



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2022		31	03	2023

## Section A Reference and administration details

**Charity name** Lower Grange Community Association

**Other names charity is known by** LGCA

**Registered charity number (if any)** 1159081

**Charity's principal address** Lower Grange Youth & Community Centre

Chaffinch Road

Bradford

**Postcode** BD8 0RF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	G Ball	Chair		
2	L Cunningham	Treasurer		
3	F.E. Evans	Secretary		
4	M Bull			
5	C Woodley			
6	Beverley Lister			
7	M Duffy		01/04/2022 – 13/03/2023	
8	B Rawlinson		28/01/2023 – 31/03/2023	
9				
10				
11				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO - Association Registered 05 Nov 2014 (Constitution)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by membership at Annual General meetings.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To promote the benefit of the inhabitants of Lower Grange and the neighbourhood (hereinafter called "the area of benefit") without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Establish, or secure the establishment of, a community centre (hereinafter called "the centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.

#### Classification

##### What

- General charitable purposes
- Education / training
- Recreation

##### Who

- Children / young people
- Elderly / old people
- People with disabilities

##### How

- provides buildings / facilities / open space

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

This year has been our most successful year to date, being the first full year after our Big Community Lottery Funding finished and also the end of our JU:MP Connectors Allergange Pioneering Commissioning. We were able to build on the connections and learning from the previous 3 years of the Lower Grange Neighbourhood Action Project and the JU:MP project has left a legacy with the Connectors now focused on growing their Creative Flare Activities, and our Playgroup leader successfully gaining employment via the Bradford Community Play Partnership funding to deliver safe and creative play learning sessions.

These are just 2 examples of the sustainable growth of our activities and team, with our main focus around physical and mental health and wellbeing paying dividends for the community and our staff/volunteer teams' personal development (along with the growth of our sustainable income generation model of providing incubation space, equipment and support for groups to trial and embed new ideas that meet emerging community needs - these groups are proving yet again that they are the future of our work and are finding their own funding which also brings rental income to the centre).

The expansion and variety of our activities has strengthened our position with partners as we are able to help them meet their own agenda's whilst providing trusted access to the communities of interest that they also serve. This has led to continuation of our Holiday Activities with Food Programme (HAF) funding, and attracted a 3-year commitment and funding uplift from long term social housing partner, Places for People (who have also made further commitments to helping with the development of the building and facilities following a significant internal refurbishment in the 4<sup>th</sup> quarter of 2022/23).

Our aim to identify vulnerable groups, including emerging non-English speaking communities new to the area, has seen multiple smaller funding agreements being achieved (for example with CAF, Charities Aid Foundation) to work with non-English speakers to co-design engagement activities that will attract their peers to take up activities at the centre and become another asset to our growing community base of volunteers and future Community Leaders.

They, and some of our Board members and volunteers, have been exposed to and learnt user-centred Service Design tools such as Customer Journey Mapping, to help them understand the needs of those we serve and brings a fresh perspective to the design of our activities. We've moved beyond simple community consultation to actively involving and training community members in how to get the most from their time with us, and bring new people to the centres to experience and take advantage of the opportunities available to them.

Members of last year's Solution Focused coaching training cohort have gone on to secure employment in community development roles, or start their own initiatives - across our entire volunteer, staff, sessional leaders and Board team we are seeing significant personal growth in terms of confidence and inspiring others, this is something we will continue to invest in as we have the foundations in place to expand on this way of working which brings an energy, and investor commitments, into the area.

In terms of core activities, Grub in the Hub (continuation of our Covid food bank which has evolved into a pay as you feel model, supported via the HSF Program (Household Support Fund) funding and the HAF project have been the most successful for engaging the community, acting as gateways for conversations

with people who haven't accessed the centre previously. As our existing user base is so loyal, being grateful for the opportunities our work has opened up for them, many have either become formal volunteers or act informally as advocates of the centre - welcoming new visitors and advocating for them joining in and taking advantage of our activities, provisions, services and trips.

Our weekday calendar has been 90% full capacity year-round, with a good mix of physical activities (keep fit, Zumba, pain relief exercise, football), arts and craft, ESOL (and now ESOL+ which extends learning English to include life skills for non-English speakers) and demographic specific interventions such as our long-standing partnership with Bradford Youth Service, Bradford Community Play Partnership and multiple partnership activities with local schools for young people. We are also including a food offer with the majority of our activities as we know people are struggling due to the Cost-of-Living crisis - this serves as both a hook for people to take part in activities and also ensures they stay healthy enough to take part.

Seasonal events including community events and trips have again been popular and enable friendships to be created and blossom between people from different backgrounds who may not have otherwise spoken outside of the centre, or who attend different activities here. We've heard multiple accounts of people now stopping in the street to speak to familiar faces as a result of attending our events, and also know people are actively checking others are OK and signposting to us or relevant services when they are not.

We have again been recognised for our work, winning two awards: Honorary award for 'outstanding and invaluable services provided to the community' from Bradford Council, one for the Association: Legacy award for our Centre Manager. We continue to support external initiatives such as Charity Awards, events and football matches, exchanging benefits with partners so our community can access off-site activities and renewed joint initiatives and improved relationship with local organisations in the area (and surrounding areas).

External partners have also enabled members of our community to take part in residential inclusion activities. We have continued our statutory partnerships with the Council hosting regular advice drop-ins and also acting as the Neighbourhood Policing Team Contact Point. These agencies value the trusted access we have built with our community and as a result, both they and those accessing the support are able to develop and sustain more constructive dialogue around the issues affecting them.

Our reserves and financial position are healthy and continue to allow us to explore more innovative funding streams which add value to our core offer, rather than needing to chase inappropriate funding or funding which ties us to external funder impact agendas (and experiencing 'mission drift' by taking on purely project-based work which doesn't increase our unrestricted funding and ability to respond to community need from within).

We have submitted our Stage 2 Community Asset Transfer application which is now pending Stage 3 financial health checks, but expect this to progress in the coming months to allow us to gain exploring alternative finance options to expand the footprint of the building (which will allow us to generate more unrestricted income and secure our medium-term future over the next 5-10 years).

## Section D

## Achievements and performance

Despite significant challenges for the CVS sector and local councils nationally, we are in the strongest position possible for a centre delivering work in a deprived area. Our capacity building work is starting to show our growth potential and we wish to thank everyone who has made 2022/23 such a success, for their time, effort, energy and commitment to ensuring our community is served and represented for years to come.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

In accordance with guidance from the Charity Commission, Lower Grange Community Association/Centre has a reserve policy. We aim to retain a reserve, held in cash, to provide for six months operating costs, together with a provision for winding up expenses and redundancy payments. Furthermore, it is our aim to maintain a balance within our current account roughly equivalent to six months operating costs. The amounts involved are kept under review each year.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F



## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Graham Ball	Lynne Cunningham
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	13/01/2024	

**Lower Grange Community Association**  
**Income and Expenditure Account 31st March 2023**

**Unrestricted Funds**

Income	31st March 2023	31st March 2022	Expenditure	31st March 2023	31st March 2022
<b>Unrestricted Funds</b>			<b>Unrestricted Expenses</b>		
Room Hire	11105	9840	General Running Expenses	40,498	36,988
Fundraising etc	6120	3750	Premises Costs	18,173	4,504
Donations	2000	1170	Wages - LGCA	34,350	15,097
Crowdfunder	469	1799	Travel	2,709	4,469
			Professional Fees	711	194
<b>Grants etc</b>			Deliveries	6,231	7,746
City Of Bradford	166285	39401	Venue Hire		4,813
			Community Worker		
			Training	858	1,857
<b>Other Income</b>			Capital costs		
Community Foundation		625	Consultancy	7,500	1,966
Places for People	8200	4700	Membership Fees	92	159
Blackpool Commity Trip		1620	Connector Commissioning	15,992	3,225
Camouflage Crew		1500	BCPP Commissioning	150	
Participate Project			Awards For All Funding	400	
Dixons	1000	1000	Bradford Council ARG Funding	2,000	
Naz Shah	1000		HAF Funding	14,969	
Playspaces		5000			
Bradford Community Play Partnership	8494	29840		144,633	81,016
BHT Early Education and Training	800				
United Peoples			<b>Restricted Expenses</b>		
Sundry Income	1250	591	Wages		19,097
Racial Justice	1800	1100	Wages - Jump	25,086	23,822
Integrated Youth		5890	General Running Expenses		7,858
Reallocated to restricted			Training Costs		
	208,523	107,826	Travel		140
<b>Restricted Funds</b>			Consultancy		2,934
Big Lottery Fund LG NAP	9900		Building Capabilities		2,602
Other funding reallocated			Premises Costs		6,720
Bradford Teaching Hospitals	44926	60050	Bradford Community Worker Salary	2,558	4,358
Bradford Teaching Hospitals Office Income	13317	3225	Bradford Youth Workers Salaries		8,867
All Together Now Income	400		BCPP Project		3,100
HAF Project Income	14969		HAF Project	87,029	3,702
Bradford Council ARG Income	2000		HSF Project	23,758	
HSF Project Income	2675		Race Equality Funding	1,800	
Bradford Community play Income	150		Unity Builders Project	5,113	
			Additional Restrictions Grant	4,800	
	88,337	63,275			
Bank Interest				150,144	83,199
	296,860	171,101			
			Surplus/Deficit for the period - Unrestricted	63,890	26,810
			Surplus for the period - Restricted	-61,807	-19,924
	296,860	171,101		296,860	171,101
<b>Represented by:</b>					
Balance forward 1/4/2022	118981	112095	Balance at bank 31/03/2023 (Current)	118,742	110,091
	118,981	112,095		118,742	110,091
			Cash in hand	-10	8
Surplus/-deficit for the period	2,083	6,886	Debtors	2,775	9,326
			Prepayments		
			Creditors	-444	-444
	121,064	118,981		121,064	118,981

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

5th December 2023  
Chris Grant & Co Ltd, Chartered Management Accountants  
87 Huddersfield Road  
Mirfield  
West Yorkshire  
WF14 8AT

L. CUNNINGHAM

G. BALL

L. C.

G. Ball

TREASURER

CHAIR

13/01/24

13/01/24



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