



# Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 1st	Month April	Year 2020	Day 30th	Month September	Year 2021
<b>From</b>					<b>To</b>		

## Section A Reference and administration details

<b>Charity name</b>	BLYTH CRICKET CLUB, NOTTINGHAMSHIRE
<b>Other names charity is known by</b>	NA
<b>Registered charity number (if any)</b>	1159331
<b>Charity's principal address</b>	Park Drive Sheffield Road Blyth Postcode S81 8HF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jack Tarr	Chair		
2	Andrew Carter	Secretary, 2 <sup>nd</sup> XI Vice Captain		
3	Malcolm Butler	Treasurer		
4	Bridget Butler	Administrator		
5	Jemima Dalton	2 <sup>nd</sup> XI Captain, Womens & Girls Lead, Junior Coordinator		
6	Annie Edwards	Womens Softball captain		
7	Alan Toft			
8	Andrew Toft			

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial Audit	Enterprise Accountants	8 Castlegate, Tickhill, South Yorkshire, DN11 9QU

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Association Model Constitution, dated 2<sup>nd</sup> June 2014

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Elected by club membership

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are a small local village cricket club and as such our organisational structure is relatively straightforward. As a club we operate within the English & Wales Cricket Board, Bassetlaw and District Cricket League, East Midlands Women's Cricket League and Nottinghamshire Cricket Board and abide by their regulations where relevant. We currently have eight Charity Trustees who manage the charity to ensure that our charitable objects are met.

As a Club we have separated out cricket activities from the management of the Clubhouse and fundraising activities in financial terms. Non-cricket activities such as fundraising are managed through the Blyth CC Committee separately and any money raised being passed on to the CIO. Blyth CC Committee meets on a monthly basis, with Charity Trustees sitting on the Committee. There is a standing agenda item for Fundraising and another for CIO management.

This year Trustees decided to change our accounting period on the advice of the Treasurer so our accounting year now starts in October and runs to September. This means that this Annual Report covers a slightly longer period from April 2020 to September 2021. We will return to a normal annual return period from October 2021 to September 2022.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is the promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of cricket.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Blyth Cricket Club is a traditional village amateur cricket club where we aim to provide healthy recreation for all by playing cricket in an open and supportive environment. This was obviously overshadowed by the Covid pandemic for the 2020 and 2021 seasons and continues to affect the club now.

However, despite Covid and associated restrictions, as in previous years we have continued to work hard to be an approachable club to attract new senior and junior players and those who want to take part in cricket by being part of the club as junior volunteers, ground maintenance etc. for future seasons.

As a club we have several objectives for 2022 and beyond which will support our charitable aims – these are detailed at the end of this section below.

## **2020 Season**

Lockdown in March 2020 meant that there was very little activity at the club for many months. It was impossible for Trustees and Committee members to meet up until July 2020. Trustees and Committee members did however keep in touch via email/phone and the club continued to function in that sense. The good governance rules we had put in place around purchasing for example, were still adhered to. We also began to hold Blyth CC Committee meetings online – these were well attended.

As restrictions eased slightly we were able to carry out some much needed maintenance and upgrading work to the grounds (e.g. repaired and new fencing) and changing rooms (redecorated, new carpets and furniture). The clubhouse kitchen was refurbished (details in section D) – as part of this we were able to re-carpet the clubhouse.

In July 2020 the ECB set out how, as a club, we could play cricket again in a Covid safe manner. We were unable to open the Clubhouse (apart from the toilets) for the remainder of the season and we could no longer hold a cricket tea during matches (among many other changes and requirements). The closure of the clubhouse in particular had a large impact on our bar revenue.

Despite the restrictions we were able to play some games of cricket. Our First team was able to play in Division 2 of the Bassetlaw & District League on Saturdays through to September. We were unable to hold any junior cricket matches in 2020. As restrictions eased we were able to offer some 1:1 coaching sessions for the juniors and later on some small group coaching. This was very successful for those who attended. We were unable to play any womens hardball cricket but later in the season we did participate in the East Midlands Women's Cricket League North East Division with softball team.

Due to Covid, our main fundraising activity, 'Bonfire Night' in 2020 was cancelled and there was no income from Blyth Social Club.

## **2021 Season**

With the easing of Covid restrictions in Spring 2021 we were able to return to some kind of normality. We ran two senior teams playing on a Saturday – First XI and Second XI teams. The women and girls section continued to develop at pace, playing softball and hardball across a range of teams: Womens Hardball XI, Super 8s hardball team plus a softball team. Womens cricket was mostly played on a Sunday.

At the junior level we ran two under 9 cricket softball teams for our younger juniors (from about 5 years) one of which was a girls team and an under 11 hardball team. Junior matches mostly took place on Sunday mornings and Monday nights with most summer term weeks seeing at least one junior match. The junior section had a good season with many wins. We also ran hardball and softball training evening sessions. Our Friday night softball training sessions were somewhat restricted due to Covid but were popular with a group of youngsters. We would hope to increase our junior members as restrictions continue to ease. We have approximately 30 children registered as part of our junior section.

Due to Covid, our main fundraising activity, 'Bonfire Night' in 2021 was again cancelled and there was no income from Blyth Social Club. This has had a severe impact on Blyth CC, although we have managed to secure several Covid grants from Bassetlaw District Council (amounting to £21.6K). The England & Wales Cricket Board also suspended our loan payments for several quarters, which helped our financial situation.

A new fundraising activity for 2021 was 'Player sponsors'. Each playing member was encouraged to find a sponsor for the season. We raised £1,250 in this way. We will aim to continue this fundraising activity through 2022.

We were able to return to face to face Blyth CC Committee meetings (with an online version) in 2021. Our club AGM also took place face to face in the clubhouse. We were able to open the clubhouse in July 2021.

### **Objectives going forward**

All Charity Trustees have had regard to the Charity Commission guidance on public benefit when exercising their powers and duties. Public benefit is considered and reviewed at Trustee meetings in order to fulfil their legal duty. This continued throughout the various lockdowns and periods in between.

- Fundraising – as a charity our fundraising activities form a key part of our income streams. Bonfire Night is our major fundraiser in the year and after two cancelled years we will look to reinstate this activity in 2022
- As a local village cricket club we have identified our relationship with the wider village as an area we would like to develop – the refurbishment of the kitchen for example may provide opportunities for those who don't play cricket to access our facilities
- Facilities – our changing/showering facilities do not meet guidelines for mixed/female changing areas (new shower cubicles, window covers). Clubhouse toilet facilities also do not meet current standards for disability access. We will try and access funding for improvement works from the ECB
- Our outdoor nets practice facilities require improvement. We purchased a set of mobile nets in 2019 but this needs to be upgraded to a more permanent solution
- Grounds equipment – upgrading and maintenance. The running of a cricket club to enable cricket to be played (at all levels) requires a large amount of equipment. Some of our grounds equipment is old and inefficient and needs replacing. Some of this equipment is also expensive as it is specialist in nature

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Blyth Cricket Club, Nottinghamshire continues to be entirely managed and run by volunteers. Without our volunteers, from ground staff to junior supervisors the club would not be able to function, or indeed exist. We are grateful for the contribution of our volunteers through 2020 and 2021 as it was a particularly difficult time for many.

During 2020-2021 approximately 20 different people have volunteered for the club across a wide range of activities from coaching juniors to helping with the grounds.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

We registered around 45 Senior members to Blyth CC in 2020 and 73 in 2021. All parents/carers of our junior members are also members of the Social Club.

At our AGM Jack Tarr was voted in again as Chair and remains the Chair of the Trustee Committee. The Treasurer and Club Secretary also remain the same.

For the 2021 season the First XI team played in Division 2 in the Bassetlaw & District Cricket League. The Second team remained in Division 7 of the same league. The First XI finished the 2021 season being promoted to Division 1 of the Bassetlaw & District Cricket League. Our aim for the 2022 season would be to consolidate our position in the respective divisions and leagues and to attract more members to the club (not just playing members).

Women's cricket continued to develop in 2020 and 2021. The women's softball team took part in the East Midlands Women's Cricket League. The hardball Super 8s and the XI hardball team also played as part of this league. Our Development Plan lists as an objective to retain and increase numbers of female players. In 2019 we had approximately 18 women players and in 2021 we had 41 females playing in women's/senior matches. The Women's XI played in the 2<sup>nd</sup> division in their first ever season.

We also continue to encourage and support women and girls to play open age cricket (i.e. in mixed teams) and Blyth had the highest number of women playing mixed senior cricket in Nottinghamshire with 12.

Women and Girls cricket continues to develop with support from the ECB – Jemima Dalton continues as Chair of the East Midlands Women's Cricket League.

We registered 25 Junior members at Blyth CC during 2020 (with 11 juniors playing junior league cricket) and 30 during 2021, with 24 of those played in matches during 2021. The U11 hardball team came second in the League, the highest placing in over a decade.

Each junior has at least one responsible adult join as a member of the Social Club. This was about the same as previous years. Our age range was 5 to 15 years. We have increased the number of girls playing in our junior teams – in 2019 we had 2 girls playing in league matches and in 2021, we had 10 girls in league matches at U9 and U11 level. We had another 5 12-16 girls playing in senior cricket. In 2021 we also had a girls only softball team.

Due to the Covid pandemic and a lack of available coaches we have not advertised for more junior members again this year which explains the relatively low numbers. We have qualified coaches available to coach our junior section so are looking to increase junior numbers going forward. We have encouraged our female coaches and players to mentor and support player development and confidence – in 2020 and 2021 we had 3 members doing this.

The club now has four qualified umpires (two at ECB stage 2, two at stage 1, one being female). We also have new 1<sup>st</sup> and 2<sup>nd</sup> XI scorers. All these positions are voluntary.

Upgrading of clubhouse – the roof and electrical work was completed in 2019. To fund this we applied to the England Wales Cricket Trust for an interest free loan. We were successful and obtained a loan of £12,190 over 5 years. The roof work total project cost was £13,590 with £1,400 of Partnership funding provided by the Club. We continue to pay off our loan on time on a quarterly basis (this was paused during 2020-21 for several quarters due to Covid).

Some repair/upgrading work was done on the changing rooms in 2020, but this building really needs replacing. The latest work does extend its life span by at least another 5 years. We do not yet have suitable changing facilities for women/girls and the disabled. Our facilities are also not fully accessible. We do have a disabled ramp to the main clubhouse to ensure that this facility is accessible to wheelchair/mobility scooter users. We still need to ensure that our toilet facilities are brought up to standard and are accessible.

This will still be an enormous but necessary task for the club and our volunteers. We do not own the ground we play on and this makes access to grants and other sources of funding difficult.

We obtained English & Wales Cricket funding of £10K for a new kitchen area in the clubhouse, which was to be ready for the 2020 season. Although the kitchen was completed in 2020 (using £5K of our own funds as well) we were unable to use it until the 2021 season due to Covid restrictions.

As mentioned previously, our main fundraising event is 'Bonfire Night'. This is a Blyth 'village event' and as such we normally welcome many people who do not directly play cricket to our club. This event was cancelled in 2020 and 2021. We are aiming to run this event in some format in 2022.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have an approved reserves policy. Trustees have developed and adopted a reserves policy in accordance with Charity Commission guidance CC19. Our policy includes:

- what level of reserves is appropriate (up to £4K depending on requirements)
- why we need to hold reserves

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Blyth Cricket Club, Nottinghamshire principal sources of funds are:

- membership fees
  - match and training fees
  - sponsorship
  - grants and donations
  - income from the Social Club
- Membership fees were not charged in 2020 and kept at the same rates in 2021 as 2019. It is a requirement that all players must have paid membership fees in order to play cricket for Blyth. We are actively recruiting for new senior members and if successful this will increase income.
  - Match fees are set to cover payments to match officials and for catering. Training fees (juniors) are set to cover costs of equipment, coaching and other facilities to support the playing of cricket
  - We received approximately £21.5K in Covid grants from Bassetlaw and District Council during 2020-21
  - We rented our ground out to a local Caravan Club – this raised approximately £100
  - We received £1250 in player sponsorship
  - We received £400 in sponsorship for our junior teams
  - Previously, at most senior home matches we had a 'football card' draw to raise funds. Due to Covid we did not do this for 2020 or the 2021 seasons – we would hope to reinstate this for 2022
  - Our England and Wales Cricket Trust Interest free loan for the roof replacement and upgrading of the clubhouse electrics continues to be paid off in quarterly instalments, although our payments were suspended during 2020 and into 2021 due to Covid. The loan was for £12,190 over 5 years

## Section F

## Other optional information

Trustees previously agreed that the Social Club and CIO should have one bank account for Blyth CC – separate accounts will be still be kept and any money raised by the Social Club from fundraising events such as Bonfire Night will be clearly noted as donations to the CIO. Due to Covid there was no income from the Social Club.

Trustees will continue to review our fundraising strategy going forward. Our outside events are vulnerable to the weather for example. We need to ensure that risks are considered and managed as far as is possible and this may necessitate a change in the type of fundraising activities we focus on, especially in light of the effects of Covid. This will become increasingly important as it becomes necessary to invest in new facilities at the ground such as changing rooms etc. This will be a major expenditure for the club and will require careful management by Charity Trustees.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Malcolm Butler	Andrew Carter
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Secretary
<b>Date</b>	15/04/2022	



**BLYTH CRICKET CLUB  
INCOME & EXPENDITURE ACCOUNT  
FOR THE PERIOD ENDED  
30 SEPTEMBER 2021**

	<b>18 M.E. 30.09.2021</b>		<b>2020</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Bar trading account		335		1,071
Fundraising account		2,349		4,702
Cricket activities account		(6,722)		(1,235)
Membership Fees		1,116		1,485
Grants received		35,878		-
VAT recovered		1,773		507
Insurance Claim		-		-
<b>NET INCOME</b>		<b>34,729</b>		<b>6,531</b>
<b>PREMISES COSTS</b>				
Heat & light	771		751	
Water	854		862	
Rates	-		-	
Clubhouse maintenance	1,536		605	
Insurance & licences	4,482		2,183	
Refuse collection	484		340	
		<u>8,126</u>		<u>4,741</u>
		26,603		1,790
<b>ADMINISTRATION COSTS</b>				
Bank charges	(5)		(16)	
Miscellaneous fees	0		0	
Professional & audit fees	240		240	
Postage, stationery & telephone	-		96	
		<u>235</u>		<u>320</u>
<b>NET (LOSS)/PROFIT FOR THE YEAR</b>		<b>26,368</b>		<b>1,470</b>

### **Independent Examiner's Report to the Members of Blyth Cricket Club**

We have examined the financial statements for the period ended 30 September 2021 which comprise the Income and Expenditure Account and related notes. These financial statements have been prepared in accordance with accounting policies set out herein and the requirements of the Financial Reporting Standard for Smaller Entities. The report is made solely to the club's members, as a body. Our examination has been undertaken so that we might state to the club's members those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any other than the club's members as a body, for our independent examination work, for this report or the opinions we have formed.

### **Respective Responsibilities of Management Committee and Independent Examiners**

As described in the Statement of the Committee of Management's Responsibilities, the committee are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom accounting standards and United Kingdom generally accepted accounting practice.

Our responsibility is to examine financial statements in accordance with the relevant legal and regulatory requirements.

We report to you our opinion as to whether the financial statements are properly in accordance with the accounting records. We also report to you if, in our opinion, the club has not kept proper accounting records, or if we have not received all the information and explanations we require for our examination, or if any information specified by law regarding committee members' remuneration and other transactions is not disclosed.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general directions given under accounting standards. An examination includes a review of the accounting records kept by the club and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement above.

### **Independent Examiner's Report**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respects the requirements to keep accounting records in accordance; and to prepare accounts which accord with accounting records and with the method and principles of UK GAAP have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

**Jon Lister FCCA**  
**Enterprise Chartered Certified Accountants**

**Blyth Cricket Club****Statement of Management Committees' Responsibilities**

Management committee are required to prepare the financial accounts for each financial period which give a true view of the state of affairs of the club and of the surplus or deficit of the club for that period. In preparing those financial statements we are required to;

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the club will continue in business.

The management committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the club and to enable that the financial statements are compliant. They are also responsible for safeguarding the assets of the club and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Committee

Club Secretary