



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	September	2023		31	August

Section A

Reference and Administration Details

Charity name

Long Wittenham Pre-School

Other names charity is known by

Registered charity number (if any)

1158950

Charity's principal address

Village Hall

High Street

Long Wittenham

Oxfordshire

Postcode

OX14 4QH

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sally Durant	Chair		
2 Emily Smout			
3 Anna Warren		Until 11/10/2023	
4 Hannah Fraser-Mackenzie	Treasurer		
5 Rory Fraser-Mackenzie			
6 Kathryn Roberts-Lock	Secretary	From 11/10/2023	
7 Kerina Bonar		From 18/12/2023	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected in

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system

Long Wittenham Pre-School CIO under Charity number 1158950 (Long Wittenham Pre-School)

and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the Early Years Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity advances education by supporting and promoting the learning and development of young children. The public benefit is to the children and parents receiving the charity's services. The objects of the charity are achieved in the ways described below under the various headings.

The services are provided to children whatever their race, culture, religion, means or ability. Any parents that are unable to afford the fees can apply to the local authority. As an Ofsted registered childcare provider, the charity receives Government funding to enable all three and four year old children, as well as two year olds either from Working Families or families with lower income, to access free part-time childcare places. Parents are offered flexible hours at the childcare provision to help support their working arrangements so that they can pay for the fees.

- *Promoting their care and safety:*

The charity looks after the children and their safety by ensuring that the staffing ratios for the childcare provision that are required by law are adhered to, complying with the requirements for the Early Years Register set out in the Statutory Framework for the Early Years Foundation Stage. The setting has a 'good' Ofsted rating (latest inspection carried out in March 2023).

- *Promoting their education and promoting parental involvement:*

This objective is achieved through encouraging parents to be members and trustees of the charity so that they can have their say in how the childcare services are run.

Trained and qualified early years educators work with the children to support them in achieving the early learning goals for each of the seven areas of learning and development within the Early Years Foundation Stage. The opportunities provided are tailored to meet children's personal learning and development needs in order to help them reach their full potential.

- *Promoting their health and wellbeing:*

The provision creates an atmosphere where the children feel at ease and are able to open up to trained and experienced educators about issues that concern them. Children are monitored closely to see if there are any underlying problems and they are encouraged to engage with the staff and other children. All children have one on one time with staff.

All food provided by the provision is healthy and no food that causes common allergies is allowed on the premises.

- *Providing services to support them and their families and carers:*

The charity holds regular meetings with parents and, on occasion, holds specialist training where a need is identified.

Parents/carers and family members are also encouraged to speak to staff about any issues that concern them that may affect their child's education or development.

- *Providing services to individuals holding membership of the CIO:*

The members of the charity may use any of the services offered by the charity which are available to the general public. The charity holds meetings with its members to keep them informed of the progress of the charity and to enable them to have a say in its direction. A regular newsletter is also circulated to the members of the charity, highlighting important information about the charity and its services, as well as other events and happenings in the local community which are related to the charity's work or aims.

- *Furthering the aims of the Early Years Alliance:*

The charity maintains membership of the Early Years Alliance. The charity takes part in meetings, events, conferences and training run by the Early Years Alliance in the local area, and signposts parents and early years professionals to the support services available through the Early Years Alliance. A representative from the charity participates in the national Annual General Meeting of the Early Years Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2023-2024 was a successful year for the Pre-School, having utilised knowledge gained from experience of challenges faced in previous years.

Care for children with Special Educational Needs

Where children within the setting were in need of additional support due to their Special Educational Needs (SEN) funding was secured for this in the form of SEN Inclusion Funding and RAF Funding (for one to one support). This enabled us to provide additional resources or individual care to help children meet their learning goals. Relationships with the local SenCo team, and Long Wittenham Primary School have continued to develop, so that we are able to support children through our setting and ensure a good transition onward to their next place of education, with particular attention paid to their individual needs.

Funding for 2 year olds from eligible Working Families

The extension of Early Years Funding to those children aged 2 from Working Families meant we were able to allow families greater flexibility to increase their own working hours. This scheme proved very successful, with half of our 2 year olds benefitting from the additional funding.

Fundraising for Equipment and Experiences

Fundraising was strong this year, and all money raised from events and activities was utilised in the purchase of new equipment and resources for the Pre-School, and to fund experiences in the form of visits from Zoo Lab, Farms 2 Ewe and a Football Skills Session lead by a local Football Coach.

Strengthened links with local community

The local community continued to support the work of the Pre-School in the form of donations from events held in the village, and the use of outdoor space at Acklings play area by arrangement with the Parish Council. We also strengthened our connection with Long Wittenham Primary School, holding a joint fundraising event for Mother's Day and providing a refreshment stall at the village fun run. More opportunities to share experiences with the school children are also being taken, including joining them for a Harvest Festival at the Church.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is to set aside funds for special purposes or as reserves against future expenditure. We hold a reserves fund to cover any costs incurred due to the Pre-School closure.

Details of any funds materially in deficit

We have no deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information



We wish to draw attention to the recognition of our New Building Fund (Restricted Use) as a part of our Current Assets in this year’s Accounts Sheets. Previously this was reported separately, and not included in the charity’s current assets due to the nature of the fund, however we acknowledge that the treatment of this fund should be that it is included within our Current Assets with the description of Restricted Use in line with our Financial Policy.
Consequently, our Result for the Year was increased by £16,030.75 due to the inclusion of this fund within our Total Assets.

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Kerina Bonar	Rory Fraser-Mackenzie
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	24 June 2025	

LONG WITTENHAM PRE SCHOOL INCOME AND EXPENDITURE 01/09/23 - 31/08/24

Category Description	01/09/23 - 31/08/24
INCOME	
Bank Interest	£1,128.09
Repayment of Cash Floats	£200.00
Repayment from Long Wittenham Village Hall for cleaning supplies	£490.89
Recognition of New Building Fund (Restricted Use) as at 01/09/23	£15,233.68
Interest on New Building Fund (Restricted Use)	£797.07
Fees:	
Fees	£24,631.65
Funding from OCC	£64,960.09
TOTAL Fees	£89,591.74
Fundraising:	
Snack Money (Voluntary Contribution)	£1,071.20
Summer Fundraising Campaign 2023	£339.15
Second Hand Clothes Sale	£15.89
Quiz Night	£503.06
Safari Supper Donation	£800.00
Christmas Bazaar Stallholder payments	£110.00
Christmas Bazaar Takings	£390.59
Christmas Bazaar Raffle	£561.00
Christmas Card Fundraising	£55.00
Second Hand Book Sale	£29.82
Pancake Day Fundraiser	£45.96
Mother's Day Afternoon Tea Fundraiser	£107.52
Easter Craft Morning and Cake Sale	£120.70
Easter Raffle	£177.00
Long Wittenham Fun Run Food Stalls	£346.18
Pre-School Photos (for Small World Resources)	£363.95
Graduation 2024 Photos & merchandise	£137.28
Ice Lolly Sale	£32.41
TOTAL Fundraising	£5,206.71
TOTAL INCOME	£112,648.18
EXPENSES	
Activities:	
Farms2Ewe visit	£390.00
Zoo Lab visit	£244.80
Football Skills Session	£25.00
TOTAL Activity Expenses	£659.80
Cash floats withdrawn	£200.00
DBS Check	£46.10
Entertainment:	
Graduation Bouncy Castle Hire	£80.00
TOTAL Entertainment Expenses	£80.00
Equipment - non-depreciating	£1,840.33
Equipment Depreciation	£1,663.44
Fees refund	£167.50
Fundraising Expenses:	
Quiz Night Bar Stock	£208.02
Christmas Bazaar Food & Crafts	£47.62
Ice Lollies	£14.70
TOTAL Fundraising Expenses	£270.34
Funding error repayment	£3,943.20
Household Funding Grants	£510.00
Insurance	£906.97
Payroll admin (Admin Angels)	£708.99
Payroll Error	£47.00
Pensions (Employer Contribution)	£869.47
Purchases for Village Hall:	
Cleaning Supplies	£460.89
Toaster	£30.00
TOTAL Purchases for Village Hall	£490.89
Registration:	
ICO	£35.00
Ofsted	£220.00
Small Society Lottery License	£20.00
Tapestry	£150.00
TOTAL Registration	£425.00
Rent Premises	£5,326.87
Resources	£670.21
Salaries (including Employee PAYE, NI & Pension)	£67,434.36
Snack	£847.27
Stationery & postage	£136.98
Training	£529.39
Uniform	£249.58
Utilities (telephone & internet)	£576.99
Website hosting	£5.99
TOTAL EXPENSES	£88,606.67
TOTAL INCOME - EXPENSES	£24,041.51

LONG WITTENHAM PRE SCHOOL
BALANCE SHEET AS AT 31 AUGUST 2024

Fixed Assets		
Display boards	£121.73	
Woodlands shelter	£193.91	
Classroom computer	£40.80	
Classroom Climbing Frame	£238.00	
Printer	£91.16	
Classroom equipment purchased August 2023	£572.51	
Classroom furniture purchased July 2024	£791.78	
Total Fixed Assets	£2,049.89	
Current Assets		
Cash	Bank - Current Account Lloyds TSB	£26,356.26
	Fundraising Bus Instant Access Account	£409.99
	Reserves fund	£22,149.23
	New Building Fund (Restricted Use)	£16,030.75
Total Current Assets	£64,946.23	
TOTAL Assets		£66,996.12
less		
Current Liabilities		
Creditors	£0.00	
Total Liabilities		£0.00
Total Net Assets		£66,996.12

Represented by:

Accumulated reserves balance as at 31 August 2024	£42,954.61
Result for the Year	£24,041.51
Carried forward reserves for next year	£66,996.12

Report on Restricted Use Funds (New Building Fund) - COIF Charities Deposit Account

Balance at 31st August 2023	£15,233.68
Interest added	£797.07
Withdrawals made	£0.00
Balance as at 31st August 2024	£16,030.75

Examiner's Report

I have examined the above Balance Sheet dated 31st August 2024 and the attached Statement of Income and Expenditure for the year to 31st August 2024. From the books, vouchers and information given to me, I believe that the Statement of Income and Expenditure shows a fair view of the profit for that year and that the Balance Sheet gives a fair representation of the financial position of Long Wittenham Pre-school as at 31st August 2024.

ACCOUNTANTS NAME AND SIGNATURE:
ALEXANDER FAIRHALL



DATE: **31/08/2024**

Notes to Accounts

Fixed assets:

Display boards	Depreciates £47.55 per year inc yr of purchase (2016)
Woodlands shelter (£969.19)	Depreciates £193.82 per year inc yr of purchase (2021)
Classroom computer (204.00)	Depreciates £40.80 per year inc year of purchase (2021)
Classroom Climbing Frame	Depreciates £119.00 per year inc yr of purchase
Printer (£273.50)	Depreciates £91.17 per year inc year of purchase (2023)
Classroom equipment purchased August 2023 (£954.17)	Depreciates £190.83 per year inc year of purchase (2023)
Classroom furniture purchased July 2024 (£989.73)	Depreciates £197.95 per year inc year of purchase (2024)

New Building Fund:

In these accounts we have recognised this fund as a part of our Current Assets, as shown on the Income and Expenditure Sheet. Previously the account was reported on separately on the Balance Sheet, however we acknowledge that the treatment of this fund should be that it is included within our Current Assets with the description of Restricted Use in line with our Financial Policy.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Long Wittenham Pre-School

On accounts for the year
ended

31/08/2024

Charity no
(if any)

1158950

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I am qualified to undertake the examination by being a qualified member of ICAEW. The Charities income did not exceed £250,000.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Alex Fairhall

Date:

21/05/2025

Name:

Alexander James Fairhall

Relevant professional qualification(s) or body (if any):	FCA / ICAEW
Address:	Basepoint, Abbey Park Industrial Estate, Romsey, Hampshire, SO51 9AQ

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.