

Watford Woodside Community Church of The Nazarene Report of the Board of Trustees for the year ended 30 September 2020

The Board of Trustees presents its report and financial statements for the year ended 30 September 2020.

Reference and Administrative Information

Charity name:	Watford Woodside Community Church of the Nazarene
Charity Registration Number:	1159330
Principal Address:	The Brow, Watford, WD25 7NY
Mailing Address:	As above.

Board of Trustees

Rev. Erica Tuxworth (Chair)
Mr. Robert Dowty (Secretary)
Mrs. Ann Brookes (Treasurer)
Mrs. Josephine Appleby
Mr. Bruce Brandon
Mr. Andrew Butler (from 23/2/20)
Mr. Craig Christiansen
Mrs. Sarah Cooper
Mrs. Carole Dowty
Mr. Norman Fry (from 23/2/20)
Mr. David Hodder (until 23/2/20)
Mrs. Moira Murray
Mrs. Paula Seddon
Mr. Andrew Wadl (Until 25/11/19 - resigned).

The Chairperson is ex officio by virtue of her office as Pastor of Watford Woodside Community Church of The Nazarene.

Holding/Custodian Trustee: Church of the Nazarene British Isles South District (A Charitable Company Limited by Guarantee: Company No 7028764)

Website: www.watfordnazarene.org.uk

Bankers: Barclays Bank, Watford Branch.

Independent Examiner: Ms. Gillian Flitt

Structure, Governance and management

Structure and Organisation

The charitable incorporated organisation (CIO) was established on 24th November 2014 with registration number 1159330.

Trustee Appointments

The Pastor of the church is ex-officio chairperson of the Board of Charity Trustees and their position is reviewed two years from appointment and then every four years after that. This was most recently conducted in June 2019.

The remaining Trustees are elected annually by the members of Watford Woodside Community Church of The Nazarene at the annual general meeting held in February each year.

Governance and Wider Network

The Board of Trustees meets regularly, normally on a monthly basis, to consider the work and management of the church and assess and plan the financial and other aspects of the work and direction of the charity.

Watford Woodside Community Church of The Nazarene

Report of the Board of Trustees for the year ended 30 September 2020

The church/CIO is a member of the Church of The Nazarene British Isles South District (a Charitable Company Limited by Guarantee, Company No 7028764; Charity No 1133336) which in turn is a member of The Global Church of The Nazarene which has its headquarters in Lenexa, USA.

The CIO is governed by an approved governing constituting document drawn up by Anthony Collins, Charity Solicitors, Birmingham and approved by the Charity Commission for England and Wales and HMR&C. The governing document is based on the Manual of the Global Church of The Nazarene where UK law permits.

Risk Management

The risk management strategy of the church is in a continual process of formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from on-going discussions with members both internally and through meetings with the Church of The Nazarene British Isles South District and other advisers, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

Objectives and Activities

Charitable Objectives

The charity has the following objectives:

- a) The advancement of the Christian faith as part of the Global Church of The Nazarene and the Church of the Nazarene British Isles South District.
- b) To serve and enhance the local community.

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

Review of the Year

General: This year started with much promise following the merger of the North Watford and Woodside church congregations and finances. However, plans to fully merge the two CIO's were put on hold at the request of the British Isles South District Church of the Nazarene in the light of the opportunity to establish a new Portuguese speaking church plant in the North Watford Church. This means that the North Watford Assets will continue to be held separately in anticipation of this moving forward. At WCCN work was completed on remodeling the sanctuary staging and a lot of work was done on the church building to repair the roof and complete other needed upgrades and maintenance work.

However, things took a dramatic change in March '20 with the lock-down due to the COVID-19 pandemic. This meant that for almost the entirety of the remainder of the year the church program and community work completely stopped, other than those services or meetings which could move to on-line. So from Mothering Sunday '20 onwards our Sunday morning services moved to YouTube/Facebook streaming only, initially with all the elements pre-recorded at individual homes and then edited for broadcast on Sunday mornings. Later in the year as restrictions eased we were able to conduct the services live from the church with just Pastor and a small support team to enable the broadcast. We rejoiced when on Sunday 20th September we were able to hold our first service with a limited congregation after 6 months of the church being effectively closed.

Watford Woodside Community Church of The Nazarene

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We were grateful to all those who enabled the church to keep going during lock-down with the on-line services. To our faithful members who stuck with us and continued to support us financially with on-line giving, to our church Board for their support in providing the necessary equipment to enable the live-streaming and for the work on completing the Covid Risk Assessment and on-line booking system to enable services to recommence. Lastly, of course, we were especially thankful for Pastor Erica who preached the word faithfully each week, despite not always feeling well due to her ongoing illness, and kept the light of God's love shining at Woodside in these difficult times.

Staff: Pastor Erica Tuxworth and Ms Naomi Schofield remain the church's only employees.

Aims: We are pleased to report that we were able to run a full programme of events and activities until March 2020, after which everything went on hold due to the pandemic.

Aims included:

- Continuation of weekly Christian worship meetings and promotion of the Christian faith in accordance with the principles of the Church of The Nazarene.
- Work with children and young people to promote the Christian faith and provide local social benefit.
- Continuation of weekly meetings for the more mature individuals in the local area.
- Continuing to develop links with the local community, to enhance the involvement of the church with and relevant local agencies on behalf of the local community.
- Continue to partner with, and make the church building available to, relevant local agencies seeking to benefit the local community, such agencies include but are not restricted to residents groups, children and young people's groups, social groups, U3A groups etc.

Significant activities during the period include:

- Weekly worship services conducted by Rev. Erica Tuxworth and other guest speakers.
- Meetings held for children and young people for interaction and a safe environment to enable them to grow and develop both spiritually, socially and individually.*
- Weekly meetings for spiritual and personal development, growth and education.
- Partnering with local Community programmes (e.g Foodbank).
- Involvement with the local schools.*
- Provision of the building for community activities.*
- Visitation of both members and others in the local community in times of need or by request.
- Availability for weddings* and funerals and other services of significance.
- Meetings for senior adults.*
- Community Café.*

Achievements during the period included:

- Continued support of the membership in their spiritual and personal development.
- Continued development of the social and educational opportunities and interaction with the local community through our varied programs and rental of our facilities.*

** On hold from March 2020 due to pandemic.*

Volunteers

The work planned, activities undertaken and achievements attained would not have been possible without the involvement and hard work of the members and friends of the Charity, without whom the work of the Charity could not have been realized. The Board of Trustees is grateful for the work and support of all the members and friends of Watford Woodside Church of The Nazarene.

Financial Review.

The accounts of the charity have been prepared in accordance with the relevant Charity SORP and are attached to this report.

Reserves

The charity does not have a policy on reserves as the expenditure and work of the charity is reliant upon the ongoing support, tithes and offerings of the members and friends received at the weekly meetings. The Board of Trustees reviews on a monthly basis the anticipated income and expenditure for the next two to three months in order to ensure the ongoing work of the charity.

Financial Review of the Year

The charity has continued throughout the year to meet and tailor the expenditure it incurs to the income received through rent for use of the building, its Manse and through the tithes, offerings and donations received.

EOY 19-20 saw a decrease in both income and expenditure due to the pandemic. However, our overall financial situation remains in a strong position and we look forward to the future with confidence; Back hall lettings stopped in March '20 but Manse lettings remained consistent. District Budgets were paid in full. There was significant expense on technology to allow our on-line live streaming to take place each week.

Plans for Future Periods

The Board of trustees meets on a monthly basis to plan and look to the future of the charity. Our activities as a church have been significantly affected this year due to the corona virus restrictions and we wait to see how we will develop in the year to come as, hopefully, those restrictions begin to be lifted allowing us to worship together and function as a church. The immediate aims are to return the church programme to normality as soon as government policies allow.

Declaration

The Trustees declare that they have approved the trustees' report above.

Charity Name

WATFORD WOODSIDE COMMUNITY CHURCH OF THE NAZARENE

Charity Registration Number

1159330

Receipts and payment s accounts

For the period from	1.10.19	To	30.9.20
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RECEIPTS	UNRESTRICTED FUNDS TO THE NEAREST £	RESTRICTED FUNDS	TOTAL FUNDS	LAST YEAR 2018-2019
Tithes and offerings	45,742.		45,742.	53,162
Gift aid	11,738		11,738	9955
Lettings	19,420		19,420	27,541
Fellowship Weekend	605		605	7763
Miscellaneous	68		68	2705
Other offerings	1630		1630	1940
Transfers from North Watford church	21,306		21,306	
Discretionary fund	46		46	
HCC grant	500		500	
Other grants				7288
Gift	8667		8667	1000
Catering for district assembly				1248
TOTALS	123,452		123,452	127,270

PAYMENTS	UNRESTRICTED FUNDS TO THE NEAREST £	RESTRICTED FUNDS	TOTAL FUNDS	LAST YEAR 2018-2019
Staff Salaries	48,047		48,047	44,105
Admin fee	156		156	
District budget	6529		6529	5582
Office	819		819	3778
Buildings/maintenance	15,393		15,393	299
Asda card/church supplies	2674		2674	886
Church activities and departments	4888		4888	5557
Gifts	1322		1322	
Online services	3005		3005	
Gift aid levy	195		195	
Lettings	769		769	
Hospitality	323		323	2895
Fellowship weekend				11,765
Discretionary fund	1596		1595	
Utilities	8617			
TOTALS	94,333		94,333	114,856

Assets and Liabilities

Cash funds held at 30.9.20: £91,875

Buildings and Land

The assets of the charity are as follows:

- The property situate at The Brow, Watford, WD25 7NY. The legal title is held by the Incorporated Trust Corporation, Church of the Nazarene British Isles South District, Company Registered Number: 07028764, on behalf of the local Trustees. This is the church building and has an insured value of £1,813,769.
- The property site at 33 Hunters Lane, Watford; the legal title is held by the Incorporated Trust Corporation, Church of the Nazarene British Isles South District, Company Registered Number: 07028764, on behalf of the local Trustees. This is the church house (the manse) and has an insured value of £367,158 (building only).

A full schedule of assets within the above properties, which includes white goods and equipment used in support of the activities of the church, is available on request.

Investment assets: None

Liabilities: None

Trustee expenses

Rev Erica Tuxworth received £32,654 in Salary, Housing Allowance, Pension and NI contributions

No other trustee received any remuneration or expenses in this year or the previous year.

No financial donations, other than personal tithes and offerings, were made by any trustee.

Related Party Transactions

There were no related Party Transactions during this year or the previous year.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

WATFORD WOODSIDE COMMUNITY CHURCH
OF THE NAZARENE

On accounts for the year
ended

30TH SEPT 2020

Charity no
(if any)

1159330

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 30/09/2020

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable. N/A.

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

GILLIAN FLITT

Date:

6/3/21

Name:

GILLIAN FLITT

Relevant professional
qualification(s) or body

NONE

(if any):

Address:

39 FINCH LANE

BUSHEY

HERTS.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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