



CHARITY COMMISSION
FOR ENGLAND AND WALES

Receipts and payments accounts

CC16a

For the period
from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary Income	39,451	-	-	39,451	45,793
Bank interest	107	-	-	107	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	39,558	-	-	39,558	45,793
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,558	-	-	39,558	45,793
A3 Payments					
Salary	18,049	-	-	18,049	16,014
Transport	4,596	-	-	4,596	3,948
Food/Accommodation	3,354	-	-	3,354	2,704
Outings	580	-	-	580	1,193
Pension	600	-	-	600	398
Office/Insurance/Payrol	5,268	-	-	5,268	600
Emergency Support	608	-	-	608	1,448
Bank Fee	35	-	-	35	200
	-	-	-	-	-
Sub total	33,090	-	-	33,090	26,505
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	33,090	-	-	33,090	26,505
Net of receipts/(payments)	6,468	-	-	6,468	19,288
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,111	-	-	24,111	4,823
Cash funds this year end	30,579	-	-	30,579	24,111

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in Hand	361	-	
	Virgin Account	9,728	-	
	CAF Bank Account	20,490	-	-
	Total cash funds	30,579	-	-
(agree balances with receipts and payments account(s))				

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
David Scott	David Scott	10.10.24
R.K. Bryant	Rev Canon Richard Bryant	10.10.24

Independent Examiner's report to the trustees of The Shirley Community Chaplaincy
(North-East)

I report to the trustees on my examination of the accounts of the Shirley Community Chaplaincy for the year ended 31/03/24

Responsibilities and basis of the report

As the charity trustees of the Shirley Community Chaplaincy you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act, or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report order to enable a proper understanding of the accounts to be reached.

Signed: *S. Groves*

Name: STEPHEN GROVES

15/8/2024.

BANK COTTAGE
ELLINGTON
NORTHUMBERLAND
NE61 5JJ

THE SHIRLEY COMMUNITY CHAPLAINCY (North East)

ANNUAL REPORT 2023/2024



Introduction

The year 2023/2024 has seen Shirley consolidate its post-pandemic pattern of operation, with the emphasis being on providing guidance and help to individuals and a smaller number of corporate activities than in pre-pandemic years. Significant events and developments among clients and staff have also had an impact on operational patterns. One client died in the year, and several others either returned to prison, after licence infringements, or were released from their sentences; the Chaplain has been heavily involved in all these instances. Shirley has extended the Chaplain's work to 0.8, in order to address their attendant challenges and at the same time appointed a part-time administrator, both thanks to a generous donation from a supporter. This has freed the Chaplain to spend more time with clients and on their care and rehabilitation. The description of contacts at the end of this report (appendix 1) indicates the range and depth of chaplaincy engagements, and we acknowledge warmly the dedication and hard work, ability and flexibility of the Chaplain, Administrator, volunteers, partners and clients.

The Chaplaincy was founded in 2014, and the first two years of operations focused largely upon activities with men from HMP Northumberland, whom the Chaplain had known in his time as chaplain there. In the last eight years, the Chaplaincy's reach has been broadened through referrals from existing members, regional prison chaplains, probation officers and other agents. The Chaplaincy is a member of the Community Chaplaincy Association.

Shirley continues as a client-centred organisation, and the Chaplain seeks to accommodate the wide variety of needs, energies and skills of the client body in a range of activities and engagements. In previous years there have been several group events, outings and meetings, and the Chaplain hopes to develop a programme of events, outings and residential in the forthcoming year, as the number of client referrals and releases grows. Greenside parish in the diocese of Durham has continued to be enormously hospitable to Shirley and its clients, and the Chaplaincy hopes both that clients give something back to the local church and community, and that constructive relationships with other churches in the region may develop as its work expands.

A Week in the Life of Shirley

The chaplain spends much of his time with individuals, in-person and by 'phone, but he has also been engaged in planning and implementing various group activities and residential. On a weekly basis the following commitments ran in the past year:

- Monday - Weekly prayer meeting, now (and since November 2023) on Zoom: an opportunity for Shirley clients and members of Holy Spirit Church Crawcrook to pray for one another and about matters of wider concern. Between two and nine people attend.
- Wednesday - Weekly social group for church members and clients: an opportunity to share food, socialise, worship and study the Bible. Between three and ten people attend.
- Sunday - Service at Holy Spirit Crawcrook. There is an open invitation for any of our clients to attend church with the Chaplain, followed by a lunch with a number of church members in a nearby café or in a member's own home. Between one and three clients attend at any one time.

The Past Year

This year the Chaplain has been working with nineteen clients on an intensive basis. As always, his main concern has been to enable them to grow in self-confidence and to integrate well with other people, and he has been available on a 'phone line, as well as in-person, to offer support to clients at home, in prison and in hospital.

The Chaplain has continued to speak as an advocate for several clients in court and before parole boards. He has also worked constructively with solicitors, the probation service, police, MAPPA (Multi Agency Public Protection Arrangements) and hospitals. He has visited clients and potential clients regularly in Northumberland, Durham and Holme House prisons, and twice this year he visited a client in Rampton hospital in Nottingham. Contact with prisons has increased appreciably this year, as several clients have breached the terms of their licences and been returned to prison, and as the Chaplain's visits to them have generated new clients among fellow inmates. The list of the Chaplain's activities in Appendix 1 gives an overall view of the range and scale of his involvements.

One of Shirley's first clients, Jimmy, died in June 2023, after a time of personal troubles. Jimmy had been a peer mentor in Shirley's early years and had offered great support to fellow clients, among them Bobby, who died the previous year. Jimmy had also been a member of the Management Committee and had been a very encouraging ambassador for the Chaplaincy. *May he rest in peace.*

Trustees, the Management Committee and the Pastoral Group, have continued to meet on a regular basis (each of them meeting every two or three months throughout the year). They were delighted to arrange the annual Christmas meal with clients and supporters in December 2023 in a Jesmond restaurant. The Chaplain has also consolidated his and Shirley's place within the structure and ministry of Holy Spirit Crawcrook, and he ministers as a licensed Reader in the diocese of Durham, following a happy service in Holy Spirit Crawcrook in July 2023, which was attended by trustees, supporters and clients. The Chaplain continues to be a member of the Greenside Parochial Church Council, the Gateshead West Deanery Synod, Durham Diocesan Synod and the Bishop's Council.

Chaplaincy Structure and Support

The Chaplaincy offers support to the Chaplain and his work through its Board of Trustees, the Management Committee and the Pastoral Group. Largely through a supporter's generous donation, promised over three years, the Trustees were able to appoint an Administrator to work one day a week from June 2023, to address communication, finance, marketing and other administrative tasks.

They were also able to raise the Chaplain's salary from 0.7 to 0.8, coupled with a 10% increase, from August 2023.

Plans for the Future

Trustees hope to enhance the Chaplain's salary to full-time within the next few years, to match his workload. They know that they will need to build up resources to sustain the growth in staffing and the potential growth in work enabled by a recent generous donation. Specifically, they hope to supplement the Chaplain with assistant and volunteer support, to enable the Chaplaincy's work to proceed and develop safely and to encourage more work with individuals and in group activities.

Arising from the Chaplain's profile in Durham diocese and the Community Chaplaincy Association (CCA), Shirley is expecting to liaise with the CCA in sponsoring an event in Autumn to bring together a number of partners, to explore ways in which they can offer more cohesive ways of enabling former prisoners' wellbeing. It hopes that probation officers, social workers, the police, the church, prison chaplains and other agencies will come together with Shirley for a day's congress. The congress has the backing of the Church of England's lead bishop for prisoner welfare, as well as the CCA, and the Trustees and Management Committee are hopeful that this will be an important milestone in Shirley's development.

Challenges

The Chaplain, trustees and members of the Management Committee have identified the following challenges as priorities to be addressed in 2024-2025:

1. increasing staffing level, by appointing an Assistant Chaplain and expanding the number of volunteers
2. expanding the annual income to provide secure funding beyond the next two years.

Thanks

The Chaplaincy continues to record its gratitude to the vicar of Greenside, Tom Brazier, and the congregations of Greenside parish, (Holy Spirit Crawcrook and St John's Greenside): they have made Shirley welcome in so many ways, and in November 2023 they hosted again the Chaplaincy's major fund-raising activity, a sponsored reading of parts of the Bible.

The Chaplaincy also thanks warmly its volunteers and all who support its work in prayer, finance and other practical ways.

David Scott (Chair of Trustees and Management Committee), Richard Bryant (Chair of Pastoral Group), Paul Hobbs (Community Chaplain)

15 August 2024

Appendix 1 – List of the Chaplain’s Contacts with Clients and Related People in 2023-2024

(taken from the Chaplaincy Diary 1st April 2023 - 31st March 2024)

In total, there were 279 interactions, involving 19 clients, who identified as 16 white British males, 2 ethnic minority males and 1 white British female. An interaction signifies a trip or meal out, church visit, hospital or prison visit, ‘phone call, letter, or attendance at a significant meeting. The following indicative list illustrates the breadth of contacts made in the course of the year:

- Prison phone calls from clients 39
- Hospital phone calls from clients 25
- Community phone calls to clients 31
- Community text to clients 26
- Home visits 30
- Prison visits *via* chaplaincy 2
- Prison visits through visits 2
- Prison pick-ups 2
- Bereavement support 5
- Letters to lads 26
- Letters received 3
- Meals out 19
- Taken to church 8
- Golf with Paul 3
- Bacon Sandwich club 7
- Moved client 1
- Taken to hospital 1
- Parole letters 2
- Trips away overnight (11 nights)
- Funeral of lads 1