

City Church Chester

Report and Accounts
Year ended 28 February 2021

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

CITY CHURCH CHESTER
YEAR ENDED 28 FEBRUARY 2021
LEGAL & ADMINISTRATIVE DETAILS

ADDRESS FOR CORRESPONDENCE	City Church Chester 11 Sheldon Avenue Vicars Cross Chester CH3 5LF
GOVERNING DOCUMENT	Declaration of Trust dated 2012, amended October 2014
CHARITY REGISTRATION NUMBER	1159254
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Andrew Grey - stood down 22 March 2020 Jonathan Keegan Matthew Chilvers Luke Cassell Phil Jones
BANKERS	HSBC
INDEPENDENT EXAMINER	Jacob Farley ACA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CITY CHURCH CHESTER

I report to the trustees on my examination of the accounts of City Church Chester ('the charity') for the year ended 28 February 2021 on pages 3 to 5 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jacob Farley ACA

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 27 August 2021

CITY CHURCH CHESTER
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 28 FEBRUARY 2021

	Notes	General Funds £	Restricted Funds £	2021 £	2020 £
<i>Income receipts</i>					
Donations, legacies and grants		22,452	1,175	23,627	30,425
Gift aid receipts		4,950	-	4,950	6,807
Income from charitable activities		-	-	-	3,957
Other		-	-	-	-
		<u>27,402</u>	<u>1,175</u>	<u>28,577</u>	<u>41,189</u>
<i>Total receipts</i>		<u>27,402</u>	<u>1,175</u>	<u>28,577</u>	<u>41,189</u>
<i>Payments</i>					
Payments in relation to charitable activities undertaken directly	2	17,165	630	17,795	31,620
Grants paid in relation to charitable activities undertaken by others	3	17,730	280	18,010	9,803
		<u>34,895</u>	<u>910</u>	<u>35,805</u>	<u>41,423</u>
<i>Total payments</i>		<u>34,895</u>	<u>910</u>	<u>35,805</u>	<u>41,423</u>
Net of receipts / (payments) before transfers		(7,493)	265	(7,229)	(234)
<i>Net movement in funds</i>		<u>(7,493)</u>	<u>265</u>	<u>(7,229)</u>	<u>(234)</u>
Cash funds as at last year end		17,370	1,933	19,303	19,537
<i>Cash funds at this year end</i>	A	<u>9,877</u>	<u>2,198</u>	<u>12,075</u>	<u>19,303</u>

The notes on page 5 form part of these accounts.

CITY CHURCH CHESTER
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDED 28 FEBRUARY 2021

	General funds £	Restricted funds £	2021 £	2020 £
A Cash funds				
Cash at bank	9,780	2,198	11,978	19,206
Petty cash	97	-	97	97
	<u>9,877</u>	<u>2,198</u>	<u>12,075</u>	<u>19,303</u>
B Other monetary assets				
Gift aid due to charity	3,894	-	3,894	4,950
	<u>3,894</u>	<u>-</u>	<u>3,894</u>	<u>4,950</u>
C Liabilities				
Fee for Independent Examination	840	-	840	840
	<u>840</u>	<u>-</u>	<u>840</u>	<u>840</u>
D Assets retained for charity's own use				Current value £
Equipment				14,500
				<u>14,500</u>
Current values have been estimated by the trustees.				

The accounts were approved by the trustees and signed on their behalf

by Jonathan Keegan date 6 July 2021

The notes on page 5 form part of these accounts.

CITY CHURCH CHESTER
NOTES TO THE ACCOUNTS
YEAR ENDED 28 FEBRUARY 2021

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

	General funds £	Restricted Funds £	Total 2021 £	Total 2020 £
2 Payments in relation to charitable activities undertaken directly				
Rent	4,463	-	4,463	6,200
Pastoral Services (Note 4)	6,750	-	6,750	7,400
Insurance	288	-	288	286
Support services	2,017	-	2,017	2,082
Church activities	2,235	630	2,865	5,848
Church holiday	-	-	-	5,673
City Tots	20	-	20	557
Repairs, maintenance and equipment	552	-	552	2,836
Independent examination	840	-	840	738
	<u>17,165</u>	<u>630</u>	<u>17,795</u>	<u>31,620</u>

3 Grants paid in relation to charitable activities undertaken by others

Organisations:				
Operation Mobilisation [OM]	2,400	-	2,400	2,663
Avail Grace	8,700	-	8,700	1,700
Global Horizons (India appeal)	2,500	-	2,500	-
Mission Life Grace	1,200	-	1,200	-
Russian Church	-	250	250	2,500
Other organisations < £1,000	830	30	860	940
Individuals	2,100	-	2,100	2,000
	<u>17,730</u>	<u>280</u>	<u>18,010</u>	<u>9,803</u>

4 Transactions with related parties

The charity does not have any employees.

Matthew Chilvers, a Trustee, was paid a consultancy fee of £6,750 (2019: £7,400) for Pastoral Services. This payment is permitted by the Charity's governing document.

No amounts were paid, or are payable, to any other trustee or to any person connected to them.

5 Movement on designated, restricted and endowment funds

	Balance at 28 Feb 2020 £	Receipts £	Payments £	Transfers £	Balance at 28 Feb 2021 £
Restricted funds					
Special collections	1,934	135	(280)	-	1,789
Foodbank	-	1,040	(630)	-	410
	<u>1,934</u>	<u>1,175</u>	<u>(910)</u>	<u>-</u>	<u>2,198</u>

The Special collections funds are for money raised for a specific purpose e.g. to update the Sunday school equipment, or for specific missionaries or missionary organisations.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 29th February 2020

To: 28th February 2021

Charity name: City Church Chester

Charity registration number: 1159254

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none">(a) Advancement of the Christian faith for the benefit of the public in Chester, the UK and the world as the Trustees see fit(b) Advancement of the education of the public in the Christian faith in Chester, the UK and the world as the Trustees see fit(c) To relieve persons in need financially, physically or mentally in Chester(d) To promote other charitable purposes beneficial to the community and the public generally
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The current activities of the Charity in relation to the Objects are:-</p> <ul style="list-style-type: none">(a) Maintaining a place of Worship and weekly worship meetings fully open to the public. Meetings are held on Sunday mornings at Campbell Community Hall and during the week in people's homes. Sunday School and creche are also run weekly to serve the children of the church and the public. These activities are currently run online due to COVID.(b) Preaching and proclaiming the gospel of Jesus Christ and engaging in evangelism and missionary activities. This occurs through specific events such as Pancake Party's, Family Fun Days, Christmas events and also weekly events such as Youth Groups and Toddler Groups. These events currently run online due to COVID and no in person community events have occurred in 2020-2021.

		<p>(c) Providing pastoral care to those attending the church and giving spiritual and practical help to such persons and members of the public. The Elders of the church provide this along with those running Student Work for the pastoral support of students at Chester University. This has been achieved in 2020-2021 in line with the governments current Covid Laws e.g. meeting one to one outside and socially distanced for pastoral support.</p> <p>(d) Providing financial or practical help to people suffering from financial need or the effects of sickness or disability. This happens as and when the Trustees see fit. This has increased in 2020-2021 both locally and abroad as the need increased due to Covid.</p> <p>(e) Providing facilities for members of the church and the public with the object of improving their health and/or quality of life. This happens specifically at Homeless Drop in sessions, Care Home visits and worship times (as requested by the residents)</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning the activities the Trustees have applied the guidance on Public Benefit issues by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers form an integral part of the work of City Church Chester. There are no employees of the Charity and all activities happen as a result of the dedication and commitment of members of the Church who

		<p>act as Volunteers in multiple areas of the Charitable work. This includes volunteers in the areas of:-</p> <ul style="list-style-type: none"> • Sunday School, • Youth Group, • City Tots Toddler group, • Homeless ministry, • Community and church Lunches, • Oak Grange Care Home services, • Administration; and • Worship teams. <p>The volunteer group has been kept safe this year by moving all events online.</p>
Other		

Achievements and performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>(a) The Charity income for 2020-21 was over £28,000.00 This was a reduction on the year previously but the charity is maintaining itself under very unusual circumstances</p> <p>(b) The number of members of the Church has been maintained and even grown even though all meetings have had to move online.</p> <p>(c) The Sunday School and Creche have been maintained with online classes which have been very well attended. An additional Sunday School class has even been created for the tween age group.</p> <p>(d) The Charity has been able to support a local Community Food Hub throughout the year with restricted gifting for the food hub always increasing giving the ability to give more than ever.</p> <p>(e) The giving to Missionary's abroad has increased this year in response to the worldwide need due to the pandemic. Ties with work in India and Thailand have increased.</p> <p>(f) The giving to those in financial hardship has also increased.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity keeps a reserve of £2,500.00 and has never gone below the reserve amount since the reserve was made. The total funds held at the end of the year are £12,074.71. The Trustees intention is to continue to use funds as they are available to increase giving to missionaries and missional work in Chester, Nationally and abroad.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves are held to be able to give to various national, international and local charitable causes as and when required.
Amount of reserves held	Para 1.22	£ 12,074.71
Reasons for holding zero reserves	Para 1.22	The direct debit giving is below the monthly outgoings of the Charity currently so a reserve has to be held.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns in this respect. The Covid-19 pandemic has caused some change to activities however it has not fundamentally reduced the income of the charity and so the Trustees have no uncertainty that the charity will remain a

		going concern for the next 12 months and thereafter.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	Trust deed dated February 2012 as amended by deed dated October 2014
How is the charity constituted? for example limited company , unincorporated association , CIO	Para 1.25	Trust deed
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Every Trustee must be appointed for a term of three years by a resolution of the Trustees passed at a special meeting (under Clause 15 of the Trust Deed)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
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The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		In March 2020 the charity took steps (in line with government advice) to help contain the outbreak of COVID-19. This included the temporary suspension of all physical gatherings and the charity has had to curtail, or change, how it operates; the charity has been able to continue some of its activities using online media. The trustees are monitoring income and expenditure and, if it becomes necessary, will take measures to mitigate the impact of COVID-19 on the charity's free reserves

Reference and administrative details

Charity name	City Church Chester
Other name the charity uses	-
Registered charity number	1159254
Charity's principal address	11 Sheldon Avenue, Vicars Cross, Chester, CH3 5LF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matthew Chilvers	Chair		
2	Jonathan Keegan			
3	Luke Cassell			
4	Phil Jones			
5	Andrew Grey		(resigned 22/03/20)	
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Corporate trustees – names of the directors at the date the report was approved

Director name	
N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	

Funds held as custodian trustees on behalf of others – N/A

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

-

Other optional information

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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)	P Jones	J Keegan
Full name(s)	Philip Jones	Jonathan Keegan
Position (for example Secretary, Chair, etc)	Trustee	Trustee
Date	6 July 2021	