



## Trustees' Annual Report for the period



From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	02	May	2023		01	May	2024

### Section A Reference and administration

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ellis Woods	Trustee	Whole Year	Members
2	Trevor Offord	Trustee	Whole Year	Members
3	Darren Littleboy	Trustee	Whole Year	Members
4	Johanna McCloskey	Trustee	Whole Year	Members
5	Stuart Miller	Trustee	Joined 18/1/24	Members
6				

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Examiner of Accounts	Steve Lowe	27 Elizabeth Gardens, Ascot SL5 9BJ

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by other Trustees – confirmed at AGM by members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Football Club Committee formed by the Trustees to manage football related matters.
- Club Rules cover football related matters.
- Elite Performance Centre (EPC) continue to run Club pre-team sessions for U6 players plus midweek training for some teams. All payments for these sessions are direct from parents to EPC.
- As well as to referees, basic payments were made to some coaches or assistants who were not parents/guardians to members.
- We have engaged a consultant assistant club secretary (Ricky Simons) on a daily rate of £80 for senior football.
- Key fund-raising events – Annual Awards Day and new Christmas Raffle

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of association football

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Having had due regard to the Commission's public benefit guidance, the Charity has continued to promote community participation by the provision of facilities for the playing of football.
- In this year, the charity has continued to operate with the same number of teams as in previous years – adding an U7's team and the finishing of U18's (some players moved to adult teams)
- Our primary locations are in East Berkshire but we have an U13 team now playing in West Berkshire (Newbury)
- Charters School (Sunningdale) is the main focus for juniors training and matches. Bracknell Leisure Centre, Ryeish Green (Shinfield) and Royal Holloway University are also used for limited training and matches.
- The Men's First Team have moved to new ground share at Ascot United. This gives us better proximity to the junior teams along with improved facilities for First Team players
- We are named by Berks and Bucks FA/Wokingham Council as a potential tenant at a new sports hub facility at Grays Farm, Wokingham. Development date still not announced.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy programme related investment;
- contribution made by volunteers.

- The Club is run by volunteers plus the paid consultant (Assistant Team Secretary) as above
- The majority of volunteers are parents of children playing at the Club, but we have several youth and adult volunteers without this link, who coach at both junior and senior level.
- Sponsorship and support is given by local businesses through team sponsorship agreements or the donation of prizes/services for annual raffle/auction

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

- Participation of 420 children and 160 adults. Junior players across 62 schools and 3 counties.
- SEN coaching sessions
- Usage of a diverse range of facilities across several locations.
- We continue to train and develop referees – young and old
- Player Fees at £279 basic and £149/£199 volunteers/siblings
- 5 male adult teams (including veterans). 31 junior teams. 1 new adult female team.
- Increase in social media presence:

Twitter 2157 followers  
Facebook – 643  
Instagram – 1587  
Linkedin – 81

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We aim to maintain a reserve of c.£30K for:

- hiring or contributing to the development of new or existing facilities while schools and local authorities continue to invest less in facilities and their maintenance.
- supporting the senior mens team to grow beyond Step 6 of NLS.
- supporting the senior womens team to grow beyond development level.
- contingency for unforeseen events eg. Pandemic.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Reserve currently c.£31K
- The Club pays for coaching courses/accreditations and 50% of referee courses.
- Membership fees accounted for c.55% of the £183k income.
- Gift aid is significant contributor for non-personal use part of membership fee
- 175 junior team players at 2013-14;
- 215 registered in 2014-15;
- 245 registered in 2015-16;
- 290 registered in 2016-17;
- 360 registered in 2017-18;
- 424 registered in 2018-19;
- 414 registered in 2019-20;
- 435 registered in 2020-21
- 435 registered in 2021-22
- 444 registered in 2022-23
- 453 registered in 2023-24

## Section F

## Other optional information

- Continue to grow female football
- Introduce 2-4 new U7 boys/mixed teams each year.
- Maintain existing facilities in a decent state.
- Work to find permanent home for Senior First Teams (Men and Women).
- Support the ambitions of the First Teams where possible.
- Continue to train and develop our own Club referees where possible.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Stephen Kay

Stuart Miller

Position:

Club/Charity Secretary & Treasurer

Trustee

Date:

24<sup>th</sup> February 2025

24th February 2025

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Berks County Football Club		1159139		CC16a
Receipts and Payments Accounts				
For the period from	Period start date	To	Period end date	
	2/5/2023		1/5/2024	

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Previous year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Membership subs or fines	100,045	-	-	100,045	£76,269
Business Donations	23,531	-	-	23,531	-
Prize money	1,461	-	-	1,461	£625
Fund raising - Awards day	10,716	-	-	10,716	£11,003
Fund raising - Other	247	-	-	247	£1,230
Personal Donations	850	-	-	850	£3,000
Gift Aid	14,600	-	-	14,600	£10,300
Grants	14,909	-	-	14,909	£26,059
Club Trip	-	-	-	-	£103
Various Refunds	137	-	-	137	£395
Kit Purchase	50	-	-	50	£259
Gate and Sales receipts by card	5,087	-	-	5,087	£4,179
Transfers 1st T Bank	3,522	-	-	3,522	£22
Pitch Hire	7,514	-	-	7,514	£9,921
Clothing refund	31	-	-	31	-
Equipment refund	292	-	-	292	£642
<b>Sub total</b> <b>(Gross income for AR)</b>	<b>182,992</b>	<b>-</b>	<b>-</b>	<b>182,992</b>	<b>£143,987</b>
<b>A2 Asset and investment sales, (see table).</b>					
N/A	-	-	-	-	-
N/A	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>182,992</b>	<b>-</b>	<b>-</b>	<b>182,992</b>	<b>£143,987</b>
<b>A3 Payments</b>					
Clothing	20,046	-	-	20,046	£14,729
Equipment	7,180	-	-	7,180	£8,249
Pitch hire	71,966	-	-	71,966	£81,418
Pitch maintenance	17,375	-	-	17,375	£10,972
League fees / affiliation / fines	10,084	-	-	10,084	£7,389
Referee fees	10,101	-	-	10,101	£8,957
Workforce expenses	9,226	-	-	9,226	£2,380
Tournaments	380	-	-	380	£460
Player awards	8,219	-	-	8,219	£3,729
Fund raising costs	3,341	-	-	3,341	£5,028
Coaching costs	2,185	-	-	2,185	£1,445
Insurance	-	-	-	-	£492
Coach & referee accreditation	1,540	-	-	1,540	£1,277
Other Misc costs	323	-	-	323	£1,477
Charity Donations	870	-	-	870	£668
Matchday Food	1,215	-	-	1,215	£2,141
Bank Charges	172	-	-	172	£1,896
Marketing	2,987	-	-	2,987	£1,182
Subs Refunds	160	-	-	160	£82
Payments to 1st T Bank	4,474	-	-	4,474	-
<b>Sub total</b>	<b>171,844</b>	<b>-</b>	<b>-</b>	<b>171,844</b>	<b>£153,903</b>
<b>A4 Asset and investment purchases, (see table)</b>					
-	-	-	-	-	-
-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>171,844</b>	<b>-</b>	<b>-</b>	<b>171,844</b>	<b>£153,903</b>
<b>Net of receipts/(payments)</b>	<b>11,148</b>	<b>-</b>	<b>-</b>	<b>11,148</b>	<b>-£9,916</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>£20,075</b>	<b>-</b>	<b>-</b>	<b>£20,075</b>	<b>£28,991</b>
<b>Cash funds this year end</b>	<b>£31,223</b>	<b>-</b>	<b>-</b>	<b>£31,223</b>	<b>£20,075</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	1st T Bank	2,630	-	-
	BCFC Bank account	£28,593	-	-
		-	-	-
	<b>Total cash funds</b>	<b>£31,223</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
	NI	-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	NI		-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	NI		-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	NI		-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	