



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1/05/2020 Period start date To 30/04/2021 Period end date**

**Charity name: Chagford Jubilee Hall Trust**

**Charity registration number: 1158870**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide a community facility for public and private events, including educational, social and entertaining. To provide a venue for sporting and cultural activities</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Weekly flea market Exercise classes Badminton and table tennis clubs Singing groups Memory café Concerts and drama events Film festival Arts and crafts shows and markets Private hire for weddings, funerals and other gatherings</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>We confirm that the trustees have had regard to the guidance issued by the Charities Commission on public benefit</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>All trustees contribute voluntarily</b>
Other		<b>N/A</b>



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Much of the year 2020-2021 was dominated by Covid, as it was for most people. The hall was not used for much of the time but we were supported by Covid grants and so remained viable. During the periods when restrictions were eased the hall was used for some (but by no means all) of its normal activities but revenue through hire was significantly reduced compared to the previous year.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have remained financially viable, thanks to Covid grants from West Devon Borough Council
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We keep a reserve of £5000 to allow for unexpected repairs and unexpected eventualities (this proved very fortunate in late 2021 when we needed some significant roof repairs)
Amount of reserves held	Para 1.22	£5000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main income is normally from hall hire but a substantial part of our income in this year was from Covid grants. We receive rent from the county library and the local history society which use part of the building, and also for right of way licences for properties adjoining the hall.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Parts of the building still need some significant work – electrics need upgrading and some of the windows need replacing. We currently have funds for this. Our insurance covers most risk for a village hall. We also carry £5000 as a contingency fund for building repairs.
Other		N/A



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charitable Trust Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by existing trustees with nominations or volunteers invited from the community

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Induction is by existing trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	A representative from the Parish Council along with a representative from hiring bodies are included among the trustees
Relationship with any related parties	Para 1.51	N/A
Other		N/A

## Reference and Administrative details

Charity name	Chagford Jubilee Hall Trustees
Other name the charity uses	
Registered charity number	1158870
Charity's principal address	Chagford Jubilee Hall Chagford TQ13 8DP



### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roger Stokes	chair	Retired October 2020	
2	Graham Mead	secretary		
3	Jill Millar	treasurer		
4	Gay Hill	Parish council		
5	Colin Barnes		Acting chair since October 2020	
6	Chris Webber			
7	Ric Smith		Acting chair since October 2021	
8	Nick Jolliffe			
9	Andy Finch		Appointed August 2020	
10	Sarah O'Connell		Appointed August 2020 and booking secretary since spring 2021	
11	Susan Harley		Retired October 2020	
12	Isabeau Walker		Appointed November 2020	
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		



**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

**Name of chief executive or names of senior staff members (Optional information)**

N/A
-----

**Exemptions from disclosure****Reason for non-disclosure of key personnel details**

N/A
-----

**Other optional information**

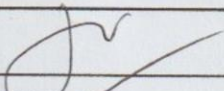
N/A
-----



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jill Millar	
Position (eg Secretary, Chair, etc)	Treasurer	

Date	07/02/2022
------	------------

# CHAGFORD JUBILEE HALL TRUST

## Receipts and Payments Account for the year ended 30 April 2021

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total Funds £	2020
<b>Operating Activities</b>					
<b>Receipts</b>					
Hire of hall	4,722			4,722	19,177
Rent of premises	2,591			2,591	3,305
Right of way licenses	930			930	620
Interest on deposit account	2			2	5
Donations				0	1,000
CJRS wages grants Covid	3,399			3,399	0
Council grants Covid	11,003			11,003	10,398
Bank compensation				0	50
<b>Total receipts</b>	<b>22,648</b>	<b>0</b>	<b>0</b>	<b>22,648</b>	<b>34,556</b>
<b>Payments</b>					
Wages	4,707			4,707	6,685
Gas	906			906	2,069
Electricity	850			850	1,447
Water and sewerage	459			459	562
Insurance	1,546			1,546	1,528
Waste collection	196			196	196
Repairs and maintenance:				0	
Garden		336		336	919
Premises	292			292	14,519
Equipment	291			291	589
Telephone	96			96	145
Advertising and website	285			285	390
Music and premises licenses	937			937	588
Accountancy fee	0			0	558
Miscellaneous	200			200	89
	10,764	336	0	11,100	30,283
<b>Operating surplus/expense</b>	<b>11,884</b>	<b>-336</b>	<b>0</b>	<b>11,548</b>	<b>4,273</b>
Building improvements	5,163	10,139		15,303	
Transfer to contingency reserve	5,000	-5,000		0	
<b>Excess receipts/(payments)</b>	<b>1,721</b>	<b>-5,475</b>	<b>0</b>	<b>-3,754</b>	<b>4,273</b>
<b>Opening cash funds</b>	<b>20,163</b>	<b>10,475</b>	<b>6,175</b>	<b>36,813</b>	<b>32,541</b>
<b>Closing cash funds</b>	<b>21,884</b>	<b>5,000</b>	<b>6,175</b>	<b>33,059</b>	<b>36,813</b>
<b>Assets</b>					
Freehold premises of the Jubilee Hall, Chagford				(not valued)	
Furniture and equipment at the Hall				(not valued)	



**Independent examiner's report to the trustees of Chagford Jubilee Hall Trust**  
**Charity no: 1158870**

I report to the trustees on my examination of the accounts of the Chagford Jubilee Hall Trust ("the Trust") for the year ended 30 April 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

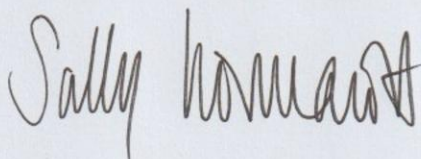
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sally Wonnacott FCCA, CTA, BSc(Hons)  
Thornworthy Lodge  
Chagford  
Devon  
TQ13 8EY

29 July 2021