE BETWEEN THE AGES OF 16 AND 25. IN THE FURTHERANCE OF THIS OBJECT THE STAFF AND VOLUNTEERS MAY BRING THE ISSUE OF HOMELESSNESS TO THE ATTENTION OF THE GENERAL PUBLIC IN ORDER TO HIGHLIGHT THE EXTENT OF THE PROBLEM, PARTICULARLY AMONGST YOUNG PEOPLE, AS WELL AS SEEKING TO PUBLICISE THE CONSEQUENCES OF HOMELESSNESS AND WHAT STEPS CAN BE TAKEN TO ALLEVIATE IT. BRADFORD NIGHTSTOP WILL OPERATE WITHIN THE METROPOLITAN DISTRICT OF BRADFORD AND ITS NEIGHBOURING DISTRICTS.

Activities: BRADFORD NIGHTSTOP PROVIDES EMERGENCY ACCOMMODATION ONE NIGHT AT A TIME FOR YOUNG PEOPLE AGED 16-25

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Accommodation/housing
- **Who:** Children/young People

Geography

- Bradford City
- Calderdale
- Kirklees

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£129,616	£136,313	-	-
2024-03-31	£126,185	£141,447	-	-
2023-03-31	£109,884	£112,418	-	-
2022-03-31	£101,242	£118,106	-	-
2021-03-31	£131,133	£121,198	-	-

Trustees

Name	Role	Appointed
Margaret Mary Narayn-Lee	Chair	2023-12-14
Alison Jane Tribe		2023-01-19
Anne Mackay		2018-11-15
Asma Ali		2021-12-02
KATHLEEN PUGH		2016-11-17
MICHAEL JOHN CRAVEN		2017-11-28
Pavan Kaur		2023-12-14
RUKHSANA ANJAM		2016-11-17
mary patricia somerville		2018-11-15

BRADFORD NIGHTSTOP

England & Wales - Charity number 1159365

Accounts

BRADFORD NIGHTSTOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

BRADFORD NIGHTSTOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mary Naryan-Lee (Chairperson) Michael Craven (Treasurer) Mollie Somerville (Secretary) Asma Ali Rukhsana Anjam Anne Mackay Kath Pugh Pavan Sembi Alison Tribe
Charity number	1159365
Company number	CE003329
Principal address	Culture Fusion 125 Thornton Road Bradford West Yorkshire BD1 2EP
Independent examiner	Kevin J Meddings MAAT Kevin Meddings Accountancy Services 55 Crowther Avenue Calverley Leeds West Yorkshire LS28 5SA
Bankers	Unity Trust Bank plc Four Brindleyplace Birmingham West Midlands B1 2JB CCLA Investment Management Ltd COIF Charity Funds One Angel Lane London EC4R 3AB

BRADFORD NIGHTSTOP

CONTENTS

	Page
Trustees report	1 – 4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Statement of cashflows	8
Notes to the accounts	9 – 14

BRADFORD NIGHTSTOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their report and accounts for the year ended 31 March 2025.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution, Charities Act 2011 and Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Structure, governance and management

The Charitable Incorporated Organisation was registered on 26 November 2014 and all the assets and liabilities of the former unincorporated charity of the same name (charity number 1025863) were transferred into this Association.

The trustees who served during the year were:

Mary Naryan-Lee (Chairperson)

Michael Craven (Treasurer)

Mollie Somerville (Secretary)

Asma Ali

Rukhsana Anjam

Anne Mackay

Kath Pugh

Pavan Sembi

Alison Tribe

All trustees are unpaid and inducted into their roles and responsibilities.

The Board of trustees is diverse with a wealth of skills, experience and knowledge of the local networks focussing on young people in crisis.

The range of skills and experience of our Board of trustees includes: mentoring young people to pursue higher education; significant experience of hosting homeless young people and being part of our out of hours and referral teams; an experienced Counsellor with a MSc Counselling and Psychotherapy; experience of working in multidisciplinary teams to achieve shared goals; skills in interpretation of datasets to inform continuous quality improvement; many years of safeguarding experience as a service manager within a Local Authority; accountancy and investment management (for over 30 years) with a team specialising in charity investment management for around 100 charities and responsibility for around £2.1bn; teaching/tutoring in local secondary schools and colleges; project development and TEFL (Teaching English as a second language).

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

We provide emergency accommodation for homeless young people aged 16 to 25 in the homes of trained volunteers on a 'one night at a time basis' and in our volunteer run Shelter. We then work with others to help these homeless young people to move on to longer term accommodation.

We raise awareness of youth homelessness with the general public, young people and decision-makers. This includes delivering preventative homelessness education to young people in a variety of settings.

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidelines and in particular the advancement of education, health, and the relief of those in need by reason of homelessness.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Delivery of Services to Prevent Youth Homelessness

- Developing and delivering our emergency accommodation service through providing beds at the Bradford Nightstop Shelter and through home hosting, using the same model for each.
- Over the year 129 different young people approached us for a bed and 111 different young homeless people stayed overnight at Bradford Nightstop. These young people stayed at Bradford Nightstop 478 times over the year which was a similar number of bed nights to the previous year.
- Preventative homelessness education sessions, involving three education volunteers, reached 866 young people in different settings including Feversham Girls Secondary Academy and Tong Leadership Academy.
- Safe waiting at a local hotel became an established part of our service. This means that young homeless people have been able to eat earlier and feel more comfortable as they wait to be transported to their overnight stay. This is a much safer option than walking the streets.
- New feedback forms were piloted and points raised at the young person's consultation were followed up and incorporated into funding bids.

Developing our Organisation

- Successful funding bid from The National Lottery Community Fund which cover circa 45% of the funding for a five-year project 'Better Days'. This supports our longer-term sustainability and additional funding from a range of sources is highlighted in the financial report and the rest of the accounts.
- Reaccredited by Depaul Nightstop UK to deliver our Nightstop service. The inspection report praised several aspects of our work, and we have also submitted regular returns so that our data could be used in national campaigns.
- As well as successful social media work, we raised our profile and reached different audiences including an event at the Piece Hall (Halifax) by working with the St Augustine's Centre and Refugees at Home, 3 stalls at Volunteer Week, The Peace and Crafts Fair and as the chosen charity partner for The National Curry Awards where our volunteers spoke about our work..
- Our Board has been active with subgroups for policy development, marketing, staffing and to cover Equality, Diversity and Inclusion (EDI) issues. The Out of Hours Support Team has ensured that volunteers are offered 24-hour support.
- We developed a new business plan which was regularly updated for Board meetings.

Bradford Nightstop Volunteers

- 48 different volunteers volunteered for Bradford Nightstop and 23 of these undertook more than one role. We also recruited and trained 11 new volunteers. 5 of these were ratified in the 2024/25 year and the other 6 were ratified at the first Board meeting in early April.
- Ongoing training was provided to all volunteers including safeguarding, data protection and by developing new EDI training. Several volunteers and 2 members of staff participated in the national Depaul Nightstop UK Conference in Manchester.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Financial Review

For the twelve-month period to 31 March 2025 a deficit of income against expenditure of £6,697 was seen. Incoming resources were £129,616 which compared to resources expended in delivering our service of £136,313.

The deficit continued the trend seen since emerging from the lockdown period of losses incurred, thereby reducing the balance of assets held. The Trustees have been conscious that, for as long as possible, we need to deliver the level of service which the level of demand, sadly, needs. Indeed, the level of service was enhanced with the Shelter to increase our ability of offering more bed nights. This was viewed as possible whilst we continued seeking fresh funds.

In this particular year, to 31 March 2025, we have been delighted with the income received. In terms of unrestricted income, we have continued to receive support from The Harry & Mary Foundation and the Garfield Weston Foundation and a high level of general donations. In addition, funding has been received for specific purposes from Leeds Building Society Charitable Foundation, Sovereign Health Care, Bradford District Community Foundation (JCT 600, Driving Brighter Futures) and Depaul Nightstop UK. In trying to secure funds to deliver the required level of service over the forthcoming years' work continued with grant applications.

We have been delighted in the current year, 2025/26, to have been successful with a new 5 year grant from The National Lottery Community Fund which equates to circa 45% of our planned expenditure for our new 'Better Days' project, as well as a new grant from both Leeds Building Society Charitable Foundation and Bradford District Community Foundation (Pears Youth Fund). This means that for now we can look forward with a level of confidence, not felt for some time, whilst knowing that we need to continuing building our asset level to cope with more difficult times and increased demands, which are likely to come.

Reserves Policy

The Trustees feel that it is prudent to designate a level of reserves to meet any costs involved in closing the charity. Whilst this situation is not with us now, particularly after our recent grants received, it cannot be ruled out in the future. The amount designated for this purpose is currently set at £50,000, as shown in the balance sheet.

Future Plans for Bradford Nightstop in the next year (2025/26)

- Deliver emergency accommodation in the homes of trained volunteers and at the Shelter. We plan to continue to respond to young people's feedback, recruit, train and support volunteers and undertake referral agency outreach.
- To develop our volunteer recruitment strategy, processes and increase our team of active and committed volunteers. This will include developing our volunteer recruitment team and by encouraging more volunteers to take on additional roles.
- To continue to develop our volunteer training in areas such as Safeguarding, EDI and Data Protection.
- Prevent youth homelessness through developing more educational resources and facilitating educational sessions in schools, colleges and community settings which will include building up our team of education volunteers.
- Facilitate new daytime activities, for example cook and eat and art sessions and signpost/encourage young people to access new opportunities.
- Sustain our safe waiting provision and involve some of our experienced team in volunteering at safe waiting.
- Develop our outcomes monitoring by setting up simpler systems to evidence our impact following a Board development session.
- Work with others to better coordinate and collaborate services across the homelessness sector both locally and nationally.
- Continue to respond to the needs and views of young people (including homeless young people) through consultation events and through developing our young person's group.
- Build on the success of our recent lottery bid by generating additional income so that we can make a difference for years to come.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

On behalf of the board of trustees

.....

Dated:

BRADFORD NIGHTSTOP

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRADFORD NIGHTSTOP

I report on the accounts of the charity for the year ended 31 March 2025, which are set out on pages 6 to 14.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated:

BRADFORD NIGHTSTOP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2025 £	Total 2024 £
Income						
Voluntary income	2	95,524	-	-	95,524	107,782
Investment income		2,831	-	-	2,831	2,649
Incoming resources from Charitable activities	3	-	-	31,261	31,261	15,754
Total income		98,355	-	31,261	129,616	126,185
Expenditure						
Charitable activities	4	106,409	-	29,904	136,313	141,447
Total expenditure		106,409	-	29,904	136,313	141,447
Net (expenditure)/income						
Net movement in funds		(8,054)	-	1,357	(6,697)	(15,262)
Total funds brought forward		76,999	50,000	6,312	133,311	148,573
Total funds carried forward		68,945	50,000	7,669	126,614	133,311

BRADFORD NIGHTSTOP

BALANCE SHEET AS AT 31 MARCH 2025

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
Current assets						
Debtors and prepayments	7	26,669	-	-	26,669	43,361
Cash at bank and in hand		49,065	50,000	7,669	106,734	98,620
		<u>75,734</u>	<u>50,000</u>	<u>7,669</u>	<u>133,403</u>	<u>141,981</u>
Creditors: amounts falling due within one year						
	8	(6,789)	-	-	(6,789)	(8,670)
Net current assets		<u>68,945</u>	<u>50,000</u>	<u>7,669</u>	<u>126,614</u>	<u>133,311</u>
The funds of the charity						
Unrestricted funds		68,945	-	-	68,945	76,999
Designated funds	10	-	50,000	-	50,000	50,000
Restricted funds	9	-	-	7,669	7,669	6,312
Total charity funds		<u>68,945</u>	<u>50,000</u>	<u>7,669</u>	<u>126,614</u>	<u>133,311</u>

The accounts were approved by the Trustees on

.....

BRADFORD NIGHTSTOP

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2025

	Notes	2025 £	2024 £
Cash generated/(used) in operating activities	11	5,283	(36,784)
Cashflows from investing activities			
Bank interest received		2,831	2,649
		<hr/>	<hr/>
Increase/(decrease) in cash equivalents in the year		8,114	(34,135)
Cash equivalents at the beginning of the year		98,620	132,755
		<hr/>	<hr/>
Total cash equivalents at the end of the year		106,734	98,620
		<hr/>	<hr/>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

Bradford Nightstop meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when they are received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

Core funding revenue grants are credited to the income and expenditure account at the time when received. Revenue grants for specific projects are credited to the income and expenditure account when received and unspent amounts at the year end are carried forward as restricted funds in the balance sheet. Where income is received in advance of the next financial year this may be deferred in accordance with the terms of the funding agreements.

1.3 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes.

1.4 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

All costs are allocated between the categories on the Statement of Financial Activities (SOFA) on a basis designed to reflect the use of the resource.

1.5 Pension costs

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution workplace scheme.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

2 Voluntary income	2025 £	2024 £
Donations and gifts	25,249	46,082
Nightstopper beds (Kirklees Council)	21,275	15,200
Grants receivable for core activities	49,000	46,500
	<u>95,524</u>	<u>107,782</u>
Donations and gifts		
Mrs A Tomkinson	5,000	10,000
Charles & Elsie Sykes Trust	3,000	10,000
North Bank Road Garden Party	1,732	-
Charities Trust	1,500	-
Bradford Beer & Cider Festival	1,212	-
Feversham Girls Secondary Academy	1,000	-
Helen Black	500	-
Broadway Bradford	-	4,368
Waterton Park Golf Club	-	250
Brewin Dolphin	-	5,000
Sheila Patchett	-	2,000
Jonny Hawkins	-	2,000
Halfway Auctions Limited	-	1,695
Morrisons Media Group	-	1,500
Eden Boys Leadership Academy	-	1,000
Skipton Building Society	-	500
Sundry	11,305	7,769
	<u>25,249</u>	<u>46,082</u>
Grants receivable for core activities		
The Harry & Mary Foundation	29,000	24,000
Garfield Weston Foundation	20,000	20,000
The KFC Youth Fund	-	2,500
	<u>49,000</u>	<u>46,500</u>

BRADFORD NIGHTSTOP**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025****3 Incoming resources from charitable activities**

	2025	2024
	£	£
Leeds Building Society Charitable Foundation	14,925	4,975
Sovereign Health Care	4,850	6,000
Bradford District Community Foundation (JCT 600)	10,000	-
Depaul Nightstop UK	1,486	-
Inn Churches	-	4,779
	<hr/>	<hr/>
	31,261	15,754
	<hr/> <hr/>	<hr/> <hr/>

4 Charitable activities

	2025	2024
	£	£
Wages and national insurance	83,254	71,044
Pension costs	3,042	2,668
Bank and card charges	151	232
Rent and services	13,038	12,032
Repairs and renewals	2,565	3,298
Postage and stationery	118	64
Travel and subsistence	491	14
Travel – Nightstoppers	3,774	4,452
Young person's safewaiting	5,206	1,186
Advice costs	-	4,560
IT Equipment	1,695	3,992
Training and mediation costs	-	9,787
Volunteers' expenses	7,922	10,771
Insurance	4,826	3,777
Subscriptions	1,131	1,133
Telephone	1,576	1,449
Publicity and events	3,841	3,267
Independent examination fee	1,900	2,020
Consultancy	-	3,800
Payroll charges	968	920
DBS checks	307	196
Equipment lease	234	655
Sundries	274	130
	<hr/>	<hr/>
	136,313	141,447
	<hr/> <hr/>	<hr/> <hr/>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2024: none). In 2024 one Trustee received £225 for providing an Art workshop. There were no other related party transactions in the year that required disclosure.

6 Number of employees

The average monthly number of employees during the year was:-

	2025 Number	2024 Number
Employees	5	5
	=====	=====
Employment costs		
	2025	2024
	£	£
Wages and salaries	82,252	71,040
Social security costs	1,002	4
Pension costs	3,042	2,668
	-----	-----
	86,296	73,712
	=====	=====

There were no employees whose annual emoluments were £60,000 or more.

Social security costs are after the deduction of the governments Employment Allowance of £5,000.

7 Debtors and prepayments

	2025 £	2024 £
Grants and fees receivable	-	19,297
Prepayments	4,127	3,682
Other debtors	22,542	20,382
	-----	-----
	26,669	43,361
	=====	=====

8 Creditors: amounts falling due within one year

	2025 £	2024 £
Creditors and accruals	6,789	8,670
	=====	=====

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

9 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:-

	Movement in funds			
	Balance at 1 April 2024	Incoming resources	Resources expended	Balance at 31 March 2025
	£	£	£	£
Depaul Nightstop UK	1,312	1,486	(2,129)	669
Leeds Building Society Charitable Foundation	-	14,925	(14,925)	-
Sovereign Health Care	5,000	4,850	(9,850)	-
Bradford District Community Foundation (JCT 600)	-	10,000	(3,000)	7,000
	<u>6,312</u>	<u>31,261</u>	<u>(29,904)</u>	<u>7,669</u>

Depaul Nightstop UK

There were two microgrants; one to develop safe waiting which was fully spent in 2024/25 and the other is restricted to publicity to recruit hosts some of which is to create films. This second microgrant was partially spent by the yearend and the remaining funds will be used for our recruitment plans in 2025/26.

Leeds Building Society Charitable Foundation

This funding is for our Homelessness to a Home project. The funding is to fund the Bradford Nightstop Shelter and our new Drop In. This is to enable young people to move from homelessness to having a longer-term home. The funders agreed that we could use the funding to support our home hosts as well as the Shelter to contribute to our Development Worker's salary when the Drop In worker sadly died.

Sovereign Health Care

The first grant we received which was partially carried over into 2024/25 was to go towards longer stays when young people struggled to move on from the scheme. The second grant was partially to give young homeless people a Christmas gift voucher and the remainder was for the general running of Nightstop..

Bradford District Community Foundation (JCT 600)

Funding to improve homeless young people's mental and physical health. This is through us developing our emergency scheme and new daily activities. It covers some staff hours and related costs such as materials and room bookings.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

10. Designated funds

This contingency reserve was originally set up to cover accommodation and staffing costs should the Organisation suffer a temporary shortfall in funding. The balance on this fund at the yearend is £50,000.

11. Reconciliation of net movement in funds to net cashflow from operating activities:

	2025 £	2024 £
Net movement in funds	(6,697)	(15,262)
Less bank interest received	(2,831)	(2,649)
Decrease/(increase) in debtors	16,692	(15,847)
(Decrease) in creditors	(1,881)	(3,026)
	<hr/>	<hr/>
Cash (used) in operating activities	5,283	(36,784)
	<hr/> <hr/>	<hr/> <hr/>

BRADFORD NIGHTSTOP

England & Wales - Charity number 1159365

Accounts

BRADFORD NIGHTSTOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

BRADFORD NIGHTSTOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mary Naryan-Lee (Chairperson) Michael Craven (Treasurer) Mollie Somerville (Secretary) Asma Ali Rukhsana Anjam Anne Mackay Kath Pugh Pavan Sembi Alison Tribe
Charity number	1159365
Company number	CE003329
Principal address	Culture Fusion 125 Thornton Road Bradford West Yorkshire BD1 2EP
Independent examiner	Kevin J Meddings MAAT Kevin Meddings Accountancy Services 55 Crowther Avenue Calverley Leeds West Yorkshire LS28 5SA
Bankers	Unity Trust Bank plc Four Brindleyplace Birmingham West Midlands B1 2JB CCLA Investment Management Ltd COIF Charity Funds One Angel Lane London EC4R 3AB

BRADFORD NIGHTSTOP

CONTENTS

	Page
Trustees report	1 – 4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Statement of cashflows	8
Notes to the accounts	9 – 14

BRADFORD NIGHTSTOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution, Charities Act 2011 and Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Structure, governance and management

The Charitable Incorporated Organisation was registered on 26 November 2014 and all the assets and liabilities of the former unincorporated charity of the same name (charity number 1025863) were transferred into this Association.

The trustees who served during the year were:

Mary Naryan-Lee (Chairperson)
Michael Craven (Treasurer)
Mollie Somerville (Secretary)
Asma Ali
Rukhsana Anjam
Anne Mackay
Kath Pugh
Pavan Sembi (appointed 14 December 2023)
Alison Tribe

Matthew Bartey resigned on 4 September 2023 to take up a staffing position.

All trustees are unpaid and inducted into their roles and responsibilities.

Our board of trustees is diverse with a wealth of skills, experience and knowledge of the local networks focussing on young people in crisis.

The range of skills and experience of our Board of trustees includes: an experienced and well qualified Counsellor including MSc Counselling and Psychotherapy and BA in Counselling and Supervision; experience of working in multidisciplinary teams to achieve shared goals; social work, skills in interpretation of datasets to inform continuous quality improvement; many years of safeguarding experience as a service manager within a Local Authority, with responsibility for child protection and assessment; accountancy and investment management (for over 30 years) with a team specialising in charity investment management for around 100 charities and responsibility for around £2.1bn; teaching/tutoring in local secondary schools and colleges; project development, TEFL (Teaching English as a second language); mentoring young people (as part of realising opportunities – mentoring students from low-income families to pursue higher education);

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Objectives and activities

We provide emergency accommodation for homeless young people aged 16 to 25 in the homes of trained volunteers on a 'one night at a time basis' and in our volunteer run Shelter. We then work with others to help these homeless young people to move on to longer term accommodation.

We raise awareness of youth homelessness with the general public, young people and decision-makers. This includes delivering preventative homelessness education to young people in a variety of settings.

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidelines and in particular the advancement of education, health, and the relief of those in need by reason of homelessness.

DELIVERY OF SERVICES TO PREVENT YOUTH HOMELESSNESS

- Developing and delivering our emergency accommodation service through providing beds at the Bradford Nightstop Shelter and through home hosting, using the same model for each.
- Over the year 132 different young people approached us for a bed compared to 98 young people in the last financial year. Young people stayed at Bradford Nightstop 471 times over the year which was a similar number of bed nights to the previous year.
- Recruiting, training, and supporting volunteers. Over the year we recruited and trained 7 new operational volunteers. Ongoing training and support was provided to all volunteers and all active volunteers completed annual safeguarding training. Four volunteers completed mediation training to Level 4 which means that they are fully accredited as mediators. Our Lord Mayor presented certificates to our volunteers to recognise their commitment. Four volunteers and two members of staff participated in the national DePaul Nightstop UK conference in Manchester. Forty-eight individuals volunteered in the year 2023/24 and many undertook more than one role.
- Referral agency outreach: a constant challenge is the lack of face-to-face referrals at Bradford 'Housing Options' who before Covid were our main referral agency. We met with the Council more than once in the year and they agreed to develop face to face referrals. We have had many referrals from Kirklees and Calderdale and developed stronger relationships with the Bradford Council Safeguarding Team, the 16 2 25 Project and the Salvation Army.
- Preventative homelessness education sessions have been provided to 1,002 young people in different settings including Bradford College, Hanson Academy, Bradford Girls Grammar, On Track, Scholemoor Beacon and Eden Boys Leadership Academy.
- A new development has been providing young people with somewhere safe to wait at a local hotel. This also means that they can eat earlier and feel more comfortable as they wait to be transported to their overnight stay is a much safer option than walking the streets.
- We have listened to young people who have made use of our services through regular feedback and by facilitating a consultation event 'Step Forward'. The views from young people have been fed into our business planning process and so are shaping our future development.
- We have run a new Drop In in partnership with the 16 2 25 Project. This was based in the Bradford Vibe Youth Hub in collaboration with Bradford College, the Department for Work and Pensions and other organisations working with young people. In the year this moved to the Bradford College Safeguarding Unit. Sadly, the main worker died suddenly. As a result of this we have needed to review this important work

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

DEVELOPING OUR ORGANISATION

- Our Board has been active with subgroups for policy development, promotions, staffing and to cover equality, diversity and inclusion issues. The Out of Hours Support Team has ensured that volunteers are offered 24-hour support.
- As the year included our 30th anniversary we had a special film night at the National Media Museum with special guests. Young people and volunteers were part of a question-and-answer session, and the films were all posted on You Tube. Around the same time, we received extensive media publicity as part of BBC Look North, BCB Radio and in the local papers.
- As well as extensive social media campaigns we have promoted our work through events such as the Broadway Shopping Centre Sleepover, The Peace and Crafts Fair in Saltaire and at the Annual Beer and Cider Festival where we were chosen as the charity partner. We have also enjoyed being the charity partner for Halfway House auctions and received valuable publicity.
- The Manager and Treasurer worked with consultants to develop a funding strategy, and we received some new funding streams. The Board and staff developed a new business plan based on the young person's consultation and their away day.
- Bradford Nightstop continues to be accredited by DePaul Nightstop UK to deliver the Nightstop service. They have worked through action plans and had successful reviews. Our monitoring for DePaul Nightstop UK improved in the year as new systems were implemented.

BRADFORD NIGHTSTOP VOLUNTEERS

From 1 April 2023 to 31 March 2024 forty-eight different volunteers volunteered for Bradford Nightstop. We also recruited and trained seven new volunteers, including one host household, into active volunteers. We also trained up several existing volunteers into new roles and started processing volunteers to approve in 2024/35

Financial Review

For the twelve-month period to 31 March 2024 a deficit of income against expenditure of £15,262 was seen. Incoming resources were £126,185 which compared to resources expended in delivering our service of £141,447.

We are very conscious of the need to grow our income. We need to attract new funders to ensure that we can continue to offer our current level of service and indeed offer more to meet the needs which are clearly there in society and in the areas that we serve. Since emerging from lockdown, we have seen demand for our core service re-established, enhanced our offering with The Shelter and seen ways to increase our work in homelessness prevention. Whilst funds allow, we feel we need to operate at current levels of expenditure to ensure we are there and relevant.

The whole period since the start of the pandemic has felt difficult from a financial point of view. With The Big Lottery grant put on hold and now completed, plus the grant from Bradford Metropolitan District Council coming to an end, it is crucial that we find new supporters and backers so that we can continue to deliver our service which, sadly is very much in demand. Significantly in the year under review we managed to obtain a higher level of unrestricted income, largely in the form of one off donations, which has helped fund our core expenditure whilst our existing restricted funding enabled us to support specific work. We were particularly grateful for the ongoing support from The Harry & Mary Foundation and the Leeds Building Society Charitable Foundation and are delighted to have received a new 2-year grant from The Garfield Weston Foundation. We are striving to ensure we succeed in attracting the required funding to continue our invaluable service.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

FUTURE PLANS FOR BRADFORD NIGHTSTOP IN THE NEXT YEAR (2024/25)

- Deliver emergency accommodation in the homes of trained volunteers and at the Shelter. We plan to respond to young people's feedback, recruit, train and support volunteers and undertake referral agency outreach.
- To develop our volunteer recruitment processes and increase our team of active and committed volunteers. This will include developing our volunteer recruitment team.
- To continue to develop our volunteer training in areas such as Safeguarding, EDI and Data Protection.
- Prevent youth homelessness through developing more educational resources and facilitating educational sessions in schools, colleges and community settings.
- Develop an online feedback system for young people.
- Work with others to better coordinate and collaborate services across the homelessness sector and address issues such as the lack of face-to-face services relating to local provision.
- Continue to respond to the needs and views of young people (including homeless young people) through consultation events and through developing our young person's group.
- Develop and execute a business plan and related funding strategy - so that we can make a difference for years to come.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

On behalf of the board of trustees

Mary Naryan-Lee (Chairperson)

Dated: 10 December 2024

BRADFORD NIGHTSTOP

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRADFORD NIGHTSTOP

I report on the accounts of the charity for the year ended 31 March 2024, which are set out on pages 6 to 14.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated: 11 December 2024

BRADFORD NIGHTSTOP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2024 £	Total 2023 £
Income						
Voluntary income	2	107,782	-	-	107,782	31,733
Investment income		2,649	-	-	2,649	949
Incoming resources from Charitable activities	3	-	-	15,754	15,754	77,202
Total income		110,431	-	15,754	126,185	109,884
Expenditure						
Charitable activities	4	97,299	-	44,148	141,447	112,418
Total expenditure		97,299	-	44,148	141,447	112,418
Net (expenditure)/income						
Net movement in funds		13,132	-	(28,394)	(15,262)	(2,534)
Total funds brought forward		63,867	50,000	34,706	148,573	151,107
Total funds carried forward		76,999	50,000	6,312	133,311	148,573

BRADFORD NIGHTSTOP

BALANCE SHEET AS AT 31 MARCH 2024

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
Current assets						
Debtors and prepayments	7	38,280	-	5,081	43,361	27,514
Cash at bank and in hand		44,166	50,000	4,454	98,620	132,755
		<u>82,446</u>	<u>50,000</u>	<u>9,535</u>	<u>141,981</u>	<u>160,269</u>
Creditors: amounts falling due within one year	8	(5,447)	-	(3,223)	(8,670)	(11,696)
Net current assets		<u>76,999</u>	<u>50,000</u>	<u>6,312</u>	<u>133,311</u>	<u>148,573</u>
The funds of the charity						
Unrestricted funds		76,999	-	-	76,999	63,867
Designated funds	10	-	50,000	-	50,000	50,000
Restricted funds	9	-	-	6,312	6,312	34,706
		<u>76,999</u>	<u>50,000</u>	<u>6,312</u>	<u>133,311</u>	<u>148,573</u>
Total charity funds		<u>76,999</u>	<u>50,000</u>	<u>6,312</u>	<u>133,311</u>	<u>148,573</u>

The accounts were approved by the Trustees on 10 December 2024

Mary Naryan-Lee (Chairperson)

BRADFORD NIGHTSTOP

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2024

	Notes	2024 £	2023 £
Cash (used) in operating activities	11	(36,784)	(27,410)
Cashflows from investing activities			
Bank interest received		2,649	949
		_____	_____
(Decrease) in cash equivalents in the year		(34,135)	(26,461)
Cash equivalents at the beginning of the year		132,755	159,216
		_____	_____
Total cash equivalents at the end of the year		98,620	132,755
		_____	_____

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

Bradford Nightstop meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when they are received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

Core funding revenue grants are credited to the income and expenditure account at the time when received. Revenue grants for specific projects are credited to the income and expenditure account when received and unspent amounts at the year end are carried forward as restricted funds in the balance sheet. Where income is received in advance of the next financial year this may be deferred in accordance with the terms of the funding agreements.

1.3 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes.

1.4 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

All costs are allocated between the categories on the Statement of Financial Activities (SOFA) on a basis designed to reflect the use of the resource.

1.5 Pension costs

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution workplace scheme.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

2 Voluntary income

	2024 £	2023 £
Donations and gifts	46,082	28,833
Nightstopper beds (Kirklees Council)	15,200	2,900
Grants receivable for core activities	46,500	-
	<u>107,782</u>	<u>31,733</u>
Donations and gifts		
Broadway Bradford	4,368	2,656
Waterton Park Golf Club	250	500
Charles & Elsie Sykes Trust	10,000	
Mrs A Tomkinson	10,000	-
Brewin Dolphin	5,000	-
Sheila Patchett	2,000	-
Jonny Hawkins	2,000	-
Halfway Auctions Limited	1,695	-
Morrisons Media Group	1,500	-
Eden Boys Leadership Academy	1,000	-
Skipton Building Society	500	-
The Big Give Trust Ltd	-	1,123
Stonehouse Projects Ltd	-	1,120
Munroe K Asset Management Ltd	-	1,000
First Give (Shipley College)	-	1,000
The Fred Towler Charity Trust	-	1,000
Bradford Bronte Rotary Club	-	1,000
Oddfellows	-	500
Sundry	7,769	18,934
	<u>46,082</u>	<u>28,833</u>
Grants receivable for core activities		
The Harry & Mary Foundation	24,000	-
Garfield Weston Foundation	20,000	-
The KFC Youth Fund	2,500	-
	<u>46,500</u>	<u>-</u>

BRADFORD NIGHTSTOP**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024****3 Incoming resources from charitable activities**

	2024	2023
	£	£
Leeds Building Society Charitable Foundation	4,975	30,000
Inn Churches	4,779	5,221
Sovereign Health Care	6,000	-
Bradford Metropolitan District Council	-	17,666
Bradford Metropolitan District Council – KickStart Funding	-	5,221
Ark	-	500
The Big Lottery (Reaching West Yorkshire)	-	16,019
The KFC Youth Fund	-	2,000
De Paul Nightstop UK	-	575
	<u>15,754</u>	<u>77,202</u>

4 Charitable activities

	2024	2023
	£	£
Wages and national insurance	71,044	66,701
Pension costs	2,668	2,279
Bank and card charges	232	130
Rent and services	12,032	12,157
Repairs and renewals	3,298	1,294
Postage and stationery	64	319
Travel and subsistence	14	312
Travel – Nightstoppers	4,452	5,632
Young person's safewaiting	1,186	50
Advice costs	4,560	980
IT Equipment	3,992	2,439
Training and mediation costs	9,787	944
Volunteers' expenses	10,771	5,259
Insurance	3,777	3,931
Subscriptions	1,133	1,708
Telephone	1,449	1,515
Publicity and events	3,267	1,769
Independent examination fee	2,020	2,605
Consultancy	3,800	-
Payroll charges	920	739
DBS checks	196	134
Equipment lease	655	1,417
Sundries	130	104
	<u>141,447</u>	<u>112,418</u>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2023: none). One Trustee received £225 for providing an Art workshop (2023: One Trustee received £209). There were no other related party transactions in the year that required disclosure.

6 Number of employees

The average monthly number of employees during the year was:-

	2024	2023
	Number	Number
Employees	5	5
	<u> </u>	<u> </u>
Employment costs		
	2024	2023
	£	£
Wages and salaries	71,040	66,701
Social security costs	4	-
Pension costs	2,668	2,279
	<u> </u>	<u> </u>
	73,712	68,980
	<u> </u>	<u> </u>

There were no employees whose annual emoluments were £60,000 or more.

Social security costs are after the deduction of the governments Employment Allowance of £5,000 (2023: £4,651).

7 Debtors and prepayments

	2024	2023
	£	£
Grants and fees receivable	19,297	7,362
Prepayments	3,682	3,130
Other debtors	20,382	17,022
	<u> </u>	<u> </u>
	43,361	27,514
	<u> </u>	<u> </u>

8 Creditors: amounts falling due within one year

	2024	2023
	£	£
Creditors and accruals	8,670	11,696
	<u> </u>	<u> </u>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

9 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:-

	Movement in funds			Balance at 31 March 2024
	Balance at 1 April 2023	Incoming resources	Resources expended	
	£	£	£	£
The Big Lottery (Reaching West Yorkshire)	10,000	-	(10,000)	-
De Paul Nightstop UK	2,206	-	(894)	1,312
Leeds Building Society Charitable Foundation	22,500	4,975	(27,475)	-
Inn Churches	-	4,779	(4,779)	-
Sovereign Health Care	-	6,000	(1,000)	5,000
	<u>34,706</u>	<u>15,754</u>	<u>(44,148)</u>	<u>6,312</u>

The Big Lottery (Reaching West Yorkshire)

This lottery funding supported the budget for our Reaching West Yorkshire programme which also is funded through fundraising and other grants. It also included a specific budget to help us develop our capacity as an organisation. This project finished in 2023, and the lottery signed off our final project report.

The Reaching West Yorkshire programme includes developing our capacity to provide young people with emergency 'Nightstop' accommodation in Kirklees, Calderdale and Bradford Local Authorities. This involved recruiting, training, and supporting volunteers and building new partnerships. Reaching West Yorkshire was also about encouraging more young people to be involved in our development, delivering new education work across parts of West Yorkshire and streamlining our services through the greater use of IT which were all achieved.

In 2023 we spent most of the capacity building element of the funding. This enabled us to release our Manager for additional training; deliver a staff/team Away Day and Young Person's Consultation Event; and initiate work with local consultants to develop our fundraising capacity. This resulted in the development of new skills, a business plan and more funding streams.

De Paul Nightstop UK

The microgrants were to develop safe places for young people to be whilst they are waiting for their emergency accommodation and to create videos and refresh our publicity, Some of the safe waiting funding moved into 2024/25.

Leeds Building Society Charitable Foundation

This funding is for our Homelessness to a Home project. The funding is to fund the Bradford Nightstop Shelter and our new Drop In. This is to enable young people to move from homelessness to having a longer-term home. The funders agreed that we could use the funding to support our home hosts as well as the Shelter to contribute to our Development Worker's salary when the Drop In worker died suddenly.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Inn Churches

This grant was to deliver more bed spaces at the Shelter. The spend has included costs associated with developing more accommodation at Shelter such as security locks and items associated with the Shelter.

Sovereign Health Care

This funding was given to provide emergency accommodation for young people over the Christmas period and towards the Nightstop Plus scheme that provides 21 days of accommodation. However, since we received the income after Christmas and the Nightstop Plus is no longer operating they agreed that we could spend the funding on providing beds for long stayers at Nightstop.

10. Designated funds

This contingency reserve was originally set up to cover accommodation and staffing costs should the Organisation suffer a temporary shortfall in funding. The balance on this fund at the yearend is £50,000.

11. Reconciliation of net movement in funds to net cashflow from operating activities:

	2024	2023
	£	£
Net movement in funds	(15,262)	(2,534)
Less bank interest received	(2,649)	(949)
(Increase) in debtors	(15,847)	(13,004)
(Decrease) in creditors	(3,026)	(10,923)
	<hr/>	<hr/>
Cash (used) in operating activities	(36,784)	(27,410)
	<hr/> <hr/>	<hr/> <hr/>

BRADFORD NIGHTSTOP

England & Wales - Charity number 1159365

Accounts

BRADFORD NIGHTSTOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

BRADFORD NIGHTSTOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mollie Somerville (Chairperson) Michael Craven (Treasurer) Rukhsana Anjam Anne Mackay Asma Ali Mary Narayn-Lee Kath Pugh Alison Tribe
Charity number	1159365
Company number	CE003329
Principal address	Culture Fusion 125 Thornton Road Bradford West Yorkshire BD1 2EP
Independent examiner	Kevin J Meddings MAAT Kevin Meddings Accountancy Services 55 Crowther Avenue Calverley Leeds West Yorkshire LS28 5SA
Bankers	Unity Trust Bank plc Four Brindleyplace Birmingham West Midlands B1 2JB CCLA Investment Management Ltd COIF Charity Funds One Angel Lane London EC4R 3AB

BRADFORD NIGHTSTOP

CONTENTS

	Page
Trustees report	1 – 4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Statement of cashflows	8
Notes to the accounts	9 – 15

BRADFORD NIGHTSTOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution, Charities Act 2011 and Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Structure, governance and management

The Charitable Incorporated Organisation was registered on 26 November 2014 and all the assets and liabilities of the former unincorporated charity of the same name (charity number 1025863) were transferred into this Association.

The trustees who served during the year were:

Darren Starkey (Chair and resigned 19 January 2023)

Mollie Somerville (Secretary and then appointed Chairperson 19 January 2023)

Michael Craven (Treasurer)

Rukhsana Anjam

Anita Beadnell (resigned 4 July 2022)

Anne Mackay

Asma Ali

Naveed Cheema (resigned 26 September 2022)

Mary Narayn-Lee

Kath Pugh

Alison Tribe (appointed 19 January 2023)

Matthew Bartey (appointed 19 January 2023 and resigned 4 September 2023)

All trustees are unpaid and inducted into their roles and responsibilities.

Our board of trustees is diverse with a wealth of skills, experience and knowledge of the local networks focussing on young people in crisis.

The range of skills and experience of our Board of trustees includes: an experienced and well qualified Counsellor including MSc Counselling and Psychotherapy and BA in Counselling and Supervision; experience of working in multidisciplinary teams to achieve shared goals; skills in interpretation of datasets to inform continuous quality improvement; many years of safeguarding experience as a service manager within a Local Authority, with responsibility for child protection and assessment; accountancy and investment management (for over 30 years) with a team specialising in charity investment management for around 100 charities and responsibility for around £2.1bn; teaching/tutoring in local secondary schools and colleges; a Youth worker; and lived experience of homelessness; TEFL (Teaching English as a second language); mentoring young people (as part of realising opportunities – mentoring students from low-income families to pursue higher education);

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Objectives and activities

We provide emergency accommodation for homeless young people aged 16 to 25 in the homes of trained volunteers on a 'one night at a time basis' and in our volunteer run Shelter. We then work with others to help these homeless young people to move on to longer term accommodation.

We raise awareness of youth homelessness with the general public, young people and decision-makers. This includes delivering preventative homelessness education to young people in a variety of settings.

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidelines and in particular the advancement of education, health, and the relief of those in need by reason of homelessness.

DELIVERY OF SERVICES TO PREVENT YOUTH HOMELESSNESS

- In the year we were reaccredited to deliver our Nightstop services by DePaul Nightstop UK. This reaccreditation followed our successful inspection in October 2022.
- Developing and delivering our emergency accommodation service through providing beds at the Bradford Nightstop Shelter and through home hosting, using the same model for each.
- Pre-Covid we were the busiest Nightstop scheme in the UK out of over thirty schemes (in terms of young people helped). Since we reopened, we have been rebuilding our services. Over the year 98 different young people approached us for a bed. Young people stayed on Bradford Nightstop 474 times over the year compared to 52 times in 2021/22 (we reopened in the August, so this period covers 8 months rather than a full year in 2022/23).
- Recruiting, training, and supporting volunteers including stalls at the Broadway Shopping Centre and at the Peace and Crafts Fair (staffed by volunteers). Over the year we recruited six new volunteers, and five additional volunteers came back on board. Some of these are very active offering several nights a week. Four volunteers participated in the national conference in London, and we offered extensive safeguarding training to our team. Forty-six individuals volunteered in the year 2022/23 and many undertook more than one role.
- Referral agency outreach: a constant challenge has been the lack of face-to-face referrals at Bradford 'Housing Options' who before Covid were our main referral agency. We have had referrals from Kirklees and Calderdale and developed stronger relationships with the 16 2 25 Project and the Salvation Army.
- Restarting our educational and young people's involvement work including us facilitating a session at Millside Community Centre which also involved young people who had used the service and young mentors from the Bradford City FC Community Foundation. We also started planning a large young person's consultation event to help us identify future priorities.
- Setting up a new Drop In in partnership with the 16 2 25 Project. This is based in the Bradford Vibe Youth Hub in collaboration with Bradford College, the Department for Work and Pensions and other organisations working with young people.

DEVELOPING OUR ORGANISATION

- Our Board has been active with subgroups for policy development, staffing and to cover Equality, Diversity and Inclusion issues. The Out of Hours Support Team has ensured that volunteers are offered 24-hour support. The Equality Diversity and Inclusion group rolled out a new training resource, using video clips and related questions, to volunteers and staff.
- Our staff and volunteers have completed training in Safeguarding, Equality, Diversity and Inclusion and Fire Marshalling. The Support Workers were trained in the QuickBooks accounting system, and the Manager completed the local Volunteer and Community Sector Leadership course.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

BRADFORD NIGHTSTOP VOLUNTEERS

From 1 April 2022 to 31 March 2023 forty-six volunteers volunteered for Bradford Nightstop. We recruited and trained seven new volunteers, including one host household, into active volunteers. We also trained up several existing volunteers into new roles. We also started processing volunteers to approve in 2023/24.

Financial Review

For the twelve-month period to 31 March 2023 a 'modest' loss was seen. Incoming resources were £109,884 which compared to resources expended in delivering our service of £112,418.

Income from grants and voluntary income were higher than the previous year. This largely reflects a new grant from Leeds Building Society Charitable Foundation, and recommencing the Big Lottery grant after this was put on hold when we were not able to deliver the agreed spending during the pandemic. Expenditure was a little lower, largely reflecting lower employment costs after changes in staffing.

The whole period since the start of the pandemic has felt difficult from a financial point of view. With The Big Lottery grant put on hold and now completed, plus the grant from Bradford Metropolitan District Council coming to an end, it is crucial that we find new supporters and backers so that we can continue to deliver our service which, sadly is very much in demand.

FUTURE PLANS FOR BRADFORD NIGHTSTOP IN THE NEXT YEAR (2023/24)

- Deliver emergency accommodation in the homes of trained volunteers and at the Shelter. We plan to respond to young people's feedback, recruit, train and support volunteers and undertake referral agency outreach.
- A priority is to review our volunteer recruitment processes and increase our team of active and committed volunteers.
- Work in partnership with the 16 2 25 Project to deliver a new drop-in for homeless young people to help them move on.
- Build on our volunteer and staff Safeguarding Training by developing new resources and delivering three sessions over the forthcoming year.
- Prevent youth homelessness through developing more educational resources and facilitating educational sessions in schools, colleges and community settings.
- Work with others to better coordinate and collaborate services across the homelessness sector and address issues such as the lack of face-to-face services relating to local provision.
- As we approach our 30th year we will focus and respond to the needs and views of young people (including homeless young people) through consultation events.
- Develop and execute a business plan and related funding strategy - so that we can make a difference for years to come.

BRADFORD NIGHTSTOP

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

On behalf of the board of trustees

.....

Dated:

BRADFORD NIGHTSTOP

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRADFORD NIGHTSTOP

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on pages 6 to 15.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act;
 have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated:

BRADFORD NIGHTSTOP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income						
Voluntary income	2	31,733	-	-	31,733	24,566
Investment income		949	-	-	949	23
Incoming resources from Charitable activities	3	-	-	77,202	77,202	70,974
Job retention scheme		-	-	-	-	5,679
Total income		32,682	-	77,202	109,884	101,242
Expenditure						
Charitable activities	4	37,922	-	74,496	112,418	118,106
Total expenditure		37,922	-	74,496	112,418	118,106
Net (expenditure)/income/ Net movement in funds		(5,240)	-	2,706	(2,534)	(16,864)
Total funds brought forward		69,107	50,000	32,000	151,107	167,971
Total funds carried forward		63,867	50,000	34,706	148,573	151,107

BRADFORD NIGHTSTOP

BALANCE SHEET AS AT 31 MARCH 2023

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Current assets						
Debtors and prepayments	7	21,718	-	5,796	27,514	14,510
Cash at bank and in hand		51,750	50,000	31,005	132,755	159,216
		<u>73,468</u>	<u>50,000</u>	<u>36,801</u>	<u>160,269</u>	<u>173,726</u>
Creditors: amounts falling due within one year	8	(9,601)	-	(2,095)	(11,696)	(22,619)
Net current assets		<u>63,867</u>	<u>50,000</u>	<u>34,706</u>	<u>148,573</u>	<u>151,107</u>
The funds of the charity						
Unrestricted funds		63,867	-	-	63,867	69,107
Designated funds	10	-	50,000	-	50,000	50,000
Restricted funds	9	-	-	34,706	34,706	32,000
		<u>63,867</u>	<u>50,000</u>	<u>34,706</u>	<u>148,573</u>	<u>151,107</u>
Total charity funds		<u>63,867</u>	<u>50,000</u>	<u>34,706</u>	<u>148,573</u>	<u>151,107</u>

The accounts were approved by the Trustees on

.....

Trustee

BRADFORD NIGHTSTOP

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2023

	Notes	2023 £	2022 £
Cash (used)/generated from operating activities	11	(27,410)	18,611
Cashflows from investing activities			
Bank interest received		949	23
		_____	_____
(Decrease)/increase in cash equivalents in the year		(26,461)	18,634
Cash equivalents at the beginning of the year		159,216	140,582
		_____	_____
Total cash equivalents at the end of the year		132,755	159,216
		_____	_____

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

Bradford Nightstop meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when they are received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

Core funding revenue grants are credited to the income and expenditure account at the time when received. Revenue grants for specific projects are credited to the income and expenditure account when received and unspent amounts at the year end are carried forward as restricted funds in the balance sheet. Where income is received in advance of the next financial year this may be deferred in accordance with the terms of the funding agreements.

1.3 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes.

1.4 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

All costs are allocated between the categories on the Statement of Financial Activities (SOFA) on a basis designed to reflect the use of the resource.

1.5 Pension costs

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution workplace scheme.

BRADFORD NIGHTSTOP**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023****2 Voluntary income**

	2023	2022
	£	£
Donations and gifts	28,833	22,059
Nightstopper beds (Kirklees Council)	2,900	507
Grants receivable for core activities	-	2,000
	<u>31,733</u>	<u>24,566</u>
Donations and gifts		
Broadway Bradford	2,656	1,280
The Big Give Trust Ltd	1,123	-
Stonehouse Projects Ltd	1,120	-
Munroe K Asset Management Ltd	1,000	-
First Give (Shipley College)	1,000	-
The Fred Towler Charity Trust	1,000	-
Bradford Bronte Rotary Club	1,000	-
Waterton Park Golf Club	500	-
Oddfellows	500	-
Charles and Elsie Sykes Trust	-	3,000
Anita Hoy	-	1,948
Dixons City Academy	-	702
Sundry	18,934	15,129
	<u>28,833</u>	<u>22,059</u>
Grants receivable for core activities		
Bradford Metropolitan District Council	-	1,500
TK Maxx and Homesense Foundation	-	500
	<u>-</u>	<u>2,000</u>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

3 Incoming resources from charitable activities

	2023	2022
	£	£
Bradford Metropolitan District Council	17,666	35,333
Bradford Metropolitan District Council – KickStart Funding	5,221	941
Ark	500	500
Leeds Building Society Charitable Foundation	30,000	-
The Big Lottery (Reaching West Yorkshire)	16,019	-
Inn Churches	5,221	-
The KFC Youth Fund	2,000	-
De Paul Nightstop UK	575	-
The Harry & Mary Foundation	-	34,200
	<u>77,202</u>	<u>70,974</u>

4 Charitable activities

	2023	2022
	£	£
Wages and national insurance	66,701	82,902
Pension costs	2,279	3,244
Bank charges	130	126
Rent and services	12,157	7,091
Repairs and renewals	1,294	237
Postage and stationery	319	39
Travel and subsistence	312	607
Travel – Nightstoppers	5,632	375
Young person's safewaiting	50	99
Advice costs	980	-
IT Equipment	2,439	2,099
Training and conferences	944	9,772
Volunteers' expenses	5,259	883
Insurance	3,931	3,837
Subscriptions	1,708	570
Telephone	1,515	764
Publicity and events	1,769	877
Education	-	150
Independent examination fee	2,605	1,764
Payroll charges	739	1,062
DBS checks	134	65
Equipment lease	1,417	1,417
Sundries	104	126
	<u>112,418</u>	<u>118,106</u>

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2022: none). One Trustee received £209 in respect of the costs of providing Sessional work. There were no other related party transactions in the year that required disclosure (2022: none).

BRADFORD NIGHTSTOP**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023****6 Number of employees**

The average monthly number of employees during the year was:-

	2023	2022
	Number	Number
Employees	5	4
	<u> </u>	<u> </u>
Employment costs		
	2023	2022
	£	£
Wages and salaries	66,701	80,835
Social security costs	-	2,067
Pension costs	2,279	3,244
	<u> </u>	<u> </u>
	68,980	86,146
	<u> </u>	<u> </u>

There were no employees whose annual emoluments were £60,000 or more.

Social security costs are after the deduction of the governments Employment Allowance of £4,651 (2022: £4,000).

7 Debtors and prepayments

	2023	2022
	£	£
Grants and other fees receivable	7,362	10,281
Prepayments	3,130	4,229
Other debtors	17,022	-
	<u> </u>	<u> </u>
	27,514	14,510
	<u> </u>	<u> </u>

8 Creditors: amounts falling due within one year

	2023	2022
	£	£
Creditors and accruals	11,696	3,647
Deferred income	-	10,000
Other creditors	-	8,972
	<u> </u>	<u> </u>
	11,696	22,619
	<u> </u>	<u> </u>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

9 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:-

	Movement in funds			
	Balance at 1 April 2022	Incoming resources	Resources expended	Balance at 31 March 2023
	£	£	£	£
Bradford Metropolitan District Council	-	17,666	(17,666)	-
The Big Lottery (Reaching West Yorkshire)	11,997	16,019	(18,016)	10,000
De Paul Nightstop UK	2,040	575	(409)	2,206
Ark	1,000	500	(1,500)	-
The Harry & Mary Foundation	16,963	-	(16,963)	-
Bradford Metropolitan District Council – KickStart Funding	-	5,221	(5,221)	-
Leeds Building Society Charitable Foundation	-	30,000	(7,500)	22,500
The KFC Youth Fund	-	2,000	(2,000)	-
Inn Churches	-	5,221	(5,221)	-
	32,000	77,202	(74,496)	34,706
	32,000	77,202	(74,496)	34,706

Bradford Metropolitan District Council

This grant was originally towards the salary costs of our Project Development Worker and related costs to help develop our emergency accommodation service in Bradford District and our homelessness preventative education. When we paused for Covid the council agreed we could alter the use of the grant to fund ongoing financial commitments relating to the scheme. This then helped us sustain our organisation and reopen. This grant ended after many years at the end of September 2022.

The Big Lottery (Reaching West Yorkshire)

This lottery funding supports the budget for our Reaching West Yorkshire programme which also is funded through fundraising and other grants. It also includes a specific budget to help us develop our capacity as an organisation.

The Reaching West Yorkshire programme includes developing our capacity to provide young people with emergency 'Nightstop' accommodation in Kirklees, Calderdale and Bradford Local Authorities. This involves recruiting, training, and supporting volunteers and building new partnerships. Reaching West Yorkshire is also about young people being involved in our development, delivering new education work across parts of West Yorkshire and streamlining our services through the greater use of IT. We also developed a plan to spend the capacity building element of the funding in 2022/23 and 2023/24. This enabled us to release our Manager for additional training; plan an Away Day and Young Person's Consultation Event; and initiate work with local consultants to develop our fundraising capacity.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

De Paul Nightstop UK

There are three microgrants. The first is to develop safe places for young people to be whilst they are waiting for their emergency accommodation and the second is for mobile phones to improve communication between hosts and young people. A significant part of this funding has been moved into the 2022/23 financial year to develop both areas of work. The third microgrant enables us to create videos and refresh our publicity which we started planning for in 2022/23.

Ark

This is a local community shop run by the Girdlington, Manningham and Heaton Council of Churches. The profits from this community enterprise enable Ark to facilitate a grant making programme. Two grants were carried forward into 2022/23, one for an educational film on youth homelessness and the other is to develop our food provision at the new Shelter. The food provision grant was used primarily to purchase a fridge freezer for the Shelter. The Ark trustees agreed that we could spend the educational film grant on transport for young people to reach their hosts safely. We then were successfully allocated a grant to buy clothing for young people and the trustees agreed that we could use this for transporting young people to their overnight stays as we could access a different grant for clothing.

The Harry & Mary Foundation

We received funding in 2021/22 to develop a mediation project. Part of this was spent on accredited mediation training for a staff member and volunteers so that we could offer an accredited service. The volunteer training was postponed at short notice due to sickness and trainees deciding not to go ahead. UK Mediation allowed us to use this booking (which is non-returnable) for future training in 2023/24. The Harry & Mary Foundation agreed that as the mediation work paused that we could use what was left of the funding in 2022/23 for other priorities to make a difference to homeless young people.

Bradford Metropolitan District Council – KickStart Funding

To enable us to employ a new member of staff through the national Government initiative for unemployed young people. He has since taken on a temporary role in the charity.

Leeds Building Society Charitable Foundation

This funding is for our Homelessness to a Home project. The funding is to fund the Bradford Nightstop Shelter and our new Drop In. This is to enable young people to move from homelessness to having a longer-term home.

The KFC Youth Fund

This grant was to support us to develop the Shelter by recruiting, training and supporting young volunteers; and by responding to young people's comments. The spend has included taking on volunteers from Bradford College and buying an Air Fryer to help us have a better range of food available.

Inn Churches

This grant was to deliver more bed spaces at the Shelter. The spend has included costs associated with recruiting, training and supporting new volunteers and the need for additional clothing, food and cleaning costs. Some of this grant has been carried over into 2023/24.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

10. Designated funds

This contingency reserve was originally set up to cover accommodation and staffing costs should the Organisation suffer a temporary shortfall in funding. The balance on this fund at the year end is £50,000.

11. Reconciliation of net movement in funds to net cashflow from operating activities:

	2023	2022
	£	£
Net movement in funds	(2,534)	(16,864)
Less bank interest received	(949)	(23)
(Increase)/decrease in debtors	(13,004)	17,967
(Decrease)/increase in creditors	(10,923)	17,531
	<hr/>	<hr/>
Cash (used)/generated from operating activities	(27,410)	18,611
	<hr/> <hr/>	<hr/> <hr/>

BRADFORD NIGHTSTOP

England & Wales - Charity number 1159365

Accounts

BRADFORD NIGHTSTOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

BRADFORD NIGHTSTOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Darren Starkey (Chair) Mollie Somerville (Secretary) Michael Craven (Treasurer) Kath Pugh Rukhsana Anjam Anne Mackay Asma Ali Mary Narayn-Lee
Charity number	1159365
Company number	CE003329
Principal address	Culture Fusion 125 Thornton Road Bradford West Yorkshire BD1 2EP
Independent examiner	Kevin J Meddings MAAT Kevin Meddings Accountancy Services 55 Crowther Avenue Calverley Leeds West Yorkshire LS28 5SA
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham West Midlands B1 2HB CCLA Investment Management Ltd COIF Charity Funds Senator House 85 Queen Victoria Street London EC4V 4ET

BRADFORD NIGHTSTOP

CONTENTS

	Page
Trustees report	1 – 4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Statement of cashflows	8
Notes to the accounts	9 – 14

BRADFORD NIGHTSTOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution, Charities Act 2011 and Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Structure, governance and management

The Charitable Incorporated Organisation was registered on 26 November 2014 and all the assets and liabilities of the former unincorporated charity of the same name (charity number 1025863) were transferred into this Association.

The trustees who served during the year were:

Darren Starkey (Chair)

Mollie Somerville (Secretary)

Michael Craven (Treasurer)

Kath Pugh

Rukhsana Anjam

Stephen Haggas (resigned 2 August 2021)

Min Aung (resigned 24 May 2021)

Anita Beadnell (resigned 4 July 2022)

Anne Mackay

Kate Taylor (resigned 10 June 2021)

Asma Ali (appointed 3 December 2021)

Naveed Cheema (appointed 3 December 2021 and resigned 26 September 2022)

Mary Narayn-Lee (appointed 3 December 2021)

All trustees are unpaid and inducted into their roles and responsibilities and come with a wealth of experience and skills including:-

- Experience of working in the public sector including the NHS, customer service and interviewing skills.
- Experience of working with refugees and of social media campaigns.
- TEFL (Teaching English as a second language) qualification.
- Mentoring young people (as part of realising opportunities – to mentor students from low-income families to pursue higher education).
- Experienced and well qualified Counsellor including MSc Counselling and Psychotherapy and BA in Counselling and Supervision, Diploma in Counselling and Psychotherapy. BACP Membership (British Association of Counsellors and Psychotherapists).
- Experience of working in multidisciplinary teams to achieve shared goals.
- Skilled in interpretation of datasets to inform continuous quality improvement.
- Experience of living in and working with different cultures.
- Many years of safeguarding experience as a service manager within a Local Authority, with responsibility for child protection and assessment.
- Creative and interpersonal expertise including as an illustrator and a professional counsellor
- Tax, accountancy, and client management (for over 30 years) with current responsibility for controlling £2.1bn and a team specialising in charity investment management for around 100 charities.
- 25 years' experience of contract management, finance, projects, programmes, grant funding, audit, project appraisal, procurement. This experience has been acquired in a variety of settings, including the University of Bradford, Newlands SRB and Bradford Council.
- Involvement as volunteer hosts, risk assessment volunteers and out of hours support volunteers so are very aware of the day-to-day operations.
- Teaching/tutoring in local secondary schools and colleges.
- Experienced and skilled in the employment of project staff and training plans.
- Undergraduate Degrees, Finance, PGCEs (teaching). Institute of Leadership and Management, professional qualifications such as Prince 2 and MSP.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Objectives and activities

We provide emergency accommodation for homeless young people aged 16 to 25 in the homes of trained volunteers on a 'one night at a time basis'.

We raise awareness of youth homelessness with the general public, young people and decision-makers to bring about change. This includes delivering preventative homelessness education to young people in a variety of settings.

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidelines and in particular the advancement of education, health, and the relief of those in need by reason of homelessness.

DELIVERY OF SERVICES TO PREVENT YOUTH HOMELESSNESS

- Opening our new Bradford Nightstop Shelter and reopening our home hosting, with Covid measures in place in August 2021. The former has ensuite single bedrooms for homeless young people and volunteers and operates with the same model as our home hosting.
- Recruiting, training, and supporting volunteers including a new Instagram campaign and a volunteer stall at the Peace and Crafts Fair.
- Referral agency outreach: a challenge has been the lack of face-to-face referrals at 'Housing Options' who before Covid were our main referral agency.
- Pre-Covid we were the busiest Nightstop scheme in the UK out of over thirty schemes (in terms of young people helped). When we reopened, after pausing for over a year due to Covid, it was very quiet, but then referrals started to increase.
- Successfully applying for funding to pilot Mediation work and a staff member was trained as an accredited mediator through UK Mediation training. This work has since paused, and the funder kindly agreed that we could use the rest of this funding for different work priorities in 2022/23.
- Restarting our educational and young people's involvement work.
- Supporting the development of the Bradford Vibe Youth Hub in collaboration with Bradford College, the Department for work and Pensions and other organisations working with young people..

DEVELOPING OUR ORGANISATION

- Our Board continued to meet monthly, and the Out of Hours Support Team has ensured that volunteers are offered 24-hour support. The Equality Diversity and Inclusion group started to develop a new training resource, using video clips and related questions, for volunteers and staff.
- Bradford College Level 2 Course (equivalent to GCSE level) in Equality and Diversity completed by staff team.
- To help replace two staff moving on we recruited a new Project Support Worker and a KickStart employee who have helped us move our day-to-day operations online,

BRADFORD NIGHTSTOP VOLUNTEERS

As at 31 March 2022 we had 38 different volunteers. From 1 April 2021 to 31 March 2022, 42 volunteers volunteered for Bradford Nightstop and 15 of these undertook more than one role. We recruited and trained 9 new volunteers in the financial year and trained up several existing volunteers into new roles.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Financial Review

For the twelve-month period to 31 March 2022 a loss was seen. Incoming resources were £101,242 which compared to resources expended in delivering our service of £118,106.

Income from grants and voluntary income was a little higher than the previous year but the governments' furlough scheme wound down and funds received were £5,679 compared to £45,196. Overall expenditure was lower reflecting a lower salary and rent costs although training around the new Mediation Project offset some of the lower costs.

We described the 202/21 year as 'a year like no other'. 2021/22, whilst not quite as dramatic, was a long way from normal with the scheme still on hold for a part of the year before re-opening to strangely quiet conditions. Rebuilding the future income flows has been difficult as we need to demonstrate the need for our services post covid lockdowns and a quiet reopening although, sadly, we can see clearly how much we are needed with high usage now. We are exploring how to increase our income so that we can continue our current service and hopefully develop further.

FUTURE PLANS FOR BRADFORD NIGHTSTOP IN THE NEXT YEAR (2022/23)

- Deliver emergency accommodation in the homes of trained volunteers and at the Shelter. We plan to respond to young people's feedback, recruit, train and support volunteers and undertake referral agency outreach.
- The Depaul National inspection is due in the autumn.
- Working in partnership with Bradford college and the 16-25 project to pilot a new drop-in for homeless young people to help them move on.
- Work with Inn Churches and others to better coordinate and collaborate services across the homelessness sector.
- As we approach our 30th year consider the needs and views of homeless young people. Fundraise and apply for additional funding so that we can make a difference for years to come.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

On behalf of the board of trustees

.....

Dated:

BRADFORD NIGHTSTOP

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRADFORD NIGHTSTOP

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 6 to 14.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act;
 have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Kevin Meddings Accountancy Services
55 Crowther Avenue
Calverley
Leeds
West Yorkshire
LS28 5SA

Dated:

BRADFORD NIGHTSTOP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2022 £	Total 2021 £
Income						
Voluntary income	2	24,566	-	-	24,566	22,850
Investment income		23	-	-	23	55
Incoming resources from Charitable activities	3	-	-	70,974	70,974	63,032
Job retention scheme		5,679	-	-	5,679	45,196
Total income		30,268	-	70,974	101,242	131,133
Expenditure						
Charitable activities	4	46,142	-	71,964	118,106	121,198
Total expenditure		46,142	-	71,964	118,106	121,198
Net (expenditure)/income/ Net movement in funds		(15,874)	-	(990)	(16,864)	9,935
Total funds brought forward		84,981	50,000	32,990	167,971	158,036
Total funds carried forward		69,107	50,000	32,000	151,107	167,971

BRADFORD NIGHTSTOP

BALANCE SHEET AS AT 31 MARCH 2022

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Current assets						
Debtors and prepayments	7	4,736	-	9,774	14,510	32,477
Cash at bank and in hand		86,990	50,000	22,226	159,216	140,582
		<u>91,726</u>	<u>50,000</u>	<u>32,000</u>	<u>173,726</u>	<u>173,059</u>
Creditors: amounts falling due within one year						
	8	(22,619)	-	-	(22,619)	(5,088)
Net current assets		<u>69,107</u>	<u>50,000</u>	<u>32,000</u>	<u>151,107</u>	<u>167,971</u>
The funds of the charity						
Unrestricted funds		69,107	-	-	69,107	84,981
Designated funds	10	-	50,000	-	50,000	50,000
Restricted funds	9	-	-	32,000	32,000	32,990
Total charity funds		<u>69,107</u>	<u>50,000</u>	<u>32,000</u>	<u>151,107</u>	<u>167,971</u>

The accounts were approved by the Trustees on

.....

Trustee

BRADFORD NIGHTSTOP

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
Cash generated from operating activities	11	18,611	9,568
Cashflows from investing activities			
Bank interest received		23	55
		-----	-----
Increase in cash equivalents in the year		18,634	9,623
Cash equivalents at the beginning of the year		140,582	130,959
		-----	-----
Total cash equivalents at the end of the year		159,216	140,582
		-----	-----

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

Bradford Nightstop meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when they are received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

Core funding revenue grants are credited to the income and expenditure account at the time when received. Revenue grants for specific projects are credited to the income and expenditure account when received and unspent amounts at the year end are carried forward as restricted funds in the balance sheet. Where income is received in advance of the next financial year this may be deferred in accordance with the terms of the funding agreements.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:-

Office Equipment	3 Years Straight Line
------------------	-----------------------

1.4 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes.

1.5 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

All costs are allocated between the categories on the Statement of Financial Activities (SOFA) on a basis designed to reflect the use of the resource.

1.6 Pension costs

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution work place scheme.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

2 Voluntary income	2022 £	2021 £
Donations and gifts	21,059	22,850
Grants receivable for core activities	3,000	-
Nighstopper beds (Kirklees Council)	507	-
Student placement fees	-	-
	<hr/>	<hr/>
	24,566	22,850
	<hr/> <hr/>	<hr/> <hr/>
Donations and gifts		
Charles and Elsie Sykes Trust	3,000	-
Anita Hoy	1,948	-
Broadway Bradford	1,280	3,500
Dixons City Academy	702	-
One Team	-	500
Holy Trinity Church Bingley	-	500
Sundry	14,129	18,350
	<hr/>	<hr/>
	21,059	22,850
	<hr/> <hr/>	<hr/> <hr/>
Grants receivable for core activities		
Bradford Metropolitan District Council	1,500	-
Shipley College (First Give)	1,000	-
TK Maxx and Homesense Foundation	500	-
	<hr/>	<hr/>
	3,000	-
	<hr/> <hr/>	<hr/> <hr/>

BRADFORD NIGHTSTOP**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022****3 Incoming resources from charitable activities**

	2022	2021
	£	£
Bradford Metropolitan District Council	35,333	35,334
Ark	500	1,000
The Harry & Mary Foundation	34,200	-
Bradford Metropolitan District Council – KickStart Funding	941	-
The Big Lottery (Reaching West Yorkshire)	-	26,698
	<hr/>	<hr/>
	70,974	63,032
	<hr/> <hr/>	<hr/> <hr/>

4 Charitable activities

	2022	2021
	£	£
Wages and national insurance	82,902	88,837
Pension costs	3,244	3,417
Bank charges	126	264
Rent and services	7,091	9,331
Repairs and renewals	237	-
Postage and stationery	39	64
Travel and subsistence	607	148
Travel – Nightstoppers	375	182
Young persons safewaiting	99	44
IT Equipment	2,099	1,624
Training and conferences	9,772	2,647
Volunteers expenses	883	77
Insurance	3,837	3,750
Subscriptions	570	928
Telephone	764	2,537
Publicity and events	877	1,267
Education	150	800
Independent examination fee	1,764	1,944
Payroll charges	1,062	1,524
DBS checks	65	132
Equipment lease	1,417	1,417
Sundries	126	264
	<hr/>	<hr/>
	118,106	121,198
	<hr/> <hr/>	<hr/> <hr/>

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. There were no related party transactions in the year that required disclosure (2021: none).

BRADFORD NIGHTSTOP**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022****6 Number of employees**

The average monthly number of employees during the year was:-

	2022	2021
	Number	Number
Employees	4	5

Employment costs

	2022	2021
	£	£
Wages and salaries	80,835	86,895
Social security costs	2,067	1,942
Pension costs	3,244	3,417
	<u>86,146</u>	<u>92,254</u>

There were no employees whose annual emoluments were £60,000 or more.

Social security costs are after the deduction of the governments Employment Allowance of £4,000 (2021: £4,000).

7 Debtors and prepayments

	2022	2021
	£	£
Grants and other fees receivable	10,281	9,333
Other debtors	-	19,026
Prepayments	4,229	4,118
	<u>14,510</u>	<u>32,477</u>

8 Creditors: amounts falling due within one year

	2022	2021
	£	£
Deferred income	10,000	-
Other creditors	8,972	-
Creditors and accruals	3,647	5,088
	<u>22,619</u>	<u>5,088</u>

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:-

	Movement in funds			
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Bradford Metropolitan District Council	-	35,333	(35,333)	-
The Big Lottery (Reaching West Yorkshire)	30,400	-	(18,403)	11,997
De Paul Nightstop UK	2,090	-	(50)	2,040
Ark	500	500	-	1,000
The Harry & Mary Foundation	-	34,200	(17,237)	16,963
Bradford Metropolitan District Council – KickStart Funding	-	941	(941)	-
	32,990	70,974	(71,964)	32,000
	32,990	70,974	(71,964)	32,000

Bradford Metropolitan District Council

This grant was originally towards the salary costs of our Project Development Worker and related costs to help develop our emergency accommodation service in Bradford District and our homelessness preventative education. When we paused for Covid the council agreed we could alter the use of the grant to fund ongoing financial commitments relating to the scheme. This then helped us sustain our organisation and reopen.

The Big Lottery (Reaching West Yorkshire)

This lottery funding supports the budget for our Reaching West Yorkshire programme which also is funded through fundraising and other grants. It also includes a specific budget to help us develop our capacity as an organisation

The Reaching West Yorkshire programme includes developing our capacity to provide young people with emergency 'Nightstop' accommodation in Kirklees, Calderdale and Bradford Local Authorities. This involves recruiting, training, and supporting volunteers and building new partnerships. Reaching West Yorkshire is also about young people being involved in our development, delivering new education work across parts of West Yorkshire and streamlining our services through the greater use of IT. When we were not able to operate and develop these services properly due to the pandemic the Big Lottery agreed to pause our grant. The grant became active again from December 2021. The capacity building element of the funding has been moved into the 2022/23 financial year.

De Paul Nightstop UK

There are two microgrants. The first is to develop safe places for young people to be whilst they are waiting for their emergency accommodation and the second is for mobile phones to improve communication between hosts and young people. Most of this funding has been moved into the 2022/23 financial year.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Ark

This is a local community shop run by the Girdlington, Manningham and Heaton Council of Churches. The profits from this community enterprise enable Ark to facilitate a grant making programme. Two grants are carried forward into 2022/23, one is for an educational film on youth homelessness and the other is to develop our food provision at the new Shelter.

The Harry & Mary Foundation

This was for a Mediation project. This has been spent on accredited mediation training for a staff member and volunteers so that we could offer an accredited service. The volunteer training was postponed at short notice due to sickness and trainees deciding not to go ahead. UK Mediation have allowed us to use this booking (which is non-returnable) for future training in this area. The Harry & Mary Foundation agreed that as this work had paused that we could use the funding in 2022/23 for other priorities to make a difference to homeless young people.

Bradford Metropolitan District Council – KickStart Funding

Funding to enable us to employ a new member of staff through the national Government initiative for unemployed young people.

10. Designated funds

This contingency reserve was originally set up to cover accommodation and staffing costs should the Organisation suffer a temporary shortfall in funding. The balance on this fund at the year end is £50,000.

11. Reconciliation of net movement in funds to net cashflow from operating activities:

	2022 £	2021 £
Net movement in funds	(16,864)	9,935
Less bank interest received	(23)	(55)
(Decrease) in debtors	17,967	11,614
Increase/(decrease) in creditors	17,531	(11,926)
	<hr/>	<hr/>
Cash generated from operating activities	18,611	9,568
	<hr/> <hr/>	<hr/> <hr/>

BRADFORD NIGHTSTOP

England & Wales - Charity number 1159365

Accounts

BRADFORD NIGHTSTOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

BRADFORD NIGHTSTOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Darren Starkey (Chair) Mollie Somerville (Secretary) Michael Craven (Treasurer) Kath Pugh Rukhsana Anjam Stephen Haggas Min Aung Anita Beadnell Anne Mackay Kate Taylor
Charity number	1159365
Company number	CE003329
Principal address	Culture Fusion 125 Thornton Road Bradford West Yorkshire BD1 2EP
Independent examiner	Kevin J Meddings MAAT Stuart B Lodge & Co Chartered Accountants 44 Bradford Road Idle Bradford West Yorkshire BD10 9PE
Bankers	Unity Trust Bank plc Nine Brindleyplace Birmingham West Midlands B1 2HB CCLA Investment Management Ltd COIF Charity Funds Senator House 85 Queen Victoria Street London EC4V 4ET

BRADFORD NIGHTSTOP

CONTENTS

	Page
Trustees report	1 – 5
Independent examiner's report	6
Statement of financial activities	7
Balance sheet	8
Statement of cashflows	9
Notes to the accounts	10 – 15

BRADFORD NIGHTSTOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the charity's constitution, Charities Act 2011 and Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Structure, governance and management

The Charitable Incorporated Organisation was registered on 26 November 2014 and all the assets and liabilities of the former unincorporated charity of the same name (charity number 1025863) were transferred into this Association.

The trustees who served during the year were:

Darren Starkey (Chair)
 Mollie Somerville (Secretary)
 Michael Craven (Treasurer)
 Kath Pugh
 Rukhsana Anjam
 Stephen Haggas
 Min Aung
 Anita Beadnell
 Anne Mackay
 Kate Taylor

All trustees are unpaid and inducted into their roles and responsibilities and come with a wealth of experience and skills including:-

- Many years of safeguarding experience as a service manager within a Local Authority, with responsibility for child protection and assessment.
- Creative and interpersonal expertise including as an illustrator and a professional counsellor.
- Tax accountancy and client management (for 29 years) with current responsibility for controlling £2.1bn and a team specialising in charity investment management for around 100 charities.
- 25 years' experience of contract management, finance, projects, programmes, grant funding, audit, project appraisal, procurement. This experience has been acquired in a variety of settings, including the University of Bradford, Newlands SRB and Bradford Council.
- Involvement as volunteer hosts, risk assessment volunteers, out of hours support workers and drivers so are very aware of the day to day running. This is from different perspectives including from different cultural perspectives, as a family, as a same sex couple and as a single person.
- Teaching/tutoring in local secondary schools and colleges.
- Experienced and skilled in the employment of project staff and training plans.

Their qualifications include Undergraduate Degrees, Finance, PGCEs (teaching), Institute of Leadership and Management, professional qualifications such as Prince 2 and MSP.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Objectives and activities

We provide emergency accommodation for homeless young people aged 16 to 25 in the homes of trained volunteers on a 'one night at a time basis'.

We raise awareness of youth homelessness with the general public, young people and decision-makers to bring about change. This includes delivering preventative homelessness education to young people in a variety of settings.

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidelines and in particular the advancement of education, health and the relief of those in need by reason of homelessness.

Our Response to Covid 19 and our Achievements

At the start of the financial year, we were obviously responding to the COVID 19 pandemic. We had just had a big launch in the Broadway Shopping centre as their charity of the year.

In the previous financial year, we were the busiest scheme in the country (in terms of homeless young people helped) and had dealt with an increase in referrals across a wider geographical area.

Our priorities at this time were to ensure there was emergency accommodation available for homeless young people and yet we also had a responsibility to keep young people, volunteers, and staff as safe as possible from Covid 19.

We reached out to our partners and ensured our service users and other homeless young people were directed to the 'Everyone In' scheme. This Government funded scheme offered homeless people with mainly ensuite accommodation in guest houses, student halls and hotels. In Bradford it also brought together a dedicated team of different organisations, including health professionals, and we were able to supply some toiletries and clothing. We imagined that this would be for a brief period and yet the Covid 19 pandemic meant that the 'Everyone In' scheme ran until July 2021 in Bradford.

Throughout the year we planned to reopen at several points, but we were guided not to by the local situation, the availability of hosts, infection control and the Bradford Council Covid team. The board met regularly and gave substantial time and energy especially when the staff team were furloughed.

Our education work, due to the circumstances, was reduced but we did finalise a new Nightstop Computer Game by working with Impact Gamers. We also worked with a local film maker to create an online assembly for schools following a request from Belle Vue Girls. This was well received by the 300 young people participating and we taught a one-hour lesson via teams to Bradford College.

It was a difficult year for many volunteers and staff affected by Covid 19 through the restrictions, ill health, and bereavements. The organisation tried to help the wider team keep in touch via zoom and phone calls. Despite all the sadness it was also a time when we were able to start developing some new services, new partnerships, and complete training this included: -

- **Moving into Culture Fusion**, a large youth centre in Bradford, from the Carlisle Business Centre after over 25 years. This enabled us to start developing stronger partnerships and explore how we could work with the YMCA to make use of some of the facilities including a new Bradford Nightstop Shelter.
- **Developing partnership work with Hope Housing** by giving our worker time to support Hope to work with homeless people to move into longer term accommodation when the pandemic added increased pressures to this work. This also helped strengthen our relationship with Hope Housing for the future.
- **Researching the need for and develop a model** to deliver Mediation to prevent youth homelessness. Four staff and six volunteers participated in a two-day UK Mediation Training course by zoom.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

- **Training.** Completing Bradford College 'Equality, Diversity and inclusion Training Level 2. Two members of staff successfully completed this course in the year. Other training included Covid Awareness, Webinar on Mediation UK, CPD certificates in: -Safeguarding, Coaching and Mentoring and Understanding Domestic Violence and Abuse. Microsoft Spreadsheets and learning zoom from each other!

Financial Review

For the twelve month period to 31 March 2021 a small income surplus was generated. Incoming resources were £131,133 which compared to resources expended, in delivering our service, of £121,198. Included within income in this financial year was £45,196 from the government's job retention scheme which enabled us to retain all our staff members during periods of necessary service closure.

A year like no other! As we were largely not able to deliver our core emergency bed night service the main aim was to ensure that we remained fully in place to be able to recommence our role once conditions permitted. As stated, we utilised the government's furlough scheme and this was crucial in retaining staff. The Big Lottery project was placed on hold to recommence when able to as we were unable to deliver the aims of the project during this year. We were delighted to announce that we continued to receive a grant from Bradford Metropolitan District Council and this, together with a grant already received from The Harry & Mary Foundation, enabled us to cover expenditure and emerge from the year financially relatively unscathed.

In addition to grants and furlough monies we continued to receive a healthy level of donations and gifts with a notable £3,500 received from the Broadway Centre who selected us as their charity for the year.

As well as the charity ensuring that we can adapt and offer an invaluable service in this changed environments, we need to ensure that we can plan our finances accordingly. Homelessness, sadly, will still be with us and we continue to seek support in the form of grants and donations to help us position ourselves to alleviate the situation as much as we are able.

Future plans for Bradford Nightstop in the next year (2021/2022)

DELIVERY OF SERVICES TO PREVENT YOUTH HOMELESSNESS

- Pilot a new Bradford Nightstop Shelter by recruiting and training volunteers, ensuring risk assessments are in place, developing procedures and organising the practicalities including food for young homeless people.
- Extensive recruitment campaign for volunteers, training, and support plan.
- Reopen our hosting scheme safely and with Covid 19 measures in place including Covid visits and assessments.
- Apply for funding to pilot Mediation work and develop a service so homelessness amongst young people can be prevented.
- Develop online and face to face educational and young people's involvement work and consider how access to services can be improved.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2021*

ORGANISATIONAL

- Continue to promote Equality, Diversity and Inclusion and ensure all the staff team complete the Bradford College level two course and encourage volunteers to participate too.
- Develop a new Equality and Diversity resource library.
- Developing a sustainability, funding, and marketing plan.
- Review and develop policies and new procedures especially in the light of the recent pandemic.

PARTNERSHIPS

- Participating in the 2021/22 Cold Weather Provision.
- Support the new Bradford Youth Vibe by being a part of its development.
- Communicating daily with our referral agencies and continuing to signpost young people to our partners so that they could get help with longer term accommodation.
- Review referral agency network and develop new contacts/strengthen ongoing relationships.

BRADFORD NIGHTSTOP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

On behalf of the board of trustees

.....
M Craven

Dated: 22 November 2021

BRADFORD NIGHTSTOP

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRADFORD NIGHTSTOP

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 7 to 15.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin J Meddings MAAT

Stuart B Lodge & Co
Chartered Accountants
44 Bradford Road
Idle
Bradford
West Yorkshire
BD10 9PE

Dated: 23 November 2021

BRADFORD NIGHTSTOP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income						
Voluntary income	2	22,850	-	-	22,850	75,771
Investment income		55	-	-	55	267
Incoming resources from Charitable activities	3	-	-	63,032	63,032	123,518
Job retention scheme		45,196	-	-	45,196	-
Total income		68,101	-	63,032	131,133	199,556
Expenditure						
Charitable activities	4	70,364	-	50,834	121,198	155,905
Total expenditure		70,364	-	50,834	121,198	155,905
Net income/(expenditure)/ Net movement in funds		(2,263)	-	12,198	9,935	43,651
Total funds brought forward		90,946	50,000	17,090	158,036	114,385
Total funds carried forward		88,683	50,000	29,288	167,971	158,036

BRADFORD NIGHTSTOP

BALANCE SHEET AS AT 31 MARCH 2021

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Current assets						
Debtors and prepayments	7	23,144	-	9,333	32,477	44,091
Cash at bank and in hand		70,627	50,000	19,955	140,582	130,959
		<u>93,771</u>	<u>50,000</u>	<u>29,288</u>	<u>173,059</u>	<u>175,050</u>
Creditors: amounts falling due within one year						
	8	(5,088)	-	-	(5,088)	(17,014)
Net current assets		<u>88,683</u>	<u>50,000</u>	<u>29,288</u>	<u>167,971</u>	<u>158,036</u>
The funds of the charity						
Unrestricted funds		88,683	-	-	88,683	90,946
Designated funds	10	-	50,000	-	50,000	50,000
Restricted funds	9	-	-	29,288	29,288	17,090
Total charity funds		<u>88,683</u>	<u>50,000</u>	<u>29,288</u>	<u>167,971</u>	<u>158,036</u>

The accounts were approved by the Trustees on 22 November 2021

.....
M Craven
Trustee

BRADFORD NIGHTSTOP

STATEMENT OF CASHFLOWS AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
Cash generated from operating activities	11	9,568	14,219
Cashflows from investing activities			
Bank interest received		55	267
		-----	-----
Increase in cash equivalents in the year		9,623	14,486
Cash equivalents at the beginning of the year		130,959	116,473
		-----	-----
Total cash equivalents at the end of the year		140,582	130,959
		-----	-----

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

Bradford Nightstop meets the definition of a public benefit entity under FRS 102.

Having considered future planned activities and the reserves available to the charity, the trustees are satisfied that the financial statements should be prepared on the going concern basis.

1.2 Incoming resources

Donations and legacies are accounted for when they are received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

Core funding revenue grants are credited to the income and expenditure account at the time when received. Revenue grants for specific projects are credited to the income and expenditure account when received and unspent amounts at the year end are carried forward as restricted funds in the balance sheet. Where income is received in advance of the next financial year this may be deferred in accordance with the terms of the funding agreements.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:-

Office Equipment	3 Years Straight Line
------------------	-----------------------

1.4 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes.

1.5 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. These include governance costs which are those costs associated with meeting the constitutional and statutory requirement of the charity.

All costs are allocated between the categories on the Statement of Financial Activities (SOFA) on a basis designed to reflect the use of the resource.

1.6 Pension costs

The charity pays contributions into the National Employment Savings Trust (NEST) which is a defined contribution work place scheme.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

2 Voluntary income	2021	2020
	£	£
Donations and gifts	22,850	71,705
Grants receivable for core activities	-	-
Spot purchase beds by local authorities	-	2,666
Student placement fees	-	1,400
	<hr/>	<hr/>
	22,850	75,771
	<hr/> <hr/>	<hr/> <hr/>
Donations and gifts		
The Broadway Bradford	3,500	-
One Team	500	-
Holy Trinity Church Bingley	500	700
Charles and Elsie Sykes Trust	-	3,000
The Lord Mayors Appeal	-	22,275
Alliance Automotive Group	-	2,631
All Together Now Choir	-	2,225
Incommunities Group	-	2,071
Baildon Charity Committee	-	1,575
Bradford Grammar School	-	1,556
Dixons Allerton Academy	-	1,000
Beckfoot Thornton School	-	1,000
Beckfoot Upper Heaton School	-	1,000
Bettys & Taylors Group	-	1,000
The Fred Towler Charity Trust	-	1,000
Andrew Bennett	-	1,000
Morrisons Foundation	-	647
Teledyne Defence & Space	-	600
St John's C of E Primary, Bierley	-	537
XPO Logistics	-	531
Thomas Wright/Thorite Group	-	500
Rotary Club of Bradford Blaize Trust Fund	-	500
Springers Agility and Flyball Club	-	500
Sundry	18,350	25,857
	<hr/>	<hr/>
	22,850	71,705
	<hr/> <hr/>	<hr/> <hr/>

BRADFORD NIGHTSTOP**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021****3 Incoming resources from charitable activities**

	2021	2020
	£	£
Bradford Metropolitan District Council	35,334	35,334
The Big Lottery (Reaching West Yorkshire)	26,698	63,744
Ark	1,000	-
De Paul Nightstop UK	-	4,440
The Harry & Mary Foundation	-	20,000
	<u>63,032</u>	<u>123,518</u>

4 Charitable activities

	2021	2020
	£	£
Wages and national insurance	88,837	94,412
Pension costs	3,417	3,588
Bank charges	264	188
Rent and services	9,331	14,091
Repairs and renewals	-	81
Postage and stationery	64	2,561
Travel and subsistence	148	1,540
Travel – Nightstoppers	182	2,355
Young persons safewaiting (including Bradford Hotel)	44	1,650
IT Equipment	1,624	2,803
Training and conferences	2,647	582
Volunteers expenses	77	10,007
Insurance	3,750	4,839
Subscriptions	928	1,135
Telephone	2,537	3,026
Publicity and events	1,267	5,140
Capacity Building	-	150
Education	800	1,881
Independent examination fee	1,944	2,250
Payroll charges	1,524	907
Consultancy charges	-	840
DBS checks	132	462
Equipment lease	1,417	1,417
Sundries	264	-
	<u>121,198</u>	<u>155,905</u>

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. There were no related party transactions in the year that required disclosure (2020: none).

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

6 Number of employees

The average monthly number of employees during the year was:-

	2021	2020
	Number	Number
Employees	5	5
	=====	=====

Employment costs

	2021	2020
	£	£
Wages and salaries	86,895	90,762
Social security costs	1,942	3,650
Pension costs	3,417	3,588
	-----	-----
	92,254	98,000
	=====	=====

There were no employees whose annual emoluments were £60,000 or more.

Social security costs are after the deduction of the governments Employment Allowance of £4,000 (2020: £3,000).

7 Debtors and prepayments

	2021	2020
	£	£
Grants and other fees receivable	9,333	14,666
Other debtors	19,026	24,839
Prepayments	4,118	4,586
	-----	-----
	32,477	44,091
	=====	=====

8 Creditors: amounts falling due within one year

	2021	2020
	£	£
Deferred income	-	11,679
Creditors and accruals	5,088	5,335
	-----	-----
	5,088	17,014
	=====	=====

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:-

	Movement in funds			Balance at 31 March 2021 £
	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	
Bradford Metropolitan District Council	-	35,334	(35,334)	-
The Big Lottery (Reaching West Yorkshire)	-	26,698	-	26,698
De Paul Nightstop UK	2,090	-	-	2,090
Ark	-	1,000	(500)	500
The Harry & Mary Foundation	15,000	-	(15,000)	-
	<u>17,090</u>	<u>63,032</u>	<u>(50,834)</u>	<u>29,288</u>

Bradford Metropolitan District Council

This grant was originally towards the salary costs of our Project Development Worker and related costs to help develop our emergency accommodation service in Bradford District and our homelessness preventative education. At the start of this financial year, as we had to pause due to Covid, the council agreed we could alter the use of the grant to fund ongoing financial commitments relating to the scheme which has been invaluable so we can be there in the longer term to make a difference once again.

The Big Lottery (Reaching West Yorkshire)

This lottery funding supports the budget for our Reaching West Yorkshire programme which also is funded through fundraising and other grants. It also includes a specific budget to help us develop greater sustainability.

The Reaching West Yorkshire programme includes developing our capacity to provide young people with emergency 'Nightstop' accommodation in Kirklees, Calderdale and Bradford Local Authorities. This involves recruiting, training and supporting volunteers and building new partnerships. Reaching West Yorkshire is also about young people being involved in our development, delivering new education work across parts of West Yorkshire and streamlining our services through the greater use of IT. When we were not able to operate and develop these services due to the pandemic the Big Lottery agreed to pause our grant.

De Paul Nightstop UK

There are two microgrants. The first is to develop safe places for young people to be whilst they are waiting for their emergency accommodation. This has partly been spent and we were not able to spend any of this grant in 2020/21 financial year as the scheme was on hold. The other Depaul Nightstop UK grant is for mobile phones to improve communication between hosts and young people. These were not spent in the financial year as the emergency scheme was closed but spending has started again in the 2021/22 year.

BRADFORD NIGHTSTOP

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Ark

This is a local community shop run by the Girdlington, Manningham and Heaton Council of Churches. The profits from this community enterprise enable Ark to facilitate a grant making programme. In this financial year we used one grant to fund additional mediation training, and we secured a grant to create an educational film on youth homelessness which we hope to complete in the 2021/22 year.

The Harry & Mary Foundation

Funding was originally to support the development of our emergency accommodation, education work and new follow up work with young people who have used Nightstop to support and signpost them to a range of services.

We initially asked if we could pause this funding at the start of the financial year as we paused our services. Later in the year The Harry and Mary Foundation kindly agreed we could resume spending and they appreciated the fact that we had used the period of COVID to develop and enhance our services. This development included moving premises, online education work including developing a Nightstop Computer Game, researching mediation work, and participating in online mediation training to prevent youth homelessness. It also included developing new partnerships and where possible, staying connected with young people who have made use of our emergency scheme when they have been homeless in the past. They confirmed in an email, *"We are confident that you are using our donation to good effect and adapting to different circumstances, so do as you think appropriate. Nightstop is on the front line and is best placed to make such judgements"*.

10. Designated funds

This contingency reserve was originally set up to cover accommodation and staffing costs should the Organisation suffer a temporary shortfall in funding. The balance on this fund at the year end is £50,000.

11. Reconciliation of net movement in funds to net cashflow from operating activities:

	2021 £	2020 £
Net movement in funds	9,935	43,651
Less bank interest received	(55)	(267)
Decrease/(increase) in debtors	11,614	(27,934)
(Decrease) in creditors	(11,926)	(1,231)
	-----	-----
Cash generated from activities	9,568	14,219
	=====	=====