

LONG WITTENHAM PRE-SCHOOL

England & Wales · Charity number 1158950

Details

Status Registered

Legal form CIO

Registered 2014-10-23

Register [View on the Charity Commission register](#)

Contact

Address Village Hall
High Street
Long Wittenham
Abingdon
OX14 4QH

Phone 01235 781299

Email office@longwittenhampreschool.co.uk

Website www.longwittenhampreschool.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Long Wittenham Pre-School is an Ofsted good rated Pre-School that offers children aged between 2 and 5 years old the chance to develop and grow at their own pace in a safe, stimulating and exciting environment both indoors and out.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£102,175	£90,014	-	-
2024-08-31	£112,648	£88,607	-	-
2023-08-31	£86,716	£87,168	-	-
2022-08-31	£70,093	£74,922	-	-
2021-08-31	£75,428	£73,045	-	-
2020-08-31	£56,027	£64,938	-	-

Trustees

Name	Role	Appointed
Claire Katherine Michellis	Chair	2025-12-09
Hayley Shayler-Brown		2025-05-08
Kerina Bonar		2023-12-18
Rory Fraser-Mackenzie		2023-08-19

LONG WITTENHAM PRE-SCHOOL

England & Wales - Charity number 1158950

Accounts



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	September	2024		31	August

Section A Reference and Administration Details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Village Hall
High Street
Long Wittenham
Oxfordshire
Postcode OX14 4QH

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sally Durant	Chair	Until 23/10/2024	
2 Hannah Fraser-Mackenzie	Treasurer	Until 13/11/2024	
3 Rory Fraser-Mackenzie			
4 Kathryn Roberts-Lock	Chair	Until 08/05/2025	
5 Kerina Bonar	Chair		
6 Hayley Shayler-Brown		From 08/05/2025	
7			
8			
9			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected in

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system

Long Wittenham Pre-School CIO under Charity number 1158950 (Long Wittenham Pre-School)
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and procedures to manage them.



Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the Early Years Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity advances education by supporting and promoting the learning and development of young children. The public benefit is to the children and parents receiving the charity's services. The objects of the charity are achieved in the ways described below under the various headings.

The services are provided to children whatever their race, culture, religion, means or ability. Any parents that are unable to afford the fees can apply to the local authority. As an Ofsted registered childcare provider, the charity receives Government funding to enable all three and four year old children, as well as disadvantaged two year olds, to access free part-time childcare places. Parents are offered flexible hours at the childcare provision to help support their working arrangements so that they can pay for the fees.

- *Promoting their care and safety:*

The charity looks after the children and their safety by ensuring that the staffing ratios for the childcare provision that are required by law are adhered to. The setting has a good Ofsted rating and only takes in the number of children that it is registered with Ofsted to care for.

- *Promoting their education and promoting parental involvement:*

This objective is achieved through encouraging parents to be members and trustees of the charity so that they can have their say in how the childcare services are run.

Trained and qualified early years practitioners work with the children to support them in achieving the early learning goals for each of the seven areas of learning and development within the Early Years Foundation Stage. The opportunities provided are tailored to meet children's personal learning and development needs in order to help them reach their full potential.

- *Promoting their health and wellbeing:*

The provision creates an atmosphere where the children feel at ease and are able to open up to trained and experienced practitioners about issues that concern them. Children are monitored closely to see if there are any underlying problems and they are encouraged to engage with the staff and other children. All children have one on one time with staff.

All food provided by the provision is healthy and no food that causes common allergies is allowed on the premises.

- *Providing services to support them and their families and carers:*

The charity holds regular meetings with parents and, on occasion, holds specialist training where a need is identified.

Parents/carers and family members are also encouraged to speak to staff about any issues that concern them that may affect their child's education or development.

- *Providing services to individuals holding membership of the CIO:*

The members of the charity may use any of the services offered by the charity which are available to the general public. The charity holds meetings with its members to keep them informed of the progress of the charity and to enable them to have a say in its direction. A regular newsletter is also circulated to the members of the charity, highlighting important information about the charity and its services, as well as other events and happenings in the local community which are related to the charity's work or aims.

- *Furthering the aims of the Early Years Alliance:*

The charity maintains membership of the Early Years Alliance. The charity takes part in meetings, events, conferences and training run by the Early Years Alliance in the local area, and signposts parents and early years professionals to the support services available through the Early Years Alliance. A representative from the charity participates in the local Sub-Committee meetings and national Annual General Meeting of the Early Years Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This year the Pre-School Staff and Trustees faced numerous challenges.

Staffing

While a member of staff was on Maternity leave for the first 5 terms of the year, it proved difficult to retain an additional staff member in cover, and therefore many other members of staff were obliged to increase their working hours and days at the Pre-School. In order to provide vital one-to-one care for a child at the Pre-School with a high level of Special Education Need the staff were stretched further. The Pre-School Trustees are very grateful for the support and loyalty of the Pre-School staff in stepping up this year to ensure that Pre-School was able to continue to run with minimal interruption despite the increased strain placed on a smaller workforce.

One-to-one care for child with Special Educational Needs

This year a child was cared for in the setting with a particularly high level of Special Educational Need. This necessitated one-to-one care being put into place while they were in the building and, once Disability Access Funding was acquired, purchase of day to day equipment (such as a pushchair for resting) and sensory learning equipment to enable them to get the most out of their time in the setting, and to provide the staff with appropriate resources to meet the child's needs. The Trustees provided support for the staff in the form of well-being provisions and regular communication. Pre-School staff liaised regularly with local SEN teams, and the child's future school, to ensure that everything was done to provide a smoother transition. The child's progress was evident over the duration of their time within the setting, and their participation in the end of year celebrations was testament to the dedication of the Pre-School staff in creating a safe and nurturing environment throughout the year.

Fundraising Partnership with Long Wittenham CofE Primary School

Pre-School continued to strengthen links with the PTA and staff of the Primary School, co-hosting fayres at Christmas and in the Summer Term, and running stalls at both the village Bonfire Night and Fun Run to benefit both organisations.

Engaging with Parents & recruitment of Trustees

An ongoing difficulty faced by the Pre-School has been engagement with the Pre-School parents in terms of volunteering and taking up positions as Trustees. As more and more of our Pre-School parents are working, many simply do not have the time to commit to helping with events or taking a more active role with the organisation. This has placed an additional strain on Pre-School staff to take the lead on fundraising activities, and Trustees have been required to take on a greater responsibility within the organisation due to their decreased numbers. Both Staff and Trustees have given their time and efforts generously to facilitate the successful operation of the Pre-School.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is to set aside funds for special purposes or as reserves against future expenditure. We hold a reserves fund to cover any costs incurred due to the Pre-School closure.

Details of any funds materially in deficit

We have no deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Claire Michellis	Rory Fraser-Mackenzie
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Position (eg Secretary, Chair, etc)	Chair	Trustee
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Date	30/04/2026
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LONG WITTENHAM PRE SCHOOL INCOME AND EXPENDITURE 01/09/24 - 31/08/25

Category Description	01/09/24 - 31/08/25
<u>INCOME</u>	
Bank Interest	£1,099.63
Donations	£770.00
Interest on New Building Fund (Restricted Use)	£735.14
Purchase refund	£29.69
Refund of Payment error	£26.65
Repayment of Cash Floats	£730.00
Repayment from Long Wittenham Village Hall for cleaning supplies	£487.94
Repayment of misdirected Tax payments	£1,096.13
Fees:	
Fees	£13,496.17
Funding from OCC	£77,923.91
TOTAL Fees	£91,420.08
Fundraising:	
Summer photos fundraiser 2024	£5.00
Cheese & Wine Night Raffle	£50.00
Christmas Merchandise	£45.21
Bonfire Night Sweet Treats Stall	£160.50
Guide Dogs UK visit	£110.52
Christmas Fayre (split with LW CofE Primary PTA)	£798.03
Christmas Fayre Raffle (split with LW CofE Primary PTA)	£666.00
Christmas Photos Fundraiser	£380.74
Quiz Night	£356.33
Pancake Morning	£46.00
Easter Craft Morning & Cake Sale	£102.71
Easter Raffle	£190.00
Fun Run Cake Stall	£315.50
Summer Fayre sponsorship	£400.00
Summer Fayre (split with LW CofE Primary PTA)	£1,086.90
Summer Fayre Raffle (split with LW CofE Primary PTA)	£522.00
Graduation Photos	£270.38
WittFest Cake Stall	£273.96
TOTAL Fundraising	£5,779.78
TOTAL INCOME	£102,175.04
<u>EXPENSES</u>	
Activities:	
Christmas Panto with Long Wittenham Primary	£50.00
TOTAL Activity Expenses	£50.00
Accountant	£594.00
Advertising	£37.92
Cash floats withdrawn	£730.00
DBS Check	£151.27
Donation to Guide Dogs UK	£110.52
Entertainment:	
Staff Christmas Party	£300.00
Children's Christmas Entertainment	£190.00
TOTAL Entertainment Expenses	£490.00

Equipment - non-depreciating	£1,285.06
Equipment Depreciation	£1,009.38
Fees refund	£173.00

Fundraising Expenses:

Christmas Fayre	£151.45
Quiz Night	£151.85
Pancake Morning	£29.49
Summer Fayre	£420.82

TOTAL Fundraising Expenses £753.61

Fundraising Shared with LW CofE Primary PTA 1275.13

Gifts:

Staff end of term	£51.81
Graduation Bears for children	£49.62

TOTAL Gifts Expenses £101.43

Household Funding Grants	£45.00
Insurance	£840.33
Payment error	£26.65
Payroll admin (Admin Angels)	£48.75
Payroll admin (Xero)	£293.10
Pensions (Employer Contribution)	£1,633.56
Petty Cash	£85.00

Purchases for Village Hall:

Cleaning Supplies	£504.46
Dehumidifier Hire	£104.40

TOTAL Purchases for Village Hall £608.86

Registration:

Egress Subscription	£216.00
ICO	£35.00
Ofsted	£220.00
Small Society Lottery License	£20.00
Tapestry	£162.00

TOTAL Registration £653.00

Rent Premises	£6,994.50
Resources	£868.65
Salaries (including Employee PAYE, NI & Pension)	£69,006.82
Snack	£897.30
Stationery & postage	£193.20
Training	£326.98
Uniform	£35.95
Utilities (telephone & internet)	£522.72
Website hosting	£172.02

TOTAL EXPENSES £90,013.71

TOTAL INCOME - EXPENSES £12,161.33

**LONG WITTENHAM PRE SCHOOL
BALANCE SHEET AS AT 31 AUGUST 2024**

Fixed Assets

Display boards	£74.18
Woodlands shelter	£0.00
Classroom computer	£0.00
Classroom Climbing Frame	£119.00
Printer	£0.00
Classroom equipment purchased August 2023	£381.68
Classroom furniture purchased July 2024	£593.83
Classroom Tablets & Cases	£256.36

Total Fixed Assets £1,425.05

Current Assets

Cash	Bank - Current Account Lloyds TSB	£30,272.73
	Fundraising Bus Instant Access Account	£3,952.93
	Reserves fund	£26,740.85
	New Building Fund (Restricted Use)	£16,765.89

Total Current Assets £77,732.40

TOTAL Assets £79,157.45

less

Current Liabilities

Creditors	£0.00
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Total Liabilities £0.00

Total Net Assets £79,157.45

Represented by:

Accummulated reserves balance as at 31 August 2024 £66,996.12

Result for the Year £12,161.33

Carried forward reserves for next year £79,157.45

Report on Restricted Use Funds (New Building Fund) - COIF Charities Deposit Account

Balance at 31st August 2024	£16,030.75
Interest added	£735.14
Withdrawals made	£0.00
Balance as at 31st August 2025	£16,765.89

Notes to Accounts

Fixed assets:

Display boards	Depreciates £47.55 per year inc yr of purchase (2016)
Woodlands shelter (£969.19)	Depreciates £193.82 per year inc yr of purchase (2021)
Classroom computer (204.00)	Depreciates £40.80 per year inc year of purchase (2021)
Classroom Climbing Frame	Depreciates £119.00 per year inc yr of purchase
Printer (£273.50)	Depreciates £91.17 per year inc year of purchase (2023)
Classroom equipment purchased August 2023 (£954.17)	Depreciates £190.83 per year inc year of purchase (2023)
Classroom furniture purchased July 2024 (£989.73)	Depreciates £197.95 per year inc year of purchase (2024)
Classroom Tablets & Cases (£384.54)	Depreciates £128.18 per year inc year of purchase (2025)



**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

Report to the trustees/ members of	Long Wittenham Pre-School		
On accounts for the year ended	31/08/2025	Charity no (if any)	1158950
Set out on pages			

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I am qualified to undertake the examination by being a qualified member of ICAEW. The Charities income did not exceed £250,000.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Alex Fairhall Date: 02/12/2025

Name: Alexander James Fairhall

Relevant professional qualification(s) or body (if any): FCA / ICAEW

Address: Basepoint, Abbey Park Industrial Estate, Romsey, Hampshire, SO51 9AQ

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

LONG WITTENHAM PRE-SCHOOL

England & Wales - Charity number 1158950

Accounts



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	September	2023		31	August 2024

Section A Reference and Administration Details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Village Hall
High Street
Long Wittenham
Oxfordshire
Postcode OX14 4QH

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sally Durant	Chair		
2 Emily Smout			
3 Anna Warren		Until 11/10/2023	
4 Hannah Fraser-Mackenzie	Treasurer		
5 Rory Fraser-Mackenzie			
6 Kathryn Roberts-Lock	Secretary	From 11/10/2023	
7 Kerina Bonar		From 18/12/2023	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected in

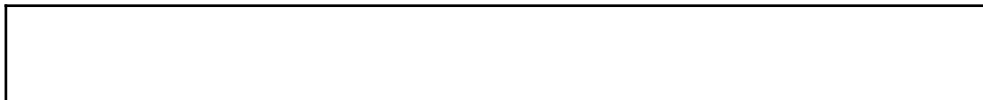
Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system

Long Wittenham Pre-School CIO under Charity number 1158950 (Long Wittenham Pre-School)
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and procedures to manage them.



Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the Early Years Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity advances education by supporting and promoting the learning and development of young children. The public benefit is to the children and parents receiving the charity's services. The objects of the charity are achieved in the ways described below under the various headings.

The services are provided to children whatever their race, culture, religion, means or ability. Any parents that are unable to afford the fees can apply to the local authority. As an Ofsted registered childcare provider, the charity receives Government funding to enable all three and four year old children, as well as two year olds either from Working Families or families with lower income, to access free part-time childcare places. Parents are offered flexible hours at the childcare provision to help support their working arrangements so that they can pay for the fees.

- *Promoting their care and safety:*

The charity looks after the children and their safety by ensuring that the staffing ratios for the childcare provision that are required by law are adhered to, complying with the requirements for the Early Years Register set out in the Statutory Framework for the Early Years Foundation Stage. The setting has a 'good' Ofsted rating (latest inspection carried out in March 2023).

- *Promoting their education and promoting parental involvement:*

This objective is achieved through encouraging parents to be members and trustees of the charity so that they can have their say in how the childcare services are run.

Trained and qualified early years educators work with the children to support them in achieving the early learning goals for each of the seven areas of learning and development within the Early Years Foundation Stage. The opportunities provided are tailored to meet children's personal learning and development needs in order to help them reach their full potential.

- *Promoting their health and wellbeing:*

The provision creates an atmosphere where the children feel at ease and are able to open up to trained and experienced educators about issues that concern them. Children are monitored closely to see if there are any underlying problems and they are encouraged to engage with the staff and other children. All children have one on one time with staff.

All food provided by the provision is healthy and no food that causes common allergies is allowed on the premises.

- *Providing services to support them and their families and carers:*

The charity holds regular meetings with parents and, on occasion, holds specialist training where a need is identified.

Parents/carers and family members are also encouraged to speak to staff about any issues that concern them that may affect their child's education or development.

- *Providing services to individuals holding membership of the CIO:*

The members of the charity may use any of the services offered by the charity which are available to the general public. The charity holds meetings with its members to keep them informed of the progress of the charity and to enable them to have a say in its direction. A regular newsletter is also circulated to the members of the charity, highlighting important information about the charity and its services, as well as other events and happenings in the local community which are related to the charity's work or aims.

- *Furthering the aims of the Early Years Alliance:*

The charity maintains membership of the Early Years Alliance. The charity takes part in meetings, events, conferences and training run by the Early Years Alliance in the local area, and signposts parents and early years professionals to the support services available through the Early Years Alliance. A representative from the charity participates in the national Annual General Meeting of the Early Years Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2023-2024 was a successful year for the Pre-School, having utilised knowledge gained from experience of challenges faced in previous years.

Care for children with Special Educational Needs

Where children within the setting were in need of additional support due to their Special Educational Needs (SEN) funding was secured for this in the form of SEN Inclusion Funding and RAF Funding (for one to one support). This enabled us to provide additional resources or individual care to help children meet their learning goals. Relationships with the local SenCo team, and Long Wittenham Primary School have continued to develop, so that we are able to support children through our setting and ensure a good transition onward to their next place of education, with particular attention paid to their individual needs.

Funding for 2 year olds from eligible Working Families

The extension of Early Years Funding to those children aged 2 from Working Families meant we were able to allow families greater flexibility to increase their own working hours. This scheme proved very successful, with half of our 2 year olds benefitting from the additional funding.

Fundraising for Equipment and Experiences

Fundraising was strong this year, and all money raised from events and activities was utilised in the purchase of new equipment and resources for the Pre-School, and to fund experiences in the form of visits from Zoo Lab, Farms 2 Ewe and a Football Skills Session lead by a local Football Coach.

Strengthened links with local community

The local community continued to support the work of the Pre-School in the form of donations from events held in the village, and the use of outdoor space at Acklings play area by arrangement with the Parish Council. We also strengthened our connection with Long Wittenham Primary School, holding a joint fundraising event for Mother's Day and providing a refreshment stall at the village fun run. More opportunities to share experiences with the school children are also being taken, including joining them for a Harvest Festival at the Church.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is to set aside funds for special purposes or as reserves against future expenditure. We hold a reserves fund to cover any costs incurred due to the Pre-School closure.

Details of any funds materially in deficit

We have no deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

We wish to draw attention to the recognition of our New Building Fund (Restricted Use) as a part of our Current Assets in this year's Accounts Sheets. Previously this was reported separately, and not included in the charity's current assets due to the nature of the fund, however we acknowledge that the treatment of this fund should be that it is included within our Current Assets with the description of Restricted Use in line with our Financial Policy. Consequently, our Result for the Year was increased by £16,030.75 due to the inclusion of this fund within our Total Assets.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Kerina Bonar	Rory Fraser-Mackenzie
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Position (eg Secretary, Chair, etc)	Chair	Trustee
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Date	24 June 2025
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LONG WITTENHAM PRE SCHOOL INCOME AND EXPENDITURE 01/09/23 - 31/08/24

Category Description	01/09/23 - 31/08/24
INCOME	
Bank Interest	£1,128.09
Repayment of Cash Floats	£200.00
Repayment from Long Wittenham Village Hall for cleaning supplies	£490.89
Recognition of New Building Fund (Restricted Use) as at 01/09/23	£15,233.68
Interest on New Building Fund (Restricted Use)	£797.07
Fees:	
Fees	£24,631.65
Funding from OCC	£64,960.09
TOTAL Fees	£89,591.74
Fundraising:	
Snack Money (Voluntary Contribution)	£1,071.20
Summer Fundraising Campaign 2023	£339.15
Second Hand Clothes Sale	£15.89
Quiz Night	£503.06
Safari Supper Donation	£800.00
Christmas Bazaar Stallholder payments	£110.00
Christmas Bazaar Takings	£390.59
Christmas Bazaar Raffle	£561.00
Christmas Card Fundraising	£55.00
Second Hand Book Sale	£29.82
Pancake Day Fundraiser	£45.96
Mother's Day Afternoon Tea Fundraiser	£107.52
Easter Craft Morning and Cake Sale	£120.70
Easter Raffle	£177.00
Long Wittenham Fun Run Food Stalls	£346.18
Pre-School Photos (for Small World Resources)	£363.95
Graduation 2024 Photos & merchandise	£137.28
Ice Lolly Sale	£32.41
TOTAL Fundraising	£5,206.71
TOTAL INCOME	£112,648.18
EXPENSES	
Activities:	
Farms2Ewe visit	£390.00
Zoo Lab visit	£244.80
Football Skills Session	£25.00
TOTAL Activity Expenses	£659.80
Cash floats withdrawn	£200.00
DBS Check	£46.10
Entertainment:	
Graduation Bouncy Castle Hire	£80.00
TOTAL Entertainment Expenses	£80.00
Equipment - non-depreciating	£1,840.33
Equipment Depreciation	£1,663.44
Fees refund	£167.50
Fundraising Expenses:	
Quiz Night Bar Stock	£208.02
Christmas Bazaar Food & Crafts	£47.62
Ice Lollies	£14.70
TOTAL Fundraising Expenses	£270.34
Funding error repayment	£3,943.20
Household Funding Grants	£510.00
Insurance	£906.97
Payroll admin (Admin Angels)	£708.99
Payroll Error	£47.00
Pensions (Employer Contribution)	£869.47
Purchases for Village Hall:	
Cleaning Supplies	£460.89
Toaster	£30.00
TOTAL Purchases for Village Hall	£490.89
Registration:	
ICO	£35.00
Ofsted	£220.00
Small Society Lottery License	£20.00
Tapestry	£150.00
TOTAL Registration	£425.00
Rent Premises	£5,326.87
Resources	£670.21
Salaries (including Employee PAYE, NI & Pension)	£67,434.36
Snack	£847.27
Stationery & postage	£136.98
Training	£529.39
Uniform	£249.58
Utilities (telephone & internet)	£576.99
Website hosting	£5.99
TOTAL EXPENSES	£88,606.67
TOTAL INCOME - EXPENSES	£24,041.51

**LONG WITTENHAM PRE SCHOOL
BALANCE SHEET AS AT 31 AUGUST 2024**

Fixed Assets			
	Display boards	£121.73	
	Woodlands shelter	£193.91	
	Classroom computer	£40.80	
	Classroom Climbing Frame	£238.00	
	Printer	£91.16	
	Classroom equipment purchased August 2023	£572.51	
	Classroom furniture purchased July 2024	£791.78	
	Total Fixed Assets	£2,049.89	
Current Assets			
Cash	Bank - Current Account Lloyds TSB	£26,356.26	
	Fundraising Bus Instant Access Account	£409.99	
	Reserves fund	£22,149.23	
	New Building Fund (Restricted Use)	£16,030.75	
	Total Current Assets	£64,946.23	
TOTAL Assets			£66,996.12
less			
Current Liabilities			
	Creditors	£0.00	
Total Liabilities			£0.00
Total Net Assets			£66,996.12

Represented by:

Accumulated reserves balance as at 31 August 2024	£42,954.61
Result for the Year	£24,041.51
Carried forward reserves for next year	£66,996.12

Report on Restricted Use Funds (New Building Fund) - COIF Charities Deposit Account

Balance at 31st August 2023	£15,233.68
Interest added	£797.07
Withdrawals made	£0.00
Balance as at 31st August 2024	£16,030.75

Examiner's Report

I have examined the above Balance Sheet dated 31st August 2024 and the attached Statement of Income and Expenditure for the year to 31st August 2024. From the books, vouchers and information given to me, I believe that the Statement of Income and Expenditure shows a fair view of the profit for that year and that the Balance Sheet gives a fair representation of the financial position of Long Wittenham Pre-school as at 31st August 2024.

**ACCOUNTANTS NAME AND SIGNATURE:
ALEXANDER FAIRHALL**

Alex

DATE: 31/08/2024

Notes to Accounts

Fixed assets:

Display boards	Depreciates £47.55 per year inc yr of purchase (2016)
Woodlands shelter (£969.19)	Depreciates £193.82 per year inc yr of purchase (2021)
Classroom computer (204.00)	Depreciates £40.80 per year inc year of purchase (2021)
Classroom Climbing Frame	Depreciates £119.00 per year inc yr of purchase
Printer (£273.50)	Depreciates £91.17 per year inc year of purchase (2023)
Classroom equipment purchased August 2023 (£954.17)	Depreciates £190.83 per year inc year of purchase (2023)
Classroom furniture purchased July 2024 (£989.73)	Depreciates £197.95 per year inc year of purchase (2024)

New Building Fund:

In these accounts we have recognised this fund as a part of our Current Assets, as shown on the Income and Expenditure Sheet. Previously the account was reported on separately on the Balance Sheet, however we acknowledge that the treatment of this fund should be that it is included within our Current Assets with the description of Restricted Use in line with our Financial Policy.



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Long Wittenham Pre-School

On accounts for the year ended

31/08/2024

Charity no (if any)

1158950

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of ICAEW. The Charities income did not exceed £250,000.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Alex Fairhall

Date:

21/05/2025

Name:

Alexander James Fairhall

Relevant professional qualification(s) or body (if any):

FCA / ICAEW

Address:

Basepoint, Abbey Park Industrial Estate, Romsey, Hampshire, SO51 9AQ

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

LONG WITTENHAM PRE-SCHOOL

England & Wales - Charity number 1158950

Accounts



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	September	2022		31	August

Section A Reference and Administration Details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Village Hall	
High Street	
Long Wittenham	
Oxfordshire	
Postcode	OX14 4QH

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sally Durant			
2 Miriam Waites		Until 30/03/2023	
3 Emily Smout			
4 Ciara Mahon		Until 11/10/2022	
5 Caroline Ball		Until 11/10/2022	
6 Anna Warren			
7 Hannah Fraser-Mackenzie			
8 Rory Fraser-Mackenzie		From 19/08/2023	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected in

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system

Long Wittenham Pre-School CIO under Charity number 1158950 (Long Wittenham Pre-School)
--

and procedures to manage them.



Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the Early Years Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity advances education by supporting and promoting the learning and development of young children. The public benefit is to the children and parents receiving the charity's services. The objects of the charity are achieved in the ways described below under the various headings.

The services are provided to children whatever their race, culture, religion, means or ability. Any parents that are unable to afford the fees can apply to the local authority. As an Ofsted registered childcare provider, the charity receives Government funding to enable all three and four year old children, as well as disadvantaged two year olds, to access free part-time childcare places. Parents are offered flexible hours at the childcare provision to help support their working arrangements so that they can pay for the fees.

- *Promoting their care and safety:*

The charity looks after the children and their safety by ensuring that the staffing ratios for the childcare provision that are required by law are adhered to, complying with the requirements for the Early Years Register set out in the Statutory Framework for the Early Years Foundation Stage. The setting has a 'good' Ofsted rating (latest inspection carried out in March 2023).

- *Promoting their education and promoting parental involvement:*

This objective is achieved through encouraging parents to be members and trustees of the charity so that they can have their say in how the childcare services are run.

Trained and qualified early years practitioners work with the children to support them in achieving the early learning goals for each of the seven areas of learning and development within the Early Years Foundation Stage. The opportunities provided are tailored to meet children's personal learning and development needs in order to help them reach their full potential.

- *Promoting their health and wellbeing:*

The provision creates an atmosphere where the children feel at ease and are able to open up to trained and experienced practitioners about issues that concern them. Children are monitored closely to see if there are any underlying problems and they are encouraged to engage with the staff and other children. All children have one on one time with staff.

All food provided by the provision is healthy and no food that causes common allergies is allowed on the premises.

- *Providing services to support them and their families and carers:*

The charity holds regular meetings with parents and, on occasion, holds specialist training where a need is identified.

Parents/carers and family members are also encouraged to speak to staff about any issues that concern them that may affect their child's education or development.

- *Providing services to individuals holding membership of the CIO:*

The members of the charity may use any of the services offered by the charity which are available to the general public. The charity holds meetings with its members to keep them informed of the progress of the charity and to enable them to have a say in its direction. A regular newsletter is also circulated to the members of the charity, highlighting important information about the charity and its services, as well as other events and happenings in the local community which are related to the charity's work or aims.

- *Furthering the aims of the Early Years Alliance:*

The charity maintains membership of the Early Years Alliance. The charity takes part in meetings, events, conferences and training run by the Early Years Alliance in the local area, and signposts parents and early years professionals to the support services available through the Early Years Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2022-2023 was a year of challenges for the Pre-School, but a great example of how the Committee and the Community can come together in support of an organisation which means so much to the village of Long Wittenham.

Due to a high number of children with SEN in the Pre-School it was necessary to provide some 1-1 care for which funding was not in place. The combination of this and an increase in National Minimum Wage which was not matched by increases in government funding, led to action being taken in March to seek to remedy the financial losses sustained in the first half of the year. It is a great testament to the committee that the Pre-School was able to avoid substantial losses for the entire financial year by the following methods:

- Reviewing staffing to ensure all additional members required for 1-1 care etc were funded by SEN inclusion funding or RAF funding.
- Successful grant applications made to both SODC and Long Wittenham Parish Council to fund purchase of new equipment required, particularly to improve provision of outdoor education.
- A temporary reduction in rent was kindly awarded by the Long Wittenham Village Hall Committee reducing outgoings for the Summer Term.
- A Fundraising campaign was launched to seek the support of the wider community, including interviews on local radio to raise awareness of the financial difficulties faced by Early Years Settings nationally.

Key highlights for the year include:

- Over £7k raised through a large number of fundraising endeavours, including our fundraising campaign.
- A successful Ofsted inspection in March 2023 maintained our 'Good' rating.
- At year end we had 27 children on our register.

The Trustees are justly proud of being able to finish the financial year with a fairly minimal loss, and acknowledge the value of the fundraising efforts made by both committee and staff members, and are enormously grateful for the generosity shown by the community of Long Wittenham.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is to set aside funds for special purposes or as reserves against future expenditure. We hold a reserves fund to cover any costs incurred due to the Pre-School closure.

Details of any funds materially in deficit

We have no deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

--

Section F Other optional information

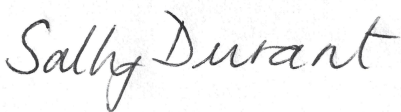

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Sally Durant	Hannah Fraser-Mackenzie
--------------	-------------------------

Position (eg Secretary, Chair, etc)

Chair	Treasurer
-------	-----------

Date

18 June 2024

LONG WITTENHAM PRE SCHOOL INCOME AND EXPENDITURE 01/09/22 - 31/08/23

Category Description	01/09/22 - 31/08/23
INCOME	
Bank Interest	£673.14
Card Spending Error Repayment	£7.99
HMRC Payment of Statutory Maternity Pay	£3,446.53
Repayment of Cash Floats	£120.00
Repayment from Long Wittenham Village Hall for cleaning supplies	£224.04
Contribution to Fence Replacement	£360.00
Repayment for Staff End of Year Dinner	£337.04
Rent discount	£750.00
Donations	£426.55
Fees:	
Fees	£18,101.71
Funding from OCC	£50,438.67
Farms2Ewe visit	£115.00
Farmer Gows Trip	£150.00
TOTAL Fees	£68,805.38
Fundraising:	
Snack Money (Voluntary Contribution)	£1,389.00
Graduation Photos 2022	£298.61
Long Wittenham Fun Run Cake Stall	£170.50
Sunday Fun Day	£517.85
Bonfire Night Cake Stall	£356.31
Christmas Grotto	£190.03
Christmas Photos 2023	£245.20
Christmas Cake Sale	£140.11
Christmas Merchandising fundraising	£38.00
Valentines Day Disco	£104.85
World Book Day	£45.28
Quiz Night	£562.78
Easter Raffle	£305.00
May Cake Sale	£86.05
Coronation event	£780.27
May Disco	£65.67
Dog Show cake sale	£160.21
Graduation Photos 2023	£388.75
WittFest Cake Sale	£365.52
Ice Lolly Sale	£31.90
Summer Fundraising Campaign	£3,456.08
TOTAL Fundraising	£9,697.97
Grants:	
Long Wittenham Parish Council Equipment Grant	£1,049.00
SODC Everyone Active 2023 Grant	£818.00
TOTAL Grants	£1,867.00
TOTAL INCOME	£86,715.64
EXPENSES	
Administration (Admin Angels)	£606.69
Advertising	£50.92
Activities:	
Farms2Ewe visit	£354.00
Farmer Gows Trip	£161.00
TOTAL Activity Expenses	£515.00
Cleaning supplies for Village Hall	£224.04
DBS Check and update service renewals	£236.40
Entertainment:	
Graduation Bouncy Castle Hire	£80.00
Staff End of Year Dinner	£337.04
TOTAL Entertainment Expenses	£417.04
Equipment - non-depreciating	£835.56
Equipment Depreciation	£1,465.51
Fence Replacement	£770.00
Fundraising Expenses:	
Sunday Fun Day	£54.87
Christmas Grotto	£122.72
Quiz Night Bar Stock	£169.02
May Disco Items	£36.48
TOTAL Fundraising Expenses	£383.09
Fundraising Shared with other organisations	£510.67
Household Funding Grants	£195.00
Insurance / Registration	£942.05
Pensions	£1,497.73
Petty Cash	£100.00
Rent Premises	£5,320.00
Resources	£493.18
Salaries inc Tax/NI	£69,820.84
Snack	£908.28
Stationery & postage	£225.63
Training	£277.99
Uniform	£334.60
Utilities (telephone & internet)	£1,029.91
Card Spending Error	£7.99
TOTAL EXPENSES	£87,168.12
TOTAL INCOME - EXPENSES	£(452.48)

LONG WITTENHAM PRE SCHOOL
BALANCE SHEET AS AT 31 AUGUST 2023

Fixed Assets			
	Display boards	£169.28	
	Woodlands shelter	£387.72	
	Classroom computer	£81.60	
	Managers laptop	£118.73	
	Interactive whiteboard	£663.60	
	Classroom Climbing Frame	£357.00	
	Printer	£182.33	
	Classroom equipment purchased August 2023	£763.34	
	Total Fixed Assets		£2,723.60
Current Assets			
	Cash		
	Bank - Current Account Lloyds TSB	£16,280.65	
	Fundraising Bus Instant Access Account	£2,902.42	
	Reserves fund	£21,047.94	
	Total Current Assets		£40,231.01
	TOTAL Assets		£42,954.61
	less		
	Current Liabilities		
	Creditors	£0.00	
	Total Liabilities		£0.00
	Total Net Assets		£42,954.61

Represented by:

Accumulated reserves balance as at 31 August 2022	£43,407.09
Result for the Year	(£452.48)
Carried forward reserves for next year	£42,954.61

Special Reserve Fund (New Building Account) - COIF Charities Deposit Account

Balance at 31st August 2022	£14,750.36
Interest added	£483.32
Balance as at 31st August 2023	£15,233.68

Examiner's Report

I have examined the above Balance Sheet dated 31st August 2023 and the attached Statement of Income and Expenditure for the year to 31st August 2023. From the books, vouchers and information given to me, I believe that the Statement of Income and Expenditure shows a fair view of the profit for that year and that the Balance Sheet gives a fair representation of the financial position of Long Wittenham Pre-school as at 31st August 2023.

Matthew Paul Wyatt

MATTHEW PAUL WYATT F.C.A

DATE: 18/06/2024



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Long Wittenham Pre School

On accounts for the year ended

31 August 2023

Charity no (if any)

1158950

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Matthew Paul Wyatt

Date:

18/06/2024

Name:

Matthew Paul Wyatt F.C.A

Relevant professional qualification(s) or body (if any):

ICAEW

Address: 8 King Edward Street, Oxford, OX1 4HL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

LONG WITTENHAM PRE-SCHOOL

England & Wales - Charity number 1158950

Accounts



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	September	2021		31	August 2022

Section A Reference and Administration Details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Village Hall	
High Street	
Long Wittenham	
Oxfordshire	
Postcode	OX14 4QH

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sally Durant			
2 Lisa Cumming		Until 21/10/2021	
3 Eliska Pokorná		Until 21/10/2021	
4 Miriam Waites			
5 Emily Smout			
6 Caroline Ball			
7 Louise Brown		Until 15/03/2022	
8 Anna Warren		From 21/10/2021	
9 Hannah Fraser-Mackenzie		From 19/11/2021	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Trust
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Elected in

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system

Long Wittenham Pre-School CIO under Charity number 1158950 (Long Wittenham Pre-School)
--

and procedures to manage them.



Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity advances education by supporting and promoting the learning and development of young children. The public benefit is to the children and parents receiving the charity's services. The objects of the charity are achieved in the ways described below under the various headings.

The services are provided to children whatever their race, culture, religion, means or ability. Any parents that are unable to afford the fees can apply to the local authority. As an Ofsted registered childcare provider, the charity receives Government funding to enable all three and four year old children, as well as disadvantaged two year olds, to access free part-time childcare places. Parents are offered flexible hours at the childcare provision to help support their working arrangements so that they can pay for the fees.

- *Promoting their care and safety:*

The charity looks after the children and their safety by ensuring that the staffing ratios for the childcare provision that are required by law are adhered to. The setting has a good Ofsted and only takes in the number of children that it is registered with Ofsted to care for.

- *Promoting their education and promoting parental involvement:*

This objective is achieved through encouraging parents to be members and trustees of the charity so that they can have their say in how the childcare services are run.

Trained and qualified early years practitioners work with the children to support them in achieving the early learning goals for each of the seven areas of learning and development within the Early Years Foundation Stage. The opportunities provided are tailored to meet children's personal learning and development needs in order to help them reach their full potential.

- *Promoting their health and wellbeing:*

The provision creates an atmosphere where the children feel at ease and are able to open up to trained and experienced practitioners about issues that concern them. Children are monitored closely to see if there are any underlying problems and they are encouraged to engage with the staff and other children. All children have one on one time with staff.

All food provided by the provision is healthy and no food that causes common allergies is allowed on the premises.

- *Providing services to support them and their families and carers:*

The charity holds regular meetings with parents and, on occasion, holds specialist training where a need is identified.

Parents/carers and family members are also encouraged to speak to staff about any issues that concern them that may affect their child's education or development.

- *Providing services to individuals holding membership of the CIO:*

The members of the charity may use any of the services offered by the charity which are available to the general public. The charity holds meetings with its members to keep them informed of the progress of the charity and to enable them to have a say in its direction. A regular newsletter is also circulated to the members of the charity, highlighting important information about the charity and its services, as well as other events and happenings in the local community which are related to the charity's work or aims.

- *Furthering the aims of the Pre-school Learning Alliance:*

The charity maintains membership of the Pre-school Learning Alliance. The charity takes part in meetings, events, conferences and training run by the Pre-school Learning Alliance in the local area, and signposts parents and early years professionals to the support services available through the Pre-school Learning Alliance. A representative from the charity participates in the local Sub-Committee meetings and national Annual General Meeting of the Pre-school Learning Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

2021-22 was another successful year for the Pre-School, a summary of the main achievements are as follows:

- Over £3K raised in fundraising thanks to the great efforts of the staff, parents and trustees.
- Stronger links were formed with Long Wittenham Primary School ahead of a planning application for the new 'village hub' site which will see the two organisations co-located.
- Following the resignation of our Manager, the existing Deputy Manager was successfully recruited into the role and has made a fantastic impact on the setting.
- We were then able to promote a Senior Practitioner into the role of Deputy Manager who, again, has made a significant contribution to the running of the setting.
- We ended the year with 28 children on the register.
- Following a successful grant application we were able to purchase an interactive white board to support phonic teaching and ICT learning.
- A grant from Tesco enabled us to upgrade our physical play equipment to a safer and more age appropriate climbing frame.

We are mindful that the loss reported in the 2021-22 financial year is reduced due to the Oxfordshire County Council (OOC) funding grant for 2 and 3 year olds for the Autumn term 2022-23 being received in August 2022. This grant payment has meant that we are reporting a smaller loss for the year 2021-22 and will be effectively starting the year 2022-23 at a £8,573.04 deficit.

For terms 1 and 2 we had children doing very few hours and we were not financially able to recover from this over the remaining terms. The trustees monitored finances closely, with spending on all non-essential items being carefully scrutinised and funded by fundraising activities.

The impact of the April 2022 minimum wage rise had a significant impact on the Pre-School's finances. As a result of the change we reviewed our staff pay scales to ensure the rise was accurately reflected across the pay grades.

Section E Financial review

Brief statement of the charity's policy on reserves

Our policy is to set aside funds for special purposes or as reserves against future expenditure. We hold a reserves fund to cover any costs incurred due to the Pre-School closure.

Details of any funds materially in deficit

We have no deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

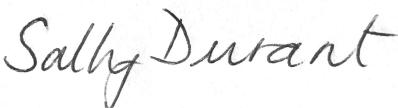

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Sally Durant	Hannah Fraser-Mackenzie
--------------	-------------------------

Position (eg Secretary, Chair, etc)

Chair	Treasurer
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Date

26 June 2023

LONG WITTENHAM PRE SCHOOL INCOME AND EXPENDITURE 01/09/21 - 31/08/22

Category Description	01/09/21 - 31/08/22
INCOME	
Bank Interest	£55.20
Refunds and credits	£230.18
Donations	£500.00
TOTAL Donations	£785.38
Fees:	
Fees	£25,367.19
Funding from OCC	£37,319.59
Farms2Ewe visit	£180.00
TOTAL Fees	£62,866.78
Fundraising:	
Snack Money (Voluntary Contribution)	£680.00
Autumn Raffle	£247.25
Photographs	£135.00
Christmas Fayre (includes £50 float repayment)	£530.00
Quiz night takings	£455.00
Easter Raffle	£237.66
Preschool Cake Sale (includes £50 float repayment)	£208.00
Witfest cake stall (includes £30 float repayment)	£257.00
Justgiving payment (photographs 2020/21)	£312.97
Paypal fundraising (photographs 2020/21)	£195.42
Teddy Bear's Picnic (for CrackerJack)	£183.00
TOTAL Fundraising	£3,441.30
Tesco Charity Appeal	£500.00
Abingdon & Witney College	£1,000.00
SODC	£1,500.00
TOTAL Grants	£3,000.00
TOTAL INCOME	£70,093.46

EXPENSES	
Administration (Admin Angels)	£634.66
Advertising	£42.59
Activities	
Farms2Ewe visit	£342.00
Farm2Ewe payment refund	£10.00
TOTAL Activity Expenses	£352.00
Equipment (non-depreciating)	£572.50
Equipment (depreciating)	£0.00
Equipment depreciation	£2,053.29
Fundraising Expenses:	
Floats withdrawn	£250.00
TOTAL Fundraising Expenses	£250.00
Gifts	
Christmas Presents	£0.00
Leaving Presents - Children	£0.00
Leaving Present - Staff	£0.00
Gifts - other	£0.00
TOTAL Gifts	£0.00
Insurance / Registration	£913.15
Rent Premises	£5,211.00
Resources	£1,449.51
Salaries inc Tax/NI	£59,214.18
Pensions	£1,355.97
Snack	£786.81
Stationery & postage	£308.95
Utilities (telephone, internet & waste collection)	£831.84
Training	£244.60
Contingency	£0.00
Charity donations	£183.00
Refund of Fees	£148.50
Card spending error	£65.32
Bank Error	£254.20
Petty Cash	£50.00
TOTAL EXPENSES	£74,922.07
TOTAL INCOME - EXPENSES	(£4,828.61)

LONG WITTENHAM PRE SCHOOL
BALANCE SHEET AS AT 31 AUGUST 2022

Fixed Assets

Display boards	£216.83
Woodlands shelter	£581.53
Classroom computer	£122.40
Managers laptop	£237.46
Interactive whiteboard	£1,327.20
Classroom Climbing Frame	£476.00

Total Fixed Assets £2,961.42

Current Assets

Cash	Bank - Current Account Lloyds TSB	£10,862.16
	Fundraising Bus Instant Access Account	£4,652.54
	Bus Instant Access Account with interest	£9,026.80
	Reserves fund	£15,904.17
		<u>£40,445.67</u>

Debtors £0.00

Total Current Assets £40,445.67

TOTAL Assets £43,407.09

less

Current Liabilities

Creditors £0.00

Total Liabilities £0.00

Total Net Assets £43,407.09

Represented by:

Accumulated reserves balance as at 31 August 2021 £48,235.70

Result for the Year (£4,828.61)

Carried forward reserves for next year £43,407.09

Special Reserve Fund (New Building Account) - COIF Charities Deposit Account

Balance at 31st August 2021 £14,700.77

Interest added £49.59

Balance as at 31st August 2022 £14,750.36

Examiner's Report

I have examined the above Balance Sheet dated 31st August 2022 and the attached Statement of Income and Expenditure for the year to 31st August 2022. From the books, vouchers and information given to me, I believe that the Statement of Income and Expenditure shows a fair view of the profit for that year and that the Balance Sheet gives a fair representation of the financial position of Long Wittenham Pre-school as at 31st August 2022.



MATTHEW PAUL WYATT F.C.A

DATE: 20/06/2023



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Long Wittenham Pre School

On accounts for the year ended

31 August 2022

Charity no (if any)

1158950

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Matthew Paul Wyatt

Date:

20 June 2023

Name:

Matthew Paul Wyatt F.C.A

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

Cherry Croft

Wantage Road, Harwell

OX11 0LL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

LONG WITTENHAM PRE-SCHOOL

England & Wales - Charity number 1158950

Accounts



Trustees' Annual Report for the period							
From	Period start date			T	Period end date		
	01	September	2020	o	31	August	2021

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1.	Sally Durant			
2.	Lisa Cumming			
3.	Miriam Waites			
4.	Emily Smout			
5.	Caroline Ball			
6.	Eliska Pokorná			
7.	Louise Brown			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected in

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Long Wittenham Pre-School CIO under Charity number 1158950 (Long Wittenham Pre-School)

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity advances education by supporting and promoting the learning and development of young children. The public benefit is to the children and parents receiving the charity's services. The objects of the charity are achieved in the ways described below under the various headings.

The services are provided to children whatever their race, culture, religion, means or ability. Any parents that are unable to afford the fees can apply to the local authority. As an Ofsted registered childcare provider, the charity receives Government funding to enable all three and four year old children, as well as disadvantaged two year olds, to access free part-time childcare places. Parents are offered flexible hours at the childcare provision to help support their working arrangements so that they can pay for the fees.

- *Promoting their care and safety:*

The charity looks after the children and their safety by ensuring that the staffing ratios for the childcare provision that are required by law are adhered to. The setting has a good Ofsted and only takes in the number of children that it is registered with Ofsted to care for.

- *Promoting their education and promoting parental involvement:*

This objective is achieved through encouraging parents to be members and trustees of the charity so that they can have their say in how the childcare services are run.

Trained and qualified early years practitioners work with the children to support them in achieving the early learning goals for each of the seven areas of learning and development within the Early Years Foundation Stage. The opportunities provided are tailored to meet children's personal learning and development needs in order to help them reach their full potential.

- *Promoting their health and wellbeing:*

The provision creates an atmosphere where the children feel at ease and are able to open up to trained and experienced practitioners about issues that concern them. Children are monitored closely to see if there are any underlying problems and they are encouraged to engage with the staff and other children. All children have one on one time with staff.

All food provided by the provision is healthy and no food that causes common allergies is allowed on the premises.

▪ *Providing services to support them and their families and carers:*

The charity holds regular meetings with parents and, on occasion, holds specialist training where a need is identified.

Parents/carers and family members are also encouraged to speak to staff about any issues that concern them that may affect their child's education or development.

▪ *Providing services to individuals holding membership of the CIO:*

The members of the charity may use any of the services offered by the charity which are available to the general public. The charity holds meetings with its members to keep them informed of the progress of the charity and to enable them to have a say in its direction. A regular newsletter is also circulated to the members of the charity, highlighting important information about the charity and its services, as well as other events and happenings in the local community which are related to the charity's work or aims.

▪ *Furthering the aims of the Pre-school Learning Alliance:*

▪ The charity maintains membership of the Pre-school Learning Alliance. The charity takes part in meetings, events, conferences and training run by the Pre-school Learning Alliance in the local area, and signposts parents and early years professionals to the support services available through the Pre-school Learning Alliance. A representative from the charity participates in the local Sub-Committee meetings and national Annual General Meeting of the Pre-school Learning Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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Summary of the main achievements of the charity during the year

2020-21 was a hugely successful year for the Pre-School, a summary of the main achievements are as follows:

- We successfully re-opened in September 2020, after the closure in Term 6 due to COVID-19
- By the end of the year we had reached 28 children on our register, completing a total of 492 hours a week
- We celebrated the success of one of the team achieving their Level 2 qualification
- We have recruited a new Deputy Manager and two other team members
- Through fundraising efforts and volunteers we were able to build a shelter/storage at our Woodlands Adventure site
- We updated our pay scales to incorporate the rise in minimum wage and ensure this rise was reflected across all pay bands.

Brief statement of the charity's policy on reserves

Our policy is to set aside funds for special purposes or as reserves against future expenditure. We hold a reserves fund to cover any costs incurred due to the Pre-School closure.

Details of any funds materially in deficit

We have no deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Since the end of 2019 the staff and Trustees have been working hard to improve the financial position of the Pre-School and ensure its future. We are pleased to report that this hard work has paid off and that we have made a profit for the year 2020-21 - this is the first time in four years that the Pre-School has made a profit!

Working with the staff, the Trustees identified a number of areas for improvement and investment, and over the year prioritised the following areas of spend:

- Shelter and storage for our Woodlands site: c.£900.00 spent on materials, securing labour from parents to construct a shelter to store resources for the session.
- Update to classroom resources: c£1K spend on new equipment, including a focus on ICT resources and our home corner
- A new classroom computer at a cost of £204.00
- Revision to the pay scales to reflect minimum wage rise: following the rise in the National Minimum Wage in April 2021, we reviewed our pay scales to recognise this increase and ensure all pay grades were reflective of the rise.

The Trustees have taken the decision that the £2,382.50 profits be used to replenish the Pre-School's savings. After a period of four years of loss making, our reserves have been used to continue the Pre-Schools operations. We are fortunate that we are in a position where we can now 'top these up' once more.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

 | 

Full name(s)

Ciara Mahon

Caroline Ball

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

16/05/22

LONG WITTENHAM PRE SCHOOL INCOME AND EXPENDITURE 01/09/20 - 31/08/21

Category Description	01/09/20 - 31/08/21
INCOME	
Bank Interest	£9.56
Refunds and credits	£2,185.17
Donations	£30.00
TOTAL Donations	<u>£2,224.73</u>
Fees:	
Fees	£17,095.15
Funding from OCC	£54,337.92
Fees / Other income receivable	£0.00
Trips	£120.00
EasyFundraising	£15.58
TOTAL Fees	<u>£71,568.65</u>
Fundraising:	
Snack Money (Voluntary Contribution)	£406.00
Autumn Raffle	£245.00
Photographs	£248.69
TOTAL Fundraising	<u>£899.69</u>
COVID PPE Equipment	£50.00
COVID Job Retention Scheme	£684.93
TOTAL Grants	<u>£734.93</u>
TOTAL INCOME	<u><u>£75,428.00</u></u>
EXPENSES	
Administration (Admin Angels)	623.27
Advertising	198.44
Activities	
Earth Trust Trip	£126.00
TOTAL Activity Expenses	<u>£947.71</u>
Equipment - non-depreciating	
Equipment Depreciation	£1,210.64
Fundraising Expenses:	£71.99
TOTAL Fundraising Expenses	<u>£71.99</u>
Gifts	
Christmas Presents	£8.99
Leaving Presents - Children	£0.00
Leaving Present - Staff	£51.55
Gifts - other	£0.00
TOTAL Gifts	<u>£60.54</u>
Grant payments for Pupil Premium Families	£135.00
Insurance / Registration	£1,151.27
Rent Premises	£5,554.15
Resources	£3,929.39
Salaries inc Tax/NI	£56,545.34
Snack	£765.38
Stationary & postage	£728.56
Maintenance (Woodlands site)	£200.00
Utilities (telephone, internet & waste collection)	£660.66
Uniform	£265.74
Training	£436.97
Contingency	£0.00
Entertainment (staff leaving dos, children's halloween & christmas celebrations)	£60.66
Misc	£321.50
TOTAL EXPENSES	<u>£73,045.50</u>
TOTAL INCOME - EXPENSES	<u><u>£2,382.50</u></u>

**LONG WITTENHAM PRE SCHOOL
BALANCE SHEET AS AT 31 AUGUST 2021**

Fixed Assets

Other	£138.14
ipads	£126.15
Playground equipment	£605.76
Display boards and wooden planter	£264.38
Woodlands shelter	£775.35
Classroom computer	£163.20

Total Fixed Assets £2,072.98

Current Assets

Cash	Bank - Current Account Lloyds TSB	£6,526.07
	Fundraising Bus Instant Access Account	£4,890.03
	Bus Instant Access Account with interest	£13,026.69
	Reserves fund	£15,850.72
		<u>£40,293.51</u>

Debtors £5,869.21

Total Current Assets £46,162.72

TOTAL Assets £48,235.70

less

Current Liabilities

Creditors £0.00

Total Liabilities £0.00

Total Net Assets £48,235.70

Represented by:

Accumulated reserves balance as at 31 August 2021 £45,853.20

Result for the Year £2,382.50

Carried forward reserves for next year £48,235.70

Special Reserve Fund (New Building Account) - COIF Charities Deposit Account

Balance at 31st August 2020 £14,698.56

Interest added £2.21

Balance as at 31st August 2021 £14,700.77

Examiner's Report

I have examined the above Balance Sheet dated 31st August 2021 and the attached Statement of Income and Expenditure for the year to 31st August 2021. From the books, vouchers and information given to me, I believe that the Statement of Income and Expenditure shows a fair view of the profit for that year and that the Balance Sheet gives a fair representation of the financial position of Long Wittenham Pre-school as at 31st August 2021.



10/5/2022

MATTHEW PAUL WYATT F.C.A

Notes to Accounts

Fixed assets:

Other	Depreciates £13.58 per year inc yr of purchase (2016)
Woodlands shelter (£969.19)	Depreciates £193.82 per year inc yr of purchase (2021)
Playground equipment	Depreciates £757.20 per year inc yr of purchase (2016)
Ipads	Depreciates £157.68 per year inc yr of purchase (2016)
Classroom computer (204.00)	Depreciates £40.80 per year inc year of purchase (2021)



**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Long Wittenham Pre School

**On accounts for the year
ended**

31/08/2021

**Charity no
(if any)**

1158950

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021

**Responsibilities and basis
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I am qualified to undertake the examination by being a qualified member of ICAEW. The Charities income did not exceed £250,000.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Murphy US

Date:

10/05/2022

LONG WITTENHAM PRE-SCHOOL

England & Wales - Charity number 1158950

Accounts



Trustees' Annual Report for the period

From

Period start date

01 September 2018

To

o

Period end date

31 August 2019

Section A

Reference and administration details

Charity name

Long Wittenham Pre-School

Other names charity is known by

Registered charity number (if any)

1158950

Charity's principal address

Village Hall, High Street, Long Wittenham, Oxfordshire

Postcode

OX14 4QH

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sally Durant			
2 Maria Watkins		01/09/2019 to 01/10/2019	
3 Lisa Cumming		01/10/2019	
4 Miriam Waites			
5 Emily Smout		01/10/2019	
6 Caroline Ball		20/02/2020	
7 Eliska Pokorná		20/02/2020	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected in

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Long Witteham Pre-School CIO under Charity number 1158950 (Long Wittenham Pre-School)

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity advances education by supporting and promoting the learning and development of young children. The public benefit is to the children and parents receiving the charity's services. The objects of the charity are achieved in the ways described below under the various headings.

The services are provided to children whatever their race, culture, religion, means or ability. Any parents that are unable to afford the fees can apply to the local authority. As an Ofsted registered childcare provider, the charity receives Government funding to enable all three and four year old children, as well as disadvantaged two year olds, to access free part-time childcare places. Parents are offered flexible hours at the childcare provision to help support their working arrangements so that they can pay for the fees.

- *Promoting their care and safety:*

The charity looks after the children and their safety by ensuring that the staffing ratios for the childcare provision that are required by law are adhered to. The setting has a good Ofsted and only takes in the number of children that it is registered with Ofsted to care for.

- *Promoting their education and promoting parental involvement:*

This objective is achieved through encouraging parents to be members and trustees of the charity so that they can have their say in how the childcare services are run.

Trained and qualified early years practitioners work with the children to support them in achieving the early learning goals for each of the seven areas of learning and development within the Early Years Foundation Stage. The opportunities provided are tailored to meet children's personal learning and development needs in order to help them reach their full potential.

- *Promoting their health and wellbeing:*

The provision creates an atmosphere where the children feel at ease and are able to open up to trained and experienced practitioners about issues that concern them. Children are monitored closely to see if there are any underlying problems and they are encouraged to engage with the staff and other children. All children have one on one time with staff.

food provided by the provision is healthy and no food that causes common allergies is allowed on the premises.

- *Providing services to support them and their families and carers:*

The charity holds regular meetings with parents and, on occasion, holds specialist training where a need is identified.

Parents/carers and family members are also encouraged to speak to staff about any issues that concern them that may affect their child's education or development.

- *Providing services to individuals holding membership of the CIO:*

The members of the charity may use any of the services offered by the charity which are available to the general public. The charity holds meetings with its members to keep them informed of the progress of the charity and to enable them to have a say in its direction. A regular newsletter is also circulated to the members of the charity, highlighting important information about the charity and its services, as well as other events and happenings in the local community which are related to the charity's work or aims.

- *Furthering the aims of the Pre-school Learning Alliance:*

- The charity maintains membership of the Pre-school Learning Alliance. The charity takes part in meetings, events, conferences and training run by the Pre-school Learning Alliance in the local area, and signposts parents and early years professionals to the support services available through the Pre-school Learning Alliance. A representative from the charity participates in the local Sub-Committee meetings and national Annual General Meeting of the Pre-school Learning Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Pre-School would like to thank members of the wider Long Wittenham village community who supported us with our garden fundraiser, during what would have been the Summer term, we now have a stimulating and safe outdoor space for our children.

We would also like to thank the new Long Wittenham Village Hall committee for being so supportive of our September 2020 opening, and their ongoing commitment to the Pre-School.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2019/20 has been a difficult and challenging year for the Pre-School, but even under these circumstances the Trustee's believe a number of achievements have been made, including:

- The staff and Trustees handling of the COVID-19 crisis was critical to the Pre-School's longevity; responding to changing policies, working with parents/careers to discuss concerns and navigating the unknown, were all approached and handled by the team in a positive and professional manner.
- Throughout the summer holidays, both staff and Trustees worked tirelessly to ensure the Pre-School was COVID secure and ready for the September 2020 opening.
- Despite the Pre-School being closed and our community in lockdown, the Trustees organised a hugely successful fundraising campaign to revamp the garden/outdoor space.
- The development of a productive working relationship with the new Village Hall Committee, with our Office Manager/Bursar taking on additional responsibilities to support the new Committee and work with them to resolve mutual issues quickly.
- Our Pre-School Manager is now fully embedded and we have received positive feedback from parents/carers on her approach.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is to set aside funds for special purposes or as reserves against future expenditure. We hold a reserves fund to cover any costs incurred due to the Pre-School closure.

Details of any funds materially in deficit

We have no deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The current Trustees were voted in at the AGM in October 2019, prior to this decisions about fees, salaries and other operational costs had already been agreed for the year. Upon appointment the new Trustees conducted an audit of Pre-School finances and quickly identified we were running at a deficit. A recovery plan was agreed at the February 2020 Trustee meeting, whereby fees were to be raised the following year (so that they would be reflective of our operational costs), the implementation of a more efficient staffing rotas and the identification of a number of other areas for smaller cost savings.

The recovery plan was introduced at the start of the Spring Term, however due to the COVID-19 pandemic, in March 2020 the Government announced the closure of our setting. After surveying our parents/careers, the difficult decision to remain closed for the rest of the academic year was made. This resulted in a significant impact in our income as we did not receive any income from fee paying children which accounts for approx a 3rd of our income.

From April 2020 we took the decision to furlough our team, with the exception of the Manager and Office Manager/Bursar, however as we continued to claim our Government grant for the hours funded children would have attended the setting were only entitled to reclaim c.33% of their salary costs rather than the full 80%.

The Pre-School is in significant credit with HMRC for overpayments in relation to Statutory Maternity Pay, these monies will be reclaimed during the course of the 2020/21 year. Approx £5K of these payments should have been reclaimed in the previous year, which would have off-set our loss slight.

It is with regret that we are reporting such a loss this financial year. However, the Trustees believe they have identified and have worked to address the reasons behind the loss for factors which we can control.

Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	<i>CBall</i>
--	--------------

Full name(s)

Lisa Cumming	Caroline Ball
--------------	---------------

Position (eg Secretary, Chair, etc)

Chair	Treasurer
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Date

13/06/2020

LONG WITTENHAM PRE SCHOOL INCOME AND EXPENDITURE 01/09/19 - 31/08/20

Category Description	01/09/19 - 31/08/20	
INCOME		
Bank Interest	£90.38	
Refunds and credits	£153.66	
Returned Deposit Cheque		
Donations	£152.00	
TOTAL Donations		£396.04
Fees:		
Fees	£11,833.23	
Grant Oxon CC	£40,912.93	
Fees / Other income receivable		
TOTAL Fees		£52,746.16
Fundraising:		
Snack Money (Voluntary Contribution)	£312.00	
Easy Fundraising	£18.77	
Christmas Fayre, Raffle & Disco	£753.60	
Fun Run & Picnic	£167.00	
TOTAL Fundraising		£1,251.37
Grant (Coronavirus Job Retention Scheme)	£1,633.68	
TOTAL Grants		£1,633.68
TOTAL INCOME		£56,027.25

EXPENSES		
Administration (Admin Angels)	£695.00	
Advertising	£0.00	
Activities		
Lambing	£0.00	
TOTAL Activity Expenses		£0.00
Equipment - non-depreciating		
Equipment Depreciation	£984.38	
Fundraising Expenses:		
Christmas Fayre, Raffle & Disco	£240.00	
Fun Run & Picnic		
TOTAL Fundraising Expenses		£240.00
Gifts		
Christmas Presents	£42.00	
Leaving Presents - Children	£145.92	
Leaving Present - Staff	£22.98	
Gifts - other	£19.08	
TOTAL Gifts		£229.98
Grant repayment	£0.00	
Insurance / Registration	£681.62	
Rent Premises	£3,120.37	
Resources	£2,140.53	
Salaries inc Tax/NI	£53,824.06	
Snack	£443.45	
Stationary & postage	£139.22	
Supplies	£295.04	
Utilities (telephone, internet & waste collection)	£1,196.66	
Uniform	£48.90	
Training	£610.00	
Contingency	£0.00	
Entertainment (staff leaving dos, children's halloween & christmas celebrations)	£130.15	
Misc	£158.57	
TOTAL EXPENSES		£64,937.93
TOTAL INCOME - EXPENSES		<u>£8,910.68</u>

**LONG WITTENHAM PRE SCHOOL
BALANCE SHEET AS AT 31 AUGUST 2020**

Fixed Assets

Other	£151.72
ipads	£283.83
Playground equipment	£1,362.96
Display boards and wooden planter	£264.38
Large Display Board	£47.54

Total Fixed Assets £2,110.43

Current Assets

Cash	Bank - Current Account Lloyds TSB	£461.54
	Fundraising Bus Instant Access Account	£6,147.63
	Bus Instant Access Account with interest	£16,025.34
	Reserves fund	£15,844.21

£38,478.72

Debtors PAYE/NI £5,264.05

Total Current Assets

£43,742.77

TOTAL Assets

£45,853.20

less

Current Liabilities

Creditors £0.00

Total Liabilities

£0.00

Total Net Assets

£45,853.20

Represented by:

Accumulated reserves balance as at 31 August 2019 £54,763.88

Result for the Year £8,910.68

Carried forward reserves for next year £45,853.20

Special Reserve Fund (New Building Account) - COIF Charities Deposit Account

Balance at 31st August 2019	£14,624.74
Interest added	£117.29
Balance as at 31st August 2020	£14,749.77

Examiner's Report

I have examined the above Balance Sheet dated 31st August 2020 and the attached Statement of Income and Expenditure for the year to 31st August 2020. From the books, vouchers and information given to me, I believe that the Statement of Income and Expenditure shows a fair view of the profit for that year and that the Balance Sheet gives a fair representation of the financial position of Long Wittenham Pre-school as at 31st August 2020.



08/05/2021

MATTHEW PAUL WYATT F.C.A

Notes to Accounts

Fixed assets:

Other

Large display board

Playground equipment

Ipads

Depreciates £13.58 per year i

Depreciates £55.92 per year i

Depreciates £757.20 per year

Depreciates £157.68 per year

inc yr of purchase (2016)
inc yr of purchase (2016)
r inc yr of purchase (2016)
r inc yr of purchase (2016)



**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Long Wittenham Pre School

**On accounts for the year
ended**

31/08/2020

**Charity no
(if any)**

1158950

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020

**Responsibilities and basis
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I am qualified to undertake the examination by being a qualified member of ICAEW. The Charities income did not exceed £250,000.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Matthew Paul Wyatt

Date:

08/05/2021

Name:

Matthew Paul Wyatt

Relevant professional qualification(s) or body (if any):

ICAEW A.C.A

Address:

3 Cherwell Close

Didcot

Oxon, OX11 7UF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]