

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023**

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1159158

Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS

MIRFIELD COMMUNITY TRUST
(Charitable Incorporated Organisation)

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MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1159158
DATE OF REGISTRATION	11th November 2014
START OF FINANCIAL YEAR	1st April 2022
END OF FINANCIAL YEAR	31st March 2023
TRUSTEES AT 31ST MARCH 2023	Catherine Whittingham Nick Whittingham Carol Bailey Jennifer Edwards Anna Seabourne Hilary Fisher Mark Andrews Rosaleen Hird Michael Wilcock Mark Andrews
LEGAL STATUS	Charitable Incorporated Organisation
GOVERNING INSTRUMENT	CIO - Foundation Registered 11th November 2014

OBJECTS

1. To promote the benefit of the habitants of the former urban district of Mirfield and surrounding area, in particular young persons without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together with the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education, and provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants; 2. To establish , or secure the establishment of, a community centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.

CORRESPONDENCE ADDRESS	Mirfield Community Centre Water Royd Lane Mirfield WF14 9SG
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PRIMARY BANKERS	NatWest Bank Plc Dewsbury West Yorkshire WF13 1EA
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INDEPENDENT EXAMINERS	Castle View Accounting Ltd New Barn Mudberry Lane Bosham Chichester West Sussex PO18 8TS
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MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2023

Objectives and Activities

To promote the benefit of the inhabitants of Mirfield and surrounding areas, in particular young persons without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together with the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education, and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life. To establish, or secure the establishment of a community centre and to maintain and manage it (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.

The Charity runs the Mirfield Community Centre, a 100 year old building that was previously a school. The building was acquired by MCT in 2018 from the local authority. Rooms are hired out to local groups to facilitate a variety of activities, including - Exercise, dance, martial arts, arts and crafts, education, children's support groups, adult support, dementia support, parent and toddler support, dog training, and coffee mornings and a variety of other groups. The Centre is used by a wide range of users.

The building is also used as a polling station for local and national elections.

MCT also owns some land that is part field and woodland. This land was part of the Gilder Hall estate, which was bequeathed by Anne Robinson in 1912 to the youth of Mirfield. Under Council ownership the buildings became disused and were demolished in 2004. The land was registered to Kirklees Council in 2006 and transferred to MCT in 2008. The land is currently used by a Junior Football Club for their younger age group teams. The Charity is in the process of writing a development plan including plans for this land. The plan outlines running a consultation with local residents, asking for their input on what the Gilder Hall land can be used for. We hope to set up a "Friends of the Gilder Hall Woodland" in which volunteers would help to maintain the area. We plan to apply for grants so that the Charity can enlarge the woodland area, put in paths and turn a section of it into a wildlife area for the residents of Mirfield.

Achievements and Performance

The Community Centre building has been maintained during this period with essential maintenance carried out as required. We developed plans both to re-open the centre after the Covid period and to put in place a funded program of improvements which started in 2022 with replacement of the heating system and improvements to toilet facilities. Further funding was secured and we have been able to create a new commercial grade kitchen along with a social area which was completed in March 2023.

We have welcomed back groups to the Community Centre and were pleased to be able to run the Xmas Fair in November 2022. A 'Showcase' event was planned and held in April 2023 to open the Kitchen and publicise the Centre, the groups that use it, and other local charities. The kitchen was formally opened by the Mayor.

We commissioned a new logo and advertising material, posters, and flyers to publicise the Centre.

The Gilder Hall land has remained available for youth football when permitted. We continue to work on plans to extend access for youth sport as well as making environmental improvements to the woodland area.

MIRFIELD COMMUNITY TRUST
(Charitable Incorporated Organisation)

TRUSTEES' ANNUAL REPORT (Continued)
FOR THE YEAR ENDED 31ST MARCH 2023

Additional Governance Issues

These are the policies and documents that all trustees read and agree to. All policies were rewritten in 2019 and are now reviewed annually. There is a specific Trustee responsible for each policy.

Code of Behaviour Policy
Conflict of Interest Policy
Equality and Diversity Policy and Procedure
Finance Policy and Procedure
GDPR Policy
Health and Safety Policy and Procedure
Safeguarding Policy and Procedure
Volunteering Policy and Procedure
Respect Policy
Terms and Conditions of Hire of rooms

Financial Review

The policy of the charity is that cash reserves will cover between three and six months operating costs based on comparison with annual budget.

The Trustees will be mindful that the Community Centre building may require significant maintenance from time to time (e.g. a new roof) and may designate specific additional reserves as required. Currently £30,000 is designated as a general reserve.

The principal source of fundraising is via the hiring of rooms to local groups, charities, businesses and corporate bodies and the local authority. The Charity has also received grants from the Local Authority to run the children's "Healthy Holidays Club". This income has been severely reduced during the year as a result of Covid 19 restrictions, but this loss of income has been offset by support grants received and overall our income remains similar to last year.

The Charity also receives a small amount of funds each year from the football club that hires the Gilder Hall land. This covers the cost of having the grass cut.

Trustees' Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus of the CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the CIO. They are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 24th January 2024

Signed on their behalf by Trustee 

Printed Name: **N E WHITTINGHAM**

MIRFIELD COMMUNITY TRUST
(Charitable Incorporated Organisation)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Mirfield Community Trust on the accounts for the year ended 31st March 2023 set out on pages 7 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Collaku MAAT
Castle View Accounting Ltd
New Barn
Mudberry Lane
Bosham
Chichester
West Sussex
PO18 8TS


Date: 29th January 2024

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2022/23 £	TOTAL 2021/22 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations, Grants & Legacies	3a	65,412	-	65,412	31,356
Activities for Generating Funds	3b	26,057	-	26,057	21,634
Other Incoming Resources	3c	292	-	292	177
TOTAL INCOMING RESOURCES		91,761	-	91,761	53,167
RESOURCES EXPENDED					
Costs of Generating Funds					
Cost of Charitable Activities	4a	107,913	6,380	114,293	29,956
Governance Costs	4b	800	-	800	1,162
TOTAL RESOURCES EXPENDED		108,713	6,380	115,093	31,118
NET INCOMING (OUTGOING) RESOURCES		(16,952)	(6,380)	(23,332)	22,049
Funds Brought Forward		234,142	10,683	244,825	222,776
TOTAL FUNDS CARRIED FORWARD		217,190	4,303	221,493	244,825

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 16 form part of these financial statements.

MIRFIELD COMMUNITY TRUST
(Charitable Incorporated Organisation)

BALANCE SHEET
AS AT 31ST MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-23 £	Total 31-Mar-22 £
Fixed Assets					
Tangible Assets	2	217,000	-	217,000	223,500
Investments	6	-	-	-	-
Total Fixed Assets		217,000	-	217,000	223,500
Current Assets					
Debtors & Prepayments	8	411	-	411	411
Cash at Bank and in Hand	7	39,632	4,303	43,935	75,732
Total Current Assets		40,043	4,303	44,346	76,143
Creditors: Amounts due within one year	9	12,048	-	12,048	14,783
NET CURRENT ASSETS		27,995	4,303	32,298	61,360
TOTAL ASSETS less current liabilities		244,995	4,303	249,298	284,860
Creditors: Long Term Liabilities	10	27,805	-	27,805	40,035
NET ASSETS		217,190	4,303	221,493	244,825
Funds of the Charity					
General Funds		217,190	-	217,190	234,142
Restricted Funds	5	-	4,303	4,303	10,683
Total Funds		217,190	4,303	221,493	244,825

Approved by the Trustees on 24th January 2024

Signed on their behalf by Trustee 

Printed Name: N E WHITTINGHAM

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2023

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015) (Second Edition, effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Reducing Balance Basis
Capital Improvements	10% - Straight Line Basis

Amortisation

No amortisation is charged to freehold Land and Buildings as the Land and Buildings is maintained to such a standard that the estimated residual value is not less than cost.

Changes in Accounting Policies and Methods of Accounting

There has been no change to the accounting policies (variation rules and methods of accounting) since last year.

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

2. TANGIBLE FIXED ASSETS

		Land & Building £	Gilder Hall Land £	Capital Improvements £	Total 2022/23 £
Cost	01-Apr-22	150,000	15,000	65,000	230,000
Additions		-	-	-	-
Net Book Value at	31-Mar-23	150,000	15,000	65,000	230,000
Depreciation	01-Apr-22	-	-	6,500	6,500
Charge		-	-	6,500	6,500
Depreciation at	31-Mar-23	-	-	13,000	13,000
Net Book Value	31-Mar-23	150,000	15,000	52,000	217,000
Net Book Value	31-Mar-22	150,000	15,000	58,500	223,500

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2023 : None

31st March 2022 : None

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2023****3. INCOMING RESOURCES**

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2022/23 £	TOTAL 2021/22 £
a) Donations, Grants & Legacies					
Gifts & Donations		106	-	106	9,506
Grants Received		65,306	-	65,306	21,850
		65,412	-	65,412	31,356
b) Activities for Generating Funds					
Centre Hire		26,057	-	26,057	21,634
		26,057	-	26,057	21,634
c) Other Incoming Resources					
Sundry Income		292	-	292	177
		292	-	292	177

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

4. RESOURCES EXPENDED

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2022/23 £	TOTAL 2021/22 £
a) Cost of Charitable Activities					
Depreciation Expense		6,500	-	6,500	6,500
Fundraising Costs		454	-	454	1,725
Insurance Costs		3,723	-	3,723	3,450
Kitchen Project	5	-	6,380	6,380	-
Office Costs		632	-	632	808
Rent & Rates		70	-	70	553
Repairs & Maintenance		84,416	-	84,416	6,728
Staff Costs	12	2,600	-	2,600	2,600
Sundry Expenses		159	-	159	-
Utility Costs		9,359	-	9,359	7,592
		107,913	6,380	114,293	29,956
b) Governance Costs					
Independent Examiners Fees	9	800	-	800	700
Legal & Professional Fees		-	-	-	462
		800	-	800	1,162

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2023****5. RESTRICTED FUNDS****CURRENT FINANCIAL YEAR**

	Balance 01-Apr-22	Income	Expenditure	Transfers	Balance 31-Mar-23
	£	£	£	£	£
Community Garden Fund	4,303	-	-	-	4,303
Kitchen Project	6,380	-	6,380	-	-
	10,683	-	6,380	-	4,303

PREVIOUS FINANCIAL YEAR

	Balance 01-Apr-21	Income	Expenditure	Transfers	Balance 31-Mar-22
	£	£	£	£	£
Community Garden Fund	1,603	2,700	-	-	4,303
Kitchen Project	-	6,380	-	-	6,380
	1,603	9,080	-	-	10,683

Restricted funds are wholly represented by the charity's cash reserves and are to be expended as specified above.

6. INVESTMENTS

The CIO held no fixed assets investments during this or the previous financial period.

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-23 £	Total 31-Mar-22 £
Cash at Bank & in Hand	39,632	4,303	43,935	75,732
	39,632	4,303	43,935	75,732

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-23 £	Total 31-Mar-22 £
Sundry Debtors	411	-	411	411
	411	-	411	411

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-23 £	Total 31-Mar-22 £
Independent Examiners Fees	800	-	800	700
Loans	5,380	-	5,380	-
Sundry Creditors	5,868	-	5,868	14,083
	12,048	-	12,048	14,783

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-23 £	Total 31-Mar-22 £
Key Fund Loan	27,805	-	27,805	40,035
	27,805	-	27,805	40,035

11. NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-23 £	Total 31-Mar-22 £
Fixed Asset Investments	217,000	-	217,000	223,500
Net Current Assets	27,995	4,303	32,298	61,360
Long Term Liabilities	27,805	-	27,805	40,035
	217,190	4,303	221,493	244,825

MIRFIELD COMMUNITY TRUST

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST MARCH 2023

12. STAFF COSTS AND NUMBERS

	TOTAL 2022/23 £	TOTAL 2021/22 £
Gross Wages and Salaries	2,600	2,600
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	<u>2,600</u>	<u>-</u>

Employees who were engaged in each of the following activities:

	TOTAL 2022/23	TOTAL 2021/22
Activities in furtherance of organisation's objects	2	2

The Charity operates a PAYE scheme to pay all members of employed staff. The Charity also employs self employed staff and no employees received emoluments in excess of £60,000. (2021/22:None)

13. TRUSTEES AND OTHER RELATED PARTIES

During the financial year Ms. S Fisher (Daughter of Trustee Mrs H. Fisher) received £2,600 (2021/22:£2,893) in salary related payments in her capacity as Youth Coordinator in furtherance of the Charity's objects.

The only other payments made to the Trustees consisted of reimbursements of expenses incurred in furthering the Charity's objects and no direct benefits were received by the Trustees during the financial year.

No other payments were made to the Trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a Trustee or any person connected with them.

14. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

15. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

16. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.