

# **Trustees Report & Unaudited Financial Statements**

Downham Gospel Hall Trust  
For the year ended 5 April 2022

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# Legal and Administrative Information

## Downham Gospel Hall Trust

For the year ended 5 April 2022

**Charity Name:**

Downham Gospel Hall Trust

**Registered Charity Number:**

1159102

**Trustees:**

Adrian Samways (Chair)

Stephen Turner

Charles McIntyre

Kevin Carvell

Karl Brothers

**Treasurer:**

Stephen Turner

**Principle Address:**

29 Grave Hill Lane  
West Winch  
Kings Lynn  
Norfolk  
PE33 0QG

**Independent Examiner:**

Kerry Taylor  
Oldfield Advisory  
Santis House  
Curriers Close  
Coventry  
CV4 8AW

**Accountant:**

Oldfield Advisory LLP  
Santis House  
Curriers Close  
Coventry  
CV4 8AW

**Bankers:**

HSBC Bank Plc  
23 New Conduit Street  
Kings Lynn  
Norfolk  
PE30 1ET

# Report of the Trustees

## Downham Gospel Hall Trust

### For the year ended 5 April 2022

The trustees present their report along with the financial statements of the Charity for the 5 April 2022. The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the Trust Deed and applicable law.

#### Structure, Governance and Management

##### Governing Document

The Charity is an unincorporated trust constituted by a Deed of Trust dated 13 November 1979, most recently amended by Deed of Variation dated 08 August 2014. The trust was registered with the Charity Commission for England and Wales on 06 November 2014 under Charity Registration Number: 1159102

##### Recruitment and appointment of new Trustees

The Trustees who have served during the year and since the year end are set out on page 2. None of the Trustees, nor any person connected with them, received any remuneration or expenses from the Charity in the year ended 5 April 2022.

The Trust operates four Gospel halls and Trustees are chosen from among the regular congregation of the halls. New Trustees are nominated by the existing Trustees or by the congregation and must be appointed by unanimous resolution of the congregation. They are selected according to their skills and experience and are expected to use both in furthering the objects of the Charity. Checks are made to ensure the Trustees' eligibility to act and incoming Trustees are made aware of their responsibilities by the existing Trustees, who ensure that new Trustees read the Trust Deed and relevant Charity Commission guidance.

##### Wider Network

The Trustees maintain informal links with Trustees of similar Trusts with a view to pooling experience considered useful in pursuing the objects of the Trust. The Trust also maintains particular links with The Southgate Trust with which it shares members of its congregation.

##### Risk Management

The Trustees have identified and reviewed the major risks to which the charity is exposed and confirm that they have established systems to manage and mitigate those risks.

##### Objectives and Activities

##### Objectives and Aims

The charitable purposes of the Charity are the advancement of the Christian religion for the public benefit, including by the carrying on of the service of God in accordance with the Old and New Testaments of the Holy Bible as followed by those Christians forming part of the world-wide fellowship known as the Plymouth Brethren Christian Church (the "Brethren") and any other charitable purposes connected with Brethren. The core doctrine of the Brethren and proper practices in furtherance of certain aspects of doctrine are summarised in two schedules to the Trust Deed.

##### Public Benefit

The Trustees confirm that they have complied with their duty under section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance to charities on public benefit.

Details of public benefit activities carried out by Downham Gospel Hall Trust can be found in the separate appendix to this report.



## **Main activities and achievements**

The Trust provides and maintains four Gospel halls where religious meetings are held by the local Brethren community. Details of the origins, teachings and way of life of the Brethren can be found on the website - [www.plymouthbrethrenchristianchurch.org](http://www.plymouthbrethrenchristianchurch.org) and in the schedules to the Trust Deed.

The trustees have also operated an Emergency Needs fund for the duration of the coronavirus pandemic and any resultant economic downturn. This is providing limited financial assistance by the way of grocery vouchers to households, who have experienced a recent and significant decrease in income due to the pandemic, such that it is likely to impact on the health and/or welfare of members of the household. The trust has appointed a Local Welfare Panel to manage the application process and to administer the vouchers to qualifying applicants.

## **Plans for future periods**

With the commencement of lockdown restrictions in the UK the trust ceased using the gospel halls it operates. During the financial year, restrictions were eased sufficiently to allow the congregation to use the gospel halls for the Lord's Supper (Communion). The use of the rooms was conducted in a manner which always complied with the government guidance, and the trust intends to continue using the rooms when it is safe to do so. The trustees do not consider that the Covid-19 pandemic will have any effect on the ability of the trust to continue as a going concern.

## **Meetings**

Meetings held at the Gospel halls include the Lord's Supper (Communion), Gospel preachings, Bible readings and Bible addresses. There is a structured weekly schedule of meetings and, depending on the particular meeting, between 40 and 400 people normally attend these occasions.

The meetings are attended by the regular congregation and most are open to other properly disposed visitors. The notice board outside the Hall welcomes visitors and displays the times of Gospel preachings, along with a telephone number for those seeking further information or help. Gospel tracts, which are distributed by street preachers, also display this information.

Bibles and an extensive range of other Christian reading material are on display at the halls and visitors are free to help themselves.

## Spreading the Gospel message and the life of a Christian

The Gospel halls are a base from which the regular congregation and others who attend the meetings are encouraged to spread the Christian Gospel, in word and deed.

Members of the congregation would usually participate in a programme of street preaching where Gospel tracts are provided free of charge by the Charity to such preachers to be handed out to interested members of the public. Due to the Covid-19 pandemic this has not been possible during the financial year, but the congregation aim to continue this once it is safe to do so.

In carrying out this work, the congregation considers itself to be living out its faith in practice, as particularly exemplified in the following extract from the schedule to the Trust Deed on living a Christian life:

- We seek and are encouraged to live exemplary lives in all our relationships with others in the wider community (including former Brethren), in accordance with the teachings of Holy Scripture (1 Tim 2:2).
- We regularly go out from our homes to preach on the streets, to distribute Christian literature and engage with the wider community (including former Brethren) in order to present eternal salvation, available to all men by faith in Jesus Christ. (2 Tim 4:2).
- We seek as members of the public to lead Christian lives as husbands and wives, parents, children, employers, employees and neighbours. (Col 3:22-25, Col 4:1).
- The preservation and protection of the family unit is fundamental and children are prized as a blessing from God. (Psalm 127:3-5). The elderly are valued members of the community, for whom both their family and the wider community are expected to care.
- Holy Scripture commands us to be good neighbours to others, and deal with all other people (including former Brethren) openly, honestly and fairly and consistent with these principles, we should give our time, talents and money to assist those in need in the wider community, in so far as reasonable given our abilities and our available resources. (Matt 7:12, Matt 22:39, Eph 4:28).

## Funding

Funding is sought through gifts from the congregation and Gift Aid is claimed on eligible donations. Funding is sometimes received from other charitable trusts with complementary objectives.

## Financial Review

In the year ended 5 April 2022 the Trust had a surplus of incoming resources over resources expended of £50,915

Total voluntary income received this year was £201,954 compared to £171,352 in the previous year.

All funds held were unrestricted funds.

During the year, the following loan repayment was made:

£48,750 to Central Gospel Hall Trust

## Reserves Policy

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim for the charity to hold approximately £10,000 in a current account to meet the day to day expenses, plus an allowance for any urgent repairs and capital expenses. The Trustees will endeavour not to set aside funds unnecessarily. Free reserves accumulated in excess of the minimum will be used at the discretion of the trustees for the strategic development of Downham Gospel Hall Trust. The Trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives, even if there is a temporary shortfall in income or unexpected expenditure, by raising a funds appeal.

Free Reserves at the year end were £276,643 ( 2021: £156,252)

## Statement of Trustees Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the Trust Deed require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. All transactions have been reviewed and approved by two trustees.

On Behalf of the board:

.....

Mr S Turner (Trustee)

.....

Date



# Report of the Independent Examiner

## Downham Gospel Hall Trust

### For the year ended 5 April 2022

I report to the trustees on my examination of the accounts of the Downham Gospel Hall Trust for the year ended 5 April 2022.

#### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Kerry Taylor  
Oldfield Advisory  
Santis House  
Curriers Close  
Coventry  
CV4 8AW

27 September 2022

# Statement of Financial Activities

## Downham Gospel Hall Trust

For the year ended 5 April 2022

|  | UNRESTRICTED FUNDS | DESIGNATED FUNDS | RESTRICTED FUNDS | TOTAL FUNDS 2022 | TOTAL FUNDS 2021 |
|--|--------------------|------------------|------------------|------------------|------------------|
| <b>Income and endowments:</b>            |                    |                  |                  |                  |                  |
| <b>Donations and Legacies:</b>           |                    |                  |                  |                  |                  |
| Collections                              | 36,615             | -                | -                | 36,615           | 51,666           |
| Contributions from the Congregation      | 59,786             | -                | -                | 59,786           | 51,006           |
| Gift Aid Donations                       | 72,603             | -                | -                | 72,603           | 23,295           |
| Income Tax refunds                       | 18,151             | -                | -                | 18,151           | 5,829            |
| Payroll Giving                           | 574                | -                | -                | 574              | 1,381            |
| Congregation Support                     | -                  | 14,225           | -                | 14,225           | 38,175           |
| <b>Investments</b>                       |                    |                  |                  |                  |                  |
| Interest Received                        | 22                 | -                | -                | 22               | 88               |
| <b>Total Income and endowments:</b>      | <b>187,751</b>     | <b>14,225</b>    | <b>-</b>         | <b>201,976</b>   | <b>171,440</b>   |
| <b>Expenditure:</b>                      |                    |                  |                  |                  |                  |
| Running Meeting Rooms (note 9)           | 111,985            | -                | -                | 111,985          | 95,864           |
| Congregation Support (note 9)            | -                  | 16,875           | -                | 16,875           | 37,725           |
| Cost of donated services (note 4)        | 4,050              | -                | -                | 4,050            | 3,117            |
| <b>Total Expenditure:</b>                | <b>116,035</b>     | <b>16,875</b>    | <b>-</b>         | <b>132,910</b>   | <b>136,706</b>   |
| <b>Net Income/(Expenditure)</b>          | <b>71,716</b>      | <b>(2,650)</b>   | <b>-</b>         | <b>69,066</b>    | <b>34,734</b>    |
| <b>Net Movement In Funds</b>             | <b>71,716</b>      | <b>(2,650)</b>   | <b>-</b>         | <b>69,066</b>    | <b>34,734</b>    |
|  | UNRESTRICTED FUNDS | DESIGNATED FUNDS | RESTRICTED FUNDS | TOTAL FUNDS 2022 | TOTAL FUNDS 2021 |
| <b>Reconciliation of funds (note 11)</b> |                    |                  |                  |                  |                  |
| Total Funds brought forward              | 2,480,106          | 450              | -                | 2,480,556        | 2,445,823        |
| Net movement in funds                    | 71,716             | (2,650)          | -                | 69,066           | 34,734           |
| <b>Total Funds carried forward</b>       | <b>2,551,822</b>   | <b>(2,200)</b>   | <b>-</b>         | <b>2,549,622</b> | <b>2,480,556</b> |

The notes on page 11 - 18 form part of these financial statements.

# Balance Sheet

## Downham Gospel Hall Trust As at 5 April 2022

|  | 2022             | 2021             |
|--|------------------|------------------|
| <b>Fixed Assets</b>  |                  |                  |
| <b>Tangible assets (note 6)</b>                                |                  |                  |
| Tangible assets  | 2,370,979        | 2,432,054        |
| <b>Total Tangible assets (note 6)</b>                          | <b>2,370,979</b> | <b>2,432,054</b> |
| <b>Total Fixed Assets</b>                                      | <b>2,370,979</b> | <b>2,432,054</b> |
| <b>Current assets</b>  |                  |                  |
| Prepayments and accrued income                                 | 20,233           | 7,178            |
| Cash at bank and in hand                                       | 257,430          | 189,094          |
| <b>Total Current assets</b>                                    | <b>277,663</b>   | <b>196,272</b>   |
| <b>Creditors: amounts falling due within one year</b>          |                  |                  |
| Accruals and deferred income                                   | 1,020            | 1,020            |
| Other creditors  | -                | 39,000           |
| <b>Total Creditors: amounts falling due within one year</b>    | <b>1,020</b>     | <b>40,020</b>    |
| <b>Net current assets/(liabilities)</b>                        | <b>276,643</b>   | <b>156,252</b>   |
| <b>Total assets less current liabilities</b>                   | <b>2,647,622</b> | <b>2,588,306</b> |
| <b>Creditors: amounts falling due after more than one year</b> |                  |                  |
| Loans  | 98,000           | 107,750          |
| <b>Net Assets</b>  | <b>2,549,622</b> | <b>2,480,556</b> |
| <b>Funds (note 10)</b>   |                  |                  |
| Unrestricted funds   | 2,549,622        | 2,480,556        |
| <b>Total Funds</b>   | <b>2,549,622</b> | <b>2,480,556</b> |

The unaudited financial statements were approved and authorised for issue by the Trustees of Downham Gospel Hall Trust on .....and were signed on its behalf by:

.....

Mr S Turner (Trustee)

# Notes forming part of the Financial Statements

## Downham Gospel Hall Trust

For the year ended 5 April 2022

### 1. ACCOUNTING POLICIES

#### 1.1 Basis of financial statements

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and incorporating update bulletins 1 and 2, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Accounting Practice.

The functional currency of the charity is sterling (£).

The Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### 1.2 Income

Donations are recognised in the year in which there is entitlement and probability of receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future year. Gift aid is added to the value of the donation to which it relates.

Donated services are recognised as income and expenditure in the financial statements when organisations or individuals offer their services and support pro bono. The value of these donated services to Downham Gospel Hall Trust is considered to be equal to market value which would be paid were the service formally procured. This includes services paid for by other trusts.

Investment income is accounted for on a receivable basis.

#### 1.3 Expenditure

Expenditure is included on an accruals basis. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Charitable activities comprise those costs directly attributable to the fulfilment of the charitable objects.

#### 1.4 Governance and support costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and costs related to statutory requirements. Governance and support costs are allocated to charitable activities on the basis of capacity used.

#### 1.5 Tangible fixed assets and depreciation

Tangible fixed assets (costing more than £100) are stated at cost less depreciation. Freehold land is not depreciated. Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:

|                       |                      |
|-----------------------|----------------------|
| Freehold buildings    | 2.5% Straight Line   |
| Fixtures and Fittings | 10% Reducing Balance |

## 1.6 Taxation

The Trust is a registered charity and is not liable to United Kingdom income or corporation tax on charitable activities, provided income falls within the charitable exemptions and is spent on charitable purposes.

## 1.7 Funds

The general unrestricted fund is free for the Trustees to use for any purposes in furtherance of the trust's charitable objects.

Restricted funds arise from donations to the trust, which are made for a specific purpose. Restricted funds can only be used for the purpose for which funds were given.

## 1.8 Preparation of consolidated financial statements

The Charity does not have a trading subsidiary.

## 1.9 Going Concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

## 1.10 Significant estimates and judgements

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

The trustees do not consider that the Covid-19 pandemic will have any effect on the ability of the trust to continue as a going concern.

## 2. TRUSTEES' REMUNERATION AND EXPENSES

No Trustees received any remuneration or other benefits from an employment with the charity and no Trustees were reimbursed for expenses (2021: none)

## 3. WAGES AND SALARIES

There are no employees (2021: none)

## 4. Donated Services

|                                     | 2022         | 2021         |
|-------------------------------------|--------------|--------------|
| <b>Donated Services</b>             |              |              |
| <b>Donated To:</b>                  |              |              |
| Donated Services to Southgate Trust | 4,050        | 3,117        |
| <b>Total Donated Services:</b>      | <b>4,050</b> | <b>3,117</b> |

## 5. Grants

2022

2021

### Grants:

## 6. Tangible Fixed Assets

| <b>Cost</b>               | Freehold Property - West Winch Hall | Freehold Property - 34 Downham Road, Watlington | Freehold Property - 15 Fen Road, Watlington | Freehold Property - Stoke Road, Shouldham | Fixtures and Fittings | Totals    |
|---------------------------|-------------------------------------|---|---|---|-----------------------|-----------|
| At 6 April 2021           | 2,121,138                           | 296,231   | 157,932                                     | 234,354                                   | 2,384                 | 2,812,039 |
| Additions                 |                                     |   |   |   |                       |           |
| Disposals                 |                                     |   |   |   |                       |           |
| At 5 April 2022           | 2,121,138                           | 296,231   | 157,932                                     | 234,354                                   | 2,384                 | 2,812,039 |
| <b>Depreciation</b>       |                                     |   |   |   |                       |           |
| At 6 April 2021           | 267,588                             | 48,175  | 26,058                                      | 36,976                                    | 1,188                 | 379,985   |
| Current Year Depreciation | 43,750                              | 7,406   | 3,948                                       | 5,859                                     | 112                   | 61,076    |
| Eliminated on disposals   |                                     |   |   |   |                       |           |
| At 5 April 2022           | 311,338                             | 55,581  | 30,006                                      | 42,835                                    | 1,300                 | 441,061   |
| <b>Net Book Value</b>     |                                     |   |   |   |                       |           |
| At 5 April 2022           | 1,809,800                           | 240,650   | 127,926                                     | 191,519                                   | 1,084                 | 2,370,978 |
| At 5 April 2021           | 1,853,550                           | 248,056   | 131,874                                     | 197,378                                   | 1,196                 | 2,432,054 |

Land registry titles of the above property held are NK330843, NK127175, NK244794 and NK99617.

## 7. TRANSACTIONS WITH RELATED PARTIES

During the financial year, aggregated donations of £56,481 (2021: £55,345) were received from related parties of the trustees.

The trust also paid £4328.94 for maintenance services to Brookmeadow of which Kevin Carvell (a trustee) is a director of.

## 8. VOLUNTEERS

Downham Gospel Hall Trust relies entirely on volunteers to carry out the management, administration and general maintenance work. The Trust has no paid staff or paid Trustees.

# Resources Expended

## Downham Gospel Hall Trust For the year ended 5 April 2022

### 9. Resources Expended

|  | MEETING ROOMS  | OTHER<br>CHARITABLE<br>ACTIVITIES | TOTAL COSTS<br>2022 | TOTAL COSTS<br>2021 |
|--|----------------|-----------------------------------|---------------------|---------------------|
| <b>Direct Costs</b>                      |                |                                   |                     |                     |
| Premises costs - repairs and maintenance | 19,666         | -                                 | 19,666              | 5,764               |
| Premises costs - heat, light and power   | 21,768         | -                                 | 21,768              | 16,640              |
| Premises costs - rent and rates          | 1,467          | -                                 | 1,467               | 1,408               |
| Telephone                                | -              | -                                 | -                   | 970                 |
| Health and Safety                        | 380            | -                                 | 380                 | 367                 |
| Legal and professional                   | 2,370          | -                                 | 2,370               | 4,905               |
| Bank charges                             | 509            | -                                 | 509                 | 347                 |
| Public outreach expenses                 | -              | 1,241                             | 1,241               | 1,178               |
| Insurance                                | 2,314          | -                                 | 2,314               | 1,771               |
| Depreciation                             | 61,076         | -                                 | 61,076              | 60,979              |
| Secretarial Support                      | 115            | -                                 | 115                 | 515                 |
| Governance                               | 1,080          | -                                 | 1,080               | 1,020               |
| <b>Total Direct Costs</b>                | <b>110,744</b> | <b>1,241</b>                      | <b>111,985</b>      | <b>95,864</b>       |

Governance costs include £180 (prior year: £180) in respect of independent examiners fees.

# Analysis of Net Assets - Current year

Downham Gospel Hall Trust

For the year ended 5 April 2022

## 10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

### 10.1 Current Year

|                         | UNRESTRICTED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2022 |
|-------------------------|-----------------------|---------------------|---------------------|
| <b>Funds</b>            |                       |                     |                     |
| Tangible Fixed Assets   | 2,370,979             | -                   | 2,370,979           |
| Current Assets          | 277,663               | -                   | 277,663             |
| Current Liabilities     | (1,020)               | -                   | (1,020)             |
| Non Current Liabilities | (98,000)              | -                   | (98,000)            |
| <b>Total Funds</b>      | <b>2,549,622</b>      | <b>-</b>            | <b>2,549,622</b>    |



# Analysis of Net Assets - Prior Year

Downham Gospel Hall Trust

For the year ended 5 April 2022

10.2 Prior Year

|                         | UNRESTRICTED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
|-------------------------|-----------------------|---------------------|---------------------|
| <b>Funds</b>            |                       |                     |                     |
| Tangible Fixed Assets   | 2,432,054             | -                   | 2,432,054           |
| Current Assets          | 196,272               | -                   | 196,272             |
| Current Liabilities     | (40,020)              | -                   | (40,020)            |
| Non Current Liabilities | (107,750)             | -                   | (107,750)           |
| <b>Total Funds</b>      | <b>2,480,556</b>      | <b>-</b>            | <b>2,480,556</b>    |

# Movement in Funds - Current Year

Downham Gospel Hall Trust

For the year ended 5 April 2022

## 11. Movement in Funds

### 11.1 Movement in funds - current year

|                                    | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2022 |
|------------------------------------|-----------------------|---------------------|---------------------|---------------------|
| <b>Movement in Funds</b>           |                       |                     |                     |                     |
| Total funds brought forward        | 2,480,106             | 450                 | -                   | 2,480,556           |
| Incoming resources                 | 187,751               | 14,225              | -                   | 201,976             |
| Resources expended                 | (116,035)             | (16,875)            | -                   | (132,910)           |
| <b>Total funds carried forward</b> | <b>2,551,822</b>      | <b>(2,200)</b>      | <b>-</b>            | <b>2,549,622</b>    |

# Movement in Funds - Prior Year

Downham Gospel Hall Trust

For the year ended 5 April 2022

## 11. Movement in Funds

### 11.2 Movement in funds - Prior year

|                                    | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
|------------------------------------|-----------------------|---------------------|---------------------|---------------------|
| <b>Movement in Funds</b>           |                       |                     |                     |                     |
| Total funds brought forward        | 2,445,823             | -                   | -                   | 2,445,823           |
| Incoming resources                 | 133,265               | 38,175              | -                   | 171,440             |
| Resources expended                 | (98,981)              | (37,725)            | -                   | (136,706)           |
| <b>Total funds carried forward</b> | <b>2,480,106</b>      | <b>450</b>          | <b>-</b>            | <b>2,480,556</b>    |

# Comparative Statement of Financial Activities

Downham Gospel Hall Trust

For the year ended 5 April 2022

|  | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
|--|-----------------------|---------------------|---------------------|---------------------|
| <b>Income and endowments:</b>            |                       |                     |                     |                     |
| <b>Donations and Legacies:</b>           |                       |                     |                     |                     |
| Collections                              | 51,666                | -                   | -                   | 51,666              |
| Contributions from the Congregation      | 51,006                | -                   | -                   | 51,006              |
| Gift Aid Donations                       | 23,295                | -                   | -                   | 23,295              |
| Income Tax refunds                       | 5,829                 | -                   | -                   | 5,829               |
| Congregation Support                     | -                     | 38,175              | -                   | 38,175              |
| Payroll giving                           | 1,381                 | -                   | -                   | 1,381               |
| <b>Investments</b>                       |                       |                     |                     |                     |
| Interest Received                        | 88                    | -                   | -                   | 88                  |
| <b>Total Income and endowments:</b>      | <b>133,265</b>        | <b>38,175</b>       | <b>-</b>            | <b>171,440</b>      |
| <b>Expenditure:</b>                      |                       |                     |                     |                     |
| Running Meeting Rooms (note 9)           | 95,864                | -                   | -                   | 95,864              |
| Congregation Support (note 9)            | -                     | 37,725              | -                   | 37,725              |
| Cost of donated services (note 4)        | 3,117                 | -                   | -                   | 3,117               |
| <b>Total Expenditure:</b>                | <b>98,981</b>         | <b>37,725</b>       | <b>-</b>            | <b>136,706</b>      |
| <b>Net Income/(Expenditure)</b>          | <b>34,284</b>         | <b>450</b>          | <b>-</b>            | <b>34,734</b>       |
| <b>Net Movement In Funds</b>             | <b>34,284</b>         | <b>450</b>          | <b>-</b>            | <b>34,734</b>       |
|  | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
| <b>Reconciliation of funds (note 11)</b> |                       |                     |                     |                     |
| Total Funds brought forward              | 2,445,823             | -                   | -                   | 2,445,823           |
| Net movement in funds                    | 34,284                | 450                 | -                   | 34,734              |
| <b>Total Funds carried forward</b>       | <b>2,480,106</b>      | <b>450</b>          | <b>-</b>            | <b>2,480,556</b>    |

## Document Activity Report

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# **Trustees Report & Unaudited Financial Statements**

Downham Gospel Hall Trust  
For the year ended 5 April 2022

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# Legal and Administrative Information

## Downham Gospel Hall Trust

For the year ended 5 April 2022

**Charity Name:**

Downham Gospel Hall Trust

**Registered Charity Number:**

1159102

**Trustees:**

Adrian Samways (Chair)

Stephen Turner

Charles McIntyre

Kevin Carvell

Karl Brothers

**Treasurer:**

Stephen Turner

**Principle Address:**

29 Grave Hill Lane  
West Winch  
Kings Lynn  
Norfolk  
PE33 0QG

**Independent Examiner:**

Kerry Taylor  
Oldfield Advisory  
Santis House  
Curriers Close  
Coventry  
CV4 8AW

**Accountant:**

Oldfield Advisory LLP  
Santis House  
Curriers Close  
Coventry  
CV4 8AW

**Bankers:**

HSBC Bank Plc  
23 New Conduit Street  
Kings Lynn  
Norfolk  
PE30 1ET



# Report of the Trustees

## Downham Gospel Hall Trust

### For the year ended 5 April 2022

The trustees present their report along with the financial statements of the Charity for the 5 April 2022. The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the Trust Deed and applicable law.

#### Structure, Governance and Management

##### Governing Document

The Charity is an unincorporated trust constituted by a Deed of Trust dated 13 November 1979, most recently amended by Deed of Variation dated 08 August 2014. The trust was registered with the Charity Commission for England and Wales on 06 November 2014 under Charity Registration Number: 1159102

##### Recruitment and appointment of new Trustees

The Trustees who have served during the year and since the year end are set out on page 2. None of the Trustees, nor any person connected with them, received any remuneration or expenses from the Charity in the year ended 5 April 2022.

The Trust operates four Gospel halls and Trustees are chosen from among the regular congregation of the halls. New Trustees are nominated by the existing Trustees or by the congregation and must be appointed by unanimous resolution of the congregation. They are selected according to their skills and experience and are expected to use both in furthering the objects of the Charity. Checks are made to ensure the Trustees' eligibility to act and incoming Trustees are made aware of their responsibilities by the existing Trustees, who ensure that new Trustees read the Trust Deed and relevant Charity Commission guidance.

##### Wider Network

The Trustees maintain informal links with Trustees of similar Trusts with a view to pooling experience considered useful in pursuing the objects of the Trust. The Trust also maintains particular links with The Southgate Trust with which it shares members of its congregation.

##### Risk Management

The Trustees have identified and reviewed the major risks to which the charity is exposed and confirm that they have established systems to manage and mitigate those risks.

##### Objectives and Activities

##### Objectives and Aims

The charitable purposes of the Charity are the advancement of the Christian religion for the public benefit, including by the carrying on of the service of God in accordance with the Old and New Testaments of the Holy Bible as followed by those Christians forming part of the world-wide fellowship known as the Plymouth Brethren Christian Church (the "Brethren") and any other charitable purposes connected with Brethren. The core doctrine of the Brethren and proper practices in furtherance of certain aspects of doctrine are summarised in two schedules to the Trust Deed.

##### Public Benefit

The Trustees confirm that they have complied with their duty under section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance to charities on public benefit.

Details of public benefit activities carried out by Downham Gospel Hall Trust can be found in the separate appendix to this report.



## **Main activities and achievements**

The Trust provides and maintains four Gospel halls where religious meetings are held by the local Brethren community. Details of the origins, teachings and way of life of the Brethren can be found on the website - [www.plymouthbrethrenchristianchurch.org](http://www.plymouthbrethrenchristianchurch.org) and in the schedules to the Trust Deed.

The trustees have also operated an Emergency Needs fund for the duration of the coronavirus pandemic and any resultant economic downturn. This is providing limited financial assistance by the way of grocery vouchers to households, who have experienced a recent and significant decrease in income due to the pandemic, such that it is likely to impact on the health and/or welfare of members of the household. The trust has appointed a Local Welfare Panel to manage the application process and to administer the vouchers to qualifying applicants.

## **Plans for future periods**

With the commencement of lockdown restrictions in the UK the trust ceased using the gospel halls it operates. During the financial year, restrictions were eased sufficiently to allow the congregation to use the gospel halls for the Lord's Supper (Communion). The use of the rooms was conducted in a manner which always complied with the government guidance, and the trust intends to continue using the rooms when it is safe to do so. The trustees do not consider that the Covid-19 pandemic will have any effect on the ability of the trust to continue as a going concern.

## **Meetings**

Meetings held at the Gospel halls include the Lord's Supper (Communion), Gospel preachings, Bible readings and Bible addresses. There is a structured weekly schedule of meetings and, depending on the particular meeting, between 40 and 400 people normally attend these occasions.

The meetings are attended by the regular congregation and most are open to other properly disposed visitors. The notice board outside the Hall welcomes visitors and displays the times of Gospel preachings, along with a telephone number for those seeking further information or help. Gospel tracts, which are distributed by street preachers, also display this information.

Bibles and an extensive range of other Christian reading material are on display at the halls and visitors are free to help themselves.

## Spreading the Gospel message and the life of a Christian

The Gospel halls are a base from which the regular congregation and others who attend the meetings are encouraged to spread the Christian Gospel, in word and deed.

Members of the congregation would usually participate in a programme of street preaching where Gospel tracts are provided free of charge by the Charity to such preachers to be handed out to interested members of the public. Due to the Covid-19 pandemic this has not been possible during the financial year, but the congregation aim to continue this once it is safe to do so.

In carrying out this work, the congregation considers itself to be living out its faith in practice, as particularly exemplified in the following extract from the schedule to the Trust Deed on living a Christian life:

- We seek and are encouraged to live exemplary lives in all our relationships with others in the wider community (including former Brethren), in accordance with the teachings of Holy Scripture (1 Tim 2:2).
- We regularly go out from our homes to preach on the streets, to distribute Christian literature and engage with the wider community (including former Brethren) in order to present eternal salvation, available to all men by faith in Jesus Christ. (2 Tim 4:2).
- We seek as members of the public to lead Christian lives as husbands and wives, parents, children, employers, employees and neighbours. (Col 3:22-25, Col 4:1).
- The preservation and protection of the family unit is fundamental and children are prized as a blessing from God. (Psalm 127:3-5). The elderly are valued members of the community, for whom both their family and the wider community are expected to care.
- Holy Scripture commands us to be good neighbours to others, and deal with all other people (including former Brethren) openly, honestly and fairly and consistent with these principles, we should give our time, talents and money to assist those in need in the wider community, in so far as reasonable given our abilities and our available resources. (Matt 7:12, Matt 22:39, Eph 4:28).

## Funding

Funding is sought through gifts from the congregation and Gift Aid is claimed on eligible donations. Funding is sometimes received from other charitable trusts with complementary objectives.

## Financial Review

In the year ended 5 April 2022 the Trust had a surplus of incoming resources over resources expended of £50,915

Total voluntary income received this year was £201,954 compared to £171,352 in the previous year.

All funds held were unrestricted funds.

During the year, the following loan repayment was made:

£48,750 to Central Gospel Hall Trust

## Reserves Policy

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim for the charity to hold approximately £10,000 in a current account to meet the day to day expenses, plus an allowance for any urgent repairs and capital expenses. The Trustees will endeavour not to set aside funds unnecessarily. Free reserves accumulated in excess of the minimum will be used at the discretion of the trustees for the strategic development of Downham Gospel Hall Trust. The Trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives, even if there is a temporary shortfall in income or unexpected expenditure, by raising a funds appeal.

Free Reserves at the year end were £276,643 ( 2021: £156,252)

## Statement of Trustees Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the Trust Deed require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. All transactions have been reviewed and approved by two trustees.

On Behalf of the board:

.....

Mr S Turner (Trustee)

.....

Date

# Report of the Independent Examiner

## Downham Gospel Hall Trust

## For the year ended 5 April 2022

I report to the trustees on my examination of the accounts of the Downham Gospel Hall Trust for the year ended 5 April 2022.

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Kerry Taylor  
Oldfield Advisory  
Santis House  
Curriers Close  
Coventry  
CV4 8AW

27 September 2022

# Statement of Financial Activities

## Downham Gospel Hall Trust

For the year ended 5 April 2022

|  | UNRESTRICTED FUNDS | DESIGNATED FUNDS | RESTRICTED FUNDS | TOTAL FUNDS 2022 | TOTAL FUNDS 2021 |
|--|--------------------|------------------|------------------|------------------|------------------|
| <b>Income and endowments:</b>            |                    |                  |                  |                  |                  |
| <b>Donations and Legacies:</b>           |                    |                  |                  |                  |                  |
| Collections                              | 36,615             | -                | -                | 36,615           | 51,666           |
| Contributions from the Congregation      | 59,786             | -                | -                | 59,786           | 51,006           |
| Gift Aid Donations                       | 72,603             | -                | -                | 72,603           | 23,295           |
| Income Tax refunds                       | 18,151             | -                | -                | 18,151           | 5,829            |
| Payroll Giving                           | 574                | -                | -                | 574              | 1,381            |
| Congregation Support                     | -                  | 14,225           | -                | 14,225           | 38,175           |
| <b>Investments</b>                       |                    |                  |                  |                  |                  |
| Interest Received                        | 22                 | -                | -                | 22               | 88               |
| <b>Total Income and endowments:</b>      | <b>187,751</b>     | <b>14,225</b>    | <b>-</b>         | <b>201,976</b>   | <b>171,440</b>   |
| <b>Expenditure:</b>                      |                    |                  |                  |                  |                  |
| Running Meeting Rooms (note 9)           | 111,985            | -                | -                | 111,985          | 95,864           |
| Congregation Support (note 9)            | -                  | 16,875           | -                | 16,875           | 37,725           |
| Cost of donated services (note 4)        | 4,050              | -                | -                | 4,050            | 3,117            |
| <b>Total Expenditure:</b>                | <b>116,035</b>     | <b>16,875</b>    | <b>-</b>         | <b>132,910</b>   | <b>136,706</b>   |
| <b>Net Income/(Expenditure)</b>          | <b>71,716</b>      | <b>(2,650)</b>   | <b>-</b>         | <b>69,066</b>    | <b>34,734</b>    |
| <b>Net Movement In Funds</b>             | <b>71,716</b>      | <b>(2,650)</b>   | <b>-</b>         | <b>69,066</b>    | <b>34,734</b>    |
|  | UNRESTRICTED FUNDS | DESIGNATED FUNDS | RESTRICTED FUNDS | TOTAL FUNDS 2022 | TOTAL FUNDS 2021 |
| <b>Reconciliation of funds (note 11)</b> |                    |                  |                  |                  |                  |
| Total Funds brought forward              | 2,480,106          | 450              | -                | 2,480,556        | 2,445,823        |
| Net movement in funds                    | 71,716             | (2,650)          | -                | 69,066           | 34,734           |
| <b>Total Funds carried forward</b>       | <b>2,551,822</b>   | <b>(2,200)</b>   | <b>-</b>         | <b>2,549,622</b> | <b>2,480,556</b> |

The notes on page 11 - 18 form part of these financial statements.

# Balance Sheet

## Downham Gospel Hall Trust As at 5 April 2022

|  | 2022             | 2021             |
|--|------------------|------------------|
| <b>Fixed Assets</b>  |                  |                  |
| <b>Tangible assets (note 6)</b>                                |                  |                  |
| Tangible assets  | 2,370,979        | 2,432,054        |
| <b>Total Tangible assets (note 6)</b>                          | <b>2,370,979</b> | <b>2,432,054</b> |
| <b>Total Fixed Assets</b>                                      | <b>2,370,979</b> | <b>2,432,054</b> |
| <b>Current assets</b>  |                  |                  |
| Prepayments and accrued income                                 | 20,233           | 7,178            |
| Cash at bank and in hand                                       | 257,430          | 189,094          |
| <b>Total Current assets</b>                                    | <b>277,663</b>   | <b>196,272</b>   |
| <b>Creditors: amounts falling due within one year</b>          |                  |                  |
| Accruals and deferred income                                   | 1,020            | 1,020            |
| Other creditors  | -                | 39,000           |
| <b>Total Creditors: amounts falling due within one year</b>    | <b>1,020</b>     | <b>40,020</b>    |
| <b>Net current assets/(liabilities)</b>                        | <b>276,643</b>   | <b>156,252</b>   |
| <b>Total assets less current liabilities</b>                   | <b>2,647,622</b> | <b>2,588,306</b> |
| <b>Creditors: amounts falling due after more than one year</b> |                  |                  |
| Loans  | 98,000           | 107,750          |
| <b>Net Assets</b>  | <b>2,549,622</b> | <b>2,480,556</b> |
| <b>Funds (note 10)</b>   |                  |                  |
| Unrestricted funds   | 2,549,622        | 2,480,556        |
| <b>Total Funds</b>   | <b>2,549,622</b> | <b>2,480,556</b> |

The unaudited financial statements were approved and authorised for issue by the Trustees of Downham Gospel Hall Trust on .....and were signed on its behalf by:

.....

Mr S Turner (Trustee)

The notes on pages 11 - 18 form part of these financial statements.



# Notes forming part of the Financial Statements

## Downham Gospel Hall Trust

For the year ended 5 April 2022

### 1. ACCOUNTING POLICIES

#### 1.1 Basis of financial statements

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and incorporating update bulletins 1 and 2, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Accounting Practice.

The functional currency of the charity is sterling (£).

The Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### 1.2 Income

Donations are recognised in the year in which there is entitlement and probability of receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future year. Gift aid is added to the value of the donation to which it relates.

Donated services are recognised as income and expenditure in the financial statements when organisations or individuals offer their services and support pro bono. The value of these donated services to Downham Gospel Hall Trust is considered to be equal to market value which would be paid were the service formally procured. This includes services paid for by other trusts.

Investment income is accounted for on a receivable basis.

#### 1.3 Expenditure

Expenditure is included on an accruals basis. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Charitable activities comprise those costs directly attributable to the fulfilment of the charitable objects.

#### 1.4 Governance and support costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and costs related to statutory requirements. Governance and support costs are allocated to charitable activities on the basis of capacity used.

#### 1.5 Tangible fixed assets and depreciation

Tangible fixed assets (costing more than £100) are stated at cost less depreciation. Freehold land is not depreciated. Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:

|                       |                      |
|-----------------------|----------------------|
| Freehold buildings    | 2.5% Straight Line   |
| Fixtures and Fittings | 10% Reducing Balance |

## 1.6 Taxation

The Trust is a registered charity and is not liable to United Kingdom income or corporation tax on charitable activities, provided income falls within the charitable exemptions and is spent on charitable purposes.

## 1.7 Funds

The general unrestricted fund is free for the Trustees to use for any purposes in furtherance of the trust's charitable objects.

Restricted funds arise from donations to the trust, which are made for a specific purpose. Restricted funds can only be used for the purpose for which funds were given.

## 1.8 Preparation of consolidated financial statements

The Charity does not have a trading subsidiary.

## 1.9 Going Concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

## 1.10 Significant estimates and judgements

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

The trustees do not consider that the Covid-19 pandemic will have any effect on the ability of the trust to continue as a going concern.

## 2. TRUSTEES' REMUNERATION AND EXPENSES

No Trustees received any remuneration or other benefits from an employment with the charity and no Trustees were reimbursed for expenses (2021: none)

## 3. WAGES AND SALARIES

There are no employees (2021: none)

## 4. Donated Services

|                                     | 2022         | 2021         |
|-------------------------------------|--------------|--------------|
| <b>Donated Services</b>             |              |              |
| <b>Donated To:</b>                  |              |              |
| Donated Services to Southgate Trust | 4,050        | 3,117        |
| <b>Total Donated Services:</b>      | <b>4,050</b> | <b>3,117</b> |

## 5. Grants

2022

2021

### Grants:

## 6. Tangible Fixed Assets

| <b>Cost</b>               | Freehold Property - West Winch Hall | Freehold Property - 34 Downham Road, Watlington | Freehold Property - 15 Fen Road, Watlington | Freehold Property - Stoke Road, Shouldham | Fixtures and Fittings | Totals    |
|---------------------------|-------------------------------------|---|---|---|-----------------------|-----------|
| At 6 April 2021           | 2,121,138                           | 296,231   | 157,932                                     | 234,354                                   | 2,384                 | 2,812,039 |
| Additions                 |                                     |   |   |   |                       |           |
| Disposals                 |                                     |   |   |   |                       |           |
| At 5 April 2022           | 2,121,138                           | 296,231   | 157,932                                     | 234,354                                   | 2,384                 | 2,812,039 |
| <b>Depreciation</b>       |                                     |   |   |   |                       |           |
| At 6 April 2021           | 267,588                             | 48,175  | 26,058                                      | 36,976                                    | 1,188                 | 379,985   |
| Current Year Depreciation | 43,750                              | 7,406   | 3,948                                       | 5,859                                     | 112                   | 61,076    |
| Eliminated on disposals   |                                     |   |   |   |                       |           |
| At 5 April 2022           | 311,338                             | 55,581  | 30,006                                      | 42,835                                    | 1,300                 | 441,061   |
| <b>Net Book Value</b>     |                                     |   |   |   |                       |           |
| At 5 April 2022           | 1,809,800                           | 240,650   | 127,926                                     | 191,519                                   | 1,084                 | 2,370,978 |
| At 5 April 2021           | 1,853,550                           | 248,056   | 131,874                                     | 197,378                                   | 1,196                 | 2,432,054 |

Land registry titles of the above property held are NK330843, NK127175, NK244794 and NK99617.

## 7. TRANSACTIONS WITH RELATED PARTIES

During the financial year, aggregated donations of £56,481 (2021: £55,345) were received from related parties of the trustees.

The trust also paid £4328.94 for maintenance services to Brookmeadow of which Kevin Carvell (a trustee) is a director of.

## 8. VOLUNTEERS

Downham Gospel Hall Trust relies entirely on volunteers to carry out the management, administration and general maintenance work. The Trust has no paid staff or paid Trustees.

# Resources Expended

## Downham Gospel Hall Trust For the year ended 5 April 2022

### 9. Resources Expended

|  | MEETING ROOMS  | OTHER<br>CHARITABLE<br>ACTIVITIES | TOTAL COSTS<br>2022 | TOTAL COSTS<br>2021 |
|--|----------------|-----------------------------------|---------------------|---------------------|
| <b>Direct Costs</b>                      |                |                                   |                     |                     |
| Premises costs - repairs and maintenance | 19,666         | -                                 | 19,666              | 5,764               |
| Premises costs - heat, light and power   | 21,768         | -                                 | 21,768              | 16,640              |
| Premises costs - rent and rates          | 1,467          | -                                 | 1,467               | 1,408               |
| Telephone                                | -              | -                                 | -                   | 970                 |
| Health and Safety                        | 380            | -                                 | 380                 | 367                 |
| Legal and professional                   | 2,370          | -                                 | 2,370               | 4,905               |
| Bank charges                             | 509            | -                                 | 509                 | 347                 |
| Public outreach expenses                 | -              | 1,241                             | 1,241               | 1,178               |
| Insurance                                | 2,314          | -                                 | 2,314               | 1,771               |
| Depreciation                             | 61,076         | -                                 | 61,076              | 60,979              |
| Secretarial Support                      | 115            | -                                 | 115                 | 515                 |
| Governance                               | 1,080          | -                                 | 1,080               | 1,020               |
| <b>Total Direct Costs</b>                | <b>110,744</b> | <b>1,241</b>                      | <b>111,985</b>      | <b>95,864</b>       |

Governance costs include £180 (prior year: £180) in respect of independent examiners fees.

# Analysis of Net Assets - Current year

Downham Gospel Hall Trust

For the year ended 5 April 2022

## 10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

### 10.1 Current Year

|                         | UNRESTRICTED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2022 |
|-------------------------|-----------------------|---------------------|---------------------|
| <b>Funds</b>            |                       |                     |                     |
| Tangible Fixed Assets   | 2,370,979             | -                   | 2,370,979           |
| Current Assets          | 277,663               | -                   | 277,663             |
| Current Liabilities     | (1,020)               | -                   | (1,020)             |
| Non Current Liabilities | (98,000)              | -                   | (98,000)            |
| <b>Total Funds</b>      | <b>2,549,622</b>      | <b>-</b>            | <b>2,549,622</b>    |

# Analysis of Net Assets - Prior Year

Downham Gospel Hall Trust

For the year ended 5 April 2022

10.2 Prior Year

|                         | UNRESTRICTED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
|-------------------------|-----------------------|---------------------|---------------------|
| <b>Funds</b>            |                       |                     |                     |
| Tangible Fixed Assets   | 2,432,054             | -                   | 2,432,054           |
| Current Assets          | 196,272               | -                   | 196,272             |
| Current Liabilities     | (40,020)              | -                   | (40,020)            |
| Non Current Liabilities | (107,750)             | -                   | (107,750)           |
| <b>Total Funds</b>      | <b>2,480,556</b>      | <b>-</b>            | <b>2,480,556</b>    |

# Movement in Funds - Current Year

Downham Gospel Hall Trust

For the year ended 5 April 2022

## 11. Movement in Funds

### 11.1 Movement in funds - current year

|                                    | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2022 |
|------------------------------------|-----------------------|---------------------|---------------------|---------------------|
| <b>Movement in Funds</b>           |                       |                     |                     |                     |
| Total funds brought forward        | 2,480,106             | 450                 | -                   | 2,480,556           |
| Incoming resources                 | 187,751               | 14,225              | -                   | 201,976             |
| Resources expended                 | (116,035)             | (16,875)            | -                   | (132,910)           |
| <b>Total funds carried forward</b> | <b>2,551,822</b>      | <b>(2,200)</b>      | <b>-</b>            | <b>2,549,622</b>    |

# Movement in Funds - Prior Year

Downham Gospel Hall Trust

For the year ended 5 April 2022

## 11. Movement in Funds

### 11.2 Movement in funds - Prior year

|                                    | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
|------------------------------------|-----------------------|---------------------|---------------------|---------------------|
| <b>Movement in Funds</b>           |                       |                     |                     |                     |
| Total funds brought forward        | 2,445,823             | -                   | -                   | 2,445,823           |
| Incoming resources                 | 133,265               | 38,175              | -                   | 171,440             |
| Resources expended                 | (98,981)              | (37,725)            | -                   | (136,706)           |
| <b>Total funds carried forward</b> | <b>2,480,106</b>      | <b>450</b>          | <b>-</b>            | <b>2,480,556</b>    |



# Comparative Statement of Financial Activities

Downham Gospel Hall Trust

For the year ended 5 April 2022

|  | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
|--|-----------------------|---------------------|---------------------|---------------------|
| <b>Income and endowments:</b>            |                       |                     |                     |                     |
| <b>Donations and Legacies:</b>           |                       |                     |                     |                     |
| Collections                              | 51,666                | -                   | -                   | 51,666              |
| Contributions from the Congregation      | 51,006                | -                   | -                   | 51,006              |
| Gift Aid Donations                       | 23,295                | -                   | -                   | 23,295              |
| Income Tax refunds                       | 5,829                 | -                   | -                   | 5,829               |
| Congregation Support                     | -                     | 38,175              | -                   | 38,175              |
| Payroll giving                           | 1,381                 | -                   | -                   | 1,381               |
| <b>Investments</b>                       |                       |                     |                     |                     |
| Interest Received                        | 88                    | -                   | -                   | 88                  |
| <b>Total Income and endowments:</b>      | <b>133,265</b>        | <b>38,175</b>       | <b>-</b>            | <b>171,440</b>      |
| <b>Expenditure:</b>                      |                       |                     |                     |                     |
| Running Meeting Rooms (note 9)           | 95,864                | -                   | -                   | 95,864              |
| Congregation Support (note 9)            | -                     | 37,725              | -                   | 37,725              |
| Cost of donated services (note 4)        | 3,117                 | -                   | -                   | 3,117               |
| <b>Total Expenditure:</b>                | <b>98,981</b>         | <b>37,725</b>       | <b>-</b>            | <b>136,706</b>      |
| <b>Net Income/(Expenditure)</b>          | <b>34,284</b>         | <b>450</b>          | <b>-</b>            | <b>34,734</b>       |
| <b>Net Movement In Funds</b>             | <b>34,284</b>         | <b>450</b>          | <b>-</b>            | <b>34,734</b>       |
|  | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
| <b>Reconciliation of funds (note 11)</b> |                       |                     |                     |                     |
| Total Funds brought forward              | 2,445,823             | -                   | -                   | 2,445,823           |
| Net movement in funds                    | 34,284                | 450                 | -                   | 34,734              |
| <b>Total Funds carried forward</b>       | <b>2,480,106</b>      | <b>450</b>          | <b>-</b>            | <b>2,480,556</b>    |

## Document Activity Report

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# **Trustees Report & Unaudited Financial Statements**

Downham Gospel Hall Trust  
For the year ended 5 April 2022

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# Legal and Administrative Information

## Downham Gospel Hall Trust

For the year ended 5 April 2022

**Charity Name:**

Downham Gospel Hall Trust

**Registered Charity Number:**

1159102

**Trustees:**

Adrian Samways (Chair)

Stephen Turner

Charles McIntyre

Kevin Carvell

Karl Brothers

**Treasurer:**

Stephen Turner

**Principle Address:**

29 Grave Hill Lane  
West Winch  
Kings Lynn  
Norfolk  
PE33 0QG

**Independent Examiner:**

Kerry Taylor  
Oldfield Advisory  
Santis House  
Curriers Close  
Coventry  
CV4 8AW

**Accountant:**

Oldfield Advisory LLP  
Santis House  
Curriers Close  
Coventry  
CV4 8AW

**Bankers:**

HSBC Bank Plc  
23 New Conduit Street  
Kings Lynn  
Norfolk  
PE30 1ET

# Report of the Trustees

## Downham Gospel Hall Trust

### For the year ended 5 April 2022

The trustees present their report along with the financial statements of the Charity for the 5 April 2022. The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the Trust Deed and applicable law.

#### Structure, Governance and Management

##### Governing Document

The Charity is an unincorporated trust constituted by a Deed of Trust dated 13 November 1979, most recently amended by Deed of Variation dated 08 August 2014. The trust was registered with the Charity Commission for England and Wales on 06 November 2014 under Charity Registration Number: 1159102

##### Recruitment and appointment of new Trustees

The Trustees who have served during the year and since the year end are set out on page 2. None of the Trustees, nor any person connected with them, received any remuneration or expenses from the Charity in the year ended 5 April 2022.

The Trust operates four Gospel halls and Trustees are chosen from among the regular congregation of the halls. New Trustees are nominated by the existing Trustees or by the congregation and must be appointed by unanimous resolution of the congregation. They are selected according to their skills and experience and are expected to use both in furthering the objects of the Charity. Checks are made to ensure the Trustees' eligibility to act and incoming Trustees are made aware of their responsibilities by the existing Trustees, who ensure that new Trustees read the Trust Deed and relevant Charity Commission guidance.

##### Wider Network

The Trustees maintain informal links with Trustees of similar Trusts with a view to pooling experience considered useful in pursuing the objects of the Trust. The Trust also maintains particular links with The Southgate Trust with which it shares members of its congregation.

##### Risk Management

The Trustees have identified and reviewed the major risks to which the charity is exposed and confirm that they have established systems to manage and mitigate those risks.

##### Objectives and Activities

##### Objectives and Aims

The charitable purposes of the Charity are the advancement of the Christian religion for the public benefit, including by the carrying on of the service of God in accordance with the Old and New Testaments of the Holy Bible as followed by those Christians forming part of the world-wide fellowship known as the Plymouth Brethren Christian Church (the "Brethren") and any other charitable purposes connected with Brethren. The core doctrine of the Brethren and proper practices in furtherance of certain aspects of doctrine are summarised in two schedules to the Trust Deed.

##### Public Benefit

The Trustees confirm that they have complied with their duty under section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance to charities on public benefit.

Details of public benefit activities carried out by Downham Gospel Hall Trust can be found in the separate appendix to this report.



## **Main activities and achievements**

The Trust provides and maintains four Gospel halls where religious meetings are held by the local Brethren community. Details of the origins, teachings and way of life of the Brethren can be found on the website - [www.plymouthbrethrenchristianchurch.org](http://www.plymouthbrethrenchristianchurch.org) and in the schedules to the Trust Deed.

The trustees have also operated an Emergency Needs fund for the duration of the coronavirus pandemic and any resultant economic downturn. This is providing limited financial assistance by the way of grocery vouchers to households, who have experienced a recent and significant decrease in income due to the pandemic, such that it is likely to impact on the health and/or welfare of members of the household. The trust has appointed a Local Welfare Panel to manage the application process and to administer the vouchers to qualifying applicants.

## **Plans for future periods**

With the commencement of lockdown restrictions in the UK the trust ceased using the gospel halls it operates. During the financial year, restrictions were eased sufficiently to allow the congregation to use the gospel halls for the Lord's Supper (Communion). The use of the rooms was conducted in a manner which always complied with the government guidance, and the trust intends to continue using the rooms when it is safe to do so. The trustees do not consider that the Covid-19 pandemic will have any effect on the ability of the trust to continue as a going concern.

## **Meetings**

Meetings held at the Gospel halls include the Lord's Supper (Communion), Gospel preachings, Bible readings and Bible addresses. There is a structured weekly schedule of meetings and, depending on the particular meeting, between 40 and 400 people normally attend these occasions.

The meetings are attended by the regular congregation and most are open to other properly disposed visitors. The notice board outside the Hall welcomes visitors and displays the times of Gospel preachings, along with a telephone number for those seeking further information or help. Gospel tracts, which are distributed by street preachers, also display this information.

Bibles and an extensive range of other Christian reading material are on display at the halls and visitors are free to help themselves.



## Spreading the Gospel message and the life of a Christian

The Gospel halls are a base from which the regular congregation and others who attend the meetings are encouraged to spread the Christian Gospel, in word and deed.

Members of the congregation would usually participate in a programme of street preaching where Gospel tracts are provided free of charge by the Charity to such preachers to be handed out to interested members of the public. Due to the Covid-19 pandemic this has not been possible during the financial year, but the congregation aim to continue this once it is safe to do so.

In carrying out this work, the congregation considers itself to be living out its faith in practice, as particularly exemplified in the following extract from the schedule to the Trust Deed on living a Christian life:

- We seek and are encouraged to live exemplary lives in all our relationships with others in the wider community (including former Brethren), in accordance with the teachings of Holy Scripture (1 Tim 2:2).
- We regularly go out from our homes to preach on the streets, to distribute Christian literature and engage with the wider community (including former Brethren) in order to present eternal salvation, available to all men by faith in Jesus Christ. (2 Tim 4:2).
- We seek as members of the public to lead Christian lives as husbands and wives, parents, children, employers, employees and neighbours. (Col 3:22-25, Col 4:1).
- The preservation and protection of the family unit is fundamental and children are prized as a blessing from God. (Psalm 127:3-5). The elderly are valued members of the community, for whom both their family and the wider community are expected to care.
- Holy Scripture commands us to be good neighbours to others, and deal with all other people (including former Brethren) openly, honestly and fairly and consistent with these principles, we should give our time, talents and money to assist those in need in the wider community, in so far as reasonable given our abilities and our available resources. (Matt 7:12, Matt 22:39, Eph 4:28).

## Funding

Funding is sought through gifts from the congregation and Gift Aid is claimed on eligible donations. Funding is sometimes received from other charitable trusts with complementary objectives.

## Financial Review

In the year ended 5 April 2022 the Trust had a surplus of incoming resources over resources expended of £50,915

Total voluntary income received this year was £201,954 compared to £171,352 in the previous year.

All funds held were unrestricted funds.

During the year, the following loan repayment was made:

£48,750 to Central Gospel Hall Trust

## Reserves Policy

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim for the charity to hold approximately £10,000 in a current account to meet the day to day expenses, plus an allowance for any urgent repairs and capital expenses. The Trustees will endeavour not to set aside funds unnecessarily. Free reserves accumulated in excess of the minimum will be used at the discretion of the trustees for the strategic development of Downham Gospel Hall Trust. The Trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives, even if there is a temporary shortfall in income or unexpected expenditure, by raising a funds appeal.

Free Reserves at the year end were £276,643 ( 2021: £156,252)

## Statement of Trustees Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the Trust Deed require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. All transactions have been reviewed and approved by two trustees.

On Behalf of the board:

.....

Mr S Turner (Trustee)

.....

Date

# Report of the Independent Examiner

## Downham Gospel Hall Trust

### For the year ended 5 April 2022

I report to the trustees on my examination of the accounts of the Downham Gospel Hall Trust for the year ended 5 April 2022.

#### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Kerry Taylor  
Oldfield Advisory  
Santis House  
Curriers Close  
Coventry  
CV4 8AW

27 September 2022

# Statement of Financial Activities

## Downham Gospel Hall Trust

For the year ended 5 April 2022

|  | UNRESTRICTED FUNDS | DESIGNATED FUNDS | RESTRICTED FUNDS | TOTAL FUNDS 2022 | TOTAL FUNDS 2021 |
|--|--------------------|------------------|------------------|------------------|------------------|
| <b>Income and endowments:</b>            |                    |                  |                  |                  |                  |
| <b>Donations and Legacies:</b>           |                    |                  |                  |                  |                  |
| Collections                              | 36,615             | -                | -                | 36,615           | 51,666           |
| Contributions from the Congregation      | 59,786             | -                | -                | 59,786           | 51,006           |
| Gift Aid Donations                       | 72,603             | -                | -                | 72,603           | 23,295           |
| Income Tax refunds                       | 18,151             | -                | -                | 18,151           | 5,829            |
| Payroll Giving                           | 574                | -                | -                | 574              | 1,381            |
| Congregation Support                     | -                  | 14,225           | -                | 14,225           | 38,175           |
| <b>Investments</b>                       |                    |                  |                  |                  |                  |
| Interest Received                        | 22                 | -                | -                | 22               | 88               |
| <b>Total Income and endowments:</b>      | <b>187,751</b>     | <b>14,225</b>    | <b>-</b>         | <b>201,976</b>   | <b>171,440</b>   |
| <b>Expenditure:</b>                      |                    |                  |                  |                  |                  |
| Running Meeting Rooms (note 9)           | 111,985            | -                | -                | 111,985          | 95,864           |
| Congregation Support (note 9)            | -                  | 16,875           | -                | 16,875           | 37,725           |
| Cost of donated services (note 4)        | 4,050              | -                | -                | 4,050            | 3,117            |
| <b>Total Expenditure:</b>                | <b>116,035</b>     | <b>16,875</b>    | <b>-</b>         | <b>132,910</b>   | <b>136,706</b>   |
| <b>Net Income/(Expenditure)</b>          | <b>71,716</b>      | <b>(2,650)</b>   | <b>-</b>         | <b>69,066</b>    | <b>34,734</b>    |
| <b>Net Movement In Funds</b>             | <b>71,716</b>      | <b>(2,650)</b>   | <b>-</b>         | <b>69,066</b>    | <b>34,734</b>    |
|  |                    |                  |                  |                  |                  |
|  | UNRESTRICTED FUNDS | DESIGNATED FUNDS | RESTRICTED FUNDS | TOTAL FUNDS 2022 | TOTAL FUNDS 2021 |
| <b>Reconciliation of funds (note 11)</b> |                    |                  |                  |                  |                  |
| Total Funds brought forward              | 2,480,106          | 450              | -                | 2,480,556        | 2,445,823        |
| Net movement in funds                    | 71,716             | (2,650)          | -                | 69,066           | 34,734           |
| <b>Total Funds carried forward</b>       | <b>2,551,822</b>   | <b>(2,200)</b>   | <b>-</b>         | <b>2,549,622</b> | <b>2,480,556</b> |

The notes on page 11 - 18 form part of these financial statements.

# Balance Sheet

## Downham Gospel Hall Trust As at 5 April 2022

|  | 2022             | 2021             |
|--|------------------|------------------|
| <b>Fixed Assets</b>  |                  |                  |
| <b>Tangible assets (note 6)</b>                                |                  |                  |
| Tangible assets  | 2,370,979        | 2,432,054        |
| <b>Total Tangible assets (note 6)</b>                          | <b>2,370,979</b> | <b>2,432,054</b> |
| <b>Total Fixed Assets</b>                                      | <b>2,370,979</b> | <b>2,432,054</b> |
| <b>Current assets</b>  |                  |                  |
| Prepayments and accrued income                                 | 20,233           | 7,178            |
| Cash at bank and in hand                                       | 257,430          | 189,094          |
| <b>Total Current assets</b>                                    | <b>277,663</b>   | <b>196,272</b>   |
| <b>Creditors: amounts falling due within one year</b>          |                  |                  |
| Accruals and deferred income                                   | 1,020            | 1,020            |
| Other creditors  | -                | 39,000           |
| <b>Total Creditors: amounts falling due within one year</b>    | <b>1,020</b>     | <b>40,020</b>    |
| <b>Net current assets/(liabilities)</b>                        | <b>276,643</b>   | <b>156,252</b>   |
| <b>Total assets less current liabilities</b>                   | <b>2,647,622</b> | <b>2,588,306</b> |
| <b>Creditors: amounts falling due after more than one year</b> |                  |                  |
| Loans  | 98,000           | 107,750          |
| <b>Net Assets</b>  | <b>2,549,622</b> | <b>2,480,556</b> |
| <b>Funds (note 10)</b>   |                  |                  |
| Unrestricted funds   | 2,549,622        | 2,480,556        |
| <b>Total Funds</b>   | <b>2,549,622</b> | <b>2,480,556</b> |

The unaudited financial statements were approved and authorised for issue by the Trustees of Downham Gospel Hall Trust on .....and were signed on its behalf by:

.....

Mr S Turner (Trustee)

# Notes forming part of the Financial Statements

## Downham Gospel Hall Trust

For the year ended 5 April 2022

### 1. ACCOUNTING POLICIES

#### 1.1 Basis of financial statements

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and incorporating update bulletins 1 and 2, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Accounting Practice.

The functional currency of the charity is sterling (£).

The Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### 1.2 Income

Donations are recognised in the year in which there is entitlement and probability of receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future year. Gift aid is added to the value of the donation to which it relates.

Donated services are recognised as income and expenditure in the financial statements when organisations or individuals offer their services and support pro bono. The value of these donated services to Downham Gospel Hall Trust is considered to be equal to market value which would be paid were the service formally procured. This includes services paid for by other trusts.

Investment income is accounted for on a receivable basis.

#### 1.3 Expenditure

Expenditure is included on an accruals basis. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Charitable activities comprise those costs directly attributable to the fulfilment of the charitable objects.

#### 1.4 Governance and support costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and costs related to statutory requirements. Governance and support costs are allocated to charitable activities on the basis of capacity used.

#### 1.5 Tangible fixed assets and depreciation

Tangible fixed assets (costing more than £100) are stated at cost less depreciation. Freehold land is not depreciated. Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:

|                       |                      |
|-----------------------|----------------------|
| Freehold buildings    | 2.5% Straight Line   |
| Fixtures and Fittings | 10% Reducing Balance |

## 1.6 Taxation

The Trust is a registered charity and is not liable to United Kingdom income or corporation tax on charitable activities, provided income falls within the charitable exemptions and is spent on charitable purposes.

## 1.7 Funds

The general unrestricted fund is free for the Trustees to use for any purposes in furtherance of the trust's charitable objects.

Restricted funds arise from donations to the trust, which are made for a specific purpose. Restricted funds can only be used for the purpose for which funds were given.

## 1.8 Preparation of consolidated financial statements

The Charity does not have a trading subsidiary.

## 1.9 Going Concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

## 1.10 Significant estimates and judgements

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

The trustees do not consider that the Covid-19 pandemic will have any effect on the ability of the trust to continue as a going concern.

## 2. TRUSTEES' REMUNERATION AND EXPENSES

No Trustees received any remuneration or other benefits from an employment with the charity and no Trustees were reimbursed for expenses (2021: none)

## 3. WAGES AND SALARIES

There are no employees (2021: none)

## 4. Donated Services

|                                     | 2022         | 2021         |
|-------------------------------------|--------------|--------------|
| <b>Donated Services</b>             |              |              |
| <b>Donated To:</b>                  |              |              |
| Donated Services to Southgate Trust | 4,050        | 3,117        |
| <b>Total Donated Services:</b>      | <b>4,050</b> | <b>3,117</b> |

## 5. Grants

2022

2021

### Grants:

## 6. Tangible Fixed Assets

| <b>Cost</b>               | Freehold Property - West Winch Hall | Freehold Property - 34 Downham Road, Watlington | Freehold Property - 15 Fen Road, Watlington | Freehold Property - Stoke Road, Shouldham | Fixtures and Fittings | Totals    |
|---------------------------|-------------------------------------|---|---|---|-----------------------|-----------|
| At 6 April 2021           | 2,121,138                           | 296,231   | 157,932                                     | 234,354                                   | 2,384                 | 2,812,039 |
| Additions                 |                                     |   |   |   |                       |           |
| Disposals                 |                                     |   |   |   |                       |           |
| At 5 April 2022           | 2,121,138                           | 296,231   | 157,932                                     | 234,354                                   | 2,384                 | 2,812,039 |
| <b>Depreciation</b>       |                                     |   |   |   |                       |           |
| At 6 April 2021           | 267,588                             | 48,175  | 26,058                                      | 36,976                                    | 1,188                 | 379,985   |
| Current Year Depreciation | 43,750                              | 7,406   | 3,948                                       | 5,859                                     | 112                   | 61,076    |
| Eliminated on disposals   |                                     |   |   |   |                       |           |
| At 5 April 2022           | 311,338                             | 55,581  | 30,006                                      | 42,835                                    | 1,300                 | 441,061   |
| <b>Net Book Value</b>     |                                     |   |   |   |                       |           |
| At 5 April 2022           | 1,809,800                           | 240,650   | 127,926                                     | 191,519                                   | 1,084                 | 2,370,978 |
| At 5 April 2021           | 1,853,550                           | 248,056   | 131,874                                     | 197,378                                   | 1,196                 | 2,432,054 |

Land registry titles of the above property held are NK330843, NK127175, NK244794 and NK99617.

## 7. TRANSACTIONS WITH RELATED PARTIES

During the financial year, aggregated donations of £56,481 (2021: £55,345) were received from related parties of the trustees.

The trust also paid £4328.94 for maintenance services to Brookmeadow of which Kevin Carvell (a trustee) is a director of.

## 8. VOLUNTEERS

Downham Gospel Hall Trust relies entirely on volunteers to carry out the management, administration and general maintenance work. The Trust has no paid staff or paid Trustees.



# Resources Expended

## Downham Gospel Hall Trust For the year ended 5 April 2022

### 9. Resources Expended

|  | MEETING ROOMS  | OTHER<br>CHARITABLE<br>ACTIVITIES | TOTAL COSTS<br>2022 | TOTAL COSTS<br>2021 |
|--|----------------|-----------------------------------|---------------------|---------------------|
| <b>Direct Costs</b>                      |                |                                   |                     |                     |
| Premises costs - repairs and maintenance | 19,666         | -                                 | 19,666              | 5,764               |
| Premises costs - heat, light and power   | 21,768         | -                                 | 21,768              | 16,640              |
| Premises costs - rent and rates          | 1,467          | -                                 | 1,467               | 1,408               |
| Telephone                                | -              | -                                 | -                   | 970                 |
| Health and Safety                        | 380            | -                                 | 380                 | 367                 |
| Legal and professional                   | 2,370          | -                                 | 2,370               | 4,905               |
| Bank charges                             | 509            | -                                 | 509                 | 347                 |
| Public outreach expenses                 | -              | 1,241                             | 1,241               | 1,178               |
| Insurance                                | 2,314          | -                                 | 2,314               | 1,771               |
| Depreciation                             | 61,076         | -                                 | 61,076              | 60,979              |
| Secretarial Support                      | 115            | -                                 | 115                 | 515                 |
| Governance                               | 1,080          | -                                 | 1,080               | 1,020               |
| <b>Total Direct Costs</b>                | <b>110,744</b> | <b>1,241</b>                      | <b>111,985</b>      | <b>95,864</b>       |

Governance costs include £180 (prior year: £180) in respect of independent examiners fees.

# Analysis of Net Assets - Current year

Downham Gospel Hall Trust

For the year ended 5 April 2022

## 10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

### 10.1 Current Year

|                         | UNRESTRICTED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2022 |
|-------------------------|-----------------------|---------------------|---------------------|
| <b>Funds</b>            |                       |                     |                     |
| Tangible Fixed Assets   | 2,370,979             | -                   | 2,370,979           |
| Current Assets          | 277,663               | -                   | 277,663             |
| Current Liabilities     | (1,020)               | -                   | (1,020)             |
| Non Current Liabilities | (98,000)              | -                   | (98,000)            |
| <b>Total Funds</b>      | <b>2,549,622</b>      | <b>-</b>            | <b>2,549,622</b>    |

# Analysis of Net Assets - Prior Year

Downham Gospel Hall Trust

For the year ended 5 April 2022

10.2 Prior Year

|                         | UNRESTRICTED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
|-------------------------|-----------------------|---------------------|---------------------|
| <b>Funds</b>            |                       |                     |                     |
| Tangible Fixed Assets   | 2,432,054             | -                   | 2,432,054           |
| Current Assets          | 196,272               | -                   | 196,272             |
| Current Liabilities     | (40,020)              | -                   | (40,020)            |
| Non Current Liabilities | (107,750)             | -                   | (107,750)           |
| <b>Total Funds</b>      | <b>2,480,556</b>      | <b>-</b>            | <b>2,480,556</b>    |

# Movement in Funds - Current Year

Downham Gospel Hall Trust

For the year ended 5 April 2022

## 11. Movement in Funds

### 11.1 Movement in funds - current year

|                                    | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2022 |
|------------------------------------|-----------------------|---------------------|---------------------|---------------------|
| <b>Movement in Funds</b>           |                       |                     |                     |                     |
| Total funds brought forward        | 2,480,106             | 450                 | -                   | 2,480,556           |
| Incoming resources                 | 187,751               | 14,225              | -                   | 201,976             |
| Resources expended                 | (116,035)             | (16,875)            | -                   | (132,910)           |
| <b>Total funds carried forward</b> | <b>2,551,822</b>      | <b>(2,200)</b>      | <b>-</b>            | <b>2,549,622</b>    |

# Movement in Funds - Prior Year

Downham Gospel Hall Trust

For the year ended 5 April 2022

## 11. Movement in Funds

### 11.2 Movement in funds - Prior year

|                                    | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
|------------------------------------|-----------------------|---------------------|---------------------|---------------------|
| <b>Movement in Funds</b>           |                       |                     |                     |                     |
| Total funds brought forward        | 2,445,823             | -                   | -                   | 2,445,823           |
| Incoming resources                 | 133,265               | 38,175              | -                   | 171,440             |
| Resources expended                 | (98,981)              | (37,725)            | -                   | (136,706)           |
| <b>Total funds carried forward</b> | <b>2,480,106</b>      | <b>450</b>          | <b>-</b>            | <b>2,480,556</b>    |

# Comparative Statement of Financial Activities

Downham Gospel Hall Trust

For the year ended 5 April 2022

|  | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
|--|-----------------------|---------------------|---------------------|---------------------|
| <b>Income and endowments:</b>            |                       |                     |                     |                     |
| <b>Donations and Legacies:</b>           |                       |                     |                     |                     |
| Collections                              | 51,666                | -                   | -                   | 51,666              |
| Contributions from the Congregation      | 51,006                | -                   | -                   | 51,006              |
| Gift Aid Donations                       | 23,295                | -                   | -                   | 23,295              |
| Income Tax refunds                       | 5,829                 | -                   | -                   | 5,829               |
| Congregation Support                     | -                     | 38,175              | -                   | 38,175              |
| Payroll giving                           | 1,381                 | -                   | -                   | 1,381               |
| <b>Investments</b>                       |                       |                     |                     |                     |
| Interest Received                        | 88                    | -                   | -                   | 88                  |
| <b>Total Income and endowments:</b>      | <b>133,265</b>        | <b>38,175</b>       | <b>-</b>            | <b>171,440</b>      |
| <b>Expenditure:</b>                      |                       |                     |                     |                     |
| Running Meeting Rooms (note 9)           | 95,864                | -                   | -                   | 95,864              |
| Congregation Support (note 9)            | -                     | 37,725              | -                   | 37,725              |
| Cost of donated services (note 4)        | 3,117                 | -                   | -                   | 3,117               |
| <b>Total Expenditure:</b>                | <b>98,981</b>         | <b>37,725</b>       | <b>-</b>            | <b>136,706</b>      |
| <b>Net Income/(Expenditure)</b>          | <b>34,284</b>         | <b>450</b>          | <b>-</b>            | <b>34,734</b>       |
| <b>Net Movement In Funds</b>             | <b>34,284</b>         | <b>450</b>          | <b>-</b>            | <b>34,734</b>       |
|  | UNRESTRICTED<br>FUNDS | DESIGNATED<br>FUNDS | RESTRICTED<br>FUNDS | TOTAL FUNDS<br>2021 |
| <b>Reconciliation of funds (note 11)</b> |                       |                     |                     |                     |
| Total Funds brought forward              | 2,445,823             | -                   | -                   | 2,445,823           |
| Net movement in funds                    | 34,284                | 450                 | -                   | 34,734              |
| <b>Total Funds carried forward</b>       | <b>2,480,106</b>      | <b>450</b>          | <b>-</b>            | <b>2,480,556</b>    |

## Document Activity Report

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