



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity  
The PCC of the Ecclesiastical Parish of Sittingbourne Holy Trinity With  
Bobbing

On accounts for the year  
ended

31 DECEMBER 2022

Charity no  
(if any) 1159002

Set out on pages

2

to include

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31 / 12 / 2022

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*J. Lennings*

Date:

08/03/2023

Name:

LYNDENS

Relevant professional  
qualification(s) or body  
(if any):

accountants  
53 WEST STREET  
SITTINGBOURNE

Address:

KENT, ME10 1AN  
TEL: 01795 422565

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**THE PCC OF THE ECCLESIASTICAL PARISH OF SITTINGBOURNE HOLY TRINITY WITH BOBBING**  
Charity Commission Registration Number 1159002  
**Balance Sheet - Detail**  
As at December 31, 2022

*Fixed Assets*

*Tangible Assets*

*Computer Equipment*

Computer Equipment Cost 1,630

Computer Equipment Depreciation -749

*Current Assets*

*Cash At Bank And In Hand*

Base Rate Reward 499

Bobbing Current Account 26,381

Bobbing RF - Fabric Fund 5,475

Bobbing URF - Sales of Land 153

HT - PCC General Fund 1,426

HT Current Accounts 33,261

*Creditors*

*Trading Creditors*

Supplier Accounts Payable -1,362

*Other Creditors*

205

**Net Assets**

**66,919**

*Funds & Reserves*

*Retained Funds*

Bobbing Building One Account - CBF 7,797

Bobbing CBF 2 148

Bobbing General Funds 17,741

Bobbing Memorial Garden 4,567

CAP Center 5,355

HT General Funds 14,697

Mission 103

*Accumulated Funds (1/1/1970 - 31/12/2022)*

16,512

**Funds Provided**

**66,919**

**THE PCC OF THE ECCLESIASTICAL PARISH OF SITTINGBOURNE HOLY TRINITY WITH BOBBING**  
**Statement of Financial Activities (Income & Expense)**  
January 1, 2022 to December 31, 2022

	Unrestricted	Restricted	Endowment	Total
<b>Income</b>				
Income and Endowments				
Income from Charitable Activities				
PCC Fees Income	4,932.00			4,932.00
Income from Donations and Legacies				
Cash Collections	6,245.29	177.50		6,422.79
Donations	251.21	30.00		281.21
Gift Aid Claimed	18,072.71			18,072.71
Grants - Non Recurring	11,500.00			11,500.00
Offerings - Gift Aided	479.48			479.48
Offerings - Non-Gift Aided	5,256.48	30.00		5,286.48
Planned Giving - Gift Aided	100,696.74	2,040.00		102,696.74
Planned Giving - Non-Gift Aided	33,783.72	7,890.00		41,673.72
Special Collections	258.70	2,235.45		2,494.15
Sundry Donations	2,271.55	263.50		2,535.05
Investment Income				
Interest Received	80.79	71.07		151.86
<b>Total Income</b>	<b>183,788.67</b>	<b>12,737.52</b>	<b>0.00</b>	<b>196,526.19</b>
<b>Expenses</b>				
Expenditure				
Charitable Activities				
CHURCH RUNNING COST	508.26			508.26
Church Cleaning	630.13			630.13
Church Electricity, Oil & Gas	9,495.26			9,495.26
Church Insurance	6,668.49			6,668.49
Church Major Repairs	2,403.90	300.00		2,703.90
Church Routine Repairs	1,903.32			1,903.32
Church Water & Sewage	32.69			32.69
CLERGY EXPENSES	85.95			85.95
Discretionary Funds	285.00			285.00
Pastoral Care	182.45	505.56		688.01
Vicar / Clergy / warden expenses	748.09			748.09
Vicarage Expenses	8,897.56			8,897.56
Diocesan Quota	86,119.51			86,119.51

**THE PCC OF THE ECCLESIASTICAL PARISH OF SITTINGBOURNE HOLY TRINITY WITH BOBBING**  
**Statement of Financial Activities (Income & Expense)**  
January 1, 2022 to December 31, 2022

	Unrestricted	Restricted	Endowment	Total
<b>MANAGEMENT &amp; ADMINISTRATION</b>				
Bank Charges	518.34			518.34
Church Office	7,697.92	3,600.00		11,297.92
Costs of Independent Examination/Audit	120.00			120.00
Depreciation	748.65			748.65
Intern Worker	4,000.00			4,000.00
Staff Pension	612.25			612.25
Staff Salaries	24,127.11	5,990.00		30,117.11
Staff Training	917.80			917.80
OUTREACH	159.84			159.84
CAP	1,800.00			1,800.00
Mission giving	13,587.44	1,408.00		14,995.44
Other Donations	29.50	59.25		88.75
<b>SERVICES</b>				
Non - Sunday Hospitality	1,814.55	400.00		2,214.55
Seasonal Services	164.22			164.22
Sunday Adults / All Age	3,226.95			3,226.95
Sunday Hospitality	1,257.10			1,257.10
Sunday Kids	580.90			580.90
Sunday Youth	91.54			91.54
Tech	1,697.01			1,697.01
Wigglers	1,404.24			1,404.24
Worship	635.71			635.71
<b>Total Expenses</b>	<b>183,151.68</b>	<b>12,262.81</b>	<b>0.00</b>	<b>195,414.49</b>
<b>Net Resource Movement</b>	<b>636.99</b>	<b>474.71</b>	<b>0.00</b>	<b>1,111.70</b>
Transfers Between Funds	920.74	-920.74	0.00	0.00
<b>Net Movement in Funds</b>	<b>1,557.73</b>	<b>-446.03</b>	<b>0.00</b>	<b>1,111.70</b>
<b>Total Funds Brought Forward</b>	<b>45,996.91</b>	<b>19,816.32</b>	<b>0.00</b>	<b>65,807.23</b>
<b>Total Funds Carried Forward</b>	<b>47,548.64</b>	<b>19,370.29</b>	<b>0.00</b>	<b>66,918.93</b>

## Holy Trinity

### Monitoring financial report - Budget For 2023

RoPF		New Heading	2022	2023
Description			Holy Trinity Budget	Holy Trinity Budget
<b>OUTREACH</b>				
Mission giving and other donations	22	Mission giving	10,094	9,844.34
other mission giving and donations eg foodbank & CAP	22	CAP	1,800	3,000.00
Deanery Quota	19	Clergy Diocese	72,101	69,294.00
<b>Total Allocated budget</b>			<b>83,995</b>	<b>82,138.34</b>
<b>SERVICES</b>				
	23	Sunday Kids	500	1,000.00
	23	Sunday Youth	250	400.00
	23	Discipleship initiatives		
Welcome - Hospitality	23	Non- Sunday Hospitality	300	900.00
Church Supplies- Weddings / Baptism / Birthdays / Books/Music/ Lanyards and Candles etc	23	Seasonal Services	300	300.00
Organist and organ cost	23	Sunday Adults/All Age	880	650.00
CCLI License / PPL	23	Sunday Adults/All Age	1,250	1,250.00
Communion Wine	23	Sunday Adults/All Age	100	50.00
Flowers	23	Sunday Adults/All Age	200	600.00
Church Hospitality	23	Sunday Hospitality	900	1,000.00
Audio visual- assist & Music / Workshop/ Laptop	23	tech	400	1,000.00
	23	Wyggers	250	-
	23	Worship	200	400.00
<b>Total Allocated budget</b>			<b>5,530</b>	<b>7,550.00</b>
<b>CHURCH RUNNING COST</b>				
Cleaning		Church Cleaning	200	2,080.00
Heating / Lighting / Water		Heating / Lighting / Water	8,000	16,000.00
Insurance		Church Insurance	4,400	4,500.00
		Church routine Maintenance	2,000	2,000.00
Fabric (Quinquennial inspection & Repairs)		Church Major repairs	4,000	5,000.00
<b>Total Allocated budget</b>			<b>18,600</b>	<b>29,580.00</b>
<b>MANAGEMENT AND ADMINISTRATION</b>				
Leasing of Office Equipments - Office	23	Church office	2,491	2,091.00
Telephone- BT (office) / Mobile	23	Church office	1,020	600.00
Admin cost - stationery etc	23	Church office	600	600.00
Accounting software	23	Church office	270	92.74
Annual Pension Administrative cost	23	Church office	288	288.00
Bank Charges	23	Church Office	360	400.00
Communication (hosting / emails etc )	23	Publicity	750	750.00
Independent Examiner		Independent Examiner	90	90.00
Wages and Salary - with provision for Pension		Staff Salary	42,937	42,377.00
Church Events - Conference / seminar/ Courses etc		Staff Training	1,000	1,600.00
<b>Total Allocated budget</b>			<b>49,806</b>	<b>48,888.74</b>
<b>CLERGY EXPENSES</b>				
Vicar / Clergy / warden expenses		other Clergy cost	1,200	1,200.00
Clergy - Hospitality		Clergy Hospitality	400	500.00
Vicarage expenses		Vicarage Expenses	225	500.00
Discretionary funds		Discretionary Funds	600	500.00
Pastoral Care		Pastoral care	150	500.00
<b>Total Allocated budget</b>			<b>2,775</b>	<b>3,200.00</b>
<b>Totals</b>			<b>160,707</b>	<b>171,357.08</b>
<b>Monthly amount required</b>			<b>13,392.25</b>	<b>14,279.76</b>

# St Bartholomew's Bobbing

## Financial Budget For 2023

		2023
		<b>Bobbing</b>
<b>Description</b>		<b>Budget</b>
<b>OUTREACH</b>		
Mission giving and other donations	Mission giving	3000
Other mission giving and donations eg foodbank & CAP	CAP	800
Deanery Quota	Clergy Diocese	26000
<b>Total Allocated budget</b>		<b>29800</b>
<b>SERVICES</b>		
	Sunday Kids	200
Welcome - Hospitality	Non- Sunday Hospitality	100
Church Supplies- Weddings / Baptism / Birthdays / Books/Music/ Lanyards and Candles etc	Seasonal Services	200
Organist and organ cost	Sunday Adults/All Age	150
CCLI License / PPL	Sunday Adults/All Age	850
Church Hospitality	Sunday Hospitality	400
Audio visual- asset & Music / Workshop/ Laptop	Tech	1000
	Worship	100
<b>Total Allocated budget</b>		<b>3000</b>
<b>CHURCH RUNNING COST</b>		
Cleaning	Church Cleaning	100
Heating / Lighting / Water	Heating / Lighting / Water	2500
Insurance	Church Insurance	2600
	Church routine Maintenance	500
Fabric (Quinquennial inspection & Repairs)	Church Major repairs	4500
<b>Total Allocated budget</b>		<b>10200</b>
<b>MANAGEMENT AND ADMINISTRATION</b>		
Telephone- BT (office) / Mobile	Church office	200
Accounting software	Church office	100
Bank Charges	Church Office	150
Independent Examiner	Independent Examiner	30
Church Events - Conference / seminar/ Courses etc	Staff Training	400
<b>Total Allocated budget</b>		<b>880</b>
<b>CLERGY EXPENSES</b>		
Vicar / Clergy / warden expenses	other Clergy cost	500
Clergy - Hospitality	Clergy Hospitality	100
Discretionary funds	Discretionary Funds	250
Pastoral Care	Pastoral care	100
<b>Total Allocated budget</b>		<b>950</b>
<b>Totals</b>		<b>44830</b>
<b>MONTHLY COST</b>		<b>3736</b>