

**PLYMSTOCK COMMUNITY CENTRE**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

# PLYMSTOCK COMMUNITY CENTRE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs T Clarke Mrs P A Mills Mr D Richmond Mrs J Richmond Mrs L J Gogola
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<b>Charity number</b>	1159317
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<b>Principal address</b>	6 Memory Lane Plymstock Plymouth Devon PL9 9GH
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# PLYMSTOCK COMMUNITY CENTRE

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# PLYMSTOCK COMMUNITY CENTRE

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 AUGUST 2022*

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The Trustees present their report and financial statements for the year ended 31 August 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### **Objectives and activities**

Access for members of the public to carry out activities that include education, training, physical education, dance, religion and to operate craft fairs, flea markets, annual fetes and others of public interest Provision of a quality, affordable, safe and nurturing preschool for children ages 2 years to 5 years working in partnership with external agencies and the local community

#### **Structure, governance and management**

The charity is controlled by its governing document, a deed of trust and constitutes an incorporated charity.

The Trustees who served during the year and up to the date of signature of the financial statements were:

Mrs T Clarke

Mrs P A Mills

Mrs L J Gogola

Mr D Richmond

Mrs J Richmond (appointed 14 October 2022)

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity number  
1159317

Principal address  
Community Centre  
6 Memory Lane  
Plymouth  
PL9 9GH

Independent Examiner  
BlackwellBate Ltd  
Chartered Accountants  
122 Fore St  
Saltash  
PL12 6JW

The Trustees' report was approved by the Board of Trustees.

.....  
**Mrs P A Mills**

Trustee

Dated: .....

.....  
**Mr D Richmond**

Trustee

Dated:.....

# PLYMSTOCK COMMUNITY CENTRE

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF PLYMSTOCK COMMUNITY CENTRE

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I report to the Trustees on my examination of the financial statements of Plymstock Community Centre (the Charity) for the year ended 31 August 2022.

#### **Responsibilities and basis of report**

As the Trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Graham Roberts FCA  
Director  
BLACKWELL BATE LTD  
Chartered Accountants  
122 Fore Street  
Saltash  
Cornwall  
PL12 6JW

Dated: .....

# PLYMSTOCK COMMUNITY CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 AUGUST 2022**

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	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £
<b><u>Income from:</u></b>			
Donations and legacies	2	3,102	9,166
Charitable activities	3	108,979	114,527
Investments	4	1,014	1,688
		<hr/>	<hr/>
<b>Total income</b>		113,095	125,381
		<hr/>	<hr/>
<b><u>Expenditure on:</u></b>			
Charitable activities	5	170,718	111,693
		<hr/>	<hr/>
<b>Net income for the year/ Net movement in funds</b>		(57,623)	13,688
 Fund balances at 1 September 2021		<hr/> 168,273	<hr/> 154,585-
<b>Fund balances at 31 August 2022</b>		<hr/> 110,650	<hr/> 168,273

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# PLYMSTOCK COMMUNITY CENTRE

## BALANCE SHEET

AS AT 31 AUGUST 2022

	Notes	2022 £	£	2021 £	£
<b>Current assets</b>					
Cash at bank and in hand		110,977		168,630	
<b>Creditors: amounts falling due within one year</b>	6	(327)		(357)	
Net current assets			110,650		168,273
<b>Income funds</b>					
Unrestricted funds			110,650		168,273
			110,650		168,273

The financial statements were approved by the Trustees on .....

.....  
Mrs P A Mills  
Trustee

.....  
Mr D Richmond  
Trustee

# PLYMSTOCK COMMUNITY CENTRE

## STATEMENT OF CASH FLOWS

**FOR THE YEAR ENDED 31 AUGUST 2022**

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	Notes	2022 £	£	2021 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations			(58,667)		12,357
<b>Investing activities</b>					
Investment income received		1,014		1,688	
		<u>1,014</u>		<u>1,688</u>	
<b>Net cash generated from investing activities</b>			1,014		1,688
<b>Net cash used in financing activities</b>			<u>-</u>		<u>-</u>
<b>Net increase/(decrease) in cash and cash</b>			(57,653)		14,045
Cash and cash equivalents at beginning of year			<u>168,630</u>		<u>154,585</u>
<b>Cash and cash equivalents at end of year</b>			<u>110,977</u>		<u>168,630</u>



# PLYMSTOCK COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 AUGUST 2022**

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### **1 Accounting policies**

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the Charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

#### **1.2 Income**

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### **1.3 Expenditure**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **1.4 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

#### **1.5 Taxation**

The charity is exempt from tax on its charitable activities

# PLYMSTOCK COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2022

#### 1 Accounting policies

##### 1.6 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2 Donations and legacies

	<b>Unrestricted funds</b>	Unrestricted funds
	<b>2022</b>	2021
	<b>£</b>	<b>£</b>
Donations	358	232
Government Grants	2,744	8,934
	<u>3,102</u>	<u>9,166</u>

#### 3 Charitable activities

	<b>Charitable Income</b>	<b>Charitable Income</b>
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Community playgroup	78,959	99,793
Letting charges	24,593	10,425
Solar panel income	3,227	3,259
Coffee lounge	2,200	1,050
	<u>108,979</u>	<u>114,527</u>

# PLYMSTOCK COMMUNITY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

### 4 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	1,014	1,688

### 5 Charitable activities

	Charitable Expenditure	Charitable Expenditure
	2022	2021
	£	£
Accountancy, independent examination and affiliation fees	5,982	3,235
Telephone	721	825
Centre management	71,279	12,974
Community playgroup	10,398	13,298
Wages	70,420	72,800
Employer pension	795	714
Social security	2,064	2,095
Utilities	4,953	3,272
Printing and stationery	962	492
Licence and annual inspections	1,503	215
Insurance	1,641	1,585
Sundry	-	188
	170,718	111,693
	170,718	111,693

### 6 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	131	183
Trade creditors	196	174
	327	357

# **PLYMSTOCK COMMUNITY CENTRE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2022***

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### **7 Related party disclosures**

There were no trustee's expenses paid for the year ended 31 August 2022 nor for the prior period.

### **8 Trustees' remuneration**

The following trustees' received remuneration via. PAYE during the year ended 31 August 2022:

Mrs T Clarke - £11,574

No employees or trustees' received remuneration of more than £60,000 for the year ended 31 August 2022 nor the period period.

### **9 Average number of employees and trustees**

During the year the average number of employees and trustees was 10 (2021: 11)



## Certificate of signing

### Original document

Name: "ACC - Plymstock Community Centre - Accounts for the year ended 31 August 2022.pdf"

Number of pages: 12

Document size (bytes): 205076

Document seal: f448828db9113503836d8f3908031d71

### Issuer

Blackwell Bate Limited

Lauren Martin (lauren@blackwellbate.co.uk)

### Electronic signature

Signer: Doug Richmond (plymstockcc@outlook.com)

Signature: "doug richmond"

Browser: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko)

Chrome/111.0.0.0 Safari/537.36 Edg/111.0.1661.44

IP address: 92.7.236.66, 172.31.45.232

Timestamp: Tue Mar 21 2023 17:46:51 GMT+0000 (Coordinated Universal Time)

Receipt seal: 16ceca2bc63b592b3b0be78f48271d8e



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01.09.2021 – 31.08.2022

Charity name: Plymstock Community Centre

Charity registration number: 1159317

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1. To further or benefit the inhabitants of Plymstock and neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the said inhabitants.</p> <p>2. To enhance the education and development of children from ages of 2 years up to and including 5 year olds in Plymstock by offering appropriate play, education and care facilities for children regardless of race, culture, religion, means or ability by providing a preschool service.</p> <p>In furtherance of these objects but not otherwise, the trustees have power:</p> <p>To maintain and manage a community centre and facilities and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre and facilities for activities promoted by the charity in furtherance of the above objects.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>(1) Access for organiser groups and members of the public to carry out activities that include education, training, physical education, dance, religion, etc</p> <p>(2) Availability for organisations to operate craft fairs, flea markets, annual fetes and others of public interest</p> <p>(3) Provision of a quality, affordable, safe and nurturing preschool for children ages 2 years to 5 years. We will provide care for 3 and 4 year olds accessing their nursery</p>

		<p>education funding entitlement and 2 year olds ME2 Funding for eligible children. Support children with special needs.</p> <p>We will work in partnership with external agencies and the local community to support changing family needs. We will continue to provide a first-class service for children in the Plymstock area, as regulated and approved by Ofsted.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The public benefit of the community centre will be:-</p> <ol style="list-style-type: none"> <li>(1) Provision of suitable accommodation seven days a week to allow local organisation and volunteer groups to have a place to meet to carry out their various activities. These activities will span all age groups of the community including those with disabilities.</li> <li>(2) Availability of suitable, safe and well maintained accommodation for organisations that require regular repeated meetings (i.e. weekly/monthly) and adhoc requirements (e.g. private parties).</li> <li>(3) An open to all policy to members of the community and to welcome new members.</li> <li>(4) Provision of suitable facilities for the disabled.</li> <li>(5) Attendance of groups/individuals that support the public, e.g free legal advice from local solicitor, local member of parliament workshop and apostolic church.</li> <li>(6) Provision of good quality childcare to enable parents and carers to access education, employment and training in the knowledge that their children are cared for in a safe and nurturing environment.</li> </ol> <p>Support all children to develop their language and social skills to help them become well rounded, happy, confident and independent individuals. We will work with families and external agencies to identify and support children with speech and language.</p> <p>We will work within Government and Ofsted Guidlnes, we will be supporting children in readiness for school.</p> <p>We support the local economy by employing our own staff, offer support work experience, placements and additional staff.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Not applicable
Other		Not applicable

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The preschool continues to provide support for the local community.</p> <p>The donations in the year represent the transfer of the funds from the old charity to the CIO.</p> <p>The community centre provides support and help for a wide section of the local community and various groups who meet to use the facilities.</p>



**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not applicable
Performance of fundraising activities against objectives set	Para 1.41	Not applicable
Investment performance against objectives	Para 1.41	Not applicable
Other		Not applicable

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has reserves of £110,977 which are held in a charity bank account and investment accounts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds sufficient reserves to allow the centre to be able to continue operations for a further 18 months.
Amount of reserves held	Para 1.22	£110,650
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No going concern uncertainties identified

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Not applicable
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	Not applicable
Other		Not applicable

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution of Plymstock Community Centre
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At the annual general meeting of Plymstock Community Centre

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Not applicable
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Not applicable
Relationship with any related parties	Para 1.51	Not applicable
Other		Not applicable

## Reference and Administrative details

Charity name	Plymstock Community Centre
Other name the charity uses	N/A
Registered charity number	1159317
Charity's principal address	6 Memory Lane Plymouth PL9 9GH

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Terri-ann Clarke			
2	Laura Jayne Gogola			
3	Pamela Anne Mills			
4	Douglas Richmond			
5				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Blackwell Bate Ltd	Brunel Court, 122 Fore Street, Saltash, Cornwall, PL12 6JW

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pamela Anne Mills	Douglas Richmond
Position (eg Secretary, Chair, etc)		
Date		



## Certificate of signing

### Original document

Name: "ACC - Plymstock Community Centre - Trustees annual report for the year ended 31 August 2022.pdf"

Number of pages: 9

Document size (bytes): 193095

Document seal: 2206381e0984260e003dd67ea06ce713

### Issuer

Blackwell Bate Limited

Lauren Martin (lauren@blackwellbate.co.uk)

### Electronic signature

Signer: Doug Richmond (plymstockcc@outlook.com)

Signature: "doug richmond"

Browser: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko)

Chrome/111.0.0.0 Safari/537.36 Edg/111.0.1661.44

IP address: 92.7.236.66, 172.31.45.232

Timestamp: Tue Mar 21 2023 17:46:12 GMT+0000 (Coordinated Universal Time)

Receipt seal: 9a08af1f7b607d47014f9c3d618ff52e