

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY AND ST FRANCIS, BARCOMBE

England & Wales - Charity number 1159084

Details

Other names BARCOMBE PCC

Status Registered

Legal form Previously excepted

Registered 2014-11-05

Register [View on the Charity Commission register](#)

Contact

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Town Littleworth
Cooksbridge
Lewes
BN8 4TH

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Email steve@brentnall.org

Website <https://www.barcombechurch.org/>

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work including visiting the sick and the bereaved. Teaching of Christianity through sermons, courses and small groups. Promotion of Christianity by producing a monthly Parish Magazine delivered free of charge.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£130,531	£140,895	-	-
2023-12-31	£145,507	£146,000	-	-
2022-12-31	£147,498	£142,022	-	-
2021-12-31	£143,179	£134,576	-	-
2020-12-31	£137,909	£136,610	-	-

Trustees

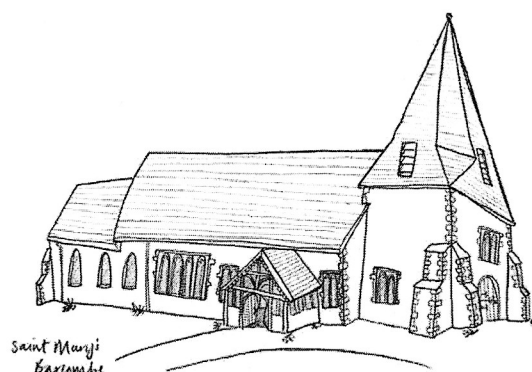
Name	Role	Appointed
Rev Samuel Nicholas Carter	Chair	2021-08-03
Alasdair John Smith		2025-09-15
Angela Carter		2023-05-21
Bridget Mary Cross		2025-05-18
CHARLOTTE JANE MITCHELL BA		2020-10-11
David Matthew Yair		2023-05-21
Ebenezer John Cottingham		2020-10-11
Jonathan Dearle Leeson		2023-05-21
Millie Sherman		2023-05-21
Miriam Elsie Kate Austin		2025-05-18
Nicholas Charles Lear		2024-05-19
Rosemary Anne Milmine		2020-10-11
Susanna Rachel Pounce		2025-05-18
Wendy Macrae Lamont		2023-05-21

Accounts

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH
COUNCIL
ANNUAL REPORT FOR 2024

2024 ANNUAL REPORT AND ACCOUNTS
for the Parochial Church Council of
St Mary's and St Francis, Barcombe

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Website: www.barcombechurch.org

Incumbent: The Rev'd Sam Carter
The Rectory, 1 The Grange, Barcombe, Lewes, BN8 5AT

Kim Gomes, Independent Examiners Ltd,
Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham, PO18
8NF

Principal Bankers: CAF Bank Ltd, Kings Hill, West Malling ME19 4TA

Registered Charity no: 1159084

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Rev'd Samuel Carter, in:

- the promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- knowing Jesus better and making him better known;
- promoting the whole mission of the church – evangelistic, pastoral, social and ecumenical;
- providing practical support and care for people in the parish, regardless of background; and
- providing financial support to those in need and other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

Mindful of the diocesan strategy for 2020-2025 (to be 'more open, more converted to Jesus Christ, more generous and more engaged'), we discussed and planned a vision day, which was held on the 2nd March 2024. The three most prominent themes emerging from our vision exercise were worship, discipleship and outreach.

A vision statement emerged. Here it is:

At Barcombe Church we are praying that we would grow in three areas over the next five years: our worship, discipleship and outreach.

Worship:

We want to cultivate a rich worshipping life that draws people deeper into the presence of the living God. We are praying to:

- *grow our church family 50% over five years, and doubling the number of under-18s;*
- *develop our worshipping life through nurturing new musicians and other leaders;*
and
- *upgrade our AV system.*

Discipleship

We want to be people increasingly transformed by Christ, reflected in:

- *increased prayerfulness and more opportunities for corporate prayer;*
- *revitalising and doubling the number of growth groups (including a new discipleship group for teenagers);*
- *greening our church buildings and making productive use of the church field; and*

ST MARY'S AND ST FRANCIS PCC ANNUAL REPORT 2024

- regular church events (hikes, BBQs, harvest suppers etc.)

Outreach

We long to see the Holy Spirit bringing people to faith in Christ through:

- reviewing the welcome we offer;
- the launch of a new service in the heart of the village;
- redevelopment of St Francis as a centre for outreach;
- annual Alpha and other courses;
- growing support of neighbouring parishes and world mission.

And in diagram form:

Purpose	Growing in faith and making Jesus known		
Prayer	Prayer		
	Worship	Discipleship	Outreach
Programmes of work	<ul style="list-style-type: none"> • Upgrade AV system • Overhaul/replace organ • Nurture new musicians • Develop new leaders 	<ul style="list-style-type: none"> • Establish growth groups co-Ordinator. • Establish youth discipleship group. • Pursue eco-church award. • Develop plans for Church Field. • Develop annual plan of church events. 	<ul style="list-style-type: none"> • Review welcome • Annual Alpha courses • Launch new service in village • Scope plans to redevelop St Francis. • Consider options to grow work with elderly/dementia/debt counselling.

These activities comply with the Charity Commission’s guidance on public benefit and the specific guidance on ‘charities for the advancement of religion’. The PCC has also complied with the requirements of section 5 of the Safeguarding and Clergy Discipline Measure 2016.¹

How we got on

- **Worship**

The church continues to welcome a wide range of people (parishioners and those from further afield) to its services.

Voluntary attendance to worship Jesus

Christ in this way is a major demonstration

of the public benefit of our activities. As well as those at the parish church, St Mary’s, services are held at St Francis, giving the church a presence in the heart of the village.

“Walking on the Greenwich Meridian trail – A beautiful and quiet place. Thanks for your hospitality.” St Mary’s visitors’ book

The average regular weekly attendance (October 2024) was 59 adults and 16 young people. School Harvest attracted 130 young people and 130 adults. Our regular Sunday morning children’s work is conducted in two groups split by age.

¹ This duty requires the incumbent and PCC (among other relevant persons) to have due regard to the House of Bishops’ guidance on safeguarding children and vulnerable adults.

Our Christmas services were well attended with 164 adults and 11 children attending the two Christmas Day Communion services as well as 140 young people and 120 adults for School Carols and 185 of all ages at the popular Christingle Service.

- Teaching, baptising and nurturing new and existing believers

We conducted just one baptism in 2024 and two weddings. Sadly the number of funerals and committals was up – eight funerals and two committals, ten in all. If this was the whole story we might feel rather gloomy, but one of the joys of the past year has been seeing new faces regularly at church, and those on the fringes become more involved. We are confident that God is at work and that the church in Barcombe has a bright future.

During Lent we ran a discipleship course attended by some 20 people. Three growth groups for bible study, fellowship and prayer continue to meet. Around 30 people are linked to these groups and we plan to start a new group in 2025.

This year our teaching programme has followed the lectionary during seasonal time (Advent, Epiphany, Lent, Easter). The rest of the year saw us finish a series in looking at Isaiah chapters 40-55, before beginning a new series in St Paul's first letter to the Corinthians. We hope to finish that during 2025. Our weekly prayer meeting by Zoom has continued uninterrupted. And we began a new monthly prayer meeting – First Priority – to pray for the church, community and nation, and the wider world. We consider prayer to be the lifeblood of all that we do.

- Pastoral care and other assistance

Representatives from the church visit the housebound, lonely and otherwise in need. The church also holds a relief fund for parishioners in crisis (see Financial Review below).

Our churches and churchyards continue to be appreciated by many as a place where life events are celebrated with joy and thanksgiving. We prioritise keeping St Mary's and St Francis open during the daytime, something that is becoming rare in Sussex. This involves a regular team from the local community in opening and locking up each day. A steady stream of entries in the visitor book testifies to the appreciation many visitors have of St Mary's and others visit St Francis for quiet reflection.

We publish the Barcombe News and distribute a monthly copy free to every household in the parish. Representatives from the church visit the housebound, lonely and otherwise in need.

- Building links with the wider community and reaching out to the unchurched

Church members continue to support around ten local families in the Barcombe Bunnies playgroup which meets at St Francis. At the other end of the age range, our monthly popular St Francis community lunches continue to provide for around 30 mostly elderly people.

We were pleased to be involved in the launch of a monthly Community Café in the village, part of an exciting new partnership between the Church and the school PTA. Cake and refreshments are provided free of charge to 30-40 people of all ages.

In February and March this year we ran a 3-2-1 enquirers' course for 7 people (a mix of church and non-church).

Barcombe Cross Youth continues to thrive, offering fun activities for local young people whilst also introducing them to the good news of Jesus Christ. We regularly have 20 10-14s attending, of whom two thirds have no other connection to the church. . In the Autumn we ran a youth Alpha course for around 8 young people.

“So peaceful and beautiful. Thank you for being open.”

In December the Church organised a warmly received Nativity trail attended by around 150

people, with over 100 continuing to the Royal Oak for a rousing performance of *Carols in the Pub*.

- Supporting staff and governors in promoting the Christian distinctiveness of Barcombe school

The Rector continues to take a weekly assembly at Barcombe school and teach an RE lesson for each class once per term. He also serves as a foundation governor for the Skylark Federation (of which Barcombe is a member). In this capacity he has assisted at OFSTED inspections at Hamsey and Iford and Kingston schools.

It has been a joy to welcome the school community to St Mary's for harvest, Christmas and Easter services.

- Giving grants to organisations with similar aims

We support a variety of charities and organisations in line with our aims through grants totalling over £7,400.

- Maintaining church property

Well-maintained buildings enable us to welcome a variety of village and outside groups to St Mary's, the Conker Room and St Francis. These include Laughton Village Choir, Barcombe Bunnies, The Diocese of Chichester, Barcombe Good Neighbours, nearby parishes and the Bevern Trust.

- ECO Church

Celebrating God's majesty on earth through our affiliation with A Rocha's Eco Church programme has resulted in our first EcoChurch Award during 2024. There is much still to be done as we continue to strive to preserve and protect God's rich kingdom as we seek new solutions on the path to net zero.

In 2025 we will continue to develop our plans to reduce our church buildings' reliance on fossil fuels. We will also need to consider how best to modernise St Francis to better serve our outreach in the village.

Financial Review

Overall, the total Income in 2024 was £130,531 (2023 £145,507) and the total expenditure was £140,895 (2023 £146,000), ending with a deficit of £8,955 (2023 £3,838). The total funds for 2024 carried forward are £113,838 (2023 £122,793) made up of £81,093 General funds, £20,780 Restricted funds and £11,965 Endowment funds.

The largest income category in 2024 was Planned Giving totalling £72,775. This compared favourably with the amount of £71,558 received in 2023.

Three legacies were received in 2024 totalling £18,000 (one in 2023 of £20,000). The amount in 2024 of £18,000 included a legacy of £10,000 given specifically for Youth Work.

The largest single item of expenditure was the Parish Share of £81,444 paid to the Diocese of Chichester. This was an increase of £2,652 over 2023. It is important to note that once again, Barcombe paid the full amount of Parish Share that was requested by the Deanery.

The PCC holds the restricted Barcombe Relief Fund and oversees its administration. Income received in 2024 was £350 and grants paid out amounted to £2,423 in support of four local families. The balance on the fund was £1,409 at the end of the year.

Reserves Policy

It is PCC policy to seek to maintain a balance of liquid assets on unrestricted funds calculated in two parts as follows:

Part 1. Approximately three months' worth of unrestricted general fund payments as a contingency against unforeseen situations (£32,000 in 2024) and

Part 2. A provision for the maintenance of the fabric of the church to meet costs arising every five years following the Church Architect's Quinquennial inspection of the building (estimated at £5,000 per annum). At the end of 2024 this figure should amount to £25,000 (the actual figure was £8,367).

The total amount of reserves required by the policy is, therefore, £57,000.

The actual total of unrestricted liquid assets held at the year-end was approximately £81,000. This figure is about £24,000 more than the £57,000 required to support the Reserves Policy. This sum is likely to be used to towards funding the budgeted deficit for 2025 of £27,690 and enable the PCC to meet the requested Parish Share for 2025 of £83,892 in full.

It is PCC policy to invest funds balances with the CBF Church of England Investment Fund, the CBF Church of England Fixed Interest Securities Fund and the CBF Church of England Deposit Fund.

Administrative information

- **General**

In all we do, we take account of the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. The parish of St Mary's and St Francis, Barcombe has two church buildings: St Mary's, Church Road and St Francis in the High Street as well as the church yard at St Bartholomew's, Spithurst. We are in the Diocese of Chichester within the Church of England.

- **Structure, governance and management**

Parochial Church Council. Church Members are encouraged to stand for election to the Parochial Church Council (PCC) and we look for a balance of skills and experience. The PCC is registered with the Charity Commission (No. 1159084) under the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956. Membership is determined under the Church Representation Rules. Membership consists of ex-officio members - the rector, the churchwardens, the members of the Deanery Synod, and up to nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). The PCC may co-opt up to two more members. The PCC is responsible for the overall wellbeing, practical as well as spiritual, of the church, the church members, and the church buildings. The PCC also has a duty to promote the mission of the church within the wider community.

Membership. During the year, the following served as members of the Parochial Church Council:

Ex officio members

Incumbent: The Rev'd Sam Carter, Chair

Wardens: Mr Nicholas Lear (elected May 2024)
Mrs Rosemary Milmine (re-elected May 2024)
Mr Ian Pounce (retired May 2024)

Deanery Synod representatives:
Mrs Angela Carter (due to retire 2026)
Mr Jonathan Leeson (due to retire 2026)

Elected and co-opted members

Mr Alan Cannings (passed away April 2024)
Mr Ebenezer Cottingham (due to retire 2026)
Mrs Bridget Cross (retired May 2024)
Mr Andrew Lamont, Hon Treasurer (co-opted Jul 2024)

Mrs Wendy Lamont (due to retire 2026)

Mrs Charlotte Mitchell (due to retire 2026)
Mr Stephen Pigott (due to retire 2025)
Mrs Heather Shephard (due to retire 2025)
Mrs Millie Sherman (due to retire 2026)

Mr David Yair (due to retire 2026)

What is it for? The PCC is responsible for a wide range of matters affecting the Parish Church, including compliance with health and safety and disability legislation and child protection. In our capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances. The PCC works to ensure that each member is equipped to fulfil the role.

New members. New members of the PCC are quickly included and fully involved with their roles and responsibilities at the first PCC meeting after their election or co-option. The PCC secretary and Honorary Treasurer are elected at the first meeting after the Annual Parochial Church Meeting.

Education for members. The PCC secretary, the Treasurer and the Churchwardens all attend courses run by the diocese on their particular work and courses are also available to members generally. Regular mailings from the diocese keep the officers up to date with changes in church regulations and financial procedures and these are reported to the whole PCC as appropriate.

Safeguarding. Mrs Mim Austin served as Safeguarding Officer during the year. With the Rector, she was responsible for ensuring that Disclosure and Barring Service (DBS) checks were carried out on all those who work with children and vulnerable adults in the church. The PCC has adopted the Diocesan Policy which is available from the church website, or a hard copy can be found in both St Francis and St Mary's, along with a policy statement on the protection of children and vulnerable adults. Members of the PCC have done online training (CO or above). We have been certified under the diocesan *Simple Quality Protects* scheme.

Accountant. The PCC has appointed Mr Stephen Brentnall as its accountant. The PCC thanks the honorary treasurer Andrew Lamont for his endless assistance with the church finances throughout 2024 and Ben Williams-Thomas for his assistance with gift aid.

Committees. Committees report to the PCC and are responsible for specific areas of the church's activities:

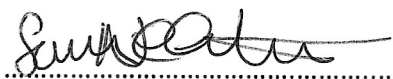
- ❖ **The Standing Committee** has the power to transact the business of the PCC between its meetings, subject to any direction given by the full PCC.
- ❖ **The Buildings Committee** deals with the fabric of St Mary's and St Francis.

- ❖ **The Mission Action Committee** oversees the giving of a tithe of the income to various charities and keeps the congregation informed of the activities of these charities through guest speakers, prayers and information.
- ❖ **The Youth Committee** oversees the youth work of the Church
- ❖ **The St Bartholomew's committee** looks after the churchyard at Spithurst.

Risk Assessment

The major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by PCC members. The risks have been reviewed and systems and procedures have been established to manage the risks.

Approved by The Parochial Church Council on 10th March 2025 and signed on its behalf by Rev'd Sam Carter, Chairman.


.....

Date: 20/03/25.....

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY AND ST FRANCIS,
BARCOMBE**

**INDEPENDENT EXAMINER'S REPORT ON THE
ACCOUNTS FOR THE YEAR ENDED 31ST
DECEMBER 2024**

Report to the trustees/ members of The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Francis, Barcombe on the accounts for the year ended 31st December 2024.

Respective responsibilities of trustees and examiner

As the charity's Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Francis, Barcombe, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Basis of independent examiner's statement

Having satisfied myself that the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Francis, Barcombe are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Francis, Barcombe as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

Signed:



Date: 15.4.25

Kim Gomes FCIE MAAT
Independent Examiners Ltd
Unit 2
The Broadridge Business Centre
Delling Lane
Bosham
PO18 8NF

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

STATEMENT OF FINANCIAL ACTIVITIES

For the Year ended 31st December 2024

		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2024	2023
	Note	£	£	£	£	£
Income and endowments from:						
Donations and legacies	2(a)	98,693	14,831	0	113,524	131,074
Charitable activities	2(b)	5,025	0	0	5,025	5,225
Other trading activities	2(c)	8,175	0	0	8,175	6,668
Investments	2(d)	3,487	0	320	3,807	2,540
TOTAL INCOME		115,380	14,831	320	130,531	145,507
Expenditure on:						
Raising funds	3(a)	0	0	0	0	0
Charitable activities	3(b)	134,657	5,918	320	140,895	146,000
TOTAL EXPENDITURE		134,657	5,918	320	140,895	146,000
Net gains/(losses) on investments	5	1,127	0	282	1,409	4,331
NET INCOME/(EXPENDITURE)		(18,150)	8,913	282	(8,955)	3,838
Transfers between funds		0	0	0	0	0
NET MOVEMENT IN FUNDS		(18,150)	8,913	282	(8,955)	3,838
Reconciliation of Funds						
Fund Balances brought forward at 1st January 2024		99,243	11,867	11,683	122,793	118,955
BALANCES CARRIED FORWARD AT 31st DECEMBER 2024		81,093	20,780	11,965	113,838	122,793

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

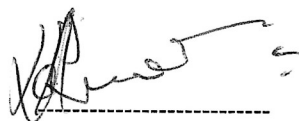
BALANCE SHEET AS AT 31st DECEMBER 2024

	Note	2024 £	2023 £
FIXED ASSETS			
Investment assets	5	57,907	56,498
CURRENT ASSETS			
Debtors	6	3,183	3,315
Short term deposits		47,564	49,704
Cash at bank and in hand		10,705	18,702
		<u>61,452</u>	<u>71,721</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR			
	7	5,521	5,426
NET CURRENT ASSETS		<u>55,931</u>	<u>66,295</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>113,838</u>	<u>122,793</u>
NET ASSETS		<u>113,838</u>	<u>122,793</u>
FUNDS			
Unrestricted	8	81,093	99,243
Restricted	9	20,780	11,867
Endowment	10	11,965	11,683
		<u>113,838</u>	<u>122,793</u>

Approved by the Parochial Church Council on 10th March 2025 and signed on its behalf by :-



(Chairman)



(Treasurer)

The notes on pages 12 to 17 form part of these accounts.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 31st December 2024

1 ACCOUNTING POLICIES

1(a) Basis of Preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2019) Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all the transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

1(b) Funds

Funds held by the PCC are :-

Unrestricted funds - general funds that can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - (a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Endowment funds - funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established. The PCC may have the power to convert certain endowment funds into expendable income; such funds are known as expendable endowments.

1(c) Income and Endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

1(d) Donations and Legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

1(e) Charitable Activities, Trading Activities and all Other Income

Statutory fees for weddings and funerals are recognised when the office occurs.

Trading activities are where income is receivable in return for selling goods or providing services and is recognised when received.

1(f) Investment Income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

1(g) Gains and Losses on Investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31st December.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2024

1(h) Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

1(i) Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

1(j) Charitable Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

1(k) Fixed Assets

Tangible fixed assets.

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

For inalienable property acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired since 1st January 2000 have been capitalised in the financial statements and depreciated over their useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items costing under £5,000 or on the repair of movable church furnishings acquired before 1st January 2000 is written off.

Investments :

Investments are valued at market value at 31st December.

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2024 £	FUNDS 2023 £
2(a) Donations and legacies					
Planned giving	72,775	0	0	72,775	71,558
Collections (open plate)	2,353	1,104	0	3,457	5,235
Donations	2,261	3,080	0	5,341	17,244
Gift aid tax claimed	13,304	647	0	13,951	17,037
Grants received	0	0	0	0	0
Bequests and legacies	8,000	10,000	0	18,000	20,000
	98,693	14,831	0	113,524	131,074
2(b) Charitable activities					
Parochial Fees income	5,025	0	0	5,025	5,225
	5,025	0	0	5,025	5,225
2(c) Other trading activities					
Fundraising income	751	0	0	751	1,141
Hall income	2,387	0	0	2,387	1,976
Parish magazine	5,037	0	0	5,037	3,551
Sundry income	0	0	0	0	0
	8,175	0	0	8,175	6,668

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2024

2 INCOME AND ENDOWMENTS (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2024 £	FUNDS 2023 £
2(d) Investments					
Dividends and interest received	3,487	0	320	3,807	2,540
	<u>3,487</u>	<u>0</u>	<u>320</u>	<u>3,807</u>	<u>2,540</u>
TOTAL INCOMING RESOURCES	<u>115,380</u>	<u>14,831</u>	<u>320</u>	<u>130,531</u>	<u>145,507</u>

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2024 £	FUNDS 2023 £
3(a) Raising funds					
Fundraising costs	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
3(b) Charitable activities					
Missionary and charitable giving	7,434	3,373	0	10,807	17,385
Ministry costs :					
Diocesan Parish Share	81,444	0	0	81,444	78,792
Other ministry costs (see note 4)	6,296	0	0	6,296	6,199
Church running expenses	22,083	0	320	22,403	16,861
Church - Major repairs & fabric costs	2,151	0	0	2,151	10,880
Upkeep of services	2,048	0	0	2,048	1,980
Youth work, training and mission	491	2,545	0	3,036	1,944
Parish magazine	4,040	0	0	4,040	3,976
Support costs	3,897	0	0	3,897	3,052
Independent Examiner's fees	937	0	0	937	860
Administrative costs	3,836	0	0	3,836	4,071
	<u>134,657</u>	<u>5,918</u>	<u>320</u>	<u>140,895</u>	<u>146,000</u>
TOTAL	<u>134,657</u>	<u>5,918</u>	<u>320</u>	<u>140,895</u>	<u>146,000</u>

4 STAFF COSTS

The cost of the PCC's part-time cleaner are included in 'Church running expenses' in note 3(b) above.

	2024 £	2023 £
Wages and salaries	1,872	1,705
Social security costs	0	0
Employer's contribution to defined pension scheme	0	0
	<u>1,872</u>	<u>1,705</u>

Average number of employees during the year 1 1

No employee received employee benefits of more than £60,000.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2024

5 INVESTMENT ASSETS

	£
<u>Quoted Investments</u>	
Market value at 1st January 2024	56,498
Disposals during the year	0
Revaluation gain/(loss)	1,409
Market value at 31st December 2024	<u><u>57,907</u></u>

At 31st December 2024, the market values of individual holdings were as follows :-

		£
CBF Investment Fund	1,796 units	41,519
CBF Fixed Interest Securities Fund	10,990 units	16,388
		<u><u>57,907</u></u>

6 DEBTORS

	2024	2023
	£	£
Recoverable Gift Aid	2,841	3,315
Other sundry debtors	342	0
	<u><u>3,183</u></u>	<u><u>3,315</u></u>

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Creditors for goods and services	3,131	2,947
Accruals of utility and other costs	890	840
Deferred income	1,500	1,639
	<u><u>5,521</u></u>	<u><u>5,426</u></u>

8 UNRESTRICTED FUNDS

	Balance at 1st. January 2024 £	Incoming £	Movements in Resources Outgoing £	Transfers £	Gains / (Losses) £	Balance at 31st December 2024 £
General Fund	85,547	115,380	131,090	0	1,127	70,964
Designated Fabric Fund (i)	11,934	0	3,567	0	0	8,367
Mission Action Plan Fund (ii)	1,762	0	0	0	0	1,762
	<u><u>99,243</u></u>	<u><u>115,380</u></u>	<u><u>134,657</u></u>	<u><u>0</u></u>	<u><u>1,127</u></u>	<u><u>81,093</u></u>

(i) The fund has been designated by the PCC to finance the cost of maintenance to the fabric of the church.

(ii) The fund has been designated by the PCC to finance expenditure in connection with the PCC's MAP.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2024

9 RESTRICTED FUNDS

	Balance at	Movements in				Balance at
	1st. January 2024	Incoming	Outgoing	Transfers	Gains	31st December 2024
	£	£	£	£	£	£
Youth Work Fund	5,038	10,917	2,545	0	0	13,410
Charity Fund	0	949	949	0	0	0
Restricted Gift Fund	4,731	2,529	2,424	0	0	4,836
Organ Fund	1,800	376	0	0	0	2,176
Tower Fund	298	60	0	0	0	358
	<u>11,867</u>	<u>14,831</u>	<u>5,918</u>	<u>0</u>	<u>0</u>	<u>20,780</u>

10 ENDOWMENT FUNDS

	Balance at	Movements in				Balance at
	1st. January 2024	Incoming	Outgoing	Transfers	Gains/ (Losses)	31st December 2024
	£	£	£	£	£	£
Churchyard Trusts (5 in total)	11,683	320	320	0	282	11,965
	<u>11,683</u>	<u>320</u>	<u>320</u>	<u>0</u>	<u>282</u>	<u>11,965</u>

There are 5 permanent endowments that provide income towards the upkeep of graves and the churchyards.

11 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Endowment Funds	<u>TOTAL</u>
	£	£	£	£
Fixed assets	45,955	0	11,952	57,907
Current assets	39,926	21,513	13	61,452
Current liabilities	(4,788)	(733)	0	(5,521)
Fund Balances	<u>81,093</u>	<u>20,780</u>	<u>11,965</u>	<u>113,838</u>

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2024

12 PAYMENTS TO PCC MEMBERS

	2024	2023
	£	£
The PCC supported the clergy by paying:-		
The cost of vicarage utilities	4,765	4,549
Clergy working expenses	1,307	1,647
	<u>6,072</u>	<u>6,196</u>
	2024	2023
	£	£
Verger's fees were paid to two PCC members in 2023	0	180
No expenses were reimbursed to PCC members	0	0

There were no payments to other trustees or persons related to or connected to them other than the normal reimbursements of payments made to third parties on behalf of the church and payments described in Note 13 below.

13 RELATED PARTY TRANSACTIONS

During the year, the following charitable grants were made that require disclosure as related party transactions:-

£826 to Interserve for The Vaughan Family (2023 = £600)
(Matt Vaughan is working in a self-supporting role for Interserve and the Diocese of Birmingham).
Mrs H Shephard, a trustee, is the aunt of Matt Vaughan.

£826 to The Mission House (2023 = £500)
(charity registration number 1107874)
Mr I Pounce, a trustee until May 2024, is also a trustee of The Mission House.

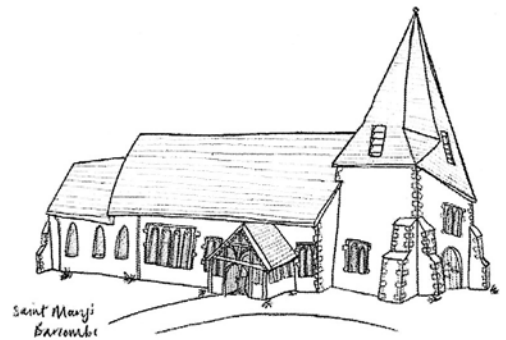
The total amount of donations funded by PCC members and related parties was £30,817 (2023 = £24,071).

Accounts

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT FOR 2023

2023 ANNUAL REPORT AND ACCOUNTS
for the Parochial Church Council of
St Mary's and St Francis, Barcombe

Page	
1 to 3	Annual Report
4	Financial Review
5	Administrative information
8	Report of the Independent Examiner
9	Statement of Financial Activities
10	Balance Sheet
11 to 16	Notes to the accounts



Website: www.barcombechurch.org

Incumbent: The Rev'd Sam Carter
The Rectory, 1 The Grange, Barcombe, Lewes, BN8 5AT

Kim Gomes, Independent Examiners Ltd,
Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham, PO18
8NF

Principal Bankers: CAF Bank Ltd, Kings Hill, West Malling ME19 4TA

Registered Charity no: 1159084

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Rev'd Samuel Carter, in:

- the promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- knowing Jesus better and making him better known;
- promoting the whole mission of the church – evangelistic, pastoral, social and ecumenical;
- providing practical support and care for people in the parish, regardless of background; and
- providing financial support to those in need and other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

In line with the diocesan strategy (to be 'more open, more converted to Jesus Christ, more generous and more engaged'),¹ we discussed and planned the following objectives:

- welcoming as many people as possible to worship at our church;
- teaching, baptising and nurturing new and existing believers;
- provision of pastoral care and other assistance to people living in the parish;
- building links with the wider community and reaching out to those beyond the immediate church family;
- supporting staff/governors in promoting the Christian distinctiveness of Barcombe school;
- giving grants to organisations with similar aims; and
- maintaining church property.

These activities comply with the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'. The PCC has also complied with the requirements of section 5 of the Safeguarding and Clergy Discipline Measure 2016.²

How we affected lives

- Welcoming people to worship

What a beautiful church for worshipping our Lord and Saviour Jesus Christ – Mr C

The church welcomes a wide range of people (parishioners and those from further afield) to its services. Voluntary attendance to worship Jesus Christ in this way is a major demonstration of the public benefit of our activities. As well as those at

¹ See: <https://www.chichester.anglican.org/vision-for-growth-2020-2025>

² This duty requires the incumbent and PCC (among other relevant persons) to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

ST MARY'S AND ST FRANCIS PCC ANNUAL REPORT 2023

the parish church, St Mary's, services are held at St Francis, giving the church a presence in the heart of the village.

The average regular weekly attendance in October 2023 was 59 adults and 11 children, a decrease in the number of adults, but a small increase in the number of children. Our regular Sunday morning children's work is conducted in two groups split by age.

Our Christmas services (especially the Christingle) saw another large increase over 2022. Over the range of services in the week leading up to Christmas, we welcomed over 600 people to church, equivalent to more than 25% of the population of the parish (even allowing for double counting). Easter attendance was almost identical with 2022.

- Teaching, baptising and nurturing new and existing believers

We were delighted to welcome four children for baptism in 2023 and five wedding couples. Baptism parents and wedding couples were invited to preparation courses which were well received.

During Lent we ran a discipleship course attended by 20 people. Three growth groups for bible study, fellowship and prayer continue to meet. One group ceased during the year due to people moving away and changes in circumstances. Around 30 people are linked to these groups.

This year our teaching programme included series on Jonah and Isaiah 40-55, tying in with the diocesan Year of the Old Testament. Our weekly prayer meeting has continued uninterrupted.



'THE BEST GROWTH GROUP I
HAVE EVER BEEN A PART OF' –
AC

We were delighted to host a deanery service of confirmation at St Mary's in October at which six Barcombe candidates of varying ages were confirmed.

- Pastoral care and other assistance

During 2023 we conducted seven church funerals.

Our churches and churchyards continue to be appreciated by many as a place where life events are celebrated with joy and thanksgiving. We prioritise keeping St Mary's and St Francis open during the daytime and involve a regular team from the local community in opening and locking it. A steady stream of entries in the visitor book testifies to the appreciation many visitors have of the building. We publish the Barcombe News and distribute a monthly copy to every household in the parish. Representatives from the church visit the housebound, lonely and otherwise in need. The church also holds a relief fund for parishioners in crisis and has made disbursements in excess of £9,000 during 2023.

ST MARY'S AND ST FRANCIS PCC ANNUAL REPORT 2023

- Building links with the wider community and reaching out to the unchurched

Church members continue to support around ten local families in the Barcombe Bunnies playgroup which meets at St Francis. At the other end of the age range, our monthly popular St Francis community lunches continue to provide for around 30 mostly elderly people.

We were pleased to be involved in the launch of a monthly Community Café in the village, part of an exciting new partnership between the Church and the school PTA. Cake and refreshments are provided free of charge to 30-40 people of all ages.

Thanks for letting us ring the bells.
It was brill! - R, E, M & Z

In February and March this year we ran a 3-2-1 enquirers' course for 7 people (a mix of church and non-church).

Barcombe Cross Youth continues to thrive, offering fun activities for local young people whilst also introducing them to the good news of Jesus Christ. We regularly have 25 10-14s attending (an increase of a third on last year), of whom two thirds have no other connection to the church.

In December the Church organised a warmly received Nativity trail attended by around 120 people, with over 100 continuing to the Royal Oak for a rousing performance of *Carols in the Pub*.

- Supporting staff and governors in promoting the Christian distinctiveness of Barcombe school

The Rector continues to take a weekly assembly at Barcombe school and teach an RE lesson for each class once per term. He also serves as a foundation governor. It has been a joy to welcome the school community to St Mary's for harvest, Christmas and Easter services.

- Giving grants to organisations with similar aims

We support a variety of charities and organisations in line with our aims through grants totalling over £7,500.

- Maintaining church property

Well-maintained buildings enable us to welcome a variety of village and outside groups to St Mary's, the Conker Room and St Francis. These include Laughton Village Choir, Barcombe Bunnies, The Diocese of Chichester, Barcombe Good Neighbours, nearby parishes and the Bevern Trust.

In 2024 we will continue to develop our plans to reduce our church buildings' reliance on fossil fuels. We will also need to consider how best to modernise St Francis to better serve our outreach in the village.

Financial Review

The original forecast for the 2023 financial year showed an operating deficit of about £27,000. The plan was for that deficit to be financed from the PCC's excess reserves of £30,000 held at the end of 2022. The actual out-turn on the General Fund for 2023 was completely different, mainly due to two unexpected inflows at the end of the year totalling £30,000. In addition to those inflows, the actual costs of energy used in 2023 were vastly below the original budget figures. That saving, combined with a small surplus on the revaluation of investments, produced an actual surplus of £22,000 on the General Fund. The Statement of Financial Activities on page 9 shows an increase of £3,838 in total funds for 2023.

Total income for 2023 of £145,507 was £1,991 lower than in 2022. Income from voluntary giving in 2023 was roughly the same as that in 2022. The income includes a legacy of £20,000 received at the end of the financial year. Total expenditure of £146,000 in 2023 was slightly higher than in 2022. The largest single item of expenditure was the Parish Share of £78,792 paid to the Diocese of Chichester. This was an increase of £1,812 over 2022. It is important to note that once again, Barcombe paid the full amount of Parish Share that was requested by the Deanery.

The PCC holds the restricted Barcombe Relief Fund and oversees its administration. Total grants of £9,229 were made from the fund during 2023, helping seven local families including one family from Ukraine. At the end of the financial year, £3,481 remained in the fund.

Reserves Policy

It is PCC policy to seek to maintain a balance of liquid assets on unrestricted funds calculated in two parts as follows:

Part 1. Approximately three months' worth of unrestricted general fund payments as a contingency against unforeseen situations (£31,000 in 2023) and

Part 2. A provision for the maintenance of the fabric of the church to meet costs arising every five years following the Church Architect's Quinquennial inspection of the building (estimated at £5,000 per annum). At the end of 2023 this figure should amount to £25,000 (the actual figure was £11,934).

The total amount of reserves required by the policy is, therefore, £56,000.

ST MARY'S AND ST FRANCIS PCC ANNUAL REPORT 2023

The actual total of unrestricted liquid assets held at the year-end was approximately £99,000. This figure is about £43,000 more than the £56,000 required to support the Reserves Policy. This sum is likely to be used to fund the budgeted deficit for 2024 of £11,535 and enable the PCC to meet the requested Parish Share of £81,444 in full.

It is PCC policy to invest funds balances with the CBF Church of England Investment Fund, the CBF Church of England Fixed Interest Securities Fund and the CBF Church of England Deposit Fund.

Administrative information

- **General**

In all we do, we take account of the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. The parish of St Mary's and St Francis, Barcombe has two church buildings: St Mary's, Church Road and St Francis in the High Street as well as the church yard at St Bartholomew's, Spithurst. We are in the Diocese of Chichester within the Church of England.

- **Structure, governance and management**

Parochial Church Council. Church Members are encouraged to stand for election to the Parochial Church Council (PCC) and we look for a balance of skills and experience. The PCC is registered with the Charity Commission (No. 1159084) under the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956. Membership is determined under the Church Representation Rules. Membership consists of ex-officio members - the rector, the churchwardens, the members of the Deanery Synod, and up to nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). The PCC may co-opt up to two more members. The PCC is responsible for the overall wellbeing, practical as well as spiritual, of the church, the church members, and the church buildings. The PCC also has a duty to promote the mission of the church within the wider community.

Membership. During the year, the following served as members of the Parochial Church Council:

Ex officio members

Incumbent: The Rev'd Sam Carter, Chair

Wardens: Mr Ian Pounce
Mrs Rosemary Milmine

Deanery Synod representatives:
Mrs Angela Carter
Mr Jonathan Leeson

ST MARY'S AND ST FRANCIS PCC ANNUAL REPORT 2023

Elected and co-opted members

Mr Alan Cannings (due to retire 2025)
Mr Ebenezer Cottingham (due to retire 2026)
Mrs Bridget Cross (due to retire 2024)
Mrs Anna Hardy (resigned May 2023)
Mr Andrew Lamont, Hon Treasurer (co-opted Jun 2023)
Mrs Wendy Lamont (due to retire 2026)
Mr Christopher Lear (retired May 2023)
Mrs Charlotte Mitchell (due to retire 2026)
Mr Stephen Pigott (due to retire 2025)
Mrs Heather Shepheard (due to retire 2025)
Mrs Millie Sherman (due to retire 2026)
Mr David Yair (due to retire 2026)

What is it for? The PCC is responsible for a wide range of matters affecting the Parish Church, including compliance with health and safety and disability legislation and child protection. In our capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances. The PCC works to ensure that each member is equipped to fulfil the role.

New members. New members of the PCC are quickly included and fully involved with their roles and responsibilities at the first PCC meeting after their election or co-option. The PCC secretary and Honorary Treasurer are elected at the first meeting after the Annual Parochial Church Meeting.

Education for members. The PCC secretary, the Treasurer and the Churchwardens all attend courses run by the diocese on their particular work and courses are also available to members generally. Regular mailings from the diocese keep the officers up to date with changes in church regulations and financial procedures and these are reported to the whole PCC as appropriate.

Safeguarding. Mrs Mim Austin served as Safeguarding Officer during the year. With the Rector, she was responsible for ensuring that Disclosure and Barring Service (DBS) checks were carried out on all those who work with children and vulnerable adults in the church. The PCC has adopted the Diocesan Policy which is available from the church website, or a hard copy can be found in both St Francis and St Mary's, along with a policy statement on the protection of children and vulnerable adults. Members of the PCC have done online training (CO or above). We have been certified under the diocesan *Simple Quality Protects* scheme.

ST MARY'S AND ST FRANCIS PCC ANNUAL REPORT 2023

Accountant. The PCC has appointed Mr Stephen Brentnall as its accountant. The PCC thanks the honorary treasurer Andrew Lamont for his endless assistance with the church finances throughout 2023 and Ben Williams-Thomas for his assistance with gift aid.

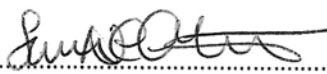
Committees. Committees report to the PCC and are responsible for specific areas of the church's activities:

- ❖ **The Standing Committee** has the power to transact the business of the PCC between its meetings, subject to any direction given by the full PCC.
- ❖ **The Buildings Committee** deals with the fabric of St Mary's and St Francis.
- ❖ **The Mission Action Committee** oversees the giving of a tithe of the income to various charities and keeps the congregation informed of the activities of these charities through guest speakers, prayers and information.
- ❖ **The Youth Committee** oversees the youth work of the Church
- ❖ **The St Bartholomew's committee** looks after the churchyard at Spithurst.

Risk Assessment

The major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by PCC members. The risks have been reviewed and systems and procedures have been established to manage the risks.

Approved by The Parochial Church Council on 20th March 2024 and signed on its behalf by Rev'd Sam Carter, Chairman.


.....

Date: 24 March 2024.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY AND ST FRANCIS,
BARCOMBE**

**INDEPENDENT EXAMINER'S REPORT ON THE
ACCOUNTS FOR THE YEAR ENDED 31ST
DECEMBER 2023**

Report to the trustees/ members of The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Francis, Barcombe on the accounts for the year ended 31st December 2023.

Respective responsibilities of trustees and examiner

As the charity's Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Francis, Barcombe, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Basis of independent examiner's statement

Having satisfied myself that the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Francis, Barcombe are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Francis, Barcombe as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

Signed:



Date: 12.4.24

Kim Gomes FCIE MAAT
Independent Examiners Ltd
Unit 2
The Broadridge Business Centre
Delling Lane
Bosham
PO18 8NF

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

STATEMENT OF FINANCIAL ACTIVITIES

For the Year ended 31st December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
					2023 £	2022 £
Income and endowments from:						
Donations and legacies	2(a)	127,783	3,291	0	131,074	121,382
Charitable activities	2(b)	5,225	0	0	5,225	8,848
Other trading activities	2(c)	6,668	0	0	6,668	15,302
Investments	2(d)	2,233	0	307	2,540	1,966
TOTAL INCOME		141,909	3,291	307	145,507	147,498
Expenditure on:						
Raising funds	3(a)	0	0	0	0	0
Charitable activities	3(b)	134,353	11,340	307	146,000	142,022
TOTAL EXPENDITURE		134,353	11,340	307	146,000	142,022
Net gains/(losses) on investments	5	3,395	0	936	4,331	(7,286)
NET INCOME/(EXPENDITURE)		10,951	(8,049)	936	3,838	(1,810)
Transfers between funds		0	0	0	0	0
NET MOVEMENT IN FUNDS		10,951	(8,049)	936	3,838	(1,810)
Reconciliation of Funds						
Fund Balances brought forward at 1st January 2023		88,292	19,916	10,747	118,955	120,765
BALANCES CARRIED FORWARD AT 31st DECEMBER 2023		99,243	11,867	11,683	122,793	118,955

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

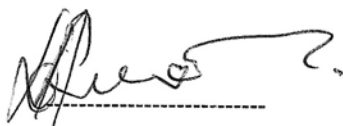
BALANCE SHEET AS AT 31st DECEMBER 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Investment assets	5	56,498	52,167
CURRENT ASSETS			
Debtors	6	3,315	3,450
Short term deposits		49,704	57,499
Cash at bank and in hand		18,702	10,984
		<u>71,721</u>	<u>71,933</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR			
	7	5,426	5,145
NET CURRENT ASSETS		<u>66,295</u>	<u>66,788</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>122,793</u>	<u>118,955</u>
NET ASSETS		<u>122,793</u>	<u>118,955</u>
FUNDS			
Unrestricted	8	99,243	88,292
Restricted	9	11,867	19,916
Endowment	10	11,683	10,747
		<u>122,793</u>	<u>118,955</u>

Approved by the Parochial Church Council on 20th March 2024 and signed on its behalf by :-



(Chairman)



(Treasurer)

The notes on pages 11 to 16 form part of these accounts.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 31st December 2023

1 ACCOUNTING POLICIES

1(a) Basis of Preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2019) Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all the transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

1(b) Funds

Funds held by the PCC are :-

Unrestricted funds - general funds that can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - (a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Endowment funds - funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established. The PCC may have the power to convert certain endowment funds into expendable income; such funds are known as expendable endowments.

1(c) Income and Endowments

All income and endowments, accounted for without deduction for any costs of recoverability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

1(d) Donations and Legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

1(e) Charitable Activities, Trading Activities and all Other Income

Statutory fees for weddings and funerals are recognised when the office occurs.

Trading activities are where income is receivable in return for selling goods or providing services and is recognised when received.

1(f) Investment Income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

1(g) Gains and Losses on Investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31st December.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2023

1(h) **Expenditure**

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

1(i) **Grants**

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

1(j) **Charitable Activities**

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

1(k) **Fixed Assets**

Tangible fixed assets.

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For inalienable property acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired since 1st January 2000 have been capitalised in the financial statements and depreciated over their useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items costing under £5,000 or on the repair of movable church furnishings acquired before 1st January 2000 is written off.

Investments :

Investments are valued at market value at 31st December.

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2023 £	FUNDS 2022 £
2(a) Donations and legacies					
Planned giving	71,558	0	0	71,558	70,844
Collections (open plate)	4,649	586	0	5,235	5,995
Donations	14,825	2,419	0	17,244	24,255
Gift aid tax claimed	16,751	286	0	17,037	17,675
Grants received	0	0	0	0	1,613
Bequests and legacies	20,000	0	0	20,000	1,000
	<u>127,783</u>	<u>3,291</u>	<u>0</u>	<u>131,074</u>	<u>121,382</u>
2(b) Charitable activities					
Parochial Fees income	5,225	0	0	5,225	8,848
	<u>5,225</u>	<u>0</u>	<u>0</u>	<u>5,225</u>	<u>8,848</u>
2(c) Other trading activities					
Fundraising income	1,141	0	0	1,141	683
Hall income	1,976	0	0	1,976	2,635
Parish magazine	3,551	0	0	3,551	5,091
Sundry income	0	0	0	0	6,893
	<u>6,668</u>	<u>0</u>	<u>0</u>	<u>6,668</u>	<u>15,302</u>

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2023

2 INCOME AND ENDOWMENTS (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2023 £	FUNDS 2022 £
2(d) Investments					
Dividends and interest received	2,233	0	307	2,540	1,966
	<u>2,233</u>	<u>0</u>	<u>307</u>	<u>2,540</u>	<u>1,966</u>
TOTAL INCOMING RESOURCES	<u>141,909</u>	<u>3,291</u>	<u>307</u>	<u>145,507</u>	<u>147,498</u>

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2023 £	FUNDS 2022 £
3(a) Raising funds					
Fundraising costs	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
3(b) Charitable activities					
Missionary and charitable giving	7,570	9,815	0	17,385	13,246
Ministry costs :					
Diocesan Parish Share	78,792	0	0	78,792	76,980
Other ministry costs (see note 4)	6,199	0	0	6,199	16,014
Church running expenses	16,554	0	307	16,861	16,497
Church - Major repairs & fabric costs	10,880	0	0	10,880	4,547
Upkeep of services	1,980	0	0	1,980	3,002
Youth work, training and mission	419	1,525	0	1,944	1,196
Parish magazine	3,976	0	0	3,976	3,948
Support costs	3,052	0	0	3,052	2,644
Independent Examiner's fees	860	0	0	860	780
Administrative costs	4,071	0	0	4,071	3,168
	<u>134,353</u>	<u>11,340</u>	<u>307</u>	<u>146,000</u>	<u>142,022</u>
TOTAL	<u>134,353</u>	<u>11,340</u>	<u>307</u>	<u>146,000</u>	<u>142,022</u>

4 STAFF COSTS

The PCC employed an Interparish Worker (IPW) who left in August 2022.

The total costs of the IPW are included within the expenditure on 'Other ministry costs' for 2022 in note 3(b) above.

The cost of the PCC's part-time cleaner are included in 'Church running expenses' in note 3(b) above.

	2023 £	2022 £
Wages and salaries	1,705	11,009
Social security costs	0	0
Employer's contribution to defined pension scheme	0	142
	<u>1,705</u>	<u>11,151</u>

Average number of employees during the year

1 2

No employee received employee benefits of more than £60,000.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2023

5 INVESTMENT ASSETS

	£
<u>Quoted Investments</u>	
Market value at 1st January 2023	52,167
Disposals during the year	0
Revaluation gain/(loss)	4,331
Market value at 31st December 2023	<u><u>56,498</u></u>

At 31st December 2023, the market values of individual holdings were as follows :-

		£
CBF Investment Fund	1,796 units	40,591
CBF Fixed Interest Securities Fund	10,990 units	15,907
		<u><u>56,498</u></u>

6 DEBTORS

	2023	2022
	£	£
Recoverable Gift Aid	3,315	3,450
Other sundry debtors	0	0
	<u><u>3,315</u></u>	<u><u>3,450</u></u>

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Creditors for goods and services	2,947	2,740
Accruals of utility and other costs	840	790
Deferred income	1,639	1,615
	<u><u>5,426</u></u>	<u><u>5,145</u></u>

8 UNRESTRICTED FUNDS

	Balance at 1st. January 2023	Incoming	Outgoing	Movements in Resources Transfers	Gains / (Losses)	Balance at 31st December 2023
	£	£	£	£	£	£
General Fund	63,544	141,909	123,301	0	3,395	85,547
Designated Fabric Fund (i)	22,748	0	10,814	0	0	11,934
Mission Action Plan Fund (ii)	2,000	0	238	0	0	1,762
	<u><u>88,292</u></u>	<u><u>141,909</u></u>	<u><u>134,353</u></u>	<u><u>0</u></u>	<u><u>3,395</u></u>	<u><u>99,243</u></u>

- (i) The fund has been designated by the PCC to finance the cost of maintenance to the fabric of the church.
(ii) The fund has been designated by the PCC to finance expenditure in connection with the PCC's MAP.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2023

9 RESTRICTED FUNDS

	Balance at		Movements in			Balance at
	1st. January 2023	Incoming	Outgoing	Transfers	Gains	31st December 2023
	£	£	£	£	£	£
Youth Work Fund	5,639	924	1,525	0	0	5,038
Charity Fund	0	586	586	0	0	0
Restricted Gift Fund	12,269	1,691	9,229	0	0	4,731
Organ Fund	1,800	0	0	0	0	1,800
Tower Fund	208	90	0	0	0	298
	<u>19,916</u>	<u>3,291</u>	<u>11,340</u>	<u>0</u>	<u>0</u>	<u>11,867</u>

10 ENDOWMENT FUNDS

	Balance at		Movements in			Balance at
	1st. January 2023	Incoming	Outgoing	Transfers	Gains/ (Losses)	31st December 2023
	£	£	£	£	£	£
Churchyard Trusts (5 in total)	10,747	307	307	0	936	11,683
	<u>10,747</u>	<u>307</u>	<u>307</u>	<u>0</u>	<u>936</u>	<u>11,683</u>

There are 5 permanent endowments that provide income towards the upkeep of graves and the churchyards.

11 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
	£	£	£	£
Fixed assets	44,828	0	11,670	56,498
Current assets	59,271	12,437	13	71,721
Current liabilities	(4,856)	(570)	0	(5,426)
Fund Balances	<u>99,243</u>	<u>11,867</u>	<u>11,683</u>	<u>122,793</u>

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the Year ended 31st December 2023

12 PAYMENTS TO PCC MEMBERS

	2023	2022
	£	£
The PCC supported the clergy by paying:-		
The cost of vicarage utilities	4,549	4,864
Clergy working expenses	1,647	615
	6,196	5,479
	2023	2022
	£	£
Verger's fees were paid to two PCC members (1 member in 2022)	180	315
Wedding AV fees were paid to one PCC member in 2022	0	35
No expenses were reimbursed to PCC members	0	0

There were no payments to other trustees or persons related to or connected to them other than the normal reimbursements of payments made to third parties on behalf of the church and payments described in Note 13 below.

13 RELATED PARTY TRANSACTIONS

During the year, the following charitable grants were made that require disclosure as related party transactions:-

£600 to The Vaughan Family (2022 = £500)
(Matt Vaughan is working in a self-supporting role for Interserve and the Diocese of Birmingham).
Mrs H Shephard, a trustee, is the aunt of Matt Vaughan.

£600 to The Mission House (2022 = £500)
(charity registration number 1107874)
Mr I Pounce, a trustee, is also a trustee of The Mission House.

The total amount of donations funded by PCC members and related parties was £24,071 (2022 = £16,300).

Accounts

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2022

2022 ANNUAL REPORT AND ACCOUNTS for the Parochial Church Council of St Mary's and St Francis, Barcombe

Page	
1 to 3	Annual Report
4	Financial Review
5	Administrative information
8	Report of the Independent Examiner
9	Statement of Financial Activities
10	Balance Sheet
11 to 16	Notes to the accounts



Website: www.barcombe.net/church/

Incumbent: The Rev'd Sam Carter
The Rectory, 1 The Grange, Barcombe, Lewes, BN8 5AT

Donna Leppitt, Independent Examiners Ltd,
Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham, PO18
8NF

Principal Bankers: CAF Bank Ltd, Kings Hill, West Malling ME19 4TA

Registered Charity no: 1159084

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Rev'd Samuel Carter, in:

- the promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- knowing Jesus better and making him better known;
- promoting the whole mission of the church – evangelistic, pastoral, social and ecumenical;
- providing practical support and care for people in the parish, regardless of background; and
- providing financial support to those in need and other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

In line with the diocesan strategy (to be 'more open, more converted to Jesus Christ, more generous and more engaged'),¹ we discussed and planned the following objectives to fulfil our aims:

- welcoming as many people as possible to worship at our church;
- teaching, baptising and nurturing new and existing believers;
- provision of pastoral care and other assistance to people living in the parish;
- building links with the wider community and reaching out to the unchurched;
- supporting staff and governors in promoting the Christian distinctiveness of Barcombe school;
- giving grants to organisations with similar aims; and
- maintaining church property.

These activities comply with the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'. The PCC has also complied with the requirements of section 5 of the Safeguarding and Clergy Discipline Measure 2016.²

How we affected lives

- Welcoming people to worship

"Thank you for your love and support over the past weeks and months." Mr & Mrs S

The church welcomes a wide range of people (parishioners and those from further afield) to its services. Voluntary attendance to worship Jesus Christ in this way is a major demonstration of the public benefit of our activities. As well as those at

¹ See: <https://www.chichester.anglican.org/vision-for-growth-2020-2025>

² This duty requires the incumbent and PCC (among other relevant persons) to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

the parish church, St Mary's, services are held at St Francis, giving the church a presence in the heart of the village,

The average regular weekly attendance in October 2022 was 69 adults and 10 children, an increase in the number of adults and a similar number of children compared to last year. During 2022, we split our Sunday morning children's work into two groups to cope with the number of children we welcome regularly.

Our Christmas and Easter services saw substantial increases over 2021 (with Easter the highest attendance since 2017). Over the range of services in the week leading up to Christmas, we welcomed around 600 people to church, equivalent to more than 25% of the population of the parish (even allowing for double counting).

- Teaching, baptising and nurturing new and existing believers

We were delighted to welcome two children for baptism in 2022 and six wedding couples. Baptism parents and wedding couples were invited to preparation courses which were well received.

During Lent we ran a discipleship course attended by 20 people, and in the autumn we started four growth groups for bible study, fellowship and prayer. Around 35 people are linked to these groups.

This year our teaching programme included series on Mark's Gospel, Genesis 1-4 and St Paul's Epistle to the Galatians. Our weekly prayer meeting has continued uninterrupted.


- Pastoral care and other assistance

During 2022 we conducted ten church funerals, two funerals at the crematorium, and two memorial services.

Our churches and churchyards continue to be appreciated by many as a place where life events are celebrated with joy and thanksgiving. We prioritise keeping St Mary's open during the day and involve a regular team from the local community in opening and locking it. A steady stream of entries in the visitor book testifies to the appreciation many visitors have of the building. We publish the Barcombe News and distribute a monthly copy to every household in the parish.

Our pastoral team visits the housebound, lonely and those needing pastoral care. The church also administers a relief fund for parishioners in crisis and has made significant disbursements during 2022.

- Building links with the wider community and reaching out to the unchurched



‘THANK YOU FOR THE MOST
BEAUTIFUL FUNERAL YOU GAVE
FOR MY GRANDAD’ – KW

Church members continue to support around ten local families in the Barcombe Bunnies playgroup which meets at St Francis. At the other end of the age range, our monthly St Francis community lunches continue to provide for around 30 mostly elderly people.

In February and March this year we ran a Christianity Explored course for nine people (a mix of church and non-church).

In June we launched Barcombe Cross Youth – our new youth group which offers fun activities for local young people whilst also introducing them to the good news of Jesus Christ. We regularly have eighteen 10-14s attending, of whom two thirds have no other connection to the church.

I have already been back to visit the church and to 'drink in' the happy memories. PB

In August we ran a three-day water-themed holiday club attended by 60 children, most of whom are not regular churchgoers.

- Supporting staff and governors in promoting the Christian distinctiveness of Barcombe school

The Rector continues to take a weekly assembly at Barcombe school and teach an RE lesson for each class once per term. He also serves as a foundation governor. Since the departure of our children's and families' worker, we have been unable to continue our popular lunchtime club. It has been a joy to welcome the school community to St Mary's for harvest, Christmas and Easter services.

- Giving grants to organisations with similar aims

Our mission giving of £6,000 supports twelve charities. Details are included in the accompanying reports.

- Maintaining church property

Well-maintained buildings enable us to welcome a variety of village and outside groups to St Mary's, the Conker Room and St Francis. These include Laughton Village Choir, Barcombe Bunnies, The Diocese of Chichester, Barcombe Good Neighbours and the Bevern Trust.

An important challenge in 2023 will be to grasp the strategic opportunity for St Mary's in the Communiheat Project to move Barcombe off heating oil.

Financial Review

The original forecast for the 2022 financial year showed a deficit of about £12,000. The actual out-turn was considerably better. The Statement of Financial Activities on page 9 shows a reduction of only £1,810 in total funds for 2022. This reduction is calculated after deducting a loss of £7,286 following the revaluation of investment assets on 31st December 2022. It should be noted that the reduction in the market value of investments during 2022 was in line with the general fall in global stock markets in that year.

Total income for 2022 of £147,498 was £4,319 higher than in 2021 and included increased income from voluntary giving, as shown in the breakdown of income in note 2(a). Expenditure in 2022 was also higher. The largest single item of expenditure was the Parish Share of £76,980 paid to the Diocese of Chichester. This was an increase of £2,676 over 2021. It is important to note that once again, Barcombe paid the full amount of Parish Share that was requested by the Deanery.

It is very difficult to predict the financial outcome for 2023. A modest increase in income is expected although it remains uncertain if the high rate of inflation in the general economy will adversely affect the levels of voluntary income. On the expenditure side, the massive increase in the cost of energy will certainly push the bottom line into a deficit for 2023. The Interparish Worker left in August 2022 without being replaced. It is possible that some form of replacement ministry support will be sought in 2023, leading to an increase in staff costs later on in the year.

Reserves Policy

It is PCC policy to seek to maintain a balance of liquid assets on unrestricted funds calculated in two parts as follows:

Part 1. Approximately three months' worth of unrestricted general fund payments as a contingency against unforeseen situations (£31,000 in 2022) and

Part 2. A provision for the maintenance of the fabric of the church to meet costs arising every five years following the Church Architect's Quinquennial inspection of the building (estimated at £5,000 per annum). At the end of 2022 this figure should amount to £25,000 (the actual figure was £22,748).

The total amount of reserves required by the policy is, therefore, £56,000.

The actual total of unrestricted liquid assets held at the year-end was approximately £88,000. This included an amount of £2,000 to support the Mission Action Plan. The remaining amount, £86,000, is about £30,000 more than the required amount under the PCC policy. This sum is likely to be used to part-fund the budgeted deficit for 2022.

It is PCC policy to invest funds balances with the CBF Church of England Investment Fund, the CBF Church of England Fixed Interest Securities Fund and the CBF Church of England Deposit Fund.

Administrative information

- **General**

In all we do, we take account of the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. The parish of St Mary's and St Francis, Barcombe has two church buildings: St Mary's, Church Road and St Francis in the High Street as well as the church yard at St Bartholomew's, Spithurst. We are in the Diocese of Chichester within the Church of England.

- **Structure, governance and management**

Parochial Church Council. Church Members are encouraged to stand for election to the Parochial Church Council (PCC) and we look for a balance of skills and experience. The PCC is registered with the Charity Commission (No. 1159084) under the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956. Membership is determined under the Church Representation Rules. Membership consists of ex-officio members - the rector, the churchwardens, the members of the Deanery Synod, and up to nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). The PCC may co-opt up to 2 more members. The PCC is responsible for the overall wellbeing, practical as well as spiritual, of the church, the church members, and the church buildings. The PCC also has a duty to promote the mission of the church within the wider community.

Membership. During the year, the following served as members of the Parochial Church Council:

Ex officio members

Incumbent: The Rev'd Sam Carter, Chair

Warden: Mr Ian Pounce

Member of Diocesan Synod:
Ms Janice Bartholomew (resigned Jul 2022)

Deanery Synod representatives:

Mr Chris Lear

Mrs Fiona Pearl (resigned Jan 2022)

Elected and co-opted members

Mr Alan Cannings (due to retire retired 2025)

Mr Ebenezer Cottingham (due to retire 2023)

Mrs Bridget Cross (due to retire 2024)

Mrs Anna Hardy (due to retire 2024)

Mr Andrew Lamont, Hon Treasurer (co-opted Jun 2022)

Mr Christopher Lear (due to retire 2023)

Mr Nick Lear (retired May 2022)

Mrs Rosemary Milmine (due to retire 2023)

Mrs Charlotte Mitchell (due to retire 2023)

Mr Stephen Piggott (due to retire 2025)

Mrs Heather Shephard (due to retire 2025)

Mr Graham Tomsett (resigned February 2023)

What is it for? The PCC is responsible for a wide range of matters affecting the Parish Church, including compliance with health and safety and disability legislation and child protection. In our capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances. The PCC works to ensure that each member is equipped to fulfil the role.

New members. New members of the PCC are quickly included and fully involved with their roles and responsibilities at the first PCC meeting after their election or co-option. The PCC secretary and Honorary Treasurer are elected at the first meeting after the Annual Parochial Church Meeting.

Education for members. The PCC secretary, the Treasurer and the Churchwardens all attend courses run by the diocese on their particular work and courses are also available to members generally. Regular mailings from the diocese keep the officers up to date with changes in church regulations and financial procedures and these are reported to the whole PCC as appropriate.

Safeguarding. Mrs Mim Austin served as Safeguarding Officer during the year. With the Rector, she was responsible for ensuring that Disclosure and Barring Service (DBS) checks were carried out on all those who work with children and vulnerable adults in the church. The PCC has adopted the

Diocesan Policy which is available from the church website, or a hard copy can be found in both St Francis and St Mary's, along with a policy statement on the protection of children and vulnerable adults. Members of the PCC have done online training (CO or above). We have been certified under the diocesan *Simple Quality Protects* scheme.

Accountant. The PCC has appointed Mr Stephen Brentnall as its accountant. The PCC thanks the honorary treasurer Andrew Lamont for his endless assistance with the church finances throughout 2022 and Ben Williams-Thomas for his assistance with gift aid.

Committees. Committees report to the PCC and are responsible for specific areas of the church's activities:

- ❖ **The Standing Committee** has the power to transact the business of the PCC between its meetings, subject to any direction given by the full PCC.
- ❖ **The Buildings Committee** deals with the fabric of St Mary's and St Francis.
- ❖ **The Mission Action Committee** oversees the giving of a tithe of the income to various charities and keeps the congregation informed of the activities of these charities through guest speakers, prayers and information.
- ❖ **The Youth Committee** oversees the youth work of the Church
- ❖ **The St Bartholomew's committee** looks after the churchyard at Spithurst.

Risk Assessment

The major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by PCC members. The risks have been reviewed and systems and procedures have been established to manage the risks.

Approved by The Parochial Church Council on 21st March 2023 and signed on its behalf by Rev'd Sam Carter, Chairman.



.....

Date: 22 March 2023

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Report to the trustees/ members of The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Francis, Barcombe on the accounts for the year ended 31st December 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Donna Leppitt
Independent Examiners Ltd
Unit 2
The Broadridge Business Centre
Delling Lane
Bosham
PO18 8NF



Date: 5th April 2023

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

STATEMENT OF FINANCIAL ACTIVITIES

For the Year ended 31st December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	2021 £
Income and endowments from:						
Donations and legacies	2(a)	104,940	16,442	0	121,382	110,840
Charitable activities	2(b)	8,848	0	0	8,848	6,263
Other trading activities	2(c)	8,409	6,893	0	15,302	12,182
Investments	2(d)	1,649	0	317	1,966	1,597
Other income	2(e)	0	0	0	0	12,297
TOTAL INCOME		123,846	23,335	317	147,498	143,179
Expenditure on:						
Raising funds	3(a)	0	0	0	0	53
Charitable activities	3(b)	125,319	16,386	317	142,022	134,523
TOTAL EXPENDITURE		125,319	16,386	317	142,022	134,576
Net gains/(losses) on investments	5	(5,812)	0	(1,474)	(7,286)	4,024
NET INCOME/(EXPENDITURE)		(7,285)	6,949	(1,474)	(1,810)	12,627
Transfers between funds		562	(562)	0	0	0
NET MOVEMENT IN FUNDS		(6,723)	6,387	(1,474)	(1,810)	12,627
Reconciliation of Funds						
Fund Balances brought forward at 1st January 2022		95,015	13,529	12,221	120,765	108,138
BALANCES CARRIED FORWARD AT 31st DECEMBER 2022		88,292	19,916	10,747	118,955	120,765

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

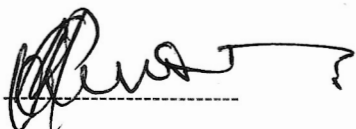
BALANCE SHEET AS AT 31st DECEMBER 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Investment assets	5	52,167	59,453
CURRENT ASSETS			
Debtors	6	3,450	2,916
Short term deposits		57,499	48,863
Cash at bank and in hand		10,984	12,776
		<u>71,933</u>	<u>64,555</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR			
	7	5,145	3,243
NET CURRENT ASSETS		<u>66,788</u>	<u>61,312</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>118,955</u>	<u>120,765</u>
NET ASSETS		<u>118,955</u>	<u>120,765</u>
 FUNDS			
Unrestricted	8	88,292	95,015
Restricted	9	19,916	13,529
Endowment	10	10,747	12,221
		<u>118,955</u>	<u>120,765</u>

Approved by the Parochial Church Council on 21st March 2023 and signed on its behalf by :-



(Chairman)



(Treasurer)

The notes on pages 11 to 16 form part of these accounts.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 31st December 2022

1 ACCOUNTING POLICIES

1(a) **Basis of Preparation**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2019) Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all the transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

1(b) **Funds**

Funds held by the PCC are :-

Unrestricted funds - general funds that can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - (a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Endowment funds - funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established. The PCC may have the power to convert certain endowment funds into expendable income; such funds are known as expendable endowments.

1(c) **Income and Endowments**

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

1(d) **Donations and Legacies**

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

1(e) **Charitable Activities, Trading Activities and all Other Income**

Statutory fees for weddings and funerals are recognised when the office occurs.

Trading activities are where income is receivable in return for selling goods or providing services and is recognised when received.

1(f) **Investment Income**

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

1(g) **Gains and Losses on Investments**

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31st December.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2022

1(h) **Expenditure**
Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

1(i) **Grants**
Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

1(j) **Charitable Activities**
The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

1(k) **Fixed Assets**
Tangible fixed assets.
Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For inalienable property acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired since 1st January 2000 have been capitalised in the financial statements and depreciated over their useful economic life. All expenditure incurred in the year on consecrated or beneficed buildings, individual items costing under £5,000 or on the repair of movable church furnishings acquired before 1st January 2000 is written off.

Investments :

Investments are valued at market value at 31st December.

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2022 £	FUNDS 2021 £
2(a) Donations and legacies					
Planned giving	70,844	0	0	70,844	63,648
Collections (open plate)	3,103	2,892	0	5,995	1,489
Donations	11,995	12,260	0	24,255	17,565
Gift aid tax claimed	16,698	977	0	17,675	15,059
Grants received	1,300	313	0	1,613	13,079
Bequests and legacies	1,000	0	0	1,000	0
	104,940	16,442	0	121,382	110,840
2(b) Charitable activities					
Parochial Fees income	8,848	0	0	8,848	6,263
	8,848	0	0	8,848	6,263
2(c) Other trading activities					
Fundraising income	683	0	0	683	247
Hall income	2,635	0	0	2,635	435
Parish magazine	5,091	0	0	5,091	5,353
Sundry income	0	6,893	0	6,893	6,147
	8,409	6,893	0	15,302	12,182

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2022

2 INCOME AND ENDOWMENTS (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2022 £	FUNDS 2021 £
2(d) Investments					
Dividends and interest received	1,649	0	317	1,966	1,597
	<u>1,649</u>	<u>0</u>	<u>317</u>	<u>1,966</u>	<u>1,597</u>
2(e) Other income					
Direct debit indemnity receipt	0	0	0	0	12,297
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,297</u>
TOTAL INCOMING RESOURCES	<u>123,846</u>	<u>23,335</u>	<u>317</u>	<u>147,498</u>	<u>143,179</u>

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2022 £	FUNDS 2021 £
3(a) Raising funds					
Fundraising costs	0	0	0	0	53
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>53</u>
3(b) Charitable activities					
Missionary and charitable giving	6,050	7,196	0	13,246	7,386
Ministry costs :					
Diocesan Parish Share	76,980	0	0	76,980	74,304
Other ministry costs (see note 4)	8,996	7,018	0	16,014	16,988
Church running expenses	16,180	0	317	16,497	14,065
Church - Major repairs & fabric costs	4,547	0	0	4,547	10,344
Upkeep of services	1,802	1,200	0	3,002	1,399
Youth work, training and mission	466	730	0	1,196	936
Parish magazine	3,948	0	0	3,948	3,528
Support costs	2,402	242	0	2,644	1,344
Independent Examiner's fees	780	0	0	780	770
Administrative costs	3,168	0	0	3,168	3,459
	<u>125,319</u>	<u>16,386</u>	<u>317</u>	<u>142,022</u>	<u>134,523</u>
TOTAL	<u>125,319</u>	<u>16,386</u>	<u>317</u>	<u>142,022</u>	<u>134,576</u>

4 STAFF COSTS

The PCC employed an Interparish Worker (IPW) on 2nd January 2019. The IPW was shared with two other neighbouring parishes that contributed towards the overall employment costs and working expenses. The total costs of the IPW are included within the expenditure on 'Other ministry costs' shown in note 3(b) above. The IPW left in August 2022.

The PCC employed a part-time cleaner from April 2021. The cleaner's salary is included in 'Church running expenses' in note 3(b) above.

	2022	2021
	£	£
Wages and salaries	11,009	13,855
Social security costs	0	0
Employer's contribution to defined pension scheme	142	186
	<u>11,151</u>	<u>14,041</u>
Average number of employees during the year	2	2

No employee received employee benefits of more than £60,000.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2022

5 INVESTMENT ASSETS

	£
<u>Quoted Investments</u>	
Market value at 1st January 2022	59,453
Disposals during the year	0
Revaluation gain/(loss)	(7,286)
Market value at 31st December 2022	<u><u>52,167</u></u>

At 31st December 2022, the market values of individual holdings were as follows :-

		£
CBF Investment Fund	1,796 units	37,100
CBF Fixed Interest Securities Fund	10,990 units	<u>15,067</u>
		<u><u>52,167</u></u>

6 DEBTORS

	2022	2021
	£	£
Recoverable Gift Aid	3,450	1,677
Other sundry debtors	0	1,239
	<u>3,450</u>	<u>2,916</u>

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Creditors for goods and services	2,740	1,309
Accruals of utility and other costs	790	790
Deferred income	1,615	1,144
	<u>5,145</u>	<u>3,243</u>

8 UNRESTRICTED FUNDS

	Balance at 1st. January 2022 £	Incoming £	Movements in Resources Outgoing £	Transfers £	Gains / (Losses) £	Balance at 31st December 2022 £
General Fund	75,750	123,813	117,255	(12,952)	(5,812)	63,544
Designated Fabric Fund (i)	17,265	33	4,547	9,997	0	22,748
Designated IPW Fund	0	0	3,517	3,517	0	0
Mission Action Plan Fund (ii)	2,000	0	0	0	0	2,000
	<u>95,015</u>	<u>123,846</u>	<u>125,319</u>	<u>562</u>	<u>(5,812)</u>	<u>88,292</u>

- (i) The fund has been designated by the PCC to finance the cost of maintenance to the fabric of the church.
- (ii) The fund has been designated by the PCC to finance expenditure in connection with the PCC's MAP.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2022

9 RESTRICTED FUNDS

	Balance at	Movements in				Balance at
	1st. January 2022	Incoming	Outgoing	Transfers	Gains	31st December 2022
	£	£	£	£	£	£
Youth Work Fund	5,608	761	730	0	0	5,639
Charity Fund	0	2,696	2,696	0	0	0
Restricted IPW Fund	242	7,018	7,260			0
Restricted Gift Fund	6,145	12,386	5,700	(562)	0	12,269
Organ Fund	1,800	0	0	0	0	1,800
Tower Fund	(266)	474	0	0	0	208
	<u>13,529</u>	<u>23,335</u>	<u>16,386</u>	<u>(562)</u>	<u>0</u>	<u>19,916</u>

10 ENDOWMENT FUNDS

	Balance at	Movements in				Balance at
	1st. January 2022	Incoming	Outgoing	Transfers	Gains/ (Losses)	31st December 2022
	£	£	£	£	£	£
Churchyard Trusts (5 in total)	12,221	317	317	0	(1,474)	10,747
	<u>12,221</u>	<u>317</u>	<u>317</u>	<u>0</u>	<u>(1,474)</u>	<u>10,747</u>

There are 5 permanent endowments that provide income towards the upkeep of graves and the churchyards.

11 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
	£	£	£	£
Fixed assets	41,434	0	10,733	52,167
Current assets	51,869	20,050	14	71,933
Current liabilities	(5,011)	(134)	0	(5,145)
Fund Balances	<u>88,292</u>	<u>19,916</u>	<u>10,747</u>	<u>118,955</u>

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2022

12 PAYMENTS TO PCC MEMBERS

	2022	2021
	£	£
The PCC supported the clergy by paying:-		
The cost of vicarage utilities	4,864	1,386
Clergy working expenses	615	489
	<u>5,479</u>	<u>1,875</u>
	2022	2021
	£	£
Verger's fees were paid to one PCC member (2 members in 2021)	315	213
Wedding AV fees were paid to one PCC member	35	70
No expenses were reimbursed to PCC members (1 member in 2021)	0	70

There were no payments to other trustees or persons related to or connected to them other than the normal reimbursements of payments made to third parties on behalf of the church and payments described in Note 13 below.

13 RELATED PARTY TRANSACTIONS

During the year, the following charitable grants were made that require disclosure as related party transactions:-

£500 to The Vaughan Family (2021 = £500)
(Matt Vaughan is working in a self-supporting role for Interserve and the Diocese of Birmingham).
Mrs H Shephard, a trustee, is the aunt of Matt Vaughan.

£500 to The Mission House (2021 = £500)
(charity registration number 1107874)
Mr I Pounce, a trustee, is also a trustee of The Mission House.

The total amount of donations funded by PCC members and related parties was £16,300 (2021 = £21,700).

Accounts

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT FOR 2021

2021 ANNUAL REPORT AND ACCOUNTS

for the Parochial Church Council of

St Mary and St Francis, Barcombe

Page	
1 to 7	Annual Report
8	Report of the Independent Examiner
9	Statement of Financial Activities
10	Balance Sheet
11 to 17	Notes to the accounts



Website: www.barcombe.net/church/

Incumbent: The Rev'd Sam Carter
The Rectory, 1 The Grange, Barcombe, Lewes, BN8 5AT

Independent examiner: Mr Paul Robinson MAAT FCIE, Independent Examiners Ltd,
Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham,
PO18 8NF

Principal Bankers: CAF Bank Ltd, Kings Hill, West Malling ME19 4TA

Registered Charity no: 1159084

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2021

Welcome

In a context that is increasingly uncertain – internationally, domestically, and in the broader Church – Barcombe church stands at an exciting point. We are in transition, emerging from Covid-19 and an interregnum. These have brought strains, but also encouragements. There is a sense of optimism, alongside realism about the challenges we face. And of course, there are things we would like to have done better. This report sets out our activities over the past year. In it we share some of these encouragements and excitements, the challenges and strains, and assess them alongside our charitable aims.

We warmly encourage anyone who wishes to find out more about what we do to get in touch.

The PCC of St Mary's and St Francis Barcombe

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Rev'd Samuel Carter, in:

- the promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- knowing Jesus better and making him better known;
- promoting the whole mission of the church – evangelistic, pastoral, social and ecumenical;
- providing practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or ability to pay; and
- providing financial support to those in need and to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

The incumbent and PCC aimed to meet their aims through the following activities:

- welcoming as many people as possible to worship at our church;
- teaching, baptising and nurturing new and existing believers;
- provision of pastoral care and other assistance to people living in the parish;
- building links with the wider community;
- supporting the staff and governors in promoting the Christian distinctiveness of Barcombe school;
- giving grants to organisations with similar aims; and
- maintaining church property.

These activities take into account the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the requirements of section 5 of the *Safeguarding and Clergy Discipline Measure 2016*.¹

¹ This duty requires the incumbent and PCC (among other relevant persons) to have due regard to the House of Bishops guidance on safeguarding children and vulnerable adults.

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2021

How did we do?

Overview

Our activities during the first part of the year took place against a familiar backdrop: a renewed lockdown and an ongoing interregnum. Happily, there was positive news on both fronts as the year progressed, with the resumption of in-building public worship and the appointment of a new rector, Rev'd Samuel Carter (licensed 3 August). Ably led by our churchwardens, Heather Shephard and Ian Pounce, the PCC is pleased to report that the worship and ministry of the church continued in creative and exciting ways, online and in person. Thanks go to our readers, retired clergy, visiting ministers and members of the congregation for stepping in to lead worship and continue the work of ministry in the parish.

Welcoming people to worship

"the Nativity Trail was one of the best of such events I have ever been to...it was a privilege." Mr E

The church welcomes a wide range of people (parishioners and those from further afield) to its services. Voluntary attendance to worship Jesus Christ in this way is a major demonstration of the public benefit of our activities. Services are held at St Mary's and at St Francis, giving the church a presence in the heart of the village. Next year we will need to consider

how to broaden our service offering.

More broadly we welcomed a variety of groups and organisations for special services this year – including the school, local Scout group, retained firefighters and the Royal British Legion. We have continued to reach out to the local community creatively. Christmas Eve saw nearly 200 people welcomed to St Mary's churchyard for a warmly received interactive walkthrough nativity.

Teaching, baptising and nurturing new believers

Our primary expression of this objective has been in Sunday services. In September we began a sermon series on Mark's gospel which will tie in with a course being run in early 2022. The new rector has introduced a children's slot to help our growing number of young people engage with the Bible. This has been warmly received by young and old alike.

we loved the service – thank you – it was great – strong gospel message – superb
Mr & Mrs S

Barcombe has a history of midweek bible study groups and while one group has met throughout pandemic and interregnum, it is a source of regret that a wider relaunch of these groups will have to wait until 2022.

There was 1 baptism in 2021. We are pleased to report that the number of regular worshippers aged under 16 has increased from 2 to 11.

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2021

Pastoral care and other assistance

We conducted 5 weddings and 14 funerals this year. Our churches and churchyards continue to be appreciated by many as a place where life events are celebrated with joy and thanksgiving. We prioritise keeping St Mary's open during the day and involve a regular team from the local community in opening and locking it. A steady stream of entries in the visitor book testifies to the appreciation many visitors have of the building.

Our pastoral team has been engaged in pastoral visits to the housebound, lonely and those needing pastoral support in the community. And we continue to administer a relief fund for parishioners in crisis.

Building links with the wider community

*As usual, the children's part was
relevant for the whole congregation!*
Mrs B

Ali Brown, our Inter-Parish families' worker, continued to support a broad range of local families in the Barcombe Bunnies playgroup and monthly Palm club. At the other end of the age range, our monthly St Francis community lunches restarted after lockdown – a lifeline for many elderly people. An important challenge for us in the coming year will be to grasp the

strategic opportunity for St Mary's in the Communiheat Project to move Barcombe off heating oil.

Supporting the Christian distinctiveness of Barcombe School

We have been delighted to welcome Barcombe CE school back to St Mary's for leavers' and harvest festival services. The rector serves as a foundation governor and takes weekly assemblies and a termly RE lesson for each class, while Ali Brown runs a popular lunchtime Bible club.

Grant giving

Our mission giving of £6,000 supports twelve charities. Full details can be found in the accompanying reports.

Maintaining church property

Our heating systems have undergone significant maintenance this year, overseen by Andrew Lamont. The Conker Room and St Francis continue to be valuable community assets for the wider village.

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2021

Financial Review

The **positive result** for 2021 was unexpected, bearing in mind the continuing of the Covid 19 pandemic from 2020. There was an increase in net income across all funds of £8,326 from £4,301 in 2020 to £12,627 in 2021. Most of the increase in incoming resources was accounted for by non-recurring receipts:-

- A direct debit indemnity of £12,297 received from Santander Bank to compensate for incorrect direct debits taken from the bank current account over several years.
- A non-recurring grant of £5,500 specifically to fund work with children and young people.
- The final instalment (£5,000) of a mission grant from the Diocese of Chichester to fund some of the costs of the Interparish Worker employed by Barcombe and shared with two other parishes.

The outlook for **2022 is not so encouraging** as the prospect of some substantial increases in costs loom on the horizon. The General Fund budget for 2022, prepared before the advent of the Omicron variant of the Covid 19 virus, already predicts an operating deficit of about £12,000. The PCC will be relying on past surpluses to fund some of the 2022 expenditure.

Incoming and outgoing resources

- **Donations and legacy income.** Although collections at services have dropped by nearly 80% since 2019, this was compensated by some large one-off donations.
- **Other income.** Income from weddings and funerals was about 65% higher than in 2020. Income from the hire of the two church halls was only £435, compared to £4,529 in 2019. Income from fundraising was negligible; it has now been 2 years since the church ran its successful Christmas Fayre.
- **Expenditure down slightly.** Despite the annual increase in Parish Share paid to the Diocese, there was a small reduction of about £1,000 in total in unrestricted expenditure in 2021. It is important to note that once again, Barcombe paid the full amount of Parish Share that was requested by the Deanery.
- **Tower Fund.** The PCC received a substantial donation in 2021 that enabled the bells at St. Mary's church to be restored and brought back into good working order.
- **Mission support maintained.** The PCC distributed a proportion of unrestricted regular voluntary income through the PCC's Missionary Action Committee.

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2021

Reserves Policy

It is PCC policy to seek to maintain a balance of liquid assets on unrestricted funds calculated in two parts as follows:

1. Approximately six months' worth of unrestricted general fund payments as a contingency against unforeseen situations (£56,000 in 2021) and
2. A provision for the maintenance of the fabric of the church to meet costs arising every five years following the Church Architect's Quinquennial inspection of the building (estimated at £5,000 per annum). At the end of 2021 this figure should amount to £25,000.

The total amount of reserves required by the policy is £81,000.

The actual total of unrestricted liquid assets held at the year-end was approximately £95,000. This included an amount of £2,000 to support the Mission Action Plan. The remaining amount is about £12,000 more than the required amount under the PCC policy. This sum is likely to be used to part-fund the budgeted deficit for 2022.

It is PCC policy to invest funds balances with the CBF Church of England Investment Fund, the CBF Church of England Fixed Interest Securities Fund and the CBF Church of England Deposit Fund.

Administrative information

- **General**

In all we do, we take account of the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. The parish of St Mary and St Francis, Barcombe has two church buildings: St Mary's, Church Road and St Francis in the High Street as well as the church yard at St Bartholomew's, Spithurst. We are in the Diocese of Chichester within the Church of England.

- **Structure, governance and management**

Parochial Church Council. Church Members are encouraged to stand for election to the Parochial Church Council (PCC) and we look for a balance of skills and experience. The PCC is registered with the Charity Commission (No. 1159084) under the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956. Membership is determined under the Church Representation Rules. Membership consists of ex-officio members - the rector, the churchwardens, the members of the Deanery Synod, and up to nine members of the church who are elected at the Annual Parochial Church Meeting (APCM) or later co-opted. The PCC is responsible for the overall wellbeing, practical as well as spiritual, of the church, the church members, and the church buildings. The PCC also has a duty to promote the mission of the church within the wider community.

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2021

Membership. During the year, the following served as members of the Parochial Church Council:

Ex officio members

Incumbent: The Rev'd Sam Carter, Chair (from August 2021)
The Rev'd James Hollingsworth, Chair (until September 2020)
Warden: Mr Ian Pounce
Member of Diocesan Synod: Ms Janice Bartholomew
Deanery Synod representatives: Mr Chris Lear
Mrs Fiona Pearl (also Licensed lay reader)

Elected and co-opted members

Mr Jon Addyman (retired Jun 2021)
Mrs Miriam Austin, Hon Secretary (retired Jun 2021)
Mr Alan Cannings (retired Jun 2021)
Mr Ebenezer Cottingham (due to retire 2023)
Mrs Bridget Cross (due to retire 2024)
Mrs Amanda Hill, Safeguarding officer (retired Jun 2021)
Mrs Anna Hardy (due to retire 2024)
Mr Andrew Lamont, Hon Treasurer (elected by PCC Nov 2021)
Mr Christopher Lear (due to retire 2023)
Mr Nick Lear (due to retire 2022), Vice-chair
Mrs Rosemary Milmine (due to retire 2023)
Mrs Charlotte Mitchell (due to retire 2023)
Mr Stephen Piggott (co-opted Jun 2021)
Mrs Heather Shephard (elected by PCC Nov 2021)
Mrs Kate Tiffin (retired Jun 2021)
Mr Graham Tomsett (due to retire 2024)
Mrs Wendy Vaughan (resigned March 2021)

What is it for? The PCC is responsible for a wide range of matters affecting the Parish Church, including compliance with health and safety and disability legislation and child protection. In our capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances. The PCC works to ensure that each member is equipped to fulfil the role.

New members. New members of the PCC are quickly included and fully involved with their roles and responsibilities at the first PCC meeting after their election or co-option. The PCC secretary and Honorary Treasurer are elected at the first meeting after the Annual Parochial Church Meeting.

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2021

Education for members. The PCC secretary, the Treasurer and the Churchwardens all attend courses run by the diocese on their particular work and courses are also available to members generally. Regular mailings from the diocese keep the officers up to date with changes in church regulations and financial procedures and these are reported to the whole PCC as appropriate.

Safeguarding. Mrs Amanda Hill served as Safeguarding Officer during the year. She was responsible for ensuring that Disclosure and Barring Service (DBS) checks were carried out on all those who work with children and vulnerable adults in the church. The PCC has adopted the Diocesan Policy which is available from the church website, or a hard copy can be found in both St Francis and St Mary's. The Parish Protecting Policy statement is pinned up in both churches. Members of the PCC have done online training (CO or above). We have been certified as having met the requirements.

Accountant. The PCC has appointed Mr Stephen Brentnall as its accountant. The PCC thanks the honorary treasurer Andrew Lamont for his endless assistance with the church finances throughout 2021 and Ben Williams-Thomas for his assistance with gift aid.

Committees. Committees report to the PCC and are responsible for specific areas of the church's activities:

- ❖ **The Standing Committee** has the power to transact the business of the PCC between its meetings, subject to any direction given by the full PCC.
- ❖ **The Buildings Committee** deals with the fabric of St Mary's and St Francis'.
- ❖ **The Missionary Action Committee** oversees the giving of a tithe of the income to various charities and keeps the congregation informed of the activities of these charities through guest speakers, prayers and information.
- ❖ **The Youth Committee** oversees the youth work of the Church
- ❖ **The St Bartholomews committee** looks after the churchyard at Spithurst

Risk Assessment

The major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by PCC members. The risks have been reviewed and systems and procedures have been established to manage the risks.

Signed on behalf of the Parochial Church Council by Rev'd Sam Carter, Chairman


.....

Date: 15 March 2022

BARCOMBE PAROCHIAL CHURCH COUNCIL

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

This report on the financial statements of the Barcombe Parochial Church Council for the year ended 31st December 2021, which are set out on the following pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations') and s.145 of the Charities Act 2011 ('The Act').

Respective Responsibilities of the PCC and the Examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulations and section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to issue this report on those financial statements accounts in accordance with the terms of the Regulations.

Basis of Independent Examiner's Report

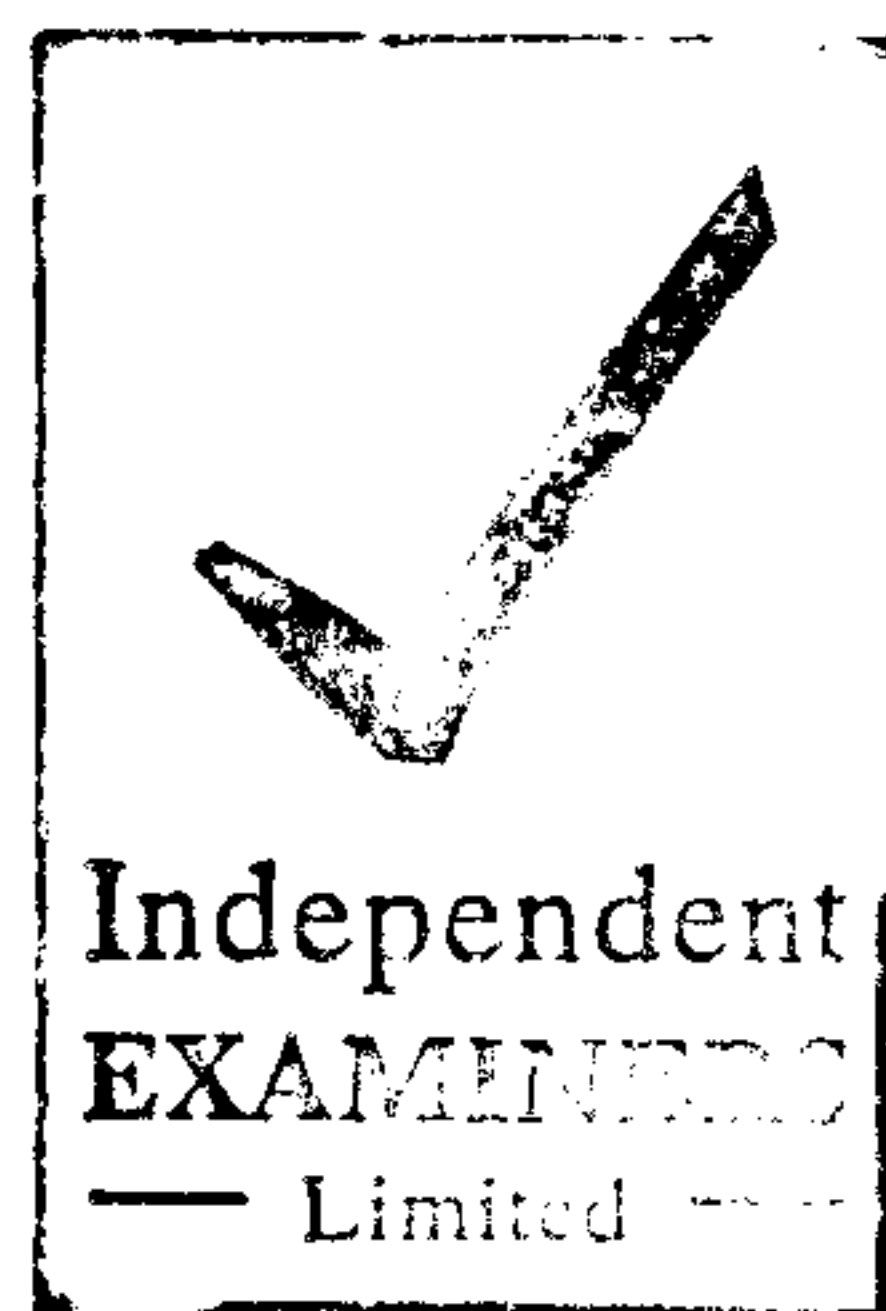
My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued from the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Paul Robinson MAAT FCIE
Independent Examiners Ltd
Unit 2, The Broadbridge Business
Centre
Delling Lane
Bosham
PO18 8NF



Dated:

31/03/22

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

STATEMENT OF FINANCIAL ACTIVITIES

For the Year ended 31st December 2021

		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
	Note	£	£	£	2021 £	2020 £
Income and endowments from:						
Donations and legacies	2(a)	92,725	18,115	0	110,840	117,650
Charitable activities	2(b)	6,263	0	0	6,263	3,809
Other trading activities	2(c)	6,110	6,072	0	12,182	14,678
Investments	2(d)	1,281	0	316	1,597	1,772
Other income	2(e)	12,297	0	0	12,297	0
TOTAL INCOME		118,676	24,187	316	143,179	137,909
Expenditure on:						
Raising funds	3(a)	53	0	0	53	0
Charitable activities	3(b)	115,581	18,626	316	134,523	136,610
TOTAL EXPENDITURE		115,634	18,626	316	134,576	136,610
Net gains/(losses) on investments	5	2,934	0	1,090	4,024	3,002
NET INCOME/(EXPENDITURE)		5,976	5,561	1,090	12,627	4,301
Transfers between funds		0	0	0	0	0
NET MOVEMENT IN FUNDS		5,976	5,561	1,090	12,627	4,301
Reconciliation of Funds						
Fund Balances brought forward at 1st January 2021		89,039	7,968	11,131	108,138	103,837
BALANCES CARRIED FORWARD AT 31st DECEMBER 2021		95,015	13,529	12,221	120,765	108,138

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

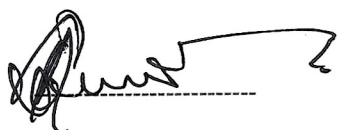
BALANCE SHEET AS AT 31st DECEMBER 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Investment assets	5	59,453	56,430
CURRENT ASSETS			
Debtors	6	2,916	4,081
Short term deposits		48,863	34,586
Cash at bank and in hand		<u>12,776</u>	<u>18,965</u>
		64,555	57,632
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR			
	7	3,243	5,924
NET CURRENT ASSETS		<u>61,312</u>	<u>51,708</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>120,765</u>	<u>108,138</u>
NET ASSETS		<u>120,765</u>	<u>108,138</u>
 FUNDS			
Unrestricted	8	95,015	89,039
Restricted	9	13,529	7,968
Endowment	10	12,221	11,131
		<u>120,765</u>	<u>108,138</u>

Approved by the Parochial Church Council on 9th March 2022 and signed on its behalf by :-



(Chairman)



(Treasurer)

The notes on pages 11 to 17 form part of these accounts.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 31st December 2021

1 ACCOUNTING POLICIES

1(a) **Basis of Preparation**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2015) Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all the transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

1(b) **Funds**

Funds held by the PCC are :-

Unrestricted funds - general funds that can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - (a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Endowment funds - funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established. The PCC may have the power to convert certain endowment funds into expendable income; such funds are known as expendable endowments.

1(c) **Income and Endowments**

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

1(d) **Donations and Legacies**

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

1(e) **Charitable Activities, Trading Activities and all Other Income**

Statutory fees for weddings and funerals are recognised when the office occurs.

Trading activities are where income is receivable in return for selling goods or providing services and is recognised when received.

1(f) **Investment Income**

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

1(g) **Gains and Losses on Investments**

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31st December.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2021

1(h) Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

1(i) Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

1(j) Charitable Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

1(k) Fixed Assets

Tangible fixed assets.

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For inalienable property acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired since 1st January 2000 have been capitalised in the financial statements and depreciated over their useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items costing under £5,000 or on the repair of movable church furnishings acquired before 1st January 2000 is written off.

Investments :

Investments are valued at market value at 31st December.

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2021 £	FUNDS 2020 £
2(a) Donations and legacies					
Planned giving	63,648	0	0	63,648	66,411
Collections (open plate)	1,169	320	0	1,489	943
Donations	12,849	4,716	0	17,565	22,310
Gift aid tax claimed	15,059	0	0	15,059	17,486
Grants received (see Note 11)	0	13,079	0	13,079	10,000
Bequests and legacies	0	0	0	0	500
	92,725	18,115	0	110,840	117,650
2(b) Charitable activities					
Parochial Fees income	6,263	0	0	6,263	3,809
	6,263	0	0	6,263	3,809
2(c) Other trading activities					
Fundraising income	247	0	0	247	0
Hall income	435	0	0	435	1,030
Parish magazine	5,353	0	0	5,353	5,378
Sundry income	75	6,072	0	6,147	8,270
	6,110	6,072	0	12,182	14,678

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2021

2 INCOME AND ENDOWMENTS (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2021 £	FUNDS 2020 £
2(d) Investments					
Dividends and interest received	1,281	0	316	1,597	1,772
	<u>1,281</u>	<u>0</u>	<u>316</u>	<u>1,597</u>	<u>1,772</u>
2(e) Other income					
Direct debit indemnity receipt	12,297	0	0	12,297	0
	<u>12,297</u>	<u>0</u>	<u>0</u>	<u>12,297</u>	<u>0</u>
TOTAL INCOMING RESOURCES	<u>118,676</u>	<u>24,187</u>	<u>316</u>	<u>143,179</u>	<u>137,909</u>

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2021 £	FUNDS 2020 £
3(a) Raising funds					
Fundraising costs	53	0	0	53	0
	<u>53</u>	<u>0</u>	<u>0</u>	<u>53</u>	<u>0</u>
3(b) Charitable activities					
Missionary and charitable giving	7,066	320	0	7,386	7,298
Ministry costs :					
Diocesan Parish Share	74,304	0	0	74,304	74,040
Other ministry costs (see notes 4 and 11)	6,016	10,972	0	16,988	28,315
Church running expenses	13,749	0	316	14,065	17,727
Church - Major repairs & fabric costs	3,786	6,558	0	10,344	0
Upkeep of services	1,399	0	0	1,399	1,312
Youth work, training and mission	160	776	0	936	585
Parish magazine	3,528	0	0	3,528	3,286
Support costs	1,344	0	0	1,344	506
Independent Examiner's fees	770	0	0	770	755
Administrative costs	3,459	0	0	3,459	2,786
	<u>115,581</u>	<u>18,626</u>	<u>316</u>	<u>134,523</u>	<u>136,610</u>
TOTAL	<u>115,634</u>	<u>18,626</u>	<u>316</u>	<u>134,576</u>	<u>136,610</u>

4 STAFF COSTS

The PCC employed an Interparish Worker (IPW) on 2nd January 2019. The IPW is shared with two other neighbouring parishes that contribute towards the overall employment costs and working expenses.

The total costs of the IPW are included within the expenditure on 'Other ministry costs' shown in note 3(b) above.

The PCC employed a part-time cleaner from April 2021. The cleaner's salary is included in 'Church running expenses' in note 3(b) above.

	2021	2020
	£	£
Wages and salaries	13,855	20,601
Social security costs	0	0
Employer's contribution to defined pension scheme	186	432
	<u>14,041</u>	<u>21,033</u>

Average number of employees during the year

2 1

No employee received employee benefits of more than £60,000.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2021

5 INVESTMENT ASSETS

	£
<u>Quoted Investments</u>	
Market value at 1st January 2021	55,429
Disposals during the year	0
Revaluation gain/(loss)	4,024
Market value at 31st December 2021	<u><u>59,453</u></u>

At 31st December 2021, the market values of individual holdings were as follows :-

	£
CBF Investment Fund	1,796 units 42,050
CBF Fixed Interest Securities Fund	10,990 units 17,403
	<u><u>59,453</u></u>
<u>Unquoted Investment</u>	
Barcombe Village Shop Limited	£
Balances at 1st January 2021	
Ordinary one pound shares	1
Unsecured long-term loan (repayable 2117)	<u>1,000</u>
	1,001
Balances charged to Missionary and Charitable Giving	1,001
Balances at 31st December 2021	<u><u>0</u></u>

When the local post office and village shop in Barcombe closed in 2016, the community came together to acquire the premises and run the operation themselves. A private limited company was formed and villagers were invited to take up a £1 nominal share in the company. As well as the £1 share, investors also agreed to make a minimum loan of £500 to the company.

In May 2017, Barcombe PCC agreed to purchase a £1 share and make a loan of £1,000. The intention of the PCC was for the money to be a grant as part of the church's mission giving. Unfortunately, this intention was not recognised in the PCC's accounts at the time and the expenditure was treated as an investment instead of a grant.

During the interregnum in 2021, it transpired that the £1 share had been cancelled and that the company was treating the £1,000 as a grant and not a repayable loan.

6 DEBTORS

	2021	2020
	£	£
Recoverable Gift Aid	1,677	3,937
Other sundry debtors	1,239	144
	<u><u>2,916</u></u>	<u><u>4,081</u></u>

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Creditors for goods and services	1,309	2,939
Accruals of utility and other costs	790	800
Deferred income	1,144	2,185
	<u><u>3,243</u></u>	<u><u>5,924</u></u>

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2021

8 UNRESTRICTED FUNDS

	Balance at	Movements in				Balance at
	1st. January 2021	Incoming	Outgoing	Transfers	Gains / (Losses)	31st December 2021
	£	£	£	£	£	£
General Fund	65,538	118,676	108,293	(3,105)	2,934	75,750
Designated Fabric Fund (i)	21,501	0	4,236	0	0	17,265
Designated IPW Fund (see Note 11)	0	0	3,105	3,105		0
Mission Action Plan Fund (ii)	2,000	0	0	0	0	2,000
	<u>89,039</u>	<u>118,676</u>	<u>115,634</u>	<u>0</u>	<u>2,934</u>	<u>95,015</u>

(i) The fund has been designated by the PCC to finance the cost of maintenance to the fabric of the church.

(ii) The fund has been designated by the PCC to finance expenditure in connection with the PCC's MAP.

9 RESTRICTED FUNDS

	Balance at	Movements in				Balance at
	1st. January 2021	Incoming	Outgoing	Transfers	Gains	31st December 2021
	£	£	£	£	£	£
Youth Work Fund	384	6,000	776	0	0	5,608
Charity Fund	0	320	320	0	0	0
Restricted IPW Fund (see Note 11)	7	11,207	10,972			242
Restricted Gift Fund	6,145	0	0	0	0	6,145
Organ Fund	0	1,800	0	0	0	1,800
Tower Fund (iii)	1,432	4,860	6,558	0	0	(266)
	<u>7,968</u>	<u>24,187</u>	<u>18,626</u>	<u>0</u>	<u>0</u>	<u>13,529</u>

(iii) The deficit at 31st December 2021 of £266 on the Tower Fund will be recovered in 2022 once a grant has been applied for and received from the Listed Places of Worship Grant Scheme.

10 ENDOWMENT FUNDS

	Balance at	Movements in				Balance at
	1st. January 2021	Incoming	Outgoing	Transfers	Gains/ (Losses)	31st December 2021
	£	£	£	£	£	£
Churchyard Trusts (5 in total)	11,131	316	316	0	1,090	12,221
	<u>11,131</u>	<u>316</u>	<u>316</u>	<u>0</u>	<u>1,090</u>	<u>12,221</u>

There are 5 permanent endowments that provide income towards the upkeep of graves and the churchyards.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2021

11 THE INTERPARISH WORKER (IPW)

The PCC received a grant of £5,000 from the Chichester Diocesan Board of Finance (CDBF) in May 2021. The Grant was specifically to support the employment of an IPW who works across three parishes. Initially, this was the parishes of Barcombe, Newick and Fletching. In the Autumn of 2021, work ceased in the parish of Fletching and the IPW's work was transferred to the parish of Chailey. The parish of Barcombe administers the grant and is the IPW's employer. The employment costs and working expenses of the IPW are paid in full by the PCC; one third of those costs is then recovered from each of the other two parishes once the CDBF grant is spent. In order to account for these transactions, the PCC has set up two funds as follows:-

Restricted IPW Fund

The income of this fund is restricted and consists of the grant from the CDBF, the contributions from the two other parishes and specific donations towards the work of the IPW.

This fund is expended on two thirds of the employment costs and working expenses of the IPW plus expenditure to match any specific donations towards the work of the IPW.

Designated IPW Fund

This fund is expended on the one third of the employment costs and working expenses of the IPW that are not absorbed by the grant from CDBF. A corresponding amount is transferred to this fund from the PCC's general fund.

12 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	<u>TOTAL</u> £
Fixed assets	47,246	0	12,207	59,453
Current assets	50,941	13,600	14	64,555
Current liabilities	(3,172)	(71)	0	(3,243)
 Fund Balances	 <u>95,015</u>	 <u>13,529</u>	 <u>12,221</u>	 <u>120,765</u>

13 PAYMENTS TO PCC MEMBERS

	2021 £	2020 £
The PCC supported the clergy by paying:-		
The cost of vicarage utilities	1,386	2,859
Clergy working expenses	489	3,022
	<u>1,875</u>	<u>5,881</u>
	2021 £	2020 £
Verger's fees were paid to two PCC members	213	0
Wedding AV fees were paid to one PCC member	115	0
Travel expenses were reimbursed to one PCC member	70	0

There were no payments to other trustees or persons related to or connected to them other than the normal reimbursements of payments made to third parties on behalf of the church and payments described in Note 14 below.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the Year ended 31st December 2021

14 RELATED PARTY TRANSACTIONS

During the year, the following charitable grants were made that require disclosure as related party transactions:-

£500 to The Vaughan Family (2020 = £500)
(Matt Vaughan is working in a self-supporting role for Interserve and the Diocese of Birmingham).
Mrs H Shepherd, a trustee, is the aunt of Matt Vaughan.

£500 to The Mission House (2020 = £0)
(charity registration number 1107874)
Mr I Pounce, a trustee, is also a trustee of The Mission House.

The total amount of donations funded by PCC members and related parties was £21,700 (2020 = £34,700).

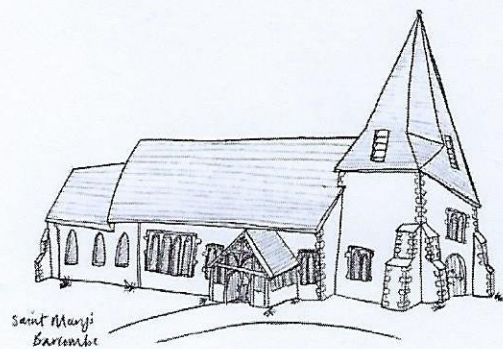
Accounts

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT FOR 2020

2020 ANNUAL REPORT AND ACCOUNTS

for the Parochial Church Council of
St Mary and St Francis, Barcombe

Page	
2 to 13	Annual Report
14	Report of the Independent Examiner
15	Statement of Financial Activities
16	Balance Sheet
17 to 23	Notes to the accounts



Website: www.barcombe.net/church/

Incumbent: Vacant – the parish is in interregnum

Independent examiner: Mr Paul Robinson MAAT FCIE, Independent Examiners Ltd,
Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham,
PO18 8NF

Principal Bankers: CAF Bank Ltd, Kings Hill, West Malling ME19 4TA

Registered Charity no: 1159084

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

Our aims and purposes

- Promoting the gospel of Jesus Christ according to the doctrines and practices of the Church of England
- Promoting the whole mission of the church – pastoral, social, evangelistic and ecumenical
- Knowing Jesus better and making Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or ability to pay
- Providing financial support to those in need and to other organisations with similar objectives

What we planned to do to achieve our objectives

- ❖ Worship God and proclaim His Gospel
- ❖ Listen to God in prayer
- ❖ Link with the wider community
- ❖ Support and educate the people of Barcombe in the Christian faith, especially the young
- ❖ Maintain church property

How did we do?

Things did not turn out as planned. Not at all. Let the Churchwardens' report and the other reports speak. Covid 19 intervened in March. James Hollingsworth, our beloved rector of nineteen years, removed to Seaford in August. Despite all this, even one might say as a result of all this, the worship and proclamation of the gospel reached more people. Monthly *Inspire* prayers continued at the start of the year and later Heather Shephard led prayers each Saturday morning on Zoom as we prayed our way through the pandemic and the interregnum. The response to James's departure demonstrated how the church had related to the wider community, perhaps more than we had realised. We quickly set up a relief fund to help those in Barcombe who have suffered most as a result of the Covid pandemic. We reached out to families and the young in ways not previously thought of whilst we continued to maintain our churchyards and buildings. We conducted ten funerals but no weddings during the year. The Parochial Church Council is hugely indebted to Heather Shephard and Ian Pounce, our churchwardens, whose workload has increased beyond measure because of the pandemic and interregnum.

Churchwardens' Report

A different year

This was a very different year and one we will not forget. Between January and March 2020, life continued as normal until Covid 19 and the first Lockdown. This started the experiments with different technology to live-stream to Facebook. Morning and evening prayer, led by our rector, James Hollingsworth, ably assisted by Fiona Pearl and Janice Bartholomew, became part of daily routine, bringing reassurance and encouragement to many. A "Thought for the Day" was contributed by different people in the congregation and could be found on the church website.

During the spring and early summer we were not able to use the church buildings so James live-streamed the Sunday services from his study or the rectory garden with assistance from his family. It was a relief to go

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

back into the church in the summer for Sundays but with limited numbers and all socially distanced. Also, the church was opened for private prayer on two mornings per week.

Farewells

James. After 19 years as our rector, in August we said farewell to James and the Hollingsworth family with a special service which overflowed outside the church, followed by a drive-by in the village so the community could all see them off. Apparent from the turn-out was James's impact on the whole community of Barcombe – he was known and loved by many from outside the regular worshipping congregation.

Nathan. Due to distance and other commitments our regular organist Nathan was no longer able to attend.

Interregnum and lockdown

After James's departure in August, Fiona, Janice, Chris Lear and Neil Milmine formed a team with the wardens to organise services, weddings and funerals.

Ali Brown's monthly Palm club became a virtual activity in the periods of lockdown. Ali helped to develop outreach assemblies by video to six local schools and assisted in running the Barcombe Bunnies toddler group with fifteen children from eight families

Palm club had eight children attending regularly. Weekly schools assembly videos started in September and reached about 700 children.

Communication was important during the pandemic and Bridget Cross did a wonderful job of gathering information and producing the Barcombe Bulletin via email each week.

Thanks:

- to Graham Tomsett for locking and unlocking St Mary's
- to the many who contributed to services and Thought-for-the-Day
- to the musicians and particularly the singers who were the only ones allowed to sing in services.
- to all who contributed to the running of the church – the lockers and unlockers, cleaners, PCC members, pastoral team, flower arrangers, Barcombe News team, welcomers and vergers and all who assist in many other ways.
- to members of the Buildings Committee and Alan Cannings for work done to maintain the fabric.
- to Andy Lamont and Eb Cottingham for excellent work maintaining our beautiful church yards.
- to Chris Lear and Jamie Lear for operating the technology
- to Neil for the recorded services he produced in the subsequent Lockdown.
- to Sarah, Anna, Susanna and Stephen for their creativity in leading Morning Worship.
- to Ali Brown for all her marvellous work with and for the children and families
- to Bridget Cross for her weekly bulletin

It is hard to fully appreciate all the small ways people contribute to the church community, but each action is valuable in God's sight. Thank you all!

Heather Shepheard, Ian Pounce - Churchwardens

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

Safeguarding Report

Recognition. At St Mary's Church, Barcombe, we recognise that the few who are determined to harm children or adults deliberately seek out groups or organisations where they can meet children or other vulnerable people. The Church is particularly vulnerable to these people. Creating and maintaining a safeguarding culture will discourage them from becoming involved for the wrong reasons and make it difficult for them to harm or abuse children or adults if they do. Our church website <https://www.barcombe.net/church/> has links to websites and further Safeguarding policies and information.

During the interregnum, the PCC has worked with the churchwardens and me to ensure that all information about safeguarding matters is securely stored before passing the information on to the new incumbent when he takes up his new role.

Due regard. The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance. Because of the interregnum, I completed the Declaration of Past Cases in October for the national Past Cases Review to the best of my knowledge, ensuring that all files were critically reviewed and collective parish memory thoroughly explored to ensure that a thorough examination of safeguarding in the parish of St Mary's, Barcombe was completed.

Diocesan support. Safeguarding at St Mary's Barcombe has continued to be supported by the diocesan team, particularly with concerns raised over the Free Cake Café and the 'Pop up Christmas choir'. Victoria Martin (Diocesan Safeguarding Officer) has given valuable safeguarding advice and support to the parish.

Priority. The leaders and volunteers working with our church groups have been safely recruited according to the Church's national guidance and we have done our best to ensure they have received the level of training required by the Church. Throughout the interregnum, safeguarding has remained a priority for our parish. The Diocese has updated its policies and training, details of which can be found on the diocesan website.

Training. The diocese is responsible for the provision of safeguarding training and I have encouraged online training to be completed – which all members of our PCC and many other church members have either done or updated this year, at an appropriate level.

Amanda Hill, Parish Safeguarding Officer

Treasurer's Report

Consequences of pandemic. The year 2020 will go down in the history books as a time when Saint Mary's and St Francis Barcombe had to deal with a global pandemic with significant consequences for Church Finances. With both Churches being closed from March 2020, without normal services and no Church

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

bookings, there was an expected fall off in PCC Fees, service collections normally gathered from congregants as well as from our regular bookers.

Parish Giving Scheme. This decline in cash revenue was offset to some extent thankfully by the Parish Giving Scheme which has helped us to maintain our Church accounts in a reasonable order as well as enabling us to meet the ongoing financial demands to support the fabric of both Churches and to continue to pay for the ongoing utility obligations as well as our Interparish Children's and families' support worker.

Support for diocese. Despite that downturn in income we have been able to continue to support the Deanery and Diocese through continuing to meet our full Parish Ministry Contribution which during 2020 amounted to £74,074. This has been achieved through the prudent allocation of Church funds and by dipping into our Church reserves.

Thanks. I would like to take this opportunity to thank all our wonderful church family members who have continued to support the ongoing work and ministry costs associated with the running of both Saint Mary's and Saint Francis churches. I would also like to extend sincere appreciation to all the members of our parish who assist in so many ways through their tireless and unselfish voluntary support. Without you all we could not continue in the manner that we do.

Finally, I would like on behalf of you all. to say a special word of thanks to Steve Brentnall, our Church Accountant and Charities Consultant, for the precision and rigour he brings to our Financial affairs.

Andrew Lamont, Hon Treasurer

Children's Ministry

Effect of pandemic. It is interesting to reflect on 2020 through the lens of where the Children's Ministry role is now in this third Lockdown (at the time of writing) and where it was a year ago at this point. Up until Mothering Sunday on 22 March 2020, when James Hollingsworth and I did a joint live-streamed service from St Francis, I had been involved in two Free Cake Cafés, two weekly school assemblies, two school clubs, two toddler groups, RE lessons, faith councils and was planning the Newick Holiday Club. The Pandemic put an abrupt stop to all of this and resulted in a rapid change of plan to keep families and children engaged.

As with mostly everything else, the bulk of the ministry went online and I began daily livestreams and created various virtual Sunday clubs – Spring, Summer, Winter, New Year Clubs, 4 o'clock club followed by Zoom. I have also been producing 10-minute videos each term time for six Primary schools and we have re-named the Barcombe Toddler Group to 'Barcombe Bunnies', meeting by Zoom, with craft packs in the last half term.

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Live contact. I was able to keep 'live' contact with many families by regularly dropping off pre-prepared packs. So far about 130+ packs have been made up and delivered. We have also had a 'Mums' night outside' when the rules were relaxed, a trip to Knockhatch Farm on one of the hottest days of the year, a Belly dancing night and a virtual pamper night. I am very grateful to Fletching school for allowing me back to do live assemblies once a week from September to December and was also invited into Chailey Primary school from November to December.

Palm Club. Having spent hours reading regulations and coming up with Covid risk assessments, we were able to reopen Owls and Palm Clubs for September to December and reopened the Barcombe Toddler group in November before the January Lockdown.

God at work. So, the past year has been all about trusting God and adapting rapidly to each new scenario and trying to predict a little in order to plan ahead. The popularity of Owls and Palm Club in Sep-Dec showed that the families were still engaged in Church life and the number of families still tuning in despite screen overload to the latest New Year Club again demonstrates the loyalty of many families. The delivery of all the packs has allowed me to develop a closer bond with many families and the regular contact I have maintained with the Primary Schools shows me that when allowed, I will be welcomed back in again. We also now have a Network of five local Toddler Groups, of which I am the Coordinator and Zoom once a month to keep in contact.

Although this year has been tough and weird, I unequivocally believe that God has been at work in an amazing way and that when we are able to meet back together, relationships will have been strengthened and this Ministry will grow even stronger as a result of this past year.

Summary of Positives in a Pandemic:

- Virtual Live streams have connected families from all three parishes and beyond
- Delivered packs have created a stronger bond with individual families
- Owls and Palm Club members are connected via WhatsApp
- Barcombe, Chailey, Fletching, Hamsey, Newick, and Plumpton Primaries have had access to Christian videos
- Barcombe Bunnies baby and toddler group has a stronger group identity
- There is a network of local Toddler groups all sharing ideas and supporting each other
- Both Owls and Palm club children have worked together to record videos, including the Lord's Prayer.
- More time has been devoted to reaching families via social media/email

Ali Brown, Children's and Families' Support Worker

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

Barcombe Church Worship Group

The year 2020 has been a difficult time. We have supported our leadership when required. This may be live or recorded music. We are a small group of eight musicians, three guitars/vocals, two flutes/vocals, one keyboard/vocal, one vocal and one percussionist. We have visiting organists who either augment or solo worship. Our desire is to have a bigger pool of musicians to allow diversity of music. We have choral members who can be a choir or assist worship. Our downside is losing young members to further education. Our choir is aged but willing and are used at big services. When we are able, we look forward to being able to provide corporate worship.

Graham Tomsett, Worship Group leader

Sunday School

Sunday school has been fairly minimal this year due to the lockdowns and church closures. We have resorted to running one group consisting primarily of Pounce young people and Scarlett. The teenagers have helped with this sometimes. We'd like to welcome the families that Ali is in contact with and build up from her regular Palm Club members.

Sarah Lear

Church grounds

Voluntary help. Once again it is a joy to report that the bulk of the work to maintain the three substantial properties mentioned above has in the main been made possible with the voluntary help and support of a few dedicated individuals. Particular thanks to Mary Duncan, Clive and Rowena Williams, and Ruairi Lamont without whose assistance, none of these properties would show the love, care and attention they currently do.

Thanks. We all must thank Paul and Janet Thain whose efforts to maintain the new grave section at St Mary's are so much appreciated. Thanks also to Nick Lear and the environmental group who take care of Saint Bartholomew's and to Rowena and Clive Williams who keep an eye on Saint Francis. Also, I celebrate the return of an invigorated and reengineered Eb Cottingham after his operation, whose recent efforts at Saint Mary's have restored much of the order lost during his convalescence. Thanks also to John Simpson, Sarah Wheatley, and Jon Addyman for their assistance.

A form of worship. Especially during this time of lockdowns these sacred spaces have reached out to so many strangers who enjoy the peace and tranquillity that they find in our beloved Church grounds. This is a different form of worship and no less sustaining.

Andrew Lamont

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

Family Support Work

Thank you to everyone who donated so generously to Family Support Work, a diocesan charity we support, based in Brighton, helping families in need throughout the diocese.

Generosity. Their work has been more vital than ever during the Covid-19 pandemic and FSW is very grateful for the generosity of churches such as ours, donating groceries and toiletries which are given to families in need. FSW has been particularly grateful for financial donations enabling their practitioners to continue supporting families with individual visits, group meetings, food deliveries and children's activities.

Contact me. This has been a very challenging time for FSW, and they rely on the support of churches to provide this vital service. Please contact me if you would like to know more about how you can help FSW or look on their website: <https://www.familysupportwork.org> for more details about the charity.

Fiona Pearl

Mission Action Committee

Charities and missions supported in 2020:

- Southover Counselling
- The Mission House
- St Ann's hospital, Liuli
- Indian Christian Mission
- Bevern Trust
- Peru People
- The Bible Society
- Open Doors
- Vaughan family
- Farmer's Network
- Pippa's Group
- Family Support Work

Each organisation received £500 with a total of £6000 distributed.

Kate Tiffin

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

Caring and Sharing

It has been a different year for all of us but Carers and Sharers have continued to support our projects enthusiastically and steadfastly. The Annual newsletters have been distributed to members.

Our three projects continue to be:

- **Amara House**, Fundatia New Life, Romania: This is home to young adult men with severe learning difficulties who are able to live in a homely and caring environment. We have regular updates from the Manager, Marius Istrate, who also visits the UK from time to time and updates us on what is happening at the home. A recent Zoom Lent Lunch with Marius and the boys took place, and it was lovely to see the boys in their own home interacting with us from Sussex.
- **Clergy pensions in Rwanda**: Elderly retired clergy receive their only income from Caring and Sharing and these clergy are also often supporting large extended families.
- The **Steve Willis Memorial Fund** uses our donations to drill boreholes in Northern Uganda to provide clean, safe drinking water for rural villages. They also assist in building latrines and teaching public health and in running sanitation programmes.

Sadly, some of our members have died this year and we are so grateful for all their support over many years. Our contributions this year were £686 plus £270 raised at our Lent Lunch in St. Francis Church. The Lent Lunch was very well attended and enjoyed. Proceeds were shared between Amara House and The Steve Willis Fund. Some members now give directly through Bank transfer and these amounts are not included. We continue to have a dedicated group of Carers and Sharers and I am very grateful for their ongoing support.

Sarah Wheatley

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

Financial Review

Incoming and outgoing resources

- **Small surplus for the year.** The General Fund budget for 2020 already showed a projected deficit of £10,500 before most of the Parochial Church Council's activities were adversely affected by the Covid 19 pandemic. Even so, overall unrestricted voluntary income was virtually the same as in 2019. With total unrestricted expenditure about £2,500 less than in 2019, the General Fund ended the year with a small surplus of £656 after accounting for a gain of £2,359 in the value of investment assets. The net movement across all funds in 2020 was an increase of £4,300 compared to an increase of £6,200 in the previous year.
- **Donations and legacy income.** Although collections at services dropped by 80%, this was compensated by some large one-off donations.
- **Other income.** Due to the lockdowns and other social distancing measures, fee income from weddings and funerals fell by a third. Income from the hire of the two church halls fell from £4,529 in 2019 to £1,030 in 2020.
- **Expenditure down by £2,500.** There was a reduction in unrestricted expenditure, some of which was due to the effects of lockdown during the pandemic. During that period, the opportunity was taken to complete maintenance work at St. Francis church costing about £4,700 and charged to the Designated Fabric Fund.
The largest item of expenditure was the Parish Share paid to the Diocese of £74,040 (2019 = £71,880). Once again, Barcombe paid the full amount requested by the Deanery.
- **Barcombe Relief Fund launched in 2020.** The PCC launched a relief fund for those suffering adverse financial consequences of the pandemic. A total of £7,100 was donated, as shown in the Restricted Gift Fund in note 9. £1,180 had been distributed from the fund by the end of December 2020.
- **Mission support maintained = £6,000.** The PCC distributed a proportion of unrestricted regular voluntary income through the PCC's Missionary Action Committee.
- **2021 Budget shows another deficit of £13,500.** The projected deficit in 2021 includes the third year's cost of the Interparish Worker as well as a small increase in our Parish Share. Levels of income are not expected to increase to pre-pandemic levels in 2021.

Reserves Policy

The PCC seeks to maintain a balance of liquid assets on unrestricted funds calculated in two parts:

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1. Approximately six months' worth of unrestricted general fund payments as a contingency against unforeseen situations (£54,000 in 2020) and
2. A provision for the maintenance of the fabric of the church to meet costs arising every five years following the Church Architect's Quinquennial inspection of the building (estimated at £5,000 per annum).

The total of the unrestricted liquid assets held at the year-end was approximately £88,000 including an amount of £21,500 designated for use for the maintenance of the fabric and £2,000 to support the Mission Action Plan. The remaining amount £64,500 is about £10,500 more than the required amount under the PCC policy. This sum is likely to be used to part-fund the budgeted deficit for 2021.

It is PCC policy to invest funds balances with the CBF Church of England Investment Fund, the CBF Church of England Fixed Interest Securities Fund and the CBF Church of England Deposit Fund.

Administrative information

- **General**

In all we do, we take account of the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. The parish of St Mary and St Francis, Barcombe has two church buildings: St Mary's, Church Road and St Francis in the High Street as well as the church yard at St Bartholomews, Spithurst. We are in the Diocese of Chichester within the Church of England.

- **Structure, governance and management**

Parochial Church Council. Church Members are encouraged to stand for election to the Parochial Church Council (PCC) and we look for a balance of skills & experience. The PCC is registered with the Charity Commission (No. 1159084) under the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956. Membership is determined under the Church Representation Rules. Membership consists of ex-officio members - the rector, the churchwardens, the members of the Deanery Synod, and up to twelve members of the church who are elected at the Annual Parochial Church Meeting (APCM) or later co-opted. The PCC is responsible for the overall wellbeing, practical as well as spiritual, of the church, the church members, and the church buildings. The PCC also has a duty to promote the mission of the church within the wider community.

Membership. During the year, the following served as members of the Parochial Church Council:

Ex officio members

Incumbent:	The Revd. James Hollingsworth, Chair (until September 2020) The Rev'd Paul Mundy (until Nov 2020)
Wardens:	Mrs Heather Shephard Mr Ian Pounce
Deanery Synod representatives:	Mr Chris Lear Mrs Fiona Pearl

Elected and co-opted members

Mr Jon Addyman (due to retire 2021)

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

Mrs Miriam Austin, Hon Secretary (due to retire 2021)
Mr Alan Cannings (due to retire April 2021)
Mr Ebenezer Cottingham (due to retire 2023)
Mrs Amanda Hill, Safeguarding officer (retired and co-opted Nov 2020)
Mrs Anna Hardy (retired October 2020)
Mr Andrew Lamont, Hon Treasurer (co-opted Nov 2020)
Mr Christopher Lear (retired and co-opted Nov 2020)
Mr Nick Lear, (due to retire April 2022), Vice-chair
Mrs Rosemary Milmine (from Oct 2020)
Mrs Charlotte Mitchell (from Oct 2020)
Mrs Fiona Pearl (co-opted Nov 2020)
Mrs Kate Tiffin (due to retire 2021)
Mr Graham Tomsett (until Oct 2020)
Mrs Wendy Vaughan (resigned March 2021)
Mrs Ruth Zlattinger (until Oct 2020)

How is the PCC made up? Membership of the Parochial Church Council is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and up to twelve members of the church who are normally elected at the Annual Parochial Church Meeting (APCM) but may also be co-opted as occasion requires. We try to ensure a balance of skills and experience. Church members are warmly encouraged to stand for election to the PCC.

What is it for? The PCC is responsible for a wide range of matters affecting the Parish Church, including compliance with health & safety and disability legislation and child protection. In our capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances. The PCC works to ensure that each member is equipped to fulfil the role.

New members. New members of the PCC are quickly included and fully involved with their roles and responsibilities at the first PCC meeting after their election or co-option. The PCC secretary and Honorary Treasurer are elected at the first meeting after the Annual Parochial Church Meeting.

Education for members. The PCC secretary, the Treasurer and the Churchwardens all attend courses run by the diocese on their particular work and courses are also available to members generally. Regular mailings from the diocese keep the officers up to date with changes in church regulations and financial procedures and these are reported to the whole PCC as appropriate.

Safeguarding. The PCC has appointed Mrs Amanda Hill as Safeguarding Officer. She is responsible for ensuring that Disclosure and Barring Service (DBS) checks are carried out on all those who work with children and vulnerable adults in the church. The PCC has adopted the Diocesan Policy which is available from the church website or a hard copy can be found in both St Francis and St Mary's. The Parish Protecting Policy statement is pinned up in both churches. Members of the PCC have done online training (CO or above). We have been certified as having met the requirements.

ST MARY'S AND ST FRANCIS PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2020

Accountant. The PCC has appointed Mr Stephen Brentnall as its accountant. The PCC thanks the honorary treasurer Andrew Lamont for his endless assistance with the church finances throughout 2020 and Ben Williams-Thomas for his assistance with gift aid.

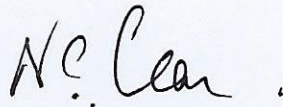
Committees. Committees report to the PCC and are responsible for specific areas of the church's activities:

- ❖ **The Standing Committee** has the power to transact the business of the PCC between its meetings, subject to any direction given by the full PCC.
- ❖ **The Buildings Committee** deals with the fabric of St Mary's and St Francis'.
- ❖ **The Missionary Action Committee** oversees the giving of a tithe of the income to various charities and keeps the congregation informed of the activities of these charities through guest speakers, prayers and information.
- ❖ **The Youth Committee** oversees the youth work of the Church.

Risk Assessment

The major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by PCC members. The risks have been reviewed and systems and procedures have been established to manage the risks.

Signed on behalf of the Parochial Church Council by Mr Nick Lear, Chairman



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Date: 12th April 2021

BARCOMBE PAROCHIAL CHURCH COUNCIL

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

This report on the financial statements of the Barcombe Parochial Church Council for the year ended 31st December 2020, which are set out on the following pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations') and s.145 of the Charities Act 2011 ('The Act').

Respective Responsibilities of the PCC and the Examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulations and section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to issue this report on those financial statements accounts in accordance with the terms of the Regulations.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145 (5)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued from the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, and the Regulations have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Paul Robinson MAAT FCIE
Independent Examiners Ltd
Unit 2, The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF



Dated:

05/05/21

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

STATEMENT OF FINANCIAL ACTIVITIES

For the Year ended 31st December 2020

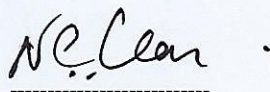
		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
	Note	£	£	£	2020	2019
					£	£
Income and endowments from:						
Donations and legacies	2(a)	98,364	19,286	0	117,650	115,510
Charitable activities	2(b)	3,809	0	0	3,809	5,804
Other trading activities	2(c)	6,408	8,270	0	14,678	21,673
Investments	2(d)	1,449	0	323	1,772	1,984
TOTAL INCOME		110,030	27,556	323	137,909	144,971
Expenditure on:						
Raising funds	3(a)	0	0	0	0	435
Charitable activities	3(b)	116,469	19,818	323	136,610	144,083
TOTAL EXPENDITURE		116,469	19,818	323	136,610	144,518
Net gains/(losses) on investments	5	2,359	0	643	3,002	5,818
NET INCOME/(EXPENDITURE)		(4,080)	7,738	643	4,301	6,271
Transfers between funds		0	0	0	0	0
NET MOVEMENT IN FUNDS		(4,080)	7,738	643	4,301	6,271
Reconciliation of Funds						
Fund Balances brought forward at 1st January 2020		93,119	230	10,488	103,837	97,566
BALANCES CARRIED FORWARD AT 31st DECEMBER 2020		89,039	7,968	11,131	108,138	103,837

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

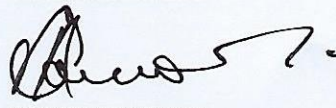
BALANCE SHEET AS AT 31st DECEMBER 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Investment assets	5	56,430	53,428
CURRENT ASSETS			
Debtors	6	4,081	3,841
Short term deposits		34,586	38,137
Cash at bank and in hand		<u>18,965</u>	<u>12,731</u>
		57,632	54,709
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR			
	7	5,924	4,300
NET CURRENT ASSETS		<u>51,708</u>	<u>50,409</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>108,138</u>	<u>103,837</u>
NET ASSETS		<u><u>108,138</u></u>	<u><u>103,837</u></u>
FUNDS			
Unrestricted	8	89,039	93,119
Restricted	9	7,968	230
Endowment	10	11,131	10,488
		<u>108,138</u>	<u>103,837</u>

Approved by the Parochial Church Council on 12th April 2021 and signed on its behalf by :-



(Chairman)



(Treasurer)

The notes on pages 17 to 23 form part of these accounts.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 31st December 2020

1 ACCOUNTING POLICIES

1(a) Basis of Preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2015) Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all the transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

1(b) Funds

Funds held by the PCC are :-

Unrestricted funds - general funds that can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - (a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Endowment funds - funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established. The PCC may have the power to convert certain endowment funds into expendable income; such funds are known as expendable endowments.

1(c) Income and Endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

1(d) Donations and Legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

1(e) Charitable Activities, Trading Activities and all Other Income

Statutory fees for weddings and funerals are recognised when the office occurs.

Trading activities are where income is receivable in return for selling goods or providing services and is recognised when received.

1(f) Investment Income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

1(g) Gains and Losses on Investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31st December.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2020

1(h) **Expenditure**

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

1(i) **Grants**

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

1(j) **Charitable Activities**

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

1(k) **Fixed Assets**

Tangible fixed assets.

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For inalienable property acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual items acquired since 1st January 2000 have been capitalised in the financial statements and depreciated over their useful economic life. All expenditure incurred in the year on consecrated or beneficed buildings, individual items costing under £5,000 or on the repair of movable church furnishings acquired before 1st January 2000 is written off.

Investments :

Investments are valued at market value at 31st December.

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2020 £	FUNDS 2019 £
2(a) Donations and legacies					
Planned giving	66,411	0	0	66,411	68,192
Collections (open plate)	826	117	0	943	5,273
Donations	14,491	7,819	0	22,310	10,699
Gift aid tax claimed	16,136	1,350	0	17,486	16,346
Grants received (see Note 11)	0	10,000	0	10,000	15,000
Bequests and legacies	500	0	0	500	0
	<u>98,364</u>	<u>19,286</u>	<u>0</u>	<u>117,650</u>	<u>115,510</u>
2(b) Charitable activities					
Parochial Fees income	3,809	0	0	3,809	5,804
	<u>3,809</u>	<u>0</u>	<u>0</u>	<u>3,809</u>	<u>5,804</u>
2(c) Other trading activities					
Fundraising income	0	0	0	0	3,158
Hall income	1,030	0	0	1,030	4,529
Parish magazine	5,378	0	0	5,378	5,584
Sundry income	0	8,270	0	8,270	8,402
	<u>6,408</u>	<u>8,270</u>	<u>0</u>	<u>14,678</u>	<u>21,673</u>

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2020

2 INCOME AND ENDOWMENTS (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2020 £	FUNDS 2019 £
2(d) Investments					
Dividends and interest received	1,449	0	323	1,772	1,984
	<u>1,449</u>	<u>0</u>	<u>323</u>	<u>1,772</u>	<u>1,984</u>
TOTAL INCOMING RESOURCES	<u>110,030</u>	<u>27,556</u>	<u>323</u>	<u>137,909</u>	<u>144,971</u>

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2020 £	FUNDS 2019 £
3(a) Raising funds					
Fundraising costs	0	0	0	0	435
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>435</u>
3(b) Charitable activities					
Missionary and charitable giving	6,000	1,298	0	7,298	6,822
Ministry costs :					
Diocesan Parish Share	74,040	0	0	74,040	71,880
Other ministry costs (see notes 4 and 11)	9,916	18,399	0	28,315	35,643
Church running expenses	17,404	0	323	17,727	15,540
Church - Major repairs & fabric costs	0	0	0	0	400
Upkeep of services	1,312	0	0	1,312	3,666
Youth work, training and mission	464	121	0	585	1,505
Parish magazine	3,286	0	0	3,286	3,480
Support costs	506	0	0	506	1,577
Independent Examiner's fees	755	0	0	755	960
Administrative costs	2,786	0	0	2,786	2,610
	<u>116,469</u>	<u>19,818</u>	<u>323</u>	<u>136,610</u>	<u>144,083</u>
TOTAL	<u>116,469</u>	<u>19,818</u>	<u>323</u>	<u>136,610</u>	<u>144,518</u>

4 STAFF COSTS

The PCC employed an Interparish Worker (IPW) on 2nd January 2019. The IPW is shared with two other neighbouring parishes that contribute towards the overall employment costs and working expenses.

The total costs of the IPW are included within the expenditure on 'Other ministry costs' shown in note 3(b) above.

	2020 £	2019 £
Wages and salaries	20,601	23,908
Social security costs	0	0
Employer's contribution to defined pension scheme	432	492
	<u>21,033</u>	<u>24,400</u>

Average number of employees during the year	1	0
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No employee received employee benefits of more than £60,000.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2020

5 INVESTMENT ASSETS

	£
<u>Quoted Investments</u>	
Market value at 1st January 2020	52,427
Disposals during the year	0
Revaluation gain/(loss)	3,002
Market value at 31st December 2020	<u>55,429</u>

At 31st December 2020, the market values of individual holdings were as follows :-

		£
CBF Investment Fund	1,796 units	36,787
CBF Fixed Interest Securities Fund	10,990 units	18,642
		<u>55,429</u>

Unquoted Investments

Barcombe Village Shop Limited	£
Ordinary one pound shares	1
Unsecured long-term loan (repayable 2117)	1,000
	<u>1,001</u>

Barcombe Village Shop Limited was set up by local residents to purchase the building and business of the village shop and Post Office in order to secure its long-term future in serving the village of Barcombe.

6 DEBTORS

	2020	2019
	£	£
Recoverable Gift Aid	3,937	3,137
Other sundry debtors	144	704
	<u>4,081</u>	<u>3,841</u>

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Creditors for goods and services	2,939	1,627
Accruals of utility and other costs	800	780
Deferred income	2,185	1,893
	<u>5,924</u>	<u>4,300</u>

8 UNRESTRICTED FUNDS

	Balance at 1st January 2020 £	Incoming £	Movements in Resources Outgoing £	Transfers £	Gains / (Losses) £	Balance at 31st December 2020 £
General Fund	64,882	110,030	107,701	(4,032)	2,359	65,538
Designated Fabric Fund (i)	26,234	0	4,733	0	0	21,501
Designated IPW Fund (see Note 11)	3	0	4,035	4,032		0
Mission Action Plan Fund (ii)	2,000	0	0	0	0	2,000
	<u>93,119</u>	<u>110,030</u>	<u>116,469</u>	<u>0</u>	<u>2,359</u>	<u>89,039</u>

(i) The fund has been designated by the PCC to finance the cost of maintenance to the fabric of the church.

(ii) The fund has been designated by the PCC to finance expenditure in connection with the PCC's MAP.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2020

9 RESTRICTED FUNDS

	Balance at	Movements in				Balance at
	1st. January 2020	Incoming	Outgoing	Transfers	Gains	31st December 2020
	£	£	£	£	£	£
Youth Work Fund	5	500	121	0	0	384
Charity Fund	0	117	117	0	0	0
Restricted IPW Fund (see Note 11)	0	18,407	18,400			7
Restricted Gift Fund	225	7,100	1,180	0	0	6,145
Tower Fund	0	1,432	0	0	0	1,432
	<u>230</u>	<u>27,556</u>	<u>19,818</u>	<u>0</u>	<u>0</u>	<u>7,968</u>

10 ENDOWMENT FUNDS

	Balance at	Movements in				Balance at
	1st. January 2020	Incoming	Outgoing	Transfers	Gains/ (Losses)	31st December 2020
	£	£	£	£	£	£
Churchyard Trusts (5 in total)	10,488	323	323	0	643	11,131
	<u>10,488</u>	<u>323</u>	<u>323</u>	<u>0</u>	<u>643</u>	<u>11,131</u>

There are 5 permanent endowments that provide income towards the upkeep of graves and the churchyards.

11 THE INTERPARISH WORKER (IPW)

The PCC received a grant of £10,000 from the Chichester Diocesan Board of Finance (CDBF) in February 2020. The Grant was specifically to support the employment of an IPW who works across the three parishes of Barcombe, Newick and Fletching. The parish of Barcombe administers the grant and is the IPW's employer. The employment costs and working expenses of the IPW are paid in full by the PCC; one third of those costs is then recovered from each of the other two parishes once the CDBF grant is spent.

In order to account for these transactions, the PCC has set up two funds as follows:-

Restricted IPW Fund

The income of this fund is restricted and consists of the grant from the CDBF, the contributions from the two other parishes and specific donations towards the work of the IPW.

This fund is expended on two thirds of the employment costs and working expenses of the IPW plus expenditure to match any specific donations towards the work of the IPW.

Designated IPW Fund

This fund is expended on the one third of the employment costs and working expenses of the IPW that are not absorbed by the grant from CDBF. A corresponding amount is transferred to this fund from the PCC's general fund.

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2020

12 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL £
Fixed assets	45,312	0	11,118	56,430
Current assets	49,609	8,010	13	57,632
Current liabilities	(5,882)	(42)	0	(5,924)
Fund Balances	89,039	7,968	11,131	108,138

13 PAYMENTS TO PCC MEMBERS

	2020 £	2019 £
The PCC supported the clergy by paying:-		
The cost of vicarage utilities	2,859	3,922
Clergy working expenses, broadband and telephone	3,022	4,327
	<u>5,881</u>	<u>8,249</u>

There were no payments to other trustees or persons related to or connected to them other than the normal reimbursements of payments made to third parties on behalf of the church and payments described in Note 14 below.

14 RELATED PARTY TRANSACTIONS

During the year, the following charitable grant was made that requires disclosure as a related party transaction:-

£500 to The Vaughan Family (Matt Vaughan is working as a missionary in Pakistan)
Mrs H Shephard, a trustee, is the aunt of Matt Vaughan (2019 = £600).

The total amount of donations funded by PCC members and related parties was £34,700 (2019 = £28,500).

BARCOMBE PAROCHIAL CHURCH COUNCIL (PCC)

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the Year ended 31st December 2020

15 PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES COMPARATIVE FIGURES FOR THIS YEAR

STATEMENT OF FINANCIAL ACTIVITIES

For the Year ended 31st December 2019

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
					2019 £	2018 £
Income and endowments from:						
Donations and legacies	2(a)	99,284	16,226	0	115,510	94,787
Charitable activities	2(b)	5,804	0	0	5,804	4,367
Other trading activities	2(c)	13,076	8,597	0	21,673	13,495
Investments	2(d)	1,654	0	330	1,984	1,894
TOTAL INCOME		119,818	24,823	330	144,971	114,543
Expenditure on:						
Raising funds	3(a)	435	0	0	435	180
Charitable activities	3(b)	118,897	24,856	330	144,083	132,622
TOTAL EXPENDITURE		119,332	24,856	330	144,518	132,802
Net gains/(losses) on investments	5	4,481	0	1,337	5,818	(1,273)
NET INCOME/(EXPENDITURE)		4,967	(33)	1,337	6,271	(19,532)
Transfers between funds		0	0	0	0	0
NET MOVEMENT IN FUNDS		4,967	(33)	1,337	6,271	(19,532)
Reconciliation of Funds						
Fund Balances brought forward at 1st January 2019		88,152	263	9,151	97,566	117,098
BALANCES CARRIED FORWARD AT 31st DECEMBER 2019		93,119	230	10,488	103,837	97,566