

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER'S, CHERTSEY

England & Wales · Charity number 1159207

## Details

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**Other names** ST PETER'S PCC, CHERTSEY

**Status** Registered

**Legal form** Previously excepted

**Registered** 2014-11-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Peters Church Hall  
Windsor Street  
Chertsey  
Surrey  
KT16 8AT

**Phone** 01932 570155

**Email** [office@stpeterschertsey.org.uk](mailto:office@stpeterschertsey.org.uk)

**Website** [stpeterschertsey.org](http://stpeterschertsey.org)

## Activities

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**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** Promoting in the Ecclesiastical Parish of St Peter's, Chertsey, the whole mission of the Church. Providing services, making grants and providing buildings, facilities and open spaces.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- Surrey

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-12-31	£217,325	£291,240	-	-
2024-12-31	£261,396	£291,748	-	-
2023-12-31	£441,099	£273,630	-	-
2022-12-31	£351,331	£279,194	-	-
2021-12-31	£192,084	£204,772	-	-
2020-12-31	£201,239	£204,270	-	-

## Trustees

Name	Role	Appointed
CHRISTINE PATTINSON		2018-04-15
Carolyn June Clark		2024-04-23
Charles Frank James Cochrane		2025-05-21
DAVID CHARLES TUCKER		2024-04-23
Dominic Maher		2020-04-01
Dr GEORGE HOBBS		2018-04-15
Gordon Hamilton Clark		2025-05-21
JANET ALEXANDER		2015-04-15
Jemma Isaacs		2025-05-21
Kate Schuil		2026-04-03
Kingsley Okoli		2025-05-21
Michael John Baxter		2025-05-21
Ronald Howell		2022-03-28
Susan Phillips Rev		2025-05-21
Victoria Jane Kennedy		2024-04-23
William Skeates		2025-05-21

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# Accounts

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**St Peter's Parochial Church Council,  
Chertsey**

**Report and Financial Statements**

**Year Ending 31 December 2025**

## **Aims and Purposes**

St. Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance and development of the church buildings.

## **Objectives and Activities**

The primary objective of the PCC is the promotion of the gospel of Jesus Christ according to the doctrines and practices of the Church of England. We are committed to ministering as widely as possible across the community of Chertsey to draw men, women and children into a living relationship with Jesus Christ and to serve, unreservedly, the wider community.

One significant development saw the appointment of two new incumbents - Rev. Anne Richardson and Rev. Phil Richardson - with effect from 1st October 2025. They operate as a job share and co-lead the existing Leadership team and ministry areas.

The PCC also aims to operate a policy of tithing 10% of the church's income from congregational giving to the General Fund. Every three years the PCC identifies four or five charitable trusts (local, national and international) to be recipients of our tithe. In addition to this, funds are raised and given to other charitable trusts each year. For 2025, due to financial income pressures, the PCC agreed to commit £2,000 – representing 10% of income raised from commercial rental activities (Hall Hire).

The church is part of the Benefice of Chertsey, Lyne and Longcross within the Runnymede Deanery and Anglican Diocese of Guildford.

## **Financial Review**

The 2025 accounts show a small positive carry forward of funds despite a very challenging year for income generation. Total General Fund Income was £205,749 assisted by increased hall hire income, wedding fees and generosity from the congregation. Expenses were managed closely and were lower than last year across most areas. The Total General Fund Expenditure was £222,664 resulting in a deficit on this fund of £16,915 due to the PCC's obligation to meet the outstanding Parish Share balance of £19,813. This leaves reserves of £4,924 to carry forward.

A new Fund was established to support the costs of the Children's and Family Worker facilitated with congregation gifts and Charity grants to the value of £18,800.

Total receipts on the Restoration fund were £11,576 following a campaign to raise funds to replace the marquee. Total expenditure is shown as £48,265 with the majority consisting of the building related items being depreciated over a 10-year period. The carry forward balance of this fund is £286,318.

During the year the total fund balances reduced from £344,625 to £291,240. The average number of people in our regular giving scheme each month was 74 – an increase compared to 72 last year.

## **Reserves Policy**

The PCC works towards maintaining a cash reserve amount equivalent to 3 months of expenses should there be sufficient funds available to enable this. As of 31 December 2025, the General Fund equated to -20 days of cover (LY 30).

## Structure, Governance and Management

The method of appointment of church members is set out in the church representation rules. All church attendees are encouraged to register on the Electoral Roll, who are then eligible for election to the PCC. The PCC of St. Peter's Church is a registered charity with the Charities Commission number 1159207.

The elected members of the PCC are the trustees of the charity. Any individuals co-opted or in attendance at any PCC meetings have been, and will in future be, at the specific invitation of the elected PCC. Such individuals have no legal standing as trustees or voting rights on the PCC.

## Administrative Information

St. Peter's Parochial Church is situated in Chertsey, Surrey. It is part of the Diocese of Guildford, within the Church of England. The correspondence address is London Street, Chertsey, Surrey KT16 8AS.

## Bankers

National Westminster Bank PLC.

CBF Church of England Deposit Fund.

## Members of the Parochial Church Council

All the members of the Parochial Church Council were elected at the 2025 APCM. The members of the Parochial Church Council during the year were:

<b>Vicar</b>	Vacancy until 02/09/2025, then: Rev. Anne Richardson (Priest in Charge) Rev. Phil Richardson (Associate Vicar)
<b>Curate</b>	Rev. Sue Phillips (SSM) (Ex Officio Member)
<b>Asst. Minister</b>	Rev. Christine Pattinson (SSM) (Ex Officio Member)
<b>Ministry Team</b>	George Hobbs (LLM) (Emeritus) Carolyn Clark (LLM) (Ex Officio Member) Rev. Suzi Browning (OPTO) (from November 2025)
<b>Churchwardens</b>	David Phillips Janet Alexander
<b>Elected members</b>	Jacqueline Churchman (Secretary) Dominic Maher (Treasurer) Ronald Howell (DBS/Safeguarding) Christine Leach Clare Rice Jemma Isaacs Victoria Kennedy Jean Warwick William Skeates Michael Baxter Kingsley Okoli David Tucker Charles Cochrane

St Peter's Church, Chertsey : Report and Financial Statements for the year ended 31 December 2025

**Deanery Synod Reps** Rosemary Richards  
Gordon Clark  
Sarah Howarth (until 15/09/25) & Kate Schuil (from 15/09/25)

Approved by the Parochial Church Council on the 16/3/2026 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'A Richardson', written in a cursive style.

Rev. Anne Richardson  
Chairman

### Independent Examiner Statement

I report to the trustees on my examination of the accounts of the charity for the year ended 31 December 2025.

#### *Responsibilities and Basis of Report*

As the charity's trustees, members of the Parochial Church Council are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I confirm that I am qualified to examine the PCC's accounts being a life member of the Institute of Chartered Accountants in England and Wales.

#### *Independent Examiner's Statement*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John W Foster, FCA

21 March 2026

40 Ellingham Road, Chessington, KT9 2JA

**Statement of Financial Activities**

	Unrestricted/ Designated	Restricted	Total 2025	Prior Year 2024
<b>Incoming Resources</b>				
Donations & Legacies	161,896	5,110	167,006	208,638
Charitable Activities	17,531	0	17,531	6,831
Investments	18	165	183	362
Trading Activities	21,066	0	21,066	18,905
Other	5,238	6,301	11,539	26,660
<b>Total incoming resources</b>	<b>205,749</b>	<b>11,576</b>	<b>217,325</b>	<b>261,396</b>
<b>Resources Used</b>				
Charitable Activities	222,483	48,265	270,748	291,676
Governance Costs	181	0	181	72
<b>Total resources used</b>	<b>222,664</b>	<b>48,265</b>	<b>270,929</b>	<b>291,748</b>
<b>Net Movement of Funds</b>	<b>(16,915)</b>	<b>(36,689)</b>	<b>(53,604)</b>	<b>(30,352)</b>
Investment Gains (or Losses)	219	0	219	0
<b>Total Funds Brought Forward</b>	<b>21,620</b>	<b>323,005</b>	<b>344,625</b>	<b>374,977</b>
<b>Total Funds Carried Forward</b>	<b>4,924</b>	<b>286,316</b>	<b>291,240</b>	<b>344,625</b>

**Balance sheet**  
**as at 31st December 2025**

	£ 2025	£ 2024
<b>Fixed assets</b>		
Tangible assets	273,962	311,082
	<b>273,962</b>	<b>311,082</b>
<b>Current assets</b>		
Investments	538	594
Cash at bank and in hand	39,077	45,265
	<b>39,615</b>	<b>45,859</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	22,336	12,316
	<b>22,336</b>	<b>12,316</b>
<b>Total net assets less liabilities</b>	<b>291,240</b>	<b>344,625</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	(12,249)	20,914
<b>Designated</b>		
Coffee Break - Charity Collections	469	706
Children's & Family Worker	16,704	0
<b>Restricted</b>		
Belfry Fund	1,519	1,519
Restoration Fund	284,797	320,428
Uganda - Moyo Hospital Fund	0	1,058
<b>Funds of the church</b>	<b>291,240</b>	<b>344,625</b>

These financial statements on pages 6 to 13 were approved by the PCC on <sup>16/03/26</sup>xxxxxx, and were signed on its behalf by:

Reverend ~~xxxxxxxxx~~ *Anne Richardson*

Date: xxxxxxxxxxxx *31/3/26*

## Notes to the Accounts – Year ending 31<sup>st</sup> December 2025

### Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared on an accrual's basis under the historical cost convention.

### Incoming Resources

#### Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the PCC becomes legally entitled to the benefit of the use of the resources;
- their ultimate receipt is virtually certain; and
- the monetary value can be measured with sufficient reliability

### Grants and Donations

Grants and donations are included in the SOFA when any pre-conditions for their use by the PCC have been met. For collections and planned giving this is when the funds are received.

### Gift Aid Tax Claims on Donations:

Gift Aid and other tax claims are included in the SOFA in the accounting year in which they are received.

### Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

### Investment Income

This is included in the accounts when receivable.

### *Expenditure and Liabilities*

#### Liability Recognition

Liabilities are recognized as soon as the legal or constructive obligation arises.

#### Outward Giving

Giving to charitable organizations represents approved PCC giving as a commitment from current year activities.

### *Assets*

#### Consecrated and benefice property

Consecrated and benefice property of any kind is excluded from the financial statements in accordance with Section 10(2) (a) and (c) of the Charities Act 2011.

#### Moveable Church Furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available - in this case the item is not capitalized, but all items are included in the Church's inventory in any case.

### Tangible Fixed Assets

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost and depreciated over their useful economic lives. The costs of the major re-ordering of the church in 2023 are being depreciated over a ten-year period.

### Short Term Deposits

These include cash held on deposit either with the CBF Church of England Funds or at the bank.

### Funds

#### Unrestricted Funds

These represent the funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on future projects and which are therefore not included in its 'free reserves'.

#### Designated Funds

These are funds that must be spent on the purposes for which the gift was made, and Designated funds are those that the PCC have decided should be used for a specific purpose.

#### Restricted Funds

These are funds that must be spent on restricted purposes.

<b>Fund</b>	<b>Purpose</b>
General Fund objectives	Unrestricted, undesignated, available for any of the PCC's objectives
Belfry	Restricted for the expenses relating to the church bells and tower
Uganda - Moyo Hospital Fund	Restricted for the fundraising of medical equipment
Coffee Break	Designated for the collection and distribution of funds raised through specific Church events
Children's & Family Worker	Designated to support salary cost of the employee
Restoration Fund	Restricted for the expenses relating to the planned redevelopment of the church and church hall.

## Analysis of Income and Expenditure

### Analysis of Income

2025	Unrestricted/ Designated	Restricted	Total 2025	Total 2024
<b>Incoming Resources</b>				
<b>Donations &amp; Legacies</b>				
Planned Giving & Donations	129,214	1,020	130,234	185,276
Gift Aid	21,882	90	21,972	21,362
Grants	10,800	4,000	14,800	2,000
<b>Charitable Activities</b>				
Holiday Club	1,310	0	1,310	160
Fees Income (Gross)	16,220	0	16,220	6,671
<b>Investments</b>				
Bank Interest received	18	165	183	362
<b>Trading Activities</b>				
Hall Hire	20,065	0	20,065	17,705
Book Sales	1,002	0	1,002	1,200
<b>Other</b>				
Other Income	480	6,301	6,781	23,060
Deanery Administration	4,758	0	4,758	3,600
<b>Total incoming resources</b>	<b>205,749</b>	<b>11,576</b>	<b>217,325</b>	<b>261,396</b>

## Analysis of Expenditure

2025	Unrestricted/ Designated	Restricted	Total 2025	Total 2024
<b>Resources Used</b>				
<b>Charitable Activities</b>				
Children & Youth, and Marquee project	1,105	6,286	7,391	1,454
Administration	13,993	2,154	16,147	14,108
Parish Share	103,751	0	103,751	101,220
Depreciation	0	37,121	37,121	27,120
Costs of Church Services	5,251	0	5,251	4,604
Outward Giving	5,427	1,058	6,485	40,396
Premises Costs	22,970	1,647	24,617	15,716
Staff Costs	61,595	0	61,595	51,975
Other Expenditure	3,633	0	3,633	25,083
Deanery Administration	4,758	0	4,758	3,600
Governance Costs	181	0	181	72
<b>Total resources used</b>	<b>222,664</b>	<b>48,265</b>	<b>270,929</b>	<b>291,748</b>

### Notes - Other

#### Volunteers

The charity benefits greatly from the voluntary contributions of time and money. Please refer to the trustees' report for further details about volunteer contributions to the organisation.

#### Independent Examination Fees

Fees payable to the independent examiner were: £Zero.

#### Staff Costs

The total staff costs and employee benefits for the reporting period are as follows:

Gross wages and salaries: £61,733.84

Employers NI costs: £5087.72

Employers Pension costs: 2051.63

The average number of employees during the year was 5 (2024:6).

No employees received salaries at a rate of more than £60,000 per annum.

## Fixed Assets

Tangible assets	Church Hall Windows £	New Chairs £	Church Re-ordering £	Total £
Cost * (30 <sup>th</sup> September 2023)	10,165	20,685*	313,007*	343,857
Net book value: At 31 <sup>st</sup> December 2024	4,066	18,099	288,917	311,083
Depreciation Charge for the year	<u>2,033</u>	<u>2,069</u>	<u>33,019</u>	<u>37,121</u>
Net book value: At 31 <sup>st</sup> December 2025	<u>2,033</u>	<u>16,031</u>	<u>255,898</u>	<u>273,962</u>

## Grants received

	2025	2024
Haberdashers	£3,500	£2,000
Shanley Foundation	£2,000	NA
Benefact Trust	£3,800	NA
Garfield Weston	£5,000	NA
Surrey Church's Trust	£500	NA

## Liabilities of more than one year

There is a liability to pay £1359.12 a year on the photocopier lease until October 2030.

There is a new liability to pay £1750.84 a year on a new dishwasher lease until July 2027.

## Transactions with Related Parties

There were no commercial transactions with related parties during the accounting period.

Donations from PCC members were numerous and considered to be part of the normal operations of the PCC and also include donations for special appeals held during the year. The PCC have decided that it would be inappropriate to declare such donations in these notes.

## Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Analysis of Charitable Funds - 2025

	Opening Balance	Income	Expenditure	Fund Transfers	Investment Gains (or Losses)	Closing Balance
<b>Unrestricted</b>						
General	20,914	185,986	219,368	0	219	(12,249)
<b>Total</b>	<b>20,914</b>	<b>185,986</b>	<b>219,368</b>	<b>0</b>	<b>219</b>	<b>(12,249)</b>
<b>Designated</b>						
Coffee Break	706	963	1,200	0	0	469
Children's and Family Worker	0	18,800	2,096	0	0	16,704
<b>Total</b>	<b>706</b>	<b>19,763</b>	<b>3,296</b>	<b>0</b>	<b>0</b>	<b>17,173</b>
<b>Unrestricted Total</b>	<b>21,620</b>	<b>205,749</b>	<b>222,664</b>	<b>0</b>	<b>219</b>	<b>4,924</b>
<b>Restricted</b>						
Belfry Fund	1,519	0	0	0	0	1,519
Restoration Fund	320,428	11,576	47,207	0	0	284,797
Uganda - Moyo Hospital Fund	1,058	0	1,058	0	0	0
<b>Restricted Total</b>	<b>323,005</b>	<b>11,576</b>	<b>48,265</b>	<b>0</b>	<b>0</b>	<b>286,316</b>
<b>TOTAL</b>	<b>344,625</b>	<b>217,325</b>	<b>270,929</b>	<b>0</b>	<b>219</b>	<b>291,240</b>



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# Accounts

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**St Peter's Parochial Church Council**

**Report and Financial Statements**

**Year Ending 31 December 2024**

## **Aims and Purposes**

St. Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance and development of the church buildings.

## **Objectives and Activities**

The primary objective of the PCC is the promotion of the gospel of Jesus Christ according to the doctrines and practices of the Church of England. We are committed to ministering as widely as possible across the community of Chertsey in order to draw men, women and children into a living relationship with Jesus Christ and to serve, unreservedly, the wider community.

One significant development saw the retirement of the incumbent, Canon Tim Hillier, and the start of an interregnum from 1<sup>st</sup> November 2024. The remaining Leadership team managed both the busy Christmas period and the creation of the Parish profile to support the advertising process for the new priest-in-charge.

The PCC also aims to operate a policy of tithing 10% of the church's income from congregational giving to the General Fund. Every three years the PCC identifies four or five charitable trusts (local, national and international) to be recipients of our tithe. In addition to this, funds are raised and given to other charitable trusts each year. For 2024, the PCC agreed to commit £12,000 from voluntary income – representing 8% of congregational income.

The church is part of the Benefice of Chertsey, Lyne and Longcross within the Runnymede Deanery and Anglican Diocese of Guildford.

## **Financial Review**

The 2024 accounts show a positive carry forward of funds as the Church has now operated for a full year following the re-ordering project completion. Total General Fund Income was £251,071 assisted by increased hall hire income. Expenses were managed closely despite the ongoing impact of inflation and there was an insurance claim payment to cover the replacement of the boilers damaged by a break-in.

The Total General Fund Expenditure was £252,557 resulting in a *deficit* on this fund of £1,242 - balanced with the Coffee Break Fund surplus of £244. This leaves reserves of £20,914 and £706 to carry forward respectively.

Total receipts on the Restoration fund were £9,482 following completion of the project. Total expenditure is shown as £38,328 as the building related items are depreciated over a 10-year period. The carry forward balance of this fund is £320,428.

During the year the total fund balances reduced from £374,974 to £344,625. The average number of people in our regular giving scheme each month was 72 – a reduction due to leavers, compared to 80 last year.

## **Reserves Policy**

The PCC works towards maintaining its General Reserve so that they are at least equivalent to 3 months' expenses, should there be sufficient funds available to enable this. As at 31 December 2024 the General Fund represented 30 days of cover (LY 34).

## Structure, Governance and Management

The method of appointment of church members is set out in the church representation rules. All church attendees are encouraged to register on the Electoral Roll, who are then eligible for election to the PCC. The PCC of St. Peter's Church is a registered charity with the Charities Commission number 1159207.

The elected members of the PCC are the trustees of the charity. Any individuals co-opted or in attendance at any PCC meetings have been, and will in future be, at the specific invitation of the elected PCC. Such individuals have no legal standing as trustees or voting rights on the PCC.

## Administrative Information

St. Peter's Parochial Church is situated in Chertsey, Surrey. It is part of the Diocese of Guildford, within the Church of England. The correspondence address is London Street, Chertsey, Surrey KT16 8AS.

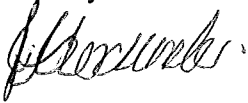
## Members of the Parochial Church Council

All the members of the Parochial Church Council were elected at the APCM. The members of the Parochial Church Council during the year were:

<b>Vicar</b>	<b>Canon Tim Hillier</b> [until 31 October 2024]	<b>Chairman</b>
<b>Curate</b>	Rev. Sue Phillips (OLM) (Ex Officio Member)	
<b>Asst. Minister</b>	Rev. Christine Pattinson (Ex Officio Member)	
<b>Ministry Team</b>	Canon Tim Hillier (Ex Officio Member) [until 31 October 2024] George Hobbs (LLM) (Ex Officio Member) Rev. Sue Phillips (OLM) (Ex Officio Member) Rev. Christine Pattinson (Ex Officio Member)	
<b>Churchwardens</b>	David Phillips Janet Alexander	
<b>Elected members</b>	Jacqueline Churchman Dominic Maher Ronald Howell Christine Leach Ian Osman James Robertson Laura South James Teader Victoria Kennedy Jean Warwick Carolyn Clark David Tucker	Secretary Treasurer DBS/Safeguarding
<b>Co-opted members</b>	Annie Burnham Clare Rice Stuart Boreham [until March 2024]	
<b>Deanery Synod Reps</b>	Rosemary Richards Kate Schuil Sarah Howarth	

St Peter's Church, Chertsey : Report and Financial Statements for the year ended 31 December 2024

Approved by the Parochial Church Council on the 17<sup>th</sup> March 2025 and signed on its behalf by :

A handwritten signature in black ink, appearing to read 'Jan Alexander', written in a cursive style.

Jan Alexander (Church Warden)  
Chairman

## Independent Examiner Statement

I report on the accounts of the PCC for the year ended 31 December 2024, which are set out on pages 6 to 13.

### *Respective responsibilities of the PCC and examiner*

The PCC is responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

As examiner, it is my responsibility: to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

### *Basis of independent examiner's report*

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



John W Foster, FCA

40 Ellingham Road, Chessington, KT9 2JA

**Statement of Financial Activities**

	£	£	£	£
	Unrestricted Funds	Restricted funds	Total funds	Prior year total funds
<b>Incoming resources</b>				
Incoming resources from generated funds				
Voluntary income	206,656	1,983	208,638	363,587
Activities for generating funds	25,736	—	25,736	22,870
Investment income	13	349	363	1,722
Other incoming resources	19,510	7,150	26,660	52,919
<b>Total income</b>	<b>251,915</b>	<b>9,482</b>	<b>261,397</b>	<b>441,100</b>
<b>Resources used</b>				
Charitable activities	253,158	38,590	291,748	273,629
<b>Total expenditure</b>	<b>253,158</b>	<b>38,590</b>	<b>291,748</b>	<b>273,629</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(1,243)</b>	<b>(29,108)</b>	<b>(30,351)</b>	<b>167,470</b>
<b>Total funds brought forward</b>	<b>22,861</b>	<b>352,113</b>	<b>374,974</b>	<b>207,504</b>
<b>Total funds carried forward</b>	<b>21,620</b>	<b>323,005</b>	<b>344,625</b>	<b>374,974</b>

**Balance sheet**

	£ 2024	£ 2023
<b>Fixed assets</b>		
Tangible assets	311,082	331,449
	<b>311,082</b>	<b>331,449</b>
<b>Current assets</b>		
Investments	594	594
Cash at bank and in hand	45,265	43,381
	<b>45,859</b>	<b>43,975</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	(12,316)	(450)
	<b>(12,316)</b>	<b>(450)</b>
<b>Total net assets less liabilities</b>	<b>344,625</b>	<b>374,974</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	20,914	22,400
<b>Designated</b>		
Coffee Break - Charity Collections	706	461
<b>Restricted</b>		
Belfry Fund	1,519	1,781
Restoration Fund	320,428	349,274
Uganda - Moyo Hospital Fund	1,058	1,058
<b>Funds of the church</b>	<b>344,625</b>	<b>374,974</b>

## Notes to the Accounts

### Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared on an accrual's basis under the historical cost convention.

### Incoming Resources

#### Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the PCC becomes legally entitled to the benefit of the use of the resources;
- their ultimate receipt is virtually certain; and
- the monetary value can be measured with sufficient reliability

#### Grants and Donations

Grants and donations are included in the SOFA when any pre-conditions for their use by the PCC have been met. For collections and planned giving this is when the funds are received.

#### Gift Aid Tax Claims on Cash Donations

Gift Aid and other tax claims are included in the SOFA in the same accounting period as the cash donations to which they relate.

#### Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

#### Investment Income

This is included in the accounts when receivable.

### Expenditure and Liabilities

#### Liability Recognition

Liabilities are recognized as soon as the legal or constructive obligation arises.

#### Grants Payable

These are recognized when a commitment has been made.

#### Outward Giving

Giving to charitable organizations represents approved PCC giving as a commitment from current year activities.

### Assets

#### Consecrated and benefice property

Consecrated and benefice property of any kind is excluded from the financial statements in accordance with Section 10(2) (a) and (c) of the Charities Act 2011.

#### Moveable Church Furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available - in this case the item is not capitalized, but all items are included in the Church's inventory in any case.

### Tangible Fixed Assets

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost and depreciated over their useful economic lives. The costs of the major re-ordering of the church and renewal of chairs in 2023 are being depreciated over a ten-year period.

### Short Term Deposits

These include cash held on deposit either with the CBF Church of England Funds or at the bank.

## Funds

### Unrestricted Funds

These represent the funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on future projects and which are therefore not included in its 'free reserves'.

### Restricted/Designated Funds

Restricted Funds are those that are required by the donor to be spent for specific purposes.

Designated Funds are those that the PCC has decided should be used for designated purposes.

<b>Fund</b>	<b>Purpose</b>
General Fund	Unrestricted, undesignated, available for any of the PCC's objectives
Belfry	Restricted for the expenses relating to the church bells and tower
Uganda - Moyo Hospital Fund	Restricted for the fundraising of medical equipment
Coffee Break	Designated for the collection and distribution of funds raised through specific Church events
Restoration Fund	Restricted for the expenses relating to the planned redevelopment of the church and church hall.

## Bankers

National Westminster Bank PLC.

CBF Church of England Deposit Fund.

**Analysis of Income and Expenditure**

	£	£	£	£	£
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>2024</u>	<u>2023</u>
<b>INCOME AND ENDOWMENTS</b>					
<b>Incoming resources from generated funds - Voluntary income</b>					
Planned giving	149,511	—	1,190	150,701	132,039
Income tax recovered on gift aid	20,969	—	393	21,362	42,916
Collections & donations	5,054	844	400	6,298	92,498
Retirement Gift	27,377	—	—	27,377	—
Legacies	—	—	—	—	49,135
Children & family worker	900	—	—	900	1,000
Youth & children worker	—	—	—	—	—
Curates accommodation	—	—	—	—	—
Grants	2,000	—	—	2,000	46,000
Total	205,812	844	1,983	208,638	363,587
<b>Incoming resources from generated funds - Activities for generating funds</b>					
Hall Hire	17,705	—	—	17,705	9,450
Fees income (gross)	6,671	—	—	6,671	9,393
Book sales	1,200	—	—	1,200	472
Catering	160	—	—	160	1,844
Social activities	—	—	—	—	1,710
Total	25,736	—	—	25,736	22,870
<b>Incoming resources from generated funds - Investment income</b>					
Bank interest	13	—	349	362	1,722
Total	13	—	349	362	1,722
<b>Other incoming resources</b>					
Misc Income	15,910	—	7,150	23,060	49,320
Deanery Admin	3,600	—	—	3,600	3,600
Total	19,510	—	7,150	26,660	52,920
<b>INCOME TOTAL</b>	<b>251,071</b>	<b>844</b>	<b>9,482</b>	<b>261,396</b>	<b>441,099</b>

	£	£	£	£	£
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>2024</u>	<u>2023</u>
<b>EXPENDITURE</b>					
<b>Charitable activities</b>					
Outward giving	12,000	600	—	12,600	12,400
Local Outward Giving	419	—	—	419	526
Retirement Gift	27,377	—	—	27,377	—
Parish share	101,220	—	—	101,220	97,562
Deanery	543	—	—	543	543
Telephone	465	—	—	465	406
Ministry team expenses	1,240	—	—	1,240	1,232
Curate accommodation	—	—	—	—	9,600
Fees payable to the Diocese	1,627	—	—	1,627	2,027
Fees - Staff paid for services	2,977	—	—	2,977	3,290
Altar requisites and flowers	—	—	—	—	181
Advertising, Newslink, Bridge	—	—	—	—	—
Organ and piano tuning and repairs	625	—	—	625	—
Organist	360	—	—	360	—
Licenses and subscriptions	832	—	—	832	150
Youth and children's worker	—	—	—	—	—
Young church / youth work	721	—	—	721	—
Parent & toddler group	—	—	—	—	986
Adult training and teaching materials	—	—	—	—	29
Bellringers other expenses	288	—	—	288	—
Children and family worker	12,635	—	—	12,635	12,540
Children's Church Leader	8,177	—	—	8,177	8,000
Water rates manse	—	—	—	—	717
Gas, electricity, water	11,467	—	—	11,467	11,518
Insurance	5,503	—	—	5,503	5,215
Verger / cleaner	7,564	—	—	7,564	4,718
Routine maintenance and cleaning	3,423	—	—	3,423	5,966
Extinguishers & security alarms	531	—	—	531	1,213
Audio visual and sound system	1,638	—	—	1,638	5,251
Depreciation on Hall replacement windows	—	—	2,033	2,033	2,033
Secretarial	22,071	—	—	22,071	21,392
Stationery, postage, telephone & sundries	670	—	—	670	1,491
Photocopier	2,968	—	—	2,968	2,681
Catering	733	—	—	733	7,670
Professional fees	1,148	—	—	1,148	22,450
General expenses	17,364	—	262	17,626	16,286
Deanery Admin	3,600	—	—	3,600	3,600
Building Project costs	—	—	1,207	1,207	3,605
Depreciation on Re-Ordering Project	—	—	33,019	33,019	7,825
Book Stall costs	2,372	—	—	2,372	—
Depreciation on New Chairs	—	—	2,068	2,068	517
Total	252,558	600	38,590	291,748	273,630
<b>EXPENDITURE TOTAL</b>	<b>252,558</b>	<b>600</b>	<b>38,590</b>	<b>291,748</b>	<b>273,630</b>
<b>TOTAL INCOME LESS EXPENDITURE</b>	<b>(1,485)</b>	<b>244</b>	<b>(29,108)</b>	<b>(30,349)</b>	<b>167,470</b>

## Employee Emoluments

The number of persons employed by the PCC during the year was 9.

Total employment cost	£54,863
Including: Total social security costs	£3,045
Total pension costs	£2,866

The social security costs were within the limit of the Employment allowance for the year.

Members of the PCC paid a salary during the year were:

Annie Burnham	£12,270
Christine Leach	£21,929
Clare Rice	£8,180

## Independent Examiners Remuneration

Total cost £0

## Fixed Assets

Tangible assets	Church Hall Windows	New Chairs	Church Re-Ordering
Cost *(30 <sup>th</sup> September 2023)	£10,165	£20,685*	£313,007*
Accumulated depreciation	£4,066	£517	£7,825
Net book value: At 31 <sup>st</sup> December 2023	£6,099	£20,168	£305,182
Additions during year			£16,754
Depreciation Charge for the year	£2,033	£2,069	£33,019
Net book value: At 31 <sup>st</sup> December 2024	£4,066	£18,099	£288,917

## Grants received

	2024	2023
Haberdashers	£2,000	£3,000
Guildford Diocese	£NA	£1,000
Surrey CC	£NA	£17,000
Garfield Weston	£NA	£20,000
Beatrice Laing	£NA	£5,000

### Liabilities of more than one year

There is a liability to pay £1359.12 a year on the photocopier lease until October 2030.

There is a new liability to pay £1750.84 a year on a new dishwasher lease until July 2027.

### Fund movement by type

	£	£	£	£	£
	Opening	Incoming	Outgoing	Transfers	Closing
<b>Belfry - Belfry Fund</b>					
Restricted	1,781	—	262	—	1,519
<b>Sub-total for Belfry</b>	<b>1,781</b>	<b>—</b>	<b>262</b>	<b>—</b>	<b>1,519</b>
<b>Coffee Break - Coffee Break Fund</b>					
Designated	461	844	600	—	706
<b>Sub-total for Coffee Break</b>	<b>461</b>	<b>844</b>	<b>600</b>	<b>—</b>	<b>706</b>
<b>Restore - Restoration Fund</b>					
Restricted	349,274	9,482	38,328	—	320,428
<b>Sub-total for Restore</b>	<b>349,274</b>	<b>9,482</b>	<b>38,328</b>	<b>—</b>	<b>320,428</b>
<b>Uganda - Uganda - Moyo Hospital</b>					
Restricted	1,058	—	—	—	1,058
<b>Sub-total for Uganda</b>	<b>1,058</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,058</b>
<b>General - General fund</b>					
Unrestricted	22,400	251,072	252,558	—	20,914
<b>Sub-total for General</b>	<b>22,400</b>	<b>251,072</b>	<b>252,558</b>	<b>—</b>	<b>20,914</b>
<b>Grand total</b>	<b>374,974</b>	<b>261,398</b>	<b>291,747</b>	<b>—</b>	<b>344,625</b>



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# Accounts

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**St Peter's Parochial Church Council**  
**Report and Financial Statements**  
**Year Ending 31 December 2023**

## Aims and Purposes

St. Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Canon Tim Hillier, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance and development of the church buildings.

## Objectives and Activities

The primary objective of the PCC is the promotion of the gospel of Jesus Christ according to the doctrines and practices of the Church of England. We are committed to ministering as widely as possible across the community of Chertsey in order to draw men, women and children into a living relationship with Jesus Christ and to serve, unreservedly, the wider community.

One significant development to support this objective was the re-ordering of the main Church building to create a flexible and comfortable layout. The pews have been replaced with modern, stackable chairs, to enable the building to be used throughout the week by a larger and wider range of participants and activities and not just on a Sunday.

The PCC also aims to operate a policy of tithing 10% of the church's income from congregational giving to the General Fund. Every three years the PCC identifies four or five charitable trusts (local, national and international) to be recipients of our tithe. In addition to this, funds are raised and given to other charitable trusts each year. For 2023, the PCC agreed to commit £12,000 from voluntary income – representing 9% of congregational income.

The church is part of the Benefice of Chertsey, Lyne and Longcross within the Runnymede Deanery and Anglican Diocese of Guildford.

## Financial Review

The 2023 accounts show a positive carry forward of funds as the Church continues its recovery post COVID 19 pandemic and despite the disruption to normal activities caused by the Church re-ordering project. Total General Fund Income was £236,721 assisted by two significant legacies. Expenses were managed closely despite the ongoing impact of inflation but there were exceptional items caused by a break-in and repairs to the boiler. The departure of the Curate and an inability to appoint a new Youth worker also reduced expected expenses. Investment has begun to refresh and upgrade the AV proposition following completion of the re-ordering in September.

The Total General Fund Expenditure was £239,562 resulting in a slight *deficit* on this fund of £2,591 after including the Coffee Break Fund transfer balance of £250 – leaving reserves of £22,400 and £461 to carry forward respectively.

Total receipts on the Restoration fund were £203,610 following substantial new grants, continued congregational gifting and VAT reclaim against the building works. This re-ordering started in March and was finished by September 2023. Total expenditure is shown as £33,668 as the building related items are depreciated over a 10-year period but the actual capital cash outlay in the period was over £330,000. The carry forward balance of this fund is £349,274.

During the year the total fund balances increased from £207,504 to £341,765. The average number of people in our regular giving scheme each month was 80 – positive growth despite some leavers compared to 75 last year.

## Reserves Policy

The PCC works towards maintaining a cash reserve amount equivalent to 3 months of expenses should there be sufficient funds available to enable this. As at 31 December 2023 the cash reserve equated to 34 days of cover (LY 40).

## Structure, Governance and Management

The method of appointment of church members is set out in the church representation rules. All church attendees are encouraged to register on the Electoral Roll, who are then eligible for election to the PCC. The PCC of St. Peter's Church is a registered charity with the Charities Commission number 1159207.

The elected members of the PCC are the trustees of the charity. Any individuals co-opted or in attendance at any PCC meetings have been, and will in future be, at the specific invitation of the elected PCC. Such individuals have no legal standing as trustees or voting rights on the PCC.

## Administrative Information

St. Peter's Parochial Church is situated in Chertsey, Surrey. It is part of the Diocese of Guildford, within the Church of England. The correspondence address is London Street, Chertsey, Surrey KT16 8AS.

## Members of the Parochial Church Council

All the members of the Parochial Church Council were elected at the APCM. The members of the Parochial Church Council during the year were:

<b>Vicar</b>	<b>Canon Tim Hillier</b>	<b>Chairman</b>
<b>Curate</b>	Rev. Anna Norton (Ex Officio Member) Rev. Sue Phillips (OLM) (Ex Officio Member)	
<b>Asst. Minister</b>	Rev. Christine Pattinson (Ex Officio Member)	
<b>Ministry Team</b>	Canon Tim Hillier (Ex Officio Member) George Hobbs (LLM) (Ex Officio Member) Rev. Anna Norton (Ex Officio Member) – until Sept 2023 Rev. Sue Phillips (OLM) (Ex Officio Member) Rev. Christine Pattinson (Ex Officio Member)	
<b>Churchwardens</b>	David Phillips Janet Alexander	
<b>Elected members</b>	Jackie Churchman Dominic Maher Lisa Maher Hannah Crees Edward Raven Elizabeth Glendinning-Smith Clare Rice Ronald Howell Christine Leach Ian Osman James Robertson Laura South	Secretary Treasurer       DBS/Safeguarding

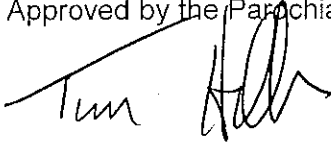
St Peter's Church, Chertsey : Report and Financial Statements for the year ended 31 December 2023

James Teader

**Co-opted members** Annie Burnham  
Stuart Boreham

**Deanery Synod Reps** Paul Tennant  
Rosemary Richards  
Kate Schuil

Approved by the Parochial Church Council on the 23<sup>rd</sup> April 2024 and signed on its behalf by :



Canon Tim Hillier  
Chairman

## Independent Examiner Statement

I report on the accounts of the PCC for the year ended 31 December 2023, which are set out on pages 6 to 13.

### *Respective responsibilities of the PCC and examiner*

The PCC is responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

As examiner, it is my responsibility: to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

### *Basis of independent examiner's report*

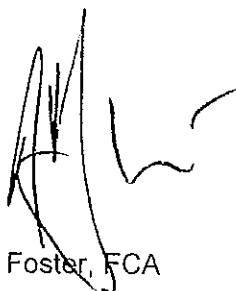
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



John W Foster, FCA

40 Ellingham Road, Chessington, KT9 2JA

**Statement of Financial Activities**

	£	£	£	£
	Unrestricted Funds	Restricted funds	Total funds	Prior year total funds
<b>Incoming resources</b>				
Incoming resources from generated funds				
Voluntary income	211,547	152,040	363,587	317,777
Activities for generating funds	22,870	—	22,870	28,818
Investment income	10	1,712	1,722	266
Other incoming resources	3,062	49,858	52,919	4,470
<b>Total income</b>	<b>237,490</b>	<b>203,610</b>	<b>441,100</b>	<b>351,331</b>
<b>Resources used</b>				
Charitable activities	239,962	33,668	273,630	279,194
<b>Total expenditure</b>	<b>239,962</b>	<b>33,668</b>	<b>273,630</b>	<b>279,194</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(2,472)</b>	<b>169,942</b>	<b>167,470</b>	<b>72,136</b>
<b>Total funds brought forward</b>	<b>25,333</b>	<b>182,171</b>	<b>207,504</b>	<b>135,368</b>
<b>Total funds carried forward</b>	<b>22,861</b>	<b>352,113</b>	<b>374,974</b>	<b>207,504</b>

**Balance sheet**

	£	£
	2023	2022
<b>Fixed assets</b>		
Tangible assets	331,449	8,131
	<b>331,449</b>	<b>8,131</b>
<b>Current assets</b>		
Investments	594	594
Cash at bank and in hand	43,381	210,779
	<b>43,975</b>	<b>211,373</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	450	12,000
	<b>450</b>	<b>12,000</b>
<b>Total net assets less liabilities</b>	<b>374,974</b>	<b>207,504</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	22,400	24,991
<b>Designated</b>		
Coffee Break - Charity Collections	461	342
<b>Restricted</b>		
Belfry Fund	1,781	1,781
Restoration Fund	349,274	179,332
Uganda - Moyo Hospital Fund	1,058	1,058
<b>Funds of the church</b>	<b>374,974</b>	<b>207,504</b>

## Notes to the Accounts

### Accounting Policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared on an accrual's basis under the historical cost convention.

### Incoming Resources

#### Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the PCC becomes legally entitled to the benefit of the use of the resources;
- their ultimate receipt is virtually certain; and
- the monetary value can be measured with sufficient reliability

#### Grants and Donations

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

#### Gift Aid Tax Claims on Cash Donations

Gift Aid and other tax claims are included in the SOFA in the same accounting period as the cash donations to which they relate.

#### Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

#### Investment Income

This is included in the accounts when receivable.

### Expenditure and Liabilities

#### Liability Recognition

Liabilities are recognized as soon as the legal or constructive obligation arises.

#### Grants Payable

These are recognized when a commitment has been made.

#### Outward Giving

Giving to charitable organizations represents approved PCC giving as a commitment from current year activities.

### Assets

#### Consecrated and benefice property

Consecrated and benefice property of any kind is excluded from the financial statements in accordance with Section 10(2) (a) and (c) of the Charities Act 2011.

#### Moveable Church Furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available - in this case the item is not capitalized, but all items are included in the Church's inventory in any case.

#### Tangible Fixed Assets

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost and depreciated over their useful economic lives. The costs of the major re-ordering of the church in 2023 are being depreciated over a ten-year period.

#### Short Term Deposits

These include cash held on deposit either with the CBF Church of England Funds or at the bank.

### Funds

#### Unrestricted Funds

These represent the funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on future projects and which are therefore not included in its 'free reserves'.

#### Restricted/Designated Funds

These are funds that must be spent on restricted purposes.

<b>Fund</b>	<b>Purpose</b>
General Fund objectives	Unrestricted, undesignated, available for any of the PCC's objectives
Belfry	Restricted for the expenses relating to the church bells and tower
Uganda - Moyo Hospital Fund	Restricted for the fundraising of medical equipment
Coffee Break	Designated for the collection and distribution of funds raised through specific Church events
Restoration Fund	Restricted for the expenses relating to the planned redevelopment of the church and church hall.

### Bankers

National Westminster Bank PLC.

CBF Church of England Deposit Fund.

**Analysis of Income and Expenditure**

	£	£	£	£	£
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
<b>INCOME AND ENDOWMENTS</b>					
<b>Incoming resources from generated funds - Voluntary income</b>					
Planned giving	129,929	—	2,109	132,038	152,482
Income tax recovered on gift aid	21,387	—	21,529	42,916	40,383
Collections & donations	5,327	769	86,402	92,498	34,650
Legacies	49,135	—	—	49,135	70,914
Children & family worker	1,000	—	—	1,000	868
Youth & children worker	—	—	—	—	—
Curates accommodation	—	—	—	—	1,730
Grants	4,000	—	42,000	46,000	16,746
Total	210,778	769	152,040	363,587	317,777
<b>Incoming resources from generated funds - Activities for generating funds</b>					
Hall Hire	9,450	—	—	9,450	15,540
Fees income (gross)	9,394	—	—	9,394	12,623
Book sales	472	—	—	472	—
Catering	1,844	—	—	1,844	—
Social activities	1,710	—	—	1,710	655
Total	22,870	—	—	22,870	28,818
<b>Incoming resources from generated funds - Investment income</b>					
Bank interest	10	—	1,712	1,722	266
Total	10	—	1,712	1,722	266
<b>Other incoming resources</b>					
Misc Income	(538)	—	49,858	49,320	870
Deanery Admin	3,600	—	—	3,600	3,600
Total	3,062	—	49,858	52,920	4,470
<b>INCOME TOTAL</b>	<b>236,720</b>	<b>769</b>	<b>203,610</b>	<b>441,099</b>	<b>351,331</b>

St Peter's Church, Chertsey : Report and Financial Statements for the year ended 31 December 2023

	£	£	£	£	£
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
<b>EXPENDITURE</b>					
<b>Charitable activities</b>					
Outward giving	12,000	400	—	12,400	12,500
Runnymede Foodbank	—	—	—	—	400
Local Outward Giving	526	—	—	526	585
Parish share	97,562	—	—	97,562	94,680
Deanery	543	—	—	543	543
Telephone	406	—	—	406	427
Ministry team expenses	1,232	—	—	1,232	1,721
Curate accommodation	9,600	—	—	9,600	14,400
Fees payable to the Diocese	2,027	—	—	2,027	3,705
Fees - Staff paid for services	3,290	—	—	3,290	4,475
Altar requisites and flowers	181	—	—	181	54
Advertising, Newslink, Bridge	—	—	—	—	—
Organist	—	—	—	—	—
Licenses and subscriptions	150	—	—	150	150
Youth and children's worker	—	—	—	—	8,538
Young church / youth work	—	—	—	—	269
Parent & toddler group	986	—	—	986	—
Adult training and teaching materials	29	—	—	29	61
Children and family worker	12,540	—	—	12,540	12,817
Children's Church Leader	8,000	—	—	8,000	7,867
Water rates manse	717	—	—	717	659
Gas, electricity, water	11,518	—	—	11,518	7,947
Insurance	5,215	—	—	5,215	6,101
Vergar / cleaner	4,718	—	—	4,718	2,739
Routine maintenance and cleaning	5,966	—	—	5,966	9,376
Extinguishers, security alarms, boiler	1,213	—	—	1,213	478
Audio visual and sound system	5,251	—	—	5,251	70
Depreciation on Hall replacement windows	—	—	2,033	2,033	2,033
Secretarial	21,392	—	—	21,392	20,676
Stationery, postage, telephone & sundries	1,491	—	—	1,491	693
Photocopier	2,681	—	—	2,681	2,570
Catering	7,670	—	—	7,670	2,278
Professional fees	2,762	—	19,687	22,450	37,248
General expenses	16,286	—	—	16,286	19,535
Deanery Admin	3,600	—	—	3,600	3,600
Building Project costs	—	—	3,605	3,605	—
Depreciation on Re-Ordering Project	—	—	7,825	7,825	—
Depreciation on New Chairs	—	—	517	517	—
Total	239,562	400	33,668	273,630	279,194
<b>EXPENDITURE TOTAL</b>	<b>239,562</b>	<b>400</b>	<b>33,668</b>	<b>273,630</b>	<b>279,194</b>
<b>TOTAL INCOME LESS EXPENDITURE</b>	<b>(2,841)</b>	<b>369</b>	<b>169,942</b>	<b>167,470</b>	<b>72,136</b>

## Employee Emoluments

The number of persons employed by the PCC during the year was 9.

Total employment cost	£53,541
Total social security costs	£4,505
Total pension costs	£2,754

The social security costs were within the limit of the Employment allowance for the year.

Members of the PCC paid a salary during the year were:

Annie Burnham	£12,540
Christine Leach	£21,393
Clare Rice	£8,000

## Independent Examiners Remuneration

Total cost £0

## Fixed Assets

Tangible assets	Church Hall Windows	New Chairs	Church Re-Ordering
Cost	£10,165	£20,685	£313,007
Net book value: At 31 <sup>st</sup> December 2022	£8,132	NA	NA
Charge for the year	£2,033	£517	£7,825
Net book value: At 31 <sup>st</sup> December 2023	£6,099	£20,168	£305,182

## Grants received

	2023	2022
Haberdashers	£3,000	£7,000
Guildford Diocese	£1,000	£4,467
Benefact Trust	£NA	£5,000
Surrey CC	£17,000	£NA
Garfield Weston	£20,000	£NA
Beatrice Laing	£5,000	£NA

## Liabilities of more than one year

There is a liability to pay £1682.98 a year on the photocopier lease until October 2025

### Fund movement by type

	£	£	£	£	£
	Opening	Incoming	Outgoing	Transfers	Closing
<b>Belfry - Belfry Fund</b>					
Restricted	1,781	—	—	—	1,781
<b>Sub-total for Belfry</b>	<b>1,781</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,781</b>
<b>CoffeeBrk - Coffee Break Fund</b>					
Designated	342	769	400	(250)	461
<b>Sub-total for CoffeeBrk</b>	<b>342</b>	<b>769</b>	<b>400</b>	<b>(250)</b>	<b>461</b>
<b>Restore - Restoration Fund</b>					
Restricted	179,332	203,610	33,668	—	349,274
<b>Sub-total for Restore</b>	<b>179,332</b>	<b>203,610</b>	<b>33,668</b>	<b>—</b>	<b>349,274</b>
<b>Uganda - Uganda - Moyo Hospital</b>					
Restricted	1,058	—	—	—	1,058
<b>Sub-total for Uganda</b>	<b>1,058</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,058</b>
<b>General - General fund</b>					
Unrestricted	24,991	236,721	239,562	250	22,400
<b>Sub-total for General</b>	<b>24,991</b>	<b>236,721</b>	<b>239,562</b>	<b>250</b>	<b>22,400</b>
<b>Grand total</b>	<b>207,504</b>	<b>441,100</b>	<b>273,630</b>	<b>—</b>	<b>374,974</b>



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# Accounts

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**St Peter's Parochial Church Council**  
**Report and Financial Statements**  
**Year Ending 31 December 2022**

## Aims and Purposes

St. Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Canon Tim Hillier, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance and development of the church buildings.

## Objectives and Activities

The PCC has, after consistent prayer, discussion and consultation with the wider church, produced and adopted a detailed five-year vision for the period 2017-2022 which sets out our aims and objectives. This has been made widely available across the church. The primary objective of the PCC is the promotion of the gospel of Jesus Christ according to the doctrines and practices of the Church of England. We are committed to ministering as widely as possible across the community of Chertsey in order to draw men, women and children into a living relationship with Jesus Christ and to serve, unreservedly, the wider community. The strategy is well defined and set out in the latest five-year vision.

The PCC aims to operate a policy of tithing 10% of the church's income from congregational giving to the General Fund. Every three years the PCC identifies four or five charitable trusts (local, national and international) to be recipients of our tithe. In addition to this, funds are raised and given to other charitable trusts each year. For 2022, the PCC agreed to commit £12,000 from voluntary income – representing 8% of congregational income.

The church is part of the Benefice of Chertsey, Lyne and Longcross within the Runnymede Deanery and Anglican Diocese of Guildford.

## Financial Review

The 2022 accounts continued to improve post the COVID 19 pandemic. Total General Fund Income was £224,598 as a result of increased gifting, hall hire income and Diocese support grants towards parish share and energy costs. Expenses were managed closely despite the impact of inflation and there were Team changes resulting in a new role to support Children's Church.

The Total General Fund Expenditure was £224,254 resulting in a slight *surplus* on this fund of £343 – leaving reserves of £24,991 to be carried forward. A new Fund was set up to manage the collections received at the weekly "Coffee break" activities and the distribution of these monies to charities throughout the year.

Total receipts on the Restoration fund were £109,363 following grants, a legacy and congregational gifting towards the forecast costs of the Church re-ordering project – this is due to be approved and delivered in 2023. Total expenditure was £38,490 which is mainly professional fees connected to the project, resulting in a surplus on the fund of £70,873 for the year and a carry forward balance of £179,332.

During the year the total fund balances increased from £135,368 to £207,504. The average number of people in our regular giving scheme each month was 75 – a similar number to 76 last year.

## Reserves Policy

The PCC works towards maintaining a cash reserve amount equivalent to 3 months of expenses should there be sufficient funds available to enable this. As at 31 December 2022 the cash reserve equated to 40 days of cover (LY 45).

## Structure, Governance and Management

The method of appointment of church members to the PCC is set out in the church representation rules. All church attendees are encouraged to register on the Electoral Roll, who are then eligible for election to the PCC. The PCC of St. Peter's Church is a registered charity with the Charities Commission number 1159207.

The elected members of the PCC are the trustees of the charity. Any individuals co-opted or in attendance at any PCC meetings have been, and will in future be, at the specific invitation of the elected PCC. Such individuals have no legal standing as trustees or voting rights on the PCC.

## Administrative Information

St. Peter's Parochial Church is situated in Chertsey, Surrey. It is part of the Diocese of Guildford, within the Church of England. The correspondence address is Windsor Street, Chertsey, Surrey KT16 8AS.

## Members of the Parochial Church Council

All the members of the Parochial Church Council were elected at the 2022 APCM. The members of the Parochial Church Council during the year were:

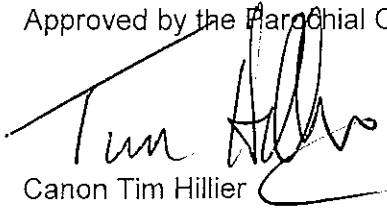
<b>Vicar</b>	Canon Tim Hillier	Chairman
<b>Curate</b>	Rev. Anna Norton Rev. Sue Phillips (OLM)	
<b>Asst. Minister</b>	Rev. Christine Pattinson	
<b>Ministry Team</b>	Canon Tim Hillier George Hobbs (LLM) Rev. Anna Norton Rev. Sue Phillips (OLM) Rev. Christine Pattinson	
<b>Churchwardens</b>	Dave Phillips Jan Alexander	
<b>Elected members</b>	Jackie Churchman Dominic Maher Lisa Maher Hannah Crees Ed Raven Elizabeth Glendinning-Smith Claire Rice Ron Howell Christine Leach Ian Osman Jim Robertson Laura South James Teader	Secretary Treasurer  DBS/Safeguarding
<b>Co-opted members</b>	Annie Burnham Christine Leach Gerard Oglesby Rachel Mead	

St Peter's Church, Chertsey : Report and Financial Statements for the year ended 31 December 2022

**Deanery Synod Reps**

Peter Whisker  
Helen Strange  
Kate Schuil

Approved by the Parochial Church Council on the 20<sup>th</sup> March 2023 and signed on its behalf by :

A handwritten signature in black ink, appearing to read 'Tim Hillier', written over a horizontal line.

Canon Tim Hillier  
Chairman

## Independent Examiner Statement

I report on the accounts of the PCC for the year ended 31 December 2022, which are set out on pages 6 to 13.

### *Respective responsibilities of the PCC and examiner*

The PCC is responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

As examiner, it is my responsibility: to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

### *Basis of independent examiner's report*

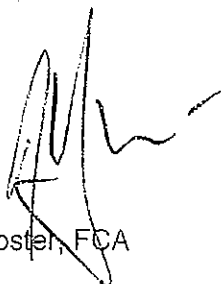
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



John W Foster, FCA

40 Ellingham Road, Chessington, KT9 2JA

### Statement of Financial Activities

	£	£	£	£
	Unrestricted Funds	Restricted funds	Total funds	Prior year total funds
<b>Incoming resources</b>				
Incoming resources from generated funds				
Voluntary income	193,960	123,817	—	317,777
Activities for generating funds	28,818	—	—	28,818
Investment income	13	252	—	266
Other incoming resources	3,600	870	—	4,470
<b>Total income</b>	<b>226,391</b>	<b>124,939</b>	<b>—</b>	<b>351,331</b>
<b>Resources used</b>				
Charitable activities	225,704	53,490	—	279,194
<b>Total expenditure</b>	<b>225,704</b>	<b>53,490</b>	<b>—</b>	<b>279,194</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>687</b>	<b>71,449</b>	<b>—</b>	<b>72,136</b>
<b>Total funds brought forward</b>	<b>24,646</b>	<b>110,722</b>	<b>—</b>	<b>135,368</b>
<b>Total funds carried forward</b>	<b>25,333</b>	<b>182,171</b>	<b>—</b>	<b>207,504</b>

**Balance sheet**

	£	£
	2022	2021
<b>Fixed assets</b>		
Tangible assets	8,131	—
	<b>8,131</b>	<b>—</b>
<b>Current assets</b>		
Investments	594	594
Cash at bank and in hand	210,779	140,774
	<b>211,373</b>	<b>141,368</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	12,000	6,000
	<b>12,000</b>	<b>6,000</b>
<b>Total net assets less liabilities</b>	<b>207,504</b>	<b>135,368</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	24,991	24,646
<b>Designated</b>		
Coffee Break - Charity Collections	342	—
<b>Restricted</b>		
Belfry Fund	1,781	1,781
Restoration Fund	179,332	108,459
Uganda - Moyo Hospital Fund	1,058	482
<b>Funds of the church</b>	<b>207,504</b>	<b>135,368</b>

## Notes to the Accounts

### Accounting Policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared on an accrual's basis under the historical cost convention.

### Incoming Resources

#### Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the PCC becomes legally entitled to the benefit of the use of the resources;
- their ultimate receipt is virtually certain; and
- the monetary value can be measured with sufficient reliability

#### Grants and Donations

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

#### Gift Aid Tax Claims on Cash Donations

Gift Aid and other tax claims are included in the SOFA in the same accounting period as the cash donations to which they relate.

#### Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

#### Investment Income

This is included in the accounts when receivable.

### Expenditure and Liabilities

#### Liability Recognition

Liabilities are recognized as soon as the legal or constructive obligation arises.

#### Grants Payable

These are recognized when a commitment has been made.

#### Outward Giving

Giving to charitable organizations represents approved PCC giving as a commitment from current year activities.

### Assets

#### Consecrated and benefice property

Consecrated and benefice property of any kind is excluded from the financial statements in accordance with Section 10(2) (a) and (c) of the Charities Act 2011.

#### Moveable Church Furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalized, but all items are included in the Church's inventory in any case.

St Peter's Church, Chertsey : Report and Financial Statements for the year ended 31 December 2022

#### Tangible Fixed Assets

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost and depreciated over their useful economic lives.

#### Short Term Deposits

These include cash held on deposit either with the CBF Church of England Funds or at the bank.

### Funds

#### Unrestricted Funds

These represent the funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on future projects and which are therefore not included in its 'free reserves'.

#### Restricted/Designated Funds

These are funds that must be spent on restricted purposes.

<b>Fund</b>	<b>Purpose</b>
General Fund	Unrestricted, undesignated, available for any of the PCC's objectives
Belfry	Restricted for the expenses relating to the church bells and tower
Uganda - Moyo Hospital Fund	Restricted for the fundraising of medical equipment
Coffee Break	Designated for the collection and distribution of funds raised through specific Church events
Restoration Fund	Restricted for the expenses relating to the planned redevelopment of the church and church hall.

### Bankers

National Westminster Bank PLC, Chertsey Branch

CBF Church of England Deposit Fund.

**Income and Expenditure Account**

	£	£	£	£	£
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
<b>INCOME</b>					
<b>Incoming resources from generated funds - Voluntary income</b>					
Planned giving	134,879	—	17,607	152,486	173,091
Income tax recovered on gift aid	33,327	—	7,056	40,383	23,120
Collections & donations	15,117	1,793	88,654	105,564	32,409
Children & family worker	868	—	—	868	—
Youth & children worker	—	—	—	—	—
Curates accommodation	1,730	—	—	1,730	5,718
Grants	6,246	—	10,500	16,746	1,000
Total	192,166	1,793	123,817	317,777	235,338
<b>Incoming resources from generated funds - Activities for generating funds</b>					
Hall Hire	15,540	—	—	15,540	8,735
Fees income (gross)	12,623	—	—	12,623	15,255
Social activities	655	—	—	655	—
Total	28,818	—	—	28,818	23,990
<b>Incoming resources from generated funds - Investment income</b>					
Bank interest	13	—	252	266	23
Total	13	—	252	266	23
<b>Other incoming resources</b>					
Misc Income	—	—	870	870	9,005
Deanery Admin	3,600	—	—	3,600	3,600
Total	3,600	—	870	4,470	12,605
<b>INCOME TOTAL</b>	<b>224,598</b>	<b>1,793</b>	<b>124,939</b>	<b>351,331</b>	<b>271,956</b>

St Peter's Church, Chertsey : Report and Financial Statements for the year ended 31 December 2022

	£	£	£	£	£
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>This year total</u>	<u>Last year</u>
<b>EXPENDITURE</b>					
<b>Charitable activities</b>					
Outward giving	12,000	500	—	12,500	12,000
Runnymede Foodbank	—	400	—	400	—
Local Outward Giving	85	500	—	585	572
Parish share	94,680	—	—	94,680	84,706
Deanery	543	—	—	543	433
Telephone	427	—	—	427	394
Ministry team expenses	1,721	—	—	1,721	2,148
Curate accommodation	14,400	—	—	14,400	21,957
Fees payable to the Diocese	3,705	—	—	3,705	4,244
Fees - Staff paid for services	4,475	—	—	4,475	2,427
Altar requisites and flowers	54	—	—	54	—
Advertising, Newslink, Bridge	—	—	—	—	146
Organ and piano tuning and repairs	—	—	—	—	267
Organist	—	—	—	—	150
Licenses and subscriptions	150	—	—	150	150
Youth and children's worker	8,538	—	—	8,538	9,270
Young church / youth work	269	—	—	269	—
Parent & toddler group	—	—	—	—	1,180
Adult training and teaching materials	61	—	—	61	1,463
Children and family worker	12,817	—	—	12,817	12,260
Childrens Church Leader	7,867	—	—	7,867	—
Water rates manse	659	—	—	659	—
Gas, electricity, water	7,947	—	—	7,947	7,831
Insurance	6,101	—	—	6,101	6,897
Verger / cleaner	2,739	—	—	2,739	2,145
Routine maintenance and cleaning	9,376	—	—	9,376	6,631
Extinguishers, security alarms and boiler	478	—	—	478	133
Audio visual and sound system	70	—	—	70	1,925
Depreciation on Hall replacement windows	—	—	2,033	2,033	—
Secretarial	20,676	—	—	20,676	19,539
Stationery, postage, telephone & sundire	693	—	—	693	882
Photocopier	2,570	—	—	2,570	1,768
Catering	2,278	—	—	2,278	—
Professional fees	790	—	36,457	37,247	925
General Expenses	4,485	50	15,000	19,535	47,048
Deanery Admin	3,600	—	—	3,600	3,600
Total	224,254	1,450	53,490	279,194	253,092
<b>EXPENDITURE TOTAL</b>	<b>224,254</b>	<b>1,450</b>	<b>53,490</b>	<b>279,194</b>	<b>253,092</b>
<b>TOTAL OF INCOME OVER EXPENDITURE</b>	<b>344</b>	<b>343</b>	<b>71,449</b>	<b>72,136</b>	<b>18,865</b>

## Employee Emoluments

The number of persons employed by the PCC during the year was 9.

Total employment cost	£55,071
Total social security costs	£1,345
Total pension costs	£2,271

The social security costs were within the limit of the Employment allowance for the year.

Members of the PCC paid a salary during the year were:

Gerard Oglesby	£7,338
Annie Burnham	£12,000
Christine Leach	£20,340
Clare Rice	£8,000

## Independent Examiners Remuneration

Total cost £0

## Fixed Assets

Tangible assets	Church Hall Windows
Cost	£10,165
Charge for the year	£2,033
Net book value: At 31 <sup>st</sup> December 2022	£8,132

## Coffee Break Fund

The PCC approved the use of its bank account to collect and distribute funds raised through its weekly activities. Donations were made to charities on an ad hoc basis

## Grants received

	2022	2021
Haberdashers	£7,000	£ 1,000
Guildford Diocese	£4,246	£0
Benefact Trust	£5,000	£0

## Liabilities of more than one year

There is a liability to pay £1682.98 a year on the photocopier lease until October 2025

**Fund movement by type**

	£	£	£	£
	Opening	Incoming	Outgoing	Closing
<b>Belfry - Belfry Fund</b>				
Restricted	1,781	—	—	1,781
<b>Sub-total for Belfry</b>	<b>1,781</b>	<b>—</b>	<b>—</b>	<b>1,781</b>
<b>CoffeeBrk - Coffee Break Fund</b>				
Designated	—	1,792	1,450	342
<b>Sub-total for CoffeeBrk</b>	<b>—</b>	<b>1,792</b>	<b>1,450</b>	<b>342</b>
<b>Restore - Restoration Fund</b>				
Restricted	108,459	109,363	38,490	179,332
<b>Sub-total for Restore</b>	<b>108,459</b>	<b>109,363</b>	<b>38,490</b>	<b>179,332</b>
<b>Uganda - Uganda - Moyo Hospital</b>				
Restricted	482	15,576	15,000	1,058
<b>Sub-total for Uganda</b>	<b>482</b>	<b>15,576</b>	<b>15,000</b>	<b>1,058</b>
<b>General - General fund</b>				
Unrestricted	24,646	224,598	224,254	24,990
<b>Sub-total for General</b>	<b>24,646</b>	<b>224,598</b>	<b>224,254</b>	<b>24,990</b>
<b>Grand total</b>	<b>135,368</b>	<b>356,330</b>	<b>284,194</b>	<b>207,504</b>

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# Accounts

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**St Peter's Parochial Church Council**

**Report and Financial Statements**

**Year Ending 31 December 2021**

### **Aims and Purposes**

St. Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Canon Tim Hillier, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance and development of the church buildings.

### **Objectives and Activities**

The PCC has, after consistent prayer, discussion and consultation with the wider church, produced and adopted a detailed five-year vision for the period 2017-2022 which sets out our aims and objectives. This has been made widely available across the church. The primary objective of the PCC is the promotion of the gospel of Jesus Christ according to the doctrines and practices of the Church of England. We are committed to ministering as widely as possible across the community of Chertsey in order to draw men, women and children into a living relationship with Jesus Christ and to serve, unreservedly, the wider community. The strategy is well defined and set out in the latest five-year vision.

The PCC aims to operate a policy of tithing 10% of the church's income from congregational giving to the General Fund. Every three years the PCC identifies four or five charitable trusts (local, national and international) to be recipients of our tithe. In addition to this, substantial funds are raised and given to other charitable trusts each year. For 2021, the PCC agreed to commit £12,000 from voluntary income – representing 8% of congregational income.

The church is part of the Benefice of Chertsey, Lyne and Longcross within the Runnymede Deanery and Anglican Diocese of Guildford.

### **Financial Review**

The 2021 accounts continued to be impacted by the COVID 19 pandemic. Total Unrestricted Income was £192,084 as a result of increased hall hiring, fund raising campaigns and the launch of new online giving options. Expenses were again managed closely as furlough support ended in August 2021 but there was a reduction in team costs from September. The Parish share requirement was again reduced by the Diocese as one-off support measure for the first half year of 2021 - It will increase by 12% for 2022.

The Total Unrestricted Expenditure was £204,772, resulting in a *deficit* on this fund of £12,668 – leaving reserves of £24,646 to the carry forward. A new Fund was set up to manage a request to support fund raising for medical equipment to be sent to Uganda. These results include actual given £6,000 from congregational donations to the nominated other charities – the remaining £6,000 will be made in 2022 to manage cashflow.

Total receipts on the Restoration fund were £32,041 with £1,320 total expenditure, resulting in a surplus on the fund of £30,721 for the year and a carry forward balance of £108,459.

During the year the total fund balances increased from £116,503 to £135,368. The average number of people in our regular giving scheme each month was 76 – an increase from around 70 last year.

### **Reserves Policy**

The PCC works towards maintaining a cash reserve amount equivalent to 3 months of expenses should there be sufficient funds available to enable this. As at 31 December 2021 the cash reserve equated to 45 days of cover.

### **Structure, Governance and Management**

The method of appointment of church members is set out in the church representation rules. All church attendees are encouraged to register on the Electoral Roll, who are then eligible for election to the PCC. The PCC of St. Peter's Church is a registered charity with the Charities Commission number 1159207.

## St Peter's Church, Chertsey : Report and Financial Statements

The elected members of the PCC are the trustees of the charity. Any individuals co-opted or in attendance at any PCC meetings have been, and will in future be, at the specific invitation of the elected PCC. Such individuals have no legal standing as trustees or voting rights on the PCC.

### Administrative Information

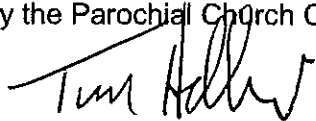
St. Peter's Parochial Church is situated in Chertsey, Surrey. It is part of the Diocese of Guildford, within the Church of England. The correspondence address is London Street, Chertsey, Surrey KT16 8AS.

### Members of the Parochial Church Council

All the members of the Parochial Church Council were elected at the 2021 APCM. The members of the Parochial Church Council during the year were:

<b>Vicar</b>	Canon Tim Hillier	Chairman
<b>Curate</b>	Rev. Anna Norton Rev. Matthew White (until October 2021)	
<b>Asst. Minister</b>	Rev. Christine Pattinson	
<b>Ministry Team</b>	Canon Tim Hillier George Hobbs (LLM) Rev. Anna Norton Rev. Matthew White (until October 2021) Rev. Christine Pattinson	
<b>Churchwardens</b>	Dave Phillips Jan Alexander	
<b>Elected members</b>	Jonnie Mead Susie Robertson Dominic Maher Lisa Maher Jo Stride Jean Warwick Charles Cochrane Hannah Crees Ed Raven Elizabeth Glendinning-Smith Claire Rice	Treasurer
<b>Co-opted members</b>	Annie Burnham Christine Leach Gerard Oglesby Rachel Mead Ron Howells	(From October 2021) DBS/Safeguarding
<b>Deanery Synod Reps</b>	Peter Whisker Helen Strange Angela Raby	

Approved by the Parochial Church Council on the 28<sup>th</sup> March 2022 and signed on its behalf by :



Canon Tim Hillier  
Chairman

**Independent Examiner Statement**

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 5 to 12.

*Respective responsibilities of the PCC and examiner*

The PCC is responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

As examiner, it is my responsibility: to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

*Basis of independent examiner's report*

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

*Independent examiner's statement*

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



29 March 2022

John W Foster, FCA

40 Ellingham Road, Chessington, KT9 2JA

**Statement of Financial Activities**

	£	£	£	£
	Unrestricted Funds	Restricted funds	Total funds	Prior year total funds
<b>Incoming resources</b>				
Incoming resources from generated funds				
Voluntary income	235,338	—	235,338	165,703
Activities for generating funds	23,640	350	23,990	9,666
Investment income	23	—	23	86
Other incoming resources	12,605	—	12,605	25,783
<b>Total income</b>	<b>271,606</b>	<b>350</b>	<b>271,956</b>	<b>201,238</b>
<b>Resources used</b>				
Charitable activities	253,091	—	253,091	204,271
<b>Total expenditure</b>	<b>253,091</b>	<b>—</b>	<b>253,091</b>	<b>204,271</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>18,515</b>	<b>350</b>	<b>18,865</b>	<b>(3,033)</b>
<b>Other recognised gains / losses</b>				
<b>Net movement in funds</b>	<b>18,515</b>	<b>350</b>	<b>18,865</b>	<b>(3,033)</b>
<b>Total funds brought forward</b>	<b>115,071</b>	<b>1,431</b>	<b>116,503</b>	<b>119,536</b>
<b>Total funds carried forward</b>	<b>133,587</b>	<b>1,781</b>	<b>135,368</b>	<b>116,503</b>

**Balance sheet**

	£	£
	2021	2020
<b>Current assets</b>		
Debtors	—	6,023
Investments	594	594
Cash at bank and in hand	140,774	111,728
	<b>141,368</b>	<b>118,345</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	6,000	1,842
	<b>6,000</b>	<b>1,842</b>
<b>Total net assets less liabilities</b>	<b>135,368</b>	<b>116,503</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	24,646	37,335
<b>Designated</b>		
Restoration Fund	108,459	77,737
Uganda - Moyo Hospital Fund	482	—
<b>Restricted</b>		
Belfry Fund	1,781	1,431
<b>Funds of the church</b>	<b>135,368</b>	<b>116,503</b>

## Notes to the Accounts

### Accounting Policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared on an accruals basis under the historical cost convention.

### Incoming Resources

#### Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the PCC becomes legally entitled to the benefit of the use of the resources;
- their ultimate receipt is virtually certain; and
- the monetary value can be measured with sufficient reliability

#### Grants and Donations

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

#### Gift Aid Tax Claims on Cash Donations

Gift Aid and other tax claims are included in the SOFA in the same accounting period as the cash donations to which they relate.

#### Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

#### Investment Income

This is included in the accounts when receivable.

### Expenditure and Liabilities

#### Liability Recognition

Liabilities are recognized as soon as the legal or constructive obligation arises.

#### Grants Payable

These are recognized when a commitment has been made.

#### Outward Giving

Giving to charitable organizations represents approved PCC giving as a commitment from current year activities.

### Assets

#### Consecrated and benefice property

Consecrated and benefice property of any kind is excluded from the financial statements in accordance with Section 10(2) (a) and (c) of the Charities Act 2011.

#### Moveable Church Furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalized, but all items are included in the Church's inventory in any case.

#### Tangible Fixed Assets

## St Peter's Church, Chertsey : Report and Financial Statements

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost and depreciated over their useful economic lives.

### Short Term Deposits

These include cash held on deposit either with the CBF Church of England Funds or at the bank.

### Funds

#### Unrestricted Funds

These represent the funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on future projects and which are therefore not included in its 'free reserves'.

#### Restricted/Designated Funds

These are funds that must be spent on restricted purposes.

<b>Fund</b>	<b>Purpose</b>
General Fund objectives	Unrestricted, undesignated, available for any of the PCC's
Belfry	Restricted for the expenses relating to the church bells and tower
Uganda - Moyo Hospital Fund	Designated for the fundraising of medical equipment
Restoration Fund	Designated for the expenses relating to the planned redevelopment of the church and church hall.

### Bankers

National Westminster Bank PLC, Chertsey Branch

CBF Church of England Deposit Fund.

**Analysis of Income and Expenditure**

	£ <u>Unrestrict</u> <u>d</u>	£ <u>Designate</u> <u>d</u>	£ <u>Restrict</u> <u>d</u>	£ <u>2021</u>	£ <u>2020</u>
<b>INCOME AND ENDOWMENTS</b>					
<b>Incoming resources from generated funds - Voluntary income</b>					
Planned giving	123,384	49,707	—	173,091	108,713
Income tax recovered on gift aid	22,620	500	—	23,120	21,260
Collections & donations	3,101	29,308	—	32,409	25,966
Children & family worker	—	—	—	—	—
Youth & children worker	—	—	—	—	—
Curates accommodation	5,718	—	—	5,718	4,765
Grants	1,000	—	—	1,000	5,000
Total	155,823	79,515	—	235,338	165,704
<b>Incoming resources from generated funds - Activities for generating funds</b>					
Hall Hire	8,385	—	350	8,735	3,060
Fees income (gross)	15,255	—	—	15,255	6,606
Total	23,640	—	350	23,990	9,666
<b>Incoming resources from generated funds - Investment income</b>					
Bank interest	16	7	—	23	86
Total	16	7	—	23	86
<b>Other Incoming resources</b>					
Misc Income	9,005	—	—	9,005	22,183
Deanery Admin	3,600	—	—	3,600	3,600
Total	12,605	—	—	12,605	25,783
<b>INCOME TOTAL</b>	<b>192,084</b>	<b>79,522</b>	<b>350</b>	<b>271,956</b>	<b>201,238</b>

St Peter's Church, Chertsey : Report and Financial Statements

	£ <u>Unrestricte</u> <u>d</u>	£ <u>Designate</u> <u>d</u>	£ <u>Restrict</u> <u>d</u>	£ <u>This year</u> <u>total</u>	£ <u>Last year</u>
<b>EXPENDITURE</b>					
<b>Charitable activities</b>					
Outward giving	12,000	—	—	12,000	12,000
Local Outward Giving	572	—	—	572	7,237
Parish share	84,706	—	—	84,706	79,827
Deanery	433	—	—	433	543
Locally ordained minister honorarium	—	—	—	—	300
Training	—	—	—	—	—
Telephone	394	—	—	394	374
Ministry team expenses	2,148	—	—	2,148	3,398
Curate accommodation	21,957	—	—	21,957	18,804
Fees payable to the Diocese	4,244	—	—	4,244	3,100
Fees - Staff paid for services	2,427	—	—	2,427	360
Altar requisites and flowers	—	—	—	—	111
Advertising, Newslink, Bridge	146	—	—	146	111
Organ and piano tuning and repairs	267	—	—	267	—
Organist	150	—	—	150	300
Musical co-ordinator	—	—	—	—	—
Licenses and subscriptions	150	—	—	150	150
Youth and children's worker	9,270	—	—	9,270	9,318
Young church / youth work	—	—	—	—	126
Parent & toddler group	1,180	—	—	1,180	1,608
Adult training and teaching materials	1,463	—	—	1,463	3,341
Children and family worker	12,260	—	—	12,260	12,689
Gas, electricity, water	7,831	—	—	7,831	3,184
Insurance	6,897	—	—	6,897	6,523
Verger / cleaner	2,145	—	—	2,145	—
Routine maintenance and cleaning	6,631	—	—	6,631	9,172
Extinguishers, security alarms and boiler	133	—	—	133	—
Audio visual and sound system	605	1,320	—	1,925	—
Depreciation on audio visual system	—	—	—	—	1,764
Secretarial	19,539	—	—	19,539	16,880
Stationery, postage, telephone & sundries	882	—	—	882	555
Photocopier	1,768	—	—	1,768	2,162
Catering	—	—	—	—	155
Professional fees	925	—	—	925	5,082
General expenses	48	47,000	—	47,048	1,497
Deanery Admin	3,600	—	—	3,600	3,600
Total	204,772	48,320	—	253,092	204,271
<b>EXPENDITURE TOTAL</b>	<b>204,772</b>	<b>48,320</b>	<b>—</b>	<b>253,092</b>	<b>204,271</b>

<b>GRAND TOTAL</b>	<b>(12,688)</b>	<b>31,204</b>	<b>350</b>	<b>18,865</b>	<b>(3,033)</b>
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## Employee Emoluments

The number of persons employed by the PCC during the year was 6.

Total employment cost £ 47,518

Total social security costs £ 0

Total pension costs £ 1,207

The social security costs were within the limit of the Employment allowance for the year.

Members of the PCC paid a salary during the year were:

Gerard Oglesby £ 9,270

Annie Burnham £ 12,000

Christine Leach £ 19,015

## Independent Examiners Remuneration

Total cost £0

## Uganda - Moyo Hospital Fund

The PCC approved the use of its bank account to support fund raising towards urgent medical equipment for a Ugandan Hospital where a long standing church member is working as a Consultant Heart Surgeon.

All monies raised were collected via a Just Giving campaign and £47,000 was used to procure medical equipment from a UK based company (Medical Air International)

## Grants received and receivable

	2021	2020
Haberdashers	£1,000	£ 2,000
Sceptic Space		£ 3,000

St Peter's Church, Chertsey : Report and Financial Statements

**Fund movement by type**

	£	£	£	£
	Opening	Incomin g	Outgoing	Closing
<b>Belfry - Belfry Fund</b>				
Restricted	1,431	350	—	1,781
<b>Sub-total for Belfry</b>	<b>1,431</b>	<b>350</b>	<b>—</b>	<b>1,781</b>
<b>Restore - Restoration Fund</b>				
Designated	77,737	32,041	1,320	108,459
<b>Sub-total for Restore</b>	<b>77,737</b>	<b>32,041</b>	<b>1,320</b>	<b>108,459</b>
<b>Uganda - Uganda - Moyo Hospital</b>				
Designated	—	47,482	47,000	482
<b>Sub-total for Uganda</b>	<b>—</b>	<b>47,482</b>	<b>47,000</b>	<b>482</b>
<b>General - General fund</b>				
Unrestricted	37,335	192,083	204,771	24,646
<b>Sub-total for General</b>	<b>37,335</b>	<b>192,083</b>	<b>204,771</b>	<b>24,646</b>
<b>Grand total</b>	<b>116,503</b>	<b>271,956</b>	<b>253,091</b>	<b>135,368</b>