

**BETHESDA COMMUNITY CHARITABLE TRUST
CHARITY NUMBER 1158979**

**REPORT AND ACCOUNTS FOR THE YEAR
ENDED 31 DECEMBER 2022**

BETHESDA COMMUNITY CHARITABLE TRUST

CHARITY INFORMATION

TRUSTEES	Rev A Docherty [Chairman] C R Clarke H Cordle P Miller D Sheppard A Allberry
TREASURER	G L Lawrence
SECRETARY	C R Clarke
CHARITY NUMBER	1158979
CHARITY OFFICE	15, St Margarets Plain Ipswich IP4 2BB
CHARITY CORRESPONDENCE	36, Fraser Road Bramford Ipswich IP8 4HS

BETHESDA COMMUNITY CHARITABLE TRUST

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TRUSTEE'S REPORT FOR 2022

The Trustees present their report and accounts for the year ended 31st December 2022

These financial statements are prepared in accordance with the Trust Deed and the recommendations of the Statement of Recommended Practice – Accounting and Reporting by Charities issued in October 2000 and comply with applicable law.

Structure, governance and management.

The charity was registered with the Charity Commission on 17 October 2014. The charity is a Charitable Incorporated Organisation (CIO) and is registered charity number 1158979.

Charity trustees are appointed by members of Bethesda Baptist Church.

Objectives and activities.

The objects of the charity are (1) the advancement of the Christian religion and Christian faith (2) relief of poverty, suffering and distress in the community (3) the advancement of education and (4) other purposes beneficial to the community.

The Trustees have paid due regard to the guidance issued by the Charity Commission on public benefit and have strived to ensure that the charity's reflect this.

The main activity to achieve these objectives is the operation of the Coffee Shop, renamed Key Café, which serves meals and drinks to the general public regardless of their religion or beliefs. This is done within a Christian setting in which Christian literature is available and on display.

The charity's premises hold events on a regular basis promoting the Christian faith

The cafe offers a free listening service to all members of the public who are distressed or have problems that they wish to discuss in confidence.

In order to promote Christianity and other charitable purposes, the charity offers reduced room hire rates for Christian groups and Not for Profit organisations.

Trustees' responsibilities for the financial statements.

The Charities Act requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficit for the year then ended.

In preparing those financial statements, the Trustees are required to select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable.

The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk.

The Trustees have considered the major risks to which the charity is exposed and systems have been established to mitigate those risks. The implementation of these procedures minimises those risks. These procedures are regularly reviewed to ensure that they still meet the needs of the charity.

Achievements and performance.

It has been very encouraging to see a steady increase in the number of people visiting our centre called The Key. The café is open three days a week and is proving to be popular. As the pandemic has eased many of the community groups and organisations that use our facilities have returned and are running regular programmes again.

Income has been very encouraging, gradually increasing throughout the year. We marked Easter with a children's egg hunt, celebrated the Queen's Platinum Jubilee and held three Christmas meals. These events were a great success and provided an opportunity to present the Christian faith. We have also continued to fund the provision of Bibles at local primary schools to any pupil who wished to have one.

As ever we are grateful for the commitment and work of our staff and team of volunteers. Our ability to provide good quality food and service is thanks to them. There have been personnel changes during the course of the year and we appreciate the flexibility of the team to cover this. At one point the chef's duties were undertaken by a volunteer which considerably helped the financial situation.

Financial review.

It is the policy of the charity to maintain unrestricted free reserves at such a level as the Trustees consider necessary to maintain the fabric of The Key Cafe and to provide reasonable funds against any unforeseen costs that may arise.

The statement of financial activities show a net income of £92,812 (£64,164 in 2021) with expenditure of £93,033 (£67,787 in 2021). This leaves a deficit of £221 compared to a deficit of £3,622 in 2021.

The financial position was looking very encouraging until the huge rise in electricity costs.

Independent examiner.

It will be suggested at the next Trustees meeting to re-appoint Larking Gowen as independent examiners of the charity's accounts for the coming year.

This report was approved by the Trustees on *3rd May* 2023 and signed on their behalf by

A handwritten signature in dark ink, reading "Andrew Docherty". The signature is written in a cursive style with a trailing flourish.

Andrew Docherty
Chairman of the Managing Trustees

Independent examiner's report to the trustees of Bethesda Community Charitable Trust

I report to the charity trustees on my examination of the accounts of Bethesda Community Charitable Trust (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Giles Kerkham FCA DChA
Larking Gowen LLP
Chartered Accountants
1 Claydon Business Park
Ipswich
IP6 0NL

Date: 2 June 2023

Receipts & Payments Summary 2022

INCOME	2021				2022			
	unrestricted	Restricted	Totals		unrestricted	Restricted	Totals	
Bethesda Thank Offering	0.00	0.00	0.00		0.00	0.00	0.00	
Outreach Fund	0.00		0.00		0.00		0.00	
Rent	14,760.00		14,760.00		15,160.00		15,160.00	
Hirings	7,052.50		7,052.50		15,857.50		15,857.50	
Donations & Gifts	1,087.00		1,087.00		3,135.00		3,135.00	
Gift Aid - tax	130.00		130.00		271.75		271.75	
Waste Paper	20.74		20.74		0.00		0.00	
Rent deposit	0.00		0.00		0.00		0.00	
Miscellaneous	19,928.57		19,928.57		91.86		91.86	
Bank interest	3.54	0.20	3.74		7.44	1.76	9.20	
Coffee Shop								
Coffee Shop Cash Takings	4,886.00		4,886.00		18,743.40		18,743.40	
Coffee Shop Card Takings	14,861.44		14,861.44		35,394.78		35,394.78	
Functions, buffets etc	1,045.00		1,045.00		2,733.25		2,733.25	
Staff functions/Gratuities	195.00		195.00		1,000.00		1,000.00	
Gift shop	194.60		194.60		415.50		415.50	
Balances b/fwd	-14.22		-14.22		32.61		32.61	
Petty cash	66.99		66.99		223.59		223.59	
Cash	4,903.37		4,903.37		1,074.15		1,074.15	
Barclays current account	30,929.88		30,929.88		30,933.42		30,933.42	
Barclays deposit account		1,810.11	1,810.11			1,810.31	1,810.31	
Outreach current account								
Total Cash & Bank	35,886.02	1,810.11	39,506.24		32,263.77	1,810.31	34,074.08	
	100,050.41	1,810.31	101,860.72		125,074.25	1,812.07	126,886.32	

PAYMENTS	2021				2022			
	unrestricted	Restricted	Totals		unrestricted	Restricted	Totals	
Bethesda Thank Offering								
Outreach current account								
Building Expenses								
Minor Equipment	147.43		147.43		786.61		786.61	
Maintenance & Repairs(Key)	2,052.89		2,052.89		2,910.68		2,910.68	
Maintenance & Repairs(Flats)	333.00		333.00		1,197.12		1,197.12	
Cleaning materials	2,395.19		2,395.19		3,162.19		3,162.19	
Dishwasher maintenance/materials	73.25		73.25		225.14		225.14	
Fire alarm maintenance/Regs	111.33		111.33		22.56		22.56	
Deposits refunded	0.00		0.00		0.00		0.00	
Utilities								
Telephone	324.74		324.74		362.50		362.50	
Water rates	616.00		616.00		297.00		297.00	
Light & Heating	4,446.03		4,446.03		10,949.00		10,949.00	
Waste removal	912.08		912.08		998.40		998.40	
Business rates	460.19		460.19		1,237.20		1,237.20	
Coffee Shop								
Catering purchases	6,431.96		6,431.96		16,339.98		16,339.98	
Catering accessories	810.40		810.40		2,014.99		2,014.99	
Uniforms/staff courses	348.77		348.77		1,100.43		1,100.43	
Newspapers	0.00		0.00		0.00		0.00	
Staff functions	0.00		0.00		0.00		0.00	
Gratuities to staff	0.00		0.00		520.00		520.00	
Administration								
Legal Advice re CIO/VAT								
Salaries	35,130.83		35,130.83		39,963.82		39,963.82	
Casual wages (holidays/overtime)	65.00		65.00		3,466.75		3,466.75	
Employers National Insurance	810.99		810.99		1,330.65		1,330.65	
Employers Pension	240.01		240.01		320.37		320.37	
Barclay Card charges	452.74		452.74		610.52		610.52	
Stationery	93.02		93.02		238.73		238.73	
Accountancy expenses	954.00		954.00		1,002.00		1,002.00	
Insurance premium	3,124.17		3,124.17		3,209.47		3,209.47	
Capital expenditure								
Grants/Donations/Gifts	7,103.82		7,103.82		0.00		0.00	
Net surplus/loss for year	67,786.64		67,786.64		93,032.69		93,032.69	
	(3,622.25)		-3,622.25		(222.21)		-222.21	
Balances c/fwd								
Petty cash	32.61		32.61		58.64		58.64	
Cash	223.59		223.59		527.49		527.49	
Barclays current account	1,074.15		1,074.15		3,514.57		3,514.57	
Barclays active saver account	30,933.42		30,933.42		27,940.86		27,940.86	
Outreach current account		1,810.31	1,810.31			1,812.07	1,812.07	
Total Cash & Bank	32,263.77	1,810.31	34,074.08		32,041.56	1,812.07	33,853.63	
	100,050.41	1,810.31	101,860.72		125,074.25	1,812.07	126,886.32	

Assets and Liabilities as at 31st December 2022

<u>Unrestricted funds</u>			Unrestrict	Restricted	2021	Unrestrict	Restricted	2022
Monetary Funds								
Barclays active saver account	30,933		30,933			27,941		27,941
Barclays Current Account	1,074	1,810	2,884			3,515	1,812	5,327
Cash in hand	224		224			527		527
Petty cash	33		33			59		59
	<u>32,264</u>	<u>1,810</u>	<u>34,074</u>			<u>31,983</u>	<u>1,812</u>	<u>33,854</u>
Assets								
Debtors:								
Self Raising Flowers	0	0	0			60	0	60
Family of Pat Sloane	0	0	0			390	0	390
Anglia Care Trust	55	0	55			0	0	0
	<u>55</u>	<u>0</u>	<u>55</u>			<u>450</u>	<u>0</u>	<u>450</u>
Liabilities								
Creditors:	0	0	0			0	0	0
Rent Deposits held:								
Mrs Manning (nee Carton)	300	0	300			300	0	300
Mrs Rackham	300	0	300			300	0	300
Mrs Stafford	360	0	360			360	0	360
	<u>960</u>	<u>0</u>	<u>960</u>			<u>960</u>	<u>0</u>	<u>960</u>
Balances at 31st December 2021	<u>31,359</u>	<u>1,810</u>	<u>33,169</u>			<u>31,473</u>	<u>1,810</u>	<u>33,283</u>
Non-Monetary Assets								
Freehold Property -valuation b/f	460,538	0				460,538	0	
Additions	<u>0</u>	<u>0</u>				<u>0</u>	<u>0</u>	
Freehold property -valuation c/f			460,538					460,538
Furnishings & equipment - cost b/f	75,164	0				82,268	0	
Additions	<u>7,104</u>	<u>0</u>				<u>787</u>	<u>0</u>	
Furnishings & equipment - cost c/f			82,268					83,055
Furnishings & equipment-depreciation b/f	56,044	0				58,599	0	
Depreciation charge	<u>2,555</u>	<u>0</u>				<u>2,555</u>	<u>0</u>	
			58,599					61,154
		<u>0</u>	<u>484,207</u>					<u>482,439</u>

This report was approved by the Trustees and signed on their behalf by:

Andrew Docherty

Andrew Docherty
Chairman of Trustees

Date:

3rd May '23

Bethesda Community Charitable Trust
Notes to the Accounts for the year ended 31st December 2022

- 1) The accounts have been prepared on a receipts and payments basis under section 133 of the Charities Act 2011 and the accounts comply with the appropriate legal requirements.

2) **Miscellaneous income**

	2022	2021
Government support grant	-	12,857.29
Coronavirus Job Retention Scheme	-	7,041.15
Other	91.86	30.13
	91.86	19,928.57

The Government support grant represents income received from the Government to support the ongoing costs of businesses. The Coronavirus Job Retention Scheme represents income received from Government to cover some of the costs of employing certain members of staff placed on furlough leave. Both of these grants are in response to the coronavirus pandemic.

3) **Restricted Funds**

The restricted funds are for the following purposes:

The Outreach Fund is for social events and entertainment.

	Balance at 1 January 2022 £	Incoming Resources £	Resources Expended £	Balance at 31 December 2022 £
Outreach Fund	1,810	2	-	1,812
	1,810	2	-	1,812