



Trustees' Annual Report for the period



From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	02	May	2020		01	May	2021

Section A Reference and administration

Charity name	Berks County Football Club
Other names charity is known by	Berks County FC
Registered charity number (if any)	1159139
Charity's principal address	2 Truss Hill Road Sunninghill Ascot SL5 9AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ellis Woods	Trustee	Part	Members
2	Trevor Offord	Trustee	Part	Members
3	Darren Littleboy	Trustee	Part	Members
4	Johanna McCloskey	Trustee	Part	Members
5	Richard Goodley	Trustee	Part	Members
6				
7				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Examiner of Accounts	Steve Lowe	27 Elizabeth Gardens, Ascot SL5 9BJ

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by other Trustees – confirmed at AGM by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Football Club Committee formed by the Trustees to manage football related matters.
- Club Rules cover football related matters.
- Elite Performance Centre (EPC) continue to run Club pre-team sessions i.e. U6 and junior waiting list players plus midweek training for teams on request. All payments are direct from parents to EPC. The Club receive approx. 20% cashback from EPC.
- As well as to referees, basic payments were made to some coaches or assistants who were not parents/guardians to members nor in full employment e.g. students.
- We have engaged a consultant assistant club secretary (Ricky Simons) on a daily rate of £80
- Charity/Club activities restricted due to Covid controls but teams have continued to operate separately without large Club gatherings eg. Awards day, Club/Charity meetings
- Decrease in fundraising revenue since Awards/Family Day cancelled due to covid.

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of association football

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Having had due regard to the Commission's public benefit guidance, the Charity has continued to promote community participation by the provision of facilities for the playing of football.
 - In this year, the charity has added four new U7 teams for boys/mixed and one new U11 boys team.
 - Two U18 teams will finish at the end of the extended season (June 2021) at Junior level football with at least 5 players looking to move to adult football at the Club.
 - Charters School (Ascot) grass pitches acquired for hire (11v11 and 9v9) - Hurst Lodge remains for sale via the landowner.
 - Men's First Team is now ground-sharing (seasons 2020-21 and 2021-22) at Binfield FC to enable promotion to Step 6. This is an initial 2 year agreement.
 - We are named by Berks and Bucks FA/Wokingham Council as a potential tenant at a new sports hub facility at Grays Farm, Wokingham. Development date not announced.
- Note: Covid lockdowns saw the season extended beyond end of the Club's Financial year end (1 May).

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy programme related investment;
- contribution made by volunteers.

- The Club is run by volunteers plus the paid consultant (Assistant Team Secretary) as above
- The majority of volunteers are parents of children playing at the Club but we have several youth and adult volunteers without this link, who coach at both junior and senior level.
- As reported on 2018-19 Annual Report, we were contacted by Sport England in 2017-18 regarding a previous grant application (in 2014) where the ground works did not go ahead due to ground conditions.
- This grant has now expired and a new application would be required.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Participation of 400 children and 120 adults. Junior players across 62 schools and 3 counties.
- Usage of a diverse range of facilities across several locations.
- FA Wildcats Girls Centre continued at Coworth Flexlands School and a new centre opened in April 2021 at Garth College 3G, Bracknell
- We continue to train and develop referees – young and old
- Player Fees held at £160 basic and £90 volunteers/siblings due to effects of pandemic (use of contingency funds)
- Held at 5 male adult teams (including veterans). 31 junior teams.
- Partnership formed with S4K Ladies FC to form S4K Berks County Ladies FC as a pathway to womens's football for players.
- Increase in social media presence:

Twitter 1500 followers
Facebook – 450
Instagram – 1100
Linkedin - 50

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to maintain a maximum reserve of £30K for:

- hiring or contributing to the development of new or existing facilities while schools and local authorities continue to invest less in facilities and their maintenance.
- supporting the senior teams to grow beyond Step 6.
- contingency for unforeseen events eg. Pandemic.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Reserve currently c.£53K due to lower spend on facilities during lockdowns. This will significantly reduce in 2021-22 due to increased facility spend (season extension into 2021-22 FY and freeze on membership fees for 2 seasons)

- Due to pandemic membership fees frozen at £160 with discounts for siblings and volunteers to £90. The Club pays for coaching courses and 50% of referee courses.

- Membership fees accounted for c.59% of the £102k income.

- Gift aid is significant contributor as two claims in this year for previous years

- 175 junior team players at 2013-14;
- 215 registered in 2014-15;
- 245 registered in 2015-16;
- 290 registered in 2016-17;
- 360 registered in 2017-18;
- 424 registered in 2018-19;
- 414 registered in 2019-20;
- 435 registered in 2020-21

A 5% increase in junior participants year on year.

Section F

Other optional information

- Continue to grow girl football with a new team each year if poss.
- Introduce 2-4 new U7 boys/mixed teams each year.
- Continue to pursue new affordable facilities for 5v5 and 7v7 due to risk around Hurst Lodge grounds sale.
- Maintain existing facilities in a decent state.
- Work to find permanent home for Senior First Teams (Men and Women) and Reserves.
- Support the ambitions of the First Teams where possible.
- Continue to train and develop our own Club referees where possible.


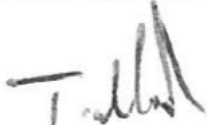
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Stephen Kay

Trevor Offord

Position:

Club/Charity Secretary & Treasurer

Trustee

Date:

31/03/2022

31/3/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Berks County

**On accounts for the year
ended**

1st May 2021

**Charity no
(if any)**

1159139

Set out on pages

3&4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **01/05/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

22/3/22

Name:

Steve Lowe

**Relevant professional
qualification(s) or body
(if any):**

ACMA

Address:

27 Elizabeth Gardens, Ascot, Berkshire, SL5 9BJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts directions and guidance for examiners)

Give here brief details of any items that the examiner wishes to disclose

The final accounts for the 2020/21 season saw a significant increase in cash reserves due to the timing of venue costs for the season. The season was roughly £20k lower than the previous year.

Next years accounts will be adversely impacted by both the delayed pitch hire costs from 20/21 as well as inflationary pressures.



Berks County Football Club

1159139

Receipts and Payments Accounts

CC16a

For the period from

Period start date

2/5/2020

To

Period end date

1/5/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Membership subs or fines	59,262	-	-	59,262	£62,195
Kit sponsorship	8,260	-	-	8,260	-
Other Small Donations <£10	6	-	-	6	£663
Fund raising - Awards day	-	-	-	-	£6,570
Fund raising - Other	-	-	-	-	£323
Other Donations	82	-	-	82	£50
Gift Aid	20,205	-	-	20,205	£9,962
Bank Interest	-	-	-	-	-
Grants	8,072	-	-	8,072	£9,634
Various Refunds	1,099	-	-	1,099	-
Kit Purchase	40	-	-	40	£40
Gate and Cales receipts by card	35	-	-	35	-
Misc cost recoveries	1	-	-	1	£926
Pitch Hire	3,480	-	-	3,480	£5,081
Clothing refund	170	-	-	170	£320
Equipment refund	1,580	-	-	1,580	£191
Sub total (Gross income for AR)	102,292	-	-	102,292	£95,955
A2 Asset and investment sales, (see table).					
N/A	-	-	-	-	-
N/A	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	102,292	-	-	102,292	£95,955
A3 Payments					
Clothing	15,827	-	-	15,827	£10,367
Equipment	13,083	-	-	13,083	£4,771
Pitch hire	31,341	-	-	31,341	£50,952
Pitch maintenance	5,802	-	-	5,802	£6,631
League fees / affiliation / fines	2,229	-	-	2,229	£5,190
Referee fees	4,188	-	-	4,188	£4,255
Volunteer expenses	425	-	-	425	-
Tournaments	-	-	-	-	£35
Player awards	-	-	-	-	£3,404
Fund raising costs	-	-	-	-	£2,256
Coaching costs	3,714	-	-	3,714	£1,617
Insurance	-	-	-	-	£663
Coach & referee accreditation	420	-	-	420	£860
Other Misc costs	1,177	-	-	1,177	£1,180
Charity Donations	50	-	-	50	£185
Bank Charges	1,410	-	-	1,410	-
Marketing	1,630	-	-	1,630	£914
Subs Refunds	502	-	-	502	£72
Payments refunded by grants	-	-	-	-	-
Sub total	81,798	-	-	81,798	£93,352
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	81,798	-	-	81,798	£93,352
Net of receipts/(payments)	20,494	-	-	20,494	£2,603
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	£32,896	-	-	£32,896	£30,293
Cash funds this year end	£53,390	-	-	£53,390	£32,896

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Sunninghill Saints Bank Account (closed)		-	-
	BCFC Bank account	£53,390	-	-
			-	-
		-	-	-
	Total cash funds	£53,390	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Nil		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Receipts:	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	YTD
Membership subs or fines	117.18	0.00	134.00	199.60	343.00	43,549.97	3,374.09	3,175.52	1,737.24	1,478.23	2,362.52	2,790.21	59,261.56
Kit sponsorship	0.00	5,000.00	0.00	0.00	760.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	8,260.00
Other Small Donations <£10	5.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.69
Fund raising - Awards day	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund raising - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Donations	0.00	0.00	0.00	0.00	0.00	0.00	5.86	0.00	50.00	9.33	17.09	0.00	82.28
Gift Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,205.01	20,205.01
Bank Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants	0.00	0.00	2,600.00	2,160.00	600.00	570.00	2,142.00	0.00	0.00	0.00	0.00	0.00	8,072.00
Various Refunds	39.95	0.00	0.00	0.00	0.00	0.00	0.00	262.50	0.00	0.00	0.00	796.95	1,099.40
Kit Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	0.00	0.00	0.00	0.00	40.00
Gate and Cales receipts by card	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.39	0.00	0.00	0.00	0.00	35.39
Misc cost recoveries	0.00	0.00	0.00	0.00	0.00	0.98	0.00	0.00	0.00	0.00	0.00	0.00	0.98
Course Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pitch Hire	0.00	222.50	615.00	50.00	257.30	915.00	0.00	360.00	0.00	0.00	880.20	180.00	3,480.00
Clothing refund	0.00	0.00	0.00	0.00	0.00	11.20	0.00	159.15	0.00	0.00	0.00	0.00	170.35
Equipment refund	0.00	0.00	0.00	193.35	1,345.08	41.94	0.00	0.00	0.00	0.00	0.00	0.00	1,580.37
Total Receipts	162.82	5,222.50	3,349.00	2,602.95	3,305.38	45,089.09	5,521.95	6,532.56	1,787.24	1,487.56	3,259.81	23,972.17	102,293.03
Payments :	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	YTD
Clothing	0.00	1,298.68	1,033.96	3,556.05	4,195.10	1,641.43	961.97	116.56	1,384.81	248.50	0.00	1,389.89	15,826.95
Equipment	0.00	0.00	0.00	3,500.55	3,307.02	4,636.51	617.79	1,001.13	0.00	0.00	0.00	20.07	13,083.07
Pitch hire	200.00	0.00	222.50	70.00	6,102.82	10,298.06	1,113.00	1,292.57	2,128.77	0.00	4,796.84	5,116.17	31,340.73
Pitch maintenance	0.00	0.00	0.00	0.00	255.00	489.20	4,465.56	0.00	105.00	75.00	169.96	242.66	5,802.38
League fees / affiliation / fines	155.00	0.00	699.00	35.00	214.00	278.00	267.00	107.00	30.00	0.00	0.00	444.00	2,229.00
Referee fees	561.00	0.00	638.00	0.00	758.30	576.00	247.00	249.50	210.00	0.00	10.00	938.00	4,187.80
Volunteer expenses	0.00	0.00	0.00	0.00	25.00	0.00	0.00	50.00	0.00	0.00	100.00	250.00	425.00
Tournaments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Player awards	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund raising costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Coaching costs	0.00	0.00	3,100.00	0.00	162.00	0.00	432.00	20.00	0.00	0.00	0.00	0.00	3,714.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Coach & referee accreditation	0.00	30.00	10.00	20.00	30.00	300.00	0.00	10.00	0.00	0.00	0.00	20.00	420.00
Other Misc costs	89.57	14.39	16.53	14.39	36.89	34.38	0.00	116.07	14.39	14.39	14.39	811.74	1,177.13
Charity Donations	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
Bank Charges	0.00	0.00	0.00	0.00	0.00	5.40	1,061.24	100.63	93.85	51.56	43.78	53.05	1,409.51
Marketing	0.00	0.00	29.77	116.67	322.93	0.00	23.64	324.65	0.00	0.00	22.68	789.60	1,629.94
Subs Refunds	0.00	0.00	134.00	0.00	58.20	0.00	160.00	0.00	150.00	0.00	0.00	0.00	502.20
Payments refunded by grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Payments	1,005.57	1,343.07	5,883.76	7,362.66	15,467.26	18,258.98	9,349.20	3,388.11	4,116.82	389.45	5,157.65	10,075.18	81,797.71
Summary :	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	YTD
Total Receipts	162.82	5,222.50	3,349.00	2,602.95	3,305.38	45,089.09	5,521.95	6,532.56	1,787.24	1,487.56	3,259.81	23,972.17	102,293.03
Total Payments	1,005.57	1,343.07	5,883.76	7,362.66	15,467.26	18,258.98	9,349.20	3,388.11	4,116.82	389.45	5,157.65	10,075.18	81,797.71
Net cash movement (+/-)	(842.75)	3,879.43	(2,534.76)	(4,759.71)	(12,161.88)	26,830.11	(3,827.25)	3,144.45	(2,329.58)	1,098.11	(1,897.84)	13,896.99	20,495.32