



Trustees' Annual Report for the period

| Period start date | | | | Period end date | | | |
|-------------------|-----|-----------|------|-----------------|-----|--------|------|
| From | Day | Month | Year | To | Day | Month | Year |
| | 01 | September | 2022 | | 31 | August | 2023 |

Section A Reference and administration details

Charity name

BONGABI CIG UK

Other names charity is known by

Registered charity number (if any) 1158934

Charity's principal address

34 Newstead Avenue

Leicester

Postcode

LE3 9TB

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------------|-----------------|-----------------------------------|---|
| 1 | Mr John Tezock | Treasurer | May 2016 to date | |
| 2 | Dr George Chi Tangyie | Chair | Oct 2014 to date | |
| 3 | Mr Acha Lawrence Tebo | | Oct 2014 to date | |
| 4 | Mr Charles Azeh | Secretary | 04/11/2015 to date | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|--|
| Bank | HSBC | 2 - 6 Gallowtree Gate, Leicester LE1 1DA |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

None

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted on the 14 of October 2014

How the charity is constituted
(eg. trust, association, company)

Community Interest Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed and/or re-appointed at our September General assembly meeting annually.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Enhanced Disclosure and Bareness Service (DBS) checks are carried out, prior to trusteeship and employment, by the umbrella organisation Disclosure Services Ltd. These checks are repeated after three years according to statutory requirements. However, the trustees and employees (where applicable) are required to declare every whether or not they have committed any offence/s.

Children, Young People and Adults Safeguarding policies are in place, adhered to and updated annually.

All trustees have volunteered (unpaid work) to foster the activities of BONGABI CIG UK throughout this period.

As a result of Covid-19, most of our activities were halted and we strictly followed Government guidance. All trustees board meetings were held virtually on MS Teams and Zoom.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO (Bongabi CIG UK) are:

1. To reduce the severe impact of poverty in Sub-Saharan Africa, particularly by supporting orphans coupled with the provision of basic necessities such as access to drinkable water and sanitation.
2. To provide homework club for children and young people in Leicester, with regards to English, Maths and Science subjects.
To provide capacity building courses to adults

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We have always given serious considerations and referred to the Charity Commission's guidance relating to unacceptable public benefits whenever we planned the activities throughout the year.

We have primarily focused on education advancement both in formal and informal settings including poverty alleviation through the support of orphans for instance.

We organised a family fun day that brought together family around the Leicester area. Children were able to play on bouncy castle, and a variety of games. Adults had the opportunity to meet and greet after the lockdown. This was well received by attendees.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- Contribution made by volunteers.

Members have volunteered and impressively contributed towards the success of our activities. We are very grateful for the extensive amount of time, patience, effort and expertise devoted to helping to steer the charity towards attaining its objectives. The generous material and financial donations of the members (volunteers) have been incredible – without which we could not have achieved our goals.

We are indebted to other wonderful volunteers from the community who have supported the young people during our annual 'learn through fun' day.

Any surplus funds that are not likely to be used to pay for activities will be kept in a deposit to earn interest for Bongabi CIG UK.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

BONGABI CIG UK has been holding regular monthly meetings (every first Saturday of the month). These sessions help to bring members together to socialise, network and brainstorm on activities that will further enhance our charity's objectives. The meetings are therefore used as a forum to discuss and agree on activities that would enable the charity to achieve its desirable objectives.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold a total of £7811.28 in the bank of which £7811.28 is unrestricted. The money is held in our deposit account to be used to further Bongabi's activities.
Bongabi CIG UK policy is to keep no more than £5000 in reserve at year end.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total income for the reporting year was £1500
Money brought forward from previous year (2020/2021 financial year) was £7761.

Hence total amount of money available for 2021/2022 was £9261

Total expenditure for the year on furthering Bongabi's Objectives was £1395.

Total money in Bongabi CIG UK account as at 31st August 2022 was £7866.

Section F**Other optional information****Future Plan**

Bongabi plans to organise more fund-raising events in the coming year to help advance her courses. The family fun day is a regular annual event that will be maintained.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---------------------|--------------------|
| Signature(s) | John Ndangoh Tezock | George Chi Tangyie |
| Full name(s) | John Ndangoh Tezock | George Chi Tangyie |
| Position (eg Secretary, Chair, etc) | Treasurer | Chair |

Date 30/05/2024



| | |
|---------------------------------------|-------------------------------|
| Charity Name BONGABI CIG UK | No (if any) 1158934 |
|---------------------------------------|-------------------------------|

CC16a

Receipts and payments accounts

| | | | |
|------------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/09/2022 | To | Period end date 31/08/2023 |
|------------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| Notes | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Fund raising | 925 | - | - | 925 | 750 |
| Member donations | 1,435 | - | - | 1,435 | 750 |
| Grants and donations | - | - | - | - | - |
| Tuition activity | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 2,360 | - | - | 2,360 | 1,500 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 2,360 | - | - | 2,360 | 1,500 |
| A3 Payments | | | | | |
| 1. Expenditure on Charitable activities: | - | - | - | - | - |
| Learn through Fun week | 1,980 | - | - | 1,980 | 550 |
| Fund raising | - | - | - | - | - |
| 2. Support good courses | - | - | - | - | - |
| 3. Bank charges | 72 | - | - | 72 | 45 |
| Staff Remuneration | 258 | - | - | 258 | 800 |
| Zoom subscription | - | - | - | - | - |
| Masks | - | - | - | - | - |
| DBS and Recruitment, stationaries | - | - | - | - | - |
| 4. Administration (flyers, website) | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 2,310 | - | - | 2,310 | 1,395 |
| A4 Asset and investment purchases. (see table) | | | | | |
| Photocopier | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 2,310 | - | - | 2,310 | 1,395 |
| Net of receipts/(payments) | 50 | - | - | 50 | 105 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 7,761 | - | - | 7,761 | 7,761 |
| Cash funds this year end | 7,811 | - | - | 7,811 | 7,866 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--|--|--|--|---|
| B1 Cash funds | Cash in current account | 7,811 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 7,811 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Photocopier | | - | £250 |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | George Chi Tangyie | George Chi Tangyie | 02/06/2024 | |
| | John Tezock | John Tezock | 02/06/2024 | |
| | | | | |