



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2022

To 31 March 2023

Charity name: The ADD-vance ADHD and Autism Trust

Charity registration number: 1158968

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The Objectives of ADD-vance are:</p> <ol style="list-style-type: none">1. To relieve the needs of and to promote and protect the health of children and young people with Attention Deficit Hyperactivity Disorder (ADHD) and/or Autism Spectrum Disorder (ASD) and their families.2. The promotion of social inclusion among parent carers and their children who are socially excluded from society as a result of having ADHD and/or ASD and help their integration into society.3. To advance the education of the general public in all areas relating to ADHD and/or ASD in particular but not exclusively by providing training courses, practical advice and information.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In addition to the core services of the Helpdesk, Parent Carer Training Courses, Parent Carer Workshops, Specialist Parent Carer Coaching, Qb Checks, Parent Carer Support Groups, Facebook Support Groups and Training for Professionals, ADD-vance was able to:</p> <ul style="list-style-type: none">• complete the pilot project in partnership with Step 2 Skills - Neurodiversity Employment Support Project with excellent outcomes for the individuals who engaged with the project• continue to work in partnership with Hertfordshire Community Trust (HCT) to offer support with Speech and Language services in Schools• alongside The Assessment Team continue to offer free ASD / ADHD assessments to on average one family per month who met their criteria for free assessments• work in partnership with Potential Kids to continue the ADD-vance Young Ambassadors Project, creating new materials

		<p>for young people to understand their conditions and offer them support and understanding of neurodiversity and run workshops</p> <ul style="list-style-type: none"> • work in partnership with the University of Hertfordshire to deliver Lunch and Learn seminars during Neurodiversity Celebration Week • be recommissioned by Herts County Council (HCC) to continue to pilot the telephone hub support service increasing the number of call handlers to three at any one time • begin offering a bespoke Sleep Service to parents and carers • offer a short term financial / benefits awareness and support project to help families to maximise their income and be aware of their entitlements
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Trustees have full regard to the guidance issued by the Charity Commission on public benefit and continue to ensure, through regular monitoring and evaluation of data that the services devised and delivered meet the guidance.</p> <p>The main activities continue to focus on the needs of families to support their children and young people who have ADHD and/or autism and other co-existing neurodiverse conditions. However, we are also seeing an increase in demand for support for adults and young people who have received a diagnosis in their teenage years or later in life. Trustees have agreed that the ADD-vance team should continue to develop partnership projects to meet this identified need as it will benefit both our current service user base and expand the benefit to the public.</p> <p>ADD-vance has continued to offer support to schools and professionals throughout the year and is offering face-to-face training and support services alongside its online offerings.</p> <p>ADD-vance has regard to the reduction in public finance, the impact of this on our services as well as the statutory services available locally and the need to fill gaps through our charitable objectives and increase in services made available. This year ADD-vance was able to access funding from grants as well as various fundraising activities.</p> <p>The Trustees are mindful of maintaining and increasing services within the funding challenges facing all charities and the need to raise funds and donation levels on an annual basis. This year we were very grateful to received grants and donations from a wide variety of sources which enabled us to maintain the majority of our work as we moved out of the pandemic.</p> <p>The ADD-vance Chief Executive reports, at each</p>

		Trustee meeting, the activities being undertaken by the operational team, allowing the Trustees to ensure all the activities undertaken are in line with our Objectives, as stated above, and are in line with the Charities Commission guidance.
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Additional Information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	<p>ADD-vance has continued to invest in the Team and continues to recognise the strengths of employing parent carers in all areas of our work. Currently 29 out of 30 people employed or contracted are parent carers demonstrating our recognition of knowledge and life experience that these people bring as well as their qualifications and professionalism in areas such as teaching, social working, psychology, training and coaching. In addition, our office support team and our Trustees also have parent carer and family member representation.</p> <p>ADD-vance continues to support a programme of Continuous Personal Development at all levels to maintain the value of continuous learning and updating from current research. We continue to have strong relationships with local colleges and universities and work in partnership to enhance graduate and post-graduate research through research opportunities being advertised on our Facebook page. This in turn can help to shape future provision for families when students graduate and work within the community.</p> <p>We rent our office premises from the Hertfordshire Community Foundation – a local charity that we are able to contribute towards by renting from an organisation that heavily invests in local charities and not for profits.</p> <p>We hold our financial reserves in the Hampshire Trust who themselves have a Corporate Social Responsibility approach that “recognises the importance of supporting the communities and environments that we live and work in.”</p>
Contribution made by volunteers	Para 1.38	<p>ADD-vance continues to value greatly the contribution of volunteers at all levels of our work from fundraisers to event organisers and those who support us on an ad hoc basis in the office. Examples of how we utilised volunteers included running online workshops, supporting us from time to time in the office, using their skills to</p>

		<p>support the running of our Facebook group and updating some of our training materials.</p> <p>As part of our commitment to the voluntary sector, we continually look to recruit more volunteers that we can use in a variety of roles within the team depending upon the skills they are able to offer us and their availability within office hours.</p> <p>This is in addition to the support offered to the team by the Trustees outside of their meetings, to enhance the services offered.</p>
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In the past 12 months, ADD-vance has supported over 8,000 (6,500:2021/22) families of neurodivergent children through all its services. These include:</p> <ul style="list-style-type: none"> • 1,335 (735:2021/22) individual telephone calls to the helpdesk (an increase of 82%) where advice was given and followed up with an email, suggesting tips and tools to support the families and signposting for additional support. 4%(10%:2021/22) of these calls were from professionals asking for guidance with families that they were supporting, whilst 96% (90%:2021/22) were directly from parent carers seeking support. • Membership / Subscriptions to our database grew by over 11% to 3,724 (3,341: 2021/22) parent carer members and 476 (473:2021/22) professional members by 31st March 2022, with an average of 1-2 new members each day. The benefits of this type of membership are that families are the first to become aware of new services, courses and workshops available and therefore are able to book early to access the support and learning that these services offer. • 147 (178:2021/22) families accessed our coaching service, with around 560 (670:2021/22) hours of specialist ADHD and ASD family coaching offered to parent carers by our team of self-employed coaches. • 39 (63 2021/22) families accessed drop-in sessions where short, sharp coaching interventions were offered. These sessions were made available free at the point of access due to extra funding in the several DSPL (Delivering Special Provision Locally) areas. • 100 (66:2020/21) individuals completed a QbCheck™, a check (with a report) which supports families in understanding how likely

		<p>a diagnosis of ADHD would be made by a clinician. These were mainly completed on site in our offices or some in schools locally</p> <ul style="list-style-type: none"> • 23 (20:2021/22) families received professional support with their EHCP (Education Health & Care Plan) applications. • 186 (145:2021/22) families attended support groups which ran throughout the year online during school termtime. To ensure relevance for those attending, we divided the groups into age ranges. • 105 (119:2021/22) workshops for parents and carers on a range of issues around Autism and ADHD commissioned via HCC, with an additional 8 (9:2021/22) being offered via other funding sources. All our workshops were delivered via Zoom with the recording made available for up to 7 days and participants emailed copies of handouts. • The average number of attendees and views for each of our workshops was 87 (61:2021/22) and therefore around 9,800 attendances occurred, (although it is acknowledged that some parents attended more than one workshop). • 326 (283:2021/22) families attended a six-week training course delivered by ADD-vance specialist trainers who are experts by experience as well as qualified trainers. These 26 courses (25:2021/22) not only educate parent carers on the impact of neurodiverse conditions, but also build peer support networks amongst parent carers who are navigating the pathways surrounding ADHD and Autism. • Membership of the ADD-vance closed Facebook page reached 7,041 (6,132:2021/22) at the end of March 2022 and our smaller Spectrum Girls Facebook group had 1,250 (1,065:2021/22) members. All membership requests and postings are monitored to ensure that participants live or work in Hertfordshire and that the groups remain supportive. • 87 (28:2021/22) workshops / training courses were presented to professionals including school staff, statutory support teams, health workers and other voluntary organisations • 1,090 (910: 2021/22) people booked into the ADD-vance and University of Hertfordshire Lunch and Learn events during Neurodiversity Celebration Week <p>The education and support offered through training, support groups and the other services listed above help parents and carers to feel less isolated, stronger and well supported in their pursuit of helping their child to reach their full potential. Parents, carers and professionals are</p>
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		also more confident in working with schools and other services to identify and pursue the right support.
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Additional Information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The continuing impact of Covid 19 affected many of the plans to return to face-to-face work. However, throughout the year ADD-vance was able to significantly increase its online activities, maintain the helpdesk service - and following the success of the pilot in August and September 2021 - to work closely with Herts County Council and other partner agencies who have agreed to extend the hub pilot until the end of April 2024, and from August we were able to expand this service to have 3 helpline operators at any one time.</p> <p>Fundraising and encouraging an increased level of donation continue to be an essential part of our planning for future programmes. This year we have been able to deliver many of our free services from a combination of charitable giving and the delivery of paid-for services which then, in turn, support the free services as a consequence. We have not worked with a professional fundraiser and do not anticipate doing so in the near future, nor do we work with a commercial participator.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>At the start of the year Trustees again acknowledged that ADD-vance may need to utilise some reserves as the economic situation following the pandemic is still uncertain.</p> <p>Fortunately, throughout the year, alongside an increase in funding from Hertfordshire County Council for training, coaching and our helpdesk, we were able to access various funding options from charitable trusts. These included Hertfordshire Community Foundation, The Childwick Trust, The Light Fund, St Albans Fund for the future and a generous legacy, plus ADD-vance benefitted from substantial gifts from both individuals and other fundraising groups.</p> <p>In addition to this we were commissioned to run additional six-week courses and workshops, all of which supported the infrastructure of the charity and resulted in a surplus of £29.7k this year. Going forward we are aware that pressure on the resources available from Trusts and Foundations as well as from individual giving will</p>

		<p>increase, as will our need to utilise our resources even more efficiently to ensure the longevity of the charity.</p> <p>We continued to use fundraising opportunities such as Amazon Smile, Give as you live, CAF, Easy Fundraising and used a text donations facility to increase our unrestricted funding. Unfortunately, towards the end of the year Amazon closed their support for offer for charities via Smile in favour of another system for a smaller number of charities.</p>
Investment performance against objectives	Para 1.41	N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Despite an uncertain economic climate, including the cost-of-living crisis, ADD-vance continued to benefit from generous individual giving and strong demand for the educational offerings available from the Charity for parents and carers as well as professionals.</p> <p>At the end of the period, prudent management of finances and the surplus in funds has left the charity with £148.6k of which £60k is for reserves.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>ADD-vance has a reserves policy for the purposes of good stewardship and financial management. Through this policy and process we are able to:</p> <ul style="list-style-type: none"> • demonstrate the charity's sustainability and capacity to manage unforeseen financial difficulties; • assist in strategic planning, for example, considering how new projects or activities will be funded; • inform the budget and risk management, and enable cash flow; • give confidence to funders.
Amount of reserves held	Para 1.22	<p>As a minimum, our reserves policy necessitates providing for future costs for 6 months to cover salaries and all overheads, which are estimated to be £60k.</p> <p>This level of reserves will cover the effects of a major interruption in the flow of work or income, or in the case of winding down providing notice to the staff and preparing to handover, premises and broadband plus other identified risks.</p> <p>The Charity Reserves of £60k cover these future costs plus other identified risks.</p>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The Trustees have no uncertainties about the charity continuing as a going concern. Income and expenditure are monitored throughout the year and given the economic climate and the impact of a global pandemic, they are pleased that the charity was able to report a small surplus plus an increase in service provision.</p> <p>Going forward we will be working closely with Herts County Council and other partner organisations to diversify our income streams</p>

		and our service provision. Alongside this we will continue to be looking at gaps in provision where Trusts and Foundations may be appropriate funders to pilot and implement new services.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Principle sources of funding have been through:</p> <ul style="list-style-type: none"> • Grants from Herts County Council for Parent Carer Courses • Grants from Herts County Council for Parent Carer Workshops • Funding via DSPLs for coaching fees for individual families • Funding via HCT for Speech and Language support • Funding directly from schools, businesses and other organisations for training teaching and professional staff • One-off grants from charitable Trusts • Generous donations from individuals towards the work of the charity • Individual funding for Qb Checks and Private Coaching • Donations and fundraising activities throughout the year towards all other support services for parents <p>We did not receive any income from outside the UK and operated predominantly within Hertfordshire in England.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>ADD-vance does not require an Investment Policy for finances. The Trustees have agreed the movement of some funds from a current account to an interest paying account to maximise use of the reserves.</p>
A description of the principal risks facing the charity	Para 1.46	<p>The principal risk facing ADD-vance is a lack of reliable ongoing funding sources. The number of parent carer courses and workshops funded by Herts County Council (HCC) are agreed annually, with ADD-vance having no guarantee of ongoing commissioning of these, making budgeting and financial planning a challenge. However, during this financial year we were able to secure 26 courses and 105 workshops from HCC.</p> <p>Being able to continue to move our services online following the pandemic has been of benefit to the charity and its service users however, this has also increased competition for resources as both local and national organisations have done the same. Competition for scarce resources and high levels of demand</p>

		<p>for services has increased the risk of being unable to access sufficient funding to maintain all our services. This risk is being mitigated by looking to diversify both our service provision and our income sources throughout the next year.</p> <p>A further risk to the charity is that following the pandemic there is a very different environment within the Grants and Trusts that we can apply to, with many focusing on immediate basic needs (food and shelter) rather than promoting and protecting health and well being, social inclusion and education of the public, thus potentially reducing the options for funding sources for our projects.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of Charitable Incorporated Organisation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	ADD-vance is a Charitable Incorporated Organisation using the Charities Commission scheme and Constitution. We maintain a list of trustees and their details.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	When recruitment of a new Trustee is identified by the Board of Trustees, adverts are placed on appropriate forums and candidates are interviewed by one of the Trustees and the ADD-vance CEO. Interviews take place ideally in the ADD-vance office so that the candidate has a chance to meet other team members and have a brief introduction into how we work, or online via Zoom if this is not possible. Selection is discussed with the Board of Trustees and once a decision is agreed upon the new Trustee is appointed formally at the Trustee Board meeting and an induction process instigated.

Additional Information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The procedure for Induction of a new Trustee is a straightforward checklist followed by the Trustee and the support staff in the office. All the Trustees are notified of any local or Charities Commission Trustee training available for trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The ADD-vance CEO is commissioned by the Trustees to undertake all day-to-day management and operation of the organisation. There are financial limits for the ADD-vance CEO to operate within at her own discretion, and finances are reviewed at all the trustee meetings held every two months as well as by a monthly Finance Committee.</p> <p>The Trustees agree any changes to pay, including National Minimum Wage, which follow legislation as a minimum. The Trustees also agree any major expenditure. Trustees meet with the Finance Officer, as needed, to discuss changes and improvements to accounting and reporting.</p>
Relationship with any related parties	Para 1.51	ADD-vance continues to maintain close links with NHS, Education and Social Care services locally. Maintaining partnership arrangements with other charitable organisations providing

		<p>help/information both locally and Nationally (eg National Autistic Society, ADHD Foundation etc) are paramount to our position within the national agenda for improvement in services and understanding for these lifelong disability groups. Working with CAMHS, Herts Community NHS Trust, PALMS and Hertfordshire County Council and being involved in their training programmes for families is essential to a long-term partnership and joined-up approach to our work.</p>
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Reference and Administrative details

Charity name	The ADD-vance ADHD and Autism Trust
Other name the charity uses	ADD-vance
Registered charity number	1158968
Charity's principal address	<p>Foundation House 2-4 Forum Place Fildlebridge Lane Hatfield Herts AL10 0RN</p>

Names of the charity trustees who manage the charity

	Trustee name	Office (If any)	Dates acted If not for whole year	Name of person (or body) entitled to appoint trustee (If any)
1	Nick Dilworth	Chair / Trustee		Board of Trustees
2	Dr Laurence Hasson	Trustee		Board of Trustees
3	Laura Walker	Trustee		Board of Trustees
4	Elizabeth West	Trustee		Board of Trustees
5	Zoe Middleton	Trustee		Board of Trustees
6	Pamela Reitemeier	Trustee		Board of Trustees
7	Andrew Taylor	Trustee	From June 2022	Board of Trustees
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted If not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Deborah Wood Chief Executive Officer

Exemptions from disclosure

Reason for non-disclosure of key personnel details



N/A

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANDREW TAYLOR	ELIZABETH WEST
Position (eg Secretary, Chair, etc)	FINANCE	CHAIR
Date	29 / 11 / 2023	

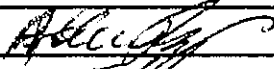

Charity no. 1158968

The ADD-vance ADHD and Autism Trust

Printed: 05/10/2023

	Total funds	Prior year funds
Fixed assets		
Intangible assets	0	0
Tangible assets	0	0
Heritage assets	0	0
Investments	0	0
<i>Total fixed assets</i>	0	0
Current assets		
Stocks	0	0
Debtors	10,983	17,141
Investments	75,386	50,000
Cash at bank and in hand	220,607	77,150
<i>Total current assets</i>	306,975	144,290
Creditors: amounts falling due within one year	158,522	25,366
<i>Net current assets/(liabilities)</i>	148,453	118,925
<i>Total assets less current liabilities</i>	148,453	118,925
Creditors: amounts falling due after more than one year	0	0
Provisions for liabilities	0	0
Total net assets or liabilities	148,453	118,925
Funds of the charity:		
Endowment funds	0	0
Restricted income funds	70	0
Unrestricted funds	148,383	118,925
Revaluation reserve	0	0
Total charity funds	148,453	118,925

Signed by one or two trustees
on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	ANDREW TAYLOR	29/11/2023
	ELIZABETH WEST	29/11/2023

Charity no. 1158968

The ADD-vance ADHD and Autism Trust


Printed: 05/10/2023

	Total funds £	Prior year funds £
Cash flows from operating activities: <i>Net cash provided by (used in) operating activities</i>	29,528	18,429
Cash flows from investing activities: <i>Net cash provided by (used in) investing activities</i>	0	0
Cash flows from financing activities: <i>Net cash provided by (used in) financing activities</i>	0	0
<i>Change in cash and cash equivalents in the reporting period</i>	29,528	18,429
<i>Cash and cash equivalents at the beginning of the reporting period</i>	0	0
<i>Cash and cash equivalents at the end of the reporting period</i>	0	0

Reconciliation of net income/(expenditure) to net cash flow from operating activities

Net income/(expenditure) for the reporting period (as per the statement of financial activities)	29,528	18,429
Adjustments for: Net cash provided by (used in) operating activities	29,528	18,429

SIGNATURE NAME DATE

1.  ANDREW TAYLOR 29/11/2023

2.  ELIZABETH WEST 29/11/2023

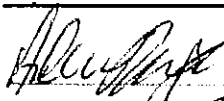
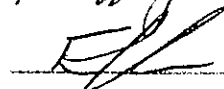
Charity no. 1158968

The ADD-vance ADHD and Autism Trust

Printed: 05/10/2023

	Unrestricted funds	Restricted Income funds	Endowment funds	Total funds	Prior year funds
	£	£	£	£	£
Income and endowments from:					
Donations and legacies	50,979	0	0	50,979	50,338
Charitable activities	257,795	27,203	0	284,998	189,001
Other trading activities	0	0	0	0	0
Investments	386	0	0	386	87
Separate material item of income	0	0	0	0	0
Other	0	0	0	0	0
Total	309,159	27,203	0	336,363	239,426
Expenditure on:					
Raising funds	306	0	0	306	54
Charitable activities	282,833	23,695	0	306,529	220,943
Separate material item of expense	0	0	0	0	0
Other	0	0	0	0	0
Total	283,139	23,695	0	306,834	220,997
Net income/(expenditure) before investment gains/(losses)	26,021	3,508	0	29,528	18,429
Net gains/(losses) on investments	0	0	0	0	0
Net income/(expenditure)	26,021	3,508	0	29,528	18,429
Extraordinary items	0	0	0	0	0
Transfers between funds	3,438	-3,438	0	0	0
Net Movement in Funds	29,458	70	0	29,528	18,429
Reconciliation of Funds					
Total funds brought forward	118,925	0	0	118,925	
Total funds carried forward	148,383	70	0	148,453	

SIGNATURE NAME DATE

1.  ANDREW AYLER 29/11/2023
2.  ELIZABETH WEST 29/11/2023

SECTION 1 – TRUSTEES ANNUAL REPORT

SECTION 2 – ACCOUNTS

Statement of Financial Activities (SOFA)	}
Balance Sheet	} all 3 to be signed by 2 Trustees
Cash Flow	}

SECTION 3 - Notes to the Accounts

ADD-vance – Year 1 April 2022 – 31 March 2023

1 BASIS OF PREPARATION

- 1.1 Basis of accounting** - These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value, and in accordance with: FRS 102; Financial Reporting Standard 102: Accounting and Reporting by Charities, issued 16 July 2014. The charity constitutes a public benefit entity as defined by FRS 102.
- 1.2 Going concern** - There are no material uncertainties, events or conditions which cast doubt on the charity's ability to continue as a going concern.
- 1.3 Change in accounting policy** - There are no changes in Accounting policy.
- 1.4 Changes in accounting estimates** - There are no changes in Accounting Estimates.
- 1.5 Material prior year errors** - There are no material prior year errors identified in the accounts.

2 POLICIES

2.1 Income - This standard list of accounting policies has been applied by the charity.

Recognition of income - Income is included in the Statement of Financial Activities (SoFA) when: the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

Grants and donations - Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

Tax reclaims on donations and gifts - Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Contractual income and performance related grants - This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions

Income from interest, royalties and dividends - This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Charity Commission SOFA Details Report

Paxton

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Charity no. 1158968

The ADD-vance ADHD and Autism Trust

Printed: 07/09/2023

March 2023

	Unrestricted	Restricted	Endowment	Year Total	Last Year
S01 Donations and legacies					
General donations	37,553	0	0	37,553	41,150
Virgin Money Giving	0	0	0	0	6,494
Just Giving	11,679	0	0	11,679	2,576
Easyfundraising	164	0	0	164	118
Gift Aid Income	1,582	0	0	1,582	0
	50,978	0	0	50,978	50,338
S02 Charitable activities (Inc.)					
Training Professionals	28,875	0	0	28,875	6,750
Training Parents	83,735	0	0	83,735	84,030
Training Other	3,432	0	0	3,432	1,097
Coaching General	24,860	0	0	24,860	29,833
Coaching Commission	1,740	0	0	1,740	1,485
EHCP services	730	0	0	730	645
Grants	15,836	0	0	15,836	3,824
Staff training	449	0	0	449	0
Help Desk Services	0	0	0	0	13,297
Qb Check Service	22,403	0	0	22,403	15,031
Speech & Language Therapy	7,200	0	0	7,200	9,413
Support Services Income	68,535	27,203	0	95,739	23,597
	257,795	27,203	0	284,999	189,002
S04 Investments					
Savings a/c interest	386	0	0	386	87
	386	0	0	386	87
S08 Raising funds					
Fundraising costs	198	0	0	198	54
Publicity costs	108	0	0	108	0
	306	0	0	306	54
S09 Charitable activities					
Support Groups costs	1,700	0	0	1,700	1,525
Training Salaries	56,004	0	0	56,004	45,771
Training Venue Hire	1,317	0	0	1,317	0
Training Resources	1,000	0	0	1,000	0
Training Travel costs	809	0	0	809	40
Training Development Work	1,077	825	0	1,902	925
Training Monitoring & Evaluation	480	0	0	480	460
Training Other costs	45	0	0	45	0
Coaching Salaries	20,170	0	0	20,170	22,260
Coaching Admin costs	17	0	0	17	0
Coaching Clinical Sup.	500	100	0	600	650
Coaching Reports	1,425	0	0	1,425	1,075
Gross Office Staff Salaries	137,758	20,060	0	157,818	89,186
General travel costs	0	422	0	422	262
General volunteer expenses	120	0	0	120	0
Staff Training	3,118	270	0	3,388	1,195
NI - Employer's Contributions	4,821	1,214	0	6,034	2,075
Pension contr. employer expense	2,614	328	0	2,942	1,789
Holiday pay expense	3,220	0	0	3,220	4,241
Rent	13,864	0	0	13,864	12,437
Insurances	432	0	0	432	380
Telephone/Broadband/VOIP	1,330	169	0	1,499	512
Zoom Licences	504	0	0	504	569
Postage	2	0	0	2	0
Stationery	297	0	0	297	260
Printing/photocopying	434	0	0	434	448
Printer lease costs	745	0	0	745	1,065
General office expenses	272	34	0	306	117
Office refreshments	42	0	0	42	0
HR & Recruitment Costs	889	0	0	889	17
Business Development	1,412	125	0	1,537	924
Website	0	0	0	0	90
IT costs	1,667	150	0	1,817	1,613
Subscription costs	184	0	0	184	175
Data protection fees	0	0	0	0	35
DBS checks	813	0	0	813	736
Equipment purchases	1,280	0	0	1,280	1,570
Sundries	30	0	0	30	0
QbCheck fees	4,851	0	0	4,851	4,028
QbCheck facilitator	9,857	0	0	9,857	5,900
Support Services costs	2,187	0	0	2,187	0
Speech & Language Therapy	5,550	0	0	5,550	8,575
Helpdesk service	-2	0	0	-2	10,038
	282,835	23,697	0	306,531	220,943
S17 Transfers between funds					
Transfers between funds	-3,438	3,438	0	0	0
	-3,438	3,438	0	0	0

6 BALANCE SHEET details

Charity Commission Balance Sheet Details

Paxton

Page 1 of 1

Charity no. 1158968

The ADD-vance ADHD and Autism Trust

Printed: 07/09/2023

March 2023

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
B07 Debtors					
Prepaid expenses	469	0	0	469	432
Debtors control a/c	9,239	0	0	9,239	15,809
Accrued Income	1,275	0	0	1,275	900
	10,983	0	0	10,983	17,141
B08 Investments					
Savings account	75,386	0	0	75,386	50,000
	75,386	0	0	75,386	50,000
B09 Cash at bank and in hand					
Bank current account	220,607	0	0	220,607	77,150
	220,607	0	0	220,607	77,150
B11 Creditors (due within one year)					
Creditors control a/c	-4,198	70	0	-4,128	-2,477
HMRC liabilities control	-2,431	0	0	-2,431	-1,701
HMRC Liabilities Control ENIC	-1,491	0	0	-1,491	0
Pension contributions control	0	0	0	0	-465
Holiday Payable	-511	0	0	-511	-359
Accrued expenses	-1,410	0	0	-1,410	-720
Deferred income	-148,551	0	0	-148,551	-19,644
	-158,592	70	0	-158,522	-25,366
B18 Restricted income funds					
Retained surplus	0	70	0	70	0
	0	70	0	70	0
B19 Unrestricted funds					
Retained surplus	148,383	0	0	148,383	118,925
	148,383	0	0	148,383	118,925

7 INVESTMENT ASSETS

Current Asset Investments	2022/23	2021/22
Cash & cash equivalents	£75,386	£50,000
Total	£75,386	£50,000



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

The ADD-vance ADHD and Autism Trust

On accounts for the year
ended

31st March 2023

Charity no
(if any)

1158968

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2023

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of CIMA applicable listed body]]. ~~Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/11/2023

Name:

SIMON SMITH

Relevant professional
qualification(s) or body

Chartered Institute of Management Accountants

(If any):

Address:

83 WARREN WAY

WELWYN

HERTFORDSHIRE AL6 0DL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.