

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF TIDENHAM WITH BEACHLEY AND LANCAUT

England & Wales · Charity number 1158940

Details

Other names TIDENHAM PCC

Status Registered

Legal form Previously excepted

Registered 2014-10-23

Register [View on the Charity Commission register](#)

Contact

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Gloucester Road
Tutshill
Chepstow
Gwent
NP16 7DH

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Website <https://www.tidenhamparishchurch.co.uk>

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Church activities, regular worship, Pastoral work, including visiting the sick and bereaved. Teaching Christianity through sermons, courses and small groups. Taking religious assemblies in local schools. Provision of youth activities with a Christian ethos. Promotion of Christianity through the staging of events and meetings. Promoting the mission of the Church through provision of activities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£179,727	£252,977	-	-
2024-12-31	£170,514	£198,937	-	-
2023-12-31	£161,626	£165,051	-	-
2022-12-31	£271,776	£167,769	-	-
2021-12-31	£179,336	£150,564	-	-
2020-12-31	£145,042	£130,810	-	-

Trustees

Name	Role	Appointed
Rev Sharon Dawn GLEED	Chair	2026-05-03
ANDREW PALMER BA HONS		2011-04-05
Angela Fryer		2025-10-14
Dr Emma Louise Phillips		2018-03-21
JAMES DARSIE PARSONS		2020-10-11
MARILYN TURNER		2025-05-11
Nichollette Janna Michelle Flatman		2017-03-21
Paul Hadyn Davies Coombs		2022-05-08
Professor Brian Ion Duerden		2016-03-15
Rev Nicola Jane Bullivant		2016-03-15
Robin Peter Riordan BA, MBA		2020-10-11
SUSAN RIORDAN		2025-05-11
TANYA ANNETTE WHITE		2024-04-14

Accounts

Tidenham Parochial Church Council

Trustees' Annual Report and Accounts
for the year ended 31 December 2025

Registered Charity Number 1158940

Tidenham Parochial Church Council

Trustees' Annual Report and Financial Statements for the year ended 31 December 2025

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Tidenham Parochial Church Council

Full Name: The Parochial Church Council (PCC) of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut (Parish of Tidenham).

Working Name: Tidenham PCC

Location: The Ecclesiastical Parish of Tidenham is located in Gloucestershire in the south part of the Forest of Dean District Council, between the Rivers Severn and Wye, and adjacent to Chepstow. It is part of Forest South Deanery, within the Church of England's Diocese of Gloucester. There are 3 church buildings: -

- St Mary and St Peter, Tidenham Lane, Tidenham. NP16 7JQ
- St Luke's, Coleford Road, Tutshill. NP16 7PT
- St Michael and All Angels, Tidenham Chase. NP16 7JW

Charitable Status: The PCC of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut was registered with the Charity Commissioners on 23rd October 2014. It previously had *excepted charity* status.

Registered charity number: 1158940

Address for correspondence: Tidenham Vicarage, Gloucester Road, Tutshill, CHEPSTOW NP16 7DH

PCC members who have served from 1st January 2025 until the date this report was approved were: -

Ex officio members:

Office	Name	Dates	Position held
<i>Incumbent*</i>	Vacancy		
<i>Associate Priest</i>	Revd Nicki Bullivant		Wellbeing Chaplain
<i>Churchwarden</i>	Prof Brian Duerden CBE		Chair
<i>Churchwarden</i>	Mr Robin Riordan		Vice chair
<i>Reader</i>	Mr James Parsons		Deanery Synod representative
<i>Licensed Lay</i>	Miss Nicholette Flatman		
<i>Funeral Minister</i>			
<i>Deanery Synod representative</i>	Mrs Molly Mayo		
Elected PCC members:	Mr Paul Coombs		Treasurer
	Mr Iain Gardiner		Secretary (from 04 February 2025)
	Miss Angela Fryer	From 14 October 2025	Co-opted
	Mrs Marilyn Henderson	Until 11 May 2025	
	Mr Oliver Hinton	Until 11 May 2025	
	Mrs Polly Morgan	Until 11 May 2025	
	Mr Andrew Palmer		
	Dr Emma Phillips		
	Mrs Susan Riordan	From 11 May 2025	
	Mrs Marilyn Turner	From 11 May 2025	
	Mrs Tanya White		

Independent examiner: Andrew Royle

***The Vacancy** - The parish was in vacancy throughout 2025. The Vicar of Tidenham Parish is also the Priest in Charge of the adjacent benefice of St Briavels with Hewelsfield.

The PCC Vacancy Interview Panel met to review the Parish Profile, along with representatives of the adjacent parishes of St Briavels and Hewelsfield. Interviews were held on two occasions following which the Bishops of Gloucester and Bristol, working with the Archdeacon, Patrons and Parish representatives announced on 7 December 2025 the appointment of the Revd Sharon Gleed as the new Vicar of Tidenham with Beachley and Lancaut and Priest in Charge of St Briavels with Hewelsfield and Brockweir. Revd Gleed is due to be licensed on 3 May 2026.

Tidenham Parochial Church Council

GOVERNANCE, STRUCTURE AND MANAGEMENT

Governing Document

Tidenham Parochial Church Council (The PCC) is a body corporate established by the Church of England. All PCCs are governed by two pieces of Church of England legislation, called Measures:

- the Parochial Church Measure (1956) as amended *and*
- the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended). They were revised in 2011 and completely rewritten in 2019, coming into effect on 1st January 2020. The latest edition of the 2020 Rules was brought out in 2025.

Aims and purposes

All PCC members are Trustees of the charity. The PCC is responsible for: -

- co-operating with the incumbent in promoting in Tidenham parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical for the public benefit.
- making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.
- creating and reviewing policies to cover what we do, always with the intention of “Making it easy for staff and volunteers to do the right thing”.

Objectives and activities

The PCC seeks to promote the whole mission of the church by engaging in activities including: -

- the holding of regular public worship services open to all;
- the provision of sacred space for personal prayer and contemplation;
- pastoral work including visiting the sick and bereaved;
- teaching Christianity by sermons, courses and small groups;
- taking Christian assemblies in local schools;
- provision of children and youth activities with a Christian ethos;
- promoting Christianity through staging other events and meetings;
- carrying out the mission of the Church by the provision of activities for senior citizens, parents and other special needs groups;
- regular provision of a parish magazine to show community and church ideas and activities;
- supporting other charities in the UK and overseas.

Grant making is not a primary activity. However as part of its charitable purpose of promoting the whole mission of the Church, the PCC makes grants to other charitable organisations with complementary activities which help us achieve our purpose.

Public Benefit - Engaging with the community

In planning the activities for the year, PCC members have considered the Charity Commission’s guidance on public benefit, and particularly the specific guidance on the advancement of religion. Built into the parish vision is a commitment to ‘doing relationship well’ and therefore a strong emphasis is placed on building community, loving engagement and wellbeing within the Parish. In particular we try to enable ordinary people to live out their faith as part of our parish community through: -

- worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus
- the provision of pastoral care for people living in the parish
- volunteering and loving service day by day

On 11 April 2025 our three churches were approved as Fairtrade Churches for a further period of 2 years.

Tidenham Parochial Church Council

PCC Structure

The method of appointment of PCC members is set out in the Church Representation Rules. It consists of both ex-officio and elected members, and all members have full charity trustee responsibilities.

Ex-Officio PCC members

Tidenham PCC consists of the following ex officio members: the Vicar, two Churchwardens, Associate Priest, Licensed Lay Funeral Minister, Reader and Deanery Synod Representatives.

Forest South Deanery Synod

Three church members are elected every three years at the Annual Parochial Church Meeting (APCM) to sit on Forest South Deanery Synod and become ex-officio members of the PCC. This provides the PCC with an important link to the wider structures of the Church. Two Deanery Synod members were elected at the 2023 APCM, leaving one position vacant, which continues to be the case.

Elected PCC members

In addition, twelve ordinary PCC members are elected at the APCM by those members of the congregation who are on the church electoral roll of the parish. PCC members are elected for a 3-year term, with a third of members elected each year. The PCC may co-opt up to two additional members as necessary.

The APCM must be well advertised and held by 31 May each year using a standard agenda. It was duly held in Tutshill church on 11 May 2025 at which The Annual Accounts for 2024, which had been independently examined, were presented to parishioners.

Church Electoral Roll of Tidenham Parish

All those who attend church services in the Parish are encouraged to register on the Church Electoral Roll, which is reviewed each year by the PCC prior to the APCM. Church members are encouraged to stand for election to the PCC, if they have the appropriate gifts, skills and commitment to contribute to the spiritual life of the parish and the management of the church's affairs.

At 01 January 2025, there were 186 people on the church electoral roll, of whom 131 lived in the parish. The Church Representation Rules require each PCC to create a completely new church electoral roll every six years, and this was duly achieved between January and April 2025 in advance of the 2025 APCM. The new roll contained 161 names of whom 119 lived in the parish.

At 31 December 2025 there were 162 people on the church electoral roll, of whom 118 live in the parish.

PCC Management

PCC Meetings and sub-committees

As the Parish was in vacancy throughout 2025 the wardens took it in turns to chair the meetings. The full PCC met eleven times during 2025 (usually in person) with an average attendance of 76%. Safeguarding, health and safety, and data protection are mandatory topics for the agenda. Once signed the Minutes are public documents and are available from the PCC Secretary. Highlights of the PCC meetings are published in the Link church magazine.

Given its wide responsibilities the PCC has a number of sub-committees, each dealing with a particular aspect of parish life. These sub-committees, which include finance, safeguarding and buildings, are responsible to the PCC and report back to it regularly.

The PCC has also authorised certain church members to be responsible for specific areas of church activity, such as safeguarding, health and safety, pastoral visiting, liaison with local schools, especially Tutshill Church of England primary school, visiting families to prepare for baptism, and care home services. The members of these committees and post holders are reviewed each year at the first PCC meeting after the APCM.

Tidenham Parochial Church Council

CHURCH BUILDINGS

General

To facilitate our activities it is important that we maintain the fabric of the three church buildings in the parish. Our church architect undertook the Quinquennial Inspections of our buildings in November and December 2022. As part of this process a drone survey was conducted for the first time. All work arising from the 5-yearly fixed wiring inspections carried out in 2022 by an NICEIC - approved contractor was completed during 2023.

Tutshill church

The church building has required no significant work this year, but a major water leak in the supply pipe in the churchyard was discovered in May and quickly repaired thanks to sterling work by two church members.

Tidenham church

The PCC is supported by an independent charity, *The Friends of Tidenham Church*, which was set up in 2014. Its constitution mandates the Vicar and a churchwarden to be two of their trustees.

Following the significant improvements to the north aisle in 2024, two chandelier heaters were installed this year funded by donations facilitated by The Friends of Tidenham Church in accordance with a faculty issued after many years of planning that involved all interested parties.

In March the PCC concluded a 5-month £120k project to repair the tower roof and associated repointing.

Tidenham Chase church distribution board was renewed in August and in November a revised list of repair works was agreed with the church architect that will need to be pursued in 2026.

ACHIEVEMENTS AND PERFORMANCE

Notable events in 2025

The Annual Easter Scarecrow Trail was a great success. Over 2,000 people walked the trail, raising money for SARA and Wye Valley Greenway as well as for Tidenham Parish Church buildings.

The Bishop of Tewkesbury visited Chase church in February and celebrated Holy Communion in Tutshill church on Christmas Day.

Tidenham Bellringers rang our church bells 80 times on the evening of Thursday 8 May to celebrate the 80th anniversary of VE day."

Public Benefit - Access to Church buildings for personal prayer

St Luke's Church Tutshill and St Michael and All Angels Church at Tidenham Chase were both open to the public on 3 days a week. St Mary and St Peter Church in Tidenham was opened to the public on 2 days a week, following completion of repair works to the north aisle. All our churches may be used for community purposes. Local Schools and the local nursery can and do use Tutshill Church for regular acts of worship during term time and for other services during the year.

Public Benefit - Worship and Prayer

Public worship is conducted by those licensed and authorised to do so by the Bishop of Gloucester. As we were without an incumbent for the whole of 2025, Public worship was conducted by the Associate Priest, Reader and Licensed Funeral Minister listed on page 2, plus a number of retired clergy who hold a Permission to Officiate issued by the Bishop of Gloucester, and two people from the adjacent United Benefice of St Briavels with Hewelsfield and Brockweir: Revd David Rees, an Ordained Local Minister and Mandy Vaughan a Reader.

All three churches in the parish held a public Christian worship service each Sunday with additional services during the week.

Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and, through funeral services, friends and family express their grief and give thanks for the life which is now complete in the world and to commend the person into God's keeping. We celebrated 6 (10) baptisms; 2 (4) weddings and held 21 (21) funerals in our churches and at local crematoria. 2024 data is in brackets.

Tidenham Parochial Church Council

Parishioners are encouraged to learn about the Gospel, and to develop their knowledge and trust in Jesus, not only through teaching during services, but also by joining one of the small 'Life groups' which met regularly to discuss the Christian faith and how it affects their lives.

The annual Parish Quiet Day at Tymawr Convent in Monmouthshire planned for March had to be transferred to 14 June, and an additional retreat took place in Tutshill church on 13 September.

Public Benefit - Pastoral Care

The Wellbeing Chaplain spends the equivalent of one day a week at Sedbury Space, a not-for-profit community group, made up of local residents in Sedbury and surrounding area, who have come together to develop and manage a community space in the middle of the village and to use it to encourage community participation and well-being. She visits many people both in their homes and places of work, and liaises with the health providers, community police and social services.

Some members of our parish are unable to attend church due to sickness or age. The ordained ministers are assisted in the pastoral work by a pastoral visiting team, who currently provide pastoral care to a total of 16 people in local hospitals and via home visits to the bereaved, sick, elderly and housebound. Home communion is offered and is currently provided to 3 people plus residents of a local care home. We continue to hold the monthly lunches at the local Woodcroft Christian Centre, which offer social activity for senior residents of the parish, and regular visits to a local care home.

Holy Communion services are held each month in Sedbury Space.

Splash Children's Church and our Youth Group meet regularly on Sundays, with additional events during the week, to help them explore Christianity in a fun and engaging way. Our weekly sessions for our 2 x Parish baby and toddlers' groups continue to be very well attended.

Mission and Evangelism

The PCC's commitment to Mission and evangelism was demonstrated by its continued support of the part-time Children, Youth and Families (CYF) Missioner / Minister and part-time Wellbeing Chaplain.

The Parish produces a 'weekly briefing' for members and the wider community, which is circulated on email, posted on the Parish website and placed at the back of each church. The Parish Easter and Christmas cards were designed by members of the congregation and delivered to every home in the new estates of the Parish. YouTube and Facebook posts reached well beyond the usual church membership.

The Link, our parish magazine, is printed 4 times a year, but it is also available via the parish website. Financial details of The Link magazine are set out in section 3 on page 12 below (revenue) and in section 10 on page 14 (costs) of the Notes to the Financial Statements.

The church website provides information about our church buildings, life events, contact details and a comprehensive calendar of events.

During the year, the PCC gave £2,108 (2024:£3,087) to a range of charitable causes in the local community, nationally and throughout the world.

Ecumenical Relationships

As we are located right on the Welsh border, we have good relationships with churches based in Chepstow, participating in foodbank collections and distribution.

Tidenham Parochial Church Council

STAFF and VOLUNTEERS

All staff and volunteers work in accordance with our Employees' Handbook. This is based on a Gloucester Diocese document that was thoroughly reviewed and revised by PCC members prior to its reissue in September 2025.

Paid Staff

During 2025 the PCC employed five part-time staff: -

- a Wellbeing Chaplain,
- until 31 August, a Children, Youth and Families (CYF) Missioner
- from 01 September a Children, Youth and Families (CYF) Minister
- until 31 August, an Administration Assistant *and*
- until 31 August, a Youth Co-ordinator Intern.

Volunteers The PCC relies almost entirely on volunteers to carry out its objectives, and thanks them for all they do to make our church in the Parish of Tidenham the active and vibrant community that it is.

The Parish Safeguarding Officer stepped down on 31 August, with their duties devolving primarily to one of the churchwardens. The work of the Administration Assistant was undertaken by various PCC members after 31 August 2025.

RISK MANAGEMENT

The PCC has a duty to identify and review the risks to which the church is exposed and to ensure appropriate controls are in place to provide reasonable assurance against those risks.

Safeguarding

The church engages in activities with children and young people and may come into contact with vulnerable people in the course of its pastoral ministry. The PCC has reconfirmed its acceptance of the House of Bishops' Safeguarding Policy and Parish Safeguarding Handbook.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to The House of Bishops' guidance on safeguarding children and vulnerable adults).

The PCC's safeguarding policy for working with children and young adults was reviewed and reissued by PCC in May, taking into account developments in safeguarding legislation and new national C of E policies. It included a new complaints handling policy.

The Parish Safeguarding Officer (PSO) ensured that:

- All new volunteers were subject to the safer recruitment procedure before commencing work
- Disclosure and Barring Service (DBS) certification was up to date insofar as possible

Safeguarding training has been promoted and provided in a face-to-face format as well as online.

There was one new safeguarding event that has been dealt with the appropriate authorities.

Insurance

The PCC has insurance policies covering both its church buildings and its activities. It has comprehensive health and safety policies, and a contract for the provision and annual maintenance of fire extinguishers in its buildings.

Data Protection

The PCC has always taken its responsibilities for data protection very seriously and reissued a privacy notice in January 2025 as part of its review of the church electoral roll. The PCC has reviewed the data it holds and believes it complies with the General Data Protection Regulations (GDPR) 2018. No data protection issues were recorded during 2025.

Tidenham Parochial Church Council

FINANCE REVIEW

General Fund. Total receipts (i.e. income) were **£95,576** (2024: £108,854), a 12% decrease year on year. Total voluntary receipts were £77,789 (2024: £85,719) a decrease of 9%. Income from the recovery of Gift Aid: £13,551 was down 16% compared with 2024: £16,170.

The amount spent from the General Fund to provide Christian Ministry throughout the Parish was £92,244 (2024: £102,375), a decrease of 10% on the previous year. At £29,579 Church running costs increased by 58% compared with 2024 (£18,709), including utility costs of £12,551 (2024: £7,361); an increase of 71% being an actual cost without the refunds received in 2024. Insurance costs were £5,087 (2024: £4,853). Minor building repairs and improvements totalling £1,500 were paid from the General Fund in 2025 (£557 in 2024).

Parish Share Commitment. At the end of April, the Treasurer calculated that by 31 December 2025 the General Fund would be £18k in the red unless we took action to reduce expenditure. As the only major item under our direct control is the Parish Share we pay to Gloucester Diocese, the PCC decided in May to reduce our 2025 Parish share commitment by 25% to £55,017 (2024: £73,072) – a reduction of £18,055.

Reserves Policy After a comprehensive revision in 2021, the reserves policy was reviewed in November, when the PCC decided to maintain the value of reserves in its General Fund at £22,000, plus £5,000 between the main Restricted Funds: Youth, Children & Families (YC&F), Wellbeing Ministry and Wellbeing Chaplain.

Restricted Funds (See page 15)

1. **YC&F.** On 31st December 2025 the fund stood at £3,640 (2024: £13,232).
2. **Wellbeing Ministry (ex-Project).** On 31st December 2025 the fund stood at £44,136 (2024: £37,565).
3. **Wellbeing Chaplain.** On 31st December 2025 the fund stood at £2,859 (2024: £3,659)
4. **Tutshill Re-ordering** £10,259 remains in the Fund as of 31st December 2025 (2024: £11,258)
5. **Tidenham Tower Repairs.** £9,672.83 is being held in the fund on 31st December 2025; (2024: £82,540) The reduction is due to the work carried out during the 2025 with a 2.5% Retention to be paid in 2026.
6. **Buildings Fabric.** On 31st December 2025 the Fund stood at £1,439 (2024: £2,119) while the Designated Fabric Fund stood at £34,177 (2024: £30,923). This reflects the PCC's recognition that work identified in the 2022 Quinquennial Inspection Reports still requires to be undertaken.

Total Receipts and Payments Summary (i.e. including all Restricted, Designated & General Funds)

Total Receipts for 2025 were £179,727 (2024: £170,514) and

Total Payments for 2025 were £252,977 (2024: £198,937)

Total cash funds at year-end on 31 December 2025 were £158,265 (2024: £231,514), held with Lloyds Bank and CBF Church of England deposit accounts.

Church Bank Accounts

PCC agreed to the Treasurer's recommendation to simplify and consolidate its 2 x current accounts with Lloyds Bank as part of a financial review of bank charges. The Lloyds No 2 account was closed on 3 November 2025.

APPROVAL OF THIS DOCUMENT BY TIDENHAM PCC

This Trustees' Report and Annual Accounts for 2025 were approved by Tidenham PCC on 10 March 2026 and as we are still in vacancy it was signed on their behalf by a Churchwarden:

Brian Duerden

10 March 2026

Tidenham Parochial Church Council
Independent Examiner's Report to the Members of
Tidenham Parochial Church Council

I report on the accounts for the year ended 31 December 2025 which are set out on pages 10 to 16.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the Parochial Church Council ("**PCC**") are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ("**the 2011 Act**") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andy Royle

Andy Royle

**15 Tylers Way
Sedbury
NP16 7AB**

Date: 14 March 2026

Tidenham Parochial Church Council

Receipts and payments account for the year ended 31 December 2025

	Note	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2025	Total 2024
		£	£	£	£	£
RECEIPTS						
Voluntary receipts:						
Planned giving		56,988	8	8,125	65,120	64,499
Collections at services		5,597	405	0	6,002	5,636
All other giving and voluntary receipts		1,654	4,479	1,474	7,607	10,048
Gift Aid recovered		13,551	265	1,617	15,432	18,927
Legacies	2	0	5,000	14,000	19,000	13,094
Grants	2	0	377	31,138	31,515	15,150
Total Voluntary receipts		77,789	10,534	56,354	144,676	127,354
Activities for generating funds:						
Gross income from fundraising activities		0	1,426	0	1,426	1,487
Investment income:						
Dividends and interest		202	1,089	7,050	8,342	11,999
Church activities:						
PCC Fees for weddings and funerals		13,768	398	0	14,166	7,265
Gross income from trading	3	3,699	0	0	3,699	3,779
Other income	4	118	0	7,300	7,418	18,630
Total Activities for generating funds		17,787	2,913	14,350	35,051	43,160
Total receipts		95,576	13,447	70,704	179,727	170,514
PAYMENTS						
Church activities:						
Mission giving and donations		2,108	0	0	2,108	3,087
Diocesan parish share contribution		55,017	0	0	55,017	73,072
Salaries, wages and honoraria	6	1,695	0	39,659	41,354	42,142
Clergy and staff expenses		196	0	1,412	1,608	2,185
Mission and evangelism costs	7	922	193	2,130	3,245	2,179
Church running expenses	8	11,061	0	2,351	13,412	17,277
Utility bills	8	12,551	0	0	12,551	7,361
Improvements to church buildings	9	1,500	8,403	5,320	15,223	4,535
Major repairs to church buildings	9	0	0	100,684	100,684	42,708
Cost of trading	10	1,480	0	0	1,480	1,793
Other payments		5,715	398	0	6,113	2,483
Total Church Activities		92,244	8,994	151,557	252,795	198,822
Costs of generating income:						
Fund-raising activities		0	0	0	0	42
Governance costs:						
Governance costs		182	0	0	182	73
Total payments		92,426	8,994	151,557	252,977	198,937
(Shortfall) / Excess of receipts over payments		3,150	4,453	(80,853)	(73,249)	(28,422)
Transfers between funds	11	1,044	(1,044)	0	0	0
Cash at bank and in hand at 01 January 2025		30,044	32,013	169,457	231,514	259,936
Cash at bank and in hand at 31 December 2025		34,238	35,423	88,604	158,265	231,514

Tidenham Parochial Church Council

Statement of Assets and Liabilities for the year ended 31 December 2025

	Note	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2025 £	Total 2024 £
Cash Funds						
Lloyds bank accounts		29,864	7,691	(20,330)	17,224	24,153
CBF deposit accounts		4,374	27,732	108,934	141,040	207,361
	11	<u>34,238</u>	<u>35,423</u>	<u>88,604</u>	<u>158,264</u>	<u>231,514</u>
Other monetary assets						
Gift Aid recoverable		3,973	74	805	4,852	3,855
VAT refunds receivable		0	0	60	60	0
Bank Interest		42	341	1,062	1,445	2,819
		<u>4,015</u>	<u>415</u>	<u>1,927</u>	<u>6,357</u>	<u>6,674</u>
Liabilities						
HMRC		1,855	0	0	1,855	0
Accrued utilities charges		2,131	0	0	2,131	3,201
Other Invoices		225	0	0	225	1,904
Building Retentions		<u>0</u>	<u>0</u>	<u>3,867</u>	<u>3,867</u>	<u>0</u>
		<u>4,211</u>	<u>0</u>	<u>3,867</u>	<u>8,077</u>	<u>5,105</u>

	2025 £	2024 £
Endowment Funds		
Charitable trusts at market value at 31 December		
Mary Burder churchyard fund	8,424	8,778
Nolan lych gate fund	2,753	2,867
Chancel repair fund	<u>445</u>	<u>459</u>
	<u>11,622</u>	<u>12,102</u>

The charitable trusts are administered by the Gloucester Diocesan Trust as endowment funds and must be retained.

Only the income arising from each fund is available for use by the PCC and is restricted to the purposes specified in note 11.

Tidenham Parochial Church Council

Notes to the Financial Statements

1. Accounting policies

(i) Basis of accounting

As the PCC's gross income is below £250,000 the PCC has made use of the exemption in s.133 of the Charities Act 2011 to prepare a receipts and payments account and a statement of assets and liabilities. The PCC expects its gross revenue for 2025 and subsequent years will not exceed £250,000. Receipts are included as received and expenditure when irrevocably paid. The financial statements are therefore not prepared on an accruals basis, and thus are outside the scope of the Charities SORP (FRS 102).

The financial statements are prepared in accordance with the Church Accounting Regulations 2006. They include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, nor those that are informal gatherings of church members.

(ii) Fund accounting

Restricted funds represent income which can only be spent for specific purposes, which are set out in note 11. The restrictions arise when specified by a donor, or when funds are raised for a specific purpose.

Unrestricted funds represent the remaining funds of the PCC which are not restricted, and may be spent as the PCC wishes in accordance with the objectives of the charity. The PCC may designate certain unrestricted funds for particular uses, such as an upcoming project, and such designated funds are not included in its free reserves.

2. Voluntary Income

During the year the PCC received the following grants: -

- (i) Gloucester Diocese: £5,000 for work on Tidenham Tower
- (ii) Lasletts (Hinton): £3,000 for work on Tidenham Tower
- (iii) Listed Places of Worship Scheme: £22,515 VAT refund, for Fabric repairs and improvements
- (iv) J. Laing Charites: £1,000 for Bereavement Counselling

During the year the PCC received the following legacies from the Estates of the late: -

- (i) Tony James: £14,000 for the work of the Wellbeing Chaplain
- (ii) Guy Rastall: £5,000 for the work of the CYF Minister.

3. Gross income from trading

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2025	Total 2024
	£	£	£	£	£
Link Parish magazine sales	947	0	0	947	992
Link Parish magazine advertising	1,170	0	0	1,170	999
Income from letting of building	1,582	0	0	1,582	1,788
	3,699	0	0	3,699	3,779

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

4. Other income

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2025	Total 2024
	£	£	£	£	£
Services for Sedbury Space	0	0	7,300	7,300	7,000
Wayleave	118	0	0	118	118
Donation for Bell ringing ropes	0	0	0	0	624
Cost of Archbishop of Canterbury visit paid by DBF	0	0	0	0	1,913
SSE Refunds	0	0	0	0	8,642
Ride n' Stride	0	0	0	0	333
TOTAL	118	0	7,300	7,418	18,630

5. Trustee's remuneration and benefits

The remuneration paid to members of the PCC for carrying out their duties as trustees was £nil (2024: £nil).

Revd Nicki Bullivant received remuneration of £19,283 (2024: £18,556) and pension contributions of £990 (2024: £936) in her capacity as part-time Wellbeing Chaplain.

The amount paid to members of the PCC for personal expenses whilst carrying out their duties as trustees was £nil (2024: £nil).

6. Staff costs

	2025 £	2024 £
Wages and salaries	39,969	40,832
Employer's contribution to defined contribution pension scheme	1,385	1,310
	41,354	42,142
	2025	2024
The number of employees on 31 December was:		
Part-time	2	4
Full-time	0	0
Full Time Equivalent (FTE) posts	1.47	1.51

No employees received employee benefits of more than £60,000 during the year.

Tidenham Parochial Church Council

Notes to the financial statements (*Continued*)

7. Mission and evangelism costs

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2025	Total 2024
	£	£	£	£	£
Youth children & families ministry	0	193	2,130	2,323	1,468
Outreach	922	0	0	922	710
Total	922	193	2,130	3,245	2,178

8. Church running expenses

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2025	Total 2024
	£	£	£	£	£
Insurance	5,087	0	0	5,087	4,853
Church running costs	5,094	0	1,334	6,428	7,154
Bank Charges	232	0	0	232	275
Office costs	648	0	0	648	1,656
Upkeep of churchyards	0	0	1,017	1,017	3,340
Total excl utilities	11,061	0	2,351	13,412	17,277
Church utility bills	12,551	0	0	12,551	7,361
Total incl. utilities	23,612	0	2,351	25,963	24,638

9. Church improvements and minor repairs

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2025	Total 2024
	£	£	£	£	£
Improvements / minor repairs					
Electrical items	0	5,013	1,080	6,093	347
Audio-visual equipment	0	0	0	0	520
New Fire extinguishers	1,500	0	0	1,500	0
New Lightning conductor Tidenham Tower	0	2,263	0	2,263	0
Architect's fees Chase repairs	0	0	2,517	2,517	0
Other	0	1,127	1,723	2,850	2,966
Improvements Total	1,500	8,403	5,320	15,223	3,833
Major Repairs					
Tidenham Tower	0	0	100,684	100,684	42,708
TOTAL	1,500	8,403	106,004	115,907	46,541

10. Cost of trading

	Unrestricted general fund	Unrestricted designated	Restricted funds	Total 2025	Total 2024
	£	£	£	£	£
Link Parish magazine	1,480	0	0	1,480	1,468
Letting of Building	0	0	0	0	325
TOTAL	1,480	0	0	1,480	1,793

Tidenham Parochial Church Council

Notes to the financial statements (*Continued*)

11. Funds

The movements in funds during the year were as follows:

	Balance at 1 January 2025	Receipts	Payments	Transfers	Balance at 31 December 2025
	£	£	£	£	£
Unrestricted General Fund	30,044	95,558	(92,407)	1,044	34,239
Unrestricted Designated Funds					
Buildings maintenance	30,923	11,656	(8,403)	0	34,177
Pastoral Fees	0	416	(416)	0	0
B.A.T.S.	1,090	1,392	(193)	(1,044)	1,246
Total Unrestricted Designated Funds	32,013	13,464	(9,012)	(1,044)	35,423
Total Unrestricted Funds	62,057	109,022	(101,419)	(0)	69,660
Restricted Funds:					
Buildings maintenance and development	2,119	216	(896)	0	1,439
Tutshill Church Reordering	11,258	243	(1,242)	0	10,259
Youth, Children & Families	13,232	10,958	(20,550)	0	3,640
Wellbeing Ministry	37,565	8,962	(1,391)	(1,000)	44,136
Wellbeing Chaplain	3,659	19,197	(19,996)	0	2,859
Sedbury Toddlers Group	1,347	832	(1,190)	0	989
Bereavement Counselling	0	0	(195)	1,000	805
Funds donated for the following purposes:					
Notice Boards (2014)	245	14	0	0	260
Tutshill Churchyard Bench	604	29	0	0	633
Tutshill (St Luke's) General	700	1,087	(1,214)	0	572
Chase (St Michael) General	6,290	297	(2,552)	0	4,035
Tidenham Tower Repairs	82,540	27,817	(100,684)	0	9,673
Tidenham Church Develop (2016)	503	315	(631)	0	187
Vicar's Discretionary Fund	676	42	0	0	718
Tidenham Graves	1,820	99	(64)	0	1,856
Tutshill Graves	22	20	0	0	43
Income derived from Endowment Funds					
Mary Burder Churchyard Fund	778	244	(953)	0	69
Nolan Lych Gate	705	79	0	0	784
Chancel Repair Fund	128	13	0	0	142
PCC Restricted Funds Total	164,191	70,463	(151,557)	0	83,097
Vicar and Wardens' Charitable Trust administered by the PCC	5,266	241	0	0	5,507
Restricted Funds Total	169,457	70,704	(151,557)	0	88,604
Total Funds	231,515	179,727	(252,977)	0	158,265

Tidenham Parochial Church Council

Notes to the financial statements (*Continued*)

11. Funds (*continued*)

The origin and purpose of each restricted / designated* fund is as follows: -

Fund Name	Origin and Purpose
Youth, Children and Families (YC&F)	for the provision of Christian ministry specifically directed towards children, families with children, and teenagers in the Parish of Tidenham.
Wellbeing Ministry	for the costs of improving the wellbeing of people in the Parish of Tidenham.
Wellbeing Chaplain	to pay for the Wellbeing Chaplain's Salary and expenses.
Buildings maintenance and development *	money raised from donations, grants and fund-raising events towards the maintenance and development of the church buildings and installed fixtures.
Tutshill church reordering	money raised from donations, grants and fund-raising events towards the ongoing project to repair and develop the internal space of Tutshill church to enhance future use.
Tutshill toddlers' group (BATS)*	receipts from users of Tutshill toddlers' group to meet the costs of running the group.
Sedbury toddlers' group	funds raised through donations and fund-raising events for the purpose of running the Sedbury toddlers' group.
Notice boards	donations received toward the purchase of notice boards at all three churches.
Tutshill churchyard bench	the surplus remaining from a donation to purchase a bench in Tutshill churchyard.
Tidenham church development	a donation made towards the future development of Tidenham church.
Tidenham church Tower	to pay for the renovation and repair of Tidenham church Tower.
Tutshill (St Luke's) General	to pay for the operational costs of Tutshill St Luke's church.
Chase (St Michael) General	to pay for the upkeep and repair of the fabric of St Michaels' church Tidenham Chase.
Vicar's Discretionary	money from the closure of the F Grace trust to be used at the discretion of the Vicar for the benefit of the poor of the parish.
Mary Burder Churchyard	income from the charitable trust for the upkeep of the Burder graves in Tidenham Chase churchyard and the churchyard in general.
Nolan Lych Gate	income from the charitable trust for the preservation of the lych gate at Tidenham church.
Chancel Repair	income from the charitable trust for the upkeep of the chancel fabric at Tidenham church.
Tidenham Graves	money from the closure of the MJ Grace trust, the Mary Brett trust, and the Seys Bequest trust to be used for the upkeep of Tidenham churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood and the Seya family monuments, vault and window brass.
Tutshill Graves	money from the closure of the MJ Grace trust and the Mary Brett trust, to be used for the upkeep of Tutshill churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood.
Pastoral Fees*	payment to Gloucester Diocese of fees collected for churchyard monuments and weddings.
Bereavement	to attend courses, provide one to one contact and run events.

Accounts

Tidenham Parochial Church Council

Trustees' Annual Report and Accounts for the year ended 31 December 2024

Registered Charity Number 1158940

Tidenham Parochial Church Council

Trustees' Annual Report and Financial Statements for the year ended 31 December 2024

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Tidenham Parochial Church Council

Full Name: The Parochial Church Council (PCC) of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut (Parish of Tidenham).

Working Name: Tidenham PCC

Location: The Ecclesiastical Parish of Tidenham is located in Gloucestershire in the south part of the Forest of Dean District Council, between the Rivers Severn and Wye, and adjacent to Chepstow. It is part of Forest South Deanery, within the Church of England's Diocese of Gloucester. There are 3 church buildings: -

- St Mary and St Peter, Tidenham Lane, Tidenham. NP16 7JQ
- St Luke's, Coleford Road, Tutshill. NP16 7PT
- St Michael and All Angels, Tidenham Chase. NP16 7JW

Charitable Status: The PCC of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut was registered with the Charity Commissioners on 23rd October 2014. It previously had *excepted charity* status.

Registered charity number: 1158940

Address for correspondence: Tidenham Vicarage, Gloucester Road, Tutshill, CHEPSTOW NP16 7DH

PCC members who have served from 1st January 2024 until 31st January 2025 are: -

Ex officio members:

Office	Name	Dates	Position held
<i>Incumbent*</i>	Revd David Treharne	Until 7 July 2024	Chair
<i>Associate Priest</i>	Revd Nicki Bullivant		Wellbeing Chaplain
<i>Churchwarden</i>	Prof Brian Duerden CBE		Vice chair (Chair from 8 July 2024)
<i>Churchwarden</i>	Miss Nicholette Flatman	Until 1 June 2024	Vice chair until 1 June 2024
<i>Churchwarden</i>	Mr Robin Riordan	From 1 June 2024	Churchwarden Designate until 1 June, Vice chair from 1 June 2024
<i>Reader</i>	Mrs Fiona Gardiner	Until 14 April 2024	
<i>Reader</i>	Mr James Parsons		Deanery Synod representative
Lay members:	Mr Paul Coombs		Treasurer
	Mr Iain Gardiner		Secretary (Until 14 April 2024)
	Mrs Molly Mayo		Deanery Synod representative
	Miss Nicholette Flatman	From 1 June 2024	Licensed Funeral Minister from 21 September 2024
	Mr John-Ross Henderson	Until 14 April 2024	
	Ms Marilyn Henderson		
	Mr Oliver Hinton	From 14 April 2024	
	Mrs Polly Morgan		
	Mr Andrew Palmer		
	Dr Emma Phillips		
	Mr Robin Riordan	Until 14 April 2024	
	Mrs Tanya White	From 14 April 2024	

Independent examiner: Andrew Royle

* Revd David Treharne announced in mid-March that after 12 years at Tidenham he would be leaving his post in July to take up a promoted training post in Gloucester Diocese. His final service was held on Sunday 7 July and the parish has been in vacancy since then.

Note: The vicar of Tidenham Parish is also the priest in charge of the neighbouring parishes of St Briavels and Hewelsfield.

Tidenham Parochial Church Council

GOVERNANCE, STRUCTURE AND MANAGEMENT

Governing Document

Tidenham Parochial Church Council (The PCC) is a body corporate established by the Church of England. All PCCs are governed by two pieces of Church of England legislation, called Measures:

- the Parochial Church Measure (1956) as amended *and*
- the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended). They were revised in 2011 and completely rewritten in 2019, coming into effect on 1st January 2020.

Aims and purposes

All PCC members are Trustees of the charity. The PCC is responsible for: -

- co-operating with the incumbent in promoting in Tidenham parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical for the public benefit.
- making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.
- creating and reviewing policies to cover what we do, always with the intention of “Making it easy for staff and volunteers to do the right thing”.

Objectives and activities

The PCC seeks to promote the whole mission of the church by engaging in activities including: -

- the holding of regular public worship services open to all;
- the provision of sacred space for personal prayer and contemplation;
- pastoral work including visiting the sick and bereaved;
- teaching Christianity by sermons, courses and small groups;
- taking Christian assemblies in local schools;
- provision of children and youth activities with a Christian ethos;
- promoting Christianity through staging other events and meetings;
- carrying out the mission of the Church by the provision of activities for senior citizens, parents and other special needs groups;
- regular provision of a parish magazine to show community and church ideas and activities;
- supporting other charities in the UK and overseas.

Grant making is not a primary activity. However as part of its charitable purpose of promoting the whole mission of the Church, the PCC makes grants to other charitable organisations with complementary activities which help us achieve our purpose.

Public Benefit - Engaging with the community

In planning the activities for the year, the incumbent and the PCC have considered the Charity Commission’s guidance on public benefit, and particularly the specific guidance on the advancement of religion. Built into the parish vision is a commitment to ‘doing relationship well’ and therefore a strong emphasis is placed on building community, loving engagement and wellbeing within the Parish. In particular we try to enable ordinary people to live out their faith as part of our parish community through: -

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- volunteering and loving service day by day

On 22nd May 2023 our three churches were approved as Fairtrade Churches for a period of 2 years.

Tidenham Parochial Church Council

PCC Structure

The method of appointment of PCC members is set out in the Church Representation Rules. It consists of both ex-officio and elected members, and all members have full charity trustee responsibilities.

Ex-Officio PCC members

Tidenham PCC consists of the following ex officio members: the vicar, two churchwardens, Associate Priest, readers and Deanery Synod Representatives.

Forest South Deanery Synod

Three church members are elected every three years at the Annual Parochial Church Meeting (APCM) to sit on Forest South Deanery Synod and become ex-officio members of the PCC. This provides the PCC with an important link to the wider structures of the Church. Two Deanery Synod members were elected at the 2023 APCM, leaving one position vacant, which continues to be the case.

Electing PCC members

In addition, twelve ordinary PCC members are elected at the APCM by those members of the congregation who are on the church electoral roll of the parish. PCC members are elected for a 3-year term, with a third of members elected each year. The PCC may co-opt up to two additional members as necessary.

The APCM must be well advertised and held by 31 May each year using a standard agenda. It was duly held in Tutshill church on Sunday 14 April 2024 at which The Annual Accounts for 2023, which had been independently examined, were presented to parishioners.

Church Electoral Roll of Tidenham Parish

All those who attend church services in the Parish are encouraged to register on the Church Electoral Roll, which is reviewed each year by the PCC prior to the APCM. Church members are encouraged to stand for election to the PCC, if they have the appropriate gifts, skills and commitment to contribute to the spiritual life of the parish and the management of the church's affairs.

The Church Representation Rules require each PCC to create a completely new church electoral roll every six years, and this was duly achieved during January and February 2019 in advance of the 2019 APCM.

At 01 January 2024 there were 187 people on the church electoral roll, of whom 134 lived in the parish. The roll was revised in March 2024 in advance of the scheduled APCM. At 31 December 2024 there were 186 people on the church electoral roll, of whom 131 live in the parish.

PCC Management

PCC Meetings and sub-committees

The Incumbent is the chair, but after twelve years in post Revd David Treharne resigned on 7 July to take up a position in Gloucester Diocese. Thereafter the wardens chaired the meetings. The full PCC met ten times during 2024 (usually in person) with an average attendance of 69%. Safeguarding, health and safety, and data protection are mandatory topics for the agenda. Once signed the Minutes are public documents and are available from the PCC Secretary. Highlights of the PCC meetings are published in the Link church magazine. In addition as part of the process to appoint a new incumbent, the PCC met on two occasions to review the Parish Profile that had been created by a subcommittee, along with representatives of the adjacent parishes of St Briavels and Hewelsfield. The Parish Profile was approved by the Archdeacon of Gloucester.

Given its wide responsibilities the PCC has a number of sub-committees, each dealing with a particular aspect of parish life. These sub-committees, which include buildings, finance and charity giving, are responsible to the PCC and report back to it regularly.

The PCC has also authorised certain church members to be responsible for specific areas of church activity, such as safeguarding, health and safety, pastoral visiting, liaison with local schools, especially Tutshill Church of England primary school, visiting families to prepare for baptism, and care home services. The members of these committees and post holders are reviewed each year at the first PCC meeting after the APCM.

Tidenham Parochial Church Council

CHURCH BUILDINGS

General

To facilitate our activities it is important that we maintain the fabric of the three church buildings in the parish. Our church architect undertook the Quinquennial Inspections of our buildings in November and December 2022. As part of this process a drone survey was conducted for the first time. All work arising from the 5-yearly fixed wiring inspections carried out in 2022 by an NICEIC-approved contractor was completed during 2023.

Tutshill church

The recently re-ordered main church building has required no significant work this year.

Tidenham church

The PCC is supported by an independent charity, *The Friends of Tidenham Church*, which was set up in 2014.

Tidenham church north aisle has benefitted from significant improvements this year funded by grants and donations facilitated by The Friends of Tidenham Church in accordance with a faculty issued after many years of planning involving all interested parties. The pews were removed from the north aisle, the floor refurbished, and a kitchen and toilet installed. PCC continues to develop plans for additional heating and lighting.

In November the PCC began a 5-month project to repair the tower roof and associated repointing.

Tidenham Chase church has required no significant work this year. The outstanding work on the lightning conductor was carried out in February, when a satisfactory reading was obtained.

ACHIEVEMENTS AND PERFORMANCE

Notable events in 2024

The Annual Easter Scarecrow Trail was a great success. Over 2,000 people walked the trail, raising money for Chepstow MENCAP, Chepstow Basecamp Counselling as well as for Tidenham Parish Churches.

The Archbishop of Canterbury visited Tidenham Parish as part of his 3-day visit to Gloucester Diocese. In view of the significant public interest a ticketed church service was arranged in the school hall of St John's Dean Close School situated in the centre of the parish. This enabled a large number of people from our congregations and the wider community to attend.

The Bishop of Gloucester held a confirmation service in Tutshill church in May.

Public Benefit - Access to Church buildings

St Luke's Church Tutshill and St Michael and All Angels Church at Tidenham Chase were both open to the public on 3 days a week for personal prayer. Access to St Mary and St Peter Church in Tidenham can be provided on request to the Administration Assistant or the churchwardens. The churches may be used for community purposes. Local Schools and the local nursery can and do use the Church for regular acts of worship during term time and for other services during the year.

Public Benefit - Worship and Prayer

Public worship is conducted by those licensed and authorised to do so by the Bishop of Gloucester. As well as the incumbent, associate priest, readers and, since September 2024, a Licensed Funeral Minister of Tidenham Parish listed on page 2, this group includes a number of retired clergy who hold a Permission to Officiate issued by the Bishop of Gloucester, and two people from the adjacent United Benefice of St Briavels with Hewelsfield and Brockweir: Revd David Rees, an Ordained Local Minister and Mandy Vaughan a Reader.

All three churches in the parish held a public Christian worship service each Sunday with additional services at Tutshill and Tidenham during the week. This has continued during the vacancy, and from July 2024 there is a service of Evening Prayer every Tuesday at Tidenham Chase Church.

Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and, through funeral services, friends and family express their grief and give thanks for the life which is now complete in the world and to commend the person into God's keeping. We celebrated 10 (15) baptisms; 4 (2) weddings and held 21 (21) funerals in our churches and at local crematoria. 2023 data is in brackets.

Tidenham Parochial Church Council

Parishioners are encouraged to learn about the Gospel, and to develop their knowledge and trust in Jesus, not only through teaching during services, but also by joining one of the small 'Life groups' which met regularly to discuss the Christian faith and how it affects their lives.

The annual Parish Quiet Day at Tymawr Convent planned for March had to be transferred to Tutshill church due to snow at Tymawr, and an additional retreat took place in Tutshill church in September.

Public Benefit - Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. The ordained ministers are assisted in the pastoral work by a pastoral visiting team, whose usual activities, providing pastoral care in local hospitals and via home visits to the bereaved, sick, elderly and housebound, are now back to normal. We continue to hold the monthly lunches at the local Woodcroft Christian Centre, which offer social activity for senior residents of the parish, and we restarted regular visits to a local care home.

Splash Children's Church and our Youth Group meet regularly on Sundays, with additional events during the week, to help them explore Christianity in a fun and engaging way. Our weekly sessions for our 2 x Parish baby and toddlers' groups continue to be very well attended.

The Wellbeing Chaplain spends the equivalent of one day a week at Sedbury Space, a not-for-profit community group, made up of local residents in Sedbury and surrounding area, who have come together to develop and manage a community space in the middle of the village and to use it to encourage community participation and well-being. She visits many people both in their homes and places of work, and liaises with the health providers, community police and social services.

Mission and Evangelism

The PCC's commitment to Mission and evangelism was demonstrated by its continued support of the part-time Children, Youth and Families (CYF) Missioner and part-time Wellbeing Chaplain.

The Parish produces a 'weekly briefing' for members and the wider community, which is circulated on email, posted on the Parish website and placed at the back of each church. The Parish Easter and Christmas cards were designed by members of the congregation and delivered to every home in the new estates of the Parish. YouTube and Facebook posts reached well beyond the usual church membership.

The Link, our parish magazine, is now printed 4 times a year, but it is also available via the parish website. Financial details of The Link magazine are set out in section 3 on page 12 below (revenue) and in section 10 on page 14 (costs) of the Notes to the Financial Statements.

The church website provides information about our church buildings, life events, contact details and a comprehensive calendar of events.

During the year, the PCC gave £3,087 (2023: £1,654) to a range of charitable causes in the local community, nationally and throughout the world. This included an exceptional one-off donation of £1,000 to the local Chepstow Office of Christians Against Poverty (CAP).

Ecumenical Relationships

As we are located right on the Welsh border, we have good relationships with churches based in Chepstow, participating in foodbank collections and distribution.

Tidenham Parochial Church Council

STAFF and VOLUNTEERS

All staff and volunteers work in accordance with our Employees' Handbook. This is based on a Gloucester Diocese document that was thoroughly reviewed and revised by PCC members prior to its issue in December 2023.

Paid Staff

During 2024 the PCC employed four part-time staff: -

- a Children, Youth and Families (CYF) Missioner,
- a Wellbeing Chaplain,
- an Administration Assistant *and*
- from 01 November, a Youth Co-ordinator Intern.

Volunteers The PCC relies almost entirely on volunteers to carry out its objectives, and thanks them for all they do to make our church in the Parish of Tidenham the active and vibrant community that it is.

The PCC Secretary and the Health & Safety Advisor both stepped down at the APCM, with their duties devolving primarily to the churchwardens, though a number of PCC members undertook various aspects of those roles in 2024.

RISK MANAGEMENT

The PCC has a duty to identify and review the risks to which the church is exposed and to ensure appropriate controls are in place to provide reasonable assurance against those risks.

Safeguarding

The church engages in activities with children and young people and may come into contact with vulnerable people in the course of its pastoral ministry. The PCC has reconfirmed its acceptance of the House of Bishops' Safeguarding Policy and Parish Safeguarding Handbook.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to The House of Bishops' guidance on safeguarding children and vulnerable adults).

The PCC's safeguarding policy for working with children and young adults and a separate safeguarding policy for working with vulnerable adults were rewritten as one document which was formally adopted in July, taking into account developments in safeguarding legislation and new national C of E policies.

The Parish Safeguarding Officer (PSO) ensured that:

- All new volunteers were subject to the safer recruitment procedure before commencing work
- Disclosure and Barring Service (DBS) certification was up to date insofar as possible

Safeguarding training has been promoted and provided in a face-to-face format as well as online, but uptake has been incomplete, and the intention is to offer this on an annual basis to increase coverage. There was one reportable safeguarding concern and one concern on which we sought anonymous advice from the Diocese in 2024. These concerns did not relate to actions by church staff or volunteers, and both concerns were followed up with the appropriate external agencies.

Insurance

The PCC has insurance policies covering both its church buildings and its activities. It has comprehensive health and safety policies, and a contract for the provision and annual maintenance of fire extinguishers in its buildings.

Data Protection

The PCC has always taken its responsibilities for data protection very seriously and reissued a privacy notice in January 2024 as part of its review of the church electoral roll. The PCC has reviewed the data it holds and believes it complies with the General Data Protection Regulations (GDPR) 2018. No data protection issues were recorded during 2024.

Tidenham Parochial Church Council

FINANCE REVIEW

General Fund. Total receipts (i.e. income) were **£108,854** (2023: £123,671), a 12% decrease year on year. Total voluntary receipts were £85,719 (2023: £103,165) a decrease of 16.9%. Income from the recovery of Gift Aid: £16,170 was down nearly 5% compared with 2023: £17,015.

The amount spent from the General Fund to provide Christian Ministry throughout the Parish was £102,375 (2023: £107,515), a decrease of 4.8% on the previous year. The largest element is the Parish Share we pay to Gloucester Diocese, which at £73,072 was a 7% increase on 2023: £68,293, and was paid in full during the year. At £24,638 Church running costs were down 20.7% compared with 2023, including utility costs of £7,361 (2023: £8,990). The impact of the significantly increased costs of a new 2-year contract with SSE that started on 01 January 2024 was reduced as we had built up a significant credit balance over 18 months. We eventually received a refund of £8,642 in August. Insurance costs during the year were £4,853 (2023: £4,614). Minor building repairs and improvements totalling £557 were paid from the General Fund in 2024 (£NIL in 2023).

Reserves Policy After a comprehensive revision in 2021, the reserves policy was reviewed in November, when the PCC decided to maintain the value of reserves in its General Fund at £22,000, plus £5,000 between the main Restricted Funds, being YC&F and Wellbeing Project and Wellbeing Chaplain.

Restricted Funds (See page 15)

1. **YC&F.** On 31st December 2024 the fund stood at £13,232 (2023: £19,075).
2. **Wellbeing Project.** On 31st December 2024 the fund stood at £37,565 (2023: £42,189).
3. **Wellbeing Chaplain.** On 31st December 2024 the fund stood at £3,659 (2023: £3,638)
4. **Tutshill Re-ordering** £11,258 remains in the Fund as of 31st December 2024 (2023: £12,915)
5. **Tidenham Tower Repairs.** £82,540 is being held in the fund on 31st December 2024; (2023: £112,419) The reduction is due to the work starting in October, with anticipated completion by March 2025, at which time most if not all of these funds will have been used.
6. **Buildings Fabric.** On 31st December 2024 the Fund stood at £2,119 (2023: £1,703) while the Designated Fabric Fund stood at £30,923 (2023: £1,724). The significant increase reflects the PCC's recognition that work identified in the Quinquennial Reports requires to be undertaken.

Total Receipts and Payments Summary (i.e. including all Restricted, Designated & General Funds)

Total Receipts for 2024 were £170,514 (2023: £161,626) *and*

Total Payments for 2024 were £198,937 (2023: £165,051)

Total cash funds at year-end on 31 December 2024 were £231,514 (2023: £259,936), held with Lloyds Bank and CBF Church of England deposit accounts.

APPROVAL OF THIS DOCUMENT BY TIDENHAM PCC

This Trustees' Annual Report and Accounts for 2024 were approved by Tidenham PCC on 4 March 2025 and as we are in vacancy it was signed on their behalf by a Churchwarden:

R. Riordan

Robin Riordan, Churchwarden, Chair

4 March 2025

Tidenham Parochial Church Council
Independent Examiner's Report to the Members of
Tidenham Parochial Church Council

I report on the accounts for the year ended 31 December 2024 which are set out on pages 10 to 17.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the Parochial Church Council ("**PCC**") are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ("**the 2011 Act**") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andy Royle

Andy Royle

**15 Tylers Way
Sedbury
NP16 7AB**

Date: 17 / 3 / 25

Tidenham Parochial Church Council

Receipts and payments account for the year ended 31 December 2024

	Note	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2024	Total 2023
		£	£	£	£	£
RECEIPTS						
Voluntary receipts:						
Planned giving		59,884	0	4,615	64,499	57,901
Collections at services		5,320	316	0	5,636	7,811
All other giving and voluntary receipts		4,345	686	5,018	10,048	35,739
Gift Aid recovered		16,170	236	2,520	18,927	20,251
Legacies	2	0	5,000	8,094	13,094	1,000
Grants	2	0	0	15,150	15,150	4,163
Total Voluntary receipts		85,719	6,238	35,397	127,354	126,865
Activities for generating funds:						
Gross income from fundraising activities		0	1,225	263	1,487	1,511
Investment income:						
Dividends and interest		1,417	464	10,118	11,999	6,430
Church activities:						
PCC Fees for weddings and funerals		7,265	0	0	7,265	11,645
Gross income from trading	3	3,779	0	0	3,779	5,859
Other income	4	10,674	332	7,624	18,630	7,908
Total Activities for generating funds		23,135	2,021	18,005	43,160	33,353
Total receipts		108,854	8,259	53,402	170,514	161,626
PAYMENTS						
Church activities:						
Mission giving and donations		1,793	293	1000	3,087	1,727
Diocesan parish share contribution		73,072	0	0	73,072	68,293
Salaries, wages and honoraria	6	2,487	0	39,654	42,142	45,812
Clergy and staff expenses		824	0	1,361	2,185	2,935
Mission and evangelism costs	7	710	112	1,356	2,179	1,792
Church running expenses	8	11,348	0	5,929	17,277	22,084
Utility bills	8	7,361	0	0	7,361	8,990
Major repairs to church buildings	9	0	1,744	40,964	42,708	1,865
Improvements to church buildings	9	557	777	3,201	4,535	8,240
Cost of trading	10	1,793	0	0	1,793	1,674
Other payments		2,429	0	54	2,483	0
Total Church Activities		102,375	2,927	93,520	198,822	163,413
Costs of generating income:						
Fund-raising activities		0	42	0	42	144
Governance costs:						
Governance costs		73	0	0	73	85
Total payments		102,448	2,969	93,520	198,937	165,051
(Shortfall) / Excess of receipts over payments		6,405	5,290	(40,118)	(28,422)	(3,425)
Transfers between funds	11	(27,001)	24,101	2,900	0	0
Cash at bank and in hand at 01 January 2024		50,639	2,623	206,674	259,936	263,361
Cash at bank and in hand at 31 December 2024		30,044	32,013	169,457	231,514	259,936

Tidenham Parochial Church Council

Statement of Assets and Liabilities for the year ended 31 December 2024

	Note	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2024 £	Total 2023 £
Cash Funds						
Lloyds bank accounts		25,870	10,399	-12,115	24,153	35,690
CBF deposit accounts		4,174	21,615	181,572	207,361	224,246
	11	<u>30,044</u>	<u>32,013</u>	<u>169,457</u>	<u>231,514</u>	<u>259,936</u>
Other monetary assets						
Gift Aid recoverable		3,271	95	489	3,855	4,529
VAT refunds receivable		0	0	0	0	181
Bank Interest		53	297	2,469	2,819	2,451
Utilities		0	0	0	0	7,500
		<u>3,324</u>	<u>393</u>	<u>2,958</u>	<u>6,674</u>	<u>14,661</u>
Liabilities						
Supplier invoices payable		95	0	1,809	1,904	688
Accrued utilities charges		3,201	0	0	3,201	749
		<u>3,296</u>	<u>0</u>	<u>1,809</u>	<u>5,105</u>	<u>1,437</u>

	2024 £	2023 £
Endowment Funds		
Charitable trusts at market value at 31 December		
Mary Burder churchyard fund	8,776	8,579
Nolan lych gate fund	2,867	2,803
Chancel repair fund	459	384
	<u>12,102</u>	<u>11,766</u>

The charitable trusts are administered by the Gloucester Diocesan Trust as endowment funds and must be retained.

Only the income arising from each fund is available for use by the PCC and is restricted to the purposes specified in note 11.

Tidenham Parochial Church Council

Notes to the Financial Statements

1. Accounting policies

(i) Basis of accounting

As the PCC's gross income is below £250,000 the PCC has made use of the exemption in s.133 of the Charities Act 2011 to prepare a receipts and payments account and a statement of assets and liabilities. The PCC expects its gross revenue for 2025 and subsequent years will not exceed £250,000. Receipts are included as received and expenditure when irrevocably paid. The financial statements are therefore not prepared on an accruals basis, and thus are outside the scope of the Charities SORP (FRS 102).

The financial statements are prepared in accordance with the Church Accounting Regulations 2006. They include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, nor those that are informal gatherings of church members.

(ii) Fund accounting

Restricted funds represent income which can only be spent for specific purposes, which are set out in note 11. The restrictions arise when specified by a donor, or when funds are raised for a specific purpose.

Unrestricted funds represent the remaining funds of the PCC which are not restricted, and may be spent as the PCC wishes in accordance with the objectives of the charity. The PCC may designate certain unrestricted funds for particular uses, such as an upcoming project, and such designated funds are not included in its free reserves.

2. Voluntary Income

During the year the PCC received the following grants: -

- (i) Gloucester Diocese 10:10 Circle Programme: £2000 for the Wellbeing Project
- (ii) Benefact Trust: £11,500 for the Wellbeing Project
- (iii) Listed Places of Worship Scheme: £1,650 VAT refund, Tidenham Tower church repairs.

During the year the PCC received the following legacies from the estates of the late: -

- (i) John Poyntz: £5,000 for Tidenham Chase Church Restricted Fund
- (ii) Valerie Henderson: £3,094 to be split equally between Tidenham Chase Church Restricted Fund, Tidenham Development Restricted fund and Tutshill Restricted Fund
- (iii) Charles Lewis: £5,000 for Designated Fabric Fund

3. Gross income from trading

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£	£
Link Parish magazine sales	992	0	0	992	1,264
Link Parish magazine advertising	999	0	0	999	1,006
Income from letting of building	1,788	0	0	1,788	3,589
	3,779	0	0	3,779	5,859

Tidenham Parochial Church Council

Notes to the financial statements (*Continued*)

4. Other income

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£	£
Services for Sedbury Space	0	0	7,000	7,000	6,600
Wayleave	118	0	0	118	118
Donation for Bell ringing ropes	0	0	624	624	0
Cost of Archbishop of Canterbury visit paid by DBF	1,913	0	0	1,913	0
SSE Refunds	8,642	0	0	8,642	1,190
Ride n' Stride	0	333	0	333	0
TOTAL	10,674	333	7,624	18,630	7,908

5. Trustee's remuneration and benefits

The remuneration paid to members of the PCC for carrying out their duties as trustees was £nil (2023: £nil).

Revd Nicki Bullivant received remuneration of £19,421 (2023: £17,788) and pension contributions of £936 (2023: £688) in her capacity as part-time Wellbeing Chaplain.

The amount paid to members of the PCC for personal expenses whilst carrying out their duties as trustees was £nil (2023: £nil).

6. Staff costs

	2024 £	2023 £
Wages and salaries	40,832	44,338
Employer's contribution to defined contribution pension scheme	1,310	1,474
	42,142	45,812

	2024	2023
The number of employees at 31 December was:		
Part-time	4	3
Full-time	0	0
Full Time Equivalent (FTE) posts	1.51	1.47

No employees received employee benefits of more than £60,000 during the year.

Tidenham Parochial Church Council

Notes to the financial statements (*Continued*)

7. Mission and evangelism costs

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£	£
Youth children & families ministry	0	112	1,356	1,468	0
Outreach	710	0	0	710	1,792
Total	710	112	1,356	2,178	1,792

8. Church running expenses

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£	£
Insurance	4,853	0	0	4,853	4,614
Church running costs	4,565	0	2,589	7,154	9,918
Bank Charges	275	0	0	275	415
Office costs	1,656	0	0	1,656	1,716
Upkeep of churchyards	0	0	3,340	3,340	2,030
Quinquennial costs	0	0	0	0	3,391
Total excl utilities	11,348	0	5,929	17,277	22,084
Church utility bills	7,361	0	0	7,361	8,990
Total incl. utilities	18,709	0	5,929	24,638	31,074

9. Church improvements and repairs

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£	£
Improvements					
Electrical items	0	0	347	347	852
Audio-visual equipment	0	0	520	520	7,139
Other	557	777	1,632	2,966	249
Improvements Total	557	777	2,499	3,833	8,240
Major Repairs					
Tidenham Tower	0	1,744	40,964	42,708	1,865
TOTAL	557	2,521	43,463	46,541	10,105

10. Cost of trading

	Unrestricted general fund	Unrestricted designated	Restricted funds	Total 2024	Total 2023
	£	£	£	£	£
Link Parish magazine	1,468	0	0	1,468	1,554
Letting of Building	325	0	0	325	120
TOTAL	1,793	0	0	1,793	1,674

Tidenham Parochial Church Council

Notes to the financial statements (*Continued*)

11. Funds

The movements in funds during the year were as follows:

	Balance at 1 January	Receipts	Payments	Transfers	Balance at 31 December
	£	£	£	£	£
Unrestricted General Fund	50,639	114,153	(107,748)	(27,001)	30,044
Unrestricted Designated Funds					
Buildings maintenance	1,724	6,999	(2,800)	25,000	30,923
Pastoral Fees	0	931	(931)	0	0
B.A.T.S.	898	1,240	(149)	(899)	1,090
Total Unrestricted Designated Funds	2,622	9,170	(3,880)	24,101	32,013
Total Unrestricted Funds	53,261	123,323	(111,628)	(2,900)	62,057
Restricted Funds:					
Buildings maintenance and development	1,703	416	0	0	2,119
Tutshill Church Reordering	12,915	364	(702)	(1,320)	11,258
Youth, Children & Families	19,075	3,472	(19,216)	9,900	13,232
Wellbeing Project	42,189	27,262	(2,886)	(29,000)	37,565
Wellbeing Chaplain	3,638	1,319	(20,299)	19,000	3,659
Sedbury Toddlers Group	1,358	821	(832)	0	1,347
Funds donated for the following purposes:					
Notice Boards (2014)	284	15	(54)	0	245
Tutshill Churchyard Bench	571	32	0	0	604
Tutshill (St Luke's) General	0	2,631	(3,251)	1,320	700
Chase (St Michael) General	0	6,290	0	0	6,290
Tidenham Tower Repairs	112,419	8,085	(40,964)	3,000	82,540
Tidenham Church Develop (2016)	561	1,918	(1,976)	0	503
Vicar's Discretionary Fund	629	47	0	0	676
Tidenham Graves	1,891	110	(180)	0	1,820
Tutshill Graves	349	23	(350)	0	22
Income derived from Endowment Funds					
Mary Burder Churchyard Fund	3,351	237	(2,810)	0	778
Nolan Lych Gate	626	79	0	0	705
Chancel Repair Fund	116	13	0	0	128
PCC Restricted Funds Total	201,675	53,135	(93,520)	2,900	164,191
Vicar and Wardens' Charitable Trust administered by the PCC	4,999	267	0	0	5,266
Restricted Funds Total	206,675	53,402	(93,520)	2,900	169,457
Total Funds	259,936	176,725	(205,148)	0	231,514

Tidenham Parochial Church Council

Notes to the financial statements (*Continued*)

11. Funds (*continued*)

The origin and purpose of each restricted / designated* fund is as follows:

Fund Name	Origin and Purpose
Youth, Children and Families	Money raised for the provision of Christian ministry specifically directed towards children, families with children, and teenagers in the Parish of Tidenham.
Wellbeing Project	Money received towards the costs of improving the wellbeing of people in the Parish of Tidenham.
Wellbeing Chaplain	Money received to pay for the Wellbeing Chaplain's Salary and expenses
Buildings maintenance and development *	Money raised from donations, grants and fund-raising events towards the maintenance and development of the church buildings and installed fixtures.
Tutshill church reordering	Money raised from donations, grants and fund-raising events towards the ongoing project to repair and develop the internal space of Tutshill church to enhance future use.
Tutshill toddlers' group (BATS)*	Receipts from users of Tutshill toddlers' group to meet the costs of running the group
Sedbury toddlers' group	Funds raised through donations and fund-raising events for the purpose of running the Sedbury toddlers' group
Notice boards	Donations received toward the purchase of notice boards at all three churches
Tutshill churchyard bench	The surplus remaining from a donation to purchase the bench in Tutshill churchyard
Tidenham church development	A donation made towards the future development of Tidenham church
Tidenham church Tower	Money received to pay for the renovation and repair of Tidenham church Tower
Tutshill (St Luke's) General	Money received to pay for the operational costs of Tutshill St Luke's church
Chase (St Michael) General	Money received to pay for the upkeep and repair of the fabric of St Michaels' church Tidenham Chase
Vicar's Discretionary	Money from the closure of the F Grace trust to be used at the discretion of the vicar for the benefit of the poor of the parish.
Mary Burder Churchyard	Income from the charitable trust for the upkeep of the Burder graves in Tidenham Chase churchyard and the churchyard in general
Nolan Lych Gate	Income from the charitable trust for the preservation of the lych gate at Tidenham church
Chancel Repair	Income from the charitable trust for the upkeep of the chancel fabric at Tidenham church
Tidenham Graves	Money from the closure of the MJ Grace trust, the Mary Brett trust, and the Seys Bequest trust to be used for the upkeep of Tidenham churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood and the Seya family monuments, vault and window brass.
Tutshill Graves	Money from the closure of the MJ Grace trust and the Mary Brett trust, to be used for the upkeep of Tutshill churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood.
Pastoral Fees*	Payment to Gloucester Diocese of fees collected for churchyard monuments and weddings.

Accounts

Tidenham Parochial Church Council

Trustees' Annual Report and Accounts
for the year ended 31 December 2023

Registered Charity Number 1158940

Tidenham Parochial Church Council

Trustees' Annual Report and Financial Statements for the year ended 31 December 2023

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Tidenham Parochial Church Council

Full Name: The Parochial Church Council (PCC) of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut (Parish of Tidenham).

Working Name: Tidenham PCC

Location: The Ecclesiastical Parish of Tidenham is located in Gloucestershire in the south part of the Forest of Dean District Council, between the Rivers Severn and Wye, and adjacent to Chepstow. It is part of Forest South Deanery, within the Church of England's Diocese of Gloucester. There are 3 church buildings: -

- St Mary and St Peter, Tidenham Lane, Tidenham. NP16 7JQ
- St Luke's, Coleford Road, Tutshill. NP16 7PT
- St Michael and All Angels, Tidenham Chase. NP16 7JW

Charitable Status: The PCC of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut was registered with the Charity Commissioners on 23rd October 2014. It previously had *excepted charity* status.

Registered charity number: 1158940

Address for correspondence: Tidenham Vicarage, Gloucester Road, Tutshill, CHEPSTOW NP16 7DH

PCC members who have served from 1st January 2023 until 31st January 2024 are: -

Ex officio members:

<i>Office</i>	<i>Name</i>	<i>Dates</i>	<i>Position held</i>
<i>Incumbent</i>	Revd David Treharne		Chair
<i>Curate</i>	Revd Nicki Bullivant		
<i>Churchwarden</i>	Prof Brian Duerden CBE		Vice chair
<i>Churchwarden</i>	Miss Nicholette Flatman		Vice chair
<i>Reader</i>	Mrs Fiona Gardiner		
<i>Reader</i>	Mr James Parsons		Deanery Synod representative

<i>Lay members:</i>	Mr Paul Coombs		Treasurer
	Mr Iain Gardiner		Secretary
	Dr Emma Phillips		Deanery Synod representative (until 23 April 2023)
	Mrs Molly Mayo		Deanery Synod representative
	Mr John-Ross Henderson		Health & Safety Advisor
	Ms Marilyn Henderson		Parish Safeguarding Officer (until 25 September 2023)
	Mrs Polly Morgan		
	Mr Andrew Palmer		
	Mr Ethan Richards	(Resigned 27 February 2023)	
	Mr Robin Riordan		
	Miss Chantelle Wynn	(Resigned 23 April 2023)	

Independent examiner: Andrew Royle

Tidenham Parochial Church Council

GOVERNANCE, STRUCTURE AND MANAGEMENT

Governing Document

Tidenham Parochial Church Council (The PCC) is a body corporate established by the Church of England. All PCCs are governed by two pieces of Church of England legislation, called Measures:

- the Parochial Church Measure (1956) as amended and
- the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended). They were revised in 2011 and completely rewritten in 2019, coming into effect on 1st January 2020.

Aims and purposes

All PCC members are Trustees of the charity. The PCC is responsible for: -

- co-operating with the incumbent in promoting in Tidenham parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical for the public benefit.
- making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

Objectives and activities

The PCC seeks to promote the whole mission of the church by engaging in activities including: -

- the holding of regular public worship services open to all;
- the provision of sacred space for personal prayer and contemplation;
- pastoral work including visiting the sick and bereaved;
- teaching Christianity by sermons, courses and small groups;
- taking Christian assemblies in local schools;
- provision of children and youth activities with a Christian ethos;
- promoting Christianity through staging other events and meetings;
- carrying out the mission of the Church by the provision of activities for senior citizens, parents and other special needs groups;
- regular provision of a parish magazine to show community and church ideas and activities;
- supporting other charities in the UK and overseas.

Grant making is not a primary activity. However as part of its charitable purpose of promoting the whole mission of the Church, the PCC makes grants to other charitable organisations with complementary activities which help us achieve our purpose.

Public Benefit - Engaging with the community

In planning the activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit, and particularly the specific guidance on the advancement of religion. Built into the parish vision is a commitment to 'doing relationship well' and therefore a strong emphasis is placed on building community, loving engagement and wellbeing within the Parish. In particular we try to enable ordinary people to live out their faith as part of our parish community through: -

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- volunteering and loving service day by day

PCC Structure

The method of appointment of PCC members is set out in the Church Representation Rules. It consists of both ex-officio and elected members, and all members have full charity trustee responsibilities.

Ex-Officio PCC members

Tidenham PCC consists of the following ex officio members: the vicar, two churchwardens, curates, readers and Deanery Synod Representatives.

Tidenham Parochial Church Council

Forest South Deanery Synod

Three church members are elected every three years at the APCM to sit on Forest South Deanery Synod and become ex-officio members of the PCC. This provides the PCC with an important link between the parish and the wider structures of the Church. Two Deanery Synod members were elected at the 2023 APCM for a 3-year term, leaving one position vacant.

Electing PCC members

In addition, twelve ordinary PCC members are elected at the Annual Parochial Church Meeting (APCM) by those members of the congregation who are on the church electoral roll of the parish. PCC members are elected for a 3-year term, with a third of members elected each year. The PCC may co-opt up to two additional members as necessary.

The APCM must be well advertised and held by 31 May each year using a standard agenda. It was duly held in Tutshill church on Sunday 23 April 2023 at which The Annual Accounts for 2022, which had been independently examined, were presented to parishioners.

Church Electoral Roll of Tidenham Parish

All those who attend church services in the Parish are encouraged to register on the Church Electoral Roll, which is reviewed each year by the PCC prior to the APCM. Church members are encouraged to stand for election to the PCC, if they have the appropriate gifts, skills and commitment to contribute to the spiritual life of the parish and the management of the church's affairs.

The Church Representation Rules require each PCC to create a completely new church electoral roll every six years, and this was duly achieved during January and February 2019 in advance of the 2019 APCM.

At 01 January 2023 there were 182 people on the church electoral roll, of whom 132 lived in the parish. The roll was revised in March 2023 in advance of the scheduled APCM. At 31 December 2023 there were 187 people on the church electoral roll, of whom 134 live in the parish.

PCC Management

PCC Meetings and sub-committees

The full PCC met ten times during 2023 (usually in person) with an average attendance of 59%. Safeguarding, health and safety, and data protection are mandatory topics for the agenda. Once signed the Minutes are public documents and are available from the PCC Secretary. Highlights of the PCC meetings are published in the Link church magazine.

Given its wide responsibilities the PCC has a number of sub-committees, each dealing with a particular aspect of parish life. These sub-committees, which include buildings, finance and charity giving, are responsible to the PCC and report back to it regularly.

The PCC has also authorised certain church members to be responsible for specific areas of church activity, such as safeguarding, health and safety, pastoral visiting, liaison with Tutshill Church of England primary school, visiting families to prepare for baptism, and care home services. The members of these committees and post holders are reviewed each year at the first PCC meeting after the APCM.

CHURCH BUILDINGS

General

To facilitate our activities it is important that we maintain the fabric of the three church buildings in the parish. In November and December our church architect undertook the Quinquennial Inspections of our buildings. As part of this process a drone survey was conducted for the first time. All work arising from the 5-yearly fixed wiring inspections carried out in 2022 by an NICEIC-approved contractor was completed during 2023.

Tidenham Parochial Church Council

Tutshill church

The recently re-ordered main church building has required no significant work this year.

Tidenham church

Tidenham church has required no significant work this year. The PCC continued to develop plans to repair the tower and in October the DAC granted the PCC a faculty to do so. The PCC is continuing its support of the Friends of Tidenham Church in their ongoing scheme to reorder the north aisle.

Tidenham Chase church has required no significant work this year.

ACHIEVEMENTS AND PERFORMANCE

Covid 19 Crisis

Although all UK Government's legal restrictions ceased on 19 July 2021, access to care homes was still limited and indeed our regular services at Castleford House Nursing Home did not restart until January 2023. This was due to Covid, staff shortages and other illnesses at the nursing home.

Public Benefit - Access to Church buildings

St Luke's Church Tutshill and St Michael and All Angels Church at Tidenham Chase were both open to the public on 3 days a week for personal prayer. Access to St Mary and St Peter Church in Tidenham can be provided on request to the Administration Assistant or churchwardens. The churches may be used for community purposes. Local Schools and the local nursery can and do use the Church for regular acts of worship during term time and for other services during the year.

Public Benefit - Worship and Prayer

Public worship is conducted by those licensed and authorised to do so by the Bishop of Gloucester, which as well as the incumbent, curates and readers of Tidenham Parish listed on page 2, includes a number of retired clergy and two people from the adjacent United Benefice of St Briavels with Hewelsfield and Brockweir: Revd David Rees, an Ordained Local Minister and Mandy Vaughan a reader.

All three churches in the parish held a public Christian worship service each Sunday with additional services at Tutshill and Tidenham during the week.

Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and, through funeral services, friends and family express their grief and give thanks for the life which is now complete in the world and to commend the person into God's keeping. We celebrated 15 (12) baptisms; 2 (5) weddings and held 21 (26) funerals in our churches and at local crematoria. 2022 data is in brackets.

Parishioners are encouraged to learn about the Gospel, and to develop their knowledge and trust in Jesus, not only through teaching during services, but also by joining one of the small 'Life groups' which met regularly once again in person to discuss the Christian faith and how it affects their lives.

The annual Parish Quiet Day at Tymawr Convent took place in July, preceded by a 2-day retreat.

Tidenham Parochial Church Council

Public Benefit - Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. The ordained ministers are assisted in the pastoral work by a pastoral visiting team, whose usual activities, providing pastoral care in local hospitals and via home visits to the bereaved, sick, elderly and housebound, are now back to normal. We continue to hold the monthly lunches at the local Woodcroft Christian Centre, which offer social activity for senior residents of the parish, and we restarted regular visits to a local care home.

In person activities were run for children and teenagers to help them explore Christianity in a fun and engaging way. Our weekly in person sessions for our Parish baby and toddlers groups continue to be very well attended.

The Wellbeing Chaplain spends the equivalent of one day a week at Sedbury Space, and visits many people both in their homes and places of work and liaises with the health providers, community police and social services.

Mission and Evangelism

The PCC's commitment to Mission and evangelism was demonstrated by its continued support of the part-time Youth, Children and Families (YCF) Missioner and part-time Wellbeing Chaplain, both of whom made presentations to the PCC. The YCF Missioner takes a monthly assembly at a local primary school and collaborated with the Parish Council Youth worker and Sportily to offer a comprehensive suite of activities for local youth during the summer.

The Parish produces a 'weekly briefing' for members and the wider community, which is circulated on email, posted on the Parish website and placed at the back of each church. The Parish Easter and Christmas cards designed by members of the congregation were delivered to every home in the new estates of the Parish. YouTube and Facebook posts reached well beyond the usual church membership.

The Link, our parish magazine, is now printed 4 times a year, but it is also available via the parish website.

The church website provides information about our church buildings, life events, contact details and a comprehensive calendar of events.

During the year, the PCC gave £1,654 (2022: £2,882) to a range of charitable causes in the local community, nationally and throughout the world.

Ecumenical Relationships

As we are located right on the Welsh border, we have good relationships with churches based in Chepstow, participating in foodbank collections and Christians Against Poverty. Chepstow-based Churches Together in Wales (Cytûn) no longer exists as a formal organisation and its bank account was closed in 2023.

STAFF

Paid Staff

During 2023 the PCC employed three part-time staff: -

- a Youth, Children and Families (YCF) Missioner,
- a Wellbeing Chaplain to address the many issues that have been highlighted by Covid *and*
- an Administration Assistant.

Volunteers The PCC relies almost entirely on volunteers to carry out its objectives, and thanks them for all they do to make our church in the Parish of Tidenham the active and vibrant community that it is.

Tidenham Parochial Church Council

RISK MANAGEMENT

The PCC has a duty to identify and review the risks to which the church is exposed and to ensure appropriate controls are in place to provide reasonable assurance against those risks.

Safeguarding

The church engages in activities with children and young people and may come into contact with vulnerable people in the course of its pastoral ministry. The PCC has reconfirmed its acceptance of the House of Bishops' Safeguarding Policy and Parish Safeguarding Handbook.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to The House of Bishops' guidance on safeguarding children and vulnerable adults).

The PCC has arranged for all trustees to undertake the mandatory domestic abuse training or obtain an exemption. The PCC was compliant by 28 February 2023.

The PCC has a safeguarding policy for working with children and young adults and a separate safeguarding policy for working with vulnerable adults. These key policies are reviewed, revised and reissued each year, usually at the first PCC meeting after the APCM.

The Parish Safeguarding Officer (PSO) Marilyn Henderson stood down from the role in September after faithfully undertaking the role for some 18 years. The PCC thanked her for her dedication. The PSO ensured that:

- All volunteers were subject to the safer recruitment procedure before commencing work
- Disclosure and Barring Service (DBS) certification was up to date
- All relevant training was provided.

There was one new safeguarding incident during 2023, which was reported to all the relevant agencies

Insurance

The PCC has insurance policies covering both its church buildings and its activities. It has comprehensive health and safety policies, which are reviewed each year, and a contract for the provision and annual maintenance of fire extinguishers in its buildings.

Data Protection

The PCC has always taken its responsibilities for data protection very seriously and reissued a privacy notice in January 2023 as part of its review of the church electoral roll. The PCC has reviewed the data it holds and believes it complies with the General Data Protection Regulations (GDPR) 2018. No data protection issues were recorded during 2023.

FINANCE REVIEW

Total receipts (i.e. income) on the General Fund were £123,671 (2022: £93,719) a 31.9% increase year on year. Total General Fund voluntary receipts of £103,165 (2022: £76,248) an increase of 35.3%. Income from the recovery of Gift Aid: £17,015 was up nearly 100% compared with 2022: £8,547.

The amount spent from the General Fund to provide Christian Ministry throughout the Parish was £99,572 (2022: £107,515), a decrease of 7.4% on the previous year. The largest element is the Parish Share we pay to Gloucester Diocese, which remained the same as in 2022: £68,293, and was paid in full during the year. At £23,789 Church running costs were down 9.1% compared with 2022, including utility costs of £8,990 (2022: £7,561). The 3-year fixed price electricity and gas contract with SSE ended in December 2023. The new 2-year contract with SSE will add 62% to electricity and 103% to gas supplies. Insurance costs during the year were £4,614 (2022: £4,308). There were no Building Repairs or Improvements paid from the General Fund in 2022.

Reserves Policy After a comprehensive revision in 2021, the reserves policy was reviewed in December, when the PCC increased the value of its reserves in its General Fund by 10% to £22,000, and agreed to maintain £5,000 between the main Restricted Funds being YC&F and Wellbeing Project and Wellbeing Chaplain.

Tidenham Parochial Church Council

Restricted Funds (See page 15)

1. **YC&F.** On 31st December 2023 the fund stood at £19,075 (2022: £39,903).
2. **Wellbeing Project.** On 31st December 2023 the fund stood at £42,189 (2022: £30,286).
3. **Wellbeing Chaplain.** On 31st December 2023 the fund stood at £3,638 (2022: £20,080)
4. **Tutshill Re-ordering** £12,915 remains in the Fund as of 31st December 2023 (2022: £12,690), which includes £1,320 funeral donations specifically for St Luke's church that will be moved to a new restricted fund (Tutshill St Luke's General Fund) on 1st January 2024.
5. **Tidenham Tower Repairs.** £112,419 is being held in the fund on 31st December 2023; (2022: £109,497) £1,865 was paid out for Bat ecology certification.
6. **Buildings (Fabric) Funds.** £8,227 was spent from the Restricted Fund updating electrical circuits and control boxes in Tidenham church and repairs at the other two churches in addition to quinquennial expenses. On 31st December the Restricted Fund stood at £1,703 (2022: £5,138) whilst the Designated Fund stood at £1,724 (2022: £1,956).
7. **During 2023 the PCC voted to create one Designated Fund on 1st January 2023 and open two Restricted Funds on 1st January 2024: -**
 - Pastoral Fees (Designated Fund)** established on 1st January 2023 received/paid £775 during 2023.
 - Tutshill (St Luke's) General (Restricted Fund)** established on 1st January 2024 with £1,320 transferred from Tutshill Re-Ordering Restricted Fund.
 - Chase (St Michael's) General (Restricted Fund).** Established on 1st January 2024, with zero balance.

Total Receipts and Payments Summary (i.e. including all Restricted, Designated & General Funds)

Total Receipts for 2023 were £161,626 (2022: £271,776) *and*

Total Payments for 2023 were £165,051 (2022: £167,769)

Total cash funds at year-end on 31 December 2023 were £259,936 (2022: £263,360, held with Lloyds Bank and CBF Church of England deposit accounts.

The PCC discussed its account with Monmouthshire Building Society (MBS) as part of a financial review and decided to close it. Local Building Societies no longer open new accounts for charities. The MBS account was closed on 17 November 2023.

This Annual Report and the Annual Accounts for 2023 were approved by the PCC on 11th March 2024 and signed on their behalf:

David Treharne (electronically signed)

Revd David Treharne,
Chair

Tidenham Parochial Church Council
Independent Examiner's Report to the Members of
Tidenham Parochial Church Council

I report on the accounts for the year ended 31 December 2023 which are set out on pages 10 to 17.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the Parochial Church Council ("**PCC**") are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ("**the 2011 Act**") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andy Royle (electronically signed)

Andy Royle

**15 Tylers Way
Sedbury
NP16 7AB**

Date: 11 March 2024

Tidenham Parochial Church Council

Receipts and payments account for the year ended 31 December 2023

	Note	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2023	Total 2022
		£	£	£	£	£
RECEIPTS						
Voluntary receipts:						
Planned giving		52,211	0	5,690	57,901	62,122
Collections at services		7,680	131	0	7,811	9,319
All other giving and voluntary receipts		23,968	686	11,085	35,739	9,618
Gift Aid recovered		17,015	42	3,194	20,251	11,237
Legacies	2	1,000	0	0	1,000	140,000
Grants	2	1,292	0	2,871	4,163	13,035
		103,165	860	22,840	126,865	245,331
Activities for generating funds:						
Inter Fund Transfers	11	1,408	0	0	1,408	0
Gross income from fundraising activities		0	18	1,493	1,511	3,597
Investment income:						
Dividends and interest		679	55	5,697	6,430	1,524
Church activities:						
PCC Fees for weddings and funerals		11,252	393	0	11,645	7,101
Gross income from trading	3	5,859	0	0	5,859	4,109
Other incoming resources:						
Other income	4	1,308	0	6,600	7,908	10,114
Total receipts		123,671	1,325	36,629	161,626	271,776
PAYMENTS						
Church activities:						
Mission giving and donations		1,425	302	0	1,727	2,907
Diocesan parish share contribution		68,293	0	0	68,293	68,293
Salaries, wages and honoraria	6	2,284	0	43,528	45,812	43,462
Clergy and staff expenses		1,382	0	1,553	2,935	4,623
Mission and evangelism costs	7	725	0	1,067	1,792	3,963
Church running expenses	8	14,799	393	6,892	22,084	18,635
Utility bills	8	8,990	0	0	8,990	7,561
Major repairs to church buildings	9	0	0	1,865	1,865	11,203
Improvements to church buildings	9	0	0	8,240	8,240	5,075
Cost of trading	10	1,674	0	0	1,674	1,637
		99,572	695	63,146	163,413	167,359
Costs of generating income:						
Inter Fund Transfers	11		1,008	400	1408	0
Fund-raising activities		0	144	0	144	0
Governance costs:						
Governance costs		85	0	0	85	410
Total payments		99,658	1,847	63,546	165,051	167,769
(Shortfall) / Excess of receipts over payments		24,013	(522)	(26,916)	(3,425)	104,007
Transfers between funds	11	0	0	0	0	0
Cash at bank and in hand at 01 January 2023		26,626	3,145	233,590	263,361	159,353
Cash at bank and in hand at 31 December 2023		50,639	2,623	206,674	259,936	263,361

Tidenham Parochial Church Council

Statement of Assets and Liabilities for the year ended 31 December 2023

	Note	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2023 £	Total 2022 £
Cash Funds						
Lloyds bank accounts		19,883	1,398	14,409	35,690	79,768
Monmouthshire Building Society		0	0	0	0	84,814
CBF deposit accounts		30,757	1,224	192,265	224,246	98,778
	11	<u>50,639</u>	<u>2,623</u>	<u>206,674</u>	<u>259,936</u>	<u>263,360</u>
Other monetary assets						
Gift Aid recoverable		3,522	92	915	4,529	3,900
VAT refunds receivable		39	0	142	181	2,520
Unpaid Invoices		0	0	0	0	1,650
Bank Interest		413	15	2,023	2,451	0
Utilities		7,500	0	0	7,500	0
		<u>11,474</u>	<u>108</u>	<u>3,080</u>	<u>14,661</u>	<u>8,070</u>
Liabilities						
Supplier invoices payable		438	0	250	688	495
Accrued utilities charges		749	0	0	749	0
		<u>1,187</u>	<u>0</u>	<u>250</u>	<u>1,437</u>	<u>495</u>
					2023	2022
					£	£
Charitable trusts at market value at 31 December						
Mary Burder churchyard fund					8,579	7,836
Nolan lych gate fund					2,803	2,560
Chancel repair fund					384	351
					<u>11,766</u>	<u>10,747</u>

The charitable trusts are administered by the Gloucester Diocesan Trust as endowment funds and must be retained.

Only the income arising from each fund is available for use by the PCC and is restricted to the purposes specified in note 11.

Tidenham Parochial Church Council

Notes to the Financial Statements

1. Accounting policies

(i) Basis of accounting

As the PCC's gross income is below £250,000 the PCC has made use of the exemption in s.133 of the Charities Act 2011 to prepare a receipts and payments account and a statement of assets and liabilities. The PCC expects its gross revenue for 2024 and subsequent years will not exceed £250,000. Receipts are included as received and expenditure when irrevocably paid. The financial statements are therefore not prepared on an accruals basis, and thus are outside the scope of the Charities SORP (FRS 102).

The financial statements are prepared in accordance with the Church Accounting Regulations 2006. They include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, nor those that are informal gatherings of church members.

(ii) Fund accounting

Restricted funds represent income which can only be spent for specific purposes, which are set out in note 11. The restrictions arise when specified by a donor, or when funds are raised for a specific purpose.

Unrestricted funds represent the remaining funds of the PCC which are not restricted, and may be spent as the PCC wishes in accordance with the objectives of the charity. The PCC may designate certain unrestricted funds for particular uses, such as an upcoming project, and such designated funds are not included in its free reserves.

2. Voluntary Income

During the year the PCC received the following grants: -

- (i) Listed Places of Worship Scheme: £2,521 VAT refund, Tidenham church repairs.
- (ii) Gloucester Diocese: £1,162 for heating & lighting in all three churches.
- (iii) Gloucester Diocese Hibiscus Fund: £350 for activities at Sedbury Space
- (iv) Ecclesiastical Insurance Trust130: £130 towards new Bell ringing ropes at Tidenham church

During the year the PCC received the following legacy: -

- (v) Royston Grosvenor's estate: £1,000 for General Fund usage

3. Gross income from trading

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£	£
Parish magazine sales	1,264	0	0	1,264	890
Parish magazine advertising	1,006	0	0	1,006	1,791
Income from letting of building	3,589	0	0	3,589	773
Coffee	0	0	0	0	246
Tutshill Toddlers Group	0	0	0	0	409
	5,859	0	0	5,859	4,109

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

4. Other income

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£	£
Services for Sedbury Space	0	0	6,600	6,600	6,000
Wayleave	118	0	0	118	118
Other	1,190	0	0	1,190	3,996
TOTAL	1,308	0	6,600	7,908	10,114

5. Trustee's remuneration and benefits

The remuneration paid to members of the PCC for carrying out their duties as trustees was *£nil* (2022: *£nil*).

Revd Nicki Bullivant received remuneration of £17,788 (2022: £14,274) and pension contributions of £688 (2022: £526) in her capacity as part-time Wellbeing Chaplain.

The amount paid to members of the PCC for personal expenses whilst carrying out their duties as trustees was *£nil* (2022: *£nil*).

6. Staff costs

	2023 £	2022 £
Wages and salaries	44,338	42,125
Employer's contribution to defined contribution pension scheme	1,474	1,336
	<u>45,812</u>	<u>43,461</u>

	2023	2022
The number of employees at 31 December was:		
Part-time	3	2
Full-time	0	1
Full Time Equivalent (FTE) posts	1.47	1.87

No employees received employee benefits of more than £60,000 during the year.

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

7. Mission and evangelism costs

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£	£
Youth children & families ministry	0	0	0	0	684
Discipleship	0	0	0	0	0
Outreach	725	0	1067	1792	3,279
Other expenses	0	0	0	0	0
Total	725	0	1067	1792	3,963

8. Church running expenses

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£	£
Insurance	4,614	0	0	4,614	4,308
Other Church running costs	8,469	393	1,471	10,333	4,318
Office costs	1,716	0	0	1,716	1,596
Upkeep of churchyards	0	0	2,030	2,030	2,004
Quinquennial costs	0	0	3,391	3,391	6,409
Total	14,799	393	6,892	22,084	18,635
Church utility bills	8,990	0	0	8,990	7,561

9. Church improvements and repairs

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£	£
Improvements to church buildings					
Electrical items	0	0	852	852	1,653
Audio-visual equipment	0	0	7,139	7,139	3,222
Broadband	0	0	0	0	200
Other	0	0	249	249	0
Major Repairs					
Tidenham Tower			1,865	1,865	11,203
TOTAL	0	0	10,105	10,105	16,278

Note Audio-visual: £2,999 St Luke's electric piano; £390 St Luke's stage box; £3,750 St Michael's electrical organ

10. Cost of trading

	Unrestricted general fund	Unrestricted designated	Restricted funds	Total 2023	Total 2022
	£	£	£	£	£
Parish magazine	1,554	0	0	1,554	1,346
Consumables	0	0	0	0	231
Letting of Building	120	0	0	120	60
TOTAL	1,674	0	0	1,674	1,637

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

11. Funds

The movements in funds during the year were as follows:

	Balance at 1 January	Receipts	Payments	Transfers	Balance at 31 December
	£	£	£	£	£
Unrestricted General Fund	26,626	122,225	(99,619)	1,408	50,639
Unrestricted Designated Funds					
Buildings maintenance	1,956	70	(302)	0	1,724
Pastoral Fees	0	775	(775)	0	0
B.A.T.S.	1,189	862	(144)	(1,008)	898
	29,771	123,932	(100,841)	400	53,262
Restricted Funds:					
Buildings maintenance and development	5,138	4,792	(8,227)	0	1,703
Youth, Children & Families	39,803	4,030	(24,597)	(160)	19,075
Wellbeing Project	30,286	15,327	(3,184)	(240)	42,189
Wellbeing Chaplain	20,080	2,702	(19,143)	0	3,638
Tutshill Church Reordering	12,690	3,629	(3,404)	0	12,915
Sedbury Toddlers Group	1,062	969	(673)	0	1,358
Funds donated for the following purposes:					
Notice Boards (2014)	274	10	0	0	285
Tidenham Church Develop (2016)	552	19	0	0	571
Tutshill Churchyard Bench	561	0	0	0	561
Tidenham Tower Repairs	109,497	4,787	(1,865)	0	112,419
Vicar's Discretionary Fund	801	28	(200)	0	629
Tidenham Graves	1,874	67	(50)	0	1,891
Tutshill Graves	386	13	(50)	0	349
Funds derived from Charitable Trusts					
Mary Burder Churchyard Fund	5,045	236	(1,930)	0	3,351
Nolan Lych Gate	606	40	0	0	626
Chancel Repair Fund	111	5	0	0	116
	228,746	36,654	(63,324)	(400)	201,676
Vicar and Wardens' Charitable Trust administered by the PCC	4,844	155	0	0	4,999
PCC Restricted Funds Total	233,590	36,809	(63,324)	(400)	206,675
Total Funds	263,361	160,740	164,164	0	259,937

Tidenham Parochial Church Council

Notes to the financial statements (*Continued*)

11. Funds (*continued*)

The origin and purpose of each restricted / designated* fund is as follows:

Fund Name	Origin and Purpose
Youth, Children and Families	Money raised for the provision of Christian ministry specifically directed towards children, families with children, and teenagers in the Parish of Tidenham.
Wellbeing Project	Money received towards the costs of improving the wellbeing of people in the Parish of Tidenham.
Wellbeing Chaplain Salary	Money received to pay for the Wellbeing Chaplain's Salary
Buildings maintenance and development *	Money raised from donations, grants and fund-raising events towards the maintenance and development of the church buildings and installed fixtures.
Tutshill church reordering	Money raised from donations, grants and fund-raising events towards the ongoing project to repair and develop the internal space of Tutshill church to enhance future use.
Tutshill toddlers' group (BATS)*	Receipts from users of Tutshill toddlers' group to meet the costs of running the group
Sedbury toddlers' group	Funds raised through donations and fund-raising events for the purpose of running the Sedbury toddlers' group
Notice boards	Donations received toward the purchase of notice boards at all three churches
Tutshill churchyard bench	The surplus remaining from a donation to purchase the bench in Tutshill churchyard
Tidenham church developments	A donation made towards the future development of Tidenham church
Tidenham church Tower	Money received to pay for the renovation and repair of Tidenham church Tower
Vicar's Discretionary	Money from the closure of the F Grace trust to be used at the discretion of the vicar for the benefit of the poor of the parish.
Mary Burder Churchyard	Income from the charitable trust for the upkeep of the Burder graves in Chase churchyard and the churchyard in general
Nolan Lych Gate	Income from the charitable trust for the preservation of the lych gate at Tidenham church
Chancel Repair	Income from the charitable trust for the upkeep of the chancel fabric at Tidenham church
Tidenham Graves	Money from the closure of the MJ Grace trust, the Mary Brett trust, and the Seys Bequest trust to be used for the upkeep of Tidenham churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood and the Seya family monuments, vault and window brass.
Tutshill Graves	Money from the closure of the MJ Grace trust and the Mary Brett trust, to be used for the upkeep of Tutshill churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood.
Pastoral Fees*	Payment to Gloucester Diocese of fees collected for churchyard monuments and weddings.

Accounts

Tidenham Parochial Church Council

Trustees' Annual Report and Accounts
for the year ended 31 December 2022

Registered Charity Number 1158940

Tidenham Parochial Church Council

Trustees' Annual Report and Financial Statements for the year ended 31 December 2022

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Tidenham Parochial Church Council

Full Name: The Parochial Church Council (PCC) of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut (Parish of Tidenham).

Working Name: Tidenham PCC

Location: The Ecclesiastical Parish of Tidenham is located in Gloucestershire in the south part of the Forest of Dean District Council, between the Rivers Severn and Wye, and adjacent to Chepstow. It is part of Forest South Deanery, within the Church of England's Diocese of Gloucester. There are 3 church buildings: -

- St Mary and St Peter, Tidenham Lane, Tidenham. NP16 7JQ
- St Luke's, Coleford Road, Tutshill. NP16 7PT
- St Michael and All Angels, Tidenham Chase. NP16 7JW

Charitable Status: The PCC of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut was registered with the Charity Commissioners on 23rd October 2014. It previously had *excepted charity* status.

Registered charity number: 1158940

Address for correspondence: Tidenham Vicarage, Gloucester Road, Tutshill, CHEPSTOW NP16 7DH

PCC members who have served from 1st January 2022 until 28th February 2023 are: -

Ex officio members:

Office	Name	Dates	Position held
<i>Incumbent</i>	Revd David Treharne		Chair
<i>Curate</i>	Revd Nicki Bullivant		
<i>Churchwarden</i>	Prof Brian Duerden CBE		Vice chair
<i>Churchwarden</i>	Miss Nicholette Flatman		Vice chair
<i>Reader</i>	Mrs Fiona Gardiner		
<i>Reader</i>	Mr James Parsons		Deanery Synod representative
Lay members:	Mr John Dempsey (Co-opted)	(Until 05 March 2022)	Treasurer (until he resigned on 05 March 2022)
	Mr Paul Coombs	(From 08 May 2022)	Treasurer (from 11 May 2022)
	Mr Iain Gardiner		Secretary
	Dr Emma Phillips		Deanery Synod representative
	Mrs Molly Mayo	(Co-opted)	Deanery Synod representative
	Mr John-Ross Henderson		Health & Safety Advisor
	Ms Marilyn Henderson		Parish Safeguarding Officer
	Mr Peter Jones	(Resigned 05 October 2022)	
	Mrs Polly Morgan		
	Mr Andrew Palmer		
	Mr Ethan Richards	(Resigned 27 February 2023)	
	Mr Robin Riordan		
	Miss Chantelle Wynn		

Independent examiner: Andrew Royle

Tidenham Parochial Church Council

GOVERNANCE, STRUCTURE AND MANAGEMENT

Governing Document

Tidenham Parochial Church Council (The PCC) is a body corporate established by the Church of England. All PCCs are governed by two pieces of Church of England legislation, called Measures:

- the Parochial Church Measure (1956) as amended and
- the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended). They were revised in 2011 and completely rewritten in 2019, coming into effect on 1st January 2020.

Aims and purposes

All PCC members are Trustees of the charity. The PCC is responsible for: -

- co-operating with the incumbent in promoting in Tidenham parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical for the public benefit.
- making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

Objectives and activities

The PCC seeks to promote the whole mission of the church by engaging in activities including: -

- the holding of regular public worship services open to all;
- the provision of sacred space for personal prayer and contemplation;
- pastoral work including visiting the sick and bereaved;
- teaching Christianity by sermons, courses and small groups;
- taking Christian assemblies in local schools;
- provision of children and youth activities with a Christian ethos;
- promoting Christianity through staging other events and meetings;
- carrying out the mission of the Church by the provision of activities for senior citizens, parents and other special needs groups;
- regular provision of a parish magazine to show community and church ideas and activities;
- supporting other charities in the UK and overseas.

Grant making is not a primary activity. However as part of its charitable purpose of promoting the whole mission of the Church, the PCC makes grants to other charitable organisations with complementary activities which help us achieve our purpose.

Public Benefit - Engaging with the community

In planning the activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. Built into the parish vision is a commitment to 'doing relationship well' and therefore a strong emphasis is placed on building community, loving engagement and wellbeing within the Parish. In particular we try to enable ordinary people to live out their faith as part of our parish community through: -

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- volunteering and loving service day by day

PCC Structure

The method of appointment of PCC members is set out in the Church Representation Rules. It consists of both ex-officio and elected members, and all members have full charity trustee responsibilities.

Ex-Officio PCC members

Tidenham PCC consists of the following ex officio members: the vicar, two churchwardens, curates, readers and Deanery Synod Representatives.

Tidenham Parochial Church Council

Forest South Deanery Synod

Three church members are elected every three years at the APCM to sit on Forest South Deanery Synod and become ex-officio members of the PCC. This provides the PCC with an important link between the parish and the wider structures of the Church. Deanery Synod members were elected at the 2020 APCM for a 3-year term.

Electing PCC members

In addition, twelve ordinary PCC members are elected at the Annual Parochial Church Meeting (APCM) by those members of the congregation who are on the church electoral roll of the parish. PCC members are elected for a 3-year term, with a third of members elected each year. The PCC may co-opt up to two additional members as necessary.

The APCM must be well advertised and held by 31 May each year using a standard agenda. It was duly held in Tidenham church on Sunday 08 May 2022. As the Annual accounts for 2021 had not been independently examined by that date, the Bishop of Gloucester authorised a Special Parochial Church Meeting in Tidenham church on Sunday 25 September when the annual accounts for 2021, which had by that date been independently examined, were presented to parishioners.

Church Electoral Roll of Tidenham Parish

All those who attend services in the Parish are encouraged to register on the Church Electoral Roll, which is reviewed each year by the PCC prior to the APCM. Church members are encouraged to stand for election to the PCC, if they have the appropriate gifts, skills and commitment to contribute to the spiritual life of the parish and the management of the church's affairs.

The Church Representation Rules require each PCC to create a completely new church electoral roll every six years, and this was duly achieved during January and February 2019 in advance of the 2019 APCM.

At 01 January 2022 there were 182 people on the church electoral roll, of whom 137 lived in the parish. The roll was revised in April 2022 in advance of the scheduled APCM. At 31 December 2022 there were 182 people on the church electoral roll, of whom 132 live in the parish.

PCC Management

PCC Meetings and sub-committees

The full PCC met eight times during 2022 (all in person) with an average attendance of 58%. Safeguarding, health and safety, and data protection are mandatory topics for the agenda. Once signed the Minutes are public documents and are available from the PCC Secretary. Highlights of the PCC meetings are published in the Link church magazine.

Given its wide responsibilities the PCC has a number of committees, each dealing with a particular aspect of parish life. These sub-committees, which include buildings, finance and charity giving, are responsible to the PCC and report back to it regularly.

The PCC has also authorised certain church members to be responsible for particular areas of church activity, such as safeguarding, health and safety, pastoral visiting, liaison with Tutshill Church of England primary school, visiting families to prepare for baptism, and care home services. The members of these committees and post holders are reviewed each year at the first PCC meeting after the APCM.

CHURCH BUILDINGS

General

To facilitate our activities it is important that we maintain the fabric of the three church buildings in the parish. In November and December our church architect undertook the Quinquennial Inspections of our buildings. As part of this process a drone survey was conducted for the first time. All work arising from the 5-yearly fixed wiring inspections carried out in 2022 by an NICEIC-approved contractor was completed.

Tidenham Parochial Church Council

Tutshill church

The recently re-ordered main church building has required no significant work this year. The PA desk was completed in January; our Broadband connection went live in July and a new portable altar was consecrated by Bishop Robert in October.

Tidenham church

Tidenham church has required no significant work this year. The PCC continued to develop plans to repair the tower and in November submitted its request for a faculty to the DAC. The PCC is supporting the Friends of Tidenham in their ongoing scheme to reorder the north aisle.

Tidenham Chase church has required no significant work this year.

ACHIEVEMENTS AND PERFORMANCE

Covid 19 Crisis

Although all UK Government's legal restrictions ceased on 19 July 2021, their extensive guidance and that of the Church of England centrally and Gloucester Diocese meant that church life and activities were far from normal as we started the new year. Responsibility for determining what could be done in each parish rested with the incumbent, and Revd David took that responsibility very seriously, very ably assisted by his churchwardens. Although there was a blip of Covid cases in December 2021, the situation had eased by the end of January 2022, such that Revd David Treharne issued a public notice, setting out the measures to be implemented at all of our public acts of worship. This meant that we restarted congregational singing and holy communion [in one kind] albeit with everyone still wearing masks.

Access to care homes was still limited and indeed our regular services at Care homes did not restart during 2022 due both to Covid, and staff shortages and other illnesses at the care home.

Communion in both kinds was not offered until Pentecost – 5th June.

It is still the case that by the end of the year a number of previously regular churchgoers did not feel able to return to public worship.

Public Benefit - Access to Church buildings

St Luke's Tutshill and Tidenham Chase were both open to the public on 3 days a week for personal prayer, and access to Tidenham church can be provided on request to the Administration Assistant or churchwardens. The churches may be used for community purposes. Local Schools and the local nursery can and do use the Church for regular acts of worship during term time and for other services during the year.

Public Benefit - Worship and Prayer

Public worship is conducted by those licensed and authorised to do so by the Bishop of Gloucester, which as well as the incumbent, curates and readers of Tidenham Parish listed on page 2, includes Revd David Rees, an Ordained Local Minister from St Briavels and Hewelsfield.

All three churches in the parish held a public Christian worship service each Sunday with additional services at Tutshill and Tidenham during the week.

Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and, through funeral services, friends and family express their grief and give thanks for the life which is now complete in the world and to commend the person into God's keeping. We celebrated 12 baptisms; 5 weddings and we held 26 funerals in our churches and at local crematoria.

Parishioners are encouraged to learn about the Gospel, and to develop their knowledge and trust in Jesus, not only through teaching during services, but also by joining one of the small 'Life groups' which met regularly once again in person to discuss the Christian faith and how it affects their lives. Unfortunately the annual quiet day usually organised in Spring at Ty Mawr Convent, had to be cancelled for a third year.

Tidenham Parochial Church Council

Public Benefit - Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. The ordained ministers are assisted in the pastoral work by a pastoral visiting team, whose usual activities, providing pastoral care in local hospitals and via home visits to the bereaved, sick, elderly and housebound, are still not back to normal. We were once again able to hold the monthly lunches at the local Woodcroft Christian Centre, which offered social activity for senior residents of the parish, but we were unable to restart the fortnightly visits to a local care home.

In person activities were run for children and teenagers to help them explore Christianity in a fun and engaging way. We managed to restart our weekly in person sessions for our Parish baby and toddlers groups.

The Wellbeing Chaplain spends the equivalent of one day a week at Sedbury Space, and visits many people both in their homes and places of work and liaises with the community police and social services.

Mission and Evangelism

The PCC's commitment to Mission and evangelism was demonstrated by its continued support of the full-time Youth, Children and Families (YCF) Missioner and part-time Wellbeing Chaplain, both of whom made presentations to the PCC. The YCF Missioner takes a monthly assembly at a local primary school and collaborated with the Parish Council Youth worker and Sportily to offer a comprehensive suite of activities for local youth during the summer.

The Parish produces a 'weekly briefing' for members and the wider community which is circulated on email, posted on the Parish website and placed at the back of each church. Easter cards designed by members of the congregation were again delivered to every home in the Parish. The Parish Christmas card was delivered to Royal Mail who sadly failed to deliver any of the cards. YouTube and Facebook posts reached well beyond the usual church membership.

The Link, our parish magazine, has reverted to become a printed magazine issued 4 times this year, but it is also available via the parish website.

The church website provides information about our church buildings, life events, contact details and a comprehensive calendar of events.

During the year, the PCC gave £2,882 (2021: £1,373) to a range of other charitable causes in the local community, nationally and throughout the world.

Ecumenical Relationships

As we are located right on the Welsh border, we are a member of the Chepstow-based Churches Together in Wales (Cytûn), participating in foodbank collections and Christians Against Poverty.

STAFF

Paid Staff

During 2022 the PCC employed a number of full and part-time staff: -

- a full-time Youth, Children and Families (YCF) Missioner,
- a part-time Youth co-ordinator (only until 06 January)
- a part-time administration assistant *and*
- a part-time post of *Wellbeing Chaplain* to address the many issues that have been highlighted by Covid.

Volunteers The PCC relies almost entirely on volunteers to carry out its objectives, and thanks them for all they do to make our church in the Parish of Tidenham the active and vibrant community that it is.

Tidenham Parochial Church Council

RISK MANAGEMENT

The PCC has a duty to identify and review the risks to which the church is exposed and to ensure appropriate controls are in place to provide reasonable assurance against those risks.

Safeguarding

The church engages in activities with children and young people and may come into contact with vulnerable people in the course of its pastoral ministry. The PCC has reconfirmed its acceptance of the House of Bishops' Safeguarding Policy and Parish Safeguarding Handbook.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to The House of Bishops' guidance on safeguarding children and vulnerable adults).

The PCC has arranged for all trustees to undertake the mandatory domestic abuse training or obtain an exemption. Most members have successfully completed their training in 2022, but a few members are outstanding. The PCC was compliant by 28 February 2023.

The PCC has a safeguarding policy for working with children and young adults and a separate safeguarding policy for working with vulnerable adults. These key policies are reviewed, revised and reissued each year, usually at the first PCC meeting after the APCM.

The Parish Safeguarding Officer (PSO) ensured that:

- All volunteers were subject to the safer recruitment procedure before commencing work
- Disclosure and Barring Service (DBS) certification was up to date
- All relevant training was provided.

There was one new safeguarding incident during 2022, which was reported to all the relevant agencies

Insurance

The PCC has insurance policies covering both its church buildings and its activities. It has comprehensive health and safety policies, which are reviewed each year, and a contract for the provision and annual maintenance of fire extinguishers in its buildings.

Data Protection

The PCC has always taken its responsibilities for data protection very seriously, and issued a privacy notice in January 2022 as part of its review of the church electoral roll. The PCC has reviewed the data it holds and believes it complies with the General Data Protection Regulations (GDPR) 2018. No data protection issues were recorded during 2022.

FINANCE REVIEW

Total receipts (i.e. income) on the General Fund were £93,719 (2021:£95,042) (2020: £86,698) a 1.4% decrease year on year. Total General Fund voluntary receipts of £76,248 (2021:£80,092) (2020:£76,583) decreased by 4.8%. Income from the recovery of Gift Aid: £8,547 was down £7,767 (48%) over 2021: £16,314.

The amount spent from the General Fund to provide Christian Ministry throughout the Parish was £100,175 (2021: £91,560) (2020: £92,143), an increase of 9.4% on the previous year. The Diocesan Parish share of £68,292 (2021 & 2020 : £64,428 & £64,427 respectively) was paid in full during the year. At £26,196 Church running costs were up 32.3% compared with the previous Covid affected year (2021 £19,805), including utility costs of £7,561 (2021 £7,495) (2020 £4,999). A refund of £3,843 was received from SSE during the year. The present fixed price contract with SSE ends in December 2023. Insurance costs during the year were £4,308 (2021 £4,296) (2020 £3,931). There were no Building Repairs and improvements paid from the General Fund in 2022.

Reserves Policy After a comprehensive revision in 2021, the reserves policy remains unchanged requiring the PCC to maintain a reserve of £20,000 in its General Fund and £5,000 between the main Restricted Funds being YC&F and Wellbeing Project and Wellbeing Chaplain.

Tidenham Parochial Church Council

Restricted Funds (See page 15)

1. **YC&F.** On 31st December 2022 the fund stood at £39,803 (2021 £62,867) (2020 £57,210).
2. **Wellbeing Project.** On 31st December 2022 the fund stood at £30,286 (2021 £19,325). A Grant of £10,000 was received from Gloucester County Council. During 2022 a new Restricted Fund was established by the PCC as a result of a Legacy of £20,000 for direct support of the Wellbeing Chaplain.
3. **Tutshill Re-ordering** £12,690 remains in the Fund as of 31st December 2022 (2021 £14,331) (2020 £24,168). £3,035 VAT refund was received during 2022 with payment for the portable Altar and final payment being made for the sound desk.
4. **Tidenham Tower Repairs.** A new Restricted Fund was created in January to cater for a £120,000 Legacy covering repairs to the tower. £109,497 is being held in it on 31st December 2022; £11,203 being paid out for professional fees on which VAT is being reclaimed.
5. **Buildings (Fabric) Funds.** £6,409 was spent from the Restricted Fund updating electrical circuits and control boxes in Tidenham church and repairs at the other two churches. On 31st December the Restricted Fund stood at £5,138 (2021 £10,422) whilst the Designated Fund stood at £1,956 (2021 £1,951)
6. **During 2022 the PCC voted to rename one Restricted Fund and close two Restricted Funds.** The Tutshill Toddlers Fund was renamed Tutshill Baby and Toddlers Group (B.A.T.S) on 21 September to reflect the group's activities. The *New Baby* fund was closed and the remaining money (£489) moved to B.A.T.S, as it does the same work. *The Well* fund was closed and the remaining money (£1,164) moved to the Wellbeing Project as it does essentially the same work.

Total Receipts and Payments Summary (i.e., Including all Restricted, Designated & General Funds)

Total Receipts for 2022 were £271,776 (2021:£179,336) (2020:£145,042) and

Total payments for 2022 were £167,769 (2021:£150,566) (2020:£130,810)

Total cash funds at year-end **were £263,360** (2021:£159,353) (2020:£130,581), held with Lloyds Bank, Monmouthshire Building Society and CBF Church of England deposit accounts.

This Annual Report and the Annual Accounts for 2022 were approved by the PCC on 14 March 2023 and signed on their behalf:

David Treharne (electronically signed)

Revd David Treharne,
Chair

Tidenham Parochial Church Council
Independent Examiner's Report to the Members of
Tidenham Parochial Church Council

I report on the accounts for the year ended 31 December 2022 which are set out on pages 10 to 17.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the Parochial Church Council ("**PCC**") are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ("**the 2011 Act**") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andy Royle (electronically signed)

Andy Royle

**15 Tylers Way
Sedbury
NP16 7AB**

Date: 30 March 2023

Tidenham Parochial Church Council

Receipts and payments account for the year ended 31 December 2022

	Note	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2022	Total 2021	Total 2020
		£	£	£	£	£	£
RECEIPTS							
Voluntary receipts:							
Planned giving		50,113	-	12,009	62,122	65,612	50,137
Collections at services		7,479	-	-	7,479	4,085	3,672
All other giving and voluntary receipts		10,109	-	1,349	11,458	28,197	13,229
Gift Aid recovered		8,547	-	2,690	11,237	23,672	14,743
Legacies	2	-	-	140,000	140,000	-	6,000
Grants	2	-	-	13,035	13,035	35,900	46,036
		76,248	-	169,083	245,331	157,466	133,817
Activities for generating funds:							
Gross income from fundraising activities		2,556		1,041	3,597	2,110	229
Investment income:							
Dividends and interest		-	5	1,519	1,524	439	705
Church activities:							
PCC Fees for weddings and funerals		7,101	-	-	7,101	11,572	5,694
Gross income from trading	3	3,700	-	409	4,109	2,611	2,629
Other incoming resources:							
Other income	4	4,114	-	6,000	10,114	5,138	1,968
Total receipts		93,719	5	178,052	271,776	179,336	145,042
PAYMENTS							
Church activities:							
Mission giving and donations		2,907	-	-	2,907	1,673	2,770
Diocesan parish share contribution		68,293	-	-	68,293	64,428	64,427
Salaries, wages and honoraria	6	2,122	-	41,340	43,462	33,850	27,978
Clergy and staff expenses		3,081	-	1,542	4,623	2,285	2,355
Mission and evangelism costs	7	3,279	-	684	3,963	1,781	2,010
Church running expenses	8	18,635	-	-	18,635	15,286	12,399
Utility bills	8	7,561	-	-	7,561	7,495	4,999
Major repairs to church buildings	9	-	-	11,203	11,203	1,296	7,498
Improvements to church buildings	9	-	-	5,075	5,075	21,225	5,542
Cost of trading	10	1,637	-	-	1,637	753	249
		107,515	-	59,844	167,359	150,072	130,227
Costs of generating income:							
Fund-raising activities		-	-	-	-	38	-
Governance costs:							
Governance costs		410	-	-	410	456	583
Total payments		107,925	-	59,844	167,769	150,566	130,810
(Shortfall) / Excess of receipts over payments		(14,206)	5	118,208	104,007	28,770	14,232
Transfers between funds	11	7,749	-	(7,749)	-	-	-
Cash at bank and in hand at 01 January 2022		33,082	1,951	124,320	159,353	130,581	116,349
Cash at bank and in hand at 31 December 2022		26,626	1,956	234,779	263,360	159,353	130,581

Tidenham Parochial Church Council

Statement of Assets and Liabilities for the year ended 31 December 2022

	Note	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2022 £	Total 2021 £
Cash Funds						
Lloyds bank accounts		26,933	1,794	51,040	79,768	98,785
Monmouthshire Building Society		-	-	84,814	84,814	15,690
CBF deposit accounts		-	1,179	97,599	98,778	44,879
	11	<u>26,933</u>	<u>2,973</u>	<u>233,453</u>	<u>263,360</u>	<u>159,354</u>
Other monetary assets						
Gift Aid recoverable		2,600	-	1,300	3,900	694
VAT refunds receivable		-	-	2,520	2,520	6,877
Unpaid Invoices		-	-	1,650	1,650	-
CoE Utilities Grant		1,162	-	-	-	-
		<u>3,762</u>	<u>-</u>	<u>5,470</u>	<u>8,070</u>	<u>7,571</u>
Liabilities						
Income tax payable		-				-
Supplier invoices payable		-		495	495	2,636
Retentions on building works		-	-			-
Accrued utilities charges		-	-	-	-	701
Vicar and staff expenses payable		-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>495</u>	<u>495</u>	<u>3,337</u>
					2022	2021
					£	£
Charitable trusts at market value						
Mary Burder churchyard fund					7,836	8,888
Nolan lych gate fund					2,560	2,904
Chancel repair fund					351	468
					<u>10,747</u>	<u>12,259</u>

The charitable trusts are administered by the Gloucester Diocesan Trust as endowment funds and must be retained.

Only the income arising from each fund is available for use by the PCC and is restricted to the purposes specified in note 11.

Tidenham Parochial Church Council

Notes to the Financial Statements

1. Accounting policies

(i) Basis of accounting

As the PCC's gross income is below £250,000, apart from the exceptional one-off legacy of £120,000 for the restoration of Tidenham church tower, the PCC has made use of the exemption in s.133 of the Charities Act 2011 to prepare a receipts and payments account and a statement of assets and liabilities. The PCC expects its gross revenue for 2023 and subsequent years will not exceed £250,000. Receipts are included as received and expenditure when irrevocably paid. The financial statements are therefore not prepared on an accruals basis, and thus are outside the scope of the Charities SORP (FRS 102).

The financial statements are prepared in accordance with the Church Accounting Regulations 2006. They include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, nor those that are informal gatherings of church members.

(ii) Fund accounting

Restricted funds represent income which can only be spent for specific purposes, which are set out in note 10. The restrictions arise when specified by a donor, or when funds are raised for a specific purpose.

Unrestricted funds represent the remaining funds of the PCC which are not restricted, and may be spent as the PCC wishes in accordance with the objectives of the charity. The PCC may designate certain unrestricted funds for particular uses, such as an upcoming project, and such designated funds are not included in its free reserves.

2. Voluntary Income

During the year the PCC received the following grants: -

- (i) Gloucester County Council: £10,000 towards the Wellbeing Project.
- (ii) Listed Places of Worship Scheme: £3,035 VAT refund, Tutshill Re-ordering

During the year the PCC received the following legacies: -

- (iii) Tony James estate: £120,000 for renovation of Tidenham church Tower
- (iv) Tony James estate: £20,000 for Tidenham Parish Wellbeing Chaplain

3. Gross income from trading

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2022	Total 2021	Total 2020
	£	£	£	£	£	£
Parish magazine sales	890	-	--	890	950	1,376
Parish magazine advertising	1,791	-	-	1,791	1,614	930
Income from letting of building	773	-	-	773	47	62
Coffee	246	-	-	246	N/A	N/A
Tutshill Toddlers Group	-	-	409	409	-	261
	3,700	-	409	4,109	2,611	2,639

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

4. Other income

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2022	Total 2021	Total 2020
	£	£	£	£	£	£
Services for Sedbury Space			6,000	6,000	N/A	N/A
Wayleave	118	-	-	118	118	118
Insurance claims	-	-	-	-	-	1,849
Capital received from CBF Mary Burder charitable trust	-	-	-	-	5,000	-
Other	3,996	-	-	3,996	20	-
TOTAL	4,114	-	6,000	10,114	5,138	1,968

5. Trustee's remuneration and benefits

The remuneration paid to members of the PCC for carrying out their duties as trustees was £nil (2021: £nil).

Mr Ethan Richards received remuneration of £107 (2021: £6,655) and pension contributions of £NIL(2021: NIL) in his capacity as part-time Youth Co-ordinator.

Revd Nicki Bullivant received remuneration of £14,274 (2021: £3,447 NIL) and pension contributions of £526 (2021: £123) in her capacity as part-time Wellbeing Chaplain.

The amount paid to members of the PCC for personal expenses whilst carrying out their duties as trustees was £nil (2021: £nil).

6. Staff costs

	2022 £	2021 £
Wages and salaries	42,125	32,326
Employer's contribution to defined contribution pension scheme	1,336	1,523
	<u>43,461</u>	<u>33,849</u>
	2022	2021
The average number of employees during the year was:		
Part-time	2	3
Full-time	1	0

No employees received employee benefits of more than £60,000 during the year.

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

7. Mission and evangelism costs

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2022	Total 2021	Total 2020
	£	£	£	£	£	£
Youth children & families ministry	-	-	684	684	971	1,650
Discipleship	-	-	-	-	733	31
Outreach	3,279	-	-	3,279	61	96
Other expenses	-	-	-	-	15	231
Total	3,279	-	684	3,963	1,780	2,010

8. Church running expenses

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2022	Total 2021	Total 2020
	£	£	£	£	£	£
Insurance	4,308	-	-	4,308	4,150	3,931
Other Church running costs	4,318	-	-	4,318	7,647	6,752
Office costs	1,596	-	-	1,596	-	-
Upkeep of churchyards	2,004	-	-	2,004	3,489	1,716
5 year electrical inspections and work arising	6,409	-	-	6,409	-	-
Total	18,635	-	-	18,635	15,286	12,399
Church utility bills	7,561	-	-	7,561	7,495	4,999

9. Church improvements and repairs

	Unrestricted general fund	Unrestricted designated funds	Restricted funds	Total 2022	Total 2021	Total 2020
	£	£	£	£	£	£
Improvements to church buildings						
Furniture	-	-	1,653	1,653	-	-
Audio-visual equipment	-	-	3,222	3,222	-	-
Broadband	-	-	200	200	-	-
Prior year items	-	-	-	-	21,225	5,542
Total Tutshill reordering	-	-	5,075	5,075	-	-
Major Repairs						
Tidenham Tower Repairs	-	-	11,203	11,203	-	-
TOTAL	-	-	16,278	16,278	21,225	5,542

Note Tutshill reordering costs are: Portable altar balance paid £1256, plus £3222 balance for the new sound desk.

10. Cost of trading

	Unrestricted general fund	Unrestricted designated	Restricted funds	Total 2022	Total 2021	Total 2020
	£	£	£	£	£	£
Parish magazine	1,346	-	-	1,346	753	249
Consumables	231	-	-	231	-	-
Letting of Building	60	-	-	60	-	-
TOTAL	1,637	-	-	1,637	753	249

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

11. Funds

The movements in funds during the year were as follows.

	Balance at 1 January	Receipts	Payments	Transfers	Balance at 31 December
	£	£	£	£	£
Unrestricted general fund	33,082	93,719	(107,924)	7,749	26,626
Unrestricted funds designated to:					
Buildings maintenance and development	1,951	5	-	-	1,956
	35,033	93,724	(107,924)	7,749	28,582
Restricted funds					
Buildings maintenance and development	10,422	1,125	-	(6,409)	5,138
Youth, children & families fund	62,867	3,385	(25,989)	(460)	39,803
Wellbeing Project	19,325	27,060	(16,893)	794	30,286
Wellbeing Chaplain	-	20,080	-	-	20,080
Tutshill church reordering fund	14,331	3,435	(5,076)	-	12,690
B.A.T.S. Group	1,120	435	-	(366)	1,189
Sedbury toddlers group	341	1,045	(684)	360	1,062
New Baby Group	152	352	-	(504)	-
The Well	1,164	-	-	(1,164)	-
Funds donated for the following purposes:					
Notice boards (2014)	274	-	-	-	274
Tutshill churchyard bench (2016)	552	-	-	-	552
Tidenham church developments (2016)	561	-	-	-	561
Tidenham Tower Repairs	-	120,700	(11,203)	-	109,497
Funds derived from closure of charitable trusts:					
Vicar's discretionary fund	781	20	-	-	801
Tidenham graves	1,846	28	-	-	1,874
Tutshill graves	380	6	-	-	386
Funds derived from charitable trusts:					
Mary Burder churchyard fund	4,812	233	-	-	5,045
Nolan lych gate fund	513	73	-	-	586
Chancel repair fund	99	12	-	-	111
	119,540	177,989	(59,845)	(7,749)	229,935
Vicar and wardens' charitable trust administered by the PCC	4,781	63	-	-	4,844
PCC restricted funds Total	124,321	178,052	(59,845)	(7,749)	234,779
Total Funds	159,354	271,776	(167,769)	-	263,361

Tidenham Parochial Church Council

Notes to the financial statements *(Continued)*

11. Funds *(continued)*

The origin and purpose of each restricted fund is as follows:

Fund Name	Origin and Purpose
Youth, children and families fund	Money raised for the provision of Christian ministry specifically directed towards children, families with children, and teenagers in the Parish of Tidenham.
Wellbeing Project	Money received towards the costs of improving the wellbeing of people in the Parish of Tidenham.
Wellbeing Chaplain Salary	Money received to pay for the Wellbeing Chaplain's Salary
Buildings maintenance and development fund	Money raised from donations, grants and fund-raising events towards the maintenance and development of the church buildings and installed fixtures.
Tutshill church reordering fund	Money raised from donations, grants and fund-raising events towards the ongoing project to repair and develop the internal space of Tutshill church to enhance future use.
Tutshill toddlers group	Receipts from users of Tutshill toddlers group to meet the costs of running the group
Sedbury toddlers group	Funds raised through donations and fund-raising events for the purpose of running the Sedbury toddlers group
New Baby group	Funds raised through donations and fund-raising events for the purpose of running the New Baby group at Tutshill church
The Well	Funds raised through donations and grants to meet the costs of running The Well
Notice boards	Donations received toward the purchase of notice boards at all three churches
Tutshill churchyard bench	The surplus remaining from a donation to purchase the bench in Tutshill churchyard
Tidenham church developments	A donation made towards the future development of Tidenham church
Tidenham church Tower	Money received to pay for the renovation and repair of Tidenham church Tower

Tidenham Parochial Church Council

Fund Name	Origin and Purpose
Vicar's Discretionary Fund:	Money from the closure of the F Grace trust to be used at the discretion of the vicar for the benefit of the poor of the parish.
Mary Burder churchyard fund:	Income from the charitable trust for the upkeep of the Burder graves in Chase churchyard and the churchyard in general
Nolan lych gate fund:	Income from the charitable trust for the preservation of the lych gate at Tidenham church
Tidenham Graves fund:	Money from the closure of the MJ Grace trust, the Mary Brett trust, and the Seys Bequest trust to be used for the upkeep of Tidenham churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood and the Seya family monuments, vault and window brass.
Tutshill Graves fund:	Money from the closure of the MJ Grace trust and the Mary Brett trust, to be used for the upkeep of Tutshill churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood.
Chancel repair fund:	Income from a charitable trust for the upkeep of the chancel fabric at Tidenham church

The following funds were closed during 2022

The Well, with the money transferred to the Wellbeing Project as it took over the work of 'The Well' and

The New Baby Group, with the money transferred to the Tutshill Toddler Group as it took over the work of 'The New Baby Group'.

Accounts

Tidenham Parochial Church Council

Trustees' Annual Report and Accounts

for the year ended 31 December 2021

Registered Charity Number 1158940

Tidenham Parochial Church Council

Trustees' Annual Report and Financial Statements for the year ended 31 December 2021

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Tidenham Parochial Church Council

Full Name: The Parochial Church Council (PCC) of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut (Parish of Tidenham).

Working Name: Tidenham PCC

Location: The Ecclesiastical Parish of Tidenham is located in Gloucestershire in the south part of the Forest of Dean District Council, between the Rivers Severn and Wye, and adjacent to Chepstow. It is part of Forest South Deanery, within the Church of England's Diocese of Gloucester. There are 3 church buildings: -

- St Mary and St Peter, Tidenham Lane, Tidenham. NP16 7JQ
- St Luke's, Coleford Road, Tutshill. NP16 7PT
- St Michael and All Angels, Tidenham Chase. NP16 7JW

Charitable Status: The PCC of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut was registered with the Charity Commissioners on 23rd October 2014. It previously had *excepted charity* status.

Registered charity number: 1158940

Address for correspondence: Tidenham Vicarage, Gloucester Road, Tutshill, CHEPSTOW NP16 7DH

PCC members who have served from 1st January 2021 until 30th April 2022 are: -

Ex officio members:

Office	Name	Dates	Position held
<i>Incumbent</i>	Revd David Treharne		Chair
<i>Curate</i>	Revd Janice Hamilton	(Until 31 July 2021)	
<i>Curate</i>	Revd Nicki Bullivant		
<i>Churchwarden</i>	Prof Brian Duerden CBE		Vice chair
<i>Churchwarden</i>	Miss Nicholette Flatman		Vice chair
<i>Reader</i>	Mrs Fiona Gardiner		
<i>Reader</i>	Mr James Parsons		Deanery Synod representative
Lay members:			
	Mr Ewen Hamilton	(Until 22 July 2021)	Treasurer (until 22 July 2021)
	Mr John Dempsey (Co-opted)	(From 26 June 2021 until 05 March 2022)	Treasurer (from 22 July 2021 until he resigned on 05 March 2022)
	Mr Iain Gardiner		Secretary
	Dr Emma Phillips		Deanery Synod representative
	Mrs Molly Mayo	(Co-opted)	Deanery Synod representative
	Mr John-Ross Henderson	(Co-opted until elected at APCM 25 April 2021)	Health & Safety Advisor (from 01 August 2021)
	Ms Marilyn Henderson		Parish Safeguarding Officer
	Mr Peter Jones		
	Mrs Polly Morgan	(From APCM 25 April 2021)	
	Mr Andrew Palmer		
	Mr Ethan Richards	(From APCM 25 April 2021)	
	Mr Robin Riordan		
	Mrs Melanie Walton	(Until 07 October 2021)	
	Miss Chantelle Wynn		

Independent examiner: Andrew Royle

Tidenham Parochial Church Council

GOVERNANCE, STRUCTURE AND MANAGEMENT

Governing Document

Tidenham Parochial Church Council (The PCC) is a body corporate established by the Church of England. All PCCs are governed by two pieces of Church of England legislation, called Measures:

- the Parochial Church Measure (1956) as amended and
- the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended). They were revised in 2011 and completely rewritten in 2019, coming into effect on 1st January 2020.

Aims and purposes

All PCC members are Trustees of the charity. The PCC is responsible for: -

- co-operating with the incumbent in promoting in Tidenham parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical for the public benefit.
- making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

Objectives and activities

The PCC seeks to promote the whole mission of the church by engaging in activities including: -

- the holding of regular public worship services open to all;
- the provision of sacred space for personal prayer and contemplation;
- pastoral work including visiting the sick and bereaved;
- teaching Christianity by sermons, courses and small groups;
- taking Christian assemblies in local schools;
- provision of children and youth activities with a Christian ethos;
- promoting Christianity through staging other events and meetings;
- carrying out the mission of the Church by the provision of activities for senior citizens, parents and other special needs groups;
- regular provision of a parish magazine to show community and church ideas and activities;
- supporting other charities in the UK and overseas.

Grant making is not a primary activity. However as part of its charitable purpose of promoting the whole mission of the Church, the PCC makes grants to other charitable organisations with complementary activities which help us achieve our purpose.

Public Benefit - - Engaging with the community

In planning the activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. Built into the parish vision is a commitment to 'doing relationship well' and therefore a strong emphasis is placed on building community, loving engagement and wellbeing within the Parish. In particular we try to enable ordinary people to live out their faith as part of our parish community through: -

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- volunteering and loving service day by day

PCC Structure

The method of appointment of PCC members is set out in the Church Representation Rules. It consists of both ex-officio and elected members, and all members have full charity trustee responsibilities.

Ex-Officio PCC members

Tidenham PCC consists of the following ex officio members: the vicar, two churchwardens, curates, readers and Deanery Synod Representatives.

Tidenham Parochial Church Council

Forest South Deanery Synod

Three church members are elected every three years at the APCM to sit on Forest South Deanery Synod and become ex-officio members of the PCC. This provides the PCC with an important link between the parish and the wider structures of the Church. Deanery Synod members were elected at the 2020 APCM for a 3-year term.

Electing PCC members

In addition, twelve ordinary PCC members are elected at the Annual Parochial Church Meeting (APCM) by those members of the congregation who are on the church electoral roll of the parish. The APCM must be well advertised and held by 31 May each year using a standard agenda. It was duly held in Tidenham church on Sunday 25 April 2021. PCC members are also elected for a 3-year term, with a third of members elected each year. The PCC may co-opt up to two additional members as necessary.

Church Electoral Roll of Tidenham Parish

All those who attend services in the Parish are encouraged to register on the Church Electoral Roll, which is reviewed each year by the PCC prior to the APCM. Church members are encouraged to stand for election to the PCC, if they have the appropriate gifts, skills and commitment to contribute to the spiritual life of the parish and the management of the church's affairs.

The Church Representation Rules require each PCC to create a completely new church electoral roll every six years, and this was duly achieved during January and February 2019 in advance of the 2019 APCM.

At 01 January 2021 there were 189 people on the church electoral roll, of whom 144 lived in the parish. The roll was revised in April 2021 in advance of the scheduled APCM. At 31 December 2021 there were 182 people on the church electoral roll, of whom 137 live in the parish.

PCC Management

PCC Meetings and sub-committees

The full PCC met ten times during 2021 (four in person and 6 times via Zoom) with an average attendance of 77%. Safeguarding, health and safety, and data protection are mandatory topics for the agenda. Once signed the Minutes are public documents and are available from the PCC Secretary. Highlights of the PCC meetings are published in the Link church magazine.

Given its wide responsibilities the PCC has a number of committees, each dealing with a particular aspect of parish life. These sub-committees, which include buildings, finance and charity giving, are responsible to the PCC and report back to it regularly.

The PCC has also authorised certain church members to be responsible for particular areas of church activity, such as safeguarding, health and safety, pastoral visiting, liaison with Tutshill Church of England primary school, visiting families to prepare for baptism, and care home services. The members of these committees and post holders are reviewed each year at the first PCC meeting after the APCM.

CHURCH BUILDINGS

To facilitate our activities it is important that we maintain the fabric of the three church buildings in the parish.

Tutshill church

The recently re-ordered main church building has required no significant work this year. The Servedy was completed, and work is progressing on the PA desk.

Tidenham church

Tidenham church has required no significant work this year. The PCC continued to investigate potential repairs to the tower and DAC requested we review our proposals for a faculty.

Tidenham Chase church

Chase church has required no significant work this year.

ACHIEVEMENTS AND PERFORMANCE

Covid 19 Crisis

Revd Treharne's small Covid working group originally set up in 2020 continued to review how the PCC should comply with the fast changing Covid Regulations taking account of the extensive guidance provided centrally by the Church of England, supplemented by information and guidance from Gloucester Diocese. Covid significantly impacted every aspect of normal church life and activities throughout the year. Church buildings were closed for many weeks, meeting fellow Christians was severely restricted or banned, church services moved online, and many church meetings were cancelled or held via Zoom. We had very limited face to face services in schools and care homes. Following the easing of UK Government restrictions, face to face public worship resumed on Easter Sunday 4 April with indoor services at Tidenham and Chase, and an outdoor service at Tutshill.

We continued to evolve new ways of being relevant to the community: -

- Zoom was used for a virtual Sunday morning coffee and chat time.
- Hard copy of weekly briefings and sermons was mailed out to those without access to the internet
- Some people who had connections with the parish, but now lived far away, were able to join our online services which they had not previously been able to do.

Public Benefit - Access to Church buildings

St Luke's Tutshill was open to the public on 3 days a week for personal prayer, and access to the other churches can be provided on request to the Administration Assistant or churchwardens. The churches may be used for community purposes. Local Schools can use the Church for regular acts of worship during term time and for other services during the year.

Public Benefit - Worship and Prayer

Public worship is conducted by those licensed and authorised to do so by the Bishop of Gloucester, which as well as the incumbent, curates and readers of Tidenham Parish on page 5, includes Revd David Rees, an Ordained Local Minister from St Briavels and Hewelsfield.

Until the imposition of Covid lockdowns in 2020, all three churches in the parish held a public Christian worship service each Sunday with additional services at Tutshill and Tidenham during the week.

Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and, through funeral services, friends and family express their grief and give thanks for the life which is now complete in the world and to commend the person into God's keeping. We celebrated 5 baptisms; 8 weddings and we held 34 funerals in our churches and at local crematoria.

Parishioners are encouraged to learn about the Gospel, and to develop their knowledge and trust in Jesus, not only through teaching during services, but also by joining one of the small 'Life groups' which met regularly on weekdays via Zoom and latterly in person to discuss the Christian faith and how it affects their lives. The annual quiet day usually organised in Spring at Ty Mawr Convent, had to be cancelled for a second year.

Public Benefit - Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. The ordained ministers are assisted in the pastoral work by a pastoral visiting team. Their usual activities, providing pastoral care in local hospitals and via home visits to the bereaved, sick, elderly and housebound, all had to stop, but in their place an expanded pastoral team of over 25 people maintained connections and offered support to church and community members. We were still unable to hold any of the monthly lunches at the local Woodcroft Christian Centre, which offered social activity for senior residents of the parish, and we were unable to restart the fortnightly visits to a local care home.

Online and latterly in person activities were run for children and teenagers to help them explore Christianity in a fun and engaging way. We managed to hold regular virtual and latterly in person sessions for our Parish baby and toddlers groups.

Tidenham Parochial Church Council

Mission and Evangelism

An ordained Pioneer Minister concluded her time in the parish in August and handed over her duties at Sedbury Space to a new team.

The PCC's commitment to Mission and evangelism was demonstrated by its implementation in 2021 of the conclusions of a small working party into future opportunities to expand the existing work in the parish. A new full-time Youth, Children and Families (YCF) Missioner began work at the start of the new school year in September, and a wholly new post of Wellbeing Chaplain started at the end of September.

The Parish produces a 'weekly briefing' for members and the wider community circulated on email, the Parish website and post to those with no access to online material. Easter and Christmas cards designed by members of the congregation were again delivered to every home in the Parish. YouTube and Facebook posts reached well beyond the usual church membership.

The Link, our parish magazine, has had to become a predominantly online magazine issued 4 times this year.

The church website provides information about our church buildings, life events, contact details and a comprehensive calendar of events.

During the year, the PCC gave £1,373 (2020: £2,770) to a range of other charitable causes in the local community, nationally and throughout the world.

Ecumenical Relationships

As we are located right on the Welsh border, we are a member of the Chepstow-based Churches Together in Wales (Cytûn), participating in foodbank collections and Christians Against Poverty.

STAFF

Paid Staff

During 2021 the PCC employed a number of full and part-time staff, whose roles changed during the year:

- a part-time lay worker to lead the ministry to children and families was replaced in September by a full-time Youth, Children and Families (YCF) Missioner,
- a part-time Youth co-ordinator
- a part-time administration assistant *and*
- a new part-time post of *Wellbeing Chaplain* was created to address the many issues that have been highlighted by Covid. Following interviews the Chaplain started work in late September.

Volunteers

The PCC relies almost entirely on volunteers to carry out its objectives, and thanks them for all they do to make our church in the Parish of Tidenham the active and vibrant community that it is.

Tidenham Parochial Church Council

RISK MANAGEMENT

The PCC has a duty to identify and review the risks to which the church is exposed and to ensure appropriate controls are in place to provide reasonable assurance against those risks. The Parish engages in activities with children and young people, and comes into contact with vulnerable people in the course of its pastoral ministry.

Safeguarding

The church engages in activities with children and young people and may come into contact with vulnerable people in the course of its pastoral ministry. The PCC has reconfirmed its acceptance of the House of Bishops' Safeguarding Policy and Parish Safeguarding Handbook. The PCC has a safeguarding policy for working with children and young adults and a separate safeguarding policy for working with vulnerable adults. These key policies are reviewed, revised and reissued each year, usually at the first PCC meeting after the APCM.

The Parish Safeguarding Officer (PSO) ensured that:

- All volunteers were subject to the safer recruitment procedure before commencing work
- Disclosure and Barring Service (DBS) certification was up to date
- All relevant training was provided.

There was one safeguarding incident during 2021, which was reported to all the relevant agencies.

Insurance

The PCC has insurance policies covering both its church buildings and its activities. It has comprehensive health and safety policies, which are reviewed each year, and a contract for the provision and annual maintenance of fire extinguishers in its buildings.

Data Protection

The PCC has always taken its responsibilities for data protection very seriously, and issued a privacy notice in January 2021 as part of its review of the church electoral roll. The PCC has reviewed the data it holds and believes it complies with the General Data Protection Regulations (GDPR) 2018. No data protection issues were recorded during 2021.

FINANCE REVIEW

As with most other areas of church life, our finances in 2021 have continued to be affected by the COVID-19 pandemic. The limitation of church services at the start of the year, along with the ongoing need to reduce cash handling, has significantly reduced income from collections. At £4,095 in 2021 this was a slight increase over £3,672 collected in 2020, but still 76% less than the £17,374 collected in 2019. This trend is likely to continue for the foreseeable future.

At £11,572 fee income from weddings and funerals was up £5,878 (103%) from 2020 and up £3,471 (43%) from 2019, as restrictions on such gatherings eased. Some of the church running costs decreased year on year due to the enforced reduction in activities, but not enough to avoid calling on the PCC's reserves, which exist for just such a time as this.

Total receipts (i.e. income) on the General Fund were £95,042 (2020: £86,698) (2019: £88,549), a 9% increase year on year. Total General Fund voluntary receipts of £80,092 (2020: £76,583) (2019: £77,119) increased by 4.6%, but without the £5.5k legacies in 2020 the increase over 2020 would have been £9,009 (12.7%). Income from the recovery of Gift Aid: £16,314 was up £3,873 (31%) over 2020 - £12,441.

Tidenham Parochial Church Council

The amount spent from the General Fund to provide Christian ministry throughout the parish was £91,560 (2020: £92,143) (2019: £88,812), a decrease of 0.6% year on year. Due to the Covid pandemic, the Diocese agreed to freeze the cost of the parish share, much of which pays indirectly for clergy stipends, pensions, housing and training, and so we paid £64,428 (2020: £64,427) (2019: £60,780). Church running costs were up 23% at £19,805 (2020: £16,046) (2019: £17,956) including utilities of £7495, (2020:£4,999) (2019: £5,357) and insurance of £4296 (2020: £3,931) (2019: £3,854). SSE subsequently refunded us £3843 due to overcharging us in 2021. This will be shown in the 2022 accounts. There were no Building repairs and improvements paid from the General Fund in 2021.

The net result was that General Fund receipts exceeded payments by £3,482, bringing the balance on the General Fund at 31 December 2021 to £33,082 (2020: £29,600) (2019: £35,045).

Reserves Policy. After a thorough review, PCC revised its General Fund reserves policy in December 2021. The new Reserves policy requires PCC to keep a reserve of £20,000 in its General Fund, and £5k between our main restricted funds: YCF and Wellbeing Project.

Restricted funds

1. The fund made up of grants and other voluntary income to support youth, children and families (YCF) ministry stood at £62,867 (2020: £57,210) (2019: £41,955) at year end, thanks to the financial support of donors and particularly grant-making charities, from whom grants of £31,000 were received in 2021.
2. The fund for the project to refurbish and develop the interior of St. Luke's Church, Tutshill paid Cymru Kitchens £18,210 in December for the new servery completed in autumn 2021, and £1958 towards the cost of the new sound desk. We received a further £11,595 including donations and a grant towards the remaining works. At year end the balance was £14,331 (2020: £24,168) (2019: £18,474).
3. The new fund made up of grants and other voluntary income to support the new Wellbeing Project stood at £19,325 at the year end.
4. The PCC also paid fees of £1,296 for the conservation engineer's report on Tidenham tower roof, which the DAC requested as part of the faculty process. This cost was met by the restricted and designated funds for buildings maintenance and development. At the end of the year these funds stood at £10,422 (2020: £3,409) (2019: £3,463) restricted and £1951, (2020: £2,326) (2019: £3,335) designated.

Total Receipts and Payments Summary (i.e. Including all restricted and unrestricted funds)

Total receipts for 2021 were £179,336 (2020: £145,042) (2019: £207,346) and

Total payments for 2021 were £150,071 (2020: £130,810) (2019: £319,840).

Total cash funds at the year-end were **£159,353** (2020: £130,581) (2019: £116,349), held with Lloyds Bank, Monmouthshire Building Society and CBF Church of England deposit funds.

This Annual Report and the Annual Accounts for 2021 were approved by the PCC on 24 May 2022 and signed on their behalf:

David Treharne (electronically signed)

Revd David Treharne,
Chair

Tidenham Parochial Church Council

Independent Examiner's Report to the Members of Tidenham Parochial Church Council

I report on the accounts for the year ended 31 December 2021 which are set out on pages 10 to 17.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the Parochial Church Council ("**PCC**") are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ("**the 2011 Act**") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

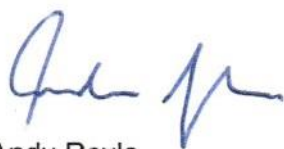
Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Andy Royle

15 Tylers Way
Sedbury
NP16 7AB

Date: 6th September 2022

Tidenham Parochial Church Council

Receipts and payments account for the year ended 31 December 2021

	Note	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2021 £	Total 2020 £	Total 2019 £
RECEIPTS							
Voluntary receipts:							
Planned giving		46,222	-	19,390	65,612	50,137	48,571
Collections at services		4,085	-	-	4,085	3,672	17,374
All other giving and voluntary receipts		13,471	-	14,726	28,197	13,229	20,244
Gift Aid recovered		16,314	-	7,358	23,672	14,743	17,856
Legacies		-	-	-	-	6,000	-
Grants	2	-	-	35,900	35,900	46,036	83,318
		80,092	-	77,374	157,466	133,817	187,363
Activities for generating funds:							
Gross income from fundraising activities		613	-	1,497	2,110	229	4,568
Investment income:							
Dividends and interest		16	-	422	439	705	1,053
Church activities:							
Fees for weddings and funerals		11,572	-	-	11,572	5,694	8,101
Gross income from trading	3	2,611	-	-	2,611	2,629	6,096
Other incoming resources:							
Other income	4	138	-	5,000	5,138	1,968	165
Total receipts		95,042	-	84,294	179,336	145,042	207,346
PAYMENTS							
Church activities:							
Mission giving and donations		1,673	-	-	1,673	2,770	4,242
Diocesan parish share contribution		64,428	-	-	64,428	64,427	60,780
Salaries, wages and honoraria	6	1,630	-	32,220	33,850	27,978	27,346
Clergy and staff expenses		1,999	-	286	2,285	2,355	3,843
Mission and evangelism costs	7	810	-	971	1,781	2,010	3,714
Church running expenses	8	12,310	375	2,601	15,286	12,399	33,515
Utility bills		7,495	-	-	7,495	4,999	5,357
Cost of trading	9	753	-	-	753	249	6,713
Major repairs to church buildings		-	-	1,296	1,296	7,498	1,931
Improvements to church buildings		-	-	21,225	21,225	5,542	171,531
		91,097	375	58,598	150,071	130,227	318,972
Costs of generating income:							
Fund-raising activities		7	-	30	38	-	127
Governance costs:							
Governance costs		456	-	-	456	583	741
Other expenditure:							
Other expenditure		-	-	-	-	-	-
Total payments		91,560	375	58,628	150,564	130,810	319,840
(Shortfall) / Excess of receipts over payments		3,482	(375)	25,665	28,772	14,232	(112,494)
Transfers between funds	10	-	-	-	-	-	-
Cash at bank and in hand at 01 January 2021		29,600	2,326	98,655	130,581	116,349	228,843
Cash at bank and in hand at 31 December 2021		33,082	1,951	124,320	159,353	130,581	116,349

Tidenham Parochial Church Council

Statement of Assets and Liabilities for the year ended 31 December 2021

Note	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2021 £	Total 2020 £	Total 2019 £
Cash Funds						
Lloyds bank accounts	33,060	1,951	63,773	98,785	70,445	56,918
Monmouthshire Building Society	-	-	15,690	15,690	15,628	15,551
CBF deposit accounts	20,794	-	24,085	44,879	44,508	43,880
10	<u>53,854</u>	<u>1,951</u>	<u>103,548</u>	<u>159,354</u>	<u>130,581</u>	<u>116,349</u>
Other monetary assets						
Income tax recoverable	668	-	26	694	3,748	3,456
Supplier refunds receivable	6,877	-	-	6,877	2,868	2,040
	<u>7,546</u>	<u>-</u>	<u>26</u>	<u>7,571</u>	<u>6,616</u>	<u>5,496</u>
Liabilities						
Income tax payable	-	-	-	-	-	-
Supplier invoices payable	637	-	1,999	2,636	23	737
Retentions on building works	-	-	-	-	-	3,744
Accrued utilities charges	701	-	-	701	279	768
Vicar and staff expenses payable	-	-	-	-	495	204
	<u>1,338</u>	<u>-</u>	<u>1,999</u>	<u>3,337</u>	<u>797</u>	<u>5,453</u>
				2021 £	2020 £	2019 £
Charitable trusts at market value						
Mary Burder churchyard fund				8,888	12,784	11,935
Nolan lych gate fund				2,904	2,540	2,372
Chancel repair fund				468	423	397
				<u>12,259</u>	<u>15,747</u>	<u>14,704</u>

The charitable trusts are administered by the Gloucester Diocesan Trust as endowment funds and must be retained.

Only the income arising from each fund is available for use by the PCC and is restricted to the purposes specified in note 10.

Notes to the Financial Statements

1. Accounting policies

(i) Basis of accounting

As the PCC's gross income is below £250,000 the PCC has made use of the exemption in s.133 of the Charities Act 2011 to prepare a receipts and payments account and a statement of assets and liabilities. Receipts are included as received and expenditure when irrevocably paid. The financial statements are therefore not prepared on an accruals basis, and thus are outside the scope of the Charities SORP (FRS 102).

The financial statements are prepared in accordance with the Church Accounting Regulations 2006. They include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, nor those that are informal gatherings of church members.

(ii) Fund accounting

Restricted funds represent income which can only be spent for specific purposes, which are set out in note 10. The restrictions arise when specified by a donor, or when funds are raised for a specific purpose.

Unrestricted funds represent the remaining funds of the PCC which are not restricted, and may be spent as the PCC wishes in accordance with the objectives of the charity. The PCC may designate certain unrestricted funds for particular uses, such as an upcoming project, and such designated funds are not included in its free reserves.

2. Grants

During the year the PCC received the following grants:

- (i) Sylvanus Lysons Charity: £21,000 towards the Youth, children and families ministry
- (ii) Joseph Rank Trust: £10,000 towards the Youth, children and families ministry
- (iii) Barnwood Trust: £4,900 towards reordering Tutshill church.

3. Gross income from trading

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2021 £	Total 2020 £	Total 2019 £
Parish magazine sales	950	-	-	950	1,376	1,494
Parish magazine advertising	1,614	-	-	1,614	930	1,516
Parish weekend	-	-	-	-	-	1,855
Income from letting of building	47	-	-	47	62	-
Tutshill Toddlers Group	-	-	-	-	261	1,231
	<u>2,611</u>	<u>-</u>	<u>-</u>	<u>2,611</u>	<u>2,629</u>	<u>6,096</u>

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

4. Other income

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2021 £	Total 2020 £	Total 2019 £
Wayleave	118	-	-	118	118	118
Insurance claims	-	-	-	-	1,849	-
Capital received from CBF Mary Burder charitable trust	-	-	5,000	5,000	-	-
Other	20	-	-	20	-	47
TOTAL	138	-	5,000	5,138	1,968	165

5. Trustee's remuneration and benefits

The remuneration paid to members of the PCC for carrying out their duties as trustees was £nil (2020: £nil).

Mr Ethan Richards received remuneration of £6,655 (2020: £6,524) and pension contributions of £NIL (2020: NIL) in his capacity as part-time Youth Co-ordinator.

Revd Nicki Bullivant received remuneration of £3,447 (2020: NIL) and pension contributions of £123 (2020: NIL) in her capacity as part-time Wellbeing Chaplain.

The amount paid to members of the PCC for personal expenses whilst carrying out their duties as trustees was £nil (2020: £nil).

6. Staff costs

	2021 £	2020 £
Wages and salaries	32,326	26,577
Employer's contribution to defined contribution pension scheme	1,523	1,401
	33,849	27,978

	2021	2020
The average number of employees during the year was:		
Part-time	3	3

No employees received employee benefits of more than £60,000 during the year.

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

7. Mission and evangelism costs

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2021 £	Total 2020 £	Total 2019 £
Youth, children and families ministry	-	-	971	971	1,650	2,617
Discipleship	733	-	-	733	31	54
Outreach	61	-	-	61	98	842
Other expenses	15	-	-	15	231	201
	<u>809</u>	<u>-</u>	<u>971</u>	<u>1,780</u>	<u>2,010</u>	<u>3,714</u>

8. Church running expenses

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2021 £	Total 2020 £	Total 2019 £
Insurance	4,150	-	-	4,150	3,931	3,854
Church maintenance	1,268	375	-	1,643	1,350	753
Furniture	-	-	-	-	418	14,030
Audio-visual equipment	607	-	207	814	851	6,356
Upkeep of services	940	-	899	1,839	2,192	4,400
Upkeep of churchyards	1,994	-	1,495	3,489	1,716	1,865
Other church running expenses	3,351	-	-	3,351	1,941	2,257
	<u>12,310</u>	<u>375</u>	<u>2,601</u>	<u>15,286</u>	<u>12,399</u>	<u>33,515</u>
Church utility bills	7,495	-	-	7,495	4,999	5,357
	<u>19,805</u>	<u>375</u>	<u>2,601</u>	<u>22,781</u>	<u>17,398</u>	<u>38,872</u>

Upkeep of churchyards includes £440 for the removal of a dangerous holly tree at Chase met from General Fund; £1,495 for the levelling out of ground at Chase church, which was met from the accumulated income from the Mary Burder churchyard fund.

Upkeep of services includes £498 for a new votive stand.

Other church running expenses includes £714 for a new church photocopier, £439 for a laptop and phone for the Admin Assistant.

9. Cost of trading

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2021 £	Total 2020 £	Total 2019 £
Parish magazine	748	-	-	748	249	1,233
Parish weekend	-	-	-	-	-	5,480
Other costs	5	-	-	5	-	-
	<u>753</u>	<u>-</u>	<u>-</u>	<u>753</u>	<u>249</u>	<u>6,713</u>

Tidenham Parochial Church Council

Notes to the financial statements (Continued)

10. Funds

The movements in funds during the year were as follows.

	Balance at 1 January £	Receipts £	Payments £	Transfers £	Balance at 31 December £
Unrestricted general fund	29,600	95,042	(91,560)	-	33,082
Unrestricted funds designated to:					
Buildings maintenance and development	2,326	-	(375)	-	1,951
	-	-	-	-	-
Restricted funds					
Buildings maintenance and development	3,408	8,319	(1,305)	-	10,422
Youth, children & families fund	57,210	35,566	(29,909)	-	62,867
Wellbeing Project	0	23,071	(3,746)	-	19,325
Tutshill church reordering fund	24,167	11,595	(21,431)	-	14,331
Tutshill toddlers group	1,125	-	(5)	-	1,120
Sedbury toddlers group	361	-	(19)	-	341
New Baby Group	0	371	(219)	-	152
The Well	1,141	23	-	-	1,164
Funds donated for the following purposes:					
Notice boards (2014)	274	-	-	-	274
Tutshill churchyard bench (2016)	552	-	-	-	552
Tidenham church developments (2016)	561	-	-	-	561
Funds derived from closure of charitable trusts:-					
Vicar's discretionary fund	781	-	-	-	781
Tidenham graves	1846	-	-	-	1846
Tutshill graves	380	-	-	-	380
Funds derived from charitable trusts:					
Mary Burder churchyard fund	1045	5,262	(1,495)	-	4812
Nolan lych gate fund	455	58	-	-	513
Chancel repair fund	71	28	-	-	99
	93,377	84,293	(58,129)	-	119,541
Vicar and wardens' charitable trust administered by the PCC	5,276	3	(498)	-	4,781
PCC restricted funds Total	98,653	84,296	(58,627)	-	124,322
Total Funds	130,579	179,338	(150,562)	-	159,355

Tidenham Parochial Church Council

Notes to the financial statements (*Continued*)

10. Funds (*continued*)

The origin and purpose of each restricted fund is as follows:

Youth, children and families fund:	Money raised for the provision of Christian ministry specifically directed towards children, families with children, and teenagers in the Parish of Tidenham.
Wellbeing Project:	Money received towards the costs of improving the wellbeing of people in the Parish of Tidenham.
Buildings maintenance and development	Money raised from donations, grants and fund-raising events towards the maintenance and development of the church buildings and installed fixtures.
Tutshill church reordering fund:	Money raised from donations, grants and fund-raising events towards the ongoing project to repair and develop the internal space of Tutshill church to enhance future use.
Tutshill toddlers group:	Receipts from users of Tutshill toddlers group to meet the costs of running the group
Sedbury toddlers group:	Funds raised through donations and fund-raising events for the purpose of running the Sedbury toddlers group
New Baby group:	Funds raised through donations and fund-raising events for the purpose of running the New Baby group
The Well	Funds raised through donations and grants to meet the costs of running The Well
Notice boards	Donations received toward the purchase of notice boards at all three churches
Tutshill churchyard bench:	The surplus remaining from a donation to purchase the bench in Tutshill churchyard
Tidenham church developments:	A donation made towards the future development of Tidenham church
Vicar's Discretionary Fund:	Money from the closure of the F Grace trust to be used at the discretion of the vicar for the benefit of the poor of the parish.

Tidenham Parochial Church Council

Notes to the financial statements

(continued)

10. Funds *(continued)*

Mary Burder churchyard fund:	Income from the charitable trust for the upkeep of the Burder graves in Chase churchyard and the churchyard in general
Nolan lych gate fund:	Income from the charitable trust for the preservation of the lych gate at Tidenham church
Tidenham Graves fund:	Money from the closure of the MJ Grace trust, the Mary Brett trust, and the Seys Bequest trust to be used for the upkeep of Tidenham churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood and the Seya family monuments, vault and window brass.
Tutshill Graves fund:	Money from the closure of the MJ Grace trust and the Mary Brett trust, to be used for the upkeep of Tutshill churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood.
Chancel repair fund:	Income from a charitable trust for the upkeep of the chancel fabric at Tidenham church

The following transfer has been made into the Mary Burder churchyard fund:

During January 2021 £5,000 was transferred from the Burder Trust administered by Gloucester Diocese Board of Finance to the Mary Burder churchyard restricted fund for the purpose of improving the graveyard at Tidenham Chase church.

Accounts

Tidenham Parochial Church Council

Report and Accounts for the year ended
31 December 2020

Registered Charity Number 1158940

Tidenham Parochial Church Council

Annual Report and Financial Statements for the year ended 31 December 2020

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Tidenham Parochial Church Council

Report of the Trustees for the year ended 31 December 2020

Aims and purposes

Tidenham Parochial Church Council ("**the PCC**") has the responsibility of cooperating with the incumbent, the Reverend David Treharne, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical for the public benefit.

Objectives and activities

The PCC seeks to promote the whole mission of the church by engaging in activities including: -

- the holding of regular public worship services open to all;
- the provision of sacred space for personal prayer and contemplation,
- pastoral work including visiting the sick and bereaved;
- teaching Christianity by sermons, courses and small groups;
- taking Christian assemblies in local schools;
- provision of children and youth activities with a Christian ethos;
- promoting Christianity through staging other events and meetings;
- carrying out the mission of the Church by the provision of activities for senior citizens, parents and other special needs groups
- regular provision of a parish magazine to show community and church ideas and activities
- supporting other charities in the UK and overseas.

Grant making is not a primary activity. However as part of its charitable purpose of promoting the whole mission of the Church, the PCC makes grants to other charitable organisations with complementary activities which help us achieve our purpose.

Public Benefit

In planning the activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. Built in to the parish vision is a commitment to 'doing relationship well' and therefore a strong emphasis is placed on building community, loving engagement and wellbeing within the Parish. In particular we try to enable ordinary people to live out their faith as part of our parish community through: -

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Volunteering and loving service day by day

COVID-19 Crisis

Revd Treharne created a small COVID-19 working group to review how the PCC should comply with the COVID regulations, taking account of the extensive guidance provided centrally by the Church of England, which was supplemented by information and guidance from Gloucester Diocese. COVID-19 significantly impacted every aspect of normal church life and activities from the first lockdown on 23 March right through to the end of the year. Church buildings were closed for many weeks, meeting fellow Christians was severely restricted or banned, church services moved online, and many church meetings were cancelled or held via Zoom.

We had to think of new ways of being relevant to the community:—

- Staff quickly became proficient at being church online
- Our Sunday services were on YouTube
- Zoom was used for a virtual Sunday morning coffee and chat time
- Those with IT skills recorded up to fifty singers and musicians singing together and made available via YouTube
- Hard copy of weekly briefings and sermons was mailed out to those without access to the internet
- Some people who had connections with the parish, but now lived far away, were able to join our online services which they had not previously been able to do
- We had to cease all face to face services with schools and care homes
- Additional engagement took place via the Parish Facebook page and Zoom

Tidenham Parochial Church Council

Report of the Trustees for the year ended 31 December 2020 (*continued*)

Tutshill church was closed from 23 March to 15 June when it reopened for private prayer, and for public worship from 13 September. Tidenham church reopened on Sunday 26 July for a weekly short communion service. Chase church reopened later in the year for private prayer. Everyone had to wear a mask on entering church and people had to prebook a seat due to the very limited seating. All churches were available when regulations allowed for weddings and funerals.

After the second lockdown, live church services resumed on Sunday 6 December and lasted until Christmas Day, when some live services were held outdoors and indoors. Although they were allowed under the third lockdown regulations, the PCC decided that we should not resume live services after Christmas due to the vulnerability of our congregations.

Achievements and performance

Worship and Prayer

Public worship is conducted by those licensed and authorised to do so by the Bishop of Gloucester, which as well as the incumbent, curates and readers of Tidenham Parish on page 6, includes Revd David Rees, an Ordained Local Minister from St Briavels and Hewelsfield.

Until the imposition of COVID lockdown, all three of the churches in the parish held a public Christian worship service each Sunday with additional services at Tutshill and Tidenham during the week.

Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and, through funeral services, friends and family express their grief and give thanks for the life which is now complete in the world and to commend the person into God's keeping. Due to COVID restrictions we celebrated only 1 baptism, but there were 4 weddings and we held 29 funerals in our churches and at local crematoria.

Parishioners are encouraged to learn about the Gospel, and to develop their knowledge and trust in Jesus, not only through teaching during services, but also by joining one of the small 'Life groups' which met regularly on weekdays via Zoom to discuss the Christian faith and how it affects their lives. The annual quiet day usually organised in Spring at Ty Mawr Convent had to be cancelled.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. The ordained ministers are assisted in the pastoral work by a pastoral visiting team. Their usual activities, providing pastoral care in local hospitals and via home visits to the bereaved, sick, elderly and housebound, all had to stop, but in their place an expanded pastoral team of over 25 people maintained connections and offered support to church and community members. The monthly lunches at the local Woodcroft Christian Centre, which offer social activity for senior residents of the parish, all ceased, as did the fortnightly visits to a local care home.

Online Activities were run for children and teenagers to help them explore Christianity in a fun and engaging way, and we managed to hold regular virtual sessions for our Parish baby and toddlers groups.

Church Buildings

To facilitate our activities it is important that we maintain the fabric of the three church buildings in the parish.

Tutshill church

The re-ordered main church building has required no significant work this year, though a leaking valley gutter over St Luke's Room caused some damage that required a new carpet and redecoration. At the same time a new rear door and kitchen door were installed.

Tidenham church

The PCC continued to investigate potential repairs to the tower and submitted an application for a faculty. A conservation engineer's report is awaited to address concerns from the DAC and Historic England.

Tidenham Chase church

Chase church has required no work this year.

Tidenham Parochial Church Council

Report of the Trustees for the year ended 31 December 2020 (*continued*)

Mission and Evangelism

An ordained pioneer minister is serving her curacy in the parish, carrying out community ministry with a focus on Sedbury, where she chairs the committee and board of directors and trustees of Sedbury Space.

The Parish produces a 'weekly briefing' for members and the wider community circulated on email, the Parish website and post to those with no access to online material. Christmas cards were delivered to every home in the Parish. YouTube and Facebook posts reached well beyond the usual church membership.

The Link, our parish magazine, has had to become a predominantly online magazine this year.

The church website provides information about our church buildings, life events, contact details and a comprehensive calendar of events.

During the year, the PCC gave £2,770 (2019: £4,242) to a range of other charitable causes in the local community, nationally and throughout the world.

Ecumenical Relationships

As we are located right on the Welsh border, we are a member of the Chepstow-based Churches Together in Wales (Cytûn), participating in foodbank collections and Christians Against Poverty.

Financial Review

As for most other areas of church life, the finances also have been affected by the COVID-19 pandemic during 2020. The limitation of church services for much of the year, along with the need to avoid handling cash, has reduced income from collections by £13,162 (78%), although a number of donors compensated by switching to bank standing orders or giving one-off donations instead, and income from these went up by a total of £8,221 (18%). Fee income from weddings and funerals was down by £2,407 (30%) from 2019, also affected by restrictions on gatherings. However, 2020 income did receive a boost of £5,500 from legacies. Some of the church running costs decreased year on year due to the enforced reduction in activities, but not enough to avoid calling on the PCC's reserves, which exist for just such a time as this.

Total receipts (i.e. income) on the General Fund were £86,698 (2019: £88,549), a 2% decrease year on year. Total General Fund voluntary receipts of £76,583 (2019: £77,119) decreased by 0.7%, but without the legacies in 2020 the decrease would have been £6,036 (7.8%). Income from recovery of Gift Aid was down by £1,974 (14%) at £12,441.

The amount spent from the General Fund to provide Christian ministry throughout the parish was £92,143 (2019: £88,812), and of this £64,427 (2019: £60,780) was for the diocesan parish share, much of which pays indirectly for clergy stipends, pensions, housing and training. Building repairs and improvements of £4,251 paid from the General Fund were to renovate St. Luke's Room after water damage, and were partly offset by an insurance claim.

The net result was that payments out of the General Fund exceeded receipts by £5,445, and the shortfall was made up out of reserves, bringing the balance on the General Fund to £29,600 (2019: £35,045).

The restricted fund made up of grants and other voluntary income to support youth, children and families ministry stood at £57,210 (2019: £41,955) at the year end, thanks to the financial support of donors and particularly grant-making charities, from whom grants of £37,000 were received in the year.

At the end of 2020 the restricted fund for the project to refurbish and develop the interior of St. Luke's Church had a balance of £24,168 (2019: £18,474) with which to proceed with the remaining works.

The PCC paid architects' fees of £4,732 in connection with repairs to Tidenham tower roof. This cost was met by the restricted and designated funds for buildings maintenance and development. At the end of the year these funds stood at just £3,409 (2019: £3,463) restricted and £2,326 (2019: £3,335) designated.

Reserves policy

The PCC considers it prudent to hold £35,000 in reserve in the General Fund to ensure the continued operation of our churches and provision of services, as well as the payment of Parish Share to the diocese, in the event of a significant drop or delay in the receipt of voluntary income.

Tidenham Parochial Church Council

Report of the Trustees for the year ended 31 December 2020 *(continued)*

Structure, governance and management

The ecclesiastical parish of Tidenham is located in Gloucestershire in the south part of the Forest of Dean district, between the Severn and Wye rivers and adjacent to Chepstow. It is part of the deanery of Forest South, within the Church of England's Diocese of Gloucester. There are three church buildings:

- St. Mary and St. Peter, Tidenham Lane, Tidenham, NP16 7JQ
- St. Luke's, Coleford Road, Tutshill, NP16 7PT
- St. Michael and All Angels, Tidenham Chase, NP16 7JW

The PCC is a body corporate established by the Church of England and governed by the Parochial Church Council Powers Measure 1956 as amended, and the Church Representation Rules 2011. It registered as a charity with the Charity Commission on 23 October 2014, having previously been excepted from registration.

PCC members are responsible, as trustees, for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

Appointing PCC members

The method of appointment of PCC members is set out in the Church Representation Rules. In Tidenham the membership of the PCC consists of the vicar, two churchwardens, two readers and the curates, all of whom are ex officio members. In addition, three members of the deanery synod and ten ordinary PCC members are elected at the Annual Parochial Church Meeting (APCM) by those members of the congregation who are on the church electoral roll of the parish. The APCM must be well advertised and held by 31 May each year using a standard agenda. Due to COVID-19, the Bishop of Gloucester authorised parishes to delay holding the annual church meeting until 31 October, and it was duly held in Tidenham church on Sunday 11 October 2020. Deanery Synod members were elected at the 2020 APCM for a three-year term. PCC members are also elected for a three-year term, with a third of members elected each year. The PCC may co-opt up to two additional members as necessary. All those who attend our services are encouraged to register on the church electoral roll and stand for election to the PCC, if they have the appropriate gifts, skills and commitment to contribute to the spiritual life of the parish and the management of the church's affairs.

Church Electoral Roll of Tidenham Parish

The Church Representation Rules require each PCC to create a completely new church electoral roll every six years, and this was duly achieved during January and February 2019 in advance of the 2019 APCM. At 31 December 2019 there were 175 people on the church electoral roll, of whom 134 lived in the parish. The roll was revised in March 2020 in advance of the scheduled APCM. During the year twenty-one names were added, one person was ordained curate, two people moved away from the parish and four were removed through death. At 31 December 2020 there were 189 people on the church electoral roll of Tidenham Parish, of whom 144 live in the parish.

PCC Meetings and sub-committees

The full PCC met eleven times during 2020 (twice in person and nine times via Zoom) with an average attendance of 71%. Safeguarding, health and safety, and data protection are mandatory topics for the agenda. Given its wide responsibilities the PCC has a number of committees, each dealing with a particular aspect of parish life. These sub-committees, which include buildings, finance and charity giving, are responsible to the PCC and report back to it regularly. The PCC has also authorised certain church members to be responsible for particular areas of church activity, such as safeguarding, health and safety, pastoral visiting, liaison with Tutshill Church of England primary school, visiting families to prepare for baptism, and care home services. The members of these committees and post holders are reviewed each year at the first PCC meeting after the APCM.

Deanery Synod

Three church members are elected every three years at the APCM to sit on Forest South Deanery Synod and become ex-officio members of the PCC. This provides the PCC with an important link between the parish and the wider structures of the Church.

Tidenham Parochial Church Council

Report of the Trustees for the year ended 31 December 2020 *(continued)*

Paid Staff

Throughout 2020 the PCC employed three part-time staff: a lay worker to lead the ministry to children and families, a youth co-ordinator and an administration assistant.

Volunteers

The PCC relies almost entirely on volunteers to carry out its objectives, and thanks them for all they do to make our church in the Parish of Tidenham the active and vibrant community that it is.

Risk management

The PCC has a duty to identify and review the risks to which the church is exposed and to ensure appropriate controls are in place to provide reasonable assurance against those risks.

Safeguarding

The church engages in activities with children and young people and may come into contact with vulnerable people in the course of its pastoral ministry. The PCC has reconfirmed its acceptance of the House of Bishops' Safeguarding Policy and Parish Safeguarding Handbook. The PCC has a safeguarding policy for working with children and young adults and a separate safeguarding policy for working with vulnerable adults. These important policies are reviewed, revised and reissued each year, usually at the first PCC meeting after the APCM.

As part of the Church of England's national *Past Case Review 2 (PCR2)*, our Parish Safeguarding Officer (PSO) consulted with her predecessor and reviewed our Parish files. They concluded that no events had been reported to the PSO and Revd David Treharne duly completed the Bishop's proformas to that effect on 21 January 2020, well in advance of the Bishop's 28 February 2020 deadline.

The Parish Safeguarding Officer (PSO) ensured that:

- All volunteers were subject to the safer recruitment procedure before commencing work
- Disclosure and Barring Service (DBS) certification was up to date
- All relevant training was provided.

There were no safeguarding incidents during 2020.

Insurance

The PCC has insurance policies covering both its church buildings and its activities. It has comprehensive health and safety policies, which are reviewed each year, and a contract for the provision and annual maintenance of fire extinguishers in its buildings.

Data Protection

The PCC has always taken its responsibilities for data protection very seriously, and re-issued its privacy notice in January 2020 as part of its review of the church electoral roll. The PCC has reviewed the data it holds and believes it complies with the General Data Protection Regulations (GDPR) 2018. No data protection issues were recorded during 2020.

Tidenham Parochial Church Council

Report of the Trustees for the year ended 31 December 2020 *(continued)*

Reference and administrative details

Full name: The Parochial Church Council of the Ecclesiastical Parish of Tidenham with Beachley and Lancaut

Registered charity number: 1158940

Principal correspondence address: Revd David Treharne, Tidenham Vicarage, Gloucester Road, Tutshill, Chepstow, NP16 7DH

PCC members who have served from 1st January 2020 until the date this report was approved are:

Ex officio:

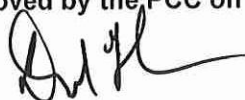
<i>Incumbent</i>	Revd David Treharne	Chair
<i>Curate</i>	Revd Janice Hamilton	
<i>Curate</i>	Revd Nicki Bullivant (from 19 September 2020)	
<i>Churchwarden</i>	Mr David Burr (until APCM 11 October 2020)	Vice chair
<i>Churchwarden</i>	Prof Brian Duerden CBE (from APCM 11 October 2020)	Vice chair
<i>Churchwarden</i>	Miss Nicholette Flatman	Vice chair
<i>Reader</i>	Mrs Fiona Gardiner	
<i>Reader</i>	Mr James Parsons	Deanery synod representative (from 11 October 2020)

Elected:

Mr Ewen Hamilton	Treasurer
Mr Iain Gardiner	Secretary
Mrs Nicki Bullivant	Deanery synod representative
Mrs Margaret Coombs	Deanery synod representative
Dr Emma Phillips	Deanery synod representative
Prof Brian Duerden CBE	(until APCM 11 October 2020)
Ms Marilyn Henderson	
Mr Peter Jones	
Mr Colin Lee	(resigned 25 March 2020)
Mr Roger Martin	(until APCM 11 October 2020)
Mr Andrew Palmer	
Mr Steven Shaw	(until APCM 11 October 2020)
Mrs Tanya White	(until APCM 11 October 2020)
Mr Robin Riordan	(from APCM 11 October 2020)
Mrs Melanie Walton	(from APCM 11 October 2020)
Miss Chantelle Wynn	(from APCM 11 October 2020)
<i>Co-opted:</i> Mr John-Ross Henderson	(from APCM 11 October 2020)
Mrs Molly Mayo	(from APCM 11 October 2020) Deanery synod representative

Independent examiner: Douglas Elliott LLB, FCA

Approved by the PCC on 9 March 2020 and signed on their behalf



Revd David Treharne
Chair

Tidenham Parochial Church Council

Independent Examiner's Report to the Members of Tidenham Parochial Church Council

I report to the trustees on my examination of the accounts of Tidenham Parochial Church Council (the "PCC") for the year ended 31 December 2020 which are set out on pages 8 to 14.

Responsibilities and basis of report

As the charity trustees, you, the members of the PCC, are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the "Act").

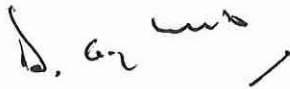
I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept by the PCC in accordance with section 130 of the Charities Act; or
- 2) the accounts did not accord with those records; or
- 3) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Douglas Elliott LLB, FCA
Lancut Corner
Tidenham
Chepstow
NP16 7JB

Date: 9.3.21

Tidenham Parochial Church Council

Receipts and payments account for the year ended 31 December 2020

	Note	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2020 £	Total 2019 £
RECEIPTS						
Voluntary receipts:						
Planned giving		45,442	-	4,695	50,137	48,571
Collections at services		3,672	-	-	3,672	17,374
All other giving and voluntary receipts		8,648	-	4,581	13,229	20,244
Gift Aid recovered		12,441	-	2,302	14,743	17,856
Legacies		5,500	-	500	6,000	-
Grants	2	880	3,156	42,000	46,036	83,318
		<u>76,583</u>	<u>3,156</u>	<u>54,078</u>	<u>133,817</u>	<u>187,363</u>
Activities for generating funds:						
Gross income from fundraising activities		-	-	229	229	4,568
Investment income:						
Dividends and interest		85	-	620	705	1,053
Church activities:						
Fees for weddings and funerals		5,694	-	-	5,694	8,101
Gross income from trading	3	2,368	-	261	2,629	6,096
Other incoming resources:						
Other income	4	1,968	-	-	1,968	165
		<u>86,698</u>	<u>3,156</u>	<u>55,188</u>	<u>145,042</u>	<u>207,346</u>
PAYMENTS						
Church activities:						
Mission giving and donations		2,470	-	300	2,770	4,242
Diocesan parish share contribution		64,427	-	-	64,427	60,780
Salaries, wages and honoraria	6	1,708	-	26,270	27,978	27,346
Clergy and staff expenses		2,139	-	216	2,355	3,843
Mission and evangelism costs	7	270	-	1,740	2,010	3,714
Church running expenses	8	16,046	580	772	17,398	38,872
Cost of trading	9	249	-	-	249	6,713
Major repairs to church buildings		2,765	3,585	1,148	7,498	1,931
Improvements to church buildings		1,486	-	4,056	5,542	171,531
		<u>91,560</u>	<u>4,165</u>	<u>34,502</u>	<u>130,227</u>	<u>318,972</u>
Costs of generating income:						
Fund-raising activities		-	-	-	-	127
Governance costs						
Governance costs		583	-	-	583	741
		<u>92,143</u>	<u>4,165</u>	<u>34,502</u>	<u>130,810</u>	<u>319,840</u>
Total payments						
		<u>92,143</u>	<u>4,165</u>	<u>34,502</u>	<u>130,810</u>	<u>319,840</u>
(Shortfall) / excess of receipts over payments		(5,445)	(1,009)	20,686	14,232	(112,494)
Transfers between funds	10	-	-	-	-	-
Cash at bank and in hand at 1 January		35,045	3,335	77,969	116,349	228,843
		<u>29,600</u>	<u>2,326</u>	<u>98,655</u>	<u>130,581</u>	<u>116,349</u>
Cash at bank and in hand at 31 December						
		<u>29,600</u>	<u>2,326</u>	<u>98,655</u>	<u>130,581</u>	<u>116,349</u>

Tidenham Parochial Church Council

Statement of assets and liabilities at 31 December 2020

	Note	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2020 £	Total 2019 £
Cash Funds						
Lloyds bank accounts		9,164	2,326	58,955	70,445	56,918
Monmouthshire Building Society		-	-	15,628	15,628	15,551
CBF deposit accounts		20,436	-	24,072	44,508	43,880
	10	29,600	2,326	98,655	130,581	116,349
Other monetary assets						
Income tax recoverable		3,367	-	381	3,748	3,456
Supplier refunds receivable		2,868	-	-	2,868	2,040
		6,235	-	381	6,616	5,496
Liabilities						
Supplier invoices payable		23	-	-	23	737
Retentions on building works		-	-	-	-	3,744
Accrued utilities charges		279	-	-	279	768
Vicar and staff expenses payable		475	-	20	495	204
		777	-	20	797	5,453
					2020 £	2019 £
Charitable trusts at market value						
Mary Burder churchyard fund					12,784	11,935
Nolan lych gate fund					2,540	2,372
Chancel repair fund					423	397
					15,747	14,704

The charitable trusts are administered by the Gloucester Diocesan Trust as endowment funds and must be retained. Only the income arising from each fund is available for use by the PCC, and is restricted to the purposes specified in note 10.

Tidenham Parochial Church Council
Year ended 31 December 2020

Notes to the financial statements

1. Accounting policies

(i) Basis of accounting

As the PCC's gross income is below £250,000 the PCC has made use of the exemption in s.133 of the Charities Act 2011 to prepare a receipts and payments account and a statement of assets and liabilities. Receipts are included as received and expenditure when irrevocably paid. The financial statements are therefore not prepared on an accruals basis, and thus are outside the scope of the Charities SORP (FRS 102).

The financial statements are prepared in accordance with the Church Accounting Regulations 2006. They include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other church groups that owe an affiliation to another body, nor those that are informal gatherings of church members.

(ii) Fund accounting

Restricted funds represent income which can only be spent for specific purposes, which are set out in note 10. The restrictions arise when specified by a donor, or when funds are raised for a specific purpose.

Unrestricted funds represent the remaining funds of the PCC which are not restricted, and may be spent as the PCC wishes in accordance with the objectives of the charity. The PCC may designate certain unrestricted funds for particular uses, such as an upcoming project, and such designated funds are not included in its free reserves.

2. Grants

During the year the PCC received the following grants:

- (i) Towards youth, children and families ministry:
 - Diocese of Gloucester LIFE development fund: £6,000
 - Joseph Rank Trust: £10,000
 - Sylvanus Lysons Charity: £21,000
- (ii) Towards the re-ordering of Tutshill church:
 - Gloucestershire County Council: £5,000
- (iii) Towards the maintenance and development of church buildings
 - The Listed Places of Worship Scheme: £3,156
- (iv) Towards equipment for live-streaming services:
 - Diocese of Gloucester Mission Grant Fund: £880

3. Gross income from trading

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2020 £	Total 2019 £
Parish magazine sales and advertising	2,306	-	-	2,306	3,010
Parish weekend	-	-	-	-	1,855
Income from letting of buildings	62	-	-	62	-
Tutshill Toddlers group	-	-	261	261	1,231
	<u>2,368</u>	<u>-</u>	<u>261</u>	<u>2,629</u>	<u>6,096</u>

Tidenham Parochial Church Council
Year ended 31 December 2020

Notes to the financial statements *(continued)*

4. Other income

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2020 £	Total 2019 £
Wayleave	118	-	-	118	118
Insurance claim	1,850	-	-	1,850	-
Other	-	-	-	-	47
	<u>1,968</u>	<u>-</u>	<u>-</u>	<u>1,968</u>	<u>165</u>

5. Trustee's remuneration and benefits

The remuneration paid to members of the PCC for carrying out their duties as trustees was £nil (2019: £nil). The amount paid to members of the PCC for personal expenses whilst carrying out their duties as trustees was £nil (2019: £nil).

6. Staff costs

	2020 £	2019 £
Wages and salaries	26,577	25,952
Employer's contribution to defined contribution pension scheme	1,401	1,394
	<u>27,978</u>	<u>27,346</u>

	2020	2019
The average number of employees during the year was:		
Part-time	<u>3</u>	<u>3</u>

No employees received employee benefits of more than £60,000 during the year.

Tidenham Parochial Church Council
Year ended 31 December 2020

Notes to the financial statements (continued)

7. Mission and evangelism costs

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2020 £	Total 2019 £
Youth, children and families ministry	-	-	1,650	1,650	2,617
Discipleship	31	-	-	31	54
Outreach	8	-	90	98	842
Other expenses	231	-	-	231	201
	270	-	1,740	2,010	3,714

8. Church running expenses

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2020 £	Total 2019 £
Insurance	3,931	-	-	3,931	3,854
Church maintenance	770	580	-	1,350	753
Furniture	-	-	418	418	14,030
Audio-visual equipment	851	-	-	851	6,356
Upkeep of services	1,838	-	354	2,192	4,400
Upkeep of churchyards	1,716	-	-	1,716	1,865
Other church running expenses	1,941	-	-	1,941	2,257
	11,047	580	772	12,399	33,515
Church utility bills	4,999	-	-	4,999	5,357
	16,046	580	772	17,398	38,872

New chairs and new audio equipment were purchased for Tutshill church during 2019 for £14,030 and £6,348 respectively. Both costs were met from the Tutshill Church Re-ordering restricted fund.

9. Cost of trading

	Unrestricted general fund £	Unrestricted designated funds £	Restricted funds £	Total 2020 £	Total 2019 £
Parish magazine	249	-	-	249	1,233
Parish weekend	-	-	-	-	5,480
	249	-	-	249	6,713

Tidenham Parochial Church Council
Year ended 31 December 2020

Notes to the financial statements *(continued)*

10. Funds

The movements in funds during the year were as follows.

	Balance at 1 January £	Receipts £	Payments £	Transfers £	Balance at 31 December £
Unrestricted general fund	35,045	86,698	(92,143)	-	29,600
Unrestricted funds designated to:					
Buildings maintenance and development	3,335	3,156	(4,165)	-	2,326
	3,335	3,156	(4,165)	-	2,326
Restricted funds					
Buildings maintenance and development	3,463	1,094	(1,148)	-	3,409
Youth, children & families restricted fund	41,955	42,845	(27,590)	-	57,210
Tutshill church reordering restricted fund	18,474	10,168	(4,474)	-	24,168
Tutshill toddlers group	1,362	261	(498)	-	1,125
Sedbury toddlers group	502	261	(402)	-	361
The Well	1,231	-	(90)	-	1,141
Funds donated for the following purposes:					
Notice boards (2014)	274	-	-	-	274
Tutshill churchyard bench (2016)	552	-	-	-	552
Tidenham church developments	465	96	-	-	561
Funds arising from closure of charitable trusts:					
Vicar's discretionary fund	1,081	-	(300)	-	781
Tidenham graves	1,846	-	-	-	1,846
Tutshill graves	380	-	-	-	380
Funds derived from charitable trusts:					
Mary Burder churchyard fund	687	358	-	-	1,045
Nolan lych gate fund	384	71	-	-	455
Chancel repair fund	59	12	-	-	71
	72,715	55,166	(34,502)	-	93,379
Vicar and wardens' charitable trusts administered by the PCC	5,254	22	-	-	5,276
Total restricted funds	77,969	55,188	(34,502)	-	98,655
Total funds	116,349	145,042	(130,810)	-	130,581

Tidenham Parochial Church Council
Year ended 31 December 2020

Notes to the financial statements *(continued)*

10. Funds *(continued)*

The origin and purpose of each restricted fund is as follows:

Youth, children and families restricted fund:	Money raised for the provision of Christian ministry specifically directed towards children, families with children, and teenagers in the Parish of Tidenham.
Buildings maintenance and development restricted fund:	Money raised from donations, grants and fund-raising events towards the maintenance and development of the church buildings and installed fixtures
Tutshill church reordering restricted fund:	Money raised from donations, grants and fund-raising events towards the ongoing project to repair and develop the internal space of Tutshill church to enhance future use.
Tutshill toddlers group:	Receipts from users of Tutshill toddlers group to meet the costs of running the group
Sedbury toddlers group:	Funds raised through donations, grants and fund-raising events for the purpose of running the Sedbury toddlers group
The Well restricted fund	Funds raised through donations and grants towards the cost of running The Well.
Notice boards:	Donations received toward the purchase of notice boards at all three churches
Tutshill churchyard bench:	The surplus remaining from a donation to purchase the bench in Tutshill churchyard
Tidenham church developments:	Donations made towards the future development of Tidenham church
Vicar's discretionary fund:	Money from the closure of the F Grace trust to be used at the discretion of the vicar for the benefit of the poor of the parish
Tidenham graves fund:	Money from the closure of the MJ Grace trust, The Mary Brett trust, and the Seys Bequest trust to be used for the upkeep of Tidenham churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, Mrs Alice Wood and the Seys family monuments, vault and window brass.
Tutshill graves fund:	Money from the closure of the MJ Grace trust and the Mary Brett trust to be used for the upkeep of Tutshill churchyard, and especially the graves of Capt. Spencer Phipps Brett, Capt. Newdigate Poyntz, Mrs Poyntz, and Mrs Alice Wood.
Mary Burder churchyard fund:	Income from the charitable trust for the upkeep of the Burder graves in Chase churchyard and the churchyard in general
Nolan lych gate fund:	Income from the charitable trust for the preservation of the lych gate at Tidenham church
Chancel repair fund:	Income from a charitable trust for the upkeep of the chancel fabric at Tidenham church