



Trustees' Annual Report for the period

Period start date
From 01 Jan 2024 To 31 Dec 2024
Period end date

Section A Reference and administration details

Charity name TAVY DISTRICT U3A

Other names charity is known by

Registered charity number (if any) 1159196

Charity's principal address

Venton

Down Road

Tavistock, Devon

Postcode

PL19 9AG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Ward	Chair		The AGM of Members
2	Randall Williams	Secretary		The AGM of Members
3	Angela Pitt	Treasurer		The AGM of Members
4	Tony Rose	Membership Secretary		The AGM of Members
5	Jane Ward	Speaker Secretary		The AGM of Members
6	Sonja Armstrong	Group Liaison		The AGM of Members
7	Caroline Lorenzi	Newsletter distribution		The AGM of Members
8	Chris Webb	Events Committee		The AGM of Members
9	Isobel Davies	Teas	6 March to 31 December	The AGM of Members
10	Linda Diggle		6 March to 31 December	The AGM of Members
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution: Adopted 5th March 2014 and amended most recently on 2nd March 2022

How the charity is constituted
(eg. trust, association, company)

Unincorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by members at the Annual General Meeting held in March.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees' attention is drawn to the Charity Commission Guidance Notes and the support documentation available from the Third Age Trust.

The charity has an Executive Committee of trustees and others which is responsible for the management of the charity and meets every two months or more frequently if required. It is a member of the Third Age Trust. This provides general and legal guidance and insurance.

It is a member of a local area network of other nearby u3as (Two Moors Network).

Major risks have been identified and control measures to manage those risks set out in the Risk Management Policy.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education and, in particular, the education of older people and those who are retired from full time work by all means, including associated activities conducive to learning and personal development.

The only restriction on membership is that members are not in full time gainful employment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees have reviewed the Charity Commission guidance on public benefit and have had due regard to this in managing the charity. The guidance states that, where a purpose is clearly beneficial, there is no need to provide evidence to prove this. It is our trustees' belief that the advancement of education as defined in our objects is intrinsically beneficial. We consider that the charity benefits a sufficient section of the public, defined by those people who are no longer in fulltime employment, mostly in the postcode areas PL19 and PL20. Our report is therefore limited to demonstration of how our activities achieve the objects of the charity.

The charity achieves its objects through three primary areas of operation:

- monthly meetings open to all members at which invited speakers deliver lectures on a wide variety of subjects ranging across the cultural, historical, artistic, scientific and environmental spheres,
- small interest groups under leaders/facilitators drawn from the membership to study various subjects and to pursue common interests and activities – there are well over 50 different groups who meet regularly,
- events open to all members which include quizzes, theatre visits and visits to places of interest locally and further afield.

The charity promotes the principle of continual learning through later life. The wide variety of activities available provide a stimulus to physical and mental activity, well-being and social interaction. It operates on a self-help basis without the use of paid facilitators; instead, members offer their expertise and knowledge free of charge to contribute to the learning of other members. This approach ensures that the charity's educational and developmental objects are achieved while the quality of life of members is enriched. In the words of the strapline of the Third Age Trust, we help members to learn, laugh, live.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The contribution of volunteers is central to the success of the charity. As well as the trustees and other volunteers who manage the charity, each of the interest groups is led by members on a voluntary basis. We are very grateful to all those people for their contribution.

Summary of the main achievements of the charity during the year

It is good to report that the charity is thriving. Steady growth in membership has continued and there were a record 523 members at the end of the year.

Monthly speaker meetings have proved more popular than ever, attracting up to 160 members. There was a fascinating range of topics during the year, ranging from artificial intelligence to the world of Punch and Judy.

Projector technology has progressed in recent years so, to improve the experience for members, we have replaced our ten year old projector with a new model that has significantly improved image quality.

Special interest groups form the core of many members' involvement with the u3a. A number of new groups have either recently formed or are in the process of formation and there are now 59 active groups. All are led on a voluntary basis by our members.

Theatre visits have remained popular, with a good mix of plays, musicals and ballets. The Events Committee have organised numerous well attended local events such as a quiz, visits to local towns and to the "Energy from Waste" facility in Plymouth.

This year's holiday was a very successful visit to the North West, with the opportunity to explore a number of places of interest in the Manchester area.

Six editions of a very professionally produced newsletter have been published during the year. All the activities of the charity are also publicised on our very comprehensive website.

The Executive Committee have continued to work effectively behind the scenes to ensure compliance with legal requirements and expectations and to steer the overall direction of the u3a. A survey carried out during the year showed a very satisfactory degree of member satisfaction.

A re-structuring of our membership categories has taken place during the year, which has enabled us to keep the basic level of subscription unchanged from the 2013 level.

Trustees would like to express their very grateful thanks to the many members who have contributed on a voluntary basis to the success of the charity.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash reserves are held at the bank in accounts that are protected by the Financial Services Compensation Scheme. The level of reserves is sufficient to meet unanticipated expenditure but the Trustees policy is not to hold a higher level of reserves than is necessary. They consider it is sufficient to hold reserves of a minimum of £2,500 at the lowest point of the cashflow cycle.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The primary source of funds is from the annual membership fees. As reported above, membership reached a record level of 523 members at the end of the year and this has contributed to a healthy financial outcome. The accounts show a small deficit of £503. However, there was a surplus before inclusion of a large non-recurrent item of expenditure – the £872 cost of the replacement projector mentioned in section D. The restructuring of membership categories during the year should help to maintain the financial viability of the charity. There was a healthy balance at the end of the year of £5,307, of which £1,396 is held on behalf of groups and is therefore not available for general expenditure.

Expenditure is used to pay for venue hire and speakers' expenses, support services from the Third Age Trust, communications including distribution of the Third Age Trust magazine and the charity's own newsletter and for the administration of the charity. There are no investments other than cash held at banks.

Section F


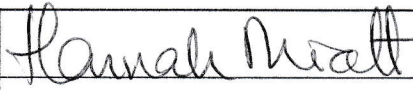
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Ward	Hannah Miatt
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	5 March 2025	5 March 2025

Tavy District u3a		
Accounts for the period ended 31 December 2024		
These accounts are drawn up on a receipts and payments basis rather than an accruals basis, reflecting transactions that took place during the year, without apportioning income or expenditure to prior or subsequent years. In terms of the Charity Commission categories, all funds are unrestricted.		
Income and Expenditure	2024	2023
Receipts		
Receipts from groups	£4,740	£4,314
Subscriptions (Membership)	£7,213	£3,404
Events	£8,768	£4,057
Theatre visits	£3,956	£3,395
Gift Aid reclaim	£1,158	£1,055
Miscellaneous	£120	£102
Savings account interest	£109	
Total receipts	£26,064	£16,327
Payments		
Payments on behalf of groups	£4,567	£4,662
Events	£7,248	£3,672
Events cards (SumUp) expenses	£38	
Theatre visits	£5,007	£3,499
Town Hall and other venue hire	£2,388	£2,306
Catering	£1,050	£1,311
Printing and stationery	£642	£475
Membership fee paid to the national office (Third Age subs)	£1,736	£1,556
u3a Matters	£1,041	£740
Speakers' expenses	£574	£783
Fee for access to the Beacon data management system	£467	£417
Postage and telephone	£284	£194
Equipment purchases	£1,256	
Miscellaneous Expenditure	£217	£524
PayPal commission	£52	£33
Total payments	£26,567	£20,170
Deficit for the year	-£503	-£3,843
Balances		
Bank balance for accounts at the end of the year	£5,257	£5,760
Cash float held by Events Committee	£50	£50

The draft accounts were approved by the Executive Committee on 8 January 2025
by Robin Burdfield, Independent Examiner, on 29 January 2025
and by members at the AGM on 5 March 2025



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

TAVY DISTRICT W3A

On accounts for the year
ended

2024

Charity no
(if any)

1159196

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29 JAN 2005

Name:

ROBIN ALFRED BURDFIELD

Relevant professional
qualification(s) or body
(if any):

BA ACCOUNTANCY

Address:

WEST BLACKDOWN COTTAGE

NORTH BRENTON, TAVISTOCK

DEVON PL19 0NB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.