

Charity Registration No. : 1159168

BACKUP TECH

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

BACKUP TECH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J Simpson (deceased 11 June 2022) R Fisher P Shepperd L Dennison B Aitken P Heath C Gray P Robson D Smellie S Arnold (appointed 7 June 2022) M Burgess (appointed 7 June 2022)
Secretary	S McGreevy
Charity Number	1159168
Company Number	CE003242
Principal Address and Registered Office	Backup Tech Unit 1 Redoubt House 1B Edward Road Eastbourne BN23 8AS
Independent Examiners	x5 Xeinadin Group 2 Upperton Gardens Eastbourne BN21 2AH
Bankers	Lloyds Bank plc Terminus Road Eastbourne BN21 3AH

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their report and accounts for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

Structure, Governance and Management

Governing Document

Chair report

Tech – the Technical Entertainment Charity changed its name to Backup Tech on 08 June 2022. The charity continued its activities during the year and the generous support from our Industry raised through Corporate donations; £187,268, Private donations: £60,183 and fund-raising activities supported by We Make Events and We Need Crew; £187,172 which all amounted to a total of £434,624 towards grants to those technicians who were experiencing financial difficulties or needed help and professional support as a result of illness, injury or hardship.

On the morning of Saturday 11th June 2022, we received the sad news that John Simpson had passed away. John was the driving force behind Backup, and I know we will all miss his huge warmth, generosity and insight. He had an uncanny ability to connect with people with good humour and humanity. John was passionate about the charity and it's place in an industry he loved and valued very much.

None of this could have been achieved without the Trustees who give their time freely and have worked tirelessly to promote our Charity by organising events, marketing sponsorships and donations, managing the administration and understanding the needs of beneficiaries.

The Administration and IT committee, led by Piers Shepperd, Deputy Chair, has continued to develop the website to include news, donations pages and case studies about some of our beneficiaries.

Our Accounts are prepared with major expertise and time from Shane McGreevy of PLASA. The Grant committee of 4 Trustees was led by John Simpson and has been active and supportive throughout the year regarding our beneficiaries. Thank you to them and all the Trustees. In addition, thank you to Jessica Allan who is our Charity Coordinator and ensures all the detail and administration is documented as well as leading on many initiatives and who ensures that the Board of Trustees is kept up to date and keeps in continual contact with the Technical community.

Grants have been made during the year to technicians or their families; some suffering from Hodgkins Lymphoma and other aggressive diseases and cancers, others from mental depression and stress or accidents that prevented them from working. The various grants awarded to technicians in the live and recorded events covered lighting, sound, scenery, and rigging, props, design, AV, camera, crew, programming and production.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Though the amounts raised by our Charity events contribute to the annual funding of Backup, this year funding also came from very generous corporate donations within the Entertainment industry and from the personal regular monthly financial giving by many of our colleagues. We thank all of them. This generosity allows Backup to continue to support those of our colleagues and their families who fall on hard times whether through illness, accidents or hardship.



.....
Piers Shepperd

Dated: 20 October 2022

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

Major risks

As part of its ongoing risk assessment and risk management, the major risks to which the charity is exposed are continually assessed and the findings notified to the Trustees. The Trustees are satisfied that appropriate measures are being implemented to mitigate the effects of those risks. Internal risks are minimised by the implementation of effective financial and administrative controls and procedures, and by ensuring consistent quality of delivery for all operational aspects of the charity

Recruitment, Appointment of Trustees

Trustees of the Charity, are elected by the Board. The Chair, working with one other Trustee, oversees the elections process for Board appointments, which are then approved by the board. A separate process agreed by the Trustee Board is followed for the election of the Chair. No other persons or bodies external to the charity were entitled to appoint persons to the Trustee Board.

Induction of Trustees

Newly appointed Trustees are appointed with a comprehensive induction to Backup Tech through the provision of training courses and induction materials.

The trustees who served during the year were:

J Simpson (deceased 11 June 2022)

R Fisher

P Shepperd

L Dennison

B Aitken

P Heath

C Gray

P Robson

D Smellie

Organisational Structure

Backup Tech is governed by its Trustee Board, which is responsible for setting the strategic direction of the organisation and the policy of the charity. The Trustees carry the ultimate responsibility for the conduct of Backup Tech and for ensuring that the charity satisfies its legal and contractual obligations.

Aims, Objectives, Strategies and principal activity

The charity's objects are that of providing grants to entertainment technology professionals, or their immediate family, who are seriously ill or injured and therefore unable to work. Grants can be used for basic living costs, medical related expenses, transportation, retraining or funerals. Anyone is eligible for assistance who has earned his or her living in the industry for at least five years working behind the curtain, behind the camera or on the road.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Trustees Responsibilities

Charity Law require the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of Backup Tech and of the surplus or deficit for that period. In preparing those financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently
- (b) make judgements and estimates that are reasonable and prudent,
- (c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of Backup Tech.

The trustees are responsible for ensuring that the charity maintains an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against material loss or unauthorised use and to prevent and detect fraud and other irregularities.

Approved by order of the board of trustees on 20 October 2022 and signed on its behalf.

On behalf of the board of trustees



P SHEPPERD
Trustee
Dated : 20 October 2022



L DENNISON
Trustee
Dated : 20 October 2022

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INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF BACKUP TECH

I report to the charity trustees on my examination of the accounts for the year ended 31 December 2021 as set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under Section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- (a) examine the accounts under Section 145 of the 2011 Act;
- (b) to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- (c) to state whether particular matters have come to my attention.

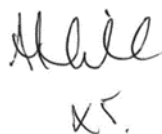
Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
 - a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and are consistent with the Charities SORP (FRS 102).
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A P Hill FCA
X5 Xeinadin Group
2 Upperton Gardens
Eastbourne
East Sussex
BN21 2AH
Dated: 20 October 2022

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STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Incoming resources from generated funds						
<i>Voluntary income:</i>						
Grants and donations	2	294,265	-	140,359	434,624	487,115
<i>Activities for generating funds:</i>						
Investment Income			-	-		
Total Incoming Resources		320,765	-	113,859	434,624	487,115
Resources Expended						
Charitable activities	3	124,429	-	213,412	337,841	261,714
Support costs	4	30,066	-	-	30,066	30,535
Governance costs			-	-		
Total resources expended		154,495	-	213,412	367,907	292,251
Net income for the year before investment gain		139,770	-	(73,053)	66,717	194,864
Net unrealised gains on investment		30,008	-	-	30,008	27,367
Net Income for the year ended 31 December 2021		169,778	-	(73,053)	96,725	222,231

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Reconciliation of funds					
Total funds B/fwd	430,623	-	111,422	542,045	319,814
Net movement as above	169,778	-	(73,053)	96,725	
Total Incoming Resources	600,401	-	113,859	638,770	487,115

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STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2021

	Notes	2021 £	2020 £
Fixed Asset Investments			
Brewin Dolphin		341,610	311,602
		<u>311,610</u>	<u>311,602</u>
Current Assets			
Merchandise Stock		-	-
Debtors		126	-
Prepayments/Accrued Income		500	18,990
Cash at bank and in hand		311,989	373,660
		<u>312,615</u>	<u>392,650</u>
Total Assets		654,225	704,252
Creditors: amounts falling due within one year			
	5	15,455	162,207
Net Current Assets		<u>638,770</u>	<u>542,045</u>
Total Assets less current liabilities		<u>638,770</u>	<u>542,045</u>
Income Funds			
Unrestricted Funds:			
Reserves brought forward		542,045	319,814
Profit for the year		96,725	222,231
		<u>638,770</u>	<u>542,045</u>

The financial statements were approved by the Board of Trustees on 20 October 2022 and were signed by:



P SHEPPERD



L DENNISON

BACKUP TECH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

1.1 Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

1.2 Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs can be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1.4 Taxation

The charity is exempt from tax on its charitable activities.

1.5 Fund accounting

Unrestricted general funds - these are funds, which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - these are funds allocated by the trustees out of unrestricted general funds for specific future purposes.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or if funds are raised for a specific purpose

2 Grants and Donations

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Contributed Income	224,556	1,500	226,056	108,021
Grant from Light Relief	-	66,000	66,000	34,000
We Make Events	28,396	-	28,396	87,483
We Need Crew	-	47,859	47,859	228,922
Events	41,313	-	41,313	28,689
Unusual Rigging	-	25,000	25,000	-
	294,265	140,359	434,624	487,115

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

3 Total resources expended

	Staff Costs £	Depreciation £	Other Costs £	Total 2021 £	Total 2020 £
Charitable activities					
<u>Direct Charitable expenditure</u>					
Grants	-	-	77,341	77,341	39,244
Hardship Grants			225,000	225,000	151,500
Other Charities	-	-	35,500	35,500	70,470
Events	-	-	-	-	-
Merchandise	-	-	-	-	60
Total	-	-	337,841	337,841	261,714

4 Activities undertaken directly

	2021 £	2020 £
Other costs relating to direct charitable expenditure comprise:		
Unrestricted		
General Operating Expenses	30,066	30,535
General Fundraising Expenses	-	-
	30,535	30,535

5 Creditors: Amount falling due within one year

	2021 £	2020 £
Creditors	2,096	70,471
Accruals	9,251	18,660
Light Relief	-	69,921
Grants Allocated not paid	4,108	3,155
	15,455	162,207

6 Trustees remuneration and benefits

None of the trustees (or any persons connected with them) received any remuneration during the year.
There were no trustees' expenses paid during the year.

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

7 Analysis of net assets between funds

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Fund balance at 31 December 2021 are represented by:					
Current assets	615,856	-	38,369	654,225	704,252
Creditors: amounts falling due within one year	(15,455)	-	-	(15,455)	(162,207)
	600,401	-	38,369	638,770	542,045