



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/01/20      Period start date    To 31/12/20      Period end date

Charity name: **Manchester and District Beekeepers Association**

Charity registration number: **1159052**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance and encourage the understanding of bees; beekeeping and the practice of good beekeeping for the public benefit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our main activities for the public benefit are to:</p> <ul style="list-style-type: none"><li>• promote and exemplify good practice in the management of honeybee colonies</li><li>• ensure that association members have access to appropriate and relevant information and training regarding honeybee health and safe beekeeping practices</li><li>• offer training and ongoing support for new/novice beekeepers</li><li>• provide a point of call for members of the public concerned or interested in bees, this includes the identification of bees, swarm collect and advice etc</li><li>• deliver teaching and talks for schools, local social groups and organisations about bees and pollinators</li></ul> <p>Association Aims for 2020:</p> <ul style="list-style-type: none"><li>• Maintain and improve bee health within the association and the Teaching Apiary</li><li>• Review and revise the training and education programmes</li><li>• Develop online and remote learning/communication systems</li><li>• Maintain and develop work with other park-based charities</li></ul>

		<ul style="list-style-type: none"> <li>Ensure the safety of volunteers and association members in view of the changing guidance from Government.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the Charity Commissions guidance on “public benefit” and have given due regard to it in their management of the association

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>NA</b>
Policy on social investment including program related investment	Para 1.38	<b>NA</b>
Contribution made by volunteers	Para 1.38	<p>The Pandemic which began in March 2020 gave our volunteers particular challenges. Honeybees are classed as livestock and caring for them remained essential despite the need for social isolating. A small team of volunteers continued to care and maintain bees and the Apiary throughout 2020, they made an exceptional contribution to the association. This included volunteers who manned the associations equipment store; cleaned and maintained hive equipment, inspected and treated colonies and others who undertook gardening work to ensure that the Apiary was a peaceful and welcoming place for the public to visit. There was also a significant contribution made by volunteers working online, including Trustees who continued planned meetings and work using zoom. Trustee received no remuneration or other benefits for their work and it is worth noting that the video/filming and the preparation of material for training was also given free of any cost to the association.</p>
Other		<b>None</b>

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• Essential services have been maintained – the Teaching Apiary has an increased number of healthy bee colonies. The equipment store continued to provide members with essentials including food for bees and new equipment for expanding colonies.</li> <li>• The garden area around the Apiary has been maintained and the new trees planted in 2019 are thriving.</li> <li>• Whilst maintaining social distancing volunteers who worked in the teaching apiary have taken every opportunity to “talk bees” to members of the public who exercised in the park – as the pandemic deepened access to nature was seen as important to the wellbeing of many, it was a role that beekeepers understood and were more than willing to share.</li> <li>• A new novice training package has been developed with an online theory element to compliment practical learning which will recommence as soon as possible. A trial of the theory component was successfully undertaken in December 2020.</li> <li>• A video has been made detailing a “simple” colony inspection – this is aimed at new or less experienced beekeepers but it is also hoped to share it as part of talks to the general public</li> <li>• Targeted online training videos have been made aimed at practicing Beekeepers who need specific information about bee health normally given in a course each Autumn.</li> <li>• A WhatsApp group has been started aimed at providing a forum for beekeepers to share experience and advice.</li> </ul>

		<ul style="list-style-type: none"> <li>• Online packages have been developed and delivered for social groups</li> <li>• Work with other local charities has continued either using online meetings or appropriate social distancing</li> <li>• The association has gained both Green Flag and Bees Needs awards this year and a short film was made for the Bees Needs award ceremony which can be tailored for multiple use including information about bees and their environment for the general public.</li> </ul>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>NA</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>NA</b>
Investment performance against objectives	Para 1.41	<b>NA</b>
Other		<p><b>Future Plans:</b></p> <ul style="list-style-type: none"> <li>• Deliver Novice training, theory and practical spring/autumn in 2021</li> <li>• Prepare and deliver training for “Improving Beekeepers”</li> <li>• Promote Healthy Bee policy and investigate the sale of association nucleus colonies and queens to members</li> <li>• Reopen the Dower House visitors centre with improved information and honey sales</li> <li>• Work with other organisations (Manchester University, Incredible Edibles, RHS Garden Bridgewater) to increase public awareness of bees and pollinators</li> </ul>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The impact of the pandemic on the associations financial situation is evident. There was a significant decrease in income from teaching and general sales including those of honey, which normally make up a significant element of our income. The Trustees had also made a commitment to replace and upgrade a work area for the maintenance team including the purchase of a new container. Overall, the 2020 accounts reflect a loss of £16,287.00 – much of which relates to the repayment and subsequent loss of Training fees during the year. However, the association remains financially secure with sufficient working capital to allow some planned expansion and essential work in the next financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The association has a policy of maintaining a working capital of £30,000.00. This allows us to plan for essential work in maintaining our livestock and the equipment required in the Apiary and Dower House. In addition, it ensures a comfortable contingency fund for any future emergencies.
Amount of reserves held	Para 1.22	<b>£30,000.00</b>
Reasons for holding zero reserves	Para 1.22	<b>NA</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>NA</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Honey sales and bee related products Training delivered to new beekeepers</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>NA</b>

A description of the principal risks facing the charity	Para 1.46	<b>NA</b>
Other		<b>NA</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees elected by members as part of AGM. Board of Trustees elect Chair of Trustees Board of Trustees may elect individual Trustees for a 1-year term of office pending full election at next AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>NA</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The charity is affiliated to the British Beekeepers Association.</b>
Relationship with any related parties	Para 1.51	<b>NA</b>
Other		<b>NA</b>

## Reference and Administrative details

Charity name	Manchester and District Beekeepers Association
Other name the charity uses	
Registered charity number	1159052
Charity's principal address	The Dower House, Heaton Park, Greater Manchester. M25 2SW

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Crowe	Chair of Trustees	25/02/17-22/02/20	By election at AGM
2	Ron Birrell		22/02/20 ongoing	By election at AGM
3	Joy Jackson	Secretary		By election at AGM
4	Keith Hibbert	Treasurer		By election at AGM
5	Anthony Lomax		22/02/20 ongoing	By election at AGM
6	Christine MacLeod	Chair of Trustees	22/02/20 ongoing	By election at AGM
7	Paul Mantle			By election at AGM
8	Ian Molyneux		22/02/20 ongoing	By election at AGM
9	Geoff Morris			By election at AGM
10	Mark Rendell	Apiary Manager	22/02/20 ongoing	By election at AGM
11	Rhys Watkins			By election at AGM
12				

Corporate trustees – names of the directors at the date the report was approved

Director name		
NONE		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NA		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA
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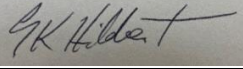
## Other optional information

NA
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christine Ann MacLeod	George Keith Hibbert
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	02/08/2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

MANCHESTER + DISTRICT BEEKEEPERS' ASSOCIATION

On accounts for the year  
ended

31 DECEMBER 2020

Charity no  
(if any)

1159052

Set out on pages

3 to 5.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 12 2020.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*S.H. Gibson*

Date:

18/11/21

Name:

S.H. GIBSON

Relevant professional  
qualification(s) or body

A.C.A.

(if any):

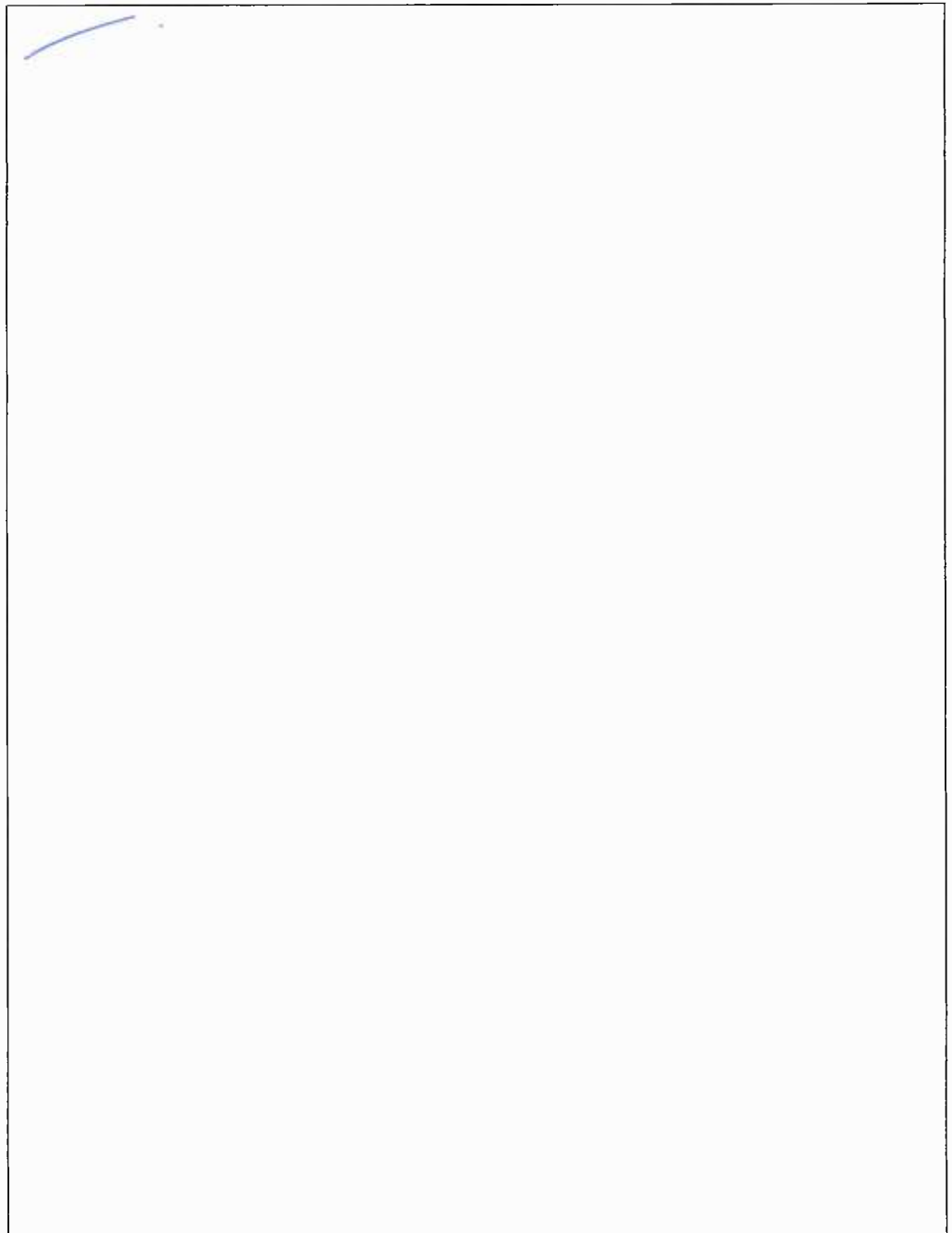
Address:

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



# Manchester and District Beekeepers Association

## Accounts for the period ending 31st December 2020

### RECEIPTS AND PAYMENTS ACCOUNT (GENERAL PURPOSE FUND)

	12 months 31/12/2020 £	12 months 31/12/2019 £
<b>Receipts</b>		
<b>Voluntary Sources</b>		
Subscription 2020 inc BDI	2,304.35	4,102.45
Subscription 2021 inc BDI	3,158.15	4,932.21
Honey Show	82.00	104.40
Donations	812.50	2,506.91
Social event	370.00	
Bees in the City	0.00	0.00
<b>Total voluntary receipts</b>	<b>6,727.00</b>	<b>11,645.97</b>
<b>Operating activities</b>		
Equipment receipts	12,691.15	21,467.65
Gift shop receipts	5,518.20	16,608.19
<b>Total equipment / gift sales</b>	<b>18,209.35</b>	<b>38,075.84</b>
Teaching courses 2020	375.00	6,185.00
Teaching course 2021	0.00	4,875.00
<b>Total operating receipts</b>	<b>18,584.35</b>	<b>49,135.84</b>
<b>Total receipts</b>	<b>25,311.35</b>	<b>60,781.81</b>
<b>Payments</b>		
<b>Direct Charitable expenditure</b>		
<b>Direct costs</b>		
Equipment costs	12,384.67	14,460.46
Gift shop costs	4,127.90	5,793.71
	<b>16,512.57</b>	<b>20,254.17</b>
<b>Direct Charitable expenses</b>		
Newsletter, Post, Stationary	67.12	191.73
Bee Disease Ins. Premium	834.50	822.30
Donations	550.00	50.00
Education	2,929.06	2,572.67
B.B.K.A. Capitation Fees	4,227.50	4,810.00
Bees in the City/Garden		981.61
Social Events/Raffles	1,369.09	1,831.78
Teaching courses cost	6,625.00	4,437.52
Honey Show	327.93	248.29
Paypal expenses	288.26	533.49
Travelling Expenses	28.70	47.00
Equip for Dower House	332.78	6,991.91
Equip for Apiary	6,571.36	3,801.08
Dower House Insurance	734.54	651.94
<b>Total Other payments</b>	<b>24,885.84</b>	<b>27,971.32</b>
<b>Professional fees</b>		
Examination of accounts	200.00	150.00
<b>Total expenses</b>	<b>41,598.41</b>	<b>48,375.49</b>
<b>(Deficit) / Credit</b>	<b>(16,287.06)</b>	<b>12,406.32</b>

# Manchester and District Beekeepers Association

## Accounts for the period ending 31st December 2020

	12 months 31/12/2020	12 months 31/12/2019
<b>STATEMENT OF ASSETS AND LIABILITIES</b>	£	£
<b>Reserves</b>		
Opening Balance	72,425.47	60,019.15
Credit/(Deficit for year)	(16,287.06)	12,406.32
<b>Closing Balance</b>	<b>56,138.41</b>	<b>72,425.47</b>
<b>Association assets</b>		
Credit with Sumup	478.00	424.22
Credit with Paypal	4,631.21	7,661.55
Cash in Nat West Bank	29,601.56	42,769.10
Cash in Hand (Petty Cash)	86.69	87.19
<b>Total Bank &amp; Cash</b>	<b>34,797.46</b>	<b>50,942.06</b>
Equip. Closing Stock value	9,550.05	12,384.51
Gift closing stock value	11,790.90	9,098.90
<b>Total Stock</b>	<b>21,340.95</b>	<b>21,483.41</b>
<b>Total Assets</b>	<b>56,138.41</b>	<b>72,425.47</b>
	0.00	0.00
<b>None Monetary Assets</b>		
Apiary Equipment	22,055.00	19,018.00
Honey Processing Room	7,210.00	8,260.00
Education and Display Equipment	15,865.00	18,464.00
	<b>45,130.00</b>	<b>45,742.00</b>
<b>Total Assets</b>	<b>101,268.41</b>	<b>118,167.47</b>

The receipts and payments accounts and statement of the assets and liabilities for the period ending 31 December 2020 which are set out on pages 1,2, and 3, are as approved by the trustees of the a

Signed for and on behalf of the trustees

*AK H. de laet*

Trustee

Date 21/01/21

Charity Number 1159052

# Manchester and District Beekeepers Association

## Accounts for the period ending 31st December 2020

	12 months 31/12/2020	12 months 31/12/2019
<b>Notes</b>		
<b>Bulk Equipment Account</b>		
Equipment Sales	12,691.15	21,467.65
Equipment Opening Stock	12,384.51	9,993.26
Equipment Purchased	9,550.21	16,851.71
Equipment Closing Stock	(9,550.05)	(12,384.51)
	<b>12,384.67</b>	<b>14,460.46</b>
Equipment Nett Income	<b>306.48</b>	<b>7,007.19</b>
	2%	33%
<b>Gift Shop Account</b>		
Gift Sales	5,518.20	16,608.19
Gifts opening stock	9,098.90	6,728.20
Gifts purchased	6,819.90	8,164.41
Gift closing stock	(11,790.90)	(9,098.90)
	<b>4,127.90</b>	<b>5,793.71</b>
Gift shop Nett Income	<b>1,390.30</b>	<b>10,814.48</b>
	25%	65%
<b>Total Nett Income</b>	<b>1,696.78</b>	<b>17,821.67</b>
Gross profit %	9%	47%