

# Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

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## Emmanuel Church, Hastings

Emmanuel Church, Priory Road, Hastings TN34 3JJ

Registered Charity no. 1159229

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For the year ended 31 December 2020

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Website:	<a href="http://www.emmanuelhastings.org.uk">www.emmanuelhastings.org.uk</a>
Incumbent:	The Revd M. Lane, The Vicarage, Vicarage Road, Hastings, TN34 3NA
Independent examiner:	Ashdown Hurrey Accountants and Business Advisors, 20 Havelock Road, Hastings, TN34 1BP
Bankers:	Nat West Bank, Havelock Road, Hastings, TN34 1GW



# Emmanuel Church, Hastings

## Trustees Annual Report for 2020

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### Our mission and vision

The PCC has the responsibility of co-operating with the incumbent, the Revd Martin Lane, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

At Emmanuel, we have stated our mission as follows:

Our mission is to help people of our town and local community become fully-committed followers of Jesus.

We have summarised our vision for Emmanuel in the following statement:

Imagine a church that's flooding its local community with the light of the gospel and making a visible difference to the lives of all kinds of people: that's what we long to see at Emmanuel Church, on the West Hill of Hastings, to the glory of God.

As we look to the future we envision a growing and dynamic, gospel-hearted church, full of men, women, and children who find their identity in Christ and rejoice in living for him. It's a church with multiple, vibrant gospel ministries for all ages with trained and trustworthy leaders; where faithful bible teaching is valued and expected; where the gospel is proclaimed with urgency and purpose. It's a church of disciple-making disciples; where members are experiencing the life-changing power of the gospel and helping others to experience it too.

It's an others-focused church where we cherish one another in Christ; a family of believers who think of one another before themselves and gladly accept sacrifice for each other's sake; where we love one another in practical ways and everyone gives and receives. It's a church in which relationships are loyal, supportive and accountable; where names are remembered and absence is noticed; where we join together to laugh and cry, challenge and encourage, pray and praise.

It's an outward-looking church that works for the good of our local community and seeks the lost with the gospel of grace in creative and relevant ways; a place where the needy find help, the broken find healing, the lonely find friendship, and all hear the offer of new life in Christ. It's a church that's committed to supporting other gospel ministries, in the UK and overseas, by giving its money and sending its people to serve in various ways.

This is our dream. We believe, under God, it will soon be reality, and we invite you to be part of it.

### What we planned to do to achieve our mission

Over the past year, we have sought to:

- enable as many people as possible to participate in the life of our church;
- reach out to non-believers;
- teach, baptise and nurture new and existing believers;
- provide care and support for those in need;
- give financial support to other Christian organisations;
- maintain the fabric of the church building.

### What we achieved

#### *Enabling participation in the life of our church*



We welcome visitors from both inside and outside the parish. Visitors attend by personal choice and we are delighted to welcome people of all backgrounds to participate in the life of the church. Voluntary attendance of our church services is a major demonstration of the public benefit of our activities.

### **The year to 26th March**

As normal, refreshments were served after our services for anyone who liked to stay for an informal time of fellowship. Once a month, after the service, we also hosted a Church Lunch in our church hall to which all were invited.

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*"I liked having Sunday club to do at home, I really enjoyed the music." "Online Sunday Club was good, I liked everything!"*

*Sunday Club members*

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We love to welcome families to the church and on most Sundays there was a short children's talk at the beginning of our service following which the children went out either to Sunday Club or a supervised crèche. The music group continued to lead our congregational singing and introduce new songs.

### **From 26th March onwards**

The normal pattern of church services and ministry changed, however, due to the coronavirus pandemic which afflicted the whole world. From

26th March, the church building was closed, re-opening under various phases of restrictions later in the year as the country went in and out of three national lockdowns. During that time, we either provided an online service, or a limited service in the building (with social distancing, a one-way system through the building, mandatory face coverings, no singing and no refreshments) or a combination of both. When possible, Sunday Club, our children's group, met in Mendham Hall, thanks to the dedication and hard work of the children's ministry team. Children had to sit in household groups, but thoroughly enjoyed seeing one another nonetheless. When that was not possible, Lisa Bonham and Hilary Drury took turns recording teaching videos and putting together crafts and activities for families to do together at home - all of this was made available online. We have not been allowed to provide a crèche since March, meaning that young children have stayed with parents in the pews. Parents have coped really well with this change and it has been a joy to see young children in church on a regular basis.

The music group responded magnificently to the changed circumstances, producing a wonderful collection of recorded hymns and songs for the congregation to sing along with at home during the online services. We are grateful to the members of the congregation who read the Bible and lead prayers for our services, either in the building or online. We also owe a huge debt of gratitude to the team of stewards and cleaners who helped to ensure that we were able to meet in a Covid-safe way for services in the building. We still await an end to the restrictions.

There are 91 on the church electoral roll, 59 of whom are not resident within the parish. 1 name was added during the year. The average total weekly attendance at services in the building during October was 76, of which, on average, 64 were adults and 12 were children.

We continue to take safeguarding very seriously and follow the guidance set out in various documents including: Care and Protection of Children (2002, 2009), Protecting God's Children (2010) and Safer Recruitment (2013), and the Parish Safeguarding Handbook (2018). We continue to carry out Disclosure and Barring Service (DBS) checks for all new volunteers who are then invited to join the DBS Update Service, thus obviating the need for five-yearly renewals.

We have completed the diocesan safeguarding programme, Simple Quality Protects Level One, an audit tool aimed at helping all parishes to achieve the highest possible safeguarding standards. Safeguarding is a standing item at PCC meetings and the channel through which the PCC is kept up to date on current issues. All Church members involved with Children's Work or the Seniors' Ministry have completed a DBS disclosure and are part of the DBS Update Service. We are grateful to Robin Fahie for 17 years of service as the Parish Safeguarding Officer and to Rowena Pelling for taking over this vital role from him.

We were unable to hold any weddings at Emmanuel during 2020.

### **Ministry volunteer**

This was not the year that Holly Eldridge had expected when she joined the staff team as a Ministry Volunteer. However, in God's providence, her addition to the team could not have come at a better time for the church. We are very grateful to Holly for all that she contributed to the various ministries of the church prior to lockdown, and especially for her skills and know-how in developing and maintaining our online ministries during lockdown.



## Reaching out to non-believers

Our Sunday services are planned with non-Christian visitors in mind with the intention of making participation as easy as possible. All visitors are welcomed at the door by our team of stewards. Seasonal services such as Carols by Candlelight and our Christingle Service are particularly well attended. Sadly, it was not possible to hold our normal services in 2020, but our online Carol service was well received, and our children enjoyed a down-sized Christingle activity in Mendham Hall as part of Sunday Club. It was great to have a family service on Christmas Day, where all ages were able to come together to hear the good news of Jesus' birth.

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*"Home Groups continuing via Zoom throughout lockdown have been a great encouragement and support."*

*A church member*

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Our toddler play group, 'Buttons', met on Friday mornings until March and continued to be very well popular with families from the local community. Our intention is that it is a distinctively Christian toddler group in which the children learn about Jesus through hearing stories from the Bible, reinforced through craft activities and singing Christian songs, along with other popular pre-school songs. We provide craft activities and toys to play with, and a safe and fun environment for all who come along.

Likewise, until March, a small team went into Guestling Bradshaw Church of England Primary School to run The Rock, an evangelistic lunch club for all school years exploring stories from the Bible.

'TOAST', a group for over 60s, met every week on Monday mornings prior to the March lockdown. The mornings included sing-alongs, games, quizzes, art and craft and talks on matters of local interest. Every week we sang a hymn together, preceded by a short gospel talk. The group provides activity and companionship for many who are at risk of isolation and loneliness, and is a valuable group for members with dementia. The group has been unable to meet since March.

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*"There was lots of support via online media from church, it helped us to keep in touch with one another".*

*A church member*

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Sadly, it was not possible to hold the series of evangelistic events that had been planned for 2020 due to the coronavirus pandemic.

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*"On-line services throughout 2020 were perfectly adequate and offered some extra benefits: we could go back through the sermon, listening to passages for a second time; and it was nice to see and hear the musicians at close quarters."*

*A church member*

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As in previous years, we ran a Christianity Explored course for those wishing to find out more about the Christian faith. This is an informal and enjoyable course that enables people to answer three important questions from Mark's Gospel: Who is Jesus? Why did he come? What does it mean to follow him? It explores clearly and faithfully the good news of Jesus that is at the heart of our church life, and is the focal point of our evangelistic programme. The course ran until March.

## **Teaching, baptising and nurturing new and existing believers**

Our main teaching happens during our Sunday services when we gather together around God's word, the Bible. This year we have studied Exodus chapters 1 to 15, Psalms 22 to 27, Malachi, Luke chapters 1 and 24, 1 Thessalonians, 2 Timothy, and Titus.

During the week, members of the church meet in home groups. Every member of the church is encouraged to join a home group.

These groups have continued to meet throughout the year, during daytimes and evenings, providing further opportunities for small groups to study the Bible and pray together. We meet in small groups to support and encourage each other as we seek to grow in Christian maturity. From March onwards, all groups have met through online platforms such as Zoom and Skype. The groups contain a mixture of new and existing believers.

We provide one-to-one Bible studies for those who are hungry to study the Bible, either as interested seekers or to grow as disciples of Jesus, and the number of people requesting these one-to-one Bible studies is increasing. From March onwards, these Bible studies have happened through online platforms such as Zoom and Skype.



Once a month we set aside a Tuesday evening and a Wednesday morning to gather together as a church family to pray for the mission of the church, for individuals in the church who are particularly in need of prayer, and for missionary organisations that we support. Since March, these have taken place online via Zoom on a Tuesday evening.

Whether online or in person, Sunday Club has continued strongly; we used the TNT material to explore the Bible together as well as playing games, singing and doing crafts, and had a good number of regular attendees. Hilary Drury has been studying the Bible with our over-11s when possible.

CYFA summer camps were unable to go ahead as usual in 2020 but online meetings, with Bible teaching and fun activities, were organised by both Woolhampton 3 and Brambletye 2.

Sadly, we were unable to hold any baptisms during the course of the year.

### ***Providing care and support for those in need***

Pastoral care and support for members of the church is provided mainly through our home groups. Our vicar, and members of the congregation, also regularly visit the sick among our congregation, either at home or in hospital, to talk, read the Bible and pray. He also provides pastoral support for those who have been bereaved both in the church and in the parish. During the course of this year he has conducted three funerals.

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*"I'm so grateful to the Ministry Team for ensuring an online service has been available throughout the pandemic. This has helped me continue to feel supported by my church family."*

*A church member*

We give a small but regular donation each year to LOAF, a local charity providing support to those in need.

The normal donations of food and household items to support the work of the Hastings office of Family Support Work, a Sussex based charity providing practical support to families in crisis in our town, continued until the end of March. From March onwards, members of the congregation were invited to make cash donations to the charity so that their work could continue despite the lockdown.

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### ***Giving financial support to other Christian organisations***

We support three Christian organisations through financial giving and regular prayer. They are Barnabas Fund, Crosslinks and Speak Life.

Barnabas Fund acts on behalf of the persecuted Church, to be their voice - making their needs known to Christians around the world and the injustice of their persecution known to governments and international bodies. They send financial support to projects which help Christians where they suffer discrimination, oppression and persecution as a consequence of their faith. The projects aim to strengthen Christian individuals, churches and their communities by providing material and spiritual support in response to needs identified by local Christian leaders. The majority of aid goes to Christians living in Muslim environments.

Crosslinks is an international mission society with its roots in the Bible and works principally within the worldwide Anglican Communion. Their prime focus is the proclamation and teaching of God's word. They are enthusiasts for creative worldwide mission. Their slogan is 'God's word to God's world'

Speak Life is a UK-wide evangelistic ministry which exists to preach the gospel, train Christians in evangelism and resource the church for its mission to the world.

### ***Maintaining the fabric of the church building***

There has been little opportunity to improve the church buildings in 2020. Some necessary maintenance has been carried out and the buildings kept in good repair. We are very grateful to the volunteers who give time to clean the church building and to look after the church halls and gardens.



## **Financial Review**

Total receipts for 2020 were £108.1k of which £104.1k were unrestricted and of that £84.8k were voluntary donations (including a £20k one-off gift). Restricted donations of £2.8k were also received.

Following a financial review in November 2019, planned giving increased in 2020 by 8.9% on the previous year. Despite the effects of the Covid pandemic, monthly standing order income remained steady throughout the year, unlike loose cash collections, which fell dramatically by 80% due to the necessary closure of church and Covid restrictions when open.

The long-term letting of St Clements Hall continues to bring in an income of £15k for the year.

£105k has been spent from restricted, designated & unrestricted funds to provide the Christian ministry of Emmanuel Church. This includes our parish contribution to the Chichester diocese of £57k, which increased this year by 5.5% and pays towards the stipend and housing for the clergy, along with a contribution towards central costs.

It is recognised by the Chichester diocese that the Hastings deanery churches are in an area of high social deprivation. So although churches are encouraged to meet their Parish costs it is understood that this is not always achievable. Emmanuel church managed to pay 80% of its costs for this year, an increase of 1% on 2019.

The other large expenditure of £27.4k is for salaries for both our Families Worker and Administrator, which has been met mainly from restricted funds where possible and the balance from unrestricted funds, as budgeted.

Very little buildings and maintenance work has been carried out this year due to Covid restrictions.

Restricted funds have seen an expected net deficit over the year of £12.4k whilst general funds have increased by £15.5k. Resulting in a total net increase in funds of £3.1k.

## **Reserves Policy**

It is PCC policy to maintain an unrestricted and undesignated reserve balance of at least 3 months unrestricted expenses, this equates to £22.2k. Total reserves stand at £64.6k at 31<sup>st</sup> December 2020, £60k in general unrestricted reserves with a further £4.6k in restricted funds.

1. The first part of the report is a general introduction to the project.

2. The second part of the report is a detailed description of the methodology used in the study.

3. The third part of the report is a presentation of the results of the study.

4. The fourth part of the report is a discussion of the results and their implications.

5. The fifth part of the report is a conclusion and a list of references.

6. The sixth part of the report is a list of appendices.

7. The seventh part of the report is a list of figures and tables.

8. The eighth part of the report is a list of abbreviations.

9. The ninth part of the report is a list of acknowledgments.

10. The tenth part of the report is a list of footnotes.

11. The eleventh part of the report is a list of references.

12. The twelfth part of the report is a list of appendices.

13. The thirteenth part of the report is a list of figures and tables.

14. The fourteenth part of the report is a list of abbreviations.

15. The fifteenth part of the report is a list of acknowledgments.

16. The sixteenth part of the report is a list of footnotes.

17. The seventeenth part of the report is a list of references.

18. The eighteenth part of the report is a list of appendices.

19. The nineteenth part of the report is a list of figures and tables.

20. The twentieth part of the report is a list of abbreviations.

21. The twenty-first part of the report is a list of acknowledgments.

22. The twenty-second part of the report is a list of footnotes.

23. The twenty-third part of the report is a list of references.

24. The twenty-fourth part of the report is a list of appendices.

25. The twenty-fifth part of the report is a list of figures and tables.



## Summary of Financial Receipts and Payments

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>	<i>Endowed Fund/s</i>	<i>Total All Funds 2020</i>	<i>Total All Funds 2019</i>	<i>Notes</i>
	<i>General Fund</i>	<i>Designated Funds</i>					
	£	£	£	£	£	£	
<b>Income and endowments from:</b>							
Donations and legacies	84,762	-	2,785	-	<b>87,547</b>	96,073	
Charitable activities	-	-	-	-	-	-	
Other trading activities	19,070	-	-	-	<b>19,070</b>	19,446	
Investments	3	-	1,216	-	<b>1,219</b>	1,391	
Other receipts	234	-	-	-	<b>234</b>	5	
<b>Total received</b>	<b>104,069</b>	-	<b>4,001</b>	-	<b>108,070</b>	116,915	3
<b>Expenditure on:</b>							
Cost of raising funds	-	-	-	-	-	-	
Charitable costs	88,399	-	16,385	-	<b>104,784</b>	154,444	
Trading costs	203	-	-	-	<b>203</b>	472	
Other payments	-	-	-	-	-	-	
<b>Total paid</b>	<b>88,602</b>	-	<b>16,385</b>	-	<b>104,987</b>	154,916	6
<i>Reconciliation of funds:</i>							
<b>Net income or (net expenditure)</b>	<b>15,467</b>	-	<b>(12,384)</b>	-	<b>3,083</b>	<b>(38,001)</b>	
Transfers between funds				-	-	-	
<b>Net movement in funds</b>	<b>15,467</b>	-	<b>(12,384)</b>	-	<b>3,083</b>	<b>(38,001)</b>	
Bank accounts at 1 January 2019	44,590		16,961		<b>61,551</b>	99,552	
<b>Bank accounts at 31 December 2019</b>	<b>£60,057</b>	-	<b>£4,577</b>	-	<b>£64,634</b>	<b>£61,551</b>	A&L

## Statement of Assets and Liabilities

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2020	Total All Funds 2019	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
<b>Assets:</b>							
Bank current account	60,057	-	4,577		64,634	61,551	
Diocesan Assigned Fees received					-		
CBF Deposit Fund					-		
<b>Bank and deposit accounts</b>	<b>£60,057</b>	<b>-</b>	<b>£4,577</b>	<b>-</b>	<b>£64,634</b>	<b>£61,551</b>	<b>R&amp;P</b>
St Clements Rent & Insurance not received				-	-	1,979	13
Gift Aid recoverable to Dec 20	12,430		630	-	13,060	8,683	14
<b>Debtors</b>	<b>£12,430</b>	<b>-</b>	<b>£630</b>	<b>-</b>	<b>£13,060</b>	<b>£10,662</b>	
CBF & COIF Investments			13,963		13,963	13,270	
Sophia Mendham Endowment		-		23,976	23,976	23,159	
<b>Investment assets at market value</b>	<b>-</b>	<b>-</b>	<b>£13,963</b>	<b>£23,976</b>	<b>£37,939</b>	<b>£36,429</b>	
Church Halls - valuation 2010	585,000	-	-		585,000	585,000	
<b>Investment assets at cost</b>	<b>£585,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>£585,000</b>	<b>£585,000</b>	
		-	-	-	-		
<b>Total assets</b>	<b>£657,487</b>	<b>-</b>	<b>£19,170</b>	<b>£23,976</b>	<b>£700,633</b>	<b>£693,642</b>	
<b>Liabilities:</b>							
Unpaid Diocesan fees for weddings/funerals	165		-	-	165	165	
			-	-	-	-	
			-	-	-	-	
<b>Total liabilities</b>	<b>£165</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>£165</b>	<b>£165</b>	

This Financial Report for the year ended 31st December 2020, including the notes following, was

**Approved** by the PCC and signed on its behalf by

The Revd. Martin Lane, PCC Chairman:

Martin Lane.

Date 19th March 2021



## Notes to the Annual Financial Report

- 1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- 3 Analysis of total received:

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<b>Total</b>	<i>Total</i>	
	<b>General</b>	<b>Designated</b>			<b>All Funds</b>	<b>All Funds</b>	
	<b>Fund</b>	<b>Funds</b>	<b>Fund/s</b>	<b>Fund/s</b>	<b>2020</b>	<b>2019</b>	<b>Notes</b>
	£	£	£	£	£	£	
<i>Planned giving (excl. tax refunds)</i>	49,225	-	2,520	-	<b>51,745</b>	45,975	4
<i>Planned giving (no tax refunds)</i>	4,305	-	-	-	<b>4,305</b>	5,500	
<i>Loose cash collections</i>	1,568	-	-	-	<b>1,568</b>	7,641	5
<i>Special appeals (Gift Day)</i>	-	-	-	-	-	-	
<i>Gift Aid recovered</i>	6,102	-	265	-	<b>6,367</b>	7,820	
<i>Sundry Donations &amp; Appeals</i>	1,562	-	-	-	<b>1,562</b>	9,137	6
<i>Legacies</i>	2,000	-	-	-	<b>2,000</b>	-	
<i>Grants</i>	20,000	-	-	-	<b>20,000</b>	20,000	
<b>Donations and legacies</b>	<b>£84,762</b>	-	<b>£2,785</b>	-	<b>£87,547</b>	£96,073	
<i>Fees for weddings &amp; funerals</i>	280	-	-	-	<b>280</b>	519	
<b>Charitable activities</b>	<b>280</b>	-	-	-	<b>280</b>	519	
<i>Mendham Hall Lettings</i>	890	-	-	-	<b>890</b>	2,375	
<i>St Clements Hall Letting</i>	17,733	-	-	-	<b>17,733</b>	16,250	7
<i>Church centre hiring fees</i>	-	-	-	-	-	-	
<i>Fetes &amp; other fund-raising events</i>	-	-	-	-	-	-	
<i>Bookstall sales</i>	167	-	-	-	<b>167</b>	302	
<b>Other trading activities</b>	<b>£19,070</b>	-	-	-	<b>£19,070</b>	£19,446	
<i>Interest from Bank Deposits</i>	3	-	-	-	<b>3</b>	-	
<i>CBF &amp; COIF investment fund dividend</i>	-	-	1,216	-	<b>1,216</b>	1,391	
<b>Investments</b>	<b>£3</b>	-	<b>£1,216</b>	-	<b>£1,219</b>	£1,391	
<i>Other receipts - Wayleave</i>	5	-	-	-	<b>5</b>	5	
<i>- Salvage</i>	229	-	-	-	<b>229</b>	-	
<b>Total received on all funds</b>	<b>£104,069</b>	-	<b>£4,001</b>	-	<b>£108,070</b>	£116,915	

- 4 Overall Planned Giving has increased following a Giving Review.
- 5 Cash collections and Sundry donations have been affected by the Covid 19 pandemic throughout this year, as no collections are taken in church (when open).
- 6 Sundry donations have fallen as our Mothers & Toddlers and over 60s groups have been suspended.
- 7 St. Clements hall continues to be let out. Five years of the ten year lease have passed.

## Notes to the Annual Financial Report

## 8 Analysis of total paid:

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2020	Total All Funds 2019	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
Summer fete expenses	-	-	-	-	-	-	
Concert posters & musicians expenses	-	-	-	-	-	-	
Other appeals expenses	-	-	-	-	-	-	
<b>Cost of raising funds</b>	-	-	-	-	-	-	
Charitable grants and donations	3,965	-	-	-	3,965	3,739	
Parish share to Chichester Diocese	57,000	-	-	-	57,000	54,000	9
Salaries and honoraria incl NI	11,699	-	15,728	-	27,427	15,240	10
Clergy and other people's expenses	3,515	-	657	-	4,172	5,915	
Mission & evangelism costs	220	-	-	-	220	2,425	
Sunday school/Children's work	120	-	-	-	120	267	
Insurance	4,088	-	-	-	4,088	3,138	
Water, Gas, Electricity, and Oil	2,751	-	-	-	2,751	3,134	
Office running costs	1,546	-	-	-	1,546	2,763	
Other regular church running costs	1,360	-	-	-	1,360	7,069	
Accounting and Examiner's fees	-	-	-	-	-	-	
Church maintenance & redecoration	366	-	-	-	366	2,507	
Hall maintenance & redecoration	17	-	-	-	17	421	
New building work	1,752	-	-	-	1,752	53,826	11
	-	-	-	-	-	-	
<b>Charitable costs</b>	<b>£88,399</b>	-	<b>£16,385</b>	-	<b>£104,784</b>	<b>£154,444</b>	
Summer fete expenses	-	-	-	-	-	-	
Concert posters & musicians expenses	-	-	-	-	-	-	
Church hall caretaking & cleaning	-	-	-	-	-	-	
Magazine printing	-	-	-	-	-	-	
Bookstall costs	203	-	-	-	203	472	
Other trading costs	-	-	-	-	-	-	
<b>Trading costs</b>	<b>£203</b>	-	-	-	<b>£203</b>	<b>£472</b>	
<b>Total paid on all funds</b>	<b>£88,602</b>	-	<b>16,385</b>	-	<b>104,987</b>	<b>£154,916</b>	

- 9 The Parish share to the Chichester Diocese is a contribution towards Clergy and other central costs. This year the PCC has paid 80% of our costs, an increase of 1% on the previous year.
- 10 The increase in salaries is because our full-time Families Ministry Worker joined us partway through 2019, so a full years wage has been paid in 2020.
- 11 No new buildings work has been carried out during 2020. The small amount paid was the retention held back from 2019 for the re-wiring of the church.



## Notes to the Annual Financial Report

- 12 The Restricted fund represents accumulated donations towards ministry personnel, along with the remains of one-off donations for youth work and an amount for the repair of the church clock. It is hoped that now the tower is safe the clock may be repaired.
- 13 Rent & insurance for Clements Hall to December 2020 has been paid in full for the year.
- 14 Gift Aid claim on donations from Jan to Dec 20, remain outstanding at 31st December 2020. This totals £13,060. A claim to October 2020 has already been made.

15 Payments to PCC employees:

Gross pay  
National Insurance

2020	2019
£	£
26,314	15,240
-	-
<b>£26,314</b>	<b>£15,240</b>

16 Payments to PCC members:

Mrs Lisa Bonham received £6,314 for Administration work.

Ms Hilary Drury received £20,000 as our Families Ministry Worker.

Other payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC:

a) Clergy support: Council tax £2,050, environmental charges £614, travel and office expenses £470, Conferences £296, Vicarage Mtce. £126, Telephone £264 & Church Books £73

## Notes to the Annual Financial Report

## 17 Statement of funds

	Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2020
	£	£	£	£	£
Sophia Mendham Endowment	23,159	-	-	817	23,976
	-	-	-		-
<b>Total of all endowed funds</b>	<b>23,159</b>	<b>-</b>	<b>-</b>	<b>817</b>	<b>23,976</b>
Youth Fund	1,292				1,292
Church Clock Fund	520				520
Buildings Fund	-		-		-
Music Fund	-			-	-
Ministry Team Fund	15,149	4,001	(16,385)		2,765
Curate & Scripture Reader Fund	-	-	-		-
<b>Total of all restricted funds</b>	<b>16,961</b>	<b>4,001</b>	<b>(16,385)</b>	<b>-</b>	<b>4,577</b>
General fund	44,590	104,069	(88,602)		60,057
		-	-		-
<b>Total of all unrestricted funds</b>	<b>44,590</b>	<b>104,069</b>	<b>(88,602)</b>	<b>-</b>	<b>60,057</b>
<b>Total funds</b>	<b>£84,710</b>	<b>£108,070</b>	<b>£(104,987)</b>	<b>£817</b>	<b>£88,610</b>

The PCC holds one endowed fund named Sophia Mendham, which is to be used for Ecclesiastical Purposes

The restricted funds comprise:

Youth Fund holds funds raised specifically for the support of young people to go on Church Youth Ventures. There were no young people who went to camp this year, who qualified for financial assistance.

Church Clock Fund holds funds given specifically for the repair of the church clock. It had been hoped that this repair would take place during 2020, but due to the Covid 19 pandemic this was not possible.

Ministry Team Fund holds funds to be used specifically in support of Ministry Personnel. As this fund was largely depleted during 2020, the Families Ministry worker is now being funded by a one-off gift held in the General fund. This will change back when this fund builds up again.

The unrestricted fund is used to finance the normal running costs of the mission of the church. The PCC has agreed a Reserve policy which states there should always be a minimum of three months running costs available in current unrestricted funds. At present there is £60.1k which is well above that limit.





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

The Parochial Church Council of the Ecclesiastical Parish (PCC) of Emmanuel, Hastings

**On accounts for the year  
ended**

31<sup>st</sup> December 2020

**Charity no  
(if any)**

1159229

**Set out on pages**

8 to 13

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

7 / 5 / 2021

**Name:**

S R Sampson

**Relevant professional  
qualification(s) or body  
(if any):**

FCA FCIE DChA

**Address:**

20 Havelock Road, Hastings, East Sussex. TN34 1BP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.