



Trustees' Annual Report for the period



From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	02	May	2022		01	May	2023

Section A Reference and administration

Charity name	Berks County Football Club
Other names charity is known by	Berks County FC
Registered charity number (if any)	1159139
Charity's principal address	2 Truss Hill Road Sunninghill Ascot SL5 9AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ellis Woods	Trustee	Whole Year	Members
2	Trevor Offord	Trustee	Whole Year	Members
3	Darren Littleboy	Trustee	Whole Year	Members
4	Johanna McCloskey	Trustee	Whole Year	Members
5				
6				
7				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Examiner of Accounts	Steve Lowe	27 Elizabeth Gardens, Ascot SL5 9BJ

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by other Trustees – confirmed at AGM by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Football Club Committee formed by the Trustees to manage football related matters.
- Club Rules cover football related matters.
- Elite Performance Centre (EPC) continue to run Club pre-team sessions or U6 players plus midweek training for most teams. All payments for these sessions are direct from parents to EPC.
- As well as to referees, basic payments were made to some coaches or assistants who were not parents/guardians to members.
- We have engaged a consultant assistant club secretary (Ricky Simons) on a daily rate of £80 for senior football.
- Revised key fundraising event, Annual Fun Day, after missing in 2021 due to COVID

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of association football

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Having had due regard to the Commission's public benefit guidance, the Charity has continued to promote community participation by the provision of facilities for the playing of football.
- In this year, the charity has added two new U7 teams for boys/mixed and two new girl teams at U11 and U9.
- Two U18 teams finished at the end of this season (April 2023) at Junior level football with a few players looking to move to adult football at the Club.
- No changes to facilities hired for the season. Primary location Charters School for training and matches. In addition, Hurst Lodge School for matches, Royal Holloway for limited training and matches
- Men's First Team continues ground-sharing (season 2022-23) at Binfield FC.
- We are named by Berks and Bucks FA/Wokingham Council as a potential tenant at a new sports hub facility at Grays Farm, Wokingham. Development date still not announced.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy programme related investment;
- contribution made by volunteers.

- The Club is run by volunteers plus the paid consultant (Assistant Team Secretary) as above
- The majority of volunteers are parents of children playing at the Club, but we have several youth and adult volunteers without this link, who coach at both junior and senior level.
- Sponsorship and support is given by local businesses through team sponsorship agreements or the donation of prizes/services for annual raffle/auction

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Participation of 400 children and 120 adults. Junior players across 62 schools and 3 counties.
- Usage of a diverse range of facilities across several locations.
- We continue to train and develop referees – young and old
- Player Fees at £190 basic and £150 volunteers/siblings
- 4 male adult teams (including veterans). 31 junior teams.
- Increase in social media presence:

Twitter 2060 followers

Facebook – 613

Instagram – 1534

Linkedin - 79

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to maintain a reserve of c.£30K for:

- hiring or contributing to the development of new or existing facilities while schools and local authorities continue to invest less in facilities and their maintenance.
- supporting the senior teams to grow beyond Step 6.
- contingency for unforeseen events eg. Pandemic.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Reserve currently c.£20K due to increase in costs of facilities and advance payment to gain long term discount
- The Club pays for coaching courses/accreditations and 50% of referee courses.
- Membership fees accounted for c.53% of the £143k income.
- Gift aid is significant contributor as two claims in this year for previous years
- 175 junior team players at 2013-14;
- 215 registered in 2014-15;
- 245 registered in 2015-16;
- 290 registered in 2016-17;
- 360 registered in 2017-18;
- 424 registered in 2018-19;
- 414 registered in 2019-20;
- 435 registered in 2020-21
- 435 registered in 2021-22
- 444 registered in 2022-23

Section F

Other optional information

- Continue to grow female football with a new team each year, focus on new Womens 1st team in 2023/24
- Introduce 2-4 new U7 boys/mixed teams each year.
- Continue to pursue new affordable facilities for 5v5 and 7v7 due to risk around Hurst Lodge grounds sale.
- Maintain existing facilities in a decent state.
- Work to find permanent home for Senior First Teams (Men and Women).
- Support the ambitions of the First Teams where possible.
- Continue to train and develop our own Club referees where possible.


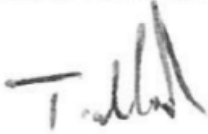
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Stephen Kay	Trevor Offord
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Position:

Club/Charity Secretary & Treasurer	Trustee
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Date:

18 th October 2023	18 th October 2023
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CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Berks County

On accounts for the year
ended

1st May 2023

Charity no
(if any)

1159139

Set out on pages

3&4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **01/05/2023**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/2/24.

Name:

Steve Lowe

Relevant professional
qualification(s) or body
(if any):

ACMA

Address:

27 Elizabeth Gardens, Ascot, Berkshire, SL5 9BJ

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Berks County Football Club

1159139

Receipts and Payments Accounts

CC16a

For the period
from

Period start date
2/5/2022


To

Period end date
1/5/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership subs or fines	76,256	-	-	76,256	£63,497
Kit sponsorship	-	-	-	-	£8,250
Prize money	525	-	-	525	£3,350
Fund raising - Awards day	11,008	-	-	11,008	-
Fund raising - Other	1,230	-	-	1,230	£17
Other Donations	3,000	-	-	3,000	£150
Gift Aid	10,388	-	-	10,388	£9,969
Bank Interest	-	-	-	-	-
Grants	26,059	-	-	26,059	£4,400
Club Trip	103	-	-	103	-
Various Refunds	395	-	-	395	£514
Kit Purchase	259	-	-	259	£90
Gale and Sales receipts by card	4,179	-	-	4,179	£2,432
Misc cost recoveries	22	-	-	22	£176
Facility Hire	9,921	-	-	9,921	£9,784
Clothing refund	-	-	-	-	£1,399
Equipment refund	642	-	-	642	-
Sub total (Gross income for AR)	143,987	-	-	143,987	£104,028
A2 Asset and investment sales, (see table).					
N/A	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	143,987	-	-	143,987	£104,028
A3 Payments					
Clothing	14,729	-	-	14,729	£15,364
Equipment	8,249	-	-	8,249	£7,354
Facility hire	81,418	-	-	81,418	£66,780
Pitch maintenance	10,972	-	-	10,972	£9,213
League fees / affiliation / fines	7,389	-	-	7,389	£7,049
Referee fees	8,957	-	-	8,957	£7,469
Workforce expenses	2,380	-	-	2,380	£2,534
Tournaments	450	-	-	450	£385
Player awards	3,729	-	-	3,729	£2,696
Fund raising costs	5,028	-	-	5,028	-
Coaching costs	1,445	-	-	1,445	£1,500
Insurance	492	-	-	492	£43
Coach & referee accreditation	1,277	-	-	1,277	£1,077
Other Misc costs	1,477	-	-	1,477	£1,141
Charity Donations	608	-	-	608	£136
Matchday supplies	2,141	-	-	2,141	£942
Bank Charges	1,898	-	-	1,898	£1,601
Marketing	1,182	-	-	1,182	£1,953
Subs Refunds	82	-	-	82	£190
Sub total	153,903	-	-	153,903	£127,427
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	153,903	-	-	153,903	127,427
Net of receipts/payments)	- 9,916	-	-	- 9,916	-£23,399
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	£29,991	-	-	£29,991	£53,390
Cash funds this year end	£20,075	-	-	£20,075	£29,991

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BCFC Main Bank Account	15,277	-	-
	BCFC Second Bank Account	£4,797	-	-
		-	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	£20,074	-	-
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Nil		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Stuart Miller	28.02.24

Receipts:	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	YTD
Membership subs or fines	1,534.18	478.66	983.00	60.00	0.00	13,994.50	28,510.00	2,759.48	8,021.70	3,536.59	10,580.25	5,817.72	76,256.11
Prize money	0.00	0.00	200.00	75.00	0.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	525.00
Fund raising - Awards day	0.00	1,659.95	8,087.58	460.00	750.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	11,007.53
Fund raising - Other	5.00	0.00	930.00	0.00	0.00	0.00	8.24	275.00	6.41	0.00	0.00	5.00	1,228.65
Other Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Gift Aid	0.00	0.00	0.00	10,387.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,387.78
Grants	600.00	0.00	0.00	700.00	11,900.00	5,600.00	3,057.00	0.00	4,302.00	0.00	0.00	0.00	26,059.00
Club Trip	0.00	0.00	0.00	0.00	0.00	0.00	102.50	0.00	0.00	0.00	0.00	0.00	102.50
Various Refunds	0.00	0.00	0.00	395.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	395.19
Kit Purchase	181.00	0.00	0.00	22.82	0.00	0.00	0.00	0.00	30.00	0.00	26.00	0.00	258.82
Gate and Sales receipts by card	203.43	0.00	2.95	1,264.55	240.15	173.10	336.90	25.00	207.39	288.54	706.98	729.67	4,178.88
Misc cost recoveries	22.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.00
Facility Hire	0.00	720.00	0.00	665.00	1,700.00	1,507.51	0.00	1,559.80	2,208.00	50.00	1,470.00	0.00	9,921.11
Equipment refund	0.00	0.00	0.00	258.00	14.90	330.95	37.95	0.00	0.00	0.00	0.00	0.00	641.80
Total Receipts	2,545.61	2,858.61	10,103.53	14,288.34	14,605.05	21,556.06	32,302.82	4,659.28	14,776.30	3,875.13	12,782.23	9,552.59	143,985.35

Payments :	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	YTD
Clothing	420.46	2,029.16	1,691.08	2,166.25	3,518.74	2,223.12	638.18	101.40	273.66	893.22	864.98	0.00	14,729.25
Equipment	0.00	0.00	275.90	1,042.64	558.69	40.99	0.00	5,736.00	594.00	0.00	0.00	0.00	8,249.02
Facility hire	4,873.66	2,274.60	5,950.15	6,543.29	2,498.12	3,975.01	18,630.80	1,718.35	5,024.29	23,021.55	4,324.05	1,983.70	81,417.57
Pitch maintenance	320.00	267.60	150.60	196.98	232.40	798.00	6,962.53	572.08	0.00	744.20	578.00	150.00	10,972.39
League fees / affiliation / fines	175.75	87.50	980.80	3,849.50	329.00	249.00	629.00	139.00	193.50	305.00	206.00	245.00	7,389.05
Referee fees	1,452.00	0.00	276.00	750.00	1,343.00	503.00	1,514.60	269.00	394.00	478.00	1,209.00	769.00	8,957.00
Workforce expenses	185.00	95.00	0.00	210.00	335.00	345.00	460.00	0.00	210.00	340.00	200.00	0.00	2,390.00
Tournaments	245.00	40.00	120.00	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00
Player awards	129.87	3,585.46	13.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,729.13
Fund raising costs	384.30	1,128.05	2,902.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	616.05	0.00	5,028.46
Coaching costs	405.00	0.00	0.00	0.00	240.00	250.00	0.00	135.00	165.00	0.00	250.00	0.00	1,445.00
Insurance	0.00	0.00	492.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	492.00
Coach & referee accreditation	70.00	10.00	220.00	110.00	60.00	282.00	220.00	160.00	30.00	10.00	95.00	0.00	1,277.00
Other Misc costs	225.11	33.39	368.63	181.47	87.37	23.57	117.95	46.62	5.45	288.75	9.00	89.35	1,476.66
Charity Donations	0.00	0.00	0.00	0.00	0.00	0.00	75.99	0.00	0.00	300.00	232.00	0.00	607.99
Matchday supplies	146.00	0.00	32.25	327.35	283.01	108.96	280.82	0.00	0.00	129.45	548.83	284.79	2,141.46
Bank Charges	102.85	30.55	2.03	0.00	0.00	0.00	373.78	816.89	70.66	200.19	85.15	206.52	1,897.52
Marketing	38.00	0.00	0.00	94.87	369.33	446.40	0.00	200.00	0.00	32.28	0.00	0.00	1,181.98
Subs Refunds	0.00	0.00	36.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.72	0.00	81.72
Total Payments	9,182.80	9,579.31	13,531.30	15,472.45	9,899.66	9,255.05	29,803.05	9,894.44	6,961.36	27,351.64	9,263.78	3,708.36	153,903.28

Summary :	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	YTD
Total Receipts	2,545.61	2,858.61	10,103.53	14,288.34	14,605.05	21,556.06	32,302.82	4,659.28	14,776.30	3,875.13	12,782.23	9,552.59	143,985.35
Total Payments	9,182.80	9,579.31	13,531.30	15,472.45	9,899.66	9,255.05	29,803.05	9,894.44	6,961.36	27,351.64	9,263.78	3,708.36	153,903.28
Net cash movement (+/-)	(6,637.19)	(6,720.70)	(3,347.77)	(1,184.11)	4,705.39	12,301.01	2,499.57	(5,235.16)	7,814.94	(23,476.51)	3,518.45	5,844.23	(9,917.85)