

Plymstock and District Community Association

6 Memory Lane, Plymstock, Plymouth, PL9 9GH

Email:- plymstockcc@outlook.com

Dear Jack,

Please find enclosed signed copy of Trustees Annual Report.

Please come back to me if any further information or clarification is required.

A handwritten signature in black ink, appearing to be 'D. Richmond', written in a cursive style.

D.Richmond

Trustee & Treasurer

Mob:- 07850989015



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.09.2023 – 31.08.2024

Charity name: Plymstock Community Centre

Charity registration number: 1159317

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1. To further or benefit the inhabitants of Plymstock and neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the said inhabitants.</p> <p>2. To enhance the education and development of children from ages of 2 years up to and including 5 year olds in Plymstock by offering appropriate play, education and care facilities for children regardless of race, culture, religion, means or ability by providing a preschool service.</p> <p>In furtherance of these objects but not otherwise, the trustees have power:</p> <p>To maintain and manage a community centre and facilities and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre and facilities for activities promoted by the charity in furtherance of the above objects.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>(1) Access for organiser groups and members of the public to carry out activities that include education, training, physical education, dance, religion, etc</p> <p>(2) Availability for organisations to operate craft fairs, flea markets, annual fetes and others of public interest</p> <p>(3) Provision of a quality, affordable, safe and nurturing preschool for</p>

		<p>children ages 2 years to 5 years. We will provide care for 3 and 4 year olds accessing their nursery education funding entitlement and 2 year olds ME2 Funding for eligible children. Support children with special needs.</p> <p>We will work in partnership with external agencies and the local community to support changing family needs. We will continue to provide a first-class service for children in the Plymstock area, as regulated and approved by Ofsted.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The public benefit of the community centre will be:-</p> <ol style="list-style-type: none"> (1) Provision of suitable accommodation seven days a week to allow local organisation and volunteer groups to have a place to meet to carry out their various activities. These activities will span all age groups of the community including those with disabilities. (2) Availability of suitable, safe and well maintained accommodation for organisations that require regular repeated meetings (i.e. weekly/monthly) and adhoc requirements (e.g. private parties). (3) An open to all policy to members of the community and to welcome new members. (4) Provision of suitable facilities for the disabled. (5) Attendance of groups/individuals that support the public, e.g free legal advice from local solicitor, local member of parliament workshop and apostolic church. (6) Provision of good quality childcare to enable parents and carers to access education, employment and training in the knowledge that their children are cared for in a safe and nurturing environment. <p>Support all children to develop their language and social skills to help them become well rounded, happy, confident and independent individuals. We will work with families and external agencies to identify and support children with speech and language.</p> <p>We will work within Government and Ofsted Guidlnes, we will be supporting children in readiness for school.</p> <p>We support the local economy by employing our own staff, offer</p>

		support work experience, placements and additional staff.
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Not applicable
Other		Not applicable

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The preschool continues to provide support for the local community. The donations in the year represent the transfer of the funds from the old charity to the CIO.</p> <p>The community centre provides support and help for a wide section of the local community and various groups who meet to use the facilities.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not applicable
-------------------------------------	-----------	----------------

Performance of fundraising activities against objectives set	Para 1.41	Not applicable
Investment performance against objectives	Para 1.41	Not applicable
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has reserves of £160,036 which are held in a charity bank account and investment accounts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds sufficient reserves to allow the centre to be able to continue operations for a further 18 months.
Amount of reserves held	Para 1.22	£159,606
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No going concern uncertainties identified

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Not applicable
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	Not applicable
Other		Not applicable

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of Plymstock Community Centre
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At the annual general meeting of Plymstock Community Centre

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Not applicable
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Not applicable
Relationship with any related parties	Para 1.51	Not applicable
Other		Not applicable

Reference and Administrative details

Charity name	Plymstock Community Centre
Other name the charity uses	N/A
Registered charity number	1159317
Charity's principal address	6 Memory Lane Plymouth PL9 9GH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Terri-ann Clarke			
2	Laura Jayne Gogola			
3	Pamela Anne Mills	Chairperson		
4	Douglas Richmond	Treasurer		
5	Joan Richmond			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Accountant	Blackwell Bate Ltd	Brunel Court, 122 Fore Street, Saltash, Cornwall, PL12 6JW

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

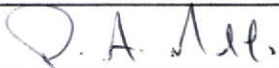

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pamela Anne Mills	Douglas Richmond
Position (eg Secretary, Chair, etc)	CHAIR	Treasurer.
Date	11 th MARCH 2025.	

Charity Registration No. 1159317

PLYMSTOCK COMMUNITY CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

PLYMSTOCK COMMUNITY CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mrs T Clarke
Mrs P A Mills
Mr D Richmond
Mrs J Richmond
Mrs L J Gogola

Charity number

1159317

Principal address

6 Memory Lane
Plymstock
Plymouth
Devon
PL9 9GH

PLYMSTOCK COMMUNITY CENTRE

CONTENTS

	Page
Trustees' report	1
Independent examiner's report	2
Statement of financial activities	3
Balance sheet	4
Statement of cash flows	5
Notes to the financial statements	6 – 9

PLYMSTOCK COMMUNITY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2024

The Trustees present their report and financial statements for the year ended 31 August 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Access for members of the public to carry out activities that include education, training, physical education, dance, religion, and to operate craft fairs, flea markets, annual fetes and others of public interest. Provision of a quality, affordable, safe and nurturing preschool for children ages 2 years to 5 years working in partnership with external agencies and the local community.

Structure, governance and management

The charity is controlled by its governing document, a deed of trust, and constitutes an incorporated charity.

The Trustees who served during the year and up to the date of signature of the financial statements were:

Mrs T Clarke
Mrs P A Mills
Mrs L J Gogola
Mr D Richmond
Mrs J Richmond

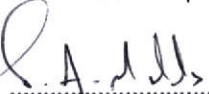
REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1159317

Principal address
Community Centre
6 Memory Lane
Plymouth
PL9 9GH

Independent Examiner
Blackwell Bate Ltd
Chartered Accountants
122 Fore St
Saltash
PL12 6JW

The Trustees' report was approved by the Board of Trustees.



Mrs P A Mills

Trustee

Dated: 6 March 2025



Mr D Richmond

Trustee

Dated: 06/03/2025

PLYMSTOCK COMMUNITY CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF PLYMSTOCK COMMUNITY CENTRE

I report to the Trustees on my examination of the financial statements of Plymstock Community Centre (the Charity) for the year ended 31 August 2024.

Responsibilities and basis of report

As the Trustees of the Charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the financial statements to be reached.

Graham Roberts FCA
Director
BLACKWELL BATE LTD
Chartered Accountants
122 Fore Street
Saltash
Cornwall
PL12 6JW

Dated:

PLYMSTOCK COMMUNITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

		Unrestricted funds 2024 £	Unrestricted funds 2023 £
	Notes		
<u>Income from:</u>			
Donations and legacies	2	499	406
Charitable activities	3	166,685	167,440
Investments	4	1,894	544
Total income		<u>169,078</u>	<u>168,390</u>
<u>Expenditure on:</u>			
Charitable activities	5	<u>151,570</u>	<u>136,942</u>
Net income for the year/ Net movement in funds		17,508	31,448
Fund balances at 1 September 2023		<u>142,098</u>	<u>110,650</u>
Fund balances at 31 August 2024		<u>159,606</u>	<u>142,098</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

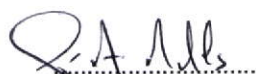
PLYMSTOCK COMMUNITY CENTRE

BALANCE SHEET

AS AT 31 AUGUST 2024

	Notes	2024 £	£	2023 £	£
Current assets					
Cash at bank and in hand		160,036		172,940	
Creditors: amounts falling due within one year	6	(430)		(30,842)	
Net current assets			159,606		142,098
Income funds					
Unrestricted funds			159,606		142,098
			159,606		142,098

The financial statements were approved by the Trustees on 06/03/2025



Mrs P A Mills
Trustee



Mr D Richmond
Trustee

PLYMSTOCK COMMUNITY CENTRE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from operations			(14,798)		61,419
Investing activities					
Investment income received		1,894		544	
Net cash generated from investing activities			1,894		544
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash			(12,904)		61,963
Cash and cash equivalents at beginning of year			172,940		110,977
Cash and cash equivalents at end of year			160,036		172,940

PLYMSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2024

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

1.2 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.3 Expenditure

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.4 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.5 Taxation

The charity is exempt from tax on its charitable activities.

1.6 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

PLYMSTOCK COMMUNITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Donations	499	406
	<hr/>	<hr/>
	499	406
	<hr/>	<hr/>

3 Charitable activities

	Charitable Income	Charitable Income
	2024	2023
	£	£
Community playgroup	126,990	131,536
Letting charges	33,512	29,462
Solar panel income	3,783	3,754
Coffee lounge	2,400	2,688
	<hr/>	<hr/>
	166,685	167,440
	<hr/>	<hr/>

PLYMSTOCK COMMUNITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

4 Investments

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Interest receivable	1,894	544

5 Charitable activities

	Charitable Expenditure	Charitable Expenditure
	2024	2023
	£	£
Accountancy, independent examination and affiliation fees	5,103	6,229
Telephone	488	519
Centre management	21,139	16,224
Community playgroup	8,969	9,438
Wages	99,579	89,483
Employer pension	1,699	1,122
Social security	-	900
Utilities	7,733	8,879
Printing and stationery	2,337	1,533
Licence and annual inspections	529	402
Legal costs	1,950	-
Insurance	2,044	1,739
Sundry	-	474
	151,570	136,942

6 Creditors: amounts falling due within one year

	2024	2023
	£	£
Deferred income	-	29,931
Trade creditors	430	911
	430	30,842

Deferred income within the 2023 accounting period relates to a payment of £29,931 received from Plymouth City Council on 31 August 2023. This income relates to the 2023/24 accounting period.

PLYMSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

7 Related party disclosures

There were no trustee's expenses paid for the year ended 31 August 2024 nor for the prior period.

8 Trustees' remuneration

The following trustees' received remuneration via PAYE during the year ended 31 August 2024:

Mrs T Clarke - £20,212

No employees or trustees' received remuneration of more than £60,000 for the year ended 31 August 2024 nor the previous period.

9 Average number of employees and trustees

During the year the average number of employees and trustees was 8 (2023: 12).



Section A

Independent Examiner's Report

Report to the trustees

Plymstock Community Centre

On accounts for the year
ended

31 August 2024

Charity no
(if any)

1159317

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

05/03/2025

Name:

Graham Roberts

Relevant professional
qualification(s) or body
(if any):

ICAEW, FCA

Address:

122 Fore Street

Saltash

PL12 6JW

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.