



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	September	2022		31	August 2023

Section A Reference and Administration Details

Charity name Long Wittenham Pre-School

Other names charity is known by

Registered charity number (if any) 1158950

Charity's principal address Village Hall

High Street

Long Wittenham

Oxfordshire

Postcode

OX14 4QH

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sally Durant			
2 Miriam Waites		Until 30/03/2023	
3 Emily Smout			
4 Ciara Mahon		Until 11/10/2022	
5 Caroline Ball		Until 11/10/2022	
6 Anna Warren			
7 Hannah Fraser-Mackenzie			
8 Rory Fraser-Mackenzie		From 19/08/2023	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected in

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system	<p>Long Wittenham Pre-School CIO under Charity number 1158950 (Long Wittenham Pre-School)</p>
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and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the Early Years Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity advances education by supporting and promoting the learning and development of young children. The public benefit is to the children and parents receiving the charity's services. The objects of the charity are achieved in the ways described below under the various headings.

The services are provided to children whatever their race, culture, religion, means or ability. Any parents that are unable to afford the fees can apply to the local authority. As an Ofsted registered childcare provider, the charity receives Government funding to enable all three and four year old children, as well as disadvantaged two year olds, to access free part-time childcare places. Parents are offered flexible hours at the childcare provision to help support their working arrangements so that they can pay for the fees.

- *Promoting their care and safety:*

The charity looks after the children and their safety by ensuring that the staffing ratios for the childcare provision that are required by law are adhered to, complying with the requirements for the Early Years Register set out in the Statutory Framework for the Early Years Foundation Stage. The setting has a 'good' Ofsted rating (latest inspection carried out in March 2023).

- *Promoting their education and promoting parental involvement:*

This objective is achieved through encouraging parents to be members and trustees of the charity so that they can have their say in how the childcare services are run.

Trained and qualified early years practitioners work with the children to support them in achieving the early learning goals for each of the seven areas of learning and development within the Early Years Foundation Stage. The opportunities provided are tailored to meet children's personal learning and development needs in order to help them reach their full potential.

- *Promoting their health and wellbeing:*

The provision creates an atmosphere where the children feel at ease and are able to open up to trained and experienced practitioners about issues that concern them. Children are monitored closely to see if there are any underlying problems and they are encouraged to engage with the staff and other children. All children have one on one time with staff.

All food provided by the provision is healthy and no food that causes common allergies is allowed on the premises.

- *Providing services to support them and their families and carers:*

The charity holds regular meetings with parents and, on occasion, holds specialist training where a need is identified.

Parents/carers and family members are also encouraged to speak to staff about any issues that concern them that may affect their child's education or development.

- *Providing services to individuals holding membership of the CIO:*

The members of the charity may use any of the services offered by the charity which are available to the general public. The charity holds meetings with its members to keep them informed of the progress of the charity and to enable them to have a say in its direction. A regular newsletter is also circulated to the members of the charity, highlighting important information about the charity and its services, as well as other events and happenings in the local community which are related to the charity's work or aims.

- *Furthering the aims of the Early Years Alliance:*

The charity maintains membership of the Early Years Alliance. The charity takes part in meetings, events, conferences and training run by the Early Years Alliance in the local area, and signposts parents and early years professionals to the support services available through the Early Years Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2022-2023 was a year of challenges for the Pre-School, but a great example of how the Committee and the Community can come together in support of an organisation which means so much to the village of Long Wittenham.

Due to a high number of children with SEN in the Pre-School it was necessary to provide some 1-1 care for which funding was not in place. The combination of this and an increase in National Minimum Wage which was not matched by increases in government funding, led to action being taken in March to seek to remedy the financial losses sustained in the first half of the year. It is a great testament to the committee that the Pre-School was able to avoid substantial losses for the entire financial year by the following methods:

- Reviewing staffing to ensure all additional members required for 1-1 care etc were funded by SEN inclusion funding or RAF funding.
- Successful grant applications made to both SODC and Long Wittenham Parish Council to fund purchase of new equipment required, particularly to improve provision of outdoor education.
- A temporary reduction in rent was kindly awarded by the Long Wittenham Village Hall Committee reducing outgoings for the Summer Term.
- A Fundraising campaign was launched to seek the support of the wider community, including interviews on local radio to raise awareness of the financial difficulties faced by Early Years Settings nationally.

Key highlights for the year include:

- Over £7k raised through a large number of fundraising endeavours, including our fundraising campaign.
- A successful Ofsted inspection in March 2023 maintained our 'Good' rating.
- At year end we had 27 children on our register.

The Trustees are justly proud of being able to finish the financial year with a fairly minimal loss, and acknowledge the value of the fundraising efforts made by both committee and staff members, and are enormously grateful for the generosity shown by the community of Long Wittenham.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is to set aside funds for special purposes or as reserves against future expenditure. We hold a reserves fund to cover any costs incurred due to the Pre-School closure.

Details of any funds materially in deficit

We have no deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

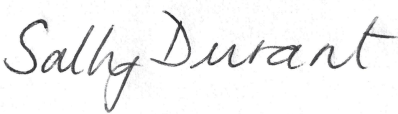

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
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Full name(s)	Sally Durant	Hannah Fraser-Mackenzie
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Position (eg Secretary, Chair, etc)	Chair	Treasurer
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Date	18 June 2024
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LONG WITTENHAM PRE SCHOOL INCOME AND EXPENDITURE 01/09/22 - 31/08/23

Category Description	01/09/22 - 31/08/23	
INCOME		
Bank Interest		£673.14
Card Spending Error Repayment		£7.99
HMRC Payment of Statutory Maternity Pay		£3,446.53
Repayment of Cash Floats		£120.00
Repayment from Long Wittenham Village Hall for cleaning supplies		£224.04
Contribution to Fence Replacement		£360.00
Repayment for Staff End of Year Dinner		£337.04
Rent discount		£750.00
Donations		£426.55
Fees:		
Fees	£18,101.71	
Funding from OCC	£50,438.67	
Farms2Ewe visit	£115.00	
Farmer Gows Trip	£150.00	
TOTAL Fees		£68,805.38
Fundraising:		
Snack Money (Voluntary Contribution)	£1,389.00	
Graduation Photos 2022	£298.61	
Long Wittenham Fun Run Cake Stall	£170.50	
Sunday Fun Day	£517.85	
Bonfire Night Cake Stall	£356.31	
Christmas Grotto	£190.03	
Christmas Photos 2023	£245.20	
Christmas Cake Sale	£140.11	
Christmas Merchandising fundraising	£38.00	
Valentines Day Disco	£104.85	
World Book Day	£45.28	
Quiz Night	£562.78	
Easter Raffle	£305.00	
May Cake Sale	£86.05	
Coronation event	£780.27	
May Disco	£65.67	
Dog Show cake sale	£160.21	
Graduation Photos 2023	£388.75	
WittFest Cake Sale	£365.52	
Ice Lolly Sale	£31.90	
Summer Fundraising Campaign	£3,456.08	
TOTAL Fundraising		£9,697.97
Grants:		
Long Wittenham Parish Council Equipment Grant	£1,049.00	
SODC Everyone Active 2023 Grant	£818.00	
TOTAL Grants		£1,867.00
TOTAL INCOME		£86,715.64

EXPENSES		
Administration (Admin Angels)		£606.69
Advertising		£50.92
Activities:		
Farms2Ewe visit	£354.00	
Farmer Gows Trip	£161.00	
TOTAL Activity Expenses		£515.00
Cleaning supplies for Village Hall		£224.04
DBS Check and update service renewals		£236.40
Entertainment:		
Graduation Bouncy Castle Hire	£80.00	
Staff End of Year Dinner	£337.04	
TOTAL Entertainment Expenses		£417.04
Equipment - non-depreciating		£835.56
Equipment Depreciation		£1,465.51
Fence Replacement		£770.00
Fundraising Expenses:		
Sunday Fun Day	£54.87	
Christmas Grotto	£122.72	
Quiz Night Bar Stock	£169.02	
May Disco Items	£36.48	
TOTAL Fundraising Expenses		£383.09
Fundraising Shared with other organisations		£510.67
Household Funding Grants		£195.00
Insurance / Registration		£942.05
Pensions		£1,497.73
Petty Cash		£100.00
Rent Premises		£5,320.00
Resources		£493.18
Salaries inc Tax/NI		£69,820.84
Snack		£908.28
Stationery & postage		£225.63
Training		£277.99
Uniform		£334.60
Utilities (telephone & internet)		£1,029.91
Card Spending Error		£7.99
TOTAL EXPENSES		£87,168.12
TOTAL INCOME - EXPENSES		(£452.48)

LONG WITTENHAM PRE SCHOOL BALANCE SHEET AS AT 31 AUGUST 2023

Fixed Assets

Display boards	£169.28
Woodlands shelter	£387.72
Classroom computer	£81.60
Managers laptop	£118.73
Interactive whiteboard	£663.60
Classroom Climbing Frame	£357.00
Printer	£182.33
Classroom equipment purchased August 2023	£763.34

Total Fixed Assets £2,723.60

Current Assets

Cash	Bank - Current Account Lloyds TSB	£16,280.65
	Fundraising Bus Instant Access Account	£2,902.42
	Reserves fund	£21,047.94

Total Current Assets £40,231.01

TOTAL Assets £42,954.61

less

Current Liabilities

Creditors	£0.00
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Total Liabilities £0.00

Total Net Assets £42,954.61

Represented by:

Accumulated reserves balance as at 31 August 2022 £43,407.09

Result for the Year (£452.48)

Carried forward reserves for next year £42,954.61

Special Reserve Fund (New Building Account) - COIF Charities Deposit Account

Balance at 31st August 2022	£14,750.36
Interest added	£483.32
Balance as at 31st August 2023	£15,233.68

Examiner's Report

I have examined the above Balance Sheet dated 31st August 2023 and the attached Statement of Income and Expenditure for the year to 31st August 2023. From the books, vouchers and information given to me, I believe that the Statement of Income and Expenditure shows a fair view of the profit for that year and that the Balance Sheet gives a fair representation of the financial position of Long Wittenham Pre-school as at 31st August 2023.



MATTHEW PAUL WYATT F.C.A

DATE: 18/06/2024



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Long Wittenham Pre School

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1158950

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18/06/2024

Name:

Matthew Paul Wyatt F.C.A

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address: 8 King Edward Street, Oxford, OX1 4HL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.