

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2021
for
THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)**

Haworths Limited
Chartered Accountants
The Old Tannery
Eastgate
Accrington
Lancashire
BB5 6PW

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

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for the Year Ended 31 March 2021

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**THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)**

**Report of the Trustees
for the Year Ended 31 March 2021**

The trustees present their report and the financial statements of the Charity for the year ended 31st March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK published on 16th July 2014 (effective January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

In setting objectives and planning for activities, the Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

The principal objective of the charity is to provide 24-hour support to residents with physical disabilities. To this end, the charity has established a family type home, consisting of suitable residential accommodation available for life, or if appropriate, respite care, giving the residents such facilities as to enable them to engage in fruitful activities to enhance their individual potential.

Strategies for achieving objectives

The Trustees place great emphasis upon ensuring the accommodation provided is of such a quality as to make the residents feel they are at home living in a family environment whilst having all the necessary facilities to support their particular physical needs and receiving a high standard of care. A full programme of social and intellectual activities is provided to ensure the residents feel fulfilled and content.

We continue to seek to recruit members to the Trustee team who can add value and in addition seek suitable volunteers to support the team and residents.

The Trustees are continually committed to ensuring the highest level of regulatory compliance and work closely with the Home Manager to improve systems and procedures in this regard.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The home is an active and vibrant facility for our disabled adult residents many of which have been in the home for many years. The philosophy is very much a home from home and our energies are directed at making it the best it can be and a stable and loving environment. Eight of the rooms now have en-suite facilities and both shared rooms have been adapted to individual bedrooms.

The Staff under the leadership of Andrea Buckley and her Deputy Wendy Hargreaves are qualified and experienced. The team ensure a secure and supportive care environment for our residents and we have achieved and maintained a "Good" Care Quality Commission rating in all five areas.

Fundraising activities

Due to the coronavirus pandemic no significant funding activities took place in the year ended 31 March 2021.

Investment performance

The investment policy of the charity is to invest the available funds to maximise the return to the charity while at the same time keeping the funds as safe and secure as possible. Interest received for the year was £295 (2020- £738).

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Report of the Trustees
for the Year Ended 31 March 2021

ACHIEVEMENT AND PERFORMANCE

Factors relevant to achieve objectives

The charity continues to be dependent upon the continued placing of residents in the home by the local authority and the Trustees and Management continue their efforts to seek fees which reflect the quality of care and the increasingly complex demands of residents.

The Trustees continue the tough task of balancing the books in a very challenging environment with an increasing cost base, an extremely tough regulatory and compliance regime and the ongoing need to invest in the Homes infrastructure.

FINANCIAL REVIEW

Reserves policy

The Trustees aim to maintain free reserves at current levels to provide financial protection in the increasingly uncertain commercial environment. It is also necessary to retain funds for the ongoing renovation, modernisation and improvement of facilities to ensure that the Charity can continue to provide excellent standards of care to the residents of the home. The potential under occupation which may occur as a result of the increasing time lag in filling resident vacancies continues to give cause for concern in that home expenses costs will continue to rise whilst income may remain relatively static. In view of these circumstances the Trustees feel that the current level of reserves is essential. Total reserves held at 31 March 2021, all unrestricted, amounted to £711,397 (2020- £525,249).

The Trustees have considered the impact of COVID 19 on the future reserves of the charity. There has been no significant impact on reserves and no significant expenditure is planned until the charity has sufficient funds available.

GENERAL TRUSTEE AND MANAGEMENT PLANS.

The long-term benefit of the residents and the long term future of Rough Lee Home are, and will be, the focus in all of our meetings.

The Trustees have considered the impact of COVID 19 on the future plans of the charity. Apart from minor operational changes, the charity has continued to operate at normal levels, and the trustees believe there is no reason for this to change in the future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation.

Recruitment and appointment of new trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust Deed. The charity is always ready to welcome new trustees who have the experience, empathy and knowledge of the charity and are willing to play an active role in promoting its success and development.

Organisational structure

A council made up of appointed Trustees and elected members meet monthly to administer the charity. The chief executive officer during the year ended 31 March 2021, and on the date this report was approved, was Michael Warren.

Induction and training of new trustees

The Trustees take responsibility for ensuring that they have skills and knowledge required to fulfil their roles efficiently and effectively. Wherever appropriate they will be supported by encouragement, guidance and training.

Key management remuneration

The Trustee Committee holds regular meetings and annually reviews pay and remuneration for staff including performance issues and review of the Home Manager and Deputy.

**THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)**

**Report of the Trustees
for the Year Ended 31 March 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Trustees regularly assess the major risks to which the charity is exposed, have reviewed those risks and established systems and procedures to manage those risks and are satisfied that the current systems in place mitigate exposure to the major risks albeit they are constantly under review. The primary risks identified are as follows:

1. To ensure that the home remains financially sound and robust systems and procedures are in place to maintain strong financial control.
2. To ensure that the home is fully compliant with all relevant legislation and provides the highest levels of care.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1159263

Principal address

Rough Lee Home
Rough Lee Road
Accrington
Lancashire
BB5 2LR

Trustees

J Livesey
M Warren- Chairperson
Reverend S D Stamp
Mrs S Edwards
D Cain- Vice Chair
Ms A Anderson
T O'Kane
J Holt
J Cain (appointed 29.7.20)
S Walsh (appointed 2.6.20)

Independent Examiner

Paul Spencer FCCA
The Association of Chartered Certified Accountants
Haworths Limited
Chartered Accountants
The Old Tannery
Eastgate
Accrington
Lancashire
BB5 6PW

Bankers

Santander UK Plc
Bridle Road
Bootle
Merseyside
L30 4GB

**THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)**

**Report of the Trustees
for the Year Ended 31 March 2021**

Approved by order of the board of trustees on and signed on its behalf by:

.....
M Warren- Chairperson - Trustee

**Independent Examiner's Report to the Trustees of
The Alex Group
(a Charitable Incorporated Organisation)**

Independent examiner's report to the trustees of The Alex Group (a Charitable Incorporated Organisation)

I report to the charity trustees on my examination of the accounts of The Alex Group (a Charitable Incorporated Organisation) (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of The Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Spencer FCCA
The Association of Chartered Certified Accountants
Haworths Limited
Chartered Accountants
The Old Tannery
Eastgate
Accrington
Lancashire
BB5 6PW

Date:

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Statement of Financial Activities
for the Year Ended 31 March 2021

		2021 Unrestricted fund £	2020 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	2	50,103	21,325
Charitable activities	5		
Caring for residents		752,133	518,063
Other trading activities	3	6,181	8,314
Investment income	4	8,095	8,538
Total		<u>816,512</u>	<u>556,240</u>
 EXPENDITURE ON			
Raising funds	6	15	428
Charitable activities	7		
Caring for residents		473,621	373,676
Other resources expended		156,728	188,900
Total		<u>630,364</u>	<u>563,004</u>
 NET INCOME/(EXPENDITURE)		<u>186,148</u>	<u>(6,764)</u>
 RECONCILIATION OF FUNDS			
Total funds brought forward		525,249	532,013
 TOTAL FUNDS CARRIED FORWARD		<u><u>711,397</u></u>	<u><u>525,249</u></u>

The notes form part of these financial statements

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Statement of Financial Position
31 March 2021

	Notes	2021 Unrestricted fund £	2020 Total funds £
FIXED ASSETS			
Tangible assets	12	414,175	434,424
CURRENT ASSETS			
Debtors	13	47,240	43,487
Cash at bank and in hand		314,612	93,769
		<hr/>	<hr/>
		361,852	137,256
CREDITORS			
Amounts falling due within one year	14	(64,630)	(46,431)
		<hr/>	<hr/>
NET CURRENT ASSETS		297,222	90,825
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		711,397	525,249
		<hr/>	<hr/>
NET ASSETS		711,397	525,249
		<hr/>	<hr/>
FUNDS	15		
Unrestricted funds		711,397	525,249
		<hr/>	<hr/>
TOTAL FUNDS		711,397	525,249
		<hr/>	<hr/>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
D Cain- Vice Chair - Trustee

The notes form part of these financial statements

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Statement of Cash Flows
for the Year Ended 31 March 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	220,548	20,517
Net cash provided by operating activities		220,548	20,517
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(47,905)
Interest received		295	738
Net cash provided by/(used in) investing activities		295	(47,167)
Change in cash and cash equivalents in the reporting period		220,843	(26,650)
Cash and cash equivalents at the beginning of the reporting period		93,769	120,419
Cash and cash equivalents at the end of the reporting period		314,612	93,769

The notes form part of these financial statements

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Notes to the Statement of Cash Flows
for the Year Ended 31 March 2021

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	186,148	(6,764)
Adjustments for:		
Depreciation charges	20,250	21,337
Interest received	(295)	(738)
(Increase)/decrease in debtors	(3,753)	13,086
Increase/(decrease) in creditors	18,198	(6,404)
Net cash provided by operations	<u>220,548</u>	<u>20,517</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank and in hand	93,769	220,843	314,612
	<u>93,769</u>	<u>220,843</u>	<u>314,612</u>
Total	<u>93,769</u>	<u>220,843</u>	<u>314,612</u>

The notes form part of these financial statements

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Notes to the Financial Statements
for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

Income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants of a revenue nature are recognised in profit or loss in the same period as the related expenditure. Grants of a revenue nature for which there are no future performance-related conditions and costs are recognised as income in the period in which they become receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% to 20% on cost
Equipment	- 20% on reducing balance
Motor vehicles	- 25% on reducing balance
Other fixed assets	- 20% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	10,820	21,325
Grants	39,283	-
	<u>50,103</u>	<u>21,325</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Coronavirus Job Retention Scheme	39,283	-

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	91	1,713
Vehicle costs recharged	6,090	6,601
	<u>6,181</u>	<u>8,314</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Rents received	7,800	7,800
Interest received	295	738
	<u>8,095</u>	<u>8,538</u>

5. INCOME FROM CHARITABLE ACTIVITIES

		2021	2020
	Activity	£	£
Placement fees	Caring for residents	739,672	483,850
Respite fees	Caring for residents	12,461	34,213
		<u>752,133</u>	<u>518,063</u>

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

6. RAISING FUNDS

Raising donations and legacies

	2021 £	2020 £
Fundraising expenses	15	428
	<u>15</u>	<u>428</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 8) £	Totals £
Caring for residents	386,484	87,137	473,621
Other resources expended	139,070	17,658	156,728
	<u>525,554</u>	<u>104,795</u>	<u>630,349</u>

8. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Caring for residents	87,137	-	-	87,137
Other resources expended	-	229	17,429	17,658
	<u>87,137</u>	<u>229</u>	<u>17,429</u>	<u>104,795</u>

Support costs, included in the above, are as follows:

Management

	2021 Caring for residents £	2020 Total activities £
Wages	77,720	66,150
Social security	8,301	6,747
Pensions	1,116	942
	<u>87,137</u>	<u>73,839</u>

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

8. SUPPORT COSTS - continued
Finance

	2021 Other resources expended £	2020 Total activities £
Bank charges	229	(375)
	<u> </u>	<u> </u>

Governance costs

	2021 Other resources expended £	2020 Total activities £
Bookkeeping fees	13,575	12,608
Independent examiner's fee	2,880	2,400
Professional fees	974	3,752
	<u> </u>	<u> </u>
	<u>17,429</u>	<u>18,760</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

10. STAFF COSTS

	2021 £	2020 £
Wages and salaries	396,942	349,234
Social security costs	27,116	21,464
Other pension costs	4,135	2,978
	<u> </u>	<u> </u>
	<u>428,193</u>	<u>373,676</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Staff- carers	17	16
Management	2	2
	<u> </u>	<u> </u>
	<u>19</u>	<u>18</u>

No employees received emoluments in excess of £60,000.

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

11. INDEPENDENT EXAMINER

Independent examiner's fee for the year to 31st March 2021 amounted to £2,880 (2020- £2,400).

12. TANGIBLE FIXED ASSETS

	Freehold property £	Equipment £	Motor vehicles £	Other fixed assets £	Totals £
COST					
At 1 April 2020 and 31 March 2021	683,867	122,525	46,485	3,907	856,784
DEPRECIATION					
At 1 April 2020	285,886	109,757	24,979	1,737	422,359
Charge for year	11,884	2,555	5,377	434	20,250
At 31 March 2021	297,770	112,312	30,356	2,171	442,609
NET BOOK VALUE					
At 31 March 2021	386,097	10,213	16,129	1,736	414,175
At 31 March 2020	397,981	12,768	21,506	2,170	434,425

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other debtors	36,107	38,182
Prepayments and accrued income	11,133	5,305
	47,240	43,487

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	17,621	6,246
Taxation and social security	9,193	6,744
Other creditors	37,816	33,441
	64,630	46,431

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

15. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	525,249	186,148	711,397
TOTAL FUNDS	<u>525,249</u>	<u>186,148</u>	<u>711,397</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	816,512	(630,364)	186,148
TOTAL FUNDS	<u>816,512</u>	<u>(630,364)</u>	<u>186,148</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	532,013	(6,764)	525,249
TOTAL FUNDS	<u>532,013</u>	<u>(6,764)</u>	<u>525,249</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	556,240	(563,004)	(6,764)
TOTAL FUNDS	<u>556,240</u>	<u>(563,004)</u>	<u>(6,764)</u>

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	532,013	179,384	711,397
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>532,013</u>	<u>179,384</u>	<u>711,397</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,372,752	(1,193,368)	179,384
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>1,372,752</u>	<u>(1,193,368)</u>	<u>179,384</u>

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,820	21,325
Grants	39,283	-
	<hr/> 50,103	<hr/> 21,325
Other trading activities		
Fundraising events	91	1,713
Vehicle costs recharged	6,090	6,601
	<hr/> 6,181	<hr/> 8,314
Investment income		
Rents received	7,800	7,800
Interest received	295	738
	<hr/> 8,095	<hr/> 8,538
Charitable activities		
Placement fees	739,672	483,850
Respite fees	12,461	34,213
	<hr/> 752,133	<hr/> 518,063
Total incoming resources	816,512	556,240
EXPENDITURE		
Raising donations and legacies		
Fundraising expenses	15	428
Charitable activities		
Wages	319,222	283,084
Social security	18,815	14,717
Pensions	3,019	2,036
Equipment leasing	576	576
Rates and water	9,772	9,657
Insurance	10,744	9,990
Light and heat	25,110	23,234
Telephone	1,842	1,928
Print, postage, stationery and advertising	1,191	1,312
Sundries	11,119	12,596
Subscriptions	3,479	3,166
Food and household	52,413	45,518
Carried forward	457,302	407,814

This page does not form part of the statutory financial statements

THE ALEX GROUP
(A CHARITABLE INCORPORATED ORGANISATION)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	2021 £	2020 £
Charitable activities		
Brought forward	457,302	407,814
Gardening	720	171
Staff training	1,753	3,110
Repairs and maintenance	38,011	30,318
Motor expenses	4,985	5,458
Computer costs	2,533	2,144
Depreciation freehold property	11,884	11,764
Depreciation equipment	2,555	1,861
Depreciation motor vehicles	5,377	7,169
Depreciation other assets	434	543
	<hr/> 525,554	<hr/> 470,352
Support costs		
Management		
Wages	77,720	66,150
Social security	8,301	6,747
Pensions	1,116	942
	<hr/> 87,137	<hr/> 73,839
Finance		
Bank charges	229	(375)
Governance costs		
Bookkeeping fees	13,575	12,608
Independent examiner's fee	2,880	2,400
Professional fees	974	3,752
	<hr/> 17,429	<hr/> 18,760
Total resources expended	<hr/> 630,364	<hr/> 563,004
Net income/(expenditure)	<hr/> <hr/> 186,148	<hr/> <hr/> (6,764)

This page does not form part of the statutory financial statements