

Charity Registration No. : 1159168

**BACKUP TECH**

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

# BACKUP TECH

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	J Simpson (deceased 11 June 2022) R Fisher P Shepperd L Dennison P Heath P Robson S Arnold (appointed 7 June 2022) M Burgess (appointed 7 June 2022) S McGreevy (appointed 6 December 2022) K Neminathan (appointed 6 December 2022)
Secretary	S McGreevy
Charity Number	1159168
Company Number	CE003242
Principal Address and Registered Office	Backup Tech Unit 1 Redoubt House 1B Edward Road Eastbourne BN23 8AS
Independent Examiners	x5 Xeinadin Group 2 Upperton Gardens Eastbourne BN21 2AH
Bankers	Lloyds Bank plc Terminus Road Eastbourne BN21 3AH

# BACKUP TECH

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## TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

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The trustees present their report and accounts for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

### Structure, Governance and Management

#### Governing Document

##### Chair report

Tech – the Technical Entertainment Charity changed its name to Backup Tech on 08 June 2022. The charity continued its activities during the year and the generous support from our Industry raised through Corporate donations; £67,095, Private donations: £35,083 and fund-raising activities which all amounted to a total of £179,009 towards grants to those technicians who were experiencing financial difficulties or needed help and professional support as a result of illness, injury or hardship.

On the morning of Saturday 11<sup>th</sup> June 2022, we received the sad news that John Simpson (chair) had passed away. John was the driving force behind Backup, and I know we will all miss his huge warmth, generosity and insight. He had an uncanny ability to connect with people with good humour and humanity. John was passionate about the charity and its place in an industry he loved and valued very much.

In December 2022, we also received the sad news that Dee Edwards (trustee) had passed away. Dee was an active trustee for Backup alongside her work with the Guild of British Camera Technicians. Dee was a passionate advocate for those working in Film and TV, and she will be greatly missed.

None of our work could have been achieved without the Trustees who give their time freely and have worked tirelessly to promote our Charity by organising events, marketing sponsorships and donations, managing the administration and understanding the needs of beneficiaries.

This year David Smellie and Canna Gray stepped down from their trustee roles for the charity – I'd like to thank them for their time, enthusiasm and dedication to the charity and production industry.

We welcomed four new trustees to the team – Scott Arnold, Mig Burgess, Koy Neminathan and Shane McGreevy. They bring a wealth of experience to our team, and we look forward to working with them very much.

Standout events this year included Kartfest and Bikefest. These events brought together a wide cross section of the industry, and beyond some excellent fund raising, fostered some great partnerships and educational opportunities.

Our Accounts are prepared with major expertise and time from Shane McGreevy of PLASA – thank you for your professionalism and guidance.

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

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I would like to extend particular thanks to Jessica Allan, our Charity Coordinator, who ensures all the detail and administration is documented as well as leading on many initiatives and ensures that the Board of Trustees is kept up to date and keeps in continual contact with the technical production community.

Grants have been made during the year to technicians or their families. There has been an increase in recipients applying for support perhaps because of increased stress after the events industry recovered from the effects of Covid 19. We see a mix of people suffering from financial hardship, injury and long term illness, and a large proportion reporting mental health issues.

The various grants awarded to technicians in the live and recorded events covered lighting, sound, scenery, and rigging, props, design, AV, camera, crew, programming and production.

This year we have been joined by Nikki Scott (Pastoral Care Manager), who has made an exceptional contribution to the working of the Grant committee, and in the sensitive handling of our many recipients – thank you.

The Grant committee of 4 Trustees was led by John Simpson in the first half of the year and then Piers Shepperd. The team have been active throughout the year offering incite and tailored support to recipients.

The charity has been active at various tradeshowes including PLASA and ABTT. These shows allow us to explain our work and meet people in the industry.

We have continued to support the industry offering free training in Mental Health First Aid for freelancers.

Though the amounts raised by our Charity events contribute to the annual funding of Backup, this year funding also came from very generous corporate donations within the Entertainment industry and from the continued personal regular monthly financial giving by many of our colleagues. We thank all of them. This generosity allows Backup to continue to support those of our colleagues and their families who fall on hard times whether through illness, accidents or hardship.



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Piers Shepperd

Dated: 18 October 2023

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

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### **Major risks**

As part of its ongoing risk assessment and risk management, the major risks to which the charity is exposed are continually assessed and the findings notified to the Trustees. The Trustees are satisfied that appropriate measures are being implemented to mitigate the effects of those risks. Internal risks are minimised by the implementation of effective financial and administrative controls and procedures, and by ensuring consistent quality of delivery for all operational aspects of the charity

### **Recruitment, Appointment of Trustees**

Trustees of the Charity, are elected by the Board. The Chair, working with one other Trustee, oversees the elections process for Board appointments, which are then approved by the board. A separate process agreed by the Trustee Board is followed for the election of the Chair. No other persons or bodies external to the charity were entitled to appoint persons to the Trustee Board.

### **Induction of Trustees**

Newly appointed Trustees are appointed with a comprehensive induction to Backup Tech through the provision of training courses and induction materials.

The trustees who served during the year were:

J Simpson (deceased 11 June 2022)  
R Fisher  
P Shepperd  
L Dennison  
P Heath  
P Robson  
S Arnold (appointed 7 June 2022)  
M Burgess (appointed 7 June 2022)  
S McGreevy (appointed 6 December 2022)  
K Neminathan (appointed 6 December 2022)

### **Organisational Structure**

Backup Tech is governed by its Trustee Board, which is responsible for setting the strategic direction of the organisation and the policy of the charity. The Trustees carry the ultimate responsibility for the conduct of Backup Tech and for ensuring that the charity satisfies its legal and contractual obligations.

### **Aims, Objectives, Strategies and principal activity**

The charity's objects are that of providing grants to entertainment technology professionals, or their immediate family, who are seriously ill or injured and therefore unable to work. Grants can be used for basic living costs, medical related expenses, transportation, retraining or funerals. Anyone is eligible for assistance who has earned his or her living in the industry for at least five years working behind the curtain, behind the camera or on the road.

TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022

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**Trustees Responsibilities**

Charity Law require the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of Backup Tech and of the surplus or deficit for that period. In preparing those financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently
- (b) make judgements and estimates that are reasonable and prudent,
- (c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of Backup Tech.

The trustees are responsible for ensuring that the charity maintains an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against material loss or unauthorised use and to prevent and detect fraud and other irregularities.

Approved by order of the board of trustees on 18 October 2023 and signed on its behalf.

On behalf of the board of trustees



P SHEPPERD  
Trustee  
Dated : 18 October 2023



L DENNISON  
Trustee  
Dated : 18 October 2023

## BACKUP TECH

### INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF BACKUP TECH

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I report to the charity trustees on my examination of the accounts for the year ended 31 December 2022 as set out on pages 6 to 10.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under Section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- (a) examine the accounts under Section 145 of the 2011 Act;
- (b) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- (c) to state whether particular matters have come to my attention.


#### **Basis of independent examiners' report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

#### **Independent examiners' statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
  - a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and are consistent with the Charities SORP (FRS 102).
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
X5.

A P Hill FCA  
**X5 Xeinadin Group**  
2 Upperton Gardens  
Eastbourne  
East Sussex  
BN21 2AH  
Dated: 18 October 2023



## BACKUP TECH

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Incoming resources from generated funds</b>						
<i>Voluntary income:</i>						
Grants and donations	2	178,327	-	682	179,009	434,624
<i>Activities for generating funds:</i>						
Investment Income			-	-		
<b>Total Incoming Resources</b>		<b>178,327</b>	<b>-</b>	<b>682</b>	<b>179,009</b>	<b>434,624</b>
<b>Resources Expended</b>						
<b>Charitable activities</b>	3	89,034	-	35,000	124,034	337,841
Support costs	4	44,856	-	-	44,856	30,066
Governance costs			-	-		
<b>Total resources expended</b>		<b>133,890</b>	<b>-</b>	<b>35,00</b>	<b>168,890</b>	<b>367,907</b>
<b>Net income for the year before investment gain</b>		<b>44,437</b>	<b>-</b>	<b>(34,318)</b>	<b>10,119</b>	<b>66,717</b>
Net unrealised gains on investment		(56,433)	-	-	(56,433)	30,008
<b>Net Income for the year ended 31 December 2022</b>		<b>(11,996)</b>	<b>-</b>	<b>(34,318)</b>	<b>(46,314)</b>	<b>96,725</b>

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Reconciliation of funds</b>					
Total funds B/fwd	600,401	-	38,369	638,770	542,045
Net movement as above	(11,996)	-	(34,318)	(46,314)	96,725
<b>Total Incoming Resources</b>	<b>588,405</b>	<b>-</b>	<b>4,051</b>	<b>592,456</b>	<b>638,770</b>

# BACKUP TECH

## STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2022

	Notes	2022 £	2021 £
<b>Fixed Asset Investments</b>			
Brewin Dolphin		285,177	341,610
		<u>285,177</u>	<u>341,610</u>
<b>Current Assets</b>			
Merchandise Stock		-	-
Debtors		1,500	126
Prepayments/ Accrued Income		-	500
Cash at bank and in hand		343,512	311,989
		<u>345,012</u>	<u>312,615</u>
<b>Total Assets</b>		630,189	654,225
<b>Creditors: amounts falling due within one year</b>			
	5	37,733	15,455
<b>Net Current Assets</b>		<u>592,456</u>	<u>638,770</u>
<b>Total Assets less current liabilities</b>		<u>592,456</u>	<u>638,770</u>
<b>Reserves brought forward</b>		638,770	542,045
<b>Profit for the year</b>		(46,314)	96,725
		<u>592,456</u>	<u>638,770</u>

The financial statements were approved by the Board of Trustees on 18 October 2023 and were signed by:



P SHEPPERD



L DENNISON

# BACKUP TECH

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 1 Accounting policies

#### 1.1 Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### 1.2 Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 1.3 Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs can be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### 1.4 Taxation

The charity is exempt from tax on its charitable activities.

#### 1.5 Fund accounting

Unrestricted general funds - these are funds, which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - these are funds allocated by the trustees out of unrestricted general funds for specific future purposes.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or if funds are raised for a specific purpose

### 2 Grants and Donations

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Contributed Income	103,026	-	103,026	226,056
Grant from Light Relief	-	-	-	66,000
We Make Events	3,637	-	3,637	28,396
We Need Crew	-	682	682	47,859
Events	71,664	-	71,664	41,313
Unusual Rigging	-	-	-	25,000
	<b>178,327</b>	<b>682</b>	<b>179,009</b>	<b>434,624</b>

# BACKUP TECH

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 3 Total resources expended

	Staff Costs £	Depreciation £	Other Costs £	Total 2022 £	Total 2021 £
<b>Charitable activities</b>					
<u>Direct Charitable expenditure</u>					
Grants	-	-	59,538	59,538	77,341
Hardship Grants			-	-	225,000
Other Charities	-	-	64,496	64,496	35,500
<b>Total</b>	<b>-</b>	<b>-</b>	<b>124,034</b>	<b>124,034</b>	<b>337,841</b>

### 4 Activities undertaken directly

	2022 £	2021 £
Other costs relating to direct charitable expenditure comprise:		
<b>Unrestricted</b>		
General Operating Expenses	44,856	30,066
	<b>44,856</b>	<b>30,066</b>

### 5 Creditors: Amount falling due within one year

	2022 £	2021 £
Creditors	1,609	2,096
Accruals	32,061	9,251
Grants Allocated not paid	4,063	4,108
	<b>37,733</b>	<b>15,455</b>

### 6 Trustees remuneration and benefits

None of the trustees (or any persons connected with them) received any remuneration during the year.  
There were no trustees' expenses paid during the year.

NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022

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**7 Analysis of net assets between funds**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Fund balance at 31 December 2022 are represented by:					
Current assets	626,138	-	4,051	630,189	654,225
Creditors: amounts falling due within one year	(37,733)	-	-	(37,733)	(15,455)
	<b>588,405</b>	<b>-</b>	<b>4,051</b>	<b>592,456</b>	<b>638,770</b>