



**APCM of Holy Trinity Sittingbourne with Bobbing
Monday 17th May 2021
7.30pm Holy Trinity Sittingbourne**

Agenda

VESTRY MEETING

1. Prayers
2. Welcome and Explanation
3. Apologies
4. Minutes from last APCM and Vestry Meeting
5. Election of Church Wardens (Holy Trinity)

APCM

1. Presentation of Electoral Roll (See Report Pack) (Vicky)
2. Proceedings of PCC - Secretary's Report (See Report Pack)
3. Church Warden's Reports (See Report Pack)
4. Deanery Synod Report (see Report Pack)
5. Reports from Church Staff/Volunteers (See Report Pack)
6. PCC Elections

ELECTIONS

7. Presentation of Sides Persons List
8. Finance (See Report Pack)
9. Curates' Report (See Report Pack)
10. Vicar's Report (See Report Pack)
11. Closing Prayer

PLEASE NOTE: THE FIRST MEETING OF THE NEW PCC (CLERGY, LAY READERS, PCC MEMBERS & CHURCH WARDENS) WILL TAKE PLACE DIRECTLY AFTER THE APCM.



Minutes from APCM & Vestry Meeting for Sittingbourne Holy Trinity with Bobbing

Date of Meeting:	28 th September 2020 at 7.30pm	
Location:	HTS & Zoom	
Attendees: Mike Resch-Chair (MR), Liz Resch (LR), Leanne Collins (LC), Karl Collins (KC), Barbra Foreman (BF), Frank Foreman (FF), Sue Samson (SS), Buki Odeniran (BO), Femi Odeniran (FO), George Curtis (GC), Ben Curtis (BC), Chris Penfold (CP), Peter Le Beau (PLB), Darren Appleton (DA), Elaine Appleton (EA), Clem Damerum (CD), Jan Phillips (JP), Trevor Phillips (TP), Ann Mackenzie (AM), Gill Price (GP), Fred Littlewood (FL), Mike Lusted (ML), Anne Sidney (AS), Becky Reed (BR), Claudette Gayle (CG).		
Welcome, Bible Reading & Prayer		MR
Apologies – Pauline Grant, Barry Samson, Ann Mackenzie and Gill Price		LC
Minutes of last APCM passed without correction.		MR
Election of HTS and Bobbing Wardens 2 positions to fill from each church: <ul style="list-style-type: none">Nominees for HTS are 1. Anne Sidney, who has agreed to extend her appointment for a year. Warden. 2. Femi Odeniran.Nominees for STB, Bobbing 1. Clement Damerum. 2. Darren Appleton.		MR
APCM <ul style="list-style-type: none">Presentation of Electoral Roll it has increased from 146 in 2019, to a 195 in 2020, which is a 49 person increase.PCC Secretary report – no questionsChurch Warden report written by Anne S and Darren A – no questionsDeanery Synod report written by Jan - no questionsSafeguarding written by Kerrie C – no questionsRedeem report written by Liz R – no questionsChildren and Families report written by Charlotte B – no questionsPastoral support report written by Laura C – no questionsCAP report written by Ann and Gill – no questions <p>Thanks to all who have written reports and anyone else who contributes to the church.</p>		LC MR



Election of positions: 1. Deanery Synod 3 positions available: <ul style="list-style-type: none">Susan Whitehead & Elaine Appleton (Bobbing), Claudette Gayle (HTS). All three elected. Three people have left the PCC this year: Tracey J, Fred L and George C.	MR
2. PCC positions 6 available of various lengths: <ul style="list-style-type: none">Buki O, Trevor P, Barbra F, Frank F, Leanne C and Carl C. They will need to draw lots to see how long they will each need to service. Side's persons list – people need to indicate if they want to come off list: Current names on the list are: Pauline Grant, Ruby Hill, Colin Baily, Richard Fosbraey, De Buddle, Trevor Phillips, Peter Le Beau, Marlene Bailey, Andrea Gillingham, Chris Roberts, Mike Lusted, Forster Aguagwa, Tracy Jorden, Angie King, Mal Ellis, Fred Littlewood, Claire Tucker, Femi Odeniran, Nell Tucker, Claudette Gayle and Caroline McCahon.	MR
Finance – Buki gave an overview of financial situation. Money is tight, especially since weddings have been cancelled and services have not been held in the building the plate offers have dropped drastically. Mike believes they will need a special gift day to make sure our offerings are increased to meet our targets.	MR/LC
Curate Reports Rev. Liz Resch's report – no questions Rev. Sue Samson's report – no questions Rev. Chris Penfold's report – no questions	BO
Vicar's Talk Rev. Mike talks about the importance of meeting together, even though it is in a different way currently. We must stay connected with God and one another and those in our community.	MR
PCC Meeting after APCM 2020 Attended by all PCC members, existing and new. <ul style="list-style-type: none">Vote for staying with the current independent investigator of our church finances: Unanimous.Standing committee proposed to continue to with Sue S, Liz R, Mike R, Wardens, Treasurer and Peter Le Beau, as vice chair: Unanimous.	MR
	MR



Sittingbourne Holy Trinity with Bobbing	Subject:	Electoral Roll Report Vicky Scott
Date:	2 May 2021	

Purpose
To maintain a current record of the names and addresses of those eligible and wanting to be listed on the electoral roll throughout the year.
To inform of numbers leaving and joining the roll.
To ensure that the above information is available to view at the necessary times.

Actions and achievements
Forms have been available in both churches throughout the year from the church administrator to allow people to be added if eligible.
The total number on electoral roll is 188 .

Conclusion
Numbers have decreased 7 from 195 in September 2020.
Welcome: Linda Chappell, Bob & Sue Temple who joined the role this year.



Sittingbourne Holy Trinity with Bobbing	Subject:	PCC Secretary APCM Report Mike Lusted
Date:	28 th April	

Meetings

The PCC and standing committee have met eight times since the last APCM in September 2020. We have been conducting these meetings on Zoom, due to the pandemic. They have been well attended.

Staffing

- Rev's Mike and Liz Resch left and moved to St Mark's Church, Harrogate in January 2021. This meant that our church is now in 'Vacancy'.
- Chris Penfold, our Curate, still has another year of his training and we are very grateful for his leadership.
- Sue Samson has continued faithfully to serve at St Bart's, Bobbing Church and does such a wonderful job shepherding the family there.
- Rev Ann Mackenzie (PTO) has also generously committed a year of her time to assisting the leadership of our church family at this time of transition.
- Rev Julian Staniforth stepped into the new position of Area Dean upon Mike's departure.
- Claudette has moved to her placement church on the Isle of Sheppey to continue her ordinand training; her help was greatly appreciated at HTS and she will be missed.
- Our Lay Readers Jan Phillips and Gill Price both continue to serve our church families.
- Moreover, Jan has been faithfully ministering to our local community also by leading numerous funerals, as so many local churches are in 'Vacancy'.
- Leanne Collins, our church Administrator also left in January 2021 and was replaced by Vicky Scott, a member of the HTS congregation.
- Charlotte Ball continues her work as our Children and Family worker, she has adapted her job to meet the needs of our families so well during this pandemic.
- Laura Carpenter has continued her work as Pastoral Assistant, a role which has likewise needed to change due to the closure of the building. She is regularly in contact via the phone to our church family, especially those unable to connect using the Internet. Her support has been invaluable to these isolated people.
- Buki Odeniran has faithfully continued dealing with the church finances, a job which takes considerable time and expertise.
- However, we would not be able to minister in the various ways we do without the help from numerous volunteers. **Thank you** to everyone who serves the church behind the scenes in a voluntary capacity. If anyone else would like to get more involved and serve within our churches, please let us know – the sound desk in particular needs volunteers ASAP.



Conclusion

Usually, this report would include a summary of key events and activities which have taken place over the reporting period. These have been mostly curtailed, church as we know it has been severely affected and media platforms like Zoom have become our main means of connection and celebrating community. We do, however, acknowledge that this has presented a challenge and not been easy.

Due to the COVID 19 pandemic, we have all needed to adapt the way that we function as a church. So many people have served our community behind the scenes, supporting the new ways of communicating. We are very grateful to them all.

Likewise, the departure of Mike and Liz has been a big transition for us all to cope with and adapt to. We pay particular attention to Rev Sue Samson, Chris Penfold and Ann Mackenzie for their dedication and sacrifice to our two church families. It has been wonderful to see a greater sense of unity within our parish and the two churches.

Our churches would not be able to run without the amazing input of the Church Wardens. Thanks to Darren and Trevor for their work over in Bobbing church. Anne Sidney and Femi Odeniran have both given so much of their time and expertise to HTS and as they leave these positions, we want to say a HUGE THANK YOU to them. Their work behind the scenes has meant that we are in a strong position to welcome a new vicar into our church. May God bless you both in whatever God has for you next.

We have a challenging and exciting year ahead. God has a new future for us to step into with boldness and faith, as we seek to work together as a benefice for his glorious kingdom.

Mike Lusted, PCC Secretary.



Sittingbourne Holy Trinity with Bobbing	Subject: Wardens APCM Report – Bobbing Church
Date: 25 th April 2021	

Purpose

Churchwardens are responsible for the day-to-day functioning of the parish. These responsibilities include a duty to make sure that the clergy can conduct their services and other meetings without hindrance, various aspects of administration, building maintenance, roof repair, seating, lighting, etc. Churchwardens are responsible for carrying out (or at least organising) an annual inspection of the church building. Hold keys to the church and are entitled to access at any time. The grounds, gardens & cemetery of the church also come under the purview of the Churchwardens.

Actions and achievements

- Maintenance and review of the terrier (a schedule) of all lands and an inventory of all articles belonging to each church building.
- Maintenance of the logbook containing a full note of all alterations, additions and repairs to the church and the land and other articles belonging to it, other events affecting any of them and the location of any relevant documents which are not kept with the logbook itself.
- Inspections carried out, and an account of all actions taken or proposed during the year for their protection and maintenance and for the implementation of any recommendation in the quinquennial report.
- Continuing to work on safeguarding training.
- Insurance for third party liability is in place.
- Roof & ground gutters and the soakaway have been checked and cleared twice in the last year.
- 5-year fixed electrical safety inspection & certification was completed in May 2020.
- The quinquennial inspection was completed in September 2020.
- We are continuing to work on final proposals ready to complete for faculty permission for the prayer paths/focussed areas within the churchyard.
- Adding the electronic bell system has been met with opposition from the Diocese and we have not pursued this during lock-down.

St Bartholomew's is unable to function without the dedication of the volunteers who provide support for all areas of the church. However more help is always needed as we are a growing Parish which is striving to reach into our community.

We are extremely grateful to all those who help during the year:

- Cleaning & maintenance of the church.
- Fred Littlewood for refurbishing the entrance gates.
- The Community Payback team for their work on keeping the churchyard in good order.
- Worship, children's work, welcome teams for our Sunday services when they were able to happen.
- YouTube & Zoom services, WhatsApp support groups, Social Media and Zoom social events.
- Kept in touch with our congregation who have not been able to be on-line.
- Christmas on-line craft fair.
- Prayer & Financial supporters.



- Sue, Mike, Liz, Chris & Ann for their leadership and dedication to our congregation & community.

Conclusion

In 2020 we have:

- Continued maintenance and repairs of the church and churchyard.
- Zoom and YouTube services when we could not have services in the church.
- 5 year electrical test & quinquennial inspections completed.

For 2021 and beyond:

- Continue to be a welcoming & loving church and serve the local community wherever possible.
- Faculty application for the Prayer Walks to provide focussed and quiet space for prayer & reflection for visitors and the local community.
- Faculty application for Electronic Bell System and improved access to the tower with a new fixed safety ladder.
- Quinquennial repairs and maintenance.
- Exploring facilities for children's work during the Sunday services.
- Commence project to explore upgrade/replacement of church heating.

Sue has encouraged us to seek a vision from God for the church which we are excited to work towards. We need the continued support of every member from each of the churches and volunteers to reach out into our community.

Darren Appleton & Clem Damerum



Sittingbourne Holy Trinity with Bobbing	Subject: Wardens APCM Report – Holy Trinity Church
Date: 25 th April 2021	

Purpose

Churchwardens are responsible for the day-to-day functioning of the parish. These responsibilities include a duty to make sure that the clergy can conduct their services and other meetings without hindrance, various aspects of administration, building maintenance, roof repair, seating, lighting, etc. Churchwardens are responsible for undertaking (or at least organising) an annual inspection of the church building; hold keys to the church and are entitled to access at any time. The grounds, gardens, driveway/parking area of the church also come under the purview of the Churchwardens

Actions and achievements

- The terrier (schedule) of all lands and an inventory of all articles including photographs of relevant items belonging to each church building, is held in the church safe, this has been checked and is being updated all items will be listed and accounted for. However, some items that were stored in the bell tower have been disposed of due to damage from the pigeon infestation, the Archdeacon is aware of this and has approved disposal. The said items have been removed from the terrier
- A logbook containing notes/details of all alterations, additions and repairs to the church and the land and other articles belonging to it is kept and updated regularly.
- Inspections carried out, and an account of all actions taken or proposed during the year for their protection and maintenance and for the implementation of any recommendation in the quinquennial report.
- Third party liability insurance is provided as part of the main insurance cover
- A health and safety officer has yet to be appointed but a health and safety policy has been administered.
- Child protection policy has been setup.
- Annual electrical (PAT) testing is being undertaken.
- In addition to the reduction in gas usage and costs reported in 2016, a new agreement with Scottish power has been entered into.
- The 5-year fixed electrical test was due last year (2020) due to corona virus restrictions this was not able to be done, however, it has now been completed (19th March 2021) and the works passed, although a recommendation was made for the cooker to be reduced in size and wattage, this will be seen to when we return to church. A hard copy of the relevant paperwork is kept on file as well as electronic copies. A copy has been sent to ecclesiastical insurers.
- The Lightning Conductor has been inspected and has a current "Pass" certificate. Due again May 2022
- All fire extinguishers were serviced and declared 'fit for use' by an engineer from Chubb for another year. Due October 2021
- All of the 'urgent' and two-year priority repairs, identified in the quinquennial report of 2019, are being undertaken. We are behind, again due to corona virus restrictions.
- The window which was broken after a break in last year has been repaired and replaced.
- We are currently looking to refurbish the kitchen area, this does not need a faculty as we are not adding any extra units - the work will be to replace the current units and worktops to make the kitchen fit for purpose and to achieve our '5' hygiene rating from the swale borough council, we had to install a separate hand wash basin to comply with recommendations from SBC.



- The pigeons unfortunately returned to the bell tower and caused much damage and mess, a reputable firm from Faversham have been in and completed the eradication of the pigeons, the repair to louvres, cleaned all items that they could salvage, disposed of unsalvageable items as I mentioned before and cleaned the tower and the stairs leading up to it.
- Scaffolding is currently up in the front of the main window to allow for access to the loose coping stones.

We have been unable to worship properly in church over the past year due to corona virus restrictions, however, every effort has been made to keep our congregation up to date with proceedings and my thanks go to Chris Penfold, Ann MacKenzie, Sue Samson and countless others who have made it possible to have services via zoom and YouTube links. Also, our staff team have been fantastic in keeping in touch with everyone during a difficult period. In October, Mike and Liz announced their departure and we said a Zoom farewell to them at the end of January 2021, we gave them a cheque for just over £900 as well as presenting them with a garden rose named 'Trinity' an album of their years with us, along with messages from church family and an engraved wooden box with wine. We are working with the Archdeacon regarding the Parish Profile for a replacement. Thank you to Leanne Collins for all your hard work, Leanne left her post as church PA in January, the position was taken over by Vicky Scott.

Conclusion

In the past year (2020) we have:

- Kept the church building maintained and decorated to a good standard in keeping with corona virus restrictions
- Kept the church grounds maintained and well kept to a good standard
- Had the five-year electrical inspection undertaken.

This coming year (2021) we need to:

- Continue to be a welcoming, loving and generous church
- Have urgent repairs done to the coping stones and north door according to the quinquennial inspection. (in progress)
- Replace the kitchen with new, modern units and worktops (in progress)
- Elect two new church wardens for Holy Trinity as I have come to the end of my 'extended' term and Femi is stepping down due to work commitments in Nigeria.

The Parish is unable to function without the dedication of the volunteers who provide support in all areas of the church. But more help is always needed as we a growing Parish which is striving to reach into our community.

Femi and I would like to express our gratitude for the works carried out by the maintenance team, in keeping our church building and grounds in such good order. They have saved the church money by repairing and restoring work as requested and sometimes without the need to ask! We are extremely grateful to you all and thank you on behalf of the PCC and congregations. We are also extremely grateful to all those willing volunteers, who tirelessly give up their time to make sure our Church is clean, safe and welcoming to all. Our staff team have been fantastic in upholding their rolls during this last year and the church could not have continued to run as well without you all.

During this time of Vacancy, we need to continue to be a loving, generous church. We need to support our leaders and staff team to enable them to steer us towards the next chapter of our church's life. We need every member from each of the churches and volunteers to be



united in our mission and to spiritually and prayerfully uphold one another so that God can complete what He has started not only in our churches but in our town and own lives too.
Anne Sidney & Femi Odeniran



Sittingbourne Holy Trinity with Bobbing	Subject:	Deanery Synod Rep APCM Report Elaine Appleton
Date:	25 th April 2021	
Purpose		
<p>The Deanery covers the benefices of Sittingbourne team ministry, Borden, Milton Regis and Murston, Tunstall, The Six, Eastchurch and West Sheppey. The aim of deanery synod is to encourage, equipped and support parishes within the deanery to communicate information and to share resources and experience of others. So that our churches may grow in the ways of Christ.</p>		
Actions and achievements		
<p>I was elected as a Deanery Synod representative in September 2020. To date there have been no Deanery meetings as we were firstly restricted by Covid and all the restrictions which meant we could not meet together in person.</p> <p>Mike Resch, who was Area Dean, left in February to take up a new position in Harrogate and Julian Staniforth from 'The Six' took over as Area Dean.</p> <p>Although the Deanery Synod has not met, there was a meeting of the Deanery Mission & Ministry Committee (DMMC) who looked at the Deanery Mission Plan which was submitted to Bishop Rose at the end of February 2021. As I write there is a zoom meeting planned for 29 April 2021 to look at and discuss this.</p>		
Conclusion		
<p>Thank you to Mike who has been Area Dean and for Julian taking up this position. I look forward to attending the meetings which will be planned for this year, either virtually or in person.</p>		



Sittingbourne Holy Trinity with Bobbing	Subject:	Children's Worker APCM Report Charlotte Ball
Date:	26 th April 2021	

Purpose

My role is to help the children and families of our churches and families in the community to grow in their relationship with God.

Pre covid this was achieved by running children's groups during the 10.45am Sunday service – Sparks (2-4yrs), Blaze (4-10yrs) and Dynamite (10-14yrs) I also ran a very popular mid-week toddler group Wiggles (0-4yrs) and organised and ran outreach events during the year (Easter events, our alternative Halloween event: Glow), pancake parties, Christmas trails etc This past year during lockdown my ministry has mainly been online and keeping in contact with families and children through zoom, phone calls and writing to the families, youth and children.

Actions and achievements

During lockdown I have not been able to run my usual Sunday morning children's teaching groups so recorded videos throughout the week for the children to watch on YouTube. These videos had a bible story, teaching, games and songs. The feedback from parents was that the children really enjoyed watching these videos.

I also did some videos on children's ministry which was primarily aimed at parents. I covered the vision for our children's work at Holy Trinity and talked about how we can work in partnership with them to disciple their children. To follow on from this I hosted a zoom chat with parents to discuss and share ideas on how we can disciple children at home and church.

As locked down eased in Autumn 2020 I started to lead a Children's and Families service on a Sunday morning with my children's team. These socially distanced services lasted about 45 minutes and included bible teaching, games, creative prayer time, worship (without the singing!) and lots of fun. I made up family packs each week for the families to use during the service. Each family had their own pack which had been quarantined all week to ensure we were keeping with covid guidelines. The packs had pens, paper, craft resources and also different activities for that week's service so that they could safely join in with the bible teaching in an exciting interactive way.

Again, due to covid restrictions I was not able to hold a children's Christmas event like we normally would. Instead, I organised an outside Christmas trail around Sittingbourne. The day before I had hidden 12 different knitted characters from the nativity in shop windows along the high street. The trail started in the church where families signed in and received their Christmas Trail books. The children used the map in their book to find the nativity characters who were holding a word from a bible verse. The children wrote down the word which helped them decode the missing words and complete the bible verse. The last knitted character and clue was back inside Holy Trinity Church. The families completed the trail and received a wrapped gift each from underneath the Christmas tree. The gifts were a Christmas selection box and a Christmas book bought from the Bible Society telling the Christmas story in a modern style. This event ran from 10am until 4pm to ensure the church didn't have too many people in at one time and was therefore more covid safe. The trail was very popular and we had over 120 children/ adults attend across the day who were not only church family but the majority being community that don't attend church but had seen the posters or been invited in person and came along.



At the beginning of this year I set up Children's Church Online. I felt that the children's videos I had been doing were not interactive enough and being back in lockdown for the 3rd time the children needed something new and exciting! With the help of my children's team I host a children's church on a Sunday afternoon at 5pm on Zoom. We play games, read the bible, worship through singing and dancing, make things, pray together and have lots of fun! I also send out an activity sheet each week to the families. On this sheet it tells the children which bible verse we will be looking at, gives them a memory verse to learn, colouring, quizzes, competitions, lists of things they need for that coming weeks service and has a link to the worship song we will be doing that week so that they can practice their dance moves! These zoom sessions have been really popular and we have on average 8-10 children joining each week. Over the course of all the weeks I estimate over 25 children have engaged and come along at least once to our children's online church from both Holy Trinity and Bobbing Church families.

As well as working with the younger children I also have a real heart for the youth in our church. God put it on my heart to also organise an Online Youth Group. We currently have 8 youth leaders including myself who run Youth Online on a Sunday evening at 8pm. We run a younger group (11-14 year olds) on the first Sunday of the month, an older youth group (14-18 year olds) on the 2nd Sunday and all the youth come together on the 3rd Sunday for a joint session with both youth groups. The focus of these sessions is to build friendships with each other across both churches, whilst also gaining the trust and friendship with the youth leaders. A lot of the youth do not know each other and have not spoken in over a year due to lockdown. These sessions have been a time where they have played games, done quizzes together to help them get to know each other in a fun and relaxed way. Friendships have really started to form and I pray that when restrictions are finally lifted we can move these youth sessions into the church on a Sunday evening where their friendships can continue to grow and their relationship with God will deepen. Upcoming events and goals for this coming year...

Summer Fun Day/ BBQ 2021 A whole church family fun event across Holy Trinity and Bobbing church. BBQ and refreshments, activities, face painting, inflatables, bouncy castles, games and races. Subject to what we can do because of covid restrictions. A time to get together to re-connect and help build friendships again within the church after not meeting for over a year!

Family Worship Events/evening A time of worshipping together as a family in a relaxing fun way. This was something that Ben Curtis and I were collaborating on before the first lock down. I hope that this will be possible again soon when it is safe to do so.

Return of a mid-week children's group Primary aged children's group to be run at Holy Trinity Church on a weekday afternoon/early evening. This will be an opportunity for the children to meet with their friend's mid-week and learn about Jesus in a messy church style format. Lots of games, craft, teaching and a light tea provided. For the children of Holy Trinity and Bobbing church but of course as always, the group will be advertised and open for all children in the community and all children will be warmly welcomed.

Develop our Youth Provision I really want to focus on developing our youth work this year. We have some amazing, gifted youth across our churches and I pray that they can become more involved in serving in church on a Sunday and become more involved in our church community. My dream would be for us to have a thriving youth group where the young people have strong friendships and help each other deepen their relationship with God. I pray that the youth will support each other living their lives as teenage Christians



and as youth leaders we will be able to equip them with a foundation of knowledge and teaching they will need to face the challenges of living a Christian

Conclusion

Thank you to everyone who supports and volunteers in the children's teams. I am so grateful for all of your hard work, talent and commitment. Thank you for giving up your time to serve our amazing young people. I am excited to continue leading this dedicated team this coming year and seeing where God is going to take us! You are all brilliant! Thank you.

Due to the pandemic this past year has been a very challenging time. It has been hard to engage some children and families through a screen and not in person. Through phone calls, letters and zoom calls I believe that my team and I have successfully managed to keep our church family community together and connected. Thank you to all the parents and carers of our children for helping them to engage with church online and by showing them the children's videos and logging them onto children's church. As a parent/carers, this last year has been a tricky time to disciple your children and you have all been amazing at leading your children and supporting me and working with me to help disciple your young people. Thank you for your support.

I pray that every child and young person across our churches will continue to grow in their relationship with God, develop their worship and prayer life and develop a greater understanding of the Bible. I pray God will continue to reveal to me his plan for these precious young people and their families and that this children's ministry will continue to grow and flourish.



Sittingbourne Holy Trinity with Bobbing		Subject:	Pastoral Care Worker APCM Report Laura Carpenter
Date:	20 th April 2021		
Purpose			
Pastoral assistant overseeing the following areas:			
<ul style="list-style-type: none">• Love laughter lunch• The Foodbank• Communion Service at Elvy Court Residential Home• Home communion to the sick• Pastoral care plans• Bereavement visiting• Pastoral visits and coordinating visits			
Actions and achievements			
<ul style="list-style-type: none">• Due to the pandemic love laughter lunch continues to be unable to meet I have set up a Instagram page and been trying to post regularly to connect with people.• Food bank has had its busiest year to date as you can imagine. Sarah Hayes has stepped down from being our church representative but she will be replaced by another member of trinity when churches go back to working out of church buildings. We will need to arrange another drop off as obviously the vicarage is not available.• I am still unable to visit Elvy Court at the moment but keep in touch with Facebook and I was able to take a Christmas hamper and a basket for Easter. There has been a change of manager and entertainment co-ordinator during the pandemic so there will be relationships to build.• Our Christmas outreach this year was to Scott Care Services we were able to provide 40 small, wrapped gifts to the ladies who go into the community as carers and staff in the office as well. I also took out family hampers to some young families I have been working with this year.• All of our pastoral care this year has been through phone calls, cards and doorstep drop offs. I have enjoyed getting to know people a little better and valued these conversations and deepening of relationships.• My main outreach into the community has continued to be through The Grateful Kitchen and baking and delivering into our community and parish. This enabled conversations and prayer requests and new relationships.			
Conclusion			
The year ahead gives exciting opportunities to restructure and start to plan where God is wanting us this year. I would like to thank all my teams for their hard work and commitment and cannot wait until we can serve together again.			



Sittingbourne Holy Trinity with Bobbing	Subject:	Safeguarding APCM Report Kerrie Christie
Date:	25 th April 2021	

Purpose

Safeguarding is at the heart of the Christian faith. 'Safeguarding' means the action we take to promote a safer culture in our church for children, young people and adults. We all have a duty to ensure our church is a safe place to be.

Actions and achievements

Over the past 12 months we continue to : -

- Promote good practice in reporting on any concerns
- Ensure all safeguarding information displayed in church is current and useful
- Use risk assessments as a tool to ensure a safer church environment
- Ensure all volunteers working in our groups are safely recruited, including safeguarding training and DBS checks. This is more important as we reconvene our different groups after the Covid break
- Promoting safeguarding training to all those who might benefit from it
- Work collaboratively between teams at both Bobbing and Trinity
- Ensure that safeguarding is on the agenda at every PCC meeting and that its profile is raised within the church
- Implement procedure and guidance as set out by Canterbury Diocese

Thank you to all those who are part of the safeguarding team especially Jan Philips at Bobbing.

Conclusion

We will work to ensure our church is the safest place it can be and we will endeavour to improve our practice for the benefit of our whole church family.

If you have any questions or wish to improve your own knowledge of safeguarding please do not hesitate to contact Parish Safeguarding Officer Kerrie Christie.



Sittingbourne Holy Trinity with Bobbing	Subject:	Mission Committee APCM Report Peter Le Beau
Date:	15 th April 2021	

Purpose

To distribute the Mission Tithe of the Church according to our giving principles.

Actions and achievements

- We have supported key social agencies like CAP and Swale Food Bank.
- We have tried to recognise organisations like Mercy Ships.
- To support and understand the struggle of Christians through MAF and Barnabas Fund.
- Our intention is to strike a balance so that we support organisations that help the local community, organisations that may impact on our own parishioners and organisations that strive to bring relief and recognition to those struggling to worship in hostile environments, especially in regimes that are anti-Christian.
- Our giving is carefully calibrated so that we observe the principles and direction of UP (worshipping), IN (providing support within our church family) and OUT (evangelism and outreach).
- We also want to strike a balance between Local community, UK and international support.
- Our team of four members met virtually to decide who to support.

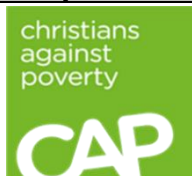
Conclusion

While Holy Trinity has come under financial pressure, we are committed totally to observing the distribution of our mission Tithe. We believe that God will recognise this commitment and bless our work and it is a spiritual imperative for us as a Church.



Sittingbourne Holy Trinity with Bobbing	Subject: Swale Christians Against Poverty (CAP) Debt Centre
Date: April 16 th 2021	

Purpose



Swale CAP Centre, which opened in April 2018, provides free and confidential financial advice and support for all who live in Sittingbourne and Sheppey irrespective of faith or no faith. CAP Debt Coaches contact and visit clients, usually in their own homes, to explain and guide them through the process. The aim is to quickly find a solution so that they may become debt free as soon as possible – this may involve arranging repayment plans, Debt Relief Orders or in extreme cases Bankruptcy. The aim is always to assist clients in resolving problems themselves by providing information and tools to make the decisions needed. Alongside this financial help, clients are often helped in practical ways e.g. food parcels, fuel payments, phone credit and support and help from befrienders.

CAP always works with local churches and has a heart for the poor which stems from the Good News of Jesus Christ, so whilst having an attitude of service there is always the opportunity to share the Christian Gospel and pray with our clients.

www.capuk.org

Actions and achievements

- **The Swale CAP Centre is supported by a Partnership of local churches comprising:**

Holy Trinity and Bobbing – Lead Church

Sittingbourne Baptist Church

Sittingbourne Family Church

Sittingbourne Methodist Church

These are the original four who signed the Partnership Agreement in 2018 and are committed to covering the financial costs for the Centre.

and Sheppey Community Church

Sheppey Evangelical Church

Hope Church Sittingbourne

The Six Benefice

who also support the work of the Centre financially and practically.

- **Staffing**

Centre Manager – Wendy Martin from Sheppey Community Church works part time – 8 hrs a week

Line Manager – Ann Mackenzie – voluntary

Chaplain – Gill Price – voluntary

Minute Taker – Wendy Cork – voluntary

Admin Support – Ruth Wiseman – voluntary

Community Links Co-ordinator – Stan Wiseman – voluntary, stepped down in January 2021

Grant Application – Rynn Kemp – voluntary, stepped down during 2020

- **The Steering Group**

Meets bi-monthly to oversee the local management of the Centre and comprises Centre staff and representatives from the partnership churches – Holy Trinity and Bobbing are represented by Peter Le Beau. Monthly reports are also given to the PCC.

- **The Pandemic of this year (2020-21)**

This has affected the Centre causing many changes to the way we work and stopping all home visits. This has meant that The Centre Manager has had to contact and work with clients by phone or online and our befrienders haven't been able to make any visits to existing or new clients. While this has enabled the service to continue it has changed a fundamental aspect of CAP's work which is always to offer face to face contact and support. We have continued to work in partnership with both the Swale and Sheerness Foodbanks and the Acts 4:35 Charity to support our clients and contact has been made with the Job Centre in Sheerness, a local School Family Liaison Officer, and various local housing associations who are referring clients in need of financial help.

- **Training**

In February this year seven people from our churches attended CAP UNITED 21 an online conference for supporters, this enabled us to meet virtually with Head Office Staff and people from other CAP Centres from our region. Wendy Martin has continued to receive online training and support throughout the year for her role as a Debt Coach and Centre Manager. Ann Mackenzie has taken part in an online discussion with Head Office Staff and other Church Leaders about the way forward as CAP undergoes a transformation process to enable the services it provides to be delivered more effectively and flexibly going forward.

- **Prayer**

Gill Price produces a monthly prayer letter which gets sent to all the supporting churches for distribution to their members and we hold monthly prayer meetings currently on zoom to which anyone interested in supporting the Centre is welcome.

Conclusion

This year the Charity celebrated its` 25th Anniversary and through this time

- 23,000 clients have become debt free
- 550 churches have partnered with CAP
- 10,000 clients have made responses to Jesus
- Relationships have been restored, friendships formed, hope given
- Countless people welcomed into local churches

In March 2021 it was announced that John Kirkby the founder of CAP is stepping down from leadership in CAPUK but will continue to be involved with CAP International. In a recent message he said – *“Finally I'd like to say a huge thank you to my Lord and Saviour Jesus Christ. Without his Spirit which first captivated me 28 years ago, without his faithfulness, grace and countless miracles, nothing of my life transformation would have happened and CAP would not have achieved all it has this far. To him be all the glory, honour and praise.”*

As with all aspects of our Mission and Ministry, as a church The CAP Centre relies on the faithful support, prayer, financial and practical giving of our members; so thank you for all that you have done through this year to bless us and encourage us, please continue! The Centre is funded principally by our partnership churches and donations from individuals and groups. If you would be able to support this work yourself, please do consider setting up a standing order through HT Church Account or making a one-off cash, cheque or online donation (marked CAP Funds). If you would like to find out more about the work of CAP nationally or locally and about how to get involved during the coming year, please do contact Ann or Gill. www.capuk.org

Holy Trinity With Bobbing

Financial Statement

Year End Accounts - 31 December 2020

Holy Trinity with Bobbing
Income and Expenditure Account
For the year ended 31 December 2020

		2020		2019	
		£		£	
IR:Voluntary Income	Covenanted Envelopes	1,292		5,346	
	Pledge Giving	98,404		83,849	
	Non- Covenanted Envelopes	561		3,967	
	Corporate Giving	13,270		4,080	
	Collection	12,110		15,320	
	General Donations	16,161		1,283	
	Specific Donation -	3,345		22,459	
	Income Tax recovery	31,040		40,758	
	Legacy	-		11,317	
	Grants (recurring)	-		7,636	
IR:Voluntary Income		176,182		196,015	
IR:Investment Income	Interest	106		197	
IR:Church Activities	Return	2,879		3,130	
IR:Other incoming resources	Events	1,290		1,048	
	Total Income	180,458		200,390	
RE:Cost of generating funds	Hospitality - New Wine Network	157		236	
	Event	143		1,073	
		300		1,309	
RE:All Mission Giving and Charitable Grants & Donations	Donations	1,260		12,288	
	Discretionary fund	47		0	
	Food Bank / CAP	6,785		2,871	
	Missionary Tithe	11,960	20,052	0	15,159
RE:Church Activities	Church Maintenance	3,229		2,441	
	Deanery Quota	79,562		85,515	
	Staff salaries , NI and Pension	33,157		32,316	
	Clergy / Churchwarden expenses	1,803		4,032	
	Evangelism and Alpha	263		1,096	
	Children's work	307		1,337	
	Redeem	0		132	
	Training-ordination	79		0	
	Hospitality -Church Services	342		2,230	
	Admin - Communication	734		298	
	Church Supplies	4,249		3,174	
	Music / Workshop	27		181	
	Organ costs	481		1,179	
	Other costs	288		507	
	Administrative Expenses	4,867		4,234	
	Audio / Visual	95		1,061	
	Bank charges	371		575	
	Utilities - Heating / Lighting / Water	8,061		6,037	
	Utilities -Insurance	6,812	144,728	6,772	153,118
RE:Governance Costs	Independent Examiners Fee		120		120
RE:Major Capital Expenditure	Church Maintenance - Fabric	0		881	
	Church Re-Ordering (Bobbing)	0		1,017	
	Church Re-Ordering (Holy Trinity)	629	629	81,592	83,491
	Total Expenses	165,829		253,198	
Net Surplus/(deficit)		14,629		-52,807	

Holy Trinity with Bobbing

Statement of Financial Position

As at 31 December 2020

		2020	2019
		£	£
Bank accounts	Barclays account - Bobbing	22,367.95	12,547.45
	Barclays Account - Holy Trinity	20,540.17	19,874.39
	Base Rate Reward	498.97	498.01
	Bobbing RF- Fabric Fund	5,400.91	5,367.92
	Bobbing URF- Sale of Land	150.99	150.07
	Church office - Petty cash	278.63	156.14
	HT- PCC General Fund	1,406.43	1,397.84
		50,644.05	39,991.82
Creditors	Trade creditor	-822.29	153.68
	Accruals	-120	-120
	Dioceses funds	761.88	-3,640.65
	Nest Pension	-56	-157.33
		-236.41	-3764.3
Net assets		50,407.64	36,227.52
		£	£
Funds	Fund - Bobbing (restricted) -(Buildi	7,796.65	7,796.65
	Fund - Bobbing CBF 2 -	147.96	147.96
	Fund - Bobbing Memorial Garden	4,256.79	3,721.79
	Fund - CAP center	5,271.84	0
	Fund - HT Chairs only	0	-1,440.22
	Fund - Kitchen Project	2,000.00	2,000.00
	Fund - Land Acquisition	0	1,102.50
	Fund - Mission	24.29	0
	Funds - Fashion Event	520	247.86
	Unrestricted Funds - Bobbing	16,096.67	7,310.68
	Unrestricted funds - Holy Trinity	-335.89	68,267.15
	Net Surplus/(deficit)	14,629.33	-52,926.85
	Total funds	50,407.64	36,227.52

Holy Trinity With Bobbing
Monitoring financial report - Budget For 2020

Description	2020		
	Holy Trinity Budget	Bobbing Budget	Budget Total
Hospitality- New wine network	250		250
Events	550	250	800
Mission giving and other donations	9,548	2,650	12,198
Discretionary funds	500		500
Other mission giving and donations eg foodbank & CAP	2,400		2,400
Deanery Quota	65,098	21,700	86,798
Wages and Salary - with provision for Pension	28,110		28,110
Vicar / Clergy / warden expenses	3,000	700	3,700
Clergy - Hospitality	240		240
Vicarage expenses	300		300
Training - Interns	-		-
Evangelism and Alpha	1,100	100	1,200
Children's Evangelism	1,000		1,000
Sparklers / Active8 / Quench/ Friday Takeaway / Bobbing	600	600	1,200
Training ordinands- books and materials	300	300	600
Redeem	300		300
Church Hospitality	1,200	400	1,600
Pastoral Care	150		150
Communciation (corNetwork)	500		500
Cleaning	200	200	400
Communion Wine	180	50	230
Flowers	120		120
Church Supplies- Weddings / Baptism / Birthdays / Books/Music/ Lanyards and Candles etc	700	500	1,200
Organist and organ cost	900	200	1,100
visiting speakers	450		450
Leasing of Office Equipments - Office	2,400		2,400
Telephone- BT (office) / VM Rectory	1,635		1,635
Admin cost - stationery etc	600		600
Audio visual- asset & Music / Workshop	1,200	500	1,700
CCLI License / PPL	1,150	600	1,750
Heating / Lighting / Water	5,125	2,000	7,125
Insurance	4,232	2,600	6,832
Independent Examiner	150		150
Fabric (Quinquennial inspection & Repairs)	7,800	3,000	10,800
Computer Equipment	1,200		1,200
Welcome - Hospitality	800		800
Contingence	792	100	892
Totals	144,780	36,450	181,230



Sittingbourne Holy Trinity with Bobbing	Subject:	Curate APCM Report Rev. Sue Samson
Date:	21 st April 2021	

Purpose

Team Curate. My primary role is to lead the church at Bobbing, with the help of a team of committed, hard-working, supportive and enthusiastic individuals of all ages. In recent months, I have also been working closely with members of the staff team at Holy Trinity, including Rev. Chris Penfold (Curate) and Rev. Ann Mackenzie (Retired Priest with Permission to Officiate).

Actions and achievements

WORSHIP

- Since the beginning of the pandemic, most of our worship has been online. We began by offering services on YouTube, but added in weekly Zoom services from the beginning of December, to enable members of the congregation to engage with one another, and to strengthen the sense of community.
- I am very grateful to the younger members of our congregation who have stepped up to make this possible, using their God-given gifts and skills. Their commitment, enthusiasm and creativity has been amazing.
- Covid restrictions, meant that live services held in church from August to October were much smaller and quieter than usual.
- Our outdoor Easter Sunrise Service attracted good numbers, and a unique opportunity to worship together in person once again.

PASTORAL & SOCIAL

- We have tried hard to keep in contact with members of our church family, especially those who have been unable to access online resources. Two very successful picnics were held in the churchyard during the summer; people of all ages enjoyed being able to meet safely together outdoors.
- A WhatsApp support group, set up by a member of our congregation has been a great source of help and encouragement for all participants.
- Online quizzes, a virtual Christmas Fayre, home groups and weekly coffee mornings, all via Zoom, have given people opportunities to share, learn and have fun together.
- Our prayer chain, phone calls, text messages and emails have enabled people to keep in touch. We still need to find more effective ways of engaging with our young families, many of whom are "Zoomed out".
- Christmas, Mothering Sunday and Easter gave us opportunities to connect and catch up with regular and fringe members of our congregation. People were very appreciative of the small Christmas gifts, daffodil bulbs, Easter eggs and chocolate bars we delivered to their homes.

LOCAL COMMUNITY

- Although it has not been possible for us to go into the school during the pandemic, we have maintained contact. Bibles were again given to all Year 6 school leavers in July 2020.
- Occasional contact has been maintained with the Parish Council; they have been very generous in replacing a damaged bench for us.



- We have continued to support the Foodbank.
- Work on the memorial garden is progressing slowly.
- Online services have been reaching new people.

MY ROLE

- I have been privileged to continue to lead the church at Bobbing through this challenging year.
- I have conducted a number of funerals and 3 very different, but very special lockdown marriages. The restrictions have meant that all baptisms have had to be cancelled or postponed.
- I continue to be a Spiritual Accompanier, and a member of the extended prayer and ministry team at the Living Well.

Conclusion

- Once again, I would like to say a huge thank you to all members of the amazing team that God has called together at Bobbing; there are too many of you to mention by name. I am so grateful for all the hard work, support and encouragement you have put in, and given to me personally over the past year. I thank God for every single member of our wider church family: for those who have served faithfully over the long term and for those who have stepped up to take on new roles and responsibilities in recent months.
- I have welcomed the opportunity to work closely with members of the staff team at Holy Trinity since the beginning of February this year. There is now a very healthy, growing sense of unity between the two churches; we each have a unique calling and an equally valid part to play in bringing in the Kingdom of God here in Sittingbourne. There are exciting possibilities ahead! The more each centre discovers how best to complement, encourage and support the other, the more effective our wider ministry and mission will be.
- God has created every single one of us for a special purpose. Without God we can do nothing, on our own we can do nothing; when we work together with God, all things are possible! As we wait for a new minister to be appointed over our two churches, let's use this opportunity to draw closer together and to get on with what God is calling us to do.



Sittingbourne Holy Trinity with Bobbing	Subject: Pioneer Curate APCM Report Rev. Chris Penfold
Date: 28 th April 2021	

Purpose

As a pioneer it has been a different type of focus for me over recent months, not so much new projects and new people, but more supporting our community and facilitating being family in unusual times, which has been a joy to do. I'm uncomfortable to try and claim individual responsibility for things which has happened over the last months, as with all of the moves of the Holy Spirit I am aware of, its when people come together, to seek God Kingdom things happen. So while I have been busy and working hard, I'm doing so working alongside others who work equally as hard for our community. I see us moving forward under new ways towards new horizons. This happens because we all participate, we all follow Jesus and we all try to be obedient.

Actions and achievements

In January we ran a single training session engaging a new team of people into serving in our services. This multiplied out teams considerably but more importantly released people into serving in the gifting and skill base God has given.

It has been thrilling to see more people step into serving in our online services; Leading, Preaching, Bible reading, Intersessions, Worship, children, and youth ministry. You really are a multiskilled bunch, you are real treasure, who God shines through! I hope this will continue as we go back into buildings. You demonstrate God to people around us, more than any words I could come up with, so be encouraged.

Our Staff team has widened and has even more depth of insight and wisdom. It's a good consistency of clergy, readers, and employed staff. The insights and passion they bring and dedication they work from, give us a really good place to work out how to be church.

Our recent teaching series 'Beyond the Storm' gave us time to look at how we can get through the storms we have been through over the last year or more. Our current series 'Walking with Jesus' is enabling the Holy Spirit to lead us and shape us and make us into the type of people God is seen in, into people who can walk alongside others, while being confident of who we are in Christ. I hope you sense this too.

Alongside this our Saturday morning prayer meeting has become the centre of our community week, you are all invited to join us, it really is an exciting time for us to wait upon God.

I am encouraged that people sense out two communities of Bobbing and Holy Trinity are closer than for a long time. As we serve each other, we see more of God in each other too, and of course those outside the church see this and are drawn to it.

I have two more essays to finish before June and my academic side of training will be finished, I am very grateful for the opportunity I have been given, time to study and to reflect and enable God to challenge and confirm areas of my thinking. It's a



wonderful truth we can all keep learning and being surprised by God, and my IME2 training has done this for me.

This will be a year of change for me as I begin my final placement year at Holy Trinity and Bobbing as a curate. I am not sure what the future holds, as I'm sure many of you may feel as you look ahead, but I remind myself that as a Christian, even when I don't know the next step, I can rest assured that God does.

Conclusion

I feel fortunate to work and walk with you. You have inspired me, given me wisdom, prompted me, helped me, allowed me to help you and acknowledged the hope which I perceive for our local community. Thank you all.



Sittingbourne Holy Trinity with Bobbing	Subject:	Vicar's APCM Report – compiled by the Revd's Chris Penfold, Sue Samson and Ann Mackenzie
Date:	17 th May 2021	

Purpose

From the beginning of February 2021, following the Revd's Mike and Liz Resch's move to St Mark's Church in Harrogate the Revd Chris Penfold (Pioneer Curate) The Revd Sue Samson (Team Curate) and The Revd Ann Mackenzie (Retired Priest with Permission to Officiate - PTO) have been working together with the Church Wardens, PCC and Staff Team to ensure the continuation of Ministry and Mission in the Parish.

Actions and achievements

WORSHIP - From February 8th we have had 2 weekly services on Zoom, one for HT and one for Bobbing and have provided a joint pre-recorded online service for both churches. All of these have been received very well by our congregations. On special occasions e.g. Ash Wednesday, Palm Sunday Maundy Thursday and Easter Sunday we have enjoyed joint Zoom services too. And on Easter Sunday morning it was great to meet in person to worship outside at Bobbing Church. Following the announcement of the death of Prince Philip, The Duke of Edinburgh, we opened Holy Trinity for times of reflection and prayer over the weekend and for two occasions during the period of national mourning. When possible Bobbing Church has also been open at times for personal prayer throughout the year. We have been thrilled that so many of our church members have been able to take part in leading different parts of our services and preaching the sermons. It is wonderful to see The Body of Christ in action week by week.

PRAYER – From February 20th we have been holding Saturday morning Prayer Meetings seeking God's heart for our two churches. It has been wonderful to have so many people commit to this time of listening and prophetic prayer and we have definitely been led by God in significant directions – notably in increasing the unity across the Churches, in a call to repentance and a deepening of our discipleship – all in the context of discerning the way forward during the current period of Vacancy.

TEACHING – during the time from February through to Easter both churches followed a sermon series based on Acts 27 called Beyond The Storm, which proved to be even more appropriate than we realised as we were still in lockdown for most of the time. After Easter we have started to preach through 1 Peter with a series called Walking with Jesus – an opportunity to reflect on what it means to live in the reality of the resurrection of Jesus.

STAFF TEAM SUPPORT – as Clergy we have especially enjoyed working with the other members of the Staff Team as together, we seek to care for all the different groupings within the Church Family and extend the Ministry and Mission of our two churches within the Parish. At the end of January, we said farewell to Leanne Collins who had been our church administrator for the past two years and welcomed Vicky Scott as her successor. In March we all took part in the online New Wine Leaders Conference and found the talks and seminars very helpful, stimulating and encouraging. We said farewell to Claudette Gayle on Palm Sunday as she is to continue her Ministerial Training in The West Sheppey Parish. nb: There are separate reports from other Staff Team Members included in this APCM report.



OCCASIONAL OFFICES – during the time of the Pandemic there have been many restrictions on what can happen, and who can attend Weddings, Funerals and Baptisms and so many of these services haven't been able to take place as we would have expected. Nonetheless we have sought to continue to offer good support and pastoral care to all those people and families we have had the privilege of serving. We are also very grateful to Jan Philips for all the Funeral Ministry she has undertaken for our Parish and other churches in the Deanery.

Conclusion

So, during another extraordinary year we thank you all for playing your part in the life of our two churches, for praying for, blessing, serving and encouraging one another to keep going even when life has got so tough! Special thanks must go to our Church Wardens: Anne Sidney, Femi Odeniran, Darren Appleton and Clement Damerum for all they are doing to lead and take care of our churches – both people and buildings – at this time. As senior Lay Leaders they bear the responsibility for the legal and pastoral side of our church life during this time of Vacancy. We long for the day, which we believe is coming soon when we will be free to meet to worship together in person once again; however, the truth is things will be different as we emerge from this time of Pandemic and for 'such a time as this' we will all need God's strength, wisdom and grace to love one another and build up God's church in this town.

Holy Trinity With Bobbing

Financial Statement

Year End Accounts - 31 December 2020

Holy Trinity with Bobbing
Income and Expenditure Account
For the year ended 31 December 2020

		2020		2019	
		£		£	
IR:Voluntary Income	Covenanted Envelopes	1,292		5,346	
	Pledge Giving	98,404		83,849	
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	Children's work	307		1,337	
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	Training-ordinance	79		0	
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	Church Supplies	4,249		3,174	
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	Utilities -Insurance	6,812	144,728	6,772	153,118
RE:Governance Costs	Independent Examiners Fee		120		120
RE:Major Capital Expenditure	Church Maintenance - Fabric	0		881	
	Church Re-Ordering (Bobbing)	0		1,017	
	Church Re-Ordering (Holy Trinity)	629	629	81,592	83,491
	Total Expenses	165,829		253,198	
Net Surplus/(deficit)		14,629		-52,807	

Holy Trinity with Bobbing

Statement of Financial Position

As at 31 December 2020

		2020	2019
		£	£
Bank accounts	Barclays account - Bobbing	22,367.95	12,547.45
	Barclays Account - Holy Trinity	20,540.17	19,874.39
	Base Rate Reward	498.97	498.01
	Bobbing RF- Fabric Fund	5,400.91	5,367.92
	Bobbing URF- Sale of Land	150.99	150.07
	Church office - Petty cash	278.63	156.14
	HT- PCC General Fund	1,406.43	1,397.84
		50,644.05	39,991.82
Creditors	Trade creditor	-822.29	153.68
	Accruals	-120	-120
	Dioceses funds	761.88	-3,640.65
	Nest Pension	-56	-157.33
		-236.41	-3764.3
Net assets		50,407.64	36,227.52
		£	£
Funds	Fund - Bobbing (restricted) -(Buildi	7,796.65	7,796.65
	Fund - Bobbing CBF 2 -	147.96	147.96
	Fund - Bobbing Memorial Garden	4,256.79	3,721.79
	Fund - CAP center	5,271.84	0
	Fund - HT Chairs only	0	-1,440.22
	Fund - Kitchen Project	2,000.00	2,000.00
	Fund - Land Acquisition	0	1,102.50
	Fund - Mission	24.29	0
	Funds - Fashion Event	520	247.86
	Unrestricted Funds - Bobbing	16,096.67	7,310.68
	Unrestricted funds - Holy Trinity	-335.89	68,267.15
	Net Surplus/(deficit)	14,629.33	-52,926.85
	Total funds	50,407.64	36,227.52

Holy Trinity With Bobbing
Monitoring financial report - Budget For 2020

Description	2020		
	Holy Trinity	Bobbing	Budget
	Budget	Budget	Total
Hospitality- New wine network	250		250
Events	550	250	800
Mission giving and other donations	9,548	2,650	12,198
Discretionary funds	500		500
Other mission giving and donations eg foodbank & CAP	2,400		2,400
Deanery Quota	65,098	21,700	86,798
Wages and Salary - with provision for Pension	28,110		28,110
Vicar / Clergy / warden expenses	3,000	700	3,700
Clergy - Hospitality	240		240
Vicarage expenses	300		300
Training - Interns	-		-
Evangelism and Alpha	1,100	100	1,200
Children's Evangelism	1,000		1,000
Sparklers / Active8 / Quench/ Friday Takeaway / Bobbing	600	600	1,200
Training ordinands- books and materials	300	300	600
Redeem	300		300
Church Hospitality	1,200	400	1,600
Pastoral Care	150		150
Communciation (corNetwork)	500		500
Cleaning	200	200	400
Communion Wine	180	50	230
Flowers	120		120
Church Supplies- Weddings / Baptism / Birthdays / Books/Music/ Lanyards and Candles etc	700	500	1,200
Organist and organ cost	900	200	1,100
visiting speakers	450		450
Leasing of Office Equipments - Office	2,400		2,400
Telephone- BT (office) / VM Rectory	1,635		1,635
Admin cost - stationery etc	600		600
Audio visual- asset & Music / Workshop	1,200	500	1,700
CCLI License / PPL	1,150	600	1,750
Heating / Lighting / Water	5,125	2,000	7,125
Insurance	4,232	2,600	6,832
Independent Examiner	150		150
Fabric (Quinquennial inspection & Repairs)	7,800	3,000	10,800
Computer Equipment	1,200		1,200
Welcome - Hospitality	800		800
Contingence	792	100	892
Totals	144,780	36,450	181,230



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

The PCC of the Ecclesiastical Parish of Sittingbourne Holy Trinity With
Bobbing

On accounts for the year ended

31 DECEMBER 2020

Charity no
(if any)

1159002

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended **31 / 12 / 2020**

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

J. Lennings

Date:

20/04/2021

Name:

LYNDENS

Relevant professional
qualification(s) or body
(if any):

accountants

53 WEST STREET
SITTINGBOURNE

Address:

KENT, ME10 1AN
TEL: 01795 422565

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.