

BETHESDA COMMUNITY CHARITABLE TRUST
CHARITY NUMBER 1158979

REPORT AND ACCOUNTS FOR THE YEAR
ENDED 31 DECEMBER 2021

BETHESDA COMMUNITY CHARITABLE TRUST

CHARITY INFORMATION

TRUSTEES	Rev A Docherty [Chairman] C R Clarke H Cordle P Miller D Sheppard A Allberry
TREASURER	G L Lawrence
SECRETARY	C R Clarke
CHARITY NUMBER	1158979
CHARITY OFFICE	15, St Margarets Plain Ipswich IP4 2BB
CHARITY CORRESPONDENCE	36, Fraser Road Bramford Ipswich IP8 4HS

BETHESDA COMMUNITY CHARITABLE TRUST
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TRUSTEE'S REPORT FOR 2021

The Trustees present their report and accounts for the year ended 31st December 2021

Structure, governance and management.

The charity was registered with the Charity Commission on 17 October 2014. The charity is a Charitable Incorporated Organisation (CIO) and is registered charity number 1158979.

Charity trustees are appointed by members of Bethesda Baptist Church.

Objectives and activities.

The objects of the charity are (1) the advancement of the Christian religion and Christian faith (2) relief of poverty, suffering and distress in the community (3) the advancement of education and (4) other purposes beneficial to the community.

The Trustees have paid due regard to the guidance issued by the Charity Commission on public benefit and have strived to ensure that the charity's reflect this. The activities during the year include:-

The main activity to achieve these objectives is the operation of the Coffee Shop, renamed Key Café, which serves meals and drinks to the general public regardless of their religion or beliefs. This is done within a Christian setting in which Christian literature is available and on display.

The charity's premises would normally hold events on a regular basis promoting the Christian faith but due to the pandemic these events have not taken place in 2021.

However some of the 2019 hirers are now returning to the premises to conduct their activities.

The cafe offers a free listening service to all members of the public who are distressed or have problems that they wish to discuss in confidence.

In order to promote Christianity and other charitable purposes, the charity offers reduced room hire rates for Christian groups and Not for Profit organisations.

Trustees' responsibilities for the financial statements.

The Charities Act requires the Trustees to prepare financial statements for each financial year.

In preparing those financial statements, the Trustees are required to select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable.

The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk.

The Trustees have considered the major risks to which the charity is exposed and systems have been established to mitigate those risks. The implementation of these procedures minimises those risks. These procedures are regularly reviewed to ensure that they still meet the needs of the charity.

Achievements and performance.

Due to the pandemic the Key Café had to close from January until 19 May 2021. Again all staff were furloughed.

A new chef was appointed at the same time as the reopening and she has been a great asset to The Key. Meals which have been served have generated many complimentary remarks.

To begin with takings were considerably down on previous years, however the latter months of 2021 saw an increase which brought takings almost back to pre pandemic amounts. The Christmas meal was a big success and fully booked. This also included a time for carol singing.

Financial review.

It is the policy of the charity to maintain unrestricted free reserves at such a level as the Trustees consider necessary to maintain the fabric of The Key Cafe and to provide reasonable funds against any unforeseen costs that may arise.

Further grants were awarded by the Government in January and March totalling £12,857.

The statement of financial activities shows net income resources of £64,164 (£82,680 in 2020) with expenditure of £67,787 (£55,835 in 2020). This leaves a deficit of £3,622 compared to a credit balance of £26,845 in 2020.

With the help of the Government grants the trustees decided the Key should update furniture and some of the kitchen equipment.

New tables and chairs were purchased at a cost of £4806.

Updating the website £750

Coffee machine £1074

Cash register £474

Cash funds held by the charity at the end of 2021 are £32,264 (£35,886 in 2020).

Independent examiner.

It will be suggested at the next Trustees meeting to re-appoint Larking Gowen as independent examiners of the charity's accounts for the coming year.

This report was approved by the Trustees on *24 March* 2022 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'AM Docherty', with a stylized flourish at the end.

Andrew Docherty
Chairman of the Managing Trustees

**Independent examiner's report to the trustees of Bethesda Community
Charitable Trust**

I report to the charity trustees on my examination of the accounts of Bethesda Community Charitable Trust (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Giles Kerkham FCA DChA
Larking Gowen LLP
Chartered Accountants
1 Claydon Business Park
Ipswich
IP6 0NL

Date: 25 April 2022

Receipts & Payments Summary 2021

INCOME

	2020 unrestricted	2020 Restricted	2020 Totals	2021 unrestricted	2021 Restricted	2021 Totals
Bethesda Thank Offering	0.00	0.00	0.00	0.00	0.00	0.00
Outreach Fund	0.00	612.27	612.27	0.00	0.00	0.00
Rent	14,620.00	0.00	14,620.00	14,760.00	0.00	14,760.00
Hirings	10,296.50	0.00	10,296.50	7,052.50	0.00	7,052.50
Donations & Gifts	543.25	0.00	543.25	1,087.00	0.00	1,087.00
Gift Aid - tax	165.00	0.00	165.00	130.00	0.00	130.00
Waste Paper	79.01	0.00	79.01	20.74	0.00	20.74
Rent deposit	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	41,061.83	0.00	41,061.83	19,928.57	0.00	19,928.57
Bank interest	11.05	1.22	12.27	3.54	0.20	3.74
Coffee Shop	9,703.31	0.00	9,703.31	4,886.00	0.00	4,886.00
Coffee Shop takings	4,749.00	0.00	4,749.00	14,861.44	0.00	14,861.44
Card Machine	285.75	0.00	285.75	1,045.00	0.00	1,045.00
Functions, buffets etc	363.00	0.00	363.00	195.00	0.00	195.00
Staff functions/Gratuities	189.00	0.00	189.00	194.60	0.00	194.60
Gift shop						
	82,066.70	613.49	82,680.19	64,164.39	0.20	64,164.59
Balances b/fwd	0.00	0.00	0.00	0.00	0.00	0.00
Petty cash	208.29	0.00	208.29	52.77	0.00	52.77
Cash	6,526.92	0.00	6,526.92	4,903.37	0.00	4,903.37
Barclays current account	2,918.83	1,196.62	4,115.45	30,929.88	1,810.11	32,739.99
Barclays deposit account						
Outreach current account						
Total Cash & Bank	9,654.04	1,196.62	10,850.66	35,886.02	1,810.11	37,696.13
	91,720.74	1,810.11	93,530.85	100,050.41	1,810.31	101,860.72

	2020 unrestricted	2020 Restricted	2020 Totals	2021 unrestricted	2021 Restricted	2021 Totals
Bethesda Thank Offering	0.00	0.00	0.00	0.00	0.00	0.00
Outreach current account	0.00	-0.00	-0.00	0.00	0.00	0.00
Building Expenses	213.95	0.00	213.95	147.43	0.00	147.43
Minor Equipment	2,412.74	0.00	2,412.74	2,052.89	0.00	2,052.89
Maintenance & Repairs(Key)	240.00	0.00	240.00	333.00	0.00	333.00
Maintenance & Repairs(Fials)	1,974.28	0.00	1,974.28	2,395.19	0.00	2,395.19
Cleaning materials	80.94	0.00	80.94	73.25	0.00	73.25
Dishwasher maintenance/materials	126.73	0.00	126.73	111.33	0.00	111.33
Fire alarm maintenance/Regs	601.00	0.00	601.00	0.00	0.00	0.00
Deposits refunded	0.00	0.00	0.00	0.00	0.00	0.00
Utilities	308.53	0.00	308.53	324.74	0.00	324.74
Telephone	961.50	0.00	961.50	616.00	0.00	616.00
Water rates	3,818.14	0.00	3,818.14	4,446.03	0.00	4,446.03
Light & Heating	870.48	0.00	870.48	912.08	0.00	912.08
Waste removal	237.00	0.00	237.00	460.19	0.00	460.19
Business rates	4,944.43	0.00	4,944.43	6,431.96	0.00	6,431.96
Coffee Shop	559.28	0.00	559.28	810.40	0.00	810.40
Catering purchases	98.50	0.00	98.50	348.77	0.00	348.77
Catering accessories	700.00	0.00	700.00	0.00	0.00	0.00
Uniforms/Staff Courses/Fares	0.00	0.00	0.00	0.00	0.00	0.00
Newspapers	0.00	0.00	0.00	0.00	0.00	0.00
Staff functions	0.00	0.00	0.00	0.00	0.00	0.00
Administration	31,242.76	0.00	31,242.76	35,130.83	0.00	35,130.83
Salaries	115.84	0.00	115.84	65.00	0.00	65.00
Casual wages (holidays/overtime)	386.32	0.00	386.32	0.00	0.00	0.00
Agency Staff	0.00	0.00	0.00	0.00	0.00	0.00
Redundancy Pay	636.24	0.00	636.24	810.99	0.00	810.99
Employers National Insurance	192.41	0.00	192.41	240.01	0.00	240.01
Employers Pension	399.36	0.00	399.36	452.74	0.00	452.74
Barclay Card Machine	319.44	0.00	319.44	93.02	0.00	93.02
Stationery	930.00	0.00	930.00	954.00	0.00	954.00
Audit expenses	3,097.70	0.00	3,097.70	3,124.17	0.00	3,124.17
Insurance premium	55,467.57	0.00	55,467.57	60,334.02	0.00	60,334.02
Capital expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Grants/Donations/Gifts	367.15	0.00	367.15	7,103.82	0.00	7,103.82
Net surpluses for year	55,834.72	0.00	55,834.72	348.80	0.00	348.80
	26,231.98	613.49	26,845.47	67,786.64	0.20	67,786.84
Balances c/fwd	0.00	0.00	0.00	0.00	0.00	0.00
Petty cash	52.77	0.00	52.77	32.61	0.00	32.61
Cash	4,903.37	0.00	4,903.37	223.59	0.00	223.59
Barclays current account	30,929.88	1,810.11	32,739.99	1,074.15	0.00	1,074.15
Barclays active saver account				30,933.42	0.00	30,933.42
Outreach current account				1,810.31	0.00	1,810.31
Total Cash & Bank	35,886.02	1,810.11	37,696.13	32,263.77	1,810.31	34,074.08
	91,720.74	1,810.11	93,530.85	100,050.41	1,810.31	101,860.72

Assets and Liabilities as at 31st December 2021

Unrestricted funds

Monetary Funds

Barclays active saver account
Barclays Current Account
Cash in hand
Petty cash

Unrestrict	Restricted	2020
30,930		30,930
4,903	1,810	6,713
53		53
0		0
35,886	1,810	37,696

Unrestrict	Restricted	2021
30,933		30,933
1,074	1,810	2,884
224		224
33		33
32,264	1,810	34,074

Assets Debtors:
Anglia Care Trust

0	0	0
0	0	0

55	0	55
55	0	55

Liabilities

Creditors:
Rent Deposits held:
Mrs Manning (nee Carton)
Mrs Rackham
Mrs Stafford

0	0	0
300	0	300
300	0	300
360	0	360
960	0	960

0	0	0
300	0	300
300	0	300
360	0	360
960	0	960

Balances at 31st December 2019/2020

34,926	1,810	36,736
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31,359	1,810	33,169
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Non-Monetary Assets

Freehold Property -valuation b/f
Additions
Freehold property -valuation c/f

460,358	0	
0	0	
		460,358

460,358	0	
0	0	
		460,358

Furnishings & equipment - cost b/f
Additions
Furnishings & equipment - cost c/f

74,950	0	
214	0	
		75,164

75,164	0	
7,104	0	
		82,268

Furnishings & equipment-depreciation b/f
Depreciation charge

53,489	0	
2,555	0	
		56,044

56,044	0	
2,555	0	
		58,599

0	479,478	
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		484,027
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This report was approved by the Trustees and signed on their behalf by:

Andrew Docherty
Chairman of Trustees
Date:

Andrew Docherty
24 March '22

Bethesda Community Charitable Trust
Notes to the Accounts for the year ended 31st December 2021

- 1) The accounts have been prepared on a receipts and payments basis under section 133 of the Charities Act 2011 and the accounts comply with the appropriate legal requirements.

2) **Miscellaneous income**

	2021	2020
Government support grant	12,857.29	27,000.00
Coronavirus Job Retention Scheme	7,041.15	13,664.47
Other	30.13	397.36
	19,928.57	41,061.83

The Government support grant represents income received from the Government to support the ongoing costs of businesses. The Coronavirus Job Retention Scheme represents income received from Government to cover some of the costs of employing certain members of staff placed on furlough leave. Both of these grants are in response to the coronavirus pandemic.

3) **Restricted Funds**

The restricted funds are for the following purposes:

The Outreach Fund is for social events and entertainment.

	Balance at 1 January 2021 £	Incoming Resources £	Resources Expended £	Balance at 31 December 2021 £
Outreach Fund	1,810	-	-	1,810
	1,810	-	-	1,810