



Trustees' Annual Report for the period

	Period start date		Period end date	
From	1st	JUNE	2020	31st
				MAY 2021

Section A Reference and administration details

Charity name **Blood Bikes Cumbria**

Other names charity is known by

Registered charity number (if any) **1159026**

Charity's principal address **8 Whinlatter Way**

CARLISLE

Cumbria

Postcode

CA2 5QP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony John RUTHERFORD	Vice Chairman / Chairperson	Whole Year	Executive Committee
2	John Mathieson BEATTIE	Treasurer	Whole Year	Executive Committee
3	Graeme THOMPSON	Operations Manager	Whole Year	Executive Committee
4	Gareth Alun CRESSWELL	Fleet Manager	Whole Year	Executive Committee
5	Christopher Stephen BAILEY	Membership Secretary	Whole Year	Executive Committee
6	Alan BRAGG		Whole Year	Executive Committee
7	Michael LAFFERTY	Secretary	Resigned w.e.f 12.06.20	Executive Committee
8	Anne Marie MOFFATT	Chairperson	Resigned w.e.f 15.09.20	Executive Committee
9	Ruth Louise HETHERINGTON	Secretary	w.e.f 07.09.20	Executive Committee
10	Ian WALBY	Vice Chairman	w.e.f 10.09.20	Executive Committee
11				
12				
13				
14				
15				
16				
17				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Sargon Sait	5 Parklands Avenue, PENRITH, Cumbria, CA11 8SD

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve sickness and protect health in the community by the provision of a free daily out-of-hours medical courier service to the North Cumbria Integrated NHS Trust Hospitals for the transport of blood samples, human tissue samples, patient records and other medical requirements between the Trust's hospitals in Cumbria and to the NHS Regional Blood Transfusion Service and NHS Laboratories in surrounding areas.

To provide a free daily out-of-hours medical courier service in conjunction with Northumbria Blood Bikes for the delivery of blood and plasma from the Blood Bank in Newcastle to the Great North Air Ambulance base at Langwathby near Penrith.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In delivering our core objectives, we

Provide a scheduled daily return courier service between the West Cumberland Hospital in Whitehaven and the Cumberland Infirmary in Carlisle for the North Cumbria Integrated NHS Foundation Trust Hospitals.

Provide a scheduled daily return courier service in conjunction with Northumbria Blood Bikes between the Cumberland Infirmary in Carlisle and the Royal Victoria Infirmary, the Freeman Hospital and the NHS Blood Donor Centre in Newcastle for the North Cumbria Integrated NHS Foundation Trust Hospitals.

Provide a daily out-of-hours on call courier service to the North Cumbria Integrated NHS Foundation Trust Hospitals for the delivery of medical samples and patient records between the Trust's hospitals and to the NHS Regional Blood Transfusion Service and NHS Laboratories in surrounding areas.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D Achievements and performance

Summary of the main achievements of the charity during the year

Service Delivery

The 24/7 on-call service requested by the North Cumbria Integrated NHS Foundation Trust Hospitals continued until 17th July 2021 when we reverted to an out-of-hours on-call service. During that period the pre-Covid regime of delivery to and collecting from 6 locations within the Trust area expanded to 41 locations.

We responded to a total of 2228 calls in the full year which is an average of 6 calls/day although it did peak at 11 calls on one day.

Fleet Changes.

The Henry Surtees Foundation notified us that they would be unable to continue to supply a car free of charge for use on the daily run to deliver fresh blood and plasma to the Great North Air Ambulance at Langwathby when the current leasing agreement expired in September 2021. Their continuous support since early 2015 has been greatly appreciated.

The Committee agreed to take on this responsibility and purchase an additional car dedicated to this task. With the uncertainty of new car delivery dates, a low mileage used Mazda CX-3 was purchased on 14th May, fitted out in Group livery and put in storage pending the end of the Surtees lease on 17th September 2021.

We now have a fleet all of which are less than four years old comprising:

- 4 Yamaha FJR1300 Motorbikes
- 2 BMW F800 Motorbikes
- 5 Mazda CX-3 Cars.

Financial Support

During the year, we have been supported by 17 individual members of the public, community groups and businesses who donated £65,784.50.

With the agreement of Crown Commercial services to include Blood Bike groups in the NHS fuel procurement framework, we changed to using BP Fuel Cards in January 2021 and were included in the BP Fuel's initiative of free fuel for liveried Emergency Service vehicles for a nine week period in Jan / March 2021 which was a saving of approximately £3,100.00.

Recruitment

During 2020/2021, we have recruited 28 new members comprising

- 18 Riders
- 1 Driver
- 8 Controllors
- 1 Fundraiser

18 existing members resigned during the year and a new grade of membership was introduced as "Friend" for existing members who could no longer be active but wished to continue to support the Group.

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Section E Financial review

Brief statement of the charity's policy on reserves

We aim to maintain a minimum bank balance of one year's running costs in line with the Charities Commission's recommendations.

With running costs (exclusive of capital purchases) for 2020 / 2021 of **£58,086.87** and a year-end balance of **£145,741.41**, we have **2.51** years annual running costs in hand.

Details of any funds materially in deficit

There are **NO** funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of Funding

Donations	£75,222.69
HMRC VAT & Gift Aid Refunds	£10,795.76
Online Giving	£12,510.48
Collection Tins	£ 2,226.55
Fund raising initiatives	£ 2,172.69

Expenditure

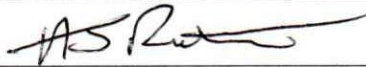
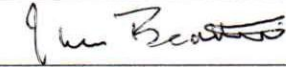
Annual running costs	£ 58,086.87
Purchase of Mazda CX-3 Car	£ 14,816.99

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anthony John Rutherford	John Mathieson Beattie
Position (eg Secretary, Chair, etc)	Chairperson	TREASURER

Date **7th November 2021**



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Blood Bikes Cumbria

On accounts for the year
ended

31 May 2021

Charity no
(if any)

1159026

Set out on pages

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16th August 2021

Name:

Carleton Business Services Limited

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

5 Parklands Way,

Penrith, Cumbria

CA11 8SD

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.



Blood Bikes Cumbria (DRAFT)		No (if any) *		CC16a
Receipts and payments accounts				
For the period from	1st June 2020	To	31st May 2021	

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, Grants and other receipts	100,139	0	0	100,139	98,725
Memberships	300	0	0	300	285
Grant	0	0	0	0	0
Fund Raising	8,356	0	0	8,356	55,310
	0	0	0	0	0
	0	0	0	0	0
Sub total (Gross income for AR)	108,795	0	0	108,795	154,320
A2 Asset and investment sales, (see table).					
		0	0	0	
Sale of Bikes/ Cars	0	0	0		7,900
Sub total	0	0	0	0	7,900
Total receipts	108,795	0	0	108,795	162,220
A3 Payments					
Repairs (including Bikes & Vehicles)	6,981	0	0	6,981	16,721
Air Vests and Helmets	5,028	0	0	5,028	35,981
Fuel	12,081	0	0	12,081	13,086
Promotional Material / Equipment	777	0	0	777	2,064
Printing, Stationery & Postage	479	0	0	479	1,389
Insurances & Road Fund Licence	13,665	0	0	13,665	18,147
Training	0	0	0	0	0
Premises Costs	24,906	0	0	24,906	26,224
Other Insurances/Membership Fees	887	0	0	887	845
Sundries	5,156	0	0	5,156	5,927
Sub total	69,959	0	0	69,959	120,385
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
Vehicles and motor bikes	13,966	0	0	13,966	0
Sub total	13,966	0	0	13,966	0
Total payments	83,925	0	0	83,925	120,385
Net of receipts/(payments)	24,870	0	0	24,870	41,835
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	120,871	0	0	120,871	79,036
Cash funds this year end	145,741	0	0	145,741	120,871

Categories

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Bank Account	145,741	-	-
	-	-	-
	-	-	-
Total cash funds	145,741	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Deposit Car	-	-	-
VAT	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Vehicles & Motor Bikes:			-
		-	-
Yamaha FJR 1300 - LG67DDL	Restricted	14,250	
Yamaha FJR 1300 - LG67 DDV	Restricted	14,250	
Mazda CX3 - PY67BXX	Restricted	19,513	
Mazda CX3 - PY 67 BXR	Unrestricted	17,847	-
Mazda CX3 - PX 18 UWB	Unrestricted	17,847	
Yamaha FJR 1300 - LD18 UZW	Restricted	14,250	
Yamaha FJR 1300 - LC68 FKM	Unrestricted	14,250	
BMW F800 - LE19GMZ	Unrestricted	11,342	
Mazda CX3 - PF 19XZD (Provisionally registered as PY 19XZD - see 2018-19)	Unrestricted	18,017	
Mazda CX3 - YH18ELO	Unrestricted	13,966	
BMW F800 - FE19SBU	Unrestricted	11,342	

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees
CCXX R2 accounts (SS)

Signature

 2

Print Name

J.M. BEATTIE

Date of

approval
16/08/2021



Independent examiner's report on the accounts

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VAT	-	-	-
	-	-	-
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		-	-
		-	-

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		-	
		-	

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CCXX R2 accounts (SS)

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 2

Print Name

J.M. BEATTIE

Date of

approval
16/08/2021