

**HARTFIELD PLAYSCHOOL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 AUGUST 2024**

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HARTFIELD PLAYSCHOOL**Registered Charity No. 1158901**

The Old Station
Edenbridge Road
Hartfield
East Sussex
TN7 4JG

CHAIR

Lisa Gibbs-Murray (Trustee)

VICE CHAIR

Debbie Arnett (Trustee)

TRUSTEES

Sarah Adams
Nicholas Ridley-Wilson

BANKERS

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

INDEPENDENT EXAMINER

Perrys Accountants Limited
Churchdown Chambers
Bordyke
Tonbridge
Kent TN9 1NR

HARTFIELD PLAYSCHOOL

TRUSTEES' REPORT

The Trustees present their Report and Financial Statements for the year ended 31 August 2024.

REFERENCE AND ADMINISTRATIVE INFORMATION

Details are shown on page 2.

1. OBJECTIVES AND ACTIVITIES

The constitution states that the objects of the Charity are to provide a playschool for children in the Hartfield area under school age.

The Trustees administer the Charity in accordance with the objectives and the other provisions of the constitution.

3. ACHIEVEMENTS AND PERFORMANCE

Details are shown in the Report of the Chair of the Trustees.

4. FINANCIAL RESULTS

As shown on page 7.

5. FINANCIAL REVIEW

The Trustees are satisfied with the state of affairs.

The reserves at the end of the year are £111,479 (2023 £100,349).

6. RESERVES POLICY

For some years the Association had been endeavouring to build a Reserve Fund to secure its financial stability for the foreseeable future. Because the Association has always been funded by donations and grants, its activities could be seriously curtailed by a severe reduction in revenue.

7. PLANS FOR THE FUTURE

The business manager will investigate and apply for relevant grants to supplement fundraising. We are looking to develop our Sensory area and Forest school further.

8. STRATEGY

As above.

9. RESEARCH

Not applicable.

10. LEGACIES

Not applicable.

11. CONSTITUTION, STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Constitution which was last updated in 2014.

Appointment of Trustees.

The Trustees are the Chair and Vice Chair. In accordance with the constitution, the Chair and Vice Chair together with the business manager and early years manager ("the management team") have responsibility for the operation of the Charity. The business manager and early years manager are members of staff so are not elected.

HARTFIELD PLAYSCHOOL**TRUSTEES' REPORT****12. PUBLIC BENEFIT**

A provision of Early Years Learning within the local community is a public benefit. The trustees complied with the guidance in this respect.

13. PAYMENTS TO BENEFICIARIES


Not applicable.

14. STATEMENT OF THE TRUSTEES' RESPONSIBILITIES

Charity Law requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those Financial Statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the policies are in accordance with applicable accounting standards;
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Association will continue in operation.

The Trustees are responsible for keeping proper accounting records of the Charity, which enable them to ensure that the Financial Statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.


Lisa Gibbs-Murray
Chair
Lisa Gibbs-Murray (Nov 7, 2024, 1:24pm)

Dated: 07 Nov 2024

HARTFIELD PLAYSCHOOL
REPORT OF THE CHAIR OF THE TRUSTEES

As Chair of the Trustees, I set out the Report of the Trustees on the activities of the Charity for the year ended 31 August 2024.

SUMMARY OF TRUSTEES ACTIVITIES

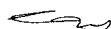
Hartfield Playschool has had a much better year even though sustaining some large unplanned costs. Children numbers were better this year and holiday clubs were run over the summer in response to parents requests. Playschool is looking into reducing the age range to 9 months so that we can offer more to working parents and increase intake. A trial will take place in September.

SUMMARY OF RESULTS

During the year, the playschool had income of £112,627 (2023 £119,324) with expenditure of £101,497 (2023 £114,516), resulting in a surplus of £11,130 (2023 surplus £4,808) to the reserves.

DEVELOPMENTS AND FUTURE PLANS

The Charity aims to continue annual fundraising to ensure an operational and maintenance reserve fund, and to provide funds for the provision of resources and experiences in provision of Early Years Learning .



Lisa Gibbs-Murray (Nov 7, 2024, 1:24pm)

Lisa Gibbs-Murray
Chair of the Trustees

Date: 07 Nov 2024

HARTFIELD PLAYSCHOOL

INDEPENDENT EXAMINER'S REPORT

We report on the Financial Statements of Hartfield Playschool for the year ended 31 August 2024, which are set out on pages 7 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As Trustees you are responsible for the preparation of the Financial Statements. You consider that the audit requirement of section 43(2) of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Society and a comparison of the Financial Statements presented with those records. It also includes consideration of any unusual items or disclosures in the Financial Statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the Financial Statements.

INDEPENDENT EXAMINER'S STATEMENT

In connection with our examination, no matter has come to our attention:-

(1) which gives us reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Act.

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.


Stephen Hale FCA FCCA

**Perrys Audit Limited
 Chartered Accountants
 Churchdown Chambers
 Bordyke
 Tonbridge
 Kent
 TN9 1NR**

Date: 18/11/24

HARTFIELD PLAYSCHOOL
INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	2024 Total	2023 Total
		£	£
INCOMING RESOURCES			
Donations	6	1,410	2,214
Charitable activities	6	111,217	117,110
Total		<u>112,627</u>	<u>119,324</u>
Expenditure on:			
Raising funds	7	42	320
Charitable Expenditure	7	101,455	114,196
Total		<u>101,497</u>	<u>114,516</u>
Net increase (decrease) in funds for the year		<u>11,130</u>	<u>4,808</u>

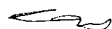
The notes on pages 9 to 10 form part of these Financial Statements.

HARTFIELD PLAYSCHOOL

**BALANCE SHEET
AS AT 31 AUGUST 2024**

	Notes	2024 Total	2023 Total
		£	£
FIXED ASSETS	2	11,697	2,089
CURRENT ASSETS			
Debtors		-	-
Bank deposit account		61,790	60,302
Bank current account		35,813	36,217
Metro cash account		4,099	2,881
Cash in hand		1	1
		<u>113,400</u>	<u>101,490</u>
CREDITORS	4	1,921	1,141
TOTAL ASSETS		<u><u>111,479</u></u>	<u><u>100,349</u></u>
FUNDS			
Results for the year		11,130	4,808
Balance brought forward		100,349	95,541
		<u><u>111,479</u></u>	<u><u>100,349</u></u>

The notes on pages 9 to 10 form part of these Financial Statements.



Lisa Gibbs-Murray (Nov 7, 2024, 1:24pm)

Lisa Gibbs-Murray
Chair of the Trustees

Date: 07 Nov 2024

HARTFIELD PLAYSCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

1. Accounting Policies

a) Basis of Accounting

The Financial Statements have been prepared under the historical cost convention. The Financial Statements are in accordance with applicable accounting standards, the Statement of Recommended Practice, Accounting and Reporting by Charities (FRS 102) and comply with the Charities (Accounts and Reports) Regulations 2018 issued under the Charities Act 2011.

The following accounting policies have been applied consistently throughout the year:

b) Income

Income is accounted for in the period in which the Charity is entitled to receipt.

c) Expenditure

Expenditure is included on an accruals basis.

d) Property Maintenance

Each year money is paid into a maintenance fund for the upkeep of the property. Funds are withdrawn when maintenance is required to any part of the building structure.

e) Fixed Assets

Fixed assets are written off over their useful lives, at 25% on a straight line basis.

2. Tangible Fixed Assets

	Property improvements £	Garden £	Office Equipment £	Furniture Fittings £	Total £
Cost as at 1 September 2023	10,936	21,363	7,611	6,143	46,053
Additions	-	9,226	-	5,955	15,181
Disposals	-	-	-	-	-
Valuation or cost as at 31 August 2024	<u>10,936</u>	<u>30,589</u>	<u>7,611</u>	<u>12,098</u>	<u>61,234</u>
Depreciation as at 1 September 2023	10,936	20,032	6,854	6,142	43,964
Charge for year	-	3,637	447	1,489	5,573
Disposals	-	-	-	-	-
Depreciation as at 31 August 2024	<u>10,936</u>	<u>23,669</u>	<u>7,301</u>	<u>7,631</u>	<u>49,537</u>
Net book value at 31 August 2023	<u>-</u>	<u>1,331</u>	<u>757</u>	<u>1</u>	<u>2,089</u>
Net book value at 31 August 2024	<u>-</u>	<u>6,920</u>	<u>310</u>	<u>4,467</u>	<u>11,697</u>

HARTFIELD PLAYSCHOOL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

3. Balances at Bankers	2024	2023
	£	£
Current Account	35,813	36,217
Deposit Account	61,790	60,302
	<u>97,603</u>	<u>96,519</u>
4. Creditors	2024	2023
	£	£
Trade creditors	86	-
Independent Examiner's fee	1,500	888
PAYE	99	-
Pension contribution	236	253
	<u>1,921</u>	<u>1,141</u>
5. Trustees		
No Trustees received any remuneration either this year or last, to act as a Trustee. Sarah Adams and Debbie Arnett are employees and are paid for the performance of those duties.		
6. Income from:	2024	2023
	£	£
Donations:		
Fundraising	<u>1,410</u>	<u>2,214</u>
Charitable activities:		
Fees	109,236	116,391
Sundry income	<u>1,981</u>	<u>719</u>
	<u>111,217</u>	<u>117,110</u>
7. Expenditure on:	2024	2023
	£	£
Raising funds:		
Fundraising expenditure	<u>42</u>	<u>320</u>
Charitable activities:		
Wages and professional fees	78,630	80,917
Accountancy	1,500	888
Bank charges	51	60
Consumables	2,156	4,092
Utilities	4,205	4,385
Insurance	875	835
Legal fees	-	-
Training	526	512
Property maintenance	5,392	16,115
Admin expenses	1,013	1,014
Sundry expenditure	1,534	1,386
New garden and landscaping	-	1,863
Depreciation	<u>5,573</u>	<u>2,129</u>
	<u>101,455</u>	<u>114,196</u>