

# **Watford Woodside Community Church of the Nazarene Report of the Board of Trustees for the year ended 30 September 2021**

The Board of Trustees presents its report and financial statements for the year ended  
30 September 2021

## **Reference and Administration Information.**

Charity Name: Watford Woodside Community Church of the Nazarene

Charity Registration Number: 1159330

Principal Address: The Brow Watford, WD25 7NY

Mailing Address: As Above.

## **Board of Trustees**

Rev Erica Tuxworth (Chair) Resigned due to health reasons 31 July 2021.

Mr Robert Dowty (Secretary) Resigned 17 October 2021

Mr Andrew Tranter (Secretary)(Chair) 17 October 2021 until AGM February 2022

Mrs Ann Brooks (Treasurer)

Mrs Josephine Appleby.

Mr Craig Christiansen

Mrs Carole Dowty

Mrs Moira Murray

Mrs Paula Seddon

The Chairperson is ex officio by virtue of their office of Pastor of Watford Woodside

Community Church of the Nazarene.

**Holding/Custodian Trustee:** Church of the Nazarene British Isles South District (A Charitable Company Limited by Guarantee: Company N0 7028764.

**Website:** [www.watfordnazarene.org.uk](http://www.watfordnazarene.org.uk)

**Bankers:** Barclays bank, Watford Branch.

**Independent Examiner:** Ms. Gillian Flitt.

## **Structure and Governance and Management Structure and Organisation**

The Charitable incorporated organisation (CIO) was established on the 24<sup>th</sup> November 2014 with registration number 1159330.

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## **Watford Woodside Community Church of the Nazarene Report of the Board of Trustees for the year ended 30 September 2021**

### **Trustee Appointments**

The Pastor of the Church is ex-officio chairperson of the Board of Charity Trustees and

their position is reviewed two years from appointment and then every four years after

that. This was most recently conducted in June 2019.

The remaining Trustees are elected annually by the members of the Watford Woodside

Community Church of the Nazarene at the Annual General meeting in February each year.

### **Governance and Wider Network**

The Board of Trustees meets regularly, normally on a monthly basis, to consider the work and management of the church and assess and plan the

financial and other aspects of the work and direction of the charity.

The church/CIO is a member of the Church of the Nazarene British Isles South

District ( a Charitable Company Limited by Guarantee, Company No 7028764:

Charity No 1133336 ) which in turn is a member of The Global Church of the

Nazarene which has its headquarters in Lenexa, USA.

The CIO is governed by an approved governing constituting document drawn

up by Anthony Collins, Charity Solicitors, Birmingham and approved by the

Charity Commission for England and Wales and HMR&C. The governing document is based on the manual of the Global Church of the Nazarene where UK Law permits.

### **Risk Management**

The risk management strategy of the church is in a continual process of

formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from on-going discussions with members both internally and through meetings with the Church of the Nazarene British Isles South District and other advisors, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

## **Objectives and Activities**

**Charitable Objectives** The charity has the following objectives:

- a) The advancement of the Christian faith as part of the Global Church of the Nazarene and the Church of the Nazarene British Isles South District.
- b) To serve and enhance the local community.

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## **Watford Woodside Community Church of the Nazarene Report of the Board of Trustees for the year ended 30 September 2021**

### **Public Benefit**

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

### **Review of the Year**

General: The year started with the Covid-19 Lockdown pandemic. This meant that for almost the entirety of the remainder of the year the church program and community work completely stopped, other than those services or meetings that could move on line or incorporated using Zoom.

Sunday morning worship services moved to YouTube/Facebook streaming only, initially with all elements pre-recorded at individual homes and then edited for broadcast on Sunday mornings. Later in the year as restrictions eased we were able to conduct services live from the church with just Pastor and a small support team to enable the broadcast.

During this time church members went to great lengths to keep the fellowship together, ensuring that those who were housebound and couldn't get to the shops were catered for. The children's activities

continued as they were asked to participate in on line activities with Bible stories and drawing or making models of their handiwork and having them put on video to be shown during the Sunday morning children's slot. The children's song was also a great hit on video, doing the actions to many of them was quite a work out!

After six months of the church being virtually closed, Sunday the 20<sup>th</sup> September 2021 we were able to hold our first service with a limited congregation.

We are grateful to all those who enabled the church to keep going during lock-down with the on-line services. To our faithful members who stuck with us and continued to support us financially with on-line giving. Our church Board for their support in providing the necessary equipment to enable live streaming to a very high standard and our technicians who integrated it into our existing audio-visual equipment, quite amazing.

The Risk Assessment necessary to facilitate an on-line booking system to enable services to recommence.

A special thank you to our Pastor Erica Tuxworth who preached God's word faithfully each week despite not always feeling well due to an ongoing illness. She kept the light of god's love shining at Woodside during difficult and challenging times.

Staff: Pastor Erica Tuxworth and Ms Naomi Scofield remain the church's only employees.

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## **Watford Woodside Community Church of the Nazarene Report of the board of Trustees for the year ended 30 September 2021**

**Staff:** On the 31 July 2021 after thirteen years as our pastor The Rev Erica Tuxworth terminated her ministry at the Woodside Community Church of the Nazarene on health grounds .

Naomi Schofield continues as the only employee.

Aims included:

- Continuation of weekly Christian worship meetings promoting the Christian faith in accordance with the principles of the Church of the Nazarene.
- Work with children and young people to promote the Christian faith and provide local social benefit.

- Continuation of weekly meetings for the more mature individuals in the local area.
- Continue to develop links with local community, to involvement of the church with the relevant local agencies on behalf of the local community.
- Continue to partner with and make the church building available to relevant local agencies seeking to benefit the local community.

Significant activities during the period include:

- Weekly worship services conducted by Rev Erica Tuxworth and other guest speakers.
- Meetings held for children and young people for interaction and a safe environment to enable them to grow and develop both spiritually, socially and as individuals.
- Weekly meetings for prayer and spiritual development.
- Partnering with local Community programmes (e.g. Foodbank)
- Involvement with local schools.
- Provision of the building for community activities.
- Visitation of both members and others in the community in times of need or by request.
- Available for Weddings, funerals and other services of significance.

Achievements during the period included:

- Continued support of the membership in their spiritual and personal development.
- Continued development of the social and educational opportunities with the local community through varied programmes and rental of our facilities.

Charity Name

WATFORD WOODSIDE COMMUNITY CHURCH OF THE  
NAZARENE

Charity Registration Number

1159330

Receipts and payment s accounts

For the period from	1.10.20	To	30.9.21
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RECEIPTS	UNRESTRIC TED FUNDS TO THE NEAREST £	RESTRICTE D FUNDS	TOTAL FUNDS	LAST YEAR 2019-2020
Tithes and offerings	41,280		41,280	45,742
Gift aid	9144		9144	11,738
Lettings	26,131		26131	19,420
Fellowship Weekend				605
Miscellane ous				68
Other offerings	2157		2157	1630
Transfers from North Watford church				21,306
Discretionary fund	100		100	46
HCC grant				500
Transfer from Business acc.	9955		9955	
Gift	4000		4000	8667
Catering for district				1248

assembly				
TOTALS	128,767		128,767	109,722

PAYMENTS	UNRESTRICTED FUNDS TO THE NEAREST £	RESTRICTED FUNDS	TOTAL FUNDS	LAST YEAR 2019-2020
Staff Salaries	45,975		48,047	48,047
Admin fee	143		143	156
District budget	7530		7530	6529
Office	1684		1684	819
Buildings/maintenance	22,525		15,393	15,393
Asda card/church supplies				2674
Church activities and departments	2277		2277	4888
Gifts	3348		3348	1322
Online services	3977		3977	3005
Gift aid levy	165		165	195
Lettings	2649		2649	769
Hospitality	9.99		9.99	323
Insurance	3539		3539	
Discretionary fund	1000		1000	1595
Utilities	6485			8617
NMI budget	5439			
TOTALS	106746		94,333	94,333

## Assets and Liabilities

Cash funds held at 30.9.21: £111,402

Buildings and Land

The assets of the charity are as follows:

- The property situated at The Brow, Watford, WD25 7NY. The legal title is held by the Incorporated Trust Corporation, Church of the Nazarene British Isles South District, Company Registered

Number: 07028764, on behalf of the local Trustees. This is the church building and has an insured value of £1,813,769.

- The property site at 33 Hunters Lane, Watford; the legal title is held by the Incorporated Trust Corporation, Church of the Nazarene British Isles South District, Company Registered Number: 07028764, on behalf of the local Trustees.

This is the church house (the manse) and has an insured value of £367,158 (building only).

A full schedule of assets within the above properties, which includes white goods and equipment used in support of the activities of the church, is available on request.

Investment assets: None

Liabilities: None

### **Trustee expenses**

Rev Erica Tuxworth received £53,217 in Salary, Housing Allowance, Pension and NI contributions

No other trustee received any remuneration or expenses in this year or the previous year.

No financial donations, other than personal tithes and offerings, were made by any trustee.

### **Related Party Transactions**

There were no related Party Transactions during this year or the previous year.

### **Plans for Future Periods**

The Board of trustees meets on a monthly basis to plan and look to the future of the charity. The North Watford Church of the Nazarene have now appointed their own pastor and church board and have taken over the responsibility to the charity commission. They formally took over the running of the church in April 2020.

Our activities as a church have been significantly affected this year due to the corona virus restrictions but we have begun to meet together for Sunday worship and a Friday prayer meeting. We hope to soon begin the childrens ministries again including a monthly club for them. Other ministries are still on hold for the time being. Most money has



been spent developing our online ministry which has meant a high level streaming service during this year.

### **Declaration**

The trustees declare that they have approved the trustees report above.

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name **WATFORD WOODSIDE COMMUNITY  
CHURCH OF THE NAZARENE**

**On accounts for the year  
ended**

**30.9.21**

**Charity no  
(if any)**

**1159330**

**Set out on pages**

**1 + 2**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30.09.2021**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**G. Flitt**

**Date:**

**30/7/22**

**Name:**

**GILLIAN FLITT**

**Relevant professional  
qualification(s) or body**

**None**

(if any):

Address:

39, FINCH LANE  
BUSHEY  
WD23 3AJ

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.