

## **THE SHIRLEY COMMUNITY CHAPLAINCY (North East)**

### **ANNUAL REPORT 2022/2023**



This last year has been one of adjustment and consolidation, as Shirley has attempted to help clients address their challenges in a post-Covid world with fewer restrictions but also reduced activities. Some of the groups which clients attended pre-pandemic came to the end of their natural life or have not re-opened, and clients themselves have had to live within the bounds of their licences and medical capabilities. The description of contacts at the end of this report (appendix) indicates the range and depth of chaplaincy engagements, and we acknowledge warmly the dedication and hard work, ability and flexibility of the chaplain, volunteers, partners and clients.

The Chaplaincy was founded in 2014, and the first two years of operations focused largely upon activities with men from HMP Northumberland, whom the chaplain had known in his time as chaplain there. In the last seven years, the Chaplaincy's reach has been broadened through referrals from existing members, regional prison chaplains, probation officers and other agents. The Chaplaincy is a member of the Community Chaplaincy Association.

Shirley is a client-centred organisation, and the chaplain seeks to accommodate the wide variety of needs, energies and skills of the client body in a range of activities and engagements. In previous years there have been several group events, outings and meetings, and it is good to note that some of these have been resumed in the past year: notably, residentials in the Jonas Centre, outings to supporters' and volunteers homes for meals, church services, prayer and social meetings and fishing/cycling trips.

#### **A Week in the Life of Shirley**

- Monday - Weekly prayer meeting: an opportunity for Shirley clients and members of Holy Spirit Church Crawcrook to pray for one another and about matters of wider concern. Between two and nine people attend.
- Wednesday - Weekly social group for church members and clients; an opportunity to share food, socialise, worship and study the Bible. Between three and ten people attend.
- Sunday - Service at Holy Spirit Crawcrook. There is an open invitation for any of our clients to attend church with the chaplain, followed by a lunch with a number of church members in a nearby café or in a member's own home. Between one and three clients attend at any one time.

#### **The Past Year**

This year the chaplain has been working with twenty two clients. As always, his main concern has been to enable them to grow in self-confidence and to integrate well with other people, and he has been available on a 'phone line, to offer support to clients at home, in prison and in hospital.

The chaplain has continued to speak as an advocate for several clients in court and before parole boards. He has also worked constructively with solicitors, the probation service, police, MAPPA (Multi Agency Public Protection Arrangements) and hospitals. He has visited clients and potential

clients regularly in Northumberland, Durham and Holme House prisons, and twice this year he visited a client in Rampton hospital in Nottingham. Contact with prisons has increased appreciably this year, as several clients have breached the terms of their licences and been returned to prison, and as the chaplain's visits to them have generated new clients among fellow inmates. The list of the chaplain's activities in Appendix 1 gives an overall view of the range and scale of his involvements.

One of Shirley's first clients, Bobby, died in December 2022 after a short period in a hospital ward and a longer period of ill-health. His dying and death were significant events for Shirley, with the chaplain being attentive in his final weeks, as since during his life in the community, and involved in the funeral service at Holy Spirit Crawcrook. It is heartening to know that, in addition to about 25 of Bobby's own family and friends, there were also about 25 people from the local church present at his funeral.

Trustees and the Management Committee, as well as the Pastoral Group, have continued to meet in-person, and we were delighted to arrange the annual Christmas meal with clients and supporters in December in a Jesmond restaurant. The chaplain has also consolidated his and Shirley's place within the structure and ministry of Holy Spirit Crawcrook, and he is now a licensed Reader in the diocese of Durham, following a happy service in Holy Spirit Crawcrook in July, which was attended by trustees, supporters and clients. The chaplain continues to be a member of the Parochial Church Council, the Gateshead West Deanery Synod, Durham Diocesan Synod and the Bishop's Council.

### Chaplaincy Structure and Support

The Chaplaincy offers support to the chaplain and his work through its Board of Trustees, the Management Committee and the Pastoral Group. Largely through a generous donation promised over three years, the Trustees were able to appoint an administrator to work one day a week from April 2023, to address communication, finance, marketing and other administrative tasks. They were also able to raise the chaplain's salary from 0.7 to 0.8, coupled with a 10% increase, from August 2023.

Trustees hope to enhance the chaplain's salary to full-time within the next few years, and they know that they will need to build up resources to sustain the growth in staffing and the potential growth in work enabled by a recent generous donation. The need to supplement the chaplain with assistant and volunteer support, to enable the Chaplaincy's work to proceed and develop safely and to encourage more group activities, continues to be acute.

### Challenges

The chaplain, trustees and members of the Management Committee have identified the following challenges as priorities to be addressed in 2023-2024:

1. increasing staffing level, using assistants and volunteers
2. expanding the annual income to provide secure funding beyond the next few years.

### Thanks

The Chaplaincy continues to record its gratitude to the vicar of Greenside, Tom Brazier, and the congregations of Greenside parish, (Holy Spirit Crawcrook and St John's): they have made Shirley welcome in so many ways, and in October 2022 they hosted again the Chaplaincy's major fund-raising activity, a sponsored reading of parts of the Old Testament.

The Chaplaincy also thanks warmly:

- its volunteers: Jayne, Frank, Gaye and Chris, for their behind-the-scenes and front-line work
- Gwen for providing a meeting location, meals and love
- all who support the Chaplaincy in prayer (including the prayer team: Paul, Helen, Margaret, Chris, Frank, and the additional what's app prayers: Richard, Mandy, Dawn, Norma, John, Margaret), finance and other practical ways.

*David Scott* *Richard Bryant*  
David Scott (Chair of Trustees), Richard Bryant (Chair of Pastoral Group),

Paul Hobbs (Community Chaplain)



## **Appendix – List of the Chaplain's Contacts with Clients and Related People in 2022-2023**

(taken from the Chaplaincy Diary 1st April 2022 - 31st March 2023)

In total, there were 341 interactions, involving 22 clients, who identified as 19 white British males, 2 black British males and 1 white British female. An interaction signifies a trip or meal out, church visit, hospital or prison visit, 'phone call, letter, or attendance at a significant meeting. The following indicative list illustrates the breadth of contacts made in the course of the year:

Phone calls in 95 +

Phone calls out 26

Texts in 36

Texts out 15

Letters/cards to men in prison/hospital 27

Letters from men in Prison 7

Taken to church 22

Taken to Probation 1

Meals out 40

Visit to coast 2

Prayer meeting 11

Bacon Sandwich club 13

Bought clothes 1

Bought Food 2

Visit men in prison/hospital:

- HMP Northumberland 8

- HMP home house 1

- HMP Durham 1

- Rampton 2

Home visits 19

Visit to Supporter 4

Supported the sick/dying 24

Bereavement support 8

Attended other prayer meetings 3

Funerals attended work related 4

Help with housing 2

Contact with probation 4

Church weekend away 1

Cancellations/no show situations 13



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

21.10.2022

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01.04.2022

To

Period end date  
31.03.2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	45,793	-	-	45,793	19,848
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	45,793	-	-	45,793	19,848
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	45,793	-	-	45,793	19,848
<b>A3 Payments</b>					
Salary	16,014	-	-	16,014	15,478
Tax/NI	3,948	-	-	3,948	3,854
Transport	2,704	-	-	2,704	2,371
Food/Accommodation	1,193	-	-	1,193	1,485
Outings	398	-	-	398	1,110
Pension	600	-	-	600	600
Office/Insurance, Payroll	1,448	-	-	1,448	820
Emergency Support	200	-	-	200	283
	-	-	-	-	-
<b>Sub total</b>	26,505	-	-	26,505	26,001
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	26,505	-	-	26,505	26,001
<b>Net of receipts/(payments)</b>	19,288	-	-	19,288	6,153
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	4,823	10,976
<b>Cash funds this year end</b>	19,288	-	-	24,111	4,823

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Hand	296	-	-
	Virgin Account	23,815	-	-
		-	-	-
	<b>Total cash funds</b>	<b>24,111</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

David Scott  
R.K. Bryant

DAVID SCOTT  
RICHARD BRYANT

1/11/23  
1/11/23



## **Independent Examiner's report to the trustees of The Shirley Community Chaplaincy (North-East)**

I report to the trustees on my examination of the accounts of the Shirley Community Chaplaincy for the year ended 31/03/23

### **Responsibilities and basis of the report**

As the charity trustees of the Shirley Community Chaplaincy you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

### **Independent examiner's statement**

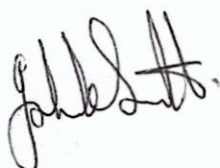
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause that in any material respect :

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act, or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report order to enable a proper understanding of the accounts to be reached.

Signed:

Name:



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Relevant professional qualifications or membership of professional bodies( if any): F.C.I.L.T.

Address: 35, Great North Road, Brenta Park, Newcastle upon Tyne NE3 5LR.

Date: 26.10.2023.

\* Fellow, Chartered Institute of Logistics and Transport