



Spital Tongues Community Association

Financial Statement and Annual

Report

For year ending 31st March 2021

The Spitler
Morpeth Street
Spital Tongues
Newcastle upon Tyne
NE2 4AS

Charity Number: 1158929

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Spital Tongues CA Trustees' Annual Report for year ended 31st March 2021

Full name Spital Tongues Community Association

Registered charity number 1158929

Main Address

The Spitler

Morpeth Street

Newcastle upon Tyne

NE2 4AS

Committee Members

Names	Position	Joining Date
Alison Dobby	Secretary	February 2015
Alice Ward	Ex Officio	February 2015
Don Morrison		November 2019
Robin Seymour		November 2019
James Conroy		September 2020
Linda O' Neill		March 2021

Bankers

CAF Bank

25, Kings Hill

West Malling

Kent

ME19 4JQ

Governance and Management

The Spital Tongues CA is a Charitable Incorporated Organisation (CIO). It is made up of a partnership between the Spital Tongues community and St Luke's Church. There can be up to 8 trustees, 2-5 of which should be appointed from the community and the church and a further 2 trustees can be nominated from the church alone. The vicar of the church acts as an ex-officio trustee. As it is a non-membership organisation, trustees are appointed by the Management Committee. The committee holds regular meetings to discuss all business plans and organised activities. Decisions are made by majority at Management Committee meetings. Wherever possible, all committee members are offered and encouraged to take part in training programmes to help them carry out their role as Trustees.

Purpose

The Community Association aims to run The Spitler as a community resource , providing an inclusive, welcoming, well maintained and well equipped venue for community activities and events. Activities are also run for the benefit of local residents. The building is leased long-term from Newcastle City Council and the Community Association has responsibility for its development and maintenance. The Committee has endeavoured to sustain and keep the centre open by hiring it to groups and individuals for meetings, events, training and social activities.

Summary of the main achievements during this period

Throughout most of this 12 months, The Spitler had to remain closed due to the Corona Virus pandemic. We endeavoured to make good use of the time by sprucing up the inside and outside space. Thanks to Don for helping to repaint the fence – a job which took considerably longer than anticipated! Some money was spent laying gravel at the front of the building to replace the small grassed areas which had become untidy. Thanks also to Jimmy who continued to ensure the upkeep of the building and that it was cleaned regularly.

Our partnership with St Luke's continues to be strong. Although we were unable to hold our regular and well supported Community Barbecue in the summer, a group of musicians from St Luke's came into The Spitler garden on August Bank holiday weekend and played live music (socially distanced) which was much appreciated by the local community.

Again, although we were unable to hold our usual Community Carol singing around Spital Tongues, our outside Christmas tree and band of musicians and singers from St Luke's who performed a selection of Carols at various locations in the village, including The Spitler garden, were well received.

There were also further changes in the Management Committee as we said goodbye to Di Barnes, who moved to Manchester. Her huge commitment and contribution to The Spitler was greatly valued and acknowledged by all. We also said goodbye to Mary Dodds, who decided that after many years of huge support for The Spitler it was time to step down. We thank her for her generosity and hard work and participation.

It was decided that prior to The Spitler being able to re-open, a fresh advertisement of our space should be distributed in the local area, to try to engage and recruit new members to the Committee. Leaflets and posters were commercially printed and given out by volunteers. We were very pleased in March to welcome Linda O'Neill, a local resident, to the committee.

Our hire was very limited during this year. One hirer was the drummer of Northern Horizons, who used the space to practice for a month, the other was

Newcastle University Theatre Society. As they were engaged in a project with the charity 'Acting for Others', we were legally able to offer them the space for their rehearsal of a performance of 'The Importance of Being Earnest'. Although the payment for these sessions will be made in the financial year 2021-2022, it was good to see the space used during this time. Our total for hire this year was £105, obviously very much down on last year but for reasons out of our control.

Other income came from the donation of unwanted books and CDs which were sold using a company called Zapper. The sale of these items totalled £57.00.

This year our expenses amounted to £2,743.98. Although some of our costs were lower, due to very limited use, we have had to pay regular expenses such as insurance, ground rent, bank fees etc.

We have had to purchase a new Hoover at a cost of @£125. Approximately £80 was spent on the garden – fence paint, varnish for outside furniture, gravel and new plants. A donation of £100 which was given to us last year covers this cost.

We were awarded a grant of £500 in December 2020 from Newcastle City Council. This is a restricted fund to contribute to costs of re-opening the venue in a Covid safe manner. £212.00 of this has been spent on cleaning materials, sanitizer, face masks etc and payment to Jimmy for extra deep cleaning in between NUTS rehearsals.

As in previous years, we have tried to keep a presence on social media, attempting to update our Facebook and webpage as often as possible.

Finally, thanks to all the volunteers and committee members who have kept The Spitler afloat during these particularly difficult times. We trust that the next year we will once again be able to open our doors fully and be the community resource we desire it to be.

The Charity's Policy on Reserves

This year has highlighted more than ever the need for the CIO to set up a sinking fund in order to build up reserves to meet the ongoing upkeep and development costs of The Spitler.

Signed on behalf of the charity's trustees:

Signed

Spital Tongues CA Financial Statement 2021

Date

Alison Dobby, secretary

Spital Tongues Community Association - Receipts and Payments Account year ended 31 March 2021

	Unrestricted funds	Restricted funds	Total funds
Receipts			
Room hire	£105.00		£105.00
Restricted funds/grants		£500.00	£500.00
Fund raising	£56.99		£56.99
Misc	£12.00		£12.00
Total Receipts	£173.99		£673.99
Payments			
Running costs (energy,water)	£916.22		£916.22
Insurance	£596.30		£596.30
Wifi	£229.99		£222.99
inks/stationery	£33.00		£33.00
Building/ maintenance	£288.12		£282.02

Spital Tongues CA Financial Statement 2021

Covid cleaning		£134.23	
Garden	£80.56		£30.56
promotion	£212.00		£212.00
Ground rent	£184.56		£184.56
Bank fees	£69.00		£69.00
Total payments	£2,609.75	£134.23	£2,743.98
Receipts minus payments	-£2,346.66	£365.77	-£1,981.66
Bank and cash in hand at start of period	£15,286.77		£15,286.77
Bank and cash in hand at end of period	£13,217.87		£13,217.87

Spital Tongues Community Association Balance Sheet For the year ended 31st March 2021

Current Assets 2021

2020

Bank Account
£13,217.87
Cash in hand

£15,287.66

Debtors ; Amount falling due
Within 1 year less bad debt

none

none

£13,217.87

£15,287.66

Current Liabilities

Creditors : Amount falling due
Within 1 year

none

none

Total current Assets less

Total current liabilities
£13,217.87

£15,287.66

Funds

Restricted income	0	£500
Unrestricted income & cash in hand	£19,486.69	£15,961.65

Payment	-£4,199.03	- £2,743.98
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£13,217.67

£15,287.66

Spital Tongues CA Detailed Income and Expenditure Sheet
year ended 31st March 2021

Incoming Resources	
Room hire	£105
Fundraising	£56.99
Misc	£12.00
Grants	£500
TOTAL INCOME	£673.99
Resources expended	
Insurance	£506.30
Gas	£367.14
Water	£154.05
Electricity	£395.00
Cleaning (Covid)	£143.23

Wi-fi	£229.99
Bank fees	£69.00
Garden	£80.56
Equipment and maintenance	£282.12
TOTAL EXPENDITURE	£2,7493.98
INCOME-EXPENDITURE	-£1981.66

Spital Tongues Community Association Bank Reconciliation

Brought forward from last year £15,287.66

Income-expenditure - £1,981.66

In bank on 1st April 2021 £ 13,217.67
Cash in hand None

Notes to the account for year ended 31st March 2021

1 Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context 'cash' includes cash equivalents, for example, bank accounts, where cash can be readily withdrawn to pay for debts as they become due.

2 Grants and donations

A grant of £500 was received during this period from NCC to assist safe re-opening of premises.

3 Committee members remuneration

None

4 Related party Transactions

None to report

5 Restricted funds Analysis

Of the £500 grant, £134.23 was spent on additional cleaning materials and resources such as hand sanitizer, wipes, gloves and extra cleaning done by Jimmy to make the building Covid secure.

These Financial Statements have been compiled by the Secretary and approved by members of the committee and signed by the Chair on their behalf

Date
Print name

Signature

Position