



Trustees' Annual Report for the period



From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	02	May	2021		01	May	2022

Section A Reference and administration

Charity name	Berks County Football Club
Other names charity is known by	Berks County FC
Registered charity number (if any)	1159139
Charity's principal address	2 Truss Hill Road Sunninghill Ascot SL5 9AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ellis Woods	Trustee	Whole Year	Members
2	Trevor Offord	Trustee	Whole Year	Members
3	Darren Littleboy	Trustee	Whole Year	Members
4	Johanna McCloskey	Trustee	Whole Year	Members
5				
6				
7				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Examiner of Accounts	Steve Lowe	27 Elizabeth Gardens, Ascot SL5 9BJ

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by other Trustees – confirmed at AGM by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Football Club Committee formed by the Trustees to manage football related matters.
- Club Rules cover football related matters.
- Elite Performance Centre (EPC) continue to run Club pre-team sessions or U6 players plus midweek training for most teams. All payments for these sessions are direct from parents to EPC. The Club receive approx. 20% cashback from EPC.
- As well as to referees, basic payments were made to some coaches or assistants who were not parents/guardians to members.
- We have engaged a consultant assistant club secretary (Ricky Simons) on a daily rate of £80 for senior football.
- Charity/Club activities extended into spring/summer 2021 after Covid lockdowns resulting in increased facility costs.
- Decrease in fundraising revenue since Awards/Family Day cancelled due to covid.
- Player fees frozen for second season due to pandemic and potential hardship.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of association football

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Having had due regard to the Commission's public benefit guidance, the Charity has continued to promote community participation by the provision of facilities for the playing of football.
- In this year, the charity has added three new U7 teams for boys/mixed and two new girl teams at u11 and u9.
- Two U18 teams finished at the end of this season (April 2022) at Junior level football with a few players looking to move to adult football at the Club.
- No changes to facilities hired for the season.
- Men's First Team continues ground-sharing (season 2021-22) at Binfield FC. Extension agreed for 2022-23 season.
- We are named by Berks and Bucks FA/Wokingham Council as a potential tenant at a new sports hub facility at Grays Farm, Wokingham. Development date still not announced.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy programme related investment;
- contribution made by volunteers.

- The Club is run by volunteers plus the paid consultant (Assistant Team Secretary) as above
- The majority of volunteers are parents of children playing at the Club but we have several youth and adult volunteers without this link, who coach at both junior and senior level.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Participation of 400 children and 120 adults. Junior players across 62 schools and 3 counties.
- Usage of a diverse range of facilities across several locations.
- FA Wildcats Girls Centre continued at Coworth Flexlands School and a new centre opened in April 2021 at Garth College 3G, Bracknell
- We continue to train and develop referees – young and old
- Player Fees held at £160 basic and £90 volunteers/siblings due to effects of pandemic (use of contingency funds)
- 4 male adult teams (including veterans). 31 junior teams.
- Partnership formed with S4K Ladies FC to form S4K Berks County Ladies FC as a pathway to women's football for players.
- Increase in social media presence:

Twitter 1500 followers
Facebook – 450
Instagram – 1100
Linkedin - 50

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to maintain a reserve of c.£30K for:

- hiring or contributing to the development of new or existing facilities while schools and local authorities continue to invest less in facilities and their maintenance.
- supporting the senior teams to grow beyond Step 6.
- contingency for unforeseen events eg. Pandemic.
- LoveAdmin now pay out in full but then claim via London and Zurich as 'bank charges' in accounts

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Reserve currently c.£29K due to higher spend on facilities during extended 2020-21 season into this FY and 2 year freeze on fees costing c.£15K.

- Due to pandemic, membership fees frozen again at £160 with discounts for siblings and volunteers to £90.

- The Club pays for coaching courses/accreditations and 50% of referee courses.

- Membership fees accounted for c.61% of the £104k income.

- Gift aid is significant contributor as two claims in this year for previous years

- 175 junior team players at 2013-14;
- 215 registered in 2014-15;
- 245 registered in 2015-16;
- 290 registered in 2016-17;
- 360 registered in 2017-18;
- 424 registered in 2018-19;
- 414 registered in 2019-20;
- 435 registered in 2020-21
- 435 registered in 2021-22

A 5% increase in junior participants year on year.

Section F

Other optional information

- Continue to grow female football with a new team each year if poss.
- Introduce 2-4 new U7 boys/mixed teams each year.
- Continue to pursue new affordable facilities for 5v5 and 7v7 due to risk around Hurst Lodge grounds sale.
- Maintain existing facilities in a decent state.
- Work to find permanent home for Senior First Teams (Men and Women).
- Support the ambitions of the First Teams where possible.
- Continue to train and develop our own Club referees where possible.


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Stephen Kay	Trevor Offord
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Position:

Club/Charity Secretary & Treasurer	Trustee
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Date:

19/05/2022	19/5/2022
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Berks County

On accounts for the year
ended

1st May 2022

Charity no
(if any)

1159139

Set out on pages

3&4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **01/05/2021**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19th May 22

Name:

Steve Lowe

Relevant professional
qualification(s) or body
(if any):

ACMA

Address:

27 Elizabeth Gardens, Ascot, Berkshire, SL5 9BJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Berks County Football Club

1159139

Receipts and Payments Accounts

CC16a

For the period from

Period start date

2/5/2021

To

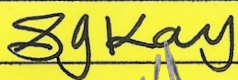
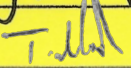
Period end date

1/5/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Membership subs or fines	63,497	-	-	63,497	£59,262
Kit sponsorship	8,250	-	-	8,250	£8,260
Prize money	3,350	-	-	3,350	£6
Fund raising - Other	17	-	-	17	-
Other Donations	150	-	-	150	£82
Gift Aid	9,969	-	-	9,969	£20,205
Grants	4,400	-	-	4,400	£8,072
Various Refunds	514	-	-	514	£1,099
Kit Purchase	90	-	-	90	£40
Gate and Sales receipts by card	2,432	-	-	2,432	£35
Misc cost recoveries	176	-	-	176	£1
Pitch Hire	9,784	-	-	9,784	£3,480
Clothing refund	1,399	-	-	1,399	£170
Equipment refund	-	-	-	-	£1,580
Sub total	104,028	-	-	104,028	£102,292
(Gross income for AR)					
A2 Asset and investment sales, (see table).					
N/A	-	-	-	-	-
N/A	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	104,028	-	-	104,028	£102,292
A3 Payments					
Clothing	15,364	-	-	15,364	£15,827
Equipment	7,354	-	-	7,354	£13,083
Pitch hire	66,780	-	-	66,780	£31,341
Pitch maintenance	9,213	-	-	9,213	£5,802
League fees / affiliation / fines	7,049	-	-	7,049	£2,229
Referee fees	7,469	-	-	7,469	£4,188
Workforce expenses	2,534	-	-	2,534	£425
Tournaments	385	-	-	385	-
Player awards	2,696	-	-	2,696	-
Coaching costs	1,500	-	-	1,500	£3,714
Insurance	43	-	-	43	-
Coach & referee accreditation	1,077	-	-	1,077	£420
Other Misc costs	1,141	-	-	1,141	£1,177
Charity Donations	136	-	-	136	£50
Club Trip	942	-	-	942	-
Bank Charges	1,601	-	-	1,601	£1,410
Marketing	1,953	-	-	1,953	£1,630
Subs Refunds	190	-	-	190	£502
Sub total	127,427	-	-	127,427	£81,798
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	127,427	-	-	127,427	£81,798
Net of receipts/(payments)	- 23,399	-	-	- 23,399	£20,494
A5 Transfers between funds	-	3	-	-	-
A6 Cash funds last year end	£53,390	-	-	£53,390	£32,896
Cash funds this year end	£29,991	-	-	£29,991	£53,390

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Sunninghill Saints Bank Account (closed)		-	-
	BCFC Bank account	£29,991	-	-
			-	-
			-	-
			-	-
	Total cash funds	£29,991	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Nil		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		STEPHEN KAY	29/5/22	
		Trevor Offord	28/5/2022	

Monthly Receipts and Payments 2022

BCFC

Receipts:	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	YTD
Membership subs or fines	2,738.58	694.00	0.00	40.00	10,031.00	25,545.71	2,982.98	2,202.69	2,869.29	6,581.55	5,885.25	3,925.87	63,496.92
Kit sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00	0.00	0.00	0.00	7,500.00	8,250.00
Prize money	0.00	0.00	0.00	0.00	0.00	1,275.00	825.00	900.00	350.00	0.00	0.00	0.00	3,350.00
Fund raising - Other	5.37	0.00	0.00	7.00	0.00	0.00	0.00	0.00	0.00	5.11	0.00	0.00	17.48
Other Donations	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
Gift Aid	0.00	0.00	0.00	0.00	0.00	0.00	9,968.52	0.00	0.00	0.00	0.00	0.00	9,968.52
Grants	0.00	300.00	0.00	0.00	0.00	0.00	4,100.00	0.00	0.00	0.00	0.00	0.00	4,400.00
Various Refunds	0.00	0.00	119.90	0.00	0.00	0.00	0.00	349.98	43.75	0.00	0.00	0.00	513.63
Kit Purchase	0.00	0.00	0.00	0.00	0.00	0.00	90.00	0.00	0.00	0.00	0.00	0.00	90.00
Gate and Sales receipts by card	106.20	126.85	67.85	85.43	185.15	292.97	69.19	370.08	257.49	31.26	426.96	412.98	2,432.41
Misc cost recoveries	0.00	0.00	0.00	0.00	0.00	93.69	0.00	0.00	0.00	0.00	70.00	12.00	175.69
Pitch Hire	1,406.00	702.00	45.00	720.00	1,560.00	0.00	0.00	0.00	1,858.60	50.00	1,442.00	2,000.00	9,783.60
Clothing refund	0.00	2.89	0.00	571.60	0.00	0.00	0.00	3.74	785.01	36.10	0.00	0.00	1,399.34
Total Receipts	4,256.15	1,825.74	232.75	1,424.03	11,926.15	27,207.37	18,035.69	4,576.49	6,164.14	6,704.02	7,824.21	13,850.85	104,027.59

Payments:	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	YTD
Clothing	844.38	1,414.97	2,330.39	3,230.58	1,912.00	288.00	1,735.77	70.00	1,692.45	1,096.22	749.29	0.00	15,364.05
Equipment	3,196.80	73.45	226.88	1,426.42	76.36	536.23	705.39	466.48	85.62	40.00	144.94	375.89	7,354.46
Pitch hire	5,854.10	3,846.27	4,599.02	3,241.71	6,446.63	5,815.08	3,113.50	1,361.40	18,743.23	2,864.80	4,405.10	6,489.05	66,779.89
Pitch maintenance	1,376.20	580.84	333.60	432.00	3,752.00	248.64	1,547.00	150.00	115.00	145.00	155.00	378.08	9,213.36
League fees / affiliation / fines	534.00	71.00	921.00	2,849.50	498.76	156.00	349.00	167.00	486.00	236.00	375.00	405.25	7,048.51
Referee fees	396.00	751.00	1,208.00	664.00	569.00	1,092.00	342.00	160.00	159.00	882.00	62.00	1,184.00	7,469.00
Workforce expenses	180.00	150.00	258.50	180.00	265.00	280.00	230.00	260.00	245.00	0.00	485.00	0.00	2,533.50
Tournaments	100.00	0.00	40.00	0.00	40.00	0.00	0.00	0.00	0.00	0.00	125.00	80.00	385.00
Player awards	0.00	715.63	1,697.92	150.00	132.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,696.00
Coaching costs	0.00	450.00	0.00	0.00	0.00	0.00	525.00	0.00	305.00	220.00	0.00	0.00	1,500.00
Insurance	0.00	0.00	43.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43.47
Coach & referee accreditation	40.00	20.00	263.49	60.00	84.00	80.00	65.00	0.00	320.00	20.00	20.00	105.00	1,077.49
Other Misc costs	176.19	79.42	25.55	217.98	14.39	219.09	53.24	148.24	120.79	14.39	57.64	14.39	1,141.31
Charity Donations	22.50	0.00	113.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135.50
Club Trip	0.00	0.00	0.00	0.00	484.61	0.00	457.37	0.00	0.00	0.00	0.00	0.00	941.98
Bank Charges	64.44	71.02	8.38	9.38	1.18	230.71	670.15	82.89	62.61	77.30	170.80	152.54	1,601.40
Marketing	209.10	9.81	9.00	9.00	404.00	346.50	44.00	96.50	299.65	210.25	306.50	9.00	1,953.31
Subs Refunds	0.00	0.00	0.00	0.00	70.00	0.00	0.00	0.00	120.00	0.00	0.00	0.00	190.00
Total Payments	12,993.71	8,233.41	12,078.20	12,470.57	14,750.38	9,292.25	9,837.42	2,962.51	22,754.35	5,805.96	7,056.27	9,193.20	127,428.23

Summary:	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	YTD
Total Receipts	4,256.15	1,825.74	232.75	1,424.03	11,926.15	27,207.37	18,035.69	4,576.49	6,164.14	6,704.02	7,824.21	13,850.85	104,027.59
Total Payments	12,993.71	8,233.41	12,078.20	12,470.57	14,750.38	9,292.25	9,837.42	2,962.51	22,754.35	5,805.96	7,056.27	9,193.20	127,428.23
Net cash movement (+/-)	(8,737.56)	(6,407.67)	(11,845.45)	(11,046.54)	(2,824.23)	17,915.12	8,198.27	1,613.98	(16,590.21)	898.06	767.94	4,657.65	(23,400.64)