



## **ANNUAL REPORT**

### **ST MATTHEW'S CHURCH HARWELL**

**2025**



**Website: [harwellandchiltonchurches.org.uk](http://harwellandchiltonchurches.org.uk)**

**Registered Charity 115886**

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## 1. Introduction

This is the annual report of the Parochial Church Council (PCC) for St Matthew's Church Harwell, Oxfordshire. It covers the last financial accounting year, which was the calendar year ending 31st December 2025.

This report was approved by the PCC at its meeting on 17th March 2026, and is signed on their behalf by the Vice-Chair of the PCC, Dr Antony Hughes, as the Rector, Jeremy Parsons , has voluntarily decided to step back from ministry at this time.

Signature.....

Date .....

## **2. Review of the Year – Benefice Activities**

### **2.1 Main events including Baptisms, Weddings and Funerals statistics**

Each year St Matthew's has a Remembrance Service at the War Memorial in the Village and this year we had a special addition. The Women's Institute decided to make our own poppy carpet, helped by others in the Village. Box after box of knitted or crochet poppies arrived and were added to the carpet. On the day, it was laid out on the grass bank beside the Memorial for the Service, and then carried by the Scouts on poles to St Matthew's for Sunday Worship. Working on this carpet brought the Village together and is a fitting tribute to those whose graves lie in the Commonwealth War Grave section of our Cemetery. A photograph of the carpet is on the front of this Report.

The Sunday morning service at All Saints' takes place in the church at 9.30am. It was agreed at the July PCC meeting that there would be no service in the church on the second Sunday of the month, except when it coincided with special Sundays like Remembrance; the church congregation would join the Village Hall service at 10.30am.

A Gift Service was held at both churches in November, where shoe boxes filled with items for severely injured Ukrainian soldiers were brought, and placed around the Altar. There were around 120 boxes from Harwell and Chilton, together with another 54 from Kidlington, which were then delivered to a warehouse in Croydon. From there, they were transported by lorry to Ukraine, in time for Christmas. The team, headed by Ben from Kidlington and Tilda from Sweden, then collected the gifts and arranged for their distribution.

The beautifully wrapped boxes were delivered to severely wounded soldiers in hospitals in Eastern Ukraine; we had also sent chocolates for medics and hospital staff. It was hugely successful, with an English Santa Claus personally in attendance, and the gifts were very warmly received by the soldiers. For these men and women, the presents also served as a reminder to them that someone was thinking about them, and that they are not forgotten.

Once again, we supported the residents of the Oxford Womens Refuge at Christmas by asking congregants to donate new toys for any children staying at the Refuge with their mother. These donations were brought to the 'Toy service' on Sunday 30 November and then delivered to a Refuge worker. This enables

the mothers to give their children gifts on Christmas day which they might otherwise struggle to do. It also reminds families that they are not alone and that there is a wider community standing alongside them

## Baptisms, Weddings, and Funerals

	St Matthew's Harwell			All Saints' Chilton		
	2025	2024	2023	2025	2024	2023
Baptisms	6	10	8	2	6	2
Thanksgivings for a child	0	0	1	0	0	0
Weddings and Blessings	4	0	1 + 1B	2	0	2
Funerals in church	3	8	14	2	4	1
Thanksgiving services in church	0	0	0	0	0	4
Funerals at crematoria	2	0	4	1	0	1
Interments of ashes	0	1	0	5	4	5

## 2.2. Children, Youth and Family Work

At the March PCC meeting the Children, Young People and Families Oversight Group was endorsed by the PCC. This group has worked hard to advance the ministry to the younger members of our church community in the absence of a Children and Families Worker.

### Sundays

Groups for our children and young people continued to meet twice a month at St Matthew's Harwell. CYPF Volunteers led and helped at Kids' Church and Pathfinders groups, meeting with 15-20 young people across the pre-school/primary and secondary age groups. St Matthew's vestry was also open to toddlers during these services, with Fledglings' toys available to play with. The Chilton Village Hall service continued to meet monthly run by CYPF volunteers. It attracted families who do not attend other services in the Benefice. More people from the All Saints' congregation now join the service as the 9.30 service

is now not held on the second Sunday of the month. It has been a joy to join and worship God together. On average, there were 45 adults and 24 children at the monthly Interactive services in the Chilton Village Hall.

### All Age services

Six All Age services were led by a team including Rob and Marilyn Thomas, Sarah and Roger Mawle, Jan Radford, Helen Brook and Sarah Barrett. These explored some of the parables in more creative and engaging ways, and alternated between St Matthew's and All Saints' churches. At the end of the year the team decided the services were too much to continue with in addition to the rest of their volunteering roles.

### Fledgelings

This baby and toddler group continued to run on Monday mornings at St Matthew's Harwell, and Wednesday morning in Chilton Community Room on Chilton Field during term time. While many families regularly come each week, there are always new faces to welcome, coming because they had heard about the group from others. Each week there is a new craft activity, plenty of toys, a snack, and a time of songs and bible story. Sadly, towards the end of the year, the numbers coming to Chilton Fledgelings dwindled, and it was decided not to continue the group there in 2026.

### Youth Fellowship (YF) Groups

CYPF Volunteers, Sarah Barrett, Tim Brook and Roger Mawle have kept this popular youth group running fortnightly during term time in the absence of a CYF Worker. They met in the Church Hall on Sunday evenings engaging in a range of games and activities exploring the Christian faith in a fun and relaxed way, with an older group meeting later, on a Sunday evening. They also attended the St Aldates' youth day, and will do so again this year, had a Christmas celebration at Kaspas, and held the Easter Vigil on Easter Saturday night into Easter Sunday.

### Youth Trust

We have been unable to work with Echo as we have done in previous years due to the CYF Worker post remaining vacant. Sarah Barrett has been in regular contact with Hannah Field and has continued to provide two CYF volunteers at Echo events. We also continued to advertise their events, Youth Café and Soul Sport sessions to our Church community. The Youth Café often has around 100 young people attending.

### CYPF Events

We held a Light Party in October half term and Becca Lewis led the Christmas tree decorating at St Matthew's.

## **2.3 Discipleship, Pastoral, Social and Community Activities**

*Home groups* play an important part in nurturing the spiritual development and pastoral care of church members. These groups meet regularly (usually weekly) to read the Bible together, to pray, and to support one another in the Christian life. Most groups have members from both parishes. There are groups meeting in the mornings, afternoons and evenings, covering all ages, from parents with toddlers to those who are retired.

In Chilton, there are three groups. One group for Mums and pre-school children and babies meets every Tuesday morning in term-time in a home in Chilton. There are 12 Mums who regularly come and 6 toddlers/pre-schoolers plus 2 new-borns who will join soon. Most of the contacts originally came from Fledglings. Generally, those who attend live in Chilton, Harwell and GWP and some of those people go to other churches in and around Chilton including Didcot churches. Jean Barton also attends this group. They often use Scripture Union thematic Bible studies but have also used Advent courses, Lent courses, The Alpha Course and Christianity Explored. The group has been meeting regularly, bar during Covid, since about 2017.

Two adult groups meet in the same home on Wednesday afternoons and evenings in term time. The afternoon group has 9 members and the evening group has about 7 members who share the leading of their studies. In 2025, these studies included reading Mark's gospel using a recording by David Suchet. This was followed by a study of Luke's gospel using resources written by Tom Wright. In Lent the groups engaged with 'Come and See', produced by the Diocese of Oxford, which contained teaching by Bishop Steven on baptism. In Advent, the groups studied 'The One True Light' by Tim Chester, along with several other home groups in the Benefice.

Around 40 people in Harwell, meet together in 5 Home groups, either weekly or fortnightly, for worship, fellowship, Bible study and prayer. Sometimes home groups will follow a study guide that focuses on a book of the Bible or a subject area, with questions to grapple with; other times, we use the lectionary readings as a starting point for discussion. Prayer, for one another, our community, churches and mission partners, and for wider national and international events,

is also an important element. Additionally, home groups provide friendship and an opportunity to get to know a smaller group of people better, and offer mutual practical and emotional support as needs arise.

Home group leaders from Harewell and Chilton, meet together every 2-3 months to share what we are all studying and to pray for our groups. We would love to hear from anyone who would be interested in joining a home group, and would try to match people to a suitable group

The *Pastoral Care* teams, and many individual members of our Churches, visit parishioners in their homes and offer a loving Christian presence and a listening ear to those who are ill, bereaved or who feel lonely. There is a Pastoral Care Team in each parish.

In Chilton, the team operates under the leadership of Pat Moseley who is joined by five other lay members plus the Associate Ministers. Some villagers already receive wonderful emotional and/or practical support from their friends and families on those (hopefully rare) occasions when such care is necessary. Other folk need reassurance of the Love of God and that “underneath are the everlasting arms”. Home visits, the Oasis Cafe and the village Warm Welcome Cafe also provide opportunities for the Team to provide pastoral care to our neighbours.

In Harwell, the team continued to support individuals in the congregation and community throughout the year, including giving lifts on a regular basis. Some of the team help with the Harwellcome in the Harwellian on a Thursday under the leadership of Elaine Shrimpton and some come regularly to the monthly coffee morning in church. Some help at Fledglings. We organised a Bring and Share lunch for Joan Impey’s 90<sup>th</sup> birthday to thank her for her long and dedicated ministry in our two churches. We meet every two months for prayer and discussion and for mutual encouragement and support; and in July this year the Harwell and Chilton teams met in Harwell for afternoon tea, which was an encouraging and enjoyable time. We continue to use the monthly prayer diary in our personal prayers along with members of the congregation.

Home Communion is offered to those parishioners who are not very mobile – particularly around Easter and Christmas but can be provided at any time. In Harwell, a member of the team provides communion to three groups of



parishioners. Our Churches also have a small team of ministers who take Communion to the new care home, Oxford Manor, in Harwell parish.

*Generation Gold services*, initiated by Revd Jan Radford and Revd Pam Rolls in 2015, were continued in 2025 for people of retirement age (although we interpret this loosely). The theme for the year was 'The Generosity and Provision of God' and we reflected in our quarterly services on God's generosity through the ages - including Jesus feeding 5,000 people, Jesus turning water into wine at the Wedding of Cana, God providing manna and quail to the Israelites in the wilderness and God's gift of Jesus.

We are very grateful to a willing band of helpers who assisted throughout the year with delivering invitations, catering, and playing the piano and organ, and to the generous people whose donations made our special treats and reverse collections possible. Plans are now in hand for Generation Gold for 2026 where we will be reflecting on the theme 'Unexpected Invitations'.

The *All Saints' Group* continues to meet on the second Tuesday of the month at 7.45pm in All Saints' Church. It is a friendly, small mixed group; new members and visitors are always welcome. During 2025, they have had speakers from Standing With Giants (who create large-scale outdoor art installations to remember those who fought for freedom), Bridewell Gardens (a mental health charity providing social and therapeutic horticulture in a working garden to adults living in Oxfordshire) and Family of Hope (a school in Uganda for children and young people with special educational needs who would otherwise not have schooling). Group members and Church members gave interesting talks on Maundy money, life as a Parish Clerk, moths and church bells (with the opportunity to ring one of the bells at the Church). They had a visit to Bridewell Gardens and evenings examining the artefacts from a box on loan from Oxfordshire Museum and reminiscing on their school days.

The Group supports the wonderful Chilton villagers who have continued to hold the monthly Charity market on Crafts End Green, raising the fantastic total of £12,941 in 2025 for various charities, local groups and good causes. The Group also supports Judy Goodall's charity quiz sheets (which this year have raised a great total of £872 for various charities) and the Warm Welcome Café (which is held every Tuesday 11am to 2pm in the Morris Room in the Village Hall).

Both our churches have continued to collect non-perishable food for *Didcot*

*Emergency Foodbank* throughout the year, with a special collection in both churches at Harvest time. During 2025, the need for the Foodbank continued to be more crucial as households struggled with the cost of living.

The Benefice continues to be a partner church of the *Didcot and Wallingford Area CAP (Christians Against Poverty)* Debt Centre, who celebrated ten years of the Centre in January 2025 and over 100 debt free clients during those years. As well as supporting the Debt Centre financially, members of the churches also volunteer supporting clients in their journey out of debt. The Centre is very grateful for the Christmas gifts and treats that the congregations provided for the nine families in Chilton and Harwell being helped by CAP. The number of people who became debt free in 2025 totalled 11, bringing the total to 105.

The committed Money Coaches continued to run *Money Coaching* in Didcot Baptist Church and Community Station Didcot, as well as online, if required. The new style course was delivered to six people helping them with budgeting and managing their money.

The *Oasis Café* continues to meet at All Saints' Church on most third Saturdays of the month between 10.00am and 12.00 noon, and is free to all comers. On average between 20 and 25 people enjoy a cup of tea or coffee and a friendly chat in relaxed surrounding

*The Community Cafe* at St Matthew's meets on the first Thursday in the month at 10.30am in the morning at St Matthews Church Harwell. It is free but people like to give a donation for coffee, tea and home make cakes. Any money collected goes to CAP via the Church treasurer. We are a very informal group, and everyone is welcome.

*Harwellcome Community Café* restarted in September 2025 after the summer break. We aim to run until the end of May 2026 in this current series of sessions. The café continues to operate from and in conjunction with the Harwellian Club on Thursday afternoons from 2-4pm. The café is manned with a mixture of church and community volunteers, at least 2 per session. They are there to welcome people and facilitate conversations, as needed. We continue to pay for a member of Harwellian staff who serves the refreshments and also makes people feel welcome.

We have been blessed to have been awarded grants from 3 organisations this year;

- Soha Housing Community Fund

- Harwell Feast
- Connected Communities Fund – managed by Oxfordshire Community and Voluntary Action

These enable us to continue to offer a warm and inviting place for people to meet and to be able to enjoy free refreshments of tea, coffee and cake. People can meet friends and make new friends and connections, which benefit health and well-being. We have our regular scrabble table and other groups playing games but most people just love to chat.

There is a mixture of regulars and new people coming to the café. The attendees are from Harwell, Didcot, the villages around and occasionally from further afield. We regularly welcome 25-35 attending mostly older persons but sometimes mums with babies or family groups. The last session before Christmas saw the largest number of participants when our churches facilitated a carol singing session. This was extremely well received and enjoyed by all. The only other special session we have currently planned this year is a Scam Awareness talk by Age UK.

We continue to collect feedback as required in respect of the grant funding. One of the things we are obliged to collect is sentiment about the café - whether it has made a positive difference to attendee's lives. Every week many visitors tell us that it has made a positive difference. They comment that there is a warm welcome and that they enjoy meeting others for a chat.

The café continues to be a place where St Matthews' Church family can be working alongside the wider community to serve the community. We can with God's help show love, care and interest in respect of those that join us and facilitate good connections and conversations.

The vision for *Saturday Sanctuary* is to provide a space where all women can gather, have time to chat, breathe and feel cherished. It aims to feed everyone physically, emotionally and spiritually. There is delicious food and usually a glass of bubbles in a beautiful environment. We have lots of time for conversation and then a short testimony or thought to feed us spiritually and a time for silence to allow everyone to breathe, paint nails, write a note, do some colouring and encounter Jesus. We had a chilli night in January 2025, breakfast in April, and afternoon tea in September and February. These events have been popular and positively received by the women in our church family from both parishes. We also held two Saturday Soak events in July and November where we could all

spend more time soaking with Jesus. This was for women from our churches to have an evening of encountering Jesus through worship, dwelling in the word and sharing what we felt Jesus was saying to us. We finished with tea and brownies. We had between 15-20 at each event.

## 2.4 World Mission

The World Mission Group seeks to promote the engagement of our churches with World Mission and proposes to each PCC how each church could spend its world mission budget.

We focus our World Mission financial support and prayer around the Anglican Five Marks of Mission. The Marks and the corresponding organisations are:

- 1. To proclaim the Good News of the Kingdom:** Mission Aviation Fellowship (MAF). The work of MAF enables mission workers to reach difficult and isolated places to share Christianity.
- 2. To teach, baptize and nurture new believers:** Scripture Union (SU). Through Bible studies, resources and camps, SU aims to share the Christian faith, and to disciple children and young people in particular.
- 3. To respond to human need by loving service:** The Leprosy Mission (TLM). TLM diagnoses, treats and offers specialist care such as reconstructive surgery, as well as rehabilitation programmes and health education in communities.
- 4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation.** Chris and Suzy Wilson are mission partners for Church Mission Society (CMS) and are based in Ethiopia and South Sudan. They work with a project that aims to equip and encourage churches in conflict-affected regions to actively work for peace.
- 5. To strive to safeguard the integrity of creation and sustain and renew the life of the Earth:** ARocha a Christian conservation organisation which works in the UK and internationally.

During 2025, we continued to support financially several organisations in line with the 5 marks of mission; MAF (Mission Aviation Fellowship), Scripture Union, The Leprosy Mission and ARocha.

We also continued to support financially individual mission partners: Chris and Suzy Wilson who are with Church Mission Society in Ethiopia and Endri and Dyshi Tabacu of The Light of the World church in Albania.

The three members of the world mission group have met together during 2025. The group would love more people to join if you have a heart for world mission

### **3. Governance and Structure**

The Parochial Church Council (PCC) is a corporate body, established by the Church of England, and operates under the Parochial Church Council Powers Measure.

St Matthew's, Harwell and All Saints', Chilton each has its own PCC. St Matthews's PCC met four times and All Saints' PCC met three times in 2025

The method of appointment of PCC members is set out in the Church Representation Rules (2022). The membership of the PCC consists of all clergy licensed to the Benefice, Churchwardens, Deanery Synod members and other lay members elected by those on the Electoral Roll of the Church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election for the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are to be spent.

Given its wide responsibilities, PCC operate through several committees. Each committee deals with a particular aspect of Parish life. The committees report back regularly at PCC meetings, with minutes of their meetings or their decisions and recommendations being received, and discussed as necessary. The Rector is automatically a member of every committee.

The Standing Committees of St Matthew's and All Saints' are the only committees required by Church law. They meet to set PCC agendas and, occasionally, when there are urgent decisions to be made, between PCC meetings. They consist of the Clergy, Churchwardens and the Treasurer plus the Vice-chair and the Secretary. St Matthew's and All Saints' Standing Committees

met ten times in 2025.

### Combined PCC

For efficiency and convenience St Matthew's, Harwell PCC and All Saints', Chilton PCC regularly hold Combined PCC meetings, where members of the two PCCs come together to discuss matters that are common to both parishes. Meetings of the Joint PCC (see below) are held as part of Combined PCC meetings. As such, voting by Joint PCC members on any decisions required by the Joint PCC generally follows discussion by the Combined PCC. The Combined PCC met twice during 2025, on Zoom.

### Joint PCC

The Pastoral Measure provides for a Joint PCC in addition to the separate PCCs of our two Churches. It comprises the Benefice clergy, Churchwardens and the Treasurer plus the Vice-chair and the Secretary of each PCC.

The two PCCs can agree to place in the hands of the Joint PCC any matters involving both parishes. So far, the PCCs have delegated responsibility for the following matters to the Joint PCC:

- Safeguarding
- Staffing
- Data compliance.

### Safeguarding

As always: "Safeguarding is everyone's responsibility"

Safeguarding is managed at Benefice level, currently by Judy Gold from Chilton Parish and Sue Greatbanks from Harwell Parish. Both Safeguarding Officers have continued to work together and regularly meet to discuss progress and future action necessary to continue our service in accordance with our Safeguarding Policy, an updated copy of which is submitted hereto for approval and signature. This will be loaded onto the website and annually reviewed.

### DBS Checks

You will all now be aware that our former provider for DBS applications, APCS suffered a data breach in August last year. No volunteers in Chilton were

affected but unfortunately a few volunteers in Harwell were affected. As a result of this data breach, and under guidance from Church House, and with approval from both PCCs we are to change our provider to Verifile Ltd.

Until now we have continued with DBS applications for new volunteers and carried out renewal applications for volunteers whose certificates have expired. However we must wait now until Adoption Agreements for each parish appointing Verifile as our new provider are approved and signed by the PCCs. These will then be sent to Church House who wish to have sight of them.

We understand that every DBS application to Verifile will incur a charge for volunteers and to keep our costs as low as possible we want to stress the importance of the Update Service. This is a government organisation with a national record of all DBS certificates. Once an individual is registered with them (and registration is free for volunteers) each volunteer will be contacted by them every three years and invited to renew their DBS for a further three years free of charge.

Finally both Sue and Judy will need training on the Verifile system

#### Children's and Families Worker

Currently we have no Children's and Families worker in either parish and we regret this. However we are aware that efforts are being made to recruit one. The Children's Interactive Services in both villages have been very successful and we praise the time and effort given by volunteers to plan and produce these events and make them so well attended.

We also appreciate the All Age services in Church as again these were well staged and appealed to the whole congregation.

#### Training

Safeguarding training should be completed every three years by PCC members and volunteers working with children. We are pleased to report that this is generally up to date and is something we need to monitor. Since last year it has been mandatory for all bellringers to attend the online Basic Awareness course and we have advised both head bell ringers of this.

It has been suggested that the safeguarding programme 'I Know Safeguarding' could be purchased soon. This would enable us to record any safeguarding incidents that might arise in the future. Both Sue and Judy would need training on the package before being able to use it.

### Dashboard

In accordance with Level 3 of the Dashboard the PCC members need to approve annually an up-to-date Action Plan setting out safer activities and safer practices. A draft copy has been supplied to us by the Diocese and will be presented later for consideration.

Any Church member who would like to view the Safeguarding Dashboard please contact Judy Gold on [jgold2@btinternet.com](mailto:jgold2@btinternet.com) or Sue Greatbanks on [suegbs48@gmail.com](mailto:suegbs48@gmail.com)

### Pastoral Care

We understand that pastoral care teams under their leaders are working very well in both villages.

Judy Gold and Sue Greatbanks

Safeguarding Officers for St Matthews Harwell and All Saints Chilton

### Staffing

The Benefice employs an Administrator working 20 hours a week. We are seeking a new Children and Families Worker. The role was covered, by volunteers in 2025.

Staffing matters are overseen by the Benefice employment committee, which is concerned with meeting the statutory regulations around employment, ensuring that performance assessment and development of staff employed by the PCCs is carried out, and seeing that recruitment procedures are correctly followed.

### Data Compliance

In 2025, we have continued to work to ensure that our Churches are compliant with current national data governance legislation in the form of the General Data Protection Regulations (GDPR)

### Governance Review

A review of the Benefice Governance was carried out by the Rector, Stephen Manning (Church Warden, St Matthew's) and an independent consultant, Geoff Maughan during the year. A Report was received by the PCCs towards the end of the year which included 25 recommendations for improvement. The Report and recommendations were accepted by both Harwell and Chilton PCCs and work on implementing them began in December.



#### 4. Finance Report for St Matthew's Church

The PCC has the significant responsibility of setting the budget and monitoring the income and expenditure of the church. This task is carried out by the Finance Committee, which reviews in detail the different purposes of the expenditure, as well as the different forms of income and giving to the church.

Total unrestricted receipts during 2025 was £104,284, a large increase on the previous year's receipts of £81,795, primarily due to an increase in giving as a result of the stewardship campaign and a significant increase in receipts resulting from the use of the Church Hall by Wildflowers Nursery.

Total unrestricted payments increased slightly from £107,830 to £110,993, this is mainly due to an increase in the Parish share. However, in 2025 there was a net gain in unrestricted funds of £21,361, largely as a result of the PCC decision to undesignate £24,634 of Designated Funds and transfer them to Unrestricted Funds. Consequently, the unrestricted funds carried forward to 2026 are £20,736. The increase in unrestricted funds means we are now close to the required level set by our reserves policy (see below).

The designated and restricted funds established in 2024 to handle short term grants and funding for the Church Hall improvements were fully utilised in 2025 and the Wildflowers Nursery started using the Hall from the end of March 2025. As a result, the Church Hall is now making a positive contribution to church funds.

The value of the designated funds fell from £45,144 to £20,258 in the year, largely as a result of undesignating some funds and releasing them to the General fund. The two remaining funds are the Roof Repair fund and the Mission Giving fund.

The overall value of the restricted funds at the year-end was £78,456, a very small decrease during the year. The single largest restricted fund remains the Children and Families Worker extension fund which stood at £59,602 at the end of the year. The other two significant restricted funds are the sound system and

the outreach fund, both of which decreased slightly in the year as a result of payments being made.

In summary, while we have had a satisfactory year there was a small decrease in the overall level of balances being held, despite the efforts made during the year to increase the level of giving. Considering the age profile of our committed regular givers, we need to continue regular stewardship campaigns if our level of giving is to keep pace with the increased level of payments.

### **Reserves Policy**

It is PCC policy to maintain a balance in unrestricted funds (reserves) which equates to at least two months general running costs and an additional one month's salary costs. This is currently equivalent to £19,000. It is also our policy to hold an amount equivalent to the Excess on our insurance policy and an amount for the costs of the next quinquennial inspection. This amounts to an additional £2,000. These reserves are held to smooth out fluctuations in cash flow and to meet emergencies.

## **5. St Matthew's Buildings**

The PCC is charged with the care, maintenance and insurance of the church buildings, including St Matthew's Church Hall. The property and movable goods of the church are vested in the Churchwardens, who are also responsible for inspecting the fabric of the church and making an annual report (the Fabric Report), first to the PCC and then to the Annual Parochial Church Meeting.

The PCC is also concerned with developing our buildings to accommodate our own activities more effectively, and to enable us to connect better with and serve the wider community. A key aim is to have a main church building that is flexible, comfortable, and accessible, whilst maintaining and even enhancing its beauty.

### **St Matthew's church building**

St Matthew's church is a Grade 1 listed building, parts of which date back to 1190. It is kept in a good state of repair by the **Buildings Committee** and other volunteers. Some of this work is maintenance and general repairs that continue in a very similar fashion year in year out. In addition, the church is cleaned

regularly by a combination of a paid cleaner and a small faithful team of volunteers.

The Buildings Committee maintains an **Action List** of ongoing tasks. The Church Architect carried out the **Quinquennial Inspection** of the Church building in June 2021. The recommendations are being followed up and where relevant have been incorporated in the Action List. The overall condition of the church building is good and the Architect in his report commented '*It is clear....that the PCC take a great deal of care and pride in looking after the fabric of this Church*'.

The detailed Fabric Report by the Churchwardens is provided in a separate document.

The following are examples of work carried out during the last year.

- A defibrillator has been installed next to the church porch, with a donation made in memory of the late Dennis Lay.
- The Buildings Committee has continued to investigate options for permanent wiring for the floodlights and had discussions with the Church Architect and a firm of consultants in June 2025. From these it became evident that for a satisfactory system the cost would be at least £7,000. Floodlighting will therefore be put together with other options for improvements to the church building that are intended for an 'Away Day' discussion sometime in 2026.
- The lower sections of the internal walls of the north transept have been re-rendered.
- The old clock mechanism and cabinet have been moved from the extension to the east area behind organ. The Buildings Committee is considering where the mechanisms could be put on permanent display in the church.



The defibrillator near the porch  
Re-rendering in progress in the north transept

Photos: Tony Hughes

The **Friends of St Matthew's** scheme to stimulate interest in the church building, and ultimately help to provide for the costs of keeping it in good order, has continued in 2025 through a Facebook page: [www.facebook.com/HarwellChurchFriends](https://www.facebook.com/HarwellChurchFriends). This is aimed particularly at descendants of the Harwell family lineage in the USA. The Facebook page has had a lot of visits and interest and consideration continues as to how this interest can be used to increase donations to help with the cost of maintenance of the church.

### **St Matthew's Church Hall**

The Church Hall is now run by its own Management Committee, accountable to the PCC.

Following installation of new lighting in late 2024, the main hall was re-decorated and special panels installed on the walls and ceiling to improve the acoustics. An energy survey was carried out with a grant from VWHDC, and other repairs and improvements made to prepare for use of the hall five days a week by the Wildflowers Montessori Nursery and Pre-school.

Wildflowers started at the end of March 2025 and is now in full operation. The Nursery commissioned a Fire Safety inspection and the recommendations are being followed up by the Nursery itself (where they relate to its operations) and by the Hall Management Committee where they relate to the facilities of the Hall.

In addition to use by Wildflowers, there is on average one booking each weekend (via the joint booking system now in place with the Harwell Village Hall), one evening yoga class per week and Youth Fellowship on some Sundays.

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## **Appendix 1 – Administrative Information**

The correspondence address for the Rector is:

The Rectory  
Church Lane  
Harwell, Didcot  
OX11 0EZ

The Independent Examiner of St Matthew's PCC Financial Accounts is:

Graham Beith

Five Corners  
The Barrow  
Harwell  
OXON

## **Appendix 2: St Matthew's Church Membership**

### **Electoral Roll**

The Electoral Roll stood at 96 in April 2025, compared to 89 in April 2024.

### **Appendix 3 -St Matthew's PCC Membership**

During 2025, the membership of St Matthew's PCC has been:

#### **Clergy**

- Revd Jeremy Parsons
- Revd Pam Rolls (Associate Minister)
- Revd Janet Radford (Assistant Minister)
- Revd Sasha Reeves (Curate)

#### **Churchwarden**

- Stephen Manning

#### **Elected Deanery Synod representative**

Adrian Bollon (from September 2025)

#### **Other Elected representatives**

- Tony Hughes (Vice-Chair)
- Elizabeth Clarke (Secretary)
- Nick Clarke (Treasurer)
- Rebecca Lewis
- Adrian Rance- McGregor
- Adrian Bollon

## **Independent Examiner's Report to the Parochial Church Council of St. Matthew's, Harwell**

I report to the Parochial Church Council on my examination of the accounts of St Matthew's, Harwell for the year ended 31 December 2025.

### **Responsibilities and Basis of Report**

As the members of the PCC you are responsible for the preparation of the financial statements; in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Graham Beith  
Five Corners  
The Barrow  
Harwell  
OXON

Date:

3/4 / 2026

**St. Matthew's Church, Harwell**  
**Financial Statements for the Year Ended 31 December 2025**

**Receipts & Payments Account**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>Receipts</b>					
Voluntary Receipts					
Planned Giving (note 5a)	58,152			58,152	52,144
Collections at Services	2,328			2,328	1,641
Collections at Community Buildings	548			548	523
Other voluntary receipts (note 5b)	11,361	0	15,375	26,736	25,519
Non-recurring income (note 5c)	0	0	500	500	5,315
Gift Aid received	14,110		25	14,135	15,486
Investment income (note 5d)	4,576			4,576	5,327
Receipts from Church activities (note 5e)	13,209	0	5,011	18,220	11,542
<b>Total Receipts</b>	<b>104,284</b>	<b>0</b>	<b>20,911</b>	<b>125,195</b>	<b>117,497</b>
<b>Payments</b>					
Church Activities					
Diocesan Parish Share	51,920			51,920	48,902
Ministry (note 5f)	17,509	0	2,100	19,609	23,323
Maintenance, Utilities & Insurance (note 5g)	23,608	2,752	4,676	31,036	27,772
Administration & Stationery (note 5h)	6,191	0	0	6,191	5,168
Missions & Charities	7,071			7,071	6,999
Other (note 5i)	4,694	0	8,562	13,256	15,188
<b>Total Payments</b>	<b>110,993</b>	<b>2,752</b>	<b>15,338</b>	<b>129,083</b>	<b>127,352</b>
<b>Excess of Receipts over Payments</b>	<b>-6,709</b>	<b>-2,752</b>	<b>5,573</b>	<b>-3,888</b>	<b>-9,855</b>
Transfers Between Funds	28,070	-22,134	-5,936	0	0
<b>Excess of Receipts over Payments after Transfers</b>	<b>21,361</b>	<b>-24,886</b>	<b>-363</b>	<b>-3,888</b>	<b>-9,855</b>
Cash and Bank current and deposit accounts 1 Jan	-625	45,144	78,819	123,338	133,193
Excess receipts over payments after transfers	21,361	-24,886	-363	-3,888	-9,855
Cash and Bank current and deposit accounts 31 Dec	20,736	20,258	78,456	119,450	123,338

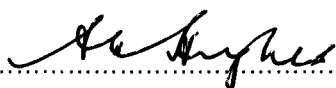


## Statement of Assets and Liabilities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Cash Funds					
Cash	81			81	31
Bank Current and Deposit Accounts	20,655	2,504		23,159	31,262
CBF Deposit Account		17,754	78,456	96,210	92,045
Total Cash Funds	20,736	20,258	78,456	119,450	123,338
Debtors					
Gift Aid recoverable	1,911			1,911	1,846
Total Debtors	1,911	0	0	1,911	1,846
Assets Retained for Church Use					
Church Hall (note 2)				137,644	137,644
Liabilities				0	
Total Liabilities	0	0	0	0	

The attached notes on pages 4 to 6 form part of these financial statements.

These financial statements were approved by the Parochial Church Council on 17/3, 2026  
and signed on their behalf by



Chairman

Jeremy Parsons



Trustee (and Treasurer)

Nick Clarke

## Notes

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- 2 Fixed asset retained for church use is the Church Hall, built in 1994, at cost.
- 3 It is the policy of this church to hold in reserves the equivalent of two months general running costs and an additional one month's salary costs. It is also our policy to hold an amount equivalent to the Excess on our insurance policy and an amount for costs arising from the next quinquennial inspection.
- 4 Movements in designated and restricted funds (including tax reclaimed where applicable as part of income) over the year were:

	Bal B/fwd £	Receipts £	Payments £	Transfer £	Bal C/fwd £
<b>Designated</b>					
Legacies	25,134		500	-24,634	0
Church Hall Project	2,252		2,252		0
Roof Repair Fund	5,070			6,000	11,070
Mission Giving Legacies	9,188				9,188
Insurance reserve and excess	3,500			-3,500	0
	45,144	0	2,752	-22,134	20,258
<b>Restricted</b>					
Assorted Collections	1,144	420	420	-1,144	0
Bells	2,025	2,721	3,276		1,470
CAP Money Course	479		209		270
CAP Centre	0	152	152		0
CFW extension fund	56,929	6,170		-3,497	59,602
Chilton joint account	0	3,338	3,338		0
Christmas Together	795				795
Church Fabric/Redecoration	1,000	860		-860	1,000
Church/Hall Deposits	200		200		0
Church Hall Grants	1,365		1,365		0
Defibrillator	0	3,000	2,077		923
Fledglings Garden Fund	35		35		0
Generation Gold	597	20	225		392
Harwellcome Café	0	1,157			1,157
Memorial Fund	526				526
ODBF Fees	702	1,673	2,375		0
Organ Repair Fund	1,302				1,302
Outreach	7,309	1,400	1,529	-435	6,745
Rector's Discretionary fund	386				386
Sound System Upgrade	4,025		137		3,888
	78,819	20,911	15,338	-5,936	78,456

5 Receipts and Payments Analysis (Receipts exclude Gift Aid received)

<b>Receipts</b>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
(a) Planned Giving					
Gift-aided Planned Giving	54,936			54,936	48,918
Other Planned Giving	3,216			3,216	3,226
<b>Total Planned Giving</b>	<b>58,152</b>	<b>0</b>	<b>0</b>	<b>58,152</b>	<b>52,144</b>
(b) Other Giving and Donations					
General	11,361			11,361	5,073
Assorted Collections			420	420	1,954
Bells			2,696	2,696	2,025
CAP Centre			152	152	292
Roof Repair Fund				0	70
CFW Extension			6,170	6,170	8,860
Defibrillator			3,000	3,000	
Harwellcome Café			657	657	0
Church Fabric/Redecoration			860	860	800
Didcot Foodbank				0	250
Generation Gold			20	20	275
Outreach			1,400	1,400	4,720
Sound System Upgrade				0	1,200
<b>Total Donations</b>	<b>11,361</b>	<b>0</b>	<b>15,375</b>	<b>26,736</b>	<b>25,519</b>
(c) Non-recurring income					
Grants			500	500	5315
<b>Total Non-recurring income</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>5,315</b>
(d) Receipts from Investments					
Bank interest	410			410	688
CBF Deposit Account interest	4,166			4,166	4,639
<b>Total Receipts from Investments</b>	<b>4,576</b>	<b>0</b>	<b>0</b>	<b>4,576</b>	<b>5,327</b>
(e) Receipts from Church activities					
Fees	2,198		1,673	3,871	3,158
Church Hall income	11,011			11,011	3,238
Chilton joint account			3,338	3,338	5,146
<b>Total Receipts from Church Activities</b>	<b>13,209</b>	<b>0</b>	<b>5,011</b>	<b>18,220</b>	<b>11,542</b>

<b>Payments</b>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
<b>(f) Ministry</b>					
Associate Minister's Expenses	100			100	260
CAP Money Courses			209	209	67
CFW extension	2,955			2,955	5,878
Curate's Expenses	227			227	876
Administrator	12,009			12,009	11,716
Youth Work and Kids Church	612			612	225
Outreach	435		1,529	1,964	1,763
Generation Gold			225	225	1,496
Services	771		137	908	642
Organist	400			400	400
<b>Total Ministry</b>	<b>17,509</b>	<b>0</b>	<b>2,100</b>	<b>19,609</b>	<b>23,323</b>
<b>(g) Maintenance and Utilities</b>					
Church Cleaning	843			843	726
Church Maintenance	7,395	500	3,276	11,171	7,406
Church Utilities	4,694			4,694	7,998
Church Hall Maintenance and Cleaning	3,141	2,252	1,400	6,793	6,040
Church Hall Utilities	4,456			4,456	2,635
Church Insurance	2,912			2,912	2,552
Church Hall Insurance	167			167	415
<b>Total Maintenance and Utilities</b>	<b>23,608</b>	<b>2,752</b>	<b>4,676</b>	<b>31,036</b>	<b>27,772</b>
<b>(h) Administration &amp; Stationery</b>					
Administration	384			384	0
Bank charges	200			200	200
Stationery	104			104	68
Office costs	1,779			1,779	1,772
Website	2,886			2,886	2,869
Outsourced Printing	171			171	259
Consultancy	667			667	0
<b>Total Administration and Stationery</b>	<b>6,191</b>	<b>0</b>	<b>0</b>	<b>6,191</b>	<b>5,168</b>
<b>(i) Other</b>					
Gifts, Subs and Courses	598			598	622
Miscellaneous	185			185	204
O.D.B.F. fees			2,375	2,375	3,144
CAP Debt Centre	3,911		152	4,063	3,858
Chilton Joint Account			3,338	3,338	5,146
Defibrillator			2,077	2,077	
Didcot Foodbank				0	250
Church Hall Deposits			200	200	
Assorted Collections			420	420	1,964
<b>Total Other</b>	<b>4,694</b>	<b>0</b>	<b>8,562</b>	<b>13,256</b>	<b>15,188</b>

- 6 In addition, during 2025, £4,568 was received from the Diocese on behalf of the Didcot Youthwork Trust under the terms of a funding agreement between the Diocese and the Trust. These funds were transferred to the Trust as soon as the funds were received from the Diocese and these amounts are not included in these financial statements as the PCC has no control over these funds and is simply acting as an agent for the Trust.

## **Independent Examiner's Report to the Parochial Church Council of St. Matthew's, Harwell**

I report to the Parochial Church Council on my examination of the accounts of St Matthew's, Harwell for the year ended 31 December 2025.

### **Responsibilities and Basis of Report**

As the members of the PCC you are responsible for the preparation of the financial statements; in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Graham Beith  
Five Corners  
The Barrow  
Harwell  
OXON

Date:

3/4 / 2026

**St. Matthew's Church, Harwell**  
**Financial Statements for the Year Ended 31 December 2025**

**Receipts & Payments Account**


	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>Receipts</b>					
Voluntary Receipts					
Planned Giving (note 5a)	58,152			58,152	52,144
Collections at Services	2,328			2,328	1,641
Collections at Community Buildings	548			548	523
Other voluntary receipts (note 5b)	11,361	0	15,375	26,736	25,519
Non-recurring income (note 5c)	0	0	500	500	5,315
Gift Aid received	14,110		25	14,135	15,486
Investment income (note 5d)	4,576			4,576	5,327
Receipts from Church activities (note 5e)	13,209	0	5,011	18,220	11,542
<b>Total Receipts</b>	<b>104,284</b>	<b>0</b>	<b>20,911</b>	<b>125,195</b>	<b>117,497</b>
<b>Payments</b>					
Church Activities					
Diocesan Parish Share	51,920			51,920	48,902
Ministry (note 5f)	17,509	0	2,100	19,609	23,323
Maintenance, Utilities & Insurance (note 5g)	23,608	2,752	4,676	31,036	27,772
Administration & Stationery (note 5h)	6,191	0	0	6,191	5,168
Missions & Charities	7,071			7,071	6,999
Other (note 5i)	4,694	0	8,562	13,256	15,188
<b>Total Payments</b>	<b>110,993</b>	<b>2,752</b>	<b>15,338</b>	<b>129,083</b>	<b>127,352</b>
<b>Excess of Receipts over Payments</b>	<b>-6,709</b>	<b>-2,752</b>	<b>5,573</b>	<b>-3,888</b>	<b>-9,855</b>
Transfers Between Funds	28,070	-22,134	-5,936	0	0
<b>Excess of Receipts over Payments after Transfers</b>	<b>21,361</b>	<b>-24,886</b>	<b>-363</b>	<b>-3,888</b>	<b>-9,855</b>
Cash and Bank current and deposit accounts 1 Jan	-625	45,144	78,819	123,338	133,193
Excess receipts over payments after transfers	21,361	-24,886	-363	-3,888	-9,855
Cash and Bank current and deposit accounts 31 Dec	20,736	20,258	78,456	119,450	123,338

## Statement of Assets and Liabilities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Cash Funds					
Cash	81			81	31
Bank Current and Deposit Accounts	20,655	2,504		23,159	31,262
CBF Deposit Account		17,754	78,456	96,210	92,045
Total Cash Funds	20,736	20,258	78,456	119,450	123,338
Debtors					
Gift Aid recoverable	1,911			1,911	1,846
Total Debtors	1,911	0	0	1,911	1,846
Assets Retained for Church Use					
Church Hall (note 2)				137,644	137,644
Liabilities				0	
Total Liabilities	0	0	0	0	

The attached notes on pages 4 to 6 form part of these financial statements.

These financial statements were approved by the Parochial Church Council on 17/3, 2026  
and signed on their behalf by



Chairman



Jeremy Parsons



Trustee (and Treasurer)

Nick Clarke

## Notes

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- 2 Fixed asset retained for church use is the Church Hall, built in 1994, at cost.
- 3 It is the policy of this church to hold in reserves the equivalent of two months general running costs and an additional one month's salary costs. It is also our policy to hold an amount equivalent to the Excess on our insurance policy and an amount for costs arising from the next quinquennial inspection.
- 4 Movements in designated and restricted funds (including tax reclaimed where applicable as part of income) over the year were:

	Bal B/fwd £	Receipts £	Payments £	Transfer £	Bal C/fwd £
<b>Designated</b>					
Legacies	25,134		500	-24,634	0
Church Hall Project	2,252		2,252		0
Roof Repair Fund	5,070			6,000	11,070
Mission Giving Legacies	9,188				9,188
Insurance reserve and excess	3,500			-3,500	0
	<u>45,144</u>	<u>0</u>	<u>2,752</u>	<u>-22,134</u>	<u>20,258</u>
<b>Restricted</b>					
Assorted Collections	1,144	420	420	-1,144	0
Bells	2,025	2,721	3,276		1,470
CAP Money Course	479		209		270
CAP Centre	0	152	152		0
CFW extension fund	56,929	6,170		-3,497	59,602
Chilton joint account	0	3,338	3,338		0
Christmas Together	795				795
Church Fabric/Redecoration	1,000	860		-860	1,000
Church/Hall Deposits	200		200		0
Church Hall Grants	1,365		1,365		0
Defibrillator	0	3,000	2,077		923
Fledglings Garden Fund	35		35		0
Generation Gold	597	20	225		392
Harwellcome Café	0	1,157			1,157
Memorial Fund	526				526
ODBF Fees	702	1,673	2,375		0
Organ Repair Fund	1,302				1,302
Outreach	7,309	1,400	1,529	-435	6,745
Rector's Discretionary fund	386				386
Sound System Upgrade	4,025		137		3,888
	<u>78,819</u>	<u>20,911</u>	<u>15,338</u>	<u>-5,936</u>	<u>78,456</u>



5 Receipts and Payments Analysis (Receipts exclude Gift Aid received)

<b>Receipts</b>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
(a) Planned Giving					
Gift-aided Planned Giving	54,936			54,936	48,918
Other Planned Giving	3,216			3,216	3,226
<b>Total Planned Giving</b>	<b>58,152</b>	<b>0</b>	<b>0</b>	<b>58,152</b>	<b>52,144</b>
(b) Other Giving and Donations					
General	11,361			11,361	5,073
Assorted Collections			420	420	1,954
Bells			2,696	2,696	2,025
CAP Centre			152	152	292
Roof Repair Fund				0	70
CFW Extension			6,170	6,170	8,860
Defibrillator			3,000	3,000	
Harwellcome Café			657	657	0
Church Fabric/Redecoration			860	860	800
Didcot Foodbank				0	250
Generation Gold			20	20	275
Outreach			1,400	1,400	4,720
Sound System Upgrade				0	1,200
<b>Total Donations</b>	<b>11,361</b>	<b>0</b>	<b>15,375</b>	<b>26,736</b>	<b>25,519</b>
(c) Non-recurring income					
Grants			500	500	5315
<b>Total Non-recurring income</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>5,315</b>
(d) Receipts from Investments					
Bank interest	410			410	688
CBF Deposit Account interest	4,166			4,166	4,639
<b>Total Receipts from Investments</b>	<b>4,576</b>	<b>0</b>	<b>0</b>	<b>4,576</b>	<b>5,327</b>
(e) Receipts from Church activities					
Fees	2,198		1,673	3,871	3,158
Church Hall income	11,011			11,011	3,238
Chilton joint account			3,338	3,338	5,146
<b>Total Receipts from Church Activities</b>	<b>13,209</b>	<b>0</b>	<b>5,011</b>	<b>18,220</b>	<b>11,542</b>

<b>Payments</b>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
<b>(f) Ministry</b>					
Associate Minister's Expenses	100			100	260
CAP Money Courses			209	209	67
CFW extension	2,955			2,955	5,878
Curate's Expenses	227			227	876
Administrator	12,009			12,009	11,716
Youth Work and Kids Church	612			612	225
Outreach	435		1,529	1,964	1,763
Generation Gold			225	225	1,496
Services	771		137	908	642
Organist	400			400	400
<b>Total Ministry</b>	<b>17,509</b>	<b>0</b>	<b>2,100</b>	<b>19,609</b>	<b>23,323</b>
<b>(g) Maintenance and Utilities</b>					
Church Cleaning	843			843	726
Church Maintenance	7,395	500	3,276	11,171	7,406
Church Utilities	4,694			4,694	7,998
Church Hall Maintenance and Cleaning	3,141	2,252	1,400	6,793	6,040
Church Hall Utilities	4,456			4,456	2,635
Church Insurance	2,912			2,912	2,552
Church Hall Insurance	167			167	415
<b>Total Maintenance and Utilities</b>	<b>23,608</b>	<b>2,752</b>	<b>4,676</b>	<b>31,036</b>	<b>27,772</b>
<b>(h) Administration &amp; Stationery</b>					
Administration	384			384	0
Bank charges	200			200	200
Stationery	104			104	68
Office costs	1,779			1,779	1,772
Website	2,886			2,886	2,869
Outsourced Printing	171			171	259
Consultancy	667			667	0
<b>Total Administration and Stationery</b>	<b>6,191</b>	<b>0</b>	<b>0</b>	<b>6,191</b>	<b>5,168</b>
<b>(i) Other</b>					
Gifts, Subs and Courses	598			598	622
Miscellaneous	185			185	204
O.D.B.F. fees			2,375	2,375	3,144
CAP Debt Centre	3,911		152	4,063	3,858
Chilton Joint Account			3,338	3,338	5,146
Defibrillator			2,077	2,077	
Didcot Foodbank				0	250
Church Hall Deposits			200	200	
Assorted Collections			420	420	1,964
<b>Total Other</b>	<b>4,694</b>	<b>0</b>	<b>8,562</b>	<b>13,256</b>	<b>15,188</b>

- 6 In addition, during 2025, £4,568 was received from the Diocese on behalf of the Didcot Youthwork Trust under the terms of a funding agreement between the Diocese and the Trust. These funds were transferred to the Trust as soon as the funds were received from the Diocese and these amounts are not included in these financial statements as the PCC has no control over these funds and is simply acting as an agent for the Trust.