



# Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	September	2019		31	August	2020

## Section A Reference and administration details

Charity name

BONGABI CIG UK

Other names charity is known by

Registered charity number (if any) 1158934

Charity's principal address

34 Newstead Avenue

Leicester

Postcode

LE3 9TB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr John Tezock	Treasurer	May 2016 to date	
2	Dr George Chi Tangyie	Chair	Oct 2014 to date	
3	Mr Acha Lawrence Tebo		Oct 2014 to date	
4	Mr Charles Azeh	Secretary	04/11/2015 to date	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	HSBC	2 - 6 Gallowtree Gate, Leicester LE1 1DA

### Name of chief executive or names of senior staff members (Optional information)

None

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution adopted on the 14 of October 2014

How the charity is constituted (eg. trust, association, company)	Community Interest Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed and/or re-appointed at our September General assembly meeting annually.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Enhanced Disclosure and Bareness Service (DBS) checks are carried out, prior to trusteeship and employment, by the umbrella organisation Disclosure Services Ltd. These checks are repeated after three years according to statutory requirements. However, the trustees and employees (where applicable) are required to declare every whether or not they have committed any offence/s.

Children, Young People and Adults Safeguarding policies are in place, adhered to and updated annually.

All trustees have volunteered (unpaid work) to foster the activities of BONGABI CIG UK throughout this period.

As a result of Covid-19, all our activities were halted and we strictly followed Government guidance. All trustees board meetings were held virtually on MS Teams and Zoom.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO (Bongabi CIG UK) are:

1. To reduce the severe impact of poverty in Sub-Saharan Africa, particularly by supporting orphans coupled with the provision of basic necessities such as access to drinkable water and sanitation.
2. To provide homework club for children and young people in Leicester, with regards to English, Maths and Science subjects. To provide capacity building courses to adults

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We have always given serious considerations and referred to the Charity Commission's guidance relating to unacceptable public benefits whenever we planned the activities throughout the year.

We have primarily focused on education advancement both in formal and informal settings including poverty alleviation through the support of orphans for instance.

We have organised 'fun day' in December 2019 prior to COVID, which the children and young people had the opportunity to have met, interacted and developed new friendships as well as participated in different but interesting educative and competitive games. We ensured that the environment was safe and full of fun for them. We now run this event annually.

Due to COVID-19, all our face-to face activities were halted. We organised a few virtual sessions to sensitize the community and encourage them to follow government and NHS England guidelines. Our volunteers supported other courses by helping to deliver foods, shopping and supported vulnerable people in the community.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- Contribution made by volunteers.

Member have volunteered and impressively contributed towards the success of our activities. We are very grateful for the extensive amount of time, patience, effort and expertise devoted to helping to steer the charity towards attaining its objectives. The generous material and financial donations of the members (volunteers) have been incredible – without which we could not achieved our goals.

We are indebted to other wonderful volunteers from the community who have supported the young people during our annual 'learn through fun' day.

Any surplus funds that are not likely to be used to pay for activities will be kept in a deposit to earn interest for Bongabi CIG UK.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

BONGABI CIG UK has been holding regular monthly meetings (every first Saturday of the month). These meetings were held face-to-face up until February 2020 before the lockdown due to COVID. After the lockdown, no meeting took place until July 2020 when we start holding virtual monthly meetings. These sessions help to bring members together to socialise, network and brainstorm on activities that will further enhance our charity's objectives. The meetings are therefore used as a forum to discuss and agree on activities that would enable the charity to achieve its desirable objectives.

Bongabi members graciously volunteered in the organisation of the events, looked after the young people and as stewards. The games and refreshments were free will donations from Bongabi members. It was fun, yet informative, educative and had positive feedback from the young people and adults alike, and the community always look forward.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We hold a total of £4300 in the bank of which £4300 is unrestricted. The money is held in our deposit account to be used to further Bongabi's activities.  
Bongabi CIG UK policy is to keep no more than £5000 in reserve at year end.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total income for the reporting year was £850  
Money brought forward from previous year (2018/2019 financial year) was £4398.

Hence total amount of money available for 2019/2020 was £5248

Total expenditure for the year on furthering Bongabi's Objectives was £948.

Total money in Bongabi CIG UK account as at 31<sup>st</sup> August 2019 was £4300.

## Section F Other optional information

### Future Plan

Bongabi plans to organise more fund-raising events in the coming year to help advance her courses. The family fun day is a regular annual event that will be maintained.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	John Ndangoh Tezock	George Chi Tangyie
<b>Full name(s)</b>	John Ndangoh Tezock	George Chi Tangyie
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair

**Date**

03/06/2021



Charity Name <b>BONGABI CIG UK</b>	No (if any) <b>1158934</b>
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## Receipts and payments accounts

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For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
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### Section A Receipts and payments

Notes	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fund raising		-	-	-	-
Member donations	750	-	-	750	-
Grants and donations	100	-	-	100	-
Tuition activity	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	850	-	-	850	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	850	-	-	850	-
<b>A3 Payments</b>					
1. Expenditure on Charitable activities:		-	-	-	-
Learn through Fun week	450	-	-	450	-
Fund raising	-	-	-	-	-
2. Support good courses (Geraldine Tuition)	-	-	-	-	-
3. Tuition:	-	-	-	-	-
Staff Remuneration	-	-	-	-	-
Venue rental	350	-	-	350	-
DBS and Recruitment, stationaries	-	-	-	-	-
	-	-	-	-	-
4. Administration (flyers, website)	148	-	-	148	-
	-	-	-	-	-
<b>Sub total</b>	948	-	-	948	-
<b>A4 Asset and investment purchases, (see table)</b>					
Photocopier	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	948	-	-	948	-
<b>Net of receipts/(payments)</b>	- 98	-	-	- 98	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	4,398	-	-	4,398	-
<b>Cash funds this year end</b>	4,300	-	-	4,300	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in current account	4,300	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>4,300</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Photocopier		-	£250
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	George Chi Tangyie	George Chi Tangyie	03/06/2021	
	John Tezock	John Tezock	03/06/2021	