

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JAMES THE GREAT, YEOVIL

England & Wales · Charity number 1158827

Details

Other names	PCC OF ST JAMES YEOVIL, St James Church Yeovil, St Peter's Church and Community Centre Westfield Yeovil, St Peters Church Westfield Yeovil
Status	Registered
Legal form	Previously excepted
Registered	2014-10-09
Register	View on the Charity Commission register

Contact

Address	St. James Church Preston Road Yeovil BA20 2EZ
Phone	01935414097
Email	office@stjamesandstpeters.org.uk
Website	http://www.stjamesyeovil.org.uk/

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular Christian Worship. Pastoral support to the local community. Teaching of the Christian Faith. Links with local schools. Provision of Christian Baptism, Marriage and Funerals.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£313,944	£295,379	-	-
2023-12-31	£277,012	£259,655	-	-
2022-12-31	£210,877	£186,948	-	-
2021-12-31	£211,222	£173,846	-	-
2020-12-31	£194,809	£178,001	-	-

Trustees

Name	Role	Appointed
Brian Lane		2024-04-21
Dr Kristina Mary Baker		2020-10-18
Eileen Beryl Bangay		2024-04-24
Frances Elizabeth Croxford		2019-04-01
Ivor Wyn Jones		2024-05-02
Joanna Lee Newton		2024-04-21
John Robert Hanson		2022-04-03
John Sidney Bull		2024-04-21
June Butler		2025-09-18
Lawrence Charles Bignell		2024-04-21
Lynne Biles		2024-04-21
Malcolm Iremonger		2023-04-30
Melodie Andrews		2022-04-03
Phillida Patman		2023-04-30
Rev DAVID MARK KEEN		2000-04-01
Rev Sarah Louise Sanderson		2024-09-17
Rhoda Clara Wilson		2020-10-18
Susan Penelope McFadden		2023-04-30

Accounts

'A Wholehearted Church'



St James & St Peters Parish of Preston Plucknett

Year Ended 31 December 2024
Parochial Church Council Report and Accounts

Registered Charity Number 1158827

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2024

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1. Annual Report

Administrative Information, Structure, Governance and Management

St James' and St Peter's churches are situated in the Preston Plucknett district of Yeovil. The registered name is: The Parochial Church Council of the Ecclesiastical Parish of St James The Great Yeovil.

They are part of the Diocese of Bath and Wells within the Church of England. The parish office address is St James' Church Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ.

These financial accounts are the consolidated accounts for St James, St Peter's and St Peter's Community Centre. A summary of the separate accounts can be found under notes 16, 17 and 18.

Owing to the overall income being over £100,000 the PCC is registered with the Charity Commission as a charity in its own right. The Charity Registration number is 1158827.

The PCC is aware of the risks to which it may be exposed. Financial risk is managed through the PCC's financial procedures. Insurance continues to be with EIG. Statutory and legal requirements, in particular health & safety and safeguarding are closely monitored by nominated individuals on the PCC and consents, processes, procedures, and records are sought or maintained, as necessary. The PCC is aware of the introduction of the General Data Protection Regulations in May 2018 and maintains arrangements to ensure compliance.

The members of the PCC are appointed according to arrangements set out in the Church Representation Rules. Members are recruited from those on the Church Electoral Rolls and appointed for a three-year term. The appointment is made either by approval at the Annual Parochial Church Meeting or by election if necessary. New members are introduced to PCC procedures and workings.

Aims and Purposes.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent the Reverend David Keen, and the Associate Vicar in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church Buildings, comprising. St James main church, entrance vestibule and office and church room, and St Peters main church and St Peters Community Centre.

The Parochial Church Council of Preston Plucknett

Annual Report and Financial Statements for the Year ending 31st December 2024

List of Members

PCC members who have served from 1st January 2024 until the date this report was approved are:

Vicar	David Keen	Chair
Associate Minister	Sarah Sanderson	
Church Wardens		
St James	Ian Holloway	Resigned 21.4.24
St James	Mel Andrews	
St James	Ivor Jones	Appointed 21.4.24
St Peters	Caroline Turner	Resigned 21.4.24
St Peters	Ian Croxford	
St Peters	**Vacancy**	
	Jackie Parsons	Appointed 21.4.24
	Frances Croxford	PCC Secretary PCC and St Peters Treasurer
Deanery Synod		
St James	Caryl Plewes	
St James	**Vacancy**	
St Peters	Margaret Hamilton	Resigned 21.4.24
St Peters	Rhoda Wilson	
St Peters	Eileen Bangay	Appointed 21.4.24
Elected Members		
St James - 2021	Mark Felstead	Resigned 21.4.24
St James - 2021	Ruth Kirkham	Resigned 21.04.24
St James - 2022	Robert Kirton	
St James - 2022	Pamela Kirton	
St James - 2022	Graham Hardacre	
St James - 2023	Malcolm Iremonger	
St James - 2024	Brian Lane	Appointed 21.4.24
St James - 2024	Lawrence Bignell	Appointed 21.4.24
St James - 2024	John Bull	Appointed 21.4.24
St James - 2024	Ian Holloway	Appointed 21.4.24
St James - 2023	John Hanson	Appointed 21.4.24
St Peters - 2023	Kristi Baker	
St Peters - 2023	Susan McFadden	
St Peters - 2023	Phillida Patman	
Co - Opted	Jackie Perryman	Safeguarding Officer
	Joanna Newton	Parish Administrator
	Lynne Biles	St James Treasurer
	Graeham Matthews	Health and Safety Officer

Statement of Members Responsibilities

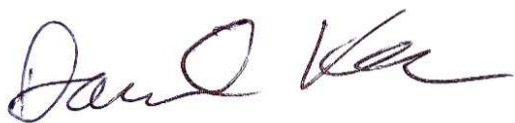
The members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity.

and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies, as described on page 19 and then apply them consistently.
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. The members are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Rev David Keen (Chair)



Jackie Parsons (Secretary)

Date 11th May 2025

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2024

Membership:

The PCC maintains separate electoral rolls for each of our Churches.

St James

As at April 2024 there were 92 parishioners (2023 – 91) on the St James' Electoral Roll.

Church membership, those who regularly worship and are counted as part of the annual parish return, is 106 (2023 – 103).

The average weekly attendance, taken during October 2024 was 63 adults (2023 – 76) and 8 children (2023– 6).

St Peters

As at April 2024 there were 42 parishioners (2023 – 45) on the St Peters' Electoral Roll.

Church membership, those who regularly worship and are counted as part of the annual parish return, is 42 Adults (2023 - 47) and 5 Children (2023 - 5).

The average weekly attendance, taken during the October 2024 count was 43 adults (2023 - 47) and 1 (2023 – 3) children.

Also 15 adults and 22 Children attended Messy Church. (2023 22 Adults 14 Children)

Objectives and Activities

The trustees have paid due regard to the guidance given by the Charity Commission on public benefit when deciding what activities, the charity should undertake.

Our calling as God's people is to be a community who worship God through Jesus, who share the message of Jesus with the world, and who bless our parish in Jesus name.

Each church does this in a slightly different way.

At St Peters we are called to 'Love God and love Westfield'. We seek to express this in 7 practices which find their roots in ancient Christian monasticism: Worship, Prayer, Hospitality, Availability, Community, Service and Study.

At St James we seek to be a Wholehearted Church, where we encounter God, grow as disciples, are equipped to live out the gospel, gather people in community. We sense a call to be a sanctuary, and to be a sending church.

In both churches, we seek to identify the particular calling and gifts of every individual, and release people into their God-given calling. We are blessed with many gifted church members, and many who give their time sacrificially and lovingly to God's service through our churches, and in the wider community.



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Achievements and Performance

People and Staffing

After a 2 ½ year freeze on clergy recruitment, we welcomed our new Associate Vicar, Rev Sarah Sanderson, in September. 50% of her role is focused on mission and outreach on the new Augusta Park estate, with a view to planting a new church in that part of Yeovil. The other half of her role is to share in parish-wide leadership with the Vicar. She has taken on oversight and leadership of St Peters.

Our SWYM placement student, Junel Ascano, left us in July. Following a generously supported parish Gift Day we have recruited a part time assistant Family and Youth workers to pick up this workload.

It was another year in which several faithful members of our churches went to glory, in particular we give thanks for the life and service of Jean Burgess, Richard Jackson and Christine Ibbotson.

3 adult members of our churches were confirmed at Wells Cathedral in the autumn.

Worship:

- St Peters introduced a later morning service, aimed at people who don't currently get to church. This has evolved into a 'Lego Church' which has started to attract some of our Messy Church families.
- In the spring we hosted a town-wide prayer gathering, with over 100 people from 15 different local churches praying for God's Kingdom to come in Yeovil.
- During the year we had sermon series on the Apostles Creed, the books of Ruth and Jonah, the second half of Romans, and on Peter the disciple.
- St Peters congregation remained about the same size as in 2023, there was a slight drop in average numbers at St James.
- During the year we baptised 5 children and 1 adult and conducted 17 funerals and 2 weddings.

Agusta Park

- A Pastoral Scheme was developed to create a new expanded parish of Lufton with Thorne Coffin, taking in all the housing to the W of Western Avenue, thus creating a single mission area for the work of the new Associate Vicar. This is currently in consultation before going to the Church Commissioners. If approved, Lufton with Thorne Coffin will be held by a single vicar 'in plurality' with Preston Plucknett, and will continue with a separate PCC.
- Several strands of new work began in the autumn, including outreach events, schools work, exploring church adoption of a large existing youth group, and establishing a new cell group on Augusta Park estate. There has also been encouraging growth at Lufton church.

Church Life, Ministry and Witness

- In January we had a month of prayer for the parish, followed by the delivery of 'say one for me' cards to every home in the parish, offering the chance to send in a prayer request. Several people responded to this over the course of the year, and many of our church members got involved in taking out deliveries and praying for the parish street by street.



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- Our Lay Pastoral Assistants team launched a 'bereavement café' in August, meeting monthly at St James, to offer support to people at different stages in their grief journey. This has been an immensely helpful addition to our pastoral ministry, and the support we can offer through funeral follow up.
- We enjoyed a creative Away Day in Cerne Abbas led by pioneer priest and artist Gill Sakakini. There were also several quiet days and creative opportunities for prayer organized by our lay worship leaders throughout the year.
- Our children and youth work continues to grow. During the year our Family and Childrens worker took over the running of a parent and toddler group on Westfield, which has now grown significantly, and is starting to connect with the ministry of Messy Church and Lego Church at St Peters.



- We continue to support 4 Mission Partners (Open Doors, Compassion UK, Prison Fellowship and Christians Against Poverty in Yeovil), in prayer and with gifts of £1000 each during the year.
- We continue to be involved on a weekly basis at both local secondary schools, and have regular assembly and RE input to 3 local primary schools. Our church primary school received a glowing report from SIAMS (Statutory Inspection of Anglican and Methodist Schools), following their inspection into the Christian ethos and practice of the school.
- St James hosted a successful Flower Festival in the summer, and a Pet Blessing in the autumn.
- We ran a START course for enquirers, and a Confirmation course. With the new Agusta Park group we now have 10 cell groups, with a combined membership of around 90. These lay-led groups are a vital part of our discipleship and pastoral support of one another.
- 2 church members are in their final year of training for ordination.

St Peters Community Centre

The 'Warm Hub' launched in November 2022 continued to run throughout the year, offering drinks, welcome, company and food on a donation basis.

To supplement the Community Pantry, now supporting 35 households, Westfield Fresh' launched in 2024. This gives away unsold supermarket food in return for a £1 weekly subscription and has quickly gathered a regular membership. Any unused items are included in the Pantry offer.

There are 4 regular activities led by outside providers which we've been able to take 'in house' and run with Centre and church leadership – a weekly toddler group, children's holiday activities (previously run by the local council), a weekly Flexercise group, and our on-site Library which was previously supported by Yeovil library, and we are extremely grateful to our volunteer Librarian, Kristi Baker.

We have developed a very positive relationship with the local police, who are a regular presence in the Centre. Anti-social behaviour on Westfield is 66% down over 2 years, in part due to this partnership, and in part due to the new youth groups we are able to run in the Centre.



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The Centre had a 5-yearly building inspection, a total redecoration at the end of the year, and has now been fitted with solar panels, which should save a significant sum on electricity costs.

With a wide range of current projects (Warm Hub, Westfield Fresh, Pantry, holiday activities, youth clubs, toddler group, slow cooker courses), the Centre cost around £125,000 to run in 2024, and was 99% fully funded. 2/3 of this income comes from grants towards the various projects, and credit must go to Marie Rice our Centre Manager and Frances Croxford our Treasurer, for securing such a large amount of external funding.

After 5 years in operation, it is tremendous to see the Centre fulfilling so much of our original vision, as both a community meeting space, a church resource, and a way of addressing so many of the needs of the Westfield community.

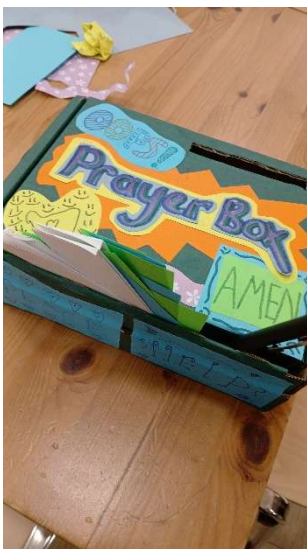


Financing our Ministry

St Peters finished the year with a small financial deficit, and St James with a more significant one (over £7,000). Our Parish Share paid to the Diocese will increase substantially over the next 5 years: it will now be calculated based on 'costs of ministry', which means that all our clergy costs must be covered by the parish, as well as the costs of support and ministry which we get from the Diocese. There are two ways we will meet this challenge: a) grow the church – the more of us there are, the more we can support b) our own sacrificial giving. There is no better investment than the Kingdom of God.

Thank you to everyone who supports the church financially, and through fundraising. We are incredibly grateful to Frances Croxford and Lynne Biles, our two fantastic Treasurers, who do such a superb job managing and communicating our finances throughout the year.

Rev David Keen, April 2025.



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Deanery Synod Report

05th March 2024 Prebendary Ronnie Crossman, Ministry Training Team Leader at the Diocese, gave an interesting slide presentation on the new lay ministry training pathways, outlining points such as:

- Shared local ministry with lay and ordained people working in collaboration
- The Diocesan vision regarding development local gifts and skills
- Bishop Michael's recommendation regarding the new pathways
- Those present were shown Resourcing for Ministry packs and Lay Ministry Pathway leaflets, which we were encouraged to read and consider
- Equipping and experiencing different ways of being equipped.

25th June 2024 There is a new system of calculating Parish Share which will be phased in over the next three years. The new basis for calculation will be the cost of ministry, with three components clergy costs, Diocesan support costs, and a generosity pot to help parishes in areas of financial need. It was noted that one priest costs £55K a year and that consultation is currently taking place.

Chris Thomas, Co-ordinator of Street Pastors, gave a presentation on their work which has been going on for the past fifteen years in Yeovil. The organisation consists of churches of several denominations working together and is currently growing internationally. They are in town on a Saturday night to look out for young adults in particular: if they need help, they will be there for them: for example, giving out flip-flops to girls whose high heels are not suitable, putting them into taxis to get them home. They listen and are non-judgemental. They are supported by a prayer team. In some situations, they are asked to work with the police.

15th October 2024 Matthew Pinnock, Diocesan Head of Finance and Operations, was present at the meeting. He began his talk by informing us that the Church of England as a whole has a deficit of £60m, of which Bath and Wells has a deficit of £2m, and of course there is an urgent need to get back to a financially stable position! The good news is that, since Covid, the Church is growing. He summarized how our parish share is spent. It is broken into three sections, the largest of which is the first listed below

- a) To cover the costs of stipendiary ministers to the benefices, about £56K per minister
- b) To cover other Diocesan-wide costs, such as archdeacons and the mission support team, education, etc.
- c) A mutuality and generosity fund to support churches and communities that cannot fully cover the cost of their ministry.

There is a five-year recovery plan in place with the hope and expectation that the Diocese's accounts will break even after that time. In the meantime, they are looking at ways to make it easier for people to give.

9th November 2024 -There was a 'Deanery Roadshow' at St James, with advisors from the Diocese leading workshops on 4 areas of parish life - mission and outreach, developing discipleship, finance and fundraising, comms and social media.

Rhoda Wilson - April 2025

Annual Safeguarding Report to St James' and St Peter's PCC

Parish Safeguarding Policy

Our Parish Safeguarding Policy, approved by the PCC in October, is available on the Parish website under Safeguarding.

Parish Safeguarding Dashboard

The parish continues to use the Parish Safeguarding Dashboard, provided by the Diocese, to monitor actions required by the Parish Safeguarding Officer (PSO) and PCC. This is updated regularly, and reports are sent to the PCC.

Changes to safeguarding

In October the Parish Dashboard was updated to reflect changes in the way safeguarding is carried out. Up until now we have been following the 'House of Bishop's safeguarding guidance' from 2016 but this is gradually being replaced by a new (2021) 'Safeguarding Code'

There are five National Safeguarding Standards, against which parishes are asked to evaluate their progress. These five standards are:

Standard 1: Culture, Leadership and Capacity

Standard 2: Prevention

Standard 3: Recognising, Assessing and Managing Risk

Standard 4: Victims and Survivors

Standard 5: Learning, Supervision and Support

Full details can be found at: <https://www.churchofengland.org/safeguarding/national-safeguarding-standards>

Disclosure and Barring Service (DBS) checks and Safeguarding Training

Everyone undertaking an eligible role within the church has DBS checks and safeguarding training updated on a three yearly cycle.

Safeguarding Contacts

Details of all Safeguarding contacts are on the church notice boards and the website.

Notes of Concern

Please ensure any safeguarding concerns are reported to the Parish Safeguarding Officer, or other appropriate contact. Notes of concern passed to the PSO this year have been dealt with according to diocesan policy.

Jackie Perryman
Parish Safeguarding Officer
St James and St Peter's, Yeovil

Building and Fabric Reports

Fabric Report for St James' Church and Buildings

The PCC have continued to ensure that the Church, Church Buildings and surrounds have been kept in good condition. All systems requiring annual safety and certification checks have been tested and rectified. This includes gas boilers, fire safety equipment, fire / security alarms and PAT testing.

Small works, repairs and projects.

Roof inspection and minor repairs.

South transept leak was traced to a split in the lead gully which was welded up. Other minor repairs included repairs the lobby roof flashing, gutter cleaning and a complete visual (external) survey of the Church and Church Room roof including the Lobby roof

Extractor fan installation in the church office. Following advice from our H&S officer an extractor fan is to be installed in the church office. This was approved by the PCC in 2024 with the work to commence second quarter 2025.

Following a risk assessment by the Church H&S officer a safety handrail has been installed on the steps to the outside tower door entrance.

Energy consuming light fluorescent tubes (8 units) in the Church Room have been replaced by energy efficient LED strip lights.

A CO2 alarm monitor was purchased and located in the kitchen area adjacent to the gas combi boiler.

Additional 13 Amp sockets were installed in the Bell Tower.

Major Works and Projects.

Quinquennial Report Works.

2024 saw the setting up of a Quinquennial Working Group to oversee the recommendations of the December 2023 St James Church Quinquennial report.

Through 2024 quotations have been received and via the PCC monies allocated to the following works.

Emergency Repairs to the Church tower

Boundary wall repairs

Church room roof investigation

Church room roof repairs

Office ventilation

These works will commence and conclude in 2025

Rehang and Augmentation of Church Bells

2024 saw the setting up of a Bells working group to obtain quotations for the rehang and augmentation of the Church bells and ringing chamber. This work is required due to the deterioration of the current bell frame and fittings. If the project does go ahead the target end date will be 2029.

The current situation is that as agreed by PCC a faculty application has been submitted. Once granted detailed surveys will be carried out allowing a scope of works to be defined. This in turn will be used to obtain quotations and project costings.

Ivor Jones, St James churchwarden, April 2025

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Fabric Report for St Peters Church and Community Centre.

St Peters Church Committee and the Community Centre Committee have continued to ensure that the Church and Community Centre have been kept in good condition. All systems requiring annual safety and certification checks have been tested and rectified. This includes gas boilers, fire safety equipment, fire / security alarms and PAT testing.

This year, 5 years after the community centre build it was agreed that we would carry out a 5 Yearly Full Electrical check of the whole site and we are pleased to report all is in good working order.

We also agreed that a quinquennial survey needed to be undertaken even though legally not necessary. This took place Feb 2025 and result of which will be in next year's report.

Small works, repairs and projects.

During 2024 there was not any significant expenditure on repairs to the Church building. We had a few problems with a small roof leak which has now been fixed, and we have agreed that during 2025 we will replace the tiles on the west facing slope of the church building.

The Community Centre has now been up and running for 5 years and as such we have had to address some of the wear and tear issues.

- There were issues with the kitchen dishwasher, and we have had to have that replaced.
- 20 new Chairs were purchased for the main Hall to replace old one that were unsafe.
- We were successful in securing £7849 funding from Morrisons to replace All the café Chairs, more blue chairs for the hall, new Pantry fridge and freezer and to replace the fridge and freezer in the Community Centre Kitchen.
- Over the Christmas Break 2024 the whole of the Community Centre was repainted.

Major Works

Our Biggest project this year was that we secured funding to install 28 Solar panels and Batteries on the roof of the Community Centre. This will benefit both the Church and Community centre and hopefully reduce our Electric consumption by 30 % – 50 %.

Ian Croxford – St Peters Church Warden – April 2025

2. Independent Examiners Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of Preston Plucknett

I report on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2024 set out on pages 15 to 28.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145 (5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination; I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in any material respect:

- ☐ the accounting records were not kept in accordance with section 130 of the Charities Act, or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S M Bachrach, Chartered Accountant

Independent Examiner

Chalmers & Co (SW) Limited

Chartered Accountants

Trading as Chalmers & Co

6 The Linen Yard

South Street

Crewkerne

Somerset

Date 11th May 2025

3.Financial Review and Reserves Policy

Parish Financial Review

Note: Designated funds are those funds that the PCC has decided to allocate monies to. Restricted funds are those funds for which monies have been specifically given and are therefore restricted as to what they can be used for.

Income

Total receipts on unrestricted and designated funds were £144,092 (2023 - £140,989) and for restricted funds £169,852 (2023 - £136,023) giving a total income of £ 313,944 (2023 - £277,012).

The restricted fund receipts include £125,518 to St Peters Community Centre, £18,690 to the Parish Youth Fund, £22,069 to Parish Family and Children's Worker Fund and £3,574 to Bell Project.

Expenditure

Expenditure on unrestricted and designated funds amounted to £140,862 (2023 - £131,111) and restricted funds £154,517 (2023 - £128,544) giving a total expenditure of £295,379 (2023 - £259,655).

Restricted Fund Expenditure includes £126,951 for St Peters Community Centre, £16,896 to the Parish Youth Fund and £ 10,629 to Parish Family and Children's Worker Fund and £40 to Bell Project.

Reserves policy

It is PCC policy to try to maintain a balance on free unrestricted reserves which equates to at least three months unrestricted payments. This is equivalent to £32,690 (St James £25,133 St Peters £7,557). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the yearend was £41,918 (St James £26,508 St Peters £15,410). This is within the 3 months minimum but a reduction on last year's Reserves of **£9,270** last year's free reserves were £ 51,188 (St James £34,650 St Peters £16,538).

It was agreed by the PCC that if St James Free Reserves fell below 3-month general running costs that there would need to be a delay in paying of St James parish Share.

Funds

A summary of funds can be found under note 6.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund. Balance as at 31 December 2024 £72,995 (St James £44,049, St Peters £28,946) Prior Year £70,245 (St James £42,389, St Peters £27,856).

4. Parish Statement of Financial Activities

For the year 1st January – 31 December 2024

	Notes	Unrestricted	Restricted	Year to Date	Prior Year
Income					
Voluntary Income	4 (a)	109,171	125,252	234,423	206,450
Activities for generating Funds	4 (b)	9,765	4,891	14,656	10,689
Income from Investments	4 (c)	1,612	3,018	4,630	4,286
Income from Church Activities	4 (d)	23,544	36,691	60,235	55,587
Total Income		144,092	169,852	313,944	277,012
Expenditure					
Cost of generating Funds	5	140,862	154,517	295,379	259,655
Total Expenditure		140,862	154,517	295,379	259,655
Net Income / (Expenditure)		3,230	15,335	18,565	17,357
Fund Balances					
Fund Balances B/F		82,506	121,786	204,292	186,935
Transfer between Funds	6	-10,500	10,500	0	0
Fund Balances C/F		75,236	147,621	222,857	204,292

5. Parish Statement of Financial Position As at 31 December 2024

	Notes	Unrestricted Funds	Restricted Funds	Year end 31 Dec 2024	Prior Year end 31 Dec 2023
Fixed Assets					
Tangible Assets					
Fixed assets		0	0	0	0
Total Tangible Assets	7	0	0	0	0
Current Assets					
Debtors and Prepayments	8	5,195	2,041	7,236	9,206
Cash at bank and in hand					
St James	9	43,912	53,656	97,569	71,352
St Peters	10	32,784	108,361	141,144	132,680
Total Cash at bank and in hand		76,696	162,017	238,713	204,032
Total Current Assets		81,891	164,058	245,949	213,238
Creditors: amounts falling due within one year					
Creditors and Accruals					
Accruals	11	6,655	16,437	23,092	8,946
Total Creditors: amounts falling due within one year		6,655	16,437	23,092	8,946
Net Current Assets (Liabilities)		75,236	147,621	222,857	204,292
Net Assets		75,236	147,621	222,857	204,292
Funds and Reserves					
Total Parish Funds and Reserves					
Fund Balances - St James		41,716	57,932	99,648	81,132
Fund Balances - St Peters		33,520	89,689	123,209	123,160
Total Parish Funds and Reserves		75,236	147,621	222,857	204,292

The notes on Pages 18 – 28 form part of the accounts

Approved by the PCC on 11th May 2025 and signed on behalf by:-



Reverend David Keen (Chair)



and Frances Croxford (PCC Treasurer)

Notes to the Accounts for the year ended 31st December 2024

1. General Information

The PCC is a charity registered with the Charity Commission in England & Wales, number 1158827, and is unincorporated. The address of the principal office is The Parish Office, St James' Church, Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ.

2. Statement of Compliance

The Financial Statements have been prepared under the historical cost convention and on an accrual's basis in accordance with the Church Accounting Regulations 2006 and Charities Act 2011, together with applicable accounting standards, FRS 102 and the Charities SORP (FRS 102).

3. Accounting Policies

Basis of preparation

The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the Financial Statements of church groups that owe their main affiliation to another body. The financial statements are prepared in sterling, which is the functional currency of the entity.

Funds

See separate notes 6, 16 and 17.

Income

Collections are recognised when receivable by or on behalf of the PCC.

The income from social events etc. is accounted for gross of expenses at the time it is received.

Rental income from the letting of church premises is recognised when the event takes place, and the revenue is earned. Any amounts not received at the year-end are shown within accounts receivable.

Interest is accounted for when receivable.

All legacies receivable are credited to the statement of financial activities as incoming resources.

Donations under gift aid are recognised as income when the donation is received. Donations of items other than cash are included in income at current value.

Income tax recoverable under the gift aid scheme is recognised at the same time as the donation to which they relate.

Expenditure

Resources expended are shown gross, including irrecoverable VAT, and are accounted for on an accrual's basis. Costs are allocated directly to the category to which they relate or apportioned on an equitable basis where they involve more than one category. Where this allocation is not possible costs are allocated within "other costs". Missionary and Charitable giving is accounted for when awarded and paid out at the beginning of the next financial Year.

The Parochial Church Council of Preston Plucknett Annual Report and Financial Statements for the Year ending 31st December 2024

Fixed Assets

Consecrated and beneficed property is excluded from Financial Statements by s10(2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed in the notes to the Financial Statements. The value of the church hall is not included in the Statement of Financial Position as it forms part of a single building with St Peter's Church. All expenditure incurred in the year on maintenance or improvement of the property is written off as expenditure in the SOFA and separately disclosed in the notes to the Financial Statements. Other fixed assets over £5,000 are capitalised at cost and depreciated over 4 years on a straight-line basis.

Current Assets

Amounts owing to the PCC at the balance sheet date are shown as debtors.

Short term deposits include cash held on deposit with CBF Church of England Funds.

Current Liabilities

Creditors are provided in the accounts when expenditure is incurred in the accounting year but not paid until later accounting periods.

Grants

Grants are accounted for on the basis of date of receipt.

Value Added Tax

The charity is not registered for VAT. VAT on certain repairs to the church building can be reclaimed under the Listed Places of Worship Scheme.

Judgements and key sources of uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Going concern

There are no material uncertainties about the charity's ability to continue.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2024

4a	Voluntary Income	Unrestricted	Restricted	Year to Date	Prior Year
	Planned Giving - Gift Aided Donations	55,912	12,057	67,969	61,116
	Planned Giving - Other	6,522	570	7,092	7,038
	Collections -Open plate	9,704	0	9,704	10,469
	Gift Aid Recovered and Due	14,930	5,343	20,273	19,591
	Gift Aid on Small Donations	2,775	1,224	3,999	5,482
	Gift days - CFW fund	0	7,092	7,092	10,165
	Grants Received				
	Grants Received - St Peters Community centre	0	79,329	79,329	65,702
	Grants Received - St James (VAT)	915	0	915	0
	Grants Received - Parish CFW Fund	0	9,200	9,200	0
	Grants Received - Parish Youth	0	7,000	7,000	10,250
	Donations and appeals	6,137	3,437	9,574	5,136
	Legacies	12,276	0	12,276	11,500
	Total Voluntary Income	109,171	125,252	234,423	206,450

4b	Activities For generating Funds	Unrestricted	Restricted	Year to Date	Prior Year
	Fund Raising - General - St James	6,609	0	6,609	6,082
	Fund Raising - General - St Peters	3,156	0	3,156	2,429
	Fundraising - St Peters Community centre	0	4,891	4,891	2,177
	Total Grants and Donations	9,765	4,891	14,656	10,689

4c	Income from Investments	Unrestricted	Restricted	Year to Date	Prior Year
	Bank Interest Received	1,612	3,018	4,630	4,286
	Total Income from Investments	1,612	3,018	4,630	4,286

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4d	Income from Church Activities	Unrestricted	Restricted	Year to Date	Prior Year
	Fees for Weddings and Funerals	8,295	0	8,295	5,762
	Lettings - St James Church	8,556	0	8,556	7,108
	Lettings - St Peters Church	1,562	0	1,562	1,392
	Parish W/E Awayday Income	522	0	522	0
	Mums and Toddlers Income	1,737	0	1,737	1,940
	Refreshment Income	1,537	0	1,537	0
	Other Income - St James	255	0	255	71
	Spree Youth Camp Fees	1,080	0	1,080	0
<u>St Peters Community Centre Income</u>					
	Lettings - St Peters Community Centre		19,815	19,815	23,583
	Food Hub Donations		11,541	11,541	12,705
	Pantry and Westfield fresh Fees		5,135	5,135	3,025
	Other Income		200	200	0
	Total Income from Church Activities	23,544	36,691	60,235	55,587

The Parochial Church Council of Preston Plucknett
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5	Cost of Generating Funds	Unrestricted	Restricted Parish Funds	Restricted Community Centre	Year to Date	Prior Year
	Diocesan Quota	90,453	0	0	90,453	82,231
	Gross Wages	13,551	24,003	61,304	98,858	84,520
	Pension Costs - Er	195	812	1,321	2,328	2,166
	Other staff costs	1,362	2,175	1,136	4,673	8,672
	Bank Fees	153	0	331	484	207
	Children's and Youth Work	4,023	503	1,119	5,645	3,460
	Cleaning and Waste Disposal	263	0	2,063	2,326	3,403
	Food Purchases - Community Centre	0	32	18,384	18,416	13,272
	Independent Examination Fee	480	0	240	720	720
	IT Software and Consumables	493	0	2,416	2,909	1,435
	Major works	0	0	15,051	15,051	2,995
	Mission and Charity Giving	5,431	0	0	5,431	4,500
	Other Costs	0	0	364	364	1,359
	Parish Admin	8,672	0	0	8,672	9,125
	Repairs and Maintenance	5,439	40	10,577	16,056	17,534
	Sundry Expenses	344	0	2,540	2,884	2,523
	Transport Costs Pantry	0	0	2,020	2,020	189
	Utility Bills	10,003	0	8,086	18,089	21,346
	Total Cost of Events and Activities	140,862	27,565	126,952	295,379	259,655

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2024

6. Summary of Fund Movement

	Balance B/F as at 31 Dec 2023	Incoming Resources	Resources Expended	Fund Transfers Out	Fund Transfers In	Balance C/F as at 31 Dec 2024
<u>Unrestricted Funds</u>						
St James General Fund	34,650	92,389	-98,795	-1,736		26,508
St Peters General Fund	16,538	29,101	-28,894	-1,335		15,410
Total Unrestricted Funds	51,188	121,490	-127,689	-3,071	0	41,918
<u>Designated Funds</u>						
Parish Giving Fund	1,458	825	-3,000	-1,000	3,071	1,354
Parish Community Fund	2,703	614	-1,500	-1,317		500
Parish - Due to DBF Fund	183	3,138	-3,128			193
St James Wedding Fund	99	141	-240			0
St James Flower Fund	191	70	-65			196
St James Taylor legacy Fund	10,184	952	-600			10,536
St James -Other Designated Funds	1,000	0	-1,000			0
St James - Away Day		522	-335			187
St James - Augusta Park		0	-75		2,317	2,242
St Peters Church Reorg Fund	5,000	0	0			5,000
St Peters Spree Fund	0	4,065	-3,231			834
St Peters - Other designated	10,500	12,276	0	-10,500		12,276
Total Designated Funds	31,318	22,603	-13,174	-12,817	5,388	33,318
<u>Restricted Funds</u>						
St Peters Community Centre – see Note 18	91,122	125,518	-126,951			89,689
Parish Youth Fund	19,049	18,690	-16,896			20,843
Parish Family and Children’s Worker	11,615	22,069	-10,629		10,500	33,555
St James Bell Fund	0	3,574	-40			3,534
Total Restricted Funds	121,786	169,851	-154,516	0	10,500	147,621
TOTAL FUNDS	204,292	313,944	-295,379	-15,888	15,888	222,857

Notes on Transfers between Funds

£1,736	Transfer from St James General fund to Parish Giving Fund
£1,335	Transfer from St Peters General fund to Parish Giving Fund
£1,000	Transfer £1000 to Augusta Park Funds from Giving Fund
£1,317	Transfer £1317 balance of Community fund as per PCC meeting to Augusta Park Fund
£10,500	Agreed to Transfer Legacy Money from St Peters other designated to parish Children’s and family Fund
<u>£15,888</u>	

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7. Fixed Assets	Year end 31 Dec 2024	Prior Year end 31 Dec 2023
Accumulated Depreciation	-9,600	-9,600
Fixed assets	9,600	9,600
Total Fixed Assets	0	0

8. Debtors and Prepayments	Year end 31 Dec 2024	Prior Year end 31 Dec 2023
Accounts Receivable	1,785	2,374
Gift Aid Due - St Peters	1,374	952
Gift Aid Due - St James	2,929	3,748
Prepayments	1,148	2,132
Total Debtors and Prepayments	7,236	9,206

9. Cash at Bank and in Hand - St James	Year end 31 Dec 2024	Prior Year end 31 Dec 2023
St James Church Current Account	2,586	1,020
St James Church Reserve Account	50,934	27,943
St James CCLA Account	44,049	42,389
Total Cash at Bank and in Hand - St James	97,569	71,352

10. Cash at Bank and in Hand - St Peters	Year end 31 Dec 2024	Prior Year end 31 Dec 2023
St Peters Church Current Account	3,689	3,161
St Peters Church Deposit Account	23,586	25,263
St Peters Community Centre Current Account	28,353	5,421
St Peters Community Centre Deposit Account	53,475	69,026
Soldo Prepaid Card	3,095	1,953
St Peters Church CCLA account	28,946	27,856
Total Cash at Bank and in Hand - St Peters	141,144	132,680

11. Creditors and Accruals	Year end 31 Dec 2024	Prior Year end 31 Dec 2023
Accruals - St James	-5,341	-3,952
Accruals - St Peters	-16,097	-1,334
Accounts Payable	-1,654	-3,660
Total Creditors and Accruals	-23,092	-8,946

The Parochial Church Council of Preston Plucknett

Annual Report and Financial Statements for the Year ending 31st December 2024

12. Related Parties

No related party to the Parochial Church Council, including the PCC Members listed on page 4, has been paid or is payable remuneration or other benefits or expenses from the funds of the Parochial Church Council.

Joanna Newton our Parish Administrator was co-opted onto the PCC during April 2024. She is remunerated for her work as Parish Administrator but not as a member of the PCC.

13. Staff Costs

Staff Costs are £101,186 – wages £98,858 pension contributions £2,328. There were 11 part-time staff (10 - 2023) employed at various times during the year. There were no employees with earnings in excess of £60,000.

14. Independent examiner's Remuneration

Fee for independent examination £720 (2023: £720).

15. Details of Funds

Restricted Funds

These funds arise from donations given for specific purposes. Funds include those restricted to St Peters Community Centre New Build and Running Costs and other items.

In addition, funds from special services and associated donations are held temporarily to be distributed to the relevant charities and missionary organisations.

Included in Restricted Funds are funds of £10,500 that have been designated by the PCC to restricted funds – specifically the Parish Family and Children's Worker Fund. There was no restriction placed by the fund giver, the PCC has decided to designate these funds to the Parish Family Children's Worker Fund and therefore the true nature of these funds is designated.

Details are shown in note 6.

Designated Funds

These are funds designated for a particular purpose by the PCC.

Details are shown in note 6.

Unrestricted Funds

Unrestricted Funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Details are shown in note 6.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2024

16. St James Finance Report for Year end 31December 2024

	Unrestricted	Designated Funds					Restricted Funds			Year to Date	Prior Year 2023
	General Funds	Giving Fund	DBF Fund	Taylor Legacy Fund	Agusta Park Fund	Other Designated Funds	Parish CFW Fund	Parish Youth Fund	Bell Fund		
Income											
Bank Interest Received	785	0	0	228	0	0	727	451	76	2,267	2,310
Church Lettings	8,556	0	0	0	0	0	0	0	0	8,556	7,108
Donations and appeals	1,534	60	0	0	0	30	200	0	1,927	3,751	2,502
Fees Received	4,941	0	3,138	0	0	181	0	0	0	8,260	5,762
Fund Raising	6,610	0	0	0	0	0	0	0	0	6,610	6,082
Gift Aid Recovered and Due	10,831	3	0	0	0	0	693	2,134	626	14,287	12,470
Gift aid On Small Don	2,000	0	0	0	0	0	0	0	0	2,000	2,000
Gift Days Including Gift Aid	0	0	0	0	0	0	8,672	0	0	8,672	11,003
Grants and Legacies	191	0	0	724	0	0	9,200	7,000	0	17,115	11,250
Loose Plate Collections	5,866	1,183	0	0	0	0	0	0	0	7,049	7,319
Other Income - St James	1,992	0	0	0	0	522	0	0	0	2,514	1,554
Planned Giving	47,090	40	0	0	0	0	2,577	9,105	945	59,757	53,645
Refreshment/ Food Income	1,062	0	0	0	0	0	0	0	0	1,062	1,085
Special Collections	931	0	0	0	0	0	0	0	0	931	1,516
Total Income	92,389	1,286	3,138	952	0	733	22,069	18,690	3,574	142,831	125,606
Expenditure											
Diocesan Quota	73,640	0	0	0	0	0	0	0	0	73,640	66,946
Children's Work	377	0	0	0	0	0	37	0	0	414	817
Clergy Expenses	565	0	0	0	0	100	0	0	0	665	772
Cleaning and waste Dis	256	0	0	0	0	0	0	0	0	256	185
Food and Refreshment	236	0	0	0	0	0	0	32	0	268	136
Gas and Electric	5,819	0	0	0	0	0	0	0	0	5,819	6,246
General Repairs	2,027	0	0	600	0	1,000	0	0	40	3,667	8,844
Independent Examination	240	0	0	0	0	0	0	0	0	240	240
Insurance	1,102	0	0	0	0	0	0	0	0	1,102	1,052
IT Software and Consume.	153	0	0	0	0	0	0	0	0	153	138
Mission and Charity Giving	0	3,012	0	0	0	0	0	0	0	3,012	1,538
Mission Giving Transfers	1,736	(1,736)	0	0	0	0	0	0	0	0	0
Mission - Special collections	931	0	0	0	0	0	0	0	0	931	1,248
Other Staffing Costs	1,042	0	0	0	0	240	1,897	278	0	3,457	5,336
Other Admin Costs	3,335	0	3,128	0	75	300	0	0	0	6,838	6,497
Telephone and Internet	999	0	0	0	0	0	0	0	0	999	769
Youth Work Costs	0	0	0	0	0	0	0	467	0	467	160
Wages - Gross	7,878	0	0	0	0	0	8,350	15,653	0	31,881	32,024
Wages - ER's pension Cont.	195	0	0	0	0	0	345	466	0	1,006	897
Total Expenditure	100,531	1,276	3,128	600	75	1,640	10,629	16,896	40	134,815	133,844
Net Income / (Expenditure)	(8,142)	10	10	352	(75)	(907)	11,440	1,794	3,534	8,016	(8,238)
Fund Balances B/F	34,650	4,161	183	10,184	0	1,290	11,615	19,049	0	81,132	84,572
Transfers Between Funds	0	(2,317)	0	0	2,317	0	10,500	0	0	10,500	4,799
Fund Balances C/F	26,508	1,854	193	10,536	2,242	383	33,555	20,843	3,534	99,648	81,132

1. Funds Represented By:-

	Year to Date	Prior Year 2023
St James Church Current A/c	2,586	1,020
St James Reserve Acct	50,934	27,943
St James - CCLA Account	44,049	42,389
Prepayments and Accruals	2,079	9,780
Total Funds Represented by :-	99,648	81,132

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17. St Peters Finance Report for Year end 31 December 2024

	Unrestricted	Designated.....					Restricted		
	General Funds	Giving Fund	Church fabric Fund	Tea & Toast Fund	Spree Fund	Other Fund	Community Centre	Year to Date	Prior Year 2023
Income									
Bank Interest Received	598	0	0	0	0	0	1,763	2,361	1,976
Church and Centre Lettings	1,562	0	0	0	0	0	19,815	21,377	24,975
Donations and appeals	1,070	153	0	0	2,360	0	1,310	4,893	1,067
Fees Received	35	0	0	0	0	0	0	35	0
Fund Raising	2,938	0	0	0	218	0	4,891	8,047	4,606
Gift Aid Recovered and Due	3,688	0	0	0	408	0	310	4,406	4,824
Gift Aid on small donations	776	0	0	0	0	0	1,224	2,000	3,483
Gift Days Including Gift Aid	0	0	0	0	0	0	0	0	1,460
Grants	0	0	0	0	0	0	79,329	79,329	65,702
Legacies	0	0	0	0	0	12,276	0	12,276	10,500
Loose Plate Collections	2,655	0	0	0	0	0	0	2,655	3,150
Other Income - St Peters	0	0	0	0	1,079	0	5,335	6,414	3,481
Planned Giving	15,305	0	0	0	0	0	0	15,305	14,510
Refreshment/ Food Income	474	0	0	0	0	0	11,541	12,015	11,619
Special Collections	0	0	0	0	0	0	0	0	53
Total Income	29,101	153	0	0	4,065	12,276	125,518	171,113	151,406
Expenditure									
Diocesan Quota	16,813	0	0	0	0	0	0	16,813	15,285
Children's Work	887	0	0	0	0	0	533	1,420	1,067
Clergy Expenses	515	0	0	0	0	0	0	515	564
Cleaning and waste Disposal	7	0	0	0	0	0	2,063	2,070	3,218
Food and Refreshment costs	248	0	0	0	253	0	18,383	18,884	14,385
Gas and Electric	1,737	0	0	0	0	0	6,970	8,707	11,975
General Repairs and Maintenance	1,428	0	0	0	384	0	10,576	12,388	8,690
Independent Examination Fee	240	0	0	0	0	0	240	480	480
Insurance	98	0	0	0	0	0	394	492	491
IT Software and Consumables	340	0	0	0	0	0	2,416	2,756	1,297
Major Works	0	0	0	0	0	0	15,051	15,051	2,995
Mission and Charity Giving	0	1,488	0	0	0	0	0	1,488	1,714
Mission Transfers between General and Giving fund	1,335	(1,335)	0	0	0	0	0	0	0
Other Staffing Costs	80	0	0	0	0	0	1,136	1,216	3,336
Other Admin Costs	545	0	0	0	0	0	3,419	3,964	4,428
Telephone and Internet	119	0	0	0	0	0	538	657	517
Transport Costs	0	0	0	0	0	0	2,020	2,020	189
Youth Work Costs	165	0	0	0	2,594	0	585	3,344	1,415
Wages - Parish Admin St P's %	2,133	0	0	0	0	0	1,907	4,040	1,040
Wages - CFW Contributions	3,000	0	0	0	0	0	169	3,169	0
Wages - Cleaning	539	0	0	0	0	0	3,565	4,104	2,710
Wages - Community Centre	0	0	0	0	0	0	56,986	56,986	50,015
	30,229	153	0	0	3,231	0	126,951	160,564	125,811
Net Income / (Expenditure)	(1,128)	(0)	0	0	834	12,276	(1,433)	10,549	25,595
Fund Balances B/F	16,538	0	5,000	0	0	10,500	91,122	123,160	102,363
Transfers Between Funds	0	0	0	0	0	(10,500)	0	(10,500)	(4,798)
Fund Balances C/F	15,410	(0)	5,000	0	834	12,276	89,689	123,209	123,160
								2024	2023
Funds Represented By:-									
Cash at Bank and In Hand								141,145	132,680
Prepayments and Accruals'								-17,936	-9,520
Total Funds Represented by :-								123,209	123,160

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18. St Peters Community Centre Finance Report

This note is just for reference.

All of the funds for St Peters Community Centre are held within St Peters Restricted fund (see Note 17 above and note 6). The Centre management committee felt it useful to divide the total funds between the funds stated below, but they are all Parish Restricted funds to be used for the running of the Community Centre.

	General Running Fund	Food Hub Fund	Pantry Fund	WF Fresh Fund	Youth @ CC Fund	Tots and Toast Fund	Cooking Course Fund	Holiday Play Fund	Car Park Fund	Mainte- nance Fund	Salary Reserv e Fund	Solar Fund	Year to Date
Income													
Bank Interest	1,763	0	0	0	0	0	0	0	0	0	0	0	1,763
Centre Lettings	19,815	0	0	0	0	0	0	0	0	0	0	0	19,815
Donations	50	700	510	0	0	0	0	50	0	0	0	0	1,310
Fund Raising	4,218	0	673	0	0	0	0	0	0	0	0	0	4,891
Gift Aid Recovered	0	124	186	0	0	0	0	0	0	0	0	0	310
Gift Aid GASD	0	1,224	0	0	0	0	0	0	0	0	0	0	1,224
Grants	7,268	12,698	9,193	2,706	14,350	1,000	4,226	2,338	0	7,849	0	17,701	79,329
Other Income - Fees	200	0	4,428	440	0	267	0	0	0	0	0	0	5,335
Recharges to General Re grants received	12,780	(4,896)	0	0	(6,624)	0	(1,260)	0	0	0	0	0	0
Refreshment Income	0	11,541	0	0	0	0	0	0	0	0	0	0	11,541
	46,094	21,391	14,990	3,146	7,726	1,267	2,966	2,388	0	7,849	0	17,701	125,518
Expenditure													
Children's Work	0	0	0	0	0	0	0	533	0	0	0	0	533
Cleaning and waste	1,414	649	0	0	0	0	0	0	0	0	0	0	2,063
Food and Refreshment costs	206	10,077	3,223	0	478	220	3,321	858	0	0	0	0	18,383
Gas and Electric	5,233	1,737	0	0	0	0	0	0	0	0	0	0	6,970
General Repairs	6,032	352	0	0	131	0	0	0	335	3,726	0	0	10,576
Independent Examination Fee	240	0	0	0	0	0	0	0	0	0	0	0	240
Insurance	394	0	0	0	0	0	0	0	0	0	0	0	394
IT Software and Consumables	2,018	0	398	0	0	0	0	0	0	0	0	0	2,416
Major Works	0	0	0	0	0	0	0	0	0	0	0	15,051	15,051
Other Staffing Costs	450	0	40	0	323	0	323	0	0	0	0	0	1,136
Other Admin Costs	1,202	210	646	66	84	95	1,047	19	50	0	0	0	3,419
Tel and Internet	476	0	0	0	62	0	0	0	0	0	0	0	538
Transport Costs	0	0	2,020	0	0	0	0	0	0	0	0	0	2,020
Youth Work Costs	0	0	0	0	585	0	0	0	0	0	0	0	585
Wages - Gross	28,775	12,356	6,212	1,386	11,013	0	1,129	434	0	0	0	0	61,305
Wages - Er's Pension	711	371	0	0	233	0	7	0	0	0	0	0	1,322
	47,151	25,752	12,539	1,452	12,909	315	5,827	1,844	385	3,726	0	15,051	126,951
Net Income / (Expenditure)	(1,057)	(4,361)	2,451	1,694	(5,183)	952	(2,861)	544	(385)	4,123	0	2,650	(1,433)
Fund Balances B/F	17,455	8,531	4,732	0	9,348	457	6,273	0	6,225	23,101	15,000	0	91,122
Fund Balances C/F	16,398	4,170	7,183	1,694	4,165	1,409	3,412	544	5,840	27,224	15,000	2,650	89,689
Cash at Bank and In Hand													
St Peters Community Centre Account													27,341
St Peters CC Deposit Account													53,475
Soldo Pre Paid Card													3,095
St Peters CCLA Account													23,547
Prepayments and Accruals'													(17,769)
Total Funds Represented by :-													89,689

Accounts

'A Wholehearted Church'



St James & St Peters Parish of Preston Plucknett

Year Ended 31 December 2023
Parochial Church Council Report and Accounts

Registered Charity Number 1158827

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2023

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1. Annual Report

Administrative Information, Structure, Governance and Management

St James' and St Peter's churches are situated in the Preston Plucknett district of Yeovil. The registered name is: The Parochial Church Council of the Ecclesiastical Parish of St James The Great Yeovil.

They are part of the Diocese of Bath and Wells within the Church of England. The parish office address is St James' Church Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ.

These financial accounts are the consolidated accounts for St James, St Peter's and St Peter's Community Centre. A summary of the separate accounts can be found under notes 16, 17 and 18.

Owing to the overall income being over £100,000 the PCC is registered with the Charity Commission as a charity in its own right. The Charity Registration number is 1158827.

The PCC is aware of the risks to which it may be exposed. Financial risk is managed through the PCC's financial procedures. Insurance continues to be with EIG. Statutory and legal requirements, in particular health & safety and safeguarding are closely monitored by nominated individuals on the PCC and consents, processes, procedures, and records are sought or maintained, as necessary. The PCC is aware of the introduction of the General Data Protection Regulations in May 2018 and maintains arrangements to ensure compliance.

The members of the PCC are appointed according to arrangements set out in the Church Representation Rules. Members are recruited from those on the Church Electoral Rolls and appointed for a three-year term. The appointment is made either by approval at the Annual Parochial Church Meeting or by election if necessary. New members are introduced to PCC procedures and workings.

Aims and Purposes.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent the Reverend David Keen, and the Associate Vicar in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church Buildings, comprising. St James main church, entrance vestibule and office and church room, and St Peters main church and St Peters Community Centre. The parish supports a monthly act of worship in the Abbey Community Centre, and also in care homes around the parish.

The Parochial Church Council of Preston Plucknett

Annual Report and Financial Statements for the Year ending 31st December 2023

List of Members

PCC members who have served from 1st January 2023 until the date this report was approved are:

Vicar		David Keen		Chairman
Associate Minister		Yet To Be Appointed		
Church Wardens	St James	Ian Holloway		
	St James	Mel Andrews		
	St Peters	Caroline Turner		
	St Peters	Ian Croxford		
		Ruth Kirkham		PCC Secretary
		Frances Croxford		PCC and St Peters Treasurer
Deanery Synod	St Peters	Margaret Hamilton		
	St Peters	Rhoda Wilson		
	St James	Carly Plewes	Appointed 30.04.23	
	St James	John Hanson	Resigned 19.10.23	
	St James	Christopher Harris	Resigned 30.04.23	
Elected Members				
	St James - 2019	Robert Kirton		
	St James –2021	Agostino Colaco	Resigned 20.10.23	
	St James - 2021	Mark Felstead		
	St James - 2021	Amanda Skeats	Resigned 20.10.23	
	St James - 2021	Ruth Kirkham		
	St James - 2022	Pamela Kirton		
	St James - 2022	Anthony Braithwaite	Resigned 30.04.23	
	St James - 2022	Di Braithwaite	Resigned Oct 2023	
	St James - 2022	Graham Hardacre		
	St James - 2023	Malcolm Iremonger	Appointed 30.04.23	
	St James - 2023	John Hanson	Appointed Jan 2024	
	St Peters - 2022	Patricia Quigley	Resigned 30.04.23	
	St Peters - 2023	Kristi Baker	Appointed 30.04.23	
	St Peters - 2023	Susan McFadden	Appointed 30.04.23	
	St Peters - 2023	Phillida Patman	Appointed 30.04.23	
Co - Opted		Jackie Perryman		Safeguarding Officer
		Lynne Biles		St James Treasurer

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2023

Statement of Members Responsibilities

The members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity.

and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies, as described on page 19 and then apply them consistently.
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. The members are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Rev D Keen (Chair)



R Kirkham (Secretary)

Date:- 21st April 2024

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2023

Membership:

The PCC maintains separate electoral rolls for each of our Churches.

St James

As at April 2023 there were 91 parishioners (2022 – 94) on the St James' Electoral Roll. Church membership, those who regularly worship and are counted as part of the annual parish return, is 103* (2022 – 106) and the average weekly attendance, taken during October 2023 was 76 adults (2022 – 57) and 6 children (2022– 6).

*During the year we had a reduction of 12 members; 5 deceased, 5 moved away, 2 did not attend during 2023. But 9 new members were added.

St Peters

As at April 2023 there were 45 parishioners (2022 – 43) on the St Peters' Electoral Roll. Church membership, those who regularly worship and are counted as part of the annual parish return, is 52 (2022 - 59) and the average weekly attendance, taken during the October 2023 count was 34 adults (2022 - 29) and 3 (2022 -3) children. Also 22 adults and 14 Children attended Messy Church. (2022 20 Adults 19 Children)

Objectives and Activities

The trustees have paid due regard to the guidance given by the Charity Commission on public benefit when deciding what activities, the charity should undertake.

The objectives of the PCC are summed up in our vision statement: -

The PCC's vision is to be a wholehearted church where we:

- Encounter God
- Grow Disciples
- Live the Gospel 24/7 in our daily frontline.
- Gather Community, both within the church, and within the parish.

This happens through the gathered life of the church (Sundays and in cell groups) in our ministries and programs (children and families ministry, groups for senior citizens, pastoral visitors etc.) and in the lives of church members in their day-to-day settings.

The PCC is committed to enabling both churches to grow and flourish. The PCC maintains an overview of worship, finance, outreach, ministry, facilities, and parish policies (e.g. Safeguarding). All of this is to serve our calling as God's people – a people who worship God through Jesus, and who share the message of Jesus with the world.

Achievements and Performance

People and Staffing

Staffing: with additional funding from Yeovil Town Council and Yeovil Without Parish Council, we were able to increase Ruth Glendinnings youth work hours by 10 per week from January, and take on a 5 hours per week assistant youth worker, Karl Goodman.

Lay Ministry: we were delighted to renew the commendation of our teams of Lay Pastoral Assistants and Lay Worship Assistants (LWAs) at each church. Sue McFadden, Mark Felstead and Sandra Pickard completed training as LWAs and are a valuable addition to the team.

Clergy & Ordinands: having been without an Associate Vicar since April 2022, the revised 'Deanery Plan' allocates us an Associate Vicar, housed in the new Augusta Park estate, with 50% of the role given to church planting there and the rest to the parish. We hope to appoint in 2024. During the year John Hanson was approved for ordination training, as a 'Locally Deployed Minister.' He will return to us as a Curate from July 2025 after 2 years of training. Coelette Parkes was ordained in the summer, and is serving her Curacy in the Ham Hill Villages benefice. We currently have 5 members of the parish either in ordination training, or serving Curacies.

It was another year in which several faithful members of our churches went to glory, in particular we give thanks for the life and service of Roma Holt, Marguerite Braithwaite, and Avery Matthews.

2 of our young people, and 4 adults, were confirmed by the Bishop of Taunton in the autumn, with another adult member being formally received into membership of the Church of England.

Worship:

- St James introduced a new afternoon service 'St James @4', to complement morning worship, and to be accessible to people looking for a shorter service, or who struggle to manage mornings.
- St Peters now has a weekly midweek service, on Wednesday lunchtime, alternating between communion and midday prayers. These have grown, with up to 20 on some occasions, including Community Centre users.
- Sunday morning worship at St James continues to be live streamed, and is valued by those who are housebound and cannot attend in person.
- During the year we had sermon series on the Names of God in scripture, Romans, and Fruitfulness on the Frontline.
- St Peters congregation has recovered to pre-covid levels, and a number of new people have joined in the course of the year. St James congregation is about 75% of pre-2020 levels. Both churches had a 'newcomer's tea' to welcome new members and introduce the church.
- During the year we conducted 14 baptism (in 11 separate services), one dedication, 22 funerals and 2 weddings. There has been a significant fall in the number of weddings we do, and a smaller decline in baptisms.

Children, Youth and Families

There has been a lot going on!

- With the extra Council funding (see above) we continued the youth drop-in at St Peters, aimed at the more challenging young people in the Westfield area. 'The Hangout', a new midweek group, has become well established after a successful run of summer holiday sessions. It's notable that anti-social behaviour in Westfield is 61% down since the drop-in started.
- St Peters now hosts 5 youth groups. The drop-in and Hangout (2 sessions) are open access and council funded. LIFT, our original church youth group, has moved to St Peters as this was closer to most of the members, and has grown as a result. The girl's only Tea and Toast group has 10-12 regulars and is run by Junel, our SWYM trainee.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2023

- The midweek Tots and Toys at St James moved to a Thursday, and has grown. Laura our families' worker has started a regular mum's bible study, with contacts made through church and toddler group work.
- Messy Church has continued at St Peters, with quiet and busy seasons during the year, and continues to bring us into contact with several families with no other Christian background or input.
- Both Westfield and Preston senior schools now have a Christian Union, run in partnership between us and Yeovil Community Church. Both are asking for additional support from the church at other times in the week.
- There are regular children's groups now at both churches on a Sunday morning, with 2-3 families now coming regularly to St Peters.
- We have regular contact with the 3 primary schools in our area, with regular assemblies in Kingfisher and Preston Primary school, as well as a number of visits to church and RE input throughout the year. Preston Primary, our church school, received an Outstanding judgement from their Ofsted inspection this year, which is a tribute to the superb leadership of the head, Claire Hodgson, and all the dedicated staff and governors.

We are so grateful to all of those who serve with all of these ministries, both our paid workers Ruth and Laura, and our amazing volunteers!

Outreach

- Prayer continues to be at the heart of our outreach, with monthly prayer gatherings at both St Peters and St James to pray for mission and outreach in the community. We also had a season of prayer for 'Thy Kingdom Come' in the period before Pentecost.
- Regular prayer for Lufton and the new Augusta Park estate has begun, we are working with Yeovil Baptist Church, and seeking to build a working partnership with Lufton church, in anticipation of the associate vicar appointment.
- St James held a number of outreach and community events during the year, including a Good Friday family's event, Knitted Bible Stories exhibition, an interactive art day on the theme of prayer, plus the usual set of Christmas services, which were very well attended.

St Peters Community Centre

The 'Warm Hub' which started in November 2022 ran throughout the year, as those coming were doing so as much for company and community as they were for free lunches. Around 70-90 lunches per week were served throughout the year, including a Christmas Day lunch for over 30 people.

A 'Community Pantry' was launched in the spring, providing a low-cost food shop to 25 households, and staffed by a team of volunteers. This was supplemented by a 'mini pantry', so that we could help more people. Members join for 6 months, which enables us to build relationships, and help members find other sources of support.

Between users of the Hub, the Pantry, the various youth groups, and all the regular Centre groups and users, we estimate that 400-500 people use the Community Centre every week. The Centre is overseen by a Centre Manager, supported by a Management Committee with representation from St Peters Church. The Centre is also supported by dozens of volunteers, many from the church. With several different projects and funding streams, the role of Treasurer is a complex one, and we are blessed to have one who is both highly skilled and very enthusiastic.

The Centre brings church members into contact with a large number of people from the community, several of whom have complex needs. It has been a joy to see how members of the church have welcomed everyone into 'their' space, got alongside them, and helped some of them find their way into worship and prayer.

Financially, St Peters finished the year with a comfortable surplus. The Community Centre finances are kept separately from the church and these also were sound, though we are highly reliant on grants and outside funding for special projects. St James ended the year slightly in the red and had significant

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2023

help during the year from a Gift Day, increased fundraising and room hire, and a fuel costs grant from the Diocese. Thank you to everyone who supports the church financially, and through fundraising.

We are incredibly grateful to Frances Croxford and Lynne Biles, our two fantastic Treasurers, who have worked diligently and cheerfully throughout the year.

Rev David Keen, February 2024.

Deanery Synod Report

Representatives from St Peter's: Margaret Hamilton and Rhoda Wilson

Representative from St James's: Caryl Plewes

February 2023 – Deanery Synod meeting

- Lay Pioneer Minister Farhad Chermahini spoke of his work in the Birchfield area of Yeovil, including a local park that has been transformed into what is now a safe area for worship and art activities.

27th June 2023 – Deanery Synod meeting

- Each representative lit a candle for their Parish as a commitment at the start of a new Triennial.
- A revised Deanery Plan was proposed, identifying the need to deploy the Deanery's allocation of stipendiary leadership to meet the mission and ministry aims of parishes, and empowering all of us in our sense of vocation to serve one another and our communities. An indicative vote was taken to accept the Plan, 20 in favour, 3 abstentions.

July 2023

- A formal vote on the proposed Revised Deanery Plan was carried out online.

08th October 2023

- Rev David Keen was licensed as the new Yeovil Area Dean.

17th October 2023

- Bishop Michael met with many members of the Yeovil Deanery (in St John's Church, Yeovil) to listen and learn what is happening locally, and ascertain where God is at work.

09th November 2023 – Deanery Synod meeting

- Rev Ben Graham gave a presentation on his Chaplaincy work at Yeovil College.
- The revised Deanery Plan was discussed further.

Future Dates: 05th March, AGM 21st April, 25th June, 15th October 2024

Rhoda Wilson (February 2024)

Annual Safeguarding Report to St James' and St Peter's PCC

Parish Safeguarding Policy

A new Parish Safeguarding Policy approved by the PCC in October is available on the Parish website under Safeguarding. For any further information on safeguarding go to the e-manual on the national Church of England website at:

<https://www.churchofengland.org/safeguarding/safeguarding-e-manual>

Parish Safeguarding Dashboard

The parish continues to use the Parish Safeguarding Dashboard, provided by the Diocese, to monitor actions required by the Parish Safeguarding Officer (PSO) and PCC. This is updated regularly, and reports are sent to the PCC.

Disclosure and Barring Service (DBS) checks

The Diocese has changed provider for DBS checks this year and this has resulted in a few changes in procedure. The new provider is Thirtyone:Eight and can be found at:

<https://thirtyoneeight.org/>

Safeguarding Training

All volunteers are reminded to renew their training every three years via the CofE online training portal. A number of lay people in different roles have completed the Leadership Level training this year. In the future we hope to be able to offer some in person Safeguarding training.

Out of Hours Contact

The Diocese have appointed Thirtyone:Eight as an out of hours provider for emergency safeguarding support, they can be contacted at any time on 0303 003 1111. Details of all Safeguarding contacts are on the church notice boards and the website.

Notes of Concern

Any notes of concern that have been passed to the PSO this year relating to either young people or vulnerable adults have been dealt with according to diocesan policy.

Jackie Perryman
Parish Safeguarding Officer
St James and St Peter's, Yeovil

Building and Fabric Reports

Fabric Report for St James' Church and Buildings

The PCC have continued to ensure that the fabric of the church buildings and surrounds have been kept in good condition.

All systems requiring annual safety and certification checks have been tested and recertified. This includes gas boilers, fire safety equipment, fire/security alarms and PAT testing.

The Quinquennial inspection was carried out in October, but the final report was delayed until early 2024 so work from that will feature in next year's report.

Both toilets were completely refurbished and redecorated and as part of our bid for an Eco church award the lights were changed to LED with movement sensors.

HIVE heating controllers have been installed for both church and church room boilers giving us much better control of the heating systems with the ability to set up remotely.

Electrical work to the floodlight system and emergency exit lights was completed following the 5 year EICR report from 2022. All work required has now been completed.

Some small works, repairs and projects have been completed during the year and the third set of two yew trees were cut back hard in year 3 of the 3 year programme. The work was carried out under advice from the Diocesan tree expert and is now complete, all the trees have survived and are flourishing.

The churchyard and grounds have been maintained by a small team of dedicated volunteers who cut the grass and look after the flower beds.

And finally, we should record our thanks to the churchwardens, fabric team, grass cutters, church cleaners and everyone else who helped, for all their hard work during the past year.

Chris Harris – February 2024

Fabric Report for St Peter's Church and Community Centre

St Peters Church and Community Centre has been very busy in 2023 and it is starting to have its effect of the fabric. In particular, the floors are starting to show signs of wear and several chairs have collapsed.

The major issue has been replacement of pumps in the heating system, the cost of £4,000 being shared between the Community Centre and Church.

The small meeting room has been converted into a food store for the Community Pantry and Westfield Warm Hub, with new shelving and new glass fronted fridges.

A new leaflet rack has been installed at the back of the church.

All the usual Gas Safety, Fire alarms, Fire Extinguisher checks, Security Alarms, entry Door Checks and PAT testing have been carried out during the year.

Ian Croxford – St Peters Church Warden – Feb 2024

2. Independent Examiners Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of Preston Plucknett

I report on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2023 set out on pages 13 to 26.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145 (5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination; I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in any material respect:

- ☐ the accounting records were not kept in accordance with section 130 of the Charities Act, or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S M Bachrach, Chartered Accountant

Independent Examiner

Chalmers & Co (SW) Limited

Chartered Accountants

Trading as Chalmers & Co

6 The Linen Yard

South Street

Crewkerne

Somerset

Date: 21st April 2024

3.Financial Review and Reserves Policy

Parish Financial Review

Note: Designated funds are those funds that the PCC has decided to allocate monies to. Restricted funds are those funds for which monies have been specifically given and are therefore restricted as to what they can be used for.

Income

Total receipts on unrestricted and designated funds were £140,989 (2022 - £127,842) and for restricted funds £ 136,023(2022 - £83,035) giving a total income of £ 277,012 (2022 - £210,877).

The restricted fund receipts include £111,061 to St Peters Community Centre project, £22,141 to the Parish Youth Fund, £2,821 to Parish Family and Children's Worker Fund.

Expenditure

Expenditure on unrestricted and designated funds amounted to £131,111 (2022 - £122,965) and restricted funds £128,544 (2022 - £63,983) giving a total expenditure of £259,655 (2022 - £186,948).

Restricted Fund Expenditure includes £100,034 for St Peters Community Centre Project, £14,767 to the Parish Youth Fund and £ 13,743 to Parish Family and Children's Worker Fund.

Reserves policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £29,335 (St James £23,660 St Peters £5,675). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the yearend was £ 51,188 (St James £34,650 St Peters £16,538). This exceeds our target.

However, it would be desirable to set our target to be higher, say 6 Months unrestricted payments which would be £58,670 (St James £47,320 St Peters £11,350). We are not far off this target and would be good to aim at for next Year.

Funds

A summary of funds can be found under note 6.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund. Balance as at 31 December 2023 £70,245 (St James £42,389, St Peters £27,856) Prior Year £67,163 (St James £40,529, St Peters £26,634).

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2023

4. Parish Statement of Financial Activities

For the year 1st January – 31 December 2023

	Notes	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Income						
Charitable Activities	4 (a)	93,679	3,665	18,087	115,431	107,401
Grants and Donations	4 (b)	3,283	12,356	75,381	91,020	38,382
Income from Investments	4 (c)	1,750	271	2,265	4,286	973
Activities for Generating Funds	4 (d)	22,967	3,018	40,290	66,275	64,121
Total Income		121,679	19,310	136,023	277,012	210,877
Expenditure						
Cost of Events and Activities	5 (a)	829	3,717	30,229	34,775	28,384
Mission and Charitable Giving	5 (b)	1,501	3,000	0	4,501	5,021
Directly relating to the Church	5 (c)	109,620	6,777	84,907	201,304	140,754
Major Capital Costs	5 (d)	599	0	7,107	7,706	5,506
Other Costs	5 (e)	4,794	274	6,301	11,369	7,283
Total Expenditure		117,343	13,768	128,544	259,655	186,948
Net Income / (Expenditure)		4,336	5,542	7,479	17,357	23,929
Fund Balances						
Fund Balances B/F		54,241	45,053	87,641	186,935	163,006
Transfers Between Funds	6	-7,389	-19,277	26,666	0	0
Fund Balances C/F	6	51,188	31,318	121,786	204,292	186,935

5 Parish Statement of Financial Position As at 31 December 2023

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Year end 31 Dec 2023	Prior Year end 31 Dec 2022
Fixed Assets						
Tangible Assets						
Fixed assets		0	0	0	0	0
Total Tangible Assets	7	0	0	0	0	0
Current Assets						
Debtors and Prepayments	8	9,586	(1,099)	719	9,206	9,164
Cash at bank and in hand						
St James	9	27,359	18,632	25,361	71,352	82,785
St Peters	10	16,160	16,785	99,735	132,680	105,829
Total Cash at bank and in hand		43,519	35,417	125,096	204,032	188,614
Total Current Assets		53,105	34,318	125,815	213,238	197,778
Creditors: amounts falling due within one year						
Creditors and Accruals						
Accruals	11	1,917	3,000	4,029	8,946	10,843
Total Creditors: amounts falling due within one year		1,917	3,000	4,029	8,946	10,843
Net Current Assets (Liabilities)		51,188	31,318	121,786	204,292	186,935
Net Assets		51,188	31,318	121,786	204,292	186,935
Funds and Reserves						
Total Parish Funds and Reserves						
Fund Balances - St James		34,650	15,818	30,664	81,132	84,572
Fund Balances - St Peters		16,538	15,500	91,122	123,160	102,363
Total Parish Funds and Reserves	6	51,188	31,318	121,786	204,292	186,935

The notes on Pages 16 – 26 form part of the accounts

Approved by the PCC on 21st April 2024 and signed on behalf by:-



Reverend David Keen (Chair Person)



and Frances Croxford (PCC Treasurer)

Notes to the Accounts for the year ended 31st December 2023

1. General Information

The PCC is a charity registered with the Charity Commission in England & Wales, number 1158827, and is unincorporated. The address of the principal office is The Parish Office, St James' Church, Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ.

2. Statement of Compliance

The Financial Statements have been prepared under the historical cost convention and on an accrual's basis in accordance with the Church Accounting Regulations 2006 and Charities Act 2011, together with applicable accounting standards, FRS 102 and the Charities SORP (FRS 102).

3. Accounting Policies

Basis of preparation

The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the Financial Statements of church groups that owe their main affiliation to another body. The financial statements are prepared in sterling, which is the functional currency of the entity.

Funds

See separate notes 6, 16 and 17.

Income

Collections are recognised when receivable by or on behalf of the PCC.

The income from social events etc. is accounted for gross of expenses at the time it is received.

Rental income from the letting of church premises is recognised when the event takes place, and the revenue is earned. Any amounts not received at the year-end are shown within accounts receivable.

Interest is accounted for when receivable.

All legacies receivable are credited to the statement of financial activities as incoming resources.

Donations under gift aid are recognised as income when the donation is received. Donations of items other than cash are included in income at current value.

Income tax recoverable under the gift aid scheme is recognised at the same time as the donation to which they relate.

Expenditure

Resources expended are shown gross, including irrecoverable VAT, and are accounted for on an accrual's basis. Costs are allocated directly to the category to which they relate or apportioned on an equitable basis where they involve more than one category. Where this allocation is not possible costs are allocated within "other costs". Missionary and Charitable giving is accounted for when awarded and paid out at the beginning of the next financial Year.

The Parochial Church Council of Preston Plucknett
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Fixed Assets

Consecrated and beneficed property is excluded from Financial Statements by s10(2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed in the notes to the Financial Statements. The value of the church hall is not included in the Statement of Financial Position as it forms part of a single building with St Peter's Church. All expenditure incurred in the year on maintenance or improvement of the property is written off as expenditure in the SOFA and separately disclosed in the notes to the Financial Statements. Other fixed assets over £5,000 are capitalised at cost and depreciated over 4 years on a straight-line basis.

Current Assets

Amounts owing to the PCC at the balance sheet date are shown as debtors.

Short term deposits include cash held on deposit with CBF Church of England Funds.

Current Liabilities

Creditors are provided in the accounts when expenditure is incurred in the accounting year but not paid until later accounting periods.

Grants

Grants are accounted for on the basis of date of receipt.

Value Added Tax

The charity is not registered for VAT. VAT on certain repairs to the church building can be reclaimed under the Listed Places of Worship Scheme.

Judgements and key sources of uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Going concern

There are no material uncertainties about the charity's ability to continue.

The Parochial Church Council of Preston Plucknett
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4a Charitable Activities	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Planned Giving - Gift Aided Donations	54,356	25	6,735	61,116	56,345
Planned Giving - Other	5,438	0	1,600	7,038	6,987
Collections -Open plate	8,677	1,792	0	10,469	8,636
Special Collections	1,319	250	0	1,569	896
Gift Aid Recovered and Due	17,389	388	7,297	25,074	20,782
Gift days	6,500	1,210	2,455	10,165	13,755
Total Charitable Activities	93,679	3,665	18,087	115,431	107,401

4b Grants and Donations	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Donations and Appeals - St James	1,788	214	500	2,502	2,940
Donations and Appeals - St Peters	245	642	180	1,067	3,711
Legacy	0	11,500	0	11,500	0
Grants					31,731
Abri Housing Association - Energy Efficient Cooking Project	0	0	3,938	3,938	
Abri Housing Association - Energy Efficient Cooking Project	0	0	4,206	4,206	
Abri Housing Association - Slow Cooker Course	0	0	639	639	
Abri Housing Association - The Good Grub Club	0	0	1,000	1,000	
Aviva Crowd funder - Warm Hub Fund	0	0	12,126	12,126	
Bath & Wells - Energy Grant - St James	1,250	0	0	1,250	
CO - OP - Co op grant re Slow cooker course	0	0	150	150	
Round table Donation - Pantry	0	0	200	200	
Rotary Club of Yeovil - Donation from Rotary Club	0	0	200	200	
Sedgemore DC - Grant received for pantry	0	0	4,642	4,642	
Somerset Community Fund - Christmas Day lunch Funding SCF	0	0	400	400	
Somerset Community Fund - High Sheriff Grant - Youth	0	0	3,000	3,000	
Somerset Community Fund - Hunts Grants Year 1	0	0	8,750	8,750	
Somerset Community Fund - Warm Hub Funding SCF	0	0	1,000	1,000	
SSDC Grant - Pantry	0	0	4,500	4,500	
The John James Trust	0	0	2,000	2,000	
The Joseph Rank Trust - Grant for Youth Work	0	0	7,000	7,000	
The Somerset Fund - Pantry Grant	0	0	2,500	2,500	
Westfield Community Association	0	0	350	350	
Yeovil Town Council -Service Level Agreement	0	0	15,000	15,000	
Yeovil Without Parish Council - Service Level Agreement	0	0	3,100	3,100	
Total Grants and Donations	3,283	12,356	75,381	91,020	38,382

4c Income from Investments	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Bank Interest Received	1,750	271	2,265	4,286	973
Total Income from Investments	1,750	271	2,265	4,286	973

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4d	Activities for Generating Funds	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
	Fees Received Wedding	931	91	0	1,022	1,840
	Fees Received - Funerals	1,963	0	0	1,963	4,914
	Fees Received - Due to DBF	0	2,777	0	2,777	4,649
	St Peters Community Centre Letting	0	0	23,583	23,583	29,922
	Parish W/E Awayday Income	0	0	0	0	322
	Mums and Toddlers Income	1,483	0	457	1,940	1,816
	Fund Raising - St James	6,082	0	0	6,082	3,853
	Fund Raising - St Peters	2,429	0	2,177	4,606	4,575
	Refreshments and Food Income	1,508	0	11,197	12,705	5,385
	Lettings - St James Church	7,108	0	0	7,108	5,332
	Lettings - St Peters Church	1,392	0	0	1,392	1,338
	Other Income - St James	71	0	0	71	175
	Other Income - St Peters	0	150	2,876	3,026	0
		22,967	3,018	40,290	66,275	64,121

5a	Cost of Events and Activities	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
	Heat and Light Community Centre	0	0	10,448	10,448	5,298
	Repairs and Renewals - Community Centre	0	0	4,301	4,301	7,136
	Cleaning - Community Centre	0	0	1,815	1,815	7,450
	Food Purchases - Community Centre	0	0	13,272	13,272	2,118
	Insurance - Community Centre	0	0	393	393	330
	Venue Hire	829	0	0	829	829
	DBF - Parochial Fees Paid	0	3,717	0	3,717	4,868
	Parish Away Day	0	0	0	0	355
	Total Cost of Events and Activities	829	3,717	30,229	34,775	28,384

5b	Mission and Charitable Giving	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
	Parish Mission Partners					
	Christians Against Poverty	0	0	0	0	1,000
	Lords Larder	0	0	0	0	1,000
	Yeovil For Families	0	0	0	0	1,000
	Open Doors	0	1,000	0	1,000	1,000
	Prison Ministries	0	1,000	0	1,000	0
	Compassion UK	0	1,000	0	1,000	0
					0	0
	St James - Oddments Theatre	0	0	0	0	125
	Hilfield Friary	200	0	0	200	0
	Special Collections	1,301	0	0	1,301	896
	Total Mission and Charitable Giving	1,501	3,000	0	4,501	5,021

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5c	Directly Relating to the Church	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
	Diocesan Quota					
	Diocesan Quota - St James	66,946	0	0	66,946	65,633
	Diocesan Quota - St Peters	15,285	0	0	15,285	14,985
	Total Diocesan Quota	82,231	0	0	82,231	80,618
	Clergy Expenses	1,336	0	0	1,336	1,167
	Youth Work Expenses	4	1,223	671	1,898	0
	Children's Work Expenses	1,884	0	0	1,884	1,281
	Heat and Light					
	St James	6,246	0	0	6,246	4,487
	St Peters - Church Only	1,528	0	0	1,528	1,162
	Total Heat and Light	7,774	0	0	7,774	5,649
	Insurance					
	Insurance - St James Church	1,052	0	0	1,052	908
	Insurance - St Peters Church	98	0	0	98	83
	Total Insurance	1,150	0	0	1,150	991
	Water Rates	118	0	178	296	187
	Repairs and Maintenance - Church	3,823	5,554	0	9,377	5,778
	Gross Wages	9,645	0	74,875	84,520	40,188
	Employee Pension Costs	179	0	1,987	2,166	983
	Staffing cost re Weddings and Funerals	1,339	0	0	1,339	2,134
	Other Staff and Volunteer Costs	137	0	3,749	3,886	228
	Staff Training	0	0	3,447	3,447	1,550
	Total Directly Relating to the Church	109,620	6,777	84,907	201,304	140,754

5d	Major Capital Costs	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
	St Peters Church	599	0	0	599	0
	St Peters Community centre	0	0	2,396	2,396	0
	Legal Fees	0	0	854	854	3,078
	Equipment Purchased	0	0	3,857	3,857	2,428
	Total Major Capital Costs	599	0	7,107	7,706	5,506

5e	Other Costs	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
	Telephone	852	0	433	1,285	938
	Stationary	904	36	462	1,402	1,025
	IT and Software	311	0	1,124	1,435	668
	Bank Fees	147	0	60	207	233
	Sundry Expenses - St Peters	232	156	2,075	2,463	672
	Sundry Expense St James	108	34	0	142	934
	Waste disposal	0	0	1,387	1,387	276
	Church Requisites	1,096	0	0	1,096	808
	Cleaning and Cleaning Supplies	200	0	0	200	504
	Refreshment food Expenses	464	48	520	1,032	505
	Independent Examination Fee	480	0	240	720	720
	Total Other Costs	4,794	274	6,301	11,369	7,283

The Parochial Church Council of Preston Plucknett
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6. Summary of Fund Movement

	Balance B/F as at 31 Dec 2022	Incoming Resources	Resources Expended	Fund Transfers Out	Fund Transfe rs In	Balance C/F as at 31 Dec 2023
<u>Unrestricted Funds</u>						
St James General Fund	36,346	94,663	-94,642	-1,717		34,650
St Peters General Fund	17,895	27,016	-22,701	-5,672		16,538
Total Unrestricted Funds	54,241	121,679	-117,343	-7,389	0	51,668
<u>Designated Funds</u>						
Parish Giving & Hardship fund –	2,141	2,377	-3,000		2,643	4,161
Due to DBF Fund	1,123	2,777	-3,717			183
Wedding Fund	49	50	0			99
St James Flower Fund	184	40	-33			191
Taylor legacy Fund	15,315	271	-5,402			10,184
St James -Other Designated Funds	21,868	1,000	0	-21,868		1,000
St Peters Church Reorg Fund	3,726	0	-152		1,426	5,000
St Peters Tea and Toast Fund	647	817	-1,464			0
St Peters - Other designated	0	10,500	0			10,500
St Peters Gift Day Fund	0	1,478	0	-1,478		0
Total Designated Funds	45,053	19,310	-13,768	-23,346	4,069	31,318
<u>Restricted Funds</u>						
Parish Youth Fund	6,876	*22,141	-14,767		4,798	19,048
St Peters Community Centre – see Note 18	80,095	111,061	-100,034			91,122
Parish Family and Childrens Worker	670	2,821	-13,743		21,868	11,616
Total Restricted Funds	87,641	136,023	-128,544	0	26,666	121,786
TOTAL FUNDS	186,935	277,012	-259,655	-30,735	30,735	204,292

Notes on Transfers between Funds

£21,868	transferred from St James Other Designated Fund to Parish Family and Childrens Worker Fund
	This was the remains of a Legacy that was agreed by PCC to be transferred to the FCW fund (note 15)
£1,717	transfer from St James General fund to Parish Giving Fund
£926	transfer from St Peters General fund to Parish Giving Fund
£1,426	transfer from St Peters General fund to St Peters Reorg Fund - Solar fund
£3,320	transfer from St Peters General fund to Parish Youth Fund (note 15)
£1,478	transfer from St Peters Gift Day fund to Parish Youth Fund (note 15)

£30,735

*Includes £4,503 of St James Gift Day Fund allocated to the Parish Youth Restricted Fund by the PCC (note 15)

The Parochial Church Council of Preston Plucknett
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7. Fixed Assets	Year end 31 Dec 2023	Prior Year end 31 Dec 2022
Accumulated Depreciation	-9,600	-9,600
Fixed assets	9,600	9,600
Total Fixed Assets	0	0

8. Debtors and Prepayments	Year end 31 Dec 2023	Prior Year end 31 Dec 2022
Gift Aid Due - St James	3,748	4,376
Prepayments - St James	1,012	935
Owing Between St James and St Peters as at Year end	8,972	2,779
	13,732	8,090
Gift Aid Due - St Peters	952	1,415
Accounts Receivable	2,374	2,438
Prepayments St Peters	1,120	0
Owing Between St James and St Peters as at Year end	-8,972	-2,779
	-4,526	1,074
Total Debtors and Prepayments	9,206	9,164

9. Cash at Bank and in Hand - St James	Year end 31 Dec 2023	Prior Year end 31 Dec 2022
St James Church Current Account	1,020	5,889
St James Church Reserve Account	27,943	36,367
St James - CCLA Account	42,389	40,529
Total Cash at Bank and in Hand - St James	71,352	82,785

10. Cash at Bank and in Hand - St Peters	Year end 31 Dec 2023	Prior Year end 31 Dec 2022
St Peters Church Current Account	3,161	3,691
St Peters Church Deposit Account	25,263	15,118
St Peters Community Centre Current Account	5,421	14,827
St Peters Community Centre Deposit Account	69,026	44,574
Pocket Card - Community Centre	100	985
Soldo Prepaid Card	1,853	0
St Peters Church CCLA account	27,856	26,634
Total Cash at Bank and in Hand - St Peters	132,680	105,829

11. Creditors and Accruals	Year end 31 Dec 2023	Prior Year end 31 Dec 2022
Accruals – St James	-3,952	-6,302
Accruals – St Peters	-1,334	-1,798
Accounts Payable - St Peters	-3,660	-2,743
	-4,994	-4,541
Total Creditors and Accruals	-8,946	-10,843

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2023

12. Related Parties

No related party to the Parochial Church Council, including the PCC Members listed on page 4, has been paid or is payable remuneration or other benefits or expenses from the funds of the Parochial Church Council.

13. Staff Costs

Staff Costs are £86,686 – wages £84,520 pension contributions £2,166. There were 10 part-time staff (9 - 2022) employed at various times during the year. There were no employees with earnings in excess of £60,000.

14. Independent examiner's Remuneration

Fee for independent examination £720 (2022: £720).

15. Details of Funds

Restricted Funds

These funds arise from donations given for specific purposes. Funds include those restricted to St Peters Community Centre New Build and Running Costs and other items.

In addition, funds from special services and associated donations are held temporarily to be distributed to the relevant charities and missionary organisations.

Included in Restricted Funds, are funds of £31,169 that have been designated by the PCC to restricted funds – specifically the Parish Youth Fund and the Parish Family and Children's Worker Fund. There was no restriction placed by the fund giver, the PCC has decided to designate these funds to the Parish Youth Fund and the Parish Family Children's Worker Fund and therefore the true nature of these funds is designated.

Details are shown in note 6.

Designated Funds

These are funds designated for a particular purpose by the PCC.

Details are shown in note 6.

Unrestricted Funds

Unrestricted Funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Details are shown in note 6.

The Parochial Church Council of Preston Plucknett
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16. St James Finance Report For Yearend 31December 2023

	Unrestricted	Designated Funds				Restricted Funds		Year to date	Prior Year 2022
	General Funds	Giving Fund	Due to DBF	Taylor Legacy - Fabric	Other Funds	Parish Family and Children	Parish Youth Fund		
Income									
Planned Giving	45,285	25	0	0	0	60	8,275	53,645	50,554
Loose Plate Collections	6,025	1,294	0	0	0	0	0	7,319	5,856
Special Collections	1,266	250	0	0	0	0	0	1,516	834
Gift Aid Due and Recovered	12,602	59	0	0	0	102	1,706	14,469	14,507
Gift Days - INCLUDING GIFT AID	6,500	0	0	0	0	0	4,503	11,003	12,651
Grants	1,250	0	0	0	0	2,000	7,000	10,250	775
Donations and Appeals	1,788	214	0	0	0	350	150	2,502	2,940
Legacies	0	0	0	0	1,000	0	0	1,000	0
Fund Raising	6,082	0	0	0	0	0	0	6,082	3,853
Bank Interest Received	1,223	0	0	271	0	309	507	2,310	573
Church and Hall Lettings	7,108	0	0	0	0	0	0	7,108	5,332
Other Income - St James	2,640	0	0	0	0	0	0	2,640	3,130
Fees Received	2,894	0	2,777	0	91	0	0	5,762	11,116
Total Income	94,663	1,842	2,777	271	1,091	2,821	22,141	125,606	112,121
Expenditure									
Diocesan Quota	66,946	0	0	0	0	0	0	66,946	65,633
Clergy Expenses	772	0	0	0	0	0	0	772	602
Insurance	1,052	0	0	0	0	0	0	1,052	908
Utility Bills	7,133	0	0	0	0	0	0	7,133	5,161
Mission and Charity Giving	0	3,000	0	0	0	0	0	3,000	2,622
Giving re Special Collections	1,248	0	0	0	0	0	0	1,248	834
Wages	9,871	0	0	0	0	9,884	14,505	34,260	24,851
Other Staff and Volunteer Costs	137	0	0	0	0	760	0	897	229
Staff Training	0	0	0	0	0	3,100	0	3,100	1,550
Childrens Work	817	0	0	0	0	0	0	817	404
Youth Work Costs	0	0	0	0	0	0	160	160	0
General Repairs and Maintenance	3,442	0	0	5,402	0	0	0	8,844	4,613
Other Admin Costs	2,984	0	3,717	0	34	0	102	6,837	8,839
Independent Examination Fee	240	0	0	0	0	0	0	240	360
Total Expenditure	94,642	3,000	3,717	5,402	34	13,744	14,767	135,360	116,606
Net Income / (Expenditure)	21	-1,158	-940	-5,131	1,057	-10,923	7,374	-9,700	-4,486
Fund Balances B/F	36,346	2,141	1,123	15,315	22,101	670	6,876	84,572	80,690
Transfers Between Funds									
Transfer Between Funds - St James	0	0	0	0	-21,868	21,868	0	0	0
Transfer - General and Giving Fund - St James	-1,717	1,717	0	0	0	0	0	0	0
St Peters Transfers									
Transfer to Parish Youth Fund	0	0	0	0	0	0	3,321	3,321	0
Transfer to Parish Family Fund	0	0	0	0	0	0	0	0	5,000
Transfer re St Peters Gift Day	0	0	0	0	0	0	1,478	1,478	3,368
Transfer to Parish Giving fund	0	1,461	0	0	0	0	0	1,461	0
Fund Balances C/F	34,650	4,161	183	10,184	1,290	11,615	19,049	81,132	84,572
Funds Represented By:-									
Cash at Bank and In Hand – see note 9								71,352	82,785
Prepayments – See Note - 8								13,732	8,089
Accruals – see Note 11								(3,952)	(6,302)
Total Funds Represented by :-								81,132	84,572

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17. St Peters Finance Report For Year end 31December 2023

	Unrestricted	Designated.....					Restricted	Year to Date	Prior Year
	General Funds	Giving Fund	Church Reordering Fund	Tea & Toast Fund	Other	Gift Day Fund	Community Centre Fund		
Income									
Planned Giving	14,510	0	0	0	0	0	0	14,510	12,779
Loose Plate Collections	2,652	498	0	0	0	0	0	3,150	2,781
Special Collections	53	0	0	0	0	0	0	53	62
Gift Aid Recovered and Due	4,786	37	0	25	0	17	3,440	8,305	4,013
Gift Days Including Gift Aid	0	0	0	0	0	1,460	0	1,460	3,368
Grants	0	0	0	0	0	0	65,702	65,702	30,956
Donations and Appeals	245	0	0	642	0	0	180	1,067	3,711
Legacy	0	0	0	0	10,500	0	0	10,500	
Fund Raising	2,429	0	0	0	0	0	2,177	4,606	4,575
Refreshment / Food Income	422	0	0	0	0	0	11,197	11,619	4,261
Bank Interest Received	527	0	0	0	0	0	1,449	1,976	400
Church and Community Centre Lettings	1,392	0	0	0	0	0	23,583	24,975	31,260
Other Income - St Peters	0	0	0	150	0	0	3,333	3,483	306
Fees Received	0	0	0	0	0	0	0	0	286
Total Income	27,016	535	0	817	10,500	1,477	111,061	151,406	98,758
Expenditure									
Childrens Work	1,067	0	0	0	0	0	0	1,067	878
Cleaning and Cleaning Supplies	15	0	0	0	0	0	3,203	3,218	7,752
Clergy Expenses	564	0	0	0	0	0	0	564	564
Diocesan Quota	15,285	0	0	0	0	0	0	15,285	14,985
Equipment Purchased	0	0	0	0	0	0	3,857	3,857	3,127
Food and refreshment costs	425	0	0	48	0	0	13,695	14,168	2,509
General Repairs and Maintenance	381	0	152	0	0	0	4,301	4,834	7,602
Gross wages - Community Centre	0	0	0	0	0	0	53,004	53,004	17,455
Gross Wages - St James - Admin	996	0	0	0	0	0	44	1,040	999
Gross wages Cleaning	297	0	0	0	0	0	2,413	2,710	0
Independent Examination Fee	240	0	0	0	0	0	240	480	360
Insurance	98	0	0	0	0	0	393	491	413
Legal Fees	0	0	0	0	0	0	854	854	3,078
Major Works	599	0	0	0	0	0	2,396	2,995	0
Mission and Charity Giving	200	1,461	0	0	0	0	0	1,661	1,503
Mission Giving - Special collections	53	0	0	0	0	0	0	53	62
Other Admin Costs	865	0	0	193	0	0	3,717	4,775	2,143
Staff Training	0	0	0	0	0	0	347	347	0
Utility Bills	1,611	0	0	0	0	0	11,059	12,670	6,913
Youth Work Costs	4	0	0	1,223	0	0	511	1,738	0
Total Expenditure	22,700	1,461	152	1,464	0	0	100,034	125,811	70,342
Net Income / (Expenditure)	4,316	-926	-152	-647	10,500	1,477	11,027	25,595	28,415
Fund Balances B/f	17,895	0	3,726	647	0	0	80,095	102,363	82,316
Transfers Between Funds									
Transfers between General and Giving fund	-926	926	0	0	0	0	0	0	0
Transfer to Parish Youth Worker Fund	-4,747		1,426	0				-3,321	-3,368
Transfer to Parish Youth Fund	0	0	0	0		-1,477	0	-1,477	0
Transfer to Parish FCW Fund								0	-5,000
Fund Balances C/F	16,538	0	5,000	0	10,500	0	91,122	123,160	102,363

Funds Represented By:-

Cash in Hand and in Bank- see Note 10	132,680	105,829
Prepayments - see note 8	(4,526)	1,074
Accruals – See note 11	(4,994)	(4,540)
Total Funds Represented by :-	123,160	102,363

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2023

18. St Peters Community Centre Finance Report

This note is just for reference.

All of the funds for St Peters Community Centre are held within St Peters Restricted fund (see Note 17 above and note 6). The Centre management committee felt it useful to divide the total funds between the funds stated below, but they are all Parish Restricted funds to be used for the running of the Community Centre.

	General Running Fund	Pantry Fund	Baby and Toddler - Fund	Youth @ St Peters	Food Hub Fund	Slow Cooker Fund	Good Food Club	Salary Reserv e Fund	Car Park Fund	Build/ Mainte nance Fund	Total for the year	Prior year
Income												
Grants and Donations	0	12,942	0	21,280	21,727	8,933	1,000	0	0	0	65,882	31,415
Bank Interest Received	1,449	0	0	0	0	0	0	0	0	0	1,449	306
Community Centre Lettings	23,583	0	0	0	0	0	0	0	0	0	23,583	29,922
Fund Raising	2,177	0	0	0	0	0	0	0	0	0	2,177	2,945
Refreshment / Food Income	2,400	0	0	0	8,797	0	0	0	0	0	11,197	3,817
Gift Aid Recovered and Due	1,120	0	0	0	2,320	0	0	0	0	0	3,440	10
Mums and Toddlers Income	0	0	457	0	0	0	0	0	0	0	457	306
Other Income - St Peters	12	2,613	0	0	251	0	0	0	0	0	2,876	0
Re Charge to General re Grants Received	18,039	-6,400	-840	-5,244	-5,049	-306	-200	0	0	0	0	0
Total Income	48,780	9,155	-383	16,036	28,046	8,627	800	0	0	0	111,061	68,721
Expenditure												
Staff Costs	23,033	5,645	0	9,725	12,826	1,081	163	0	0	0	52,473	17,458
Other Staff and Volunteer Costs	82	301	0	0	2,255	195	156	0	0	0	2,989	0
Independent Examination Fee	240	0	0	0	0	0	0	0	0	0	240	0
Staff Training	0	299	0	48	0	0	0	0	0	0	347	0
Insurance	393	0	0	0	0	0	0	0	0	0	393	330
Utility Bills	6,787	0	0	0	4,272	0	0	0	0	0	11,059	5,682
Youth Work Costs	0	0	0	511	0	0	0	0	0	0	511	0
Repairs and Maintenance	4,053	21	0	0	0	0	0	0	227	0	4,301	6,438
Major Works	0	0	0	0	0	0	0	0	0	2,396	2,396	3,078
Bank Fees	60	0	0	0	0	0	0	0	0	0	60	32
Stationary & Office Expenses	240	66	0	82	69	0	0	0	0	0	457	319
Refreshments/ Food costs	1,373	3,459	115	422	7,530	521	275	0	0	0	13,695	2,118
Cleaning and Cleaning Supplies	2,535	0	0	0	668	0	0	0	0	0	3,203	7,726
IT Software and Consumables	1,124	0	0	0	0	0	0	0	0	0	1,124	254
Legal Fees	0	0	0	0	0	0	0	0	854	0	854	0
Other Admin Costs	191	800	0	0	524	557	3	0	0	0	2,075	690
Equipment Purchased	310	2,754	0	248	449	0	96	0	0	0	3,857	2,644
Total Expenditure	40,421	13,345	115	11,036	28,593	2,354	693	0	1,081	2,396	100,034	46,768
Net Income / (Expenditure)	8,359	-4,190	-498	5,000	-547	6,273	107	0	-1,081	-2,396	11,027	21,953
Fund Balances B/F	17,096	8,922	955	4,348	8,971	0	0	15,000	7,306	17,497	80,095	58,143
Transfers Between Funds	-8,000	0	0	0	108	0	-108	0	0	8,000	0	0
Fund Balances C/F	17,455	4,732	457	9,348	8,532	6,273	-1	15,000	6,225	23,101	91,122	80,096

Accounts

'A Wholehearted Church'



St James & St Peters Parish of Preston Plucknett

Year Ended 31 December 2022
Parochial Church Council Report and Accounts

Registered Charity Number 1158827

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022

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1. Annual Report

Administrative Information, Structure, Governance and Management

St James' and St Peter's churches are situated in the Preston Plucknett district of Yeovil. The registered name is: The Parochial Church Council of the Ecclesiastical Parish of Preston Plucknett.

They are part of the Diocese of Bath and Wells within the Church of England. The parish office address is St James' Church Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ

These financial accounts are the consolidated accounts for St James, St Peter's and St Peter's Community Centre. A summary of the separate accounts can be found under notes 17,18 and 19.

Owing to the overall turnover being over £100,000 the PCC is registered with the Charity Commission as a charity in its own right. The Charity Registration number is 1158827.

The PCC is aware of the risks to which it may be exposed. Financial risk is managed through the PCC's financial procedures. Insurance continues to be with EIG. Statutory and legal requirements, in particular health & safety and safeguarding are closely monitored by nominated individuals on the PCC and consents, processes, procedures, and records are sought or maintained, as necessary. The PCC is aware of the introduction of the General Data Protection Regulations in May 2018 and maintains arrangements to ensure compliance.

The members of the PCC are appointed according to arrangements set out in the Church Representation Rules. Members are recruited from those on the Church Electoral Rolls and appointed for a three-year term. The appointment is made either by approval at the Annual Parochial Church Meeting or by election if necessary. New members are introduced to PCC procedures and workings.

Aims and Purposes.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent the Reverend David Keen, and the Associate Vicar Rev Ruth Chapman, in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church Buildings comprising St James main church, entrance vestibule and office and church room, and St Peters main church and St Peters Community Centre. The parish supports a monthly act of worship in the Abbey Community Centre, and also in care homes around the parish.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022
List of Members

PCC members who have served from 1st January 2022 until the date this report was approved are:

Vicar		David Keen		Chairman
Associate Minister		Ruth Chapman	(Resigned April 2022)	
Church Wardens	St James	Graham Hardacre	(Resigned 3.4.22)	
	St James	Ian Holloway	(Appointed 3.4.22)	Health & Safety Officer
	St James	Mel Andrews	(Appointed 3.4.22)	
	St Peters	Caroline Turner		
	St Peters	Ian Croxford		
		Jackie Parsons	(Resigned 3.4.22)	PCC Secretary
		Ruth Kirkham	(Appointed 3.4.22)	PCC Secretary
Deanery Synod	St Peters	Margaret Hamilton		
	St Peters	Rohda Wilson		
	St James	Christopher Harris		
	St James	John Hanson		
Elected Members				
	St James - 2019	Doug Beard	(Resigned 3.4.22)	
	St James - 2019	Robert Kirton		
	St Peters - 2020	Kristi Baker		
	St Peters - 2020	Frances Croxford		PCC and St Peters Treasurer
	St Peters - 2020	Rhoda Wilson	(Resigned 3.4.22)	
	St James -2021	Ian Holloway	(Resigned 3.4.22)	
	St James -2021	Agostino Colaco		
	St James - 2021	Mark Felstead		
	St James - 2021	Amanda Skeats		
	St James - 2021	Ruth Kirkham		
	St James - 2022	Pamela Kirton	(Appointed 3.4.22)	
	St James - 2022	Anthony Braithwaite	(Appointed 3.4.22)	
	St James - 2022	Di Braithwaite	(Appointed 3.4.22)	
	St James - 2022	Graham Hardacre	(Appointed 3.4.22)	
	St Peters - 2022	Patricia Quigley	(Appointed 3.4.22)	
Co - Opted		Michael Cox	(Resigned 3.4.22)	Safeguarding Officer
		Jackie Perryman	(Appointed 3.4.22)	Safeguarding Officer
		Lynne Biles		St James Treasurer

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022

Statement of Members Responsibilities

The members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity.

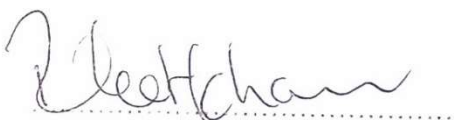
and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies, as described on page 19 and then apply them consistently.
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. The members are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Rev D Keen (Chairman)



R Kirkham (Secretary)

Date: 30th April 2023

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022

Membership:

The PCC maintains separate electoral rolls for each of our Churches.

St James

As at March 2022 there were 94 parishioners (2021 – 93) on the St James' Electoral Roll. Church membership, those who regularly worship and are counted as part of the annual parish return, is 106* (2021 – 114 *) and the average weekly attendance, taken during October 2022 was 57 adults (2021 – 53**) and 6 children (2021– 7).

*During the year we had a reduction of 14 members; 6 deceased, 6 moved away, 2 did not attend during 2022. But 6 new members were added.

St Peters

As at March 2022 there were 43 parishioners (2021 – 48) on the St Peters' Electoral Roll. Church membership, those who regularly worship and are counted as part of the annual parish return, is 59 (2021 - 59) and the average weekly attendance, taken during the October 2022 count was 29 adults (2021 - 30) and 3 (2021 -2) children. Also 20 adults and 19 Children added to Messy Church. (2021 15 Adults 11 Children)

Objectives and Activities

The trustees have paid due regard to the guidance given by the Charity Commission on public benefit when deciding what activities, the charity should undertake.

The objectives of the PCC are summed up in our vision statement: -

The PCC's vision is to be a wholehearted church where we:

- Encounter God
- Grow Disciples
- Live the Gospel 24/7 in our daily frontline.
- Gather Community, both within the church, and within the parish.

This happens through the gathered life of the church (Sundays and in cell groups) in our ministries and programs (children and families ministry, groups for senior citizens, pastoral visitors etc.) and in the lives of church members in their day-to-day settings.

The PCC is committed to enabling both churches to grow and flourish. The PCC maintains an overview of worship, finance, outreach, ministry, facilities, and parish policies (e.g. Safeguarding). All of this is to serve our calling as God's people – a people who worship God through Jesus, and who share the message of Jesus with the world.

Achievements and Performance

People and Staffing

It has been a year with many comings and goings. Our Associate Vicar Rev Ruth Chapman left at Easter, and the McKnight family who led childrens work at St James moved to a curacy. Thanks to the generous response to a Gift Day, we have been able to take on Laura Broome as part-time Family and Childrens Worker, as well as SWYM student Junel Harris as her assistant.

The parish continues to punch above its weight in vocations to ordained ministry. We have 2 former members currently in curacies, 2 in ordination training, and one exploring ordination.

It was another year in which several faithful members of our churches went to glory, in particular we give thanks for the life and service of Betty Hammonds, Derek Mexson and Shirley Peeke.

Worship:

- We have maintained the post-covid worship pattern as congregations have rebuilt. Teaching over the year included Johns gospel, spiritual gifts, and a series of 'panel' sermons with 2/3 speakers instead of the usual single preacher.
- Live streamed worship on Sunday continues to be valued by those who are housebound, or who cannot attend in person, and we have been able to restart regular ministry to 4 local care homes, led by our Lay Pastoral Assistants.
- The number of baptisms and weddings was significantly down on pre-covid levels. We are grateful to Rev Laurence Meering and Rev Graham Perryman for their help with these during the year.
- We are grateful to our lay worship leaders and musicians at both churches, who lead and support our worship so ably and well.

Children, Youth and Families

After a lot of personnel changes in the first half of the year, childrens and youth ministry grew and flourished as the year went on

- A new youth drop-in at St Peters Community Centre, aimed at the more challenging young people in the Westfield area, ran as a successful pilot in June/July. By the end of the year it had an established leadership team, and 3 years of funding from the Town Council.
- Tea and Toast relaunched as a girls only youth group#
- Tots and Toys (mums and 0-2s) restarted under the new Families worker.
- Messy Church did a publicity push in the Westfield area, and has grown significantly as a result, with 40+ coming to most of the sessions in the autumn.
- A Christian Union was launched at Westfield school.
- A number of new children have started to attend St James on Sunday morning, now that there is a regular 'Junior Church'.

We are so grateful to all of those who serve with all of these ministries.

Outreach

- Prayer continues to be at the heart of our outreach, with monthly prayer gatherings now at both St Peters and St James to pray for mission and outreach in the community. We also had a season of prayer for 'Thy Kingdom Come' in the period before Pentecost.
- Following a 'START' course in Jan-Feb, we saw a number of people come to faith, and had the joy of confirming 6 adults and 2 youth during the year.
- Westfield Warm Hub launched in November, as a response to the cost of living crisis. With the help of outside funding, St Peters Community Centre and Church were able to open 4 days a week, with free lunches, and offer a warm welcoming space to the community. This has been well used, with a rota of 'welcomers' in the church covering 20 hours a week and having a number of significant (and usually unexpected!) conversations. Partially as a consequence of
-

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022

-
- this, the Community Centre is more well used than ever, and is having a significant impact on the neighborhood.
- A Jubilee Flower Festival at St James was well supported and showcased both the glory of God's creation and the creative gifts of the church family.

During the year we were pleased to welcome several new Methodist members at St James, with the sad closure of Preston Rd Methodist church.

Thank you to everyone who supports the church financially, both churches finished the year in the black yet again. St James is particularly feeling the effects of covid on membership and giving, and really needs to move away from reliance on yearly Gift Days to balance the books. We are grateful to Frances Croxford and Lynne Biles, our two superb Treasurers, who have worked diligently and cheerfully throughout the year.

I am grateful for the prayers, love and enthusiasm of every member of our two amazing churches. I am privileged to serve God here, among such good people, and with such an excellent leadership team at both churches.

Rev David Keen, February 2023.

Deanery Synod Report

On **8th February '22** we met together on Zoom in the face of steadily rising transmission of Covid in South Somerset. As usual we shared news from the parishes and items for the deanery prayer diary.

The focus of this meeting was on chaplaincy and Mike Haslam the chaplaincy advisor for the diocese introduced the topic and explained the overall concept. He then introduced Linda Hann chaplain for Yeovil hospital, Helena Power chaplain to Rockwell Green estate and primary school, who spoke about their work and answered questions. Revd James Dudley Smith read a report from Ben Graham chaplain to Yeovil College as Ben was unable to be with us in person.

Revd David Keen updated us on Diocesan Synod.

At the **AGM in April St Peter's church** elected Rhoda Wilson and Margaret Hamilton as deanery synod reps. They attended Deanery Synod on 21st June at St Margaret's primary church school Tintinhull and heard how the school had managed to educate their students during the lockdown due to Covid 19. We also had a presentation from the diocesan ecology specialist. There was plenty advice on helpful ways our churches can respond to climate emergency.

The next meeting on 25th October was changed from the original date and neither of us were able to attend. Future dates are 23rd February '23, 27th June '23, 17th October '23.

Margaret Hamilton (Feb 2023)

Annual Safeguarding Report to St James' and St Peter's PCC

This is my first report as Parish safeguarding Officer (PSO) as I have gradually taken over this role from Mike Cox during 2022. I have now completed the PSO induction training, and the Leadership level safeguarding training with Bath and Wells Diocese.

Parish Safeguarding Policy

The Parish Safeguarding Policy has been updated with new contact details, as have the posters in churches and the website.

Parish Safeguarding Dashboard

The parish continues to use the Parish Safeguarding Dashboard, provided by the diocese, to monitor actions required by the PSO and PCC. This is updated regularly, and reports are sent to the PCC.

Disclosure and Barring Service (DBS) checks

Throughout the year all paid and volunteer workers with young people and vulnerable adults have had the correct DBS checks, either new or renewed.

Safeguarding Training

All volunteers are reminded to renew their training every three years via the CofE online training portal. A new training course on Domestic Abuse is now available and a requirement for many roles.

St Peter's Community Centre

The growth in activities at St Peter's Community Centre has created a number of new roles which have required safer recruitment and DBS checks, and further developments are still taking place.

Notes of Concern

A few notes of concern have been passed to the PSO this year relating to either young people or vulnerable adults. All have been dealt with according to diocesan policy.

Jackie Perryman
Parish Safeguarding Officer
St James and St Peter's, Yeovil
February 2023

Building and Fabric Reports

Fabric Report for St James' Church and Buildings

The PCC have continued to ensure that the fabric of the church buildings and surrounds have been kept in good condition.

All systems requiring annual safety and certification checks have been tested and recertified. This includes gas boilers, fire safety equipment, fire/security alarms and PAT testing.

The 5 yearly Electrical Installation Condition Report inspection was carried out and the external floodlight system and some of the fire exit lights were found to be inadequate. The floodlight system has been isolated until fault diagnosis has been carried out and the exit lights have been scheduled for replacement by our contractor.

No major works have been carried out and the work advised by the Quinquennial report has been put on hold until the financial situation improves.

Some small works and projects have been completed during the year and the second set of two yew trees were cut back hard in year 2 of the 3 year programme. Work was carried out under advice from the Diocesan tree expert and the second pair of trees have survived and are flourishing.

The churchyard and grounds have been maintained by a small team of dedicated volunteers who cut the grass and look after the flower beds.

And finally, we should record our thanks to the churchwardens, fabric team, grass cutters, church cleaners and everyone else who helped, for all their hard work during the past year.

Chris Harris

Fabric Report for St Peter's Church and Community Centre

Its been a busy year at St Peters Church and Community Centre, opening up after covid has brought its challenges. In January we updated our alarm system so as to extend the number of key fobs to 50 which is all now working well.

We had a few issues with the heating system early in the year and found a faulty heating pump had to be replaced.

In April we had issues with Sound boards in the centre coming loose and so they we had the ones in the café area removed and re hung.

The wood panelling on the south end of the Church had a new coat of paint , but probably needs some further attention.

In September, after a few incidents with Youths climbing on the roof , we made the decision to extend the CCTV around to the back of the Centre. Since then, we have had no further incidents.

All the usually Gas Safety, Fire alarms, Fire Extinguisher checks, Security Alarms, entry Door Checks and PAT testing have been carried out during the year.

Ian Croxford – St Peters Church Warden – Feb 2023

2.Independent Examiners Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of Preston Plucknett

I report on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2021 set out on pages 16 to 28.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145 (5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination; I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S M Bachrach, Chartered Accountant

Independent Examiner

Chalmers & Co (SW) Limited

Chartered Accountants

Trading as Chalmers & Co

6 The Linen Yard

South Street

Crewkerne

Somerset

Date: 30 April 2023

3.Financial Review and Reserves Policy

Parish Financial Review

Note: Designated funds are those funds that the PCC has decided to allocate monies to. Restricted funds are those funds for which monies have been specifically given and are therefore restricted as to what they can be used for.

Income

Total receipts on unrestricted and designated funds were £127,842 (2021 - £150,096) and for restricted funds £ 83,035 (2021 - £61,125) giving a total income of £ 210,877 (2020 - £221,221).

The restricted fund receipts include £68,721 to St Peters Community Centre project, £ 5,448 to the Parish Youth Fund, £ 5483 to Parish Family and Children's Worker Fund and £ 3,383 to St James Reordering fund.

Expenditure

Expenditure on unrestricted and designated funds amounted to £112,965 (2021 - £115,254) and restricted funds £ 63,983 (2021 - £58,592) giving a total expenditure of £ 186,948 (2021 - £173,846).

Restricted Fund Expenditure includes £46,768 for St Peters Community Centre Project, £12,360 to the Parish Youth Fund , £ 4,813 to Parish Family and Children's Worker Fund and £42 St James Re Ordering Fund

Reserves policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £28,300 (St James £22,600 St Peters £5,700). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the yearend was £ 54,481 (St James £36,346 St Peters £17,895). This exceeds our target.

However it would be desirable to set our target to be higher, say 6 Months unrestricted payments which would be £56,599 (St James £45,199 St Peters £11,400) . We are not far off this target and would be good to aim at for next Year.

Funds

A summary of funds can be found under note 6

Funds that are Relevant to the whole Parish are :-

Parish Giving Fund

This includes both the Parish Mission giving fund and the Parish community Fund. We have transferred into the fund £2,765 (£2,397 – 2021) from General funds and £1,776 (£1,761 2021) was added from lent and advent giving and other events. This year we fulfilled our giving pledges to our 4 mission partners of £4,000 (£4000 - 2021) which is to be distributed in February 2023. The balance of £2141 is the balance of our Hardship fund which needs to be reviewed as not had much use.

Parish Youth Fund

We started the year at a balance of £13,788, £5,488 was added and costs were £12,360. The balance as at 31 Dec 2022 was £6,876. This fund is due to finish Aug 2023 unless further funding can be found.

Parish Family and Children's Worker Fund

This is a new fund set up this year to enable us to employ a families and children's worker and a SWYM trainee for the Parish. This was started by a £13,500 legacy, a Gift day £8,851 (St James £5,483 , St Peters £3,368) and a transfer £5000 from St Peters Reserves. There have been £4813 expenses leaving a balance of £22,538. Estimate that this should run till August 2024

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund. Balance as at 31 December 2022 £67,163 (St James £40,529, St Peters £26,634) Prior Year £66,291 (St James £40,003 , St Peters £26,287)

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022

4. Parish Statement of Financial Activities

For the year ended 31 December 2022

	Notes	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Income						
Charitable Activities	4 (a)	89,703	4,524	13,174	107,401	106,763
Grants and Donations	4 (b)	5,199	618	32,565	38,382	55,763
Income from Investments	4 (c)	667	0	306	973	26
Activities for Generating Funds	4 (d)	22,137	4,994	36,990	63,121	48,670
Total Income		117,706	10,136	83,035	210,877	211,222
Expenditure						
Cost of Events and Activities	5 (a)	1,184	4,868	22,333	28,384	9,795
Mission and Charitable Giving	5 (b)	896	4,125	0	5,021	6,181
Directly relating to the Church	5 (c)	103,231	2,789	34,734	140,754	138,669
Major Capital Costs	5 (d)	483	0	5,023	5,506	10,733
Other Costs	5 (e)	5,233	167	1,894	7,283	8,468
Total Expenditure		111,027	11,938	63,983	186,5958	173,846
Net Income / (Expenditure)		6,679	(1,802)	19,052	23,929	37,376
Fund Balances						
Fund Balances B/F		55,327	39,089	68,590	163,006	125,630
Transfers Between Funds		-7,765	7,765	0	0	0
Fund Balances C/F		54,241	45,053	87,641	186,935	163,006

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022

5 Parish Statement of Financial Position

As at 31 December 2022

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Year end 31 Dec 2022	Prior Year end 31 Dec 2021
Fixed Assets						
Tangible Assets						
Fixed assets		0	0	0	0	0
Total Tangible Assets	7	0	0	0	0	0
Current Assets						
Debtors and Prepayments	8	5,501	1,753	1,909	9,163	8,642
Cash at bank and in hand						
St James	9	34,905	32,882	14,998	82,785	87,529
St Peters	10	17,061	14,244	74,524	105,829	84,417
Total Cash at bank and in hand		51,966	47,126	89,522	188,614	171,946
Total Current Assets		57,467	48,879	91,432	197,778	180,588
Creditors: amounts falling due within one year						
Creditors and Accruals						
Accruals	11	3,226	3,826	3,791	10,843	17,582
Total Creditors: amounts falling due within one year		3,226	3,826	3,791	10,843	17,582
Net Current Assets (Liabilities)		54,482	23,185	109,267	186,935	163,006
Net Assets		54,482	23,185	109,267	186,935	163,006
Funds and Reserves						
Total Parish Funds and Reserves						
Fund Balances - St James		36,346	40,680	7,546	84,572	80,690
Fund Balances - St Peters		17,895	4,373	80,095	102,263	82,316
Total Parish Funds and Reserves		54,482	23,185	109,267	186,935	163,006

The notes on Pages 15 – 25 form part of the accounts

Approved by the PCC on 30th April 2023 and signed on behalf by:-

Reverend David Keen (Chair Person) and Frances Croxford (PCC Treasurer)



Reverend David Keen



Frances Croxford

The Parochial Church Council of Preston Plucknett

Annual Report and Financial Statements for the Year ending 31st December 2022

Notes to the Accounts

for the year ended 31st December 2022

1. General Information

The PCC is a charity registered with the Charity Commission in England & Wales, number 1158827, and is unincorporated. The address of the principal office is The Parish Office, St James' Church, Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ

2. Statement of Compliance

The Financial Statements have been prepared under the historical cost convention and on an accruals basis in accordance with the Church Accounting Regulations 2006 and Charities Act 2011, together with applicable accounting standards, FRS 102 and the Charities SORP (FRS 102).

3. Accounting Policies

Basis of preparation

The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the Financial Statements of church groups that owe their main affiliation to another body. The financial statements are prepared in sterling, which is the functional currency of the entity.

Funds

See separate notes 6 and 16.

Income

Collections are recognised when receivable by or on behalf of the PCC.

The income from social events etc. is accounted for gross of expenses at the time it is received.

Rental income from the letting of church premises is recognised when the event takes place, and the revenue is earned. Any amounts not received at the year-end are shown within accounts receivable.

Interest is accounted for when receivable.

All legacies receivable are credited to the statement of financial activities as incoming resources.

Donations under gift aid are recognised as income when the donation is received. Donations of items other than cash are included in income at current value.

Income tax recoverable under the gift aid scheme is recognised at the same time as the donation to which they relate.

Expenditure

Resources expended are shown gross, including irrecoverable VAT, and are accounted for on an accrual's basis. Costs are allocated directly to the category to which they relate or apportioned on an equitable basis where they involve more than one category. Where this allocation is not possible costs are allocated within "other costs". Missionary and Charitable giving is accounted for when awarded and paid out at the beginning of the next financial Year.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022

Fixed Assets

Consecrated and beneficed property is excluded from Financial Statements by s10(2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed in the notes to the Financial Statements. The value of the church hall is not included in the Statement of Financial Position as it forms part of a single building with St Peter's Church. All expenditure incurred in the year on maintenance or improvement of the property is written off as expenditure in the SOFA and separately disclosed in the notes to the Financial Statements. Other fixed assets over £5,000 are capitalised at cost and depreciated over 4 years on a straight line basis.

Current Assets

Amounts owing to the PCC at the balance sheet date are shown as debtors.

Short term deposits include cash held on deposit with CBF Church of England Funds.

Current Liabilities

Creditors are provided in the accounts when expenditure is incurred in the accounting year but not paid until later accounting periods.

Grants

Grants are accounted for on the basis of date of receipt.

Value Added Tax

The charity is not registered for VAT. VAT on certain repairs to the church building can be reclaimed under the Listed Places of Worship Scheme.

Judgements and key sources of uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Going concern

There are no material uncertainties about the charity's ability to continue.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022

4a Charitable Activities	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Planned Giving - Gift Aided Donations	51,775	60	4,510	56,345	62,414
Planned Giving - Other	5,301	0	1,686	6,987	7,792
Collections -Open plate	7,598	1,038	0	8,636	6,398
Special Collections	896	0	0	896	1,380
Gift Aid Recovered and Due	18,399	498	1,885	20,782	23,199
Gift days	5,734	2,928	5,093	13,755	5,580
Total Charitable Activities	89,703	4,524	13,174	107,401	106,763

4b Grants and Donations	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Donations and Appeals - St James	1,397	393	1,150	2,940	16,793
Donations and Appeals - St Peters	2,277	225	1,209	3,711	1,275
Legacy - St James	0	0	0	0	19,888
Grants					17,807
Bath & Wells - Energy Grant - St James	775.00			775	
Bath & Wells - Energy Grant - St Peters	750.00			750	
Abri Housing Association - Pantry & Toddlers			3,000.00	3,000	
South Somerset District Council - Food Resilience work			14,000.00	14,000	
Abri - Creating Communities fund			1,540.00	1,540	
Somerset Community Fund - Warm Hub			1,000.00	1,000	
Adsa Foundation - Warm Hub			1,645.00	1,645	
Yeovil Round Table - Grant Pantry Project			4,771.00	4,771	
Bath and Wells Cost of living Grant- Warm Hub			500.00	500	
Yeovil Town Council - Youth Drop in Service Agreement - Year 1 Qtr 1 Jan - Mar 2023			3,750.00	3,750	
Total Grants and Donations	5,199	618	32,565	38,382	55,763

4c Income from Investments	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Bank Interest Received	667	0	306	973	26
Total Income from Investments	667	0	306	973	26

4d Activities for Generating Funds	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Fees Received Wedding	1,495	345	0	1,840	819
Fees Received - Funerals	4,914	0	0	4,914	4,570
Fees Received - Due to DBF	0	4,649	0	4,649	5,738
St Peters Community Centre Letting	0	0	29,922	29,922	26,185
Parish W/E Awayday Income	322	0	0	322	0
Mums and Toddlers Income	1,510	0	306	1,816	357
Fund Raising - St James	3,853	0	0	3,853	3,616
Fund Raising - St Peters	1,630	0	2,945	4,575	3382
Refreshment and Food Income	1,568	0	3,817	5,385	0
Lettings - St James Church	5,332	0	0	5,332	2,701
Lettings - St Peters Church	1,338	0	0	1,338	477
Other Income - St James	175	0	0	175	370
Other Income - St Peters	0	0	0	0	455
	22,137	4,994	36,990	64,121	48,670

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5a Cost of Events and Activities	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Heat and Light Community Centre	0	0	5,298	5,298	3,094
Repairs and Renewals – Community Centre	0	0	7,136	7,136	0
Cleaning and Supplies – Community Centre	0	0	7,450	7,450	0
Food Purchases – Community Centre	0	0	2,118	2,118	0
Insurance - Community Centre	0	0	330	330	289
Venue Hire	829	0	0	829	263
DBF - Parochial Fees Paid	0	4,868	0	4,868	4,396
Bursary Awarded - Community Centre	0	0	0	0	1,753
Parish Away day	355	0	0	355	
Total Cost of Events and Activities	1,184	4,868	22,332	28,384	9,795

5b Mission and Charitable Giving	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Parish Mission and Charity Giving					
Parish Mission Partners					
Christians Against Poverty		1,000		1,000	1,000
Lords Larder		1,000		1,000	1,000
Yeovil For Families		1,000		1,000	1,000
Open Doors		1,000		1,000	1,000
St Peters Bingo - Lords Larder				0	401
St Peters Bingo – CC Toilet Twinning				0	400
St James - Oddments Theatre		125		125	0
Hardship Fund Payments made	0	0	0	0	400
Special Collections	896	0	0	896	980
Total Mission and Charitable Giving	896	4,125	0	5,021	6,181

The Parochial Church Council of Preston Plucknett
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5c	Directly Relating to the Church	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
	Diocesan Quota					
	Diocesan Quota - St James	65,633	0	0	65,633	65,632
	Diocesan Quota - St Peters	14,985	0	0	14,985	14,985
	Total Diocesan Quota	80,618	0	0	80,618	80,617
	Clergy Expenses	1,167	0	0	1,167	1,539
	Youth Work Expenses	0	0	0	0	112
	Children's Work Expenses	1,281	0	0	1,281	686
	Heat and Light					
	St James	4,487	0	0	4,487	3,207
	St Peters	1,162	0	0	1,162	773
	Total Heat and Light	5,649	0	0	5,649	3,980
	Insurance					
	Insurance - St James	908	0	0	908	863
	Insurance - St Peters	83	0	0	83	105
	Total Insurance	991	0	0	991	968
	Water Rates	84	0	103	187	166
	Repairs and Maintenance	3,434	2,344	0	5,778	8,854
	Staff Costs	10,007	445	34,631	45,083	41,747
	Total Directly Relating to the Church	103,231	2,789	34,734	140,754	138,669

5d	Major Capital Costs	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
	St Peters Community Centre	0	0	3,078	3,078	7,921
	Equipment Purchased	483	0	1,945	2,428	2,813
	Total Major Capital Costs	483	0	5,023	5,506	10,733

5e	Other Costs	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
	Telephone	658	0	280	938	945
	Stationary	706	0	319	1,025	1,265
	IT and Software	414	0	254	668	333
	Bank Fees	159	0	74	233	169
	Sundry Expenses	1,567	156	967	2,690	1,673
	Cleaning and Cleaning Supplies	504	0	0	504	2,830
	Refreshment expenses	505	0	0	505	533
	Independent Examination Fee	720	0	0	720	720
	Total Other Costs	5,233	156	1,894	7,283	8,468

The Parochial Church Council of Preston Plucknett
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6 . Summary of fund movements

	Balance B/F as at 31 Dec 2021	Incoming Resources	Resources Expended	Transfers Between Funds	Balance C/F as at 31 Dec 2022
Unrestricted Funds					
St James General Fund	35,632	91,587	-89,061	-1812	36,346
St Peters General Fund	19,695	26,119	-21,966	-5,953	17,895
Total Unrestricted Funds	55,327	117,706	-111,027	-7,765	54,241
Designated Funds					
Parish Giving & Hardship fund – See note 1 below	1,725	1,776	-1360		2,141
Due to DBF Fund	1,342	4,649	-4,868		1,123
Wedding Fund	200	294	-445		49
St James Flower Fund	291	50	-157		184
Taylor legacy Fund	17,553	0	-2,238		15,315
St James -Other Designated Funds	13,500	0	0	-13,500	0
St Peters Church Reorg Fund	3,832	0	-105		3,726
St Peters Tea and Toast Fund	647	0	0		647
St Peters Gift Day Fund	0	3,368	0	-3,368	0
Parish Family and Childrens Worker	0	0	0	21,868	21,868
Total Designated Funds	39,090	10,137	-9174	7,765	45,053
Restricted Funds					
Parish Youth Fund	13,788	5,448	-12,360		6,876
St James Reordering Fund	-3,341	3,383	-42		0
St Peters Community Centre – see Note 19	58,142	68,721	-46,768		80,095
Parish Family and Children's Worker		5,483	-4,813		670
Total Restricted Funds	68,589	83,035	-63,983		87,641
TOTAL FUNDS	163,006	210,877	-186,595	0	186,935

1 Notes on Transfers between Funds

£5000 was taken from St Peters General fund along with £13500 from St James Other designated fund (Julier Legacy) and £3368 from St Peters gift day and was transferred to our Parish Family and children's Worker fund.

Parish Giving & Hardship Fund

	St James	St Peters	Total
B/F	1,725	0	1,725
TRF's from General funds	1,812	953	2,765
Lent Giving	482	225	707
Christmas Services Collections	744	325	1,069
PAID out to Mission Partners	-4,000	0	-4,000
Oddments Theatre Company	-125	0	-125
Paid Out - Hardship Fund	0	0	0
Balance Transfer from St Peters to St James	1,503	-1,503	0
Balance C/f	2,141	0	2,141

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7. Fixed Assets	Total Year end 31 Dec 2022	Prior Year end 31 Dec 2021
Accumulated Depreciation	(9,600)	(9,600)
Fixed assets	9,600	9,600
Total Fixed Assets	0	0

8. Debtors and Prepayments	Total Year end 31 Dec 2022	Prior Year end 31 Dec 2021
Accounts Receivable	2,438	2,371
Gift Aid Due - St Peters	1,415	704
Gift Aid Due - St James	4,376	3,293
Church Banking	0	921
Prepayments	935	1,353
Total Debtors and Prepayments	9,164	8,642

9. Cash at Bank and in Hand - St James	Total Year end 31 Dec 2022	Prior Year end 31 Dec 2021
St James Church Current Account	5,889	25,377
St James Church Reserve Account	36,367	22,149
St James - CCLA Account	40,529	40,003
Total Cash at Bank and in Hand - St James	82,785	87,529

10. Cash at Bank and in Hand - St Peters	Total Year end 31 Dec 2022	Prior Year end 31 Dec 2021
St Peters Church Current Account	3,691	2,927
St Peters Church Deposit Account	15,118	15,110
St Peters Community Centre Current Account	14,827	3,785
St Peters Community Centre Deposit Account	44,574	35,948
Pockit Card - Community Centre	985	357
St Peters Church CCLA account	26,634	26,287
St Peters Petty Cash	0	3
Total Cash at Bank and in Hand - St Peters	105,829	84,417

11. Creditors and Accruals	Total Year end 31 Dec 2022	Prior Year end 31 Dec 2021
Accounts Payable	(2,743)	(3,4200)
Accruals - St James	(6,302)	(2240)
Accruals - St Peters	(1,798)	(1,922)
St James Reordering Loan from Diocese	0	(10,000)
Total Creditors and Accruals	(10843)	(17,582)

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2022

12. Related Parties

No related party to the Parochial Church Council, including the PCC Members listed on page 4, has been paid or is payable remuneration or other benefits or expenses from the funds of the Parochial Church Council.

13. Staff Costs

Staff Costs are £41,171 – wages £40,185 pension contributions £986. There were 9 part-time staff (5 - 2021) employed at various times during the year. There were no employees with earnings in excess of £60,000.

14. Independent examiner's Remuneration

Fee for independent examination £ 720 (2020: £720).

15. Details of Funds

Restricted Funds

These funds arise from donations given for specific purposes. Funds include those restricted to St Peters Community Centre New Build and Running Costs and other items.

In addition, funds from special services and associated donations are held temporarily to be distributed to the relevant charities and missionary organisations.

Details are shown in note 6.

Designated Funds

These are funds designated for a particular purpose by the PCC.

Details are shown in note 6.

Unrestricted Funds

Unrestricted Funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Details are shown in note 6.

The Parochial Church Council of Preston Plucknett

Annual Report and Financial Statements for the Year ending 31st December 2022

16. St James Finance Report For Year end 31 December 2022

	General Funds	Designated Funds				 Restricted Funds			Year to date	Prior Year
		Giving Fund	Due to DBF	Taylor Legacy - Fabric	Other	Parish Family and Children	Parish Youth Fund	RE ORDERING		
Income										
Planned Giving	44,298	60	0	0	0	0	3,400	2,796	50,554	56,094
Loose Plate Collections	4,936	714	0	0	0	0	0	0	5,650	4,175
Collections -SUMUP / GIVT	206	0	0	0	0	0	0	0	206	310
Special Collections	834	0	0	0	0	0	0	0	834	980
Gift Aid Due and Recovered	12,962	59	0	0	0	0	898	588	14,507	18,776
Gift Days - INCLUDING GIFT AID	7,168	0	0	0	0	5,483	0	0	12,651	6,789
Grants	775	0	0	0	0	0	0	0	775	9,813
Donations and Appeals	1,397	393	0	0	0	0	1,150	0	2,940	16,793
Legacies	0	0	0	0	0	0	0	0	0	19,888
Fund Raising	3,853	0	0	0	0	0	0	0	3,853	3,616
Bank Interest Received	573	0	0	0	0	0	0	0	573	8
Church and Hall Lettings	5,332	0	0	0	0	0	0	0	5,332	2,701
Other Income - St James	3,130	0	0	0	0	0	0	0	3,130	677
Fees Received	6,123	0	4,649	0	344	0	0	0	11,116	11,036
Total Income	91,587	1,226	4,649	0	344	5,483	5,448	3,383	112,121	151,655
Expenditure										
Diocesan Quota	65,633	0	0	0	0	0	0	0	65,633	65,632
Clergy Expenses	602	0	0	0	0	0	0	0	602	1,539
Donations Between St James & St Peters	0	0	0	0	0	0	0	0	0	(1,560)
Insurance	908	0	0	0	0	0	0	0	908	863
Utility Bills	5,161	0	0	0	0	0	0	0	5,161	3,790
Mission and Charity Giving	0	2,622	0	0	0	0	0	0	2,622	3,133
Mission and Charity Giving - Special collections	834	0	0	0	0	0	0	0	834	980
Wages	9,011	0	0	0	445	4,813	12,360	0	26,629	23,043
Children's Work	404	0	0	0	0	0	0	0	404	312
Cost of Events	355	0	0	0	0	0	0	0	355	0
Youth Work Costs	0	0	0	0	0	0	0	0	0	53
General Repairs and Maintenance	2,375	0	0	2,238	0	0	0	0	4,613	1,997
Other Admin Costs	3,418	0	4,868	0	157	0	0	42	8,485	6,912
Equipment Purchased	0	0	0	0	0	0	0	0	0	897
Independent Examination Fee	360	0	0	0	0	0	0	0	360	240
Total Expenditure	89,061	2,622	4,868	2,238	602	4,813	12,360	42	116,606	107,832
Net Income / (Expenditure)	2,526	(1,396)	(219)	(2,238)	(258)	670	(6,913)	3,341	(4,366)	43,823
Fund Balances B/F - St James	35,632	1,725	1,342	17,553	13,991	0	13,788	(3,341)	80,690	36,867
Transfers Between Funds	(1,812)	1,812	0	0	(8,368)	0	0	0	8,368	0
Fund Balances C/F	36,346	2,141	1,123	15,315	22,101	670	6,876	0	84,572	80,690

Funds Represented By:-

St James Current Account	5,889	25,376
St James Deposit Account	36,367	22,148
St James CCLA Account	40,529	40,003
Gift Aid Due - St James	4,376	3,294
Owing Between St James and St Peters	3,014	755
Prepayments	819	1,353
Accruals - St James	(6,422)	(2,240)
Loan	0	(10,000)
Total Funds Represented by :-	84,572	80,690

The Parochial Church Council of Preston Plucknett
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17. St Peters Finance Report as at 31 December 2022

	Unrestricted	Designated.....				Restricted		
	General Funds	Giving Fund	Church Reordering Fund	Tea & Toast Fund	Gift Day Fund	Community Centre Fund	Year to Date	Prior Year
Income								
Planned Giving	12,779	0	0	0	0	0	12,779	14,112
Loose Plate Collections	2,456	325	0	0	0	0	2,781	2,202
Special Collections	62	0	0	0	0	0	62	400
Gift Aid Recovered and Due	4,003	0	0	0	0	10	4,013	2,926
Gift Days Including Gift Aid	0	0	0	0	3,368	0	3,368	0
Grants	750	0	0	0	0	30,206	30,956	7,995
Donations and Appeals	2,277	225	0	0	0	1,209	3,711	1,275
Fund Raising	1,630	0	0	0	0	2,945	4,575	1,807
Refreshment / Food Income	444	0	0	0	0	3,817	4,261	1,574
Bank Interest Received	94	0	0	0	0	306	400	18
Church and Community Centre Lettings	1,338	0	0	0	0	29,922	31,260	26,661
Other Income - St Peters	0	0	0	0	0	306	306	505
Fees Received	286	0	0	0	0	0	286	91
Total Income	26,119	550	0	0	3,368	68,721	98,758	59,567
Expenditure								
Diocesan Quota	14,985	0	0	0	0	0	14,985	14,985
Clergy Expenses	564	0	0	0	0	0	564	1,560
Insurance	83	0	0	0	0	330	413	395
Utility Bills	1,231	0	0	0	0	5,682	6,912	4,395
Mission and Charity Giving - transfer to Parish Giving Fund	0	1,503	0	0	0	0	1,503	1,667
Mission and Charity - Special collections	62	0	0	0	0	0	62	400
Wages	996	0	0	0	0	17,458	18,454	18,703
Children's Work	878	0	0	0	0	0	878	373
Youth Work Costs	0	0	0	0	0	0	0	60
General Repairs and Maintenance	1,059	0	106	0	0	7,137	8,301	3,438
Major Works	0	0	0	0	0	3,078	3,078	11,341
Other Admin Costs	1,265	0	-1	0	0	11,139	12,404	4,550
Equipment Purchased	483	0	0	0	0	1,945	2,428	1,916
Bursary Awarded	0	0	0	0	0	0	0	1,753
Independent Examination Fee	360	0	0	0	0	360	360	480
Total Expenditure	21,966	550	105	0	0	46,768	70,343	66,014
Net Income / (Expenditure)	4,153	0	-105	0	3,368	21,953	28,415	-6,447
Fund Balances B/f - St Peters	19,695	0	3,832	647	0	58,142	82,316	88,763
Transfers Between Funds	(953)	953	0	0	0	0	0	0
Transfer to St James RE Family and Children's worker	-5,000	0	0	0	-3,368	0	-8,368	0
Fund Balances C/F	17,895	0	3,726	647	0	80,095	102,363	82,316

Funds Represented By:-

St Peters Church Current A/c	3,691	2,927
St Peters Community Centre A/c	14,827	3,785
St Peters C C Deposit Account	44,574	35,948
Pocket Card - Community Centre	985	360
St Peters Deposit Account	15,118	15,110
St Peters CCLA Account	26,634	26,288
Gift Aid Due - St Peters	1,415	704
Accounts Receivable	2,438	2,371
Prepayments	116	921
Accounts Payable	-2,743	-3,420
Accruals - St Peters	-1,678	-1,923
Owing Between St James and St Peters	-3,014	-755
Total Funds Represented by :-	102,363	82,316

The Parochial Church Council of Preston Plucknett
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18. St Peters Community Centre Finance Report

This note is just for reference.

All of the funds for St Peters Community Centre are held within St Peters Restricted fund (see Note 17 above and note 6). The Centre management committee felt it useful to divide the total funds between the funds stated below, but they are all Parish Restricted funds to be used for the running of the Community Centre.

	General Running Fund	Pantry	Baby and Toddler	Youth Drop In	Warm Hub Fund	Salary Reserve Fund	Car Park Fund	Build/ Mainten- ance Fund	Total For the Year 2022	Prior year 2021
Income										
Grants	0	9,771	1,500	5,290	13,645	0	0	0	30,206	7,995
Donations and Appeals	0	0	0	1,069	140	0	0	0	1,209	0
Bank Interest Received	306	0	0	0	0	0	0	0	306	5
Lettings	29,922	0	0	0	0	0	0	0	29,922	26,185
Fund Raising	3,341	0	0	0	0	0	0	0	3,341	330
Refreshment / Food Income	2,002	0	0	0	1,419	0	0	0	3,421	1,482
Special Collections	0	0	0	0	0	0	0	0	0	400
Gift Aid Recovered and Due	0	0	0	0	10	0	0	0	10	0
Mums and Toddlers Income	306	0	0	0	0	0	0	0	306	50
Other Income - St Peters	0	0	0	0	0	0	0	0	0	215
Re Charge to General Running re Letting Costs	2,599	0	-1,231	-552	-816	0	0	0	0	0
Total Income	38,476	9,771	269	5,807	14,398	0	0	0	68,721	36,662
Expenditure										
Wages - Centre Manager	12,212	0	819	0	394	0	0	0	13,425	15,281
Wages - Cleaner	0	0	0	0	0	0	0	0	0	1,855
Wages - maintenance / Cook	1,336	0	0	0	1,661	0	0	0	2,997	1,029
Wages - Youth Drop in	0	0	0	634	0	0	0	0	634	0
Pension Costs - Er	371	0	0	19	12	0	0	0	402	458
Insurance	330	0	0	0	0	0	0	0	330	316
Gas	1,743	0	0	0	457	0	0	0	2,200	1,128
Electricity	2,906	0	0	0	193	0	0	0	3,099	1,966
Telephone & Internet	280	0	0	0	0	0	0	0	280	282
Water rates	103	0	0	0	0	0	0	0	103	100
Special collections	0	0	0	0	0	0	0	0	0	400
General Repairs and Maintenance	6,319	699	0	42	0	0	77	0	7,137	2,825
Major Works	0	0	0	0	0	0	3,078	0	3,078	11,341
Bank Fees	32	0	0	0	0	0	0	0	32	24
Stationary & Office Expenses	166	0	0	0	153	0	0	0	319	111
Refreshments/ Food costs	535	0	228	131	1,224	0	0	0	2,118	345
Cleaning and Cleaning Supplies	7,450	0	0	0	0	0	0	0	7,450	2,613
Waste Disposal	276	0	0	0	0	0	0	0	276	522
IT Software and Consumables	254	0	0	0	0	0	0	0	254	106
Sundry Expenses	286	150	0	0	256	0	0	0	692	47
Other Admin Costs	0	0	0	0	0	0	0	0	0	0
Equipment Purchased	235	0	0	632	1,078	0	0	0	1,945	1,334
Bursary Awarded	0	0	0	0	0	0	0	0	0	1,753
Independent Examination Fee	0	0	0	0	0	0	0	0	0	240
Total Expenditure	34,833	849	1,047	1,458	5,426	0	3,155	0	46,768	44,077
Net Income / (Expenditure)	3,643	8,922	-778	4,349	8,972	0	-3,155	0	21,953	-7,415
Fund Balances B/F										
Fund Balances B/f -	13,453	0	1,732	0	0	15,000	10,460	17,497	58,142	65,557
Transfer Between Funds	-3,000							3,000	0	
Fund Balances C/F	14,096	8,922	954	4,349	8,972	15,000	7,305	20,497	80,095	58,142

Accounts

'A Wholehearted Church'



St James & St Peters Parish of Preston Plucknett

Year Ended 31 December 2021
Parochial Church Council Report and Accounts

Registered Charity Number 1158827

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2021

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1. Annual Report

Administrative Information, Structure, Governance and Management

St James' and St Peter's churches are situated in the Preston Plucknett district of Yeovil. The registered name is: The Parochial Church Council of the Ecclesiastical Parish of Preston Plucknett.

They are part of the Diocese of Bath and Wells within the Church of England. The parish office address is St James' Church Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ

These financial accounts are the consolidated accounts for St James, St Peter's and St Peter's Community Centre. A summary of the separate accounts can be found under notes 17,18 and 19.

Owing to the overall turnover being over £100,000 the PCC is registered with the Charity Commission as a charity in its own right. The Charity Registration number is 1158827.

The PCC is aware of the risks to which it may be exposed. Financial risk is managed through the PCC's financial procedures. Insurance continues to be with EIG. Statutory and legal requirements, in particular health & safety and safeguarding are closely monitored by nominated individuals on the PCC and consents, processes, procedures and records are sought or maintained, as necessary. The PCC is aware of the introduction of the General Data Protection Regulations in May 2018 and maintains arrangements to ensure compliance

The members of the PCC are appointed according to arrangements set out in the Church Representation Rules. Members are recruited from those on the Church Electoral Rolls and appointed for a three-year term. The appointment is made either by approval at the Annual Parochial Church Meeting or by election if necessary. New members are introduced to PCC procedures and workings.

Aims and Purposes.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent the Reverend David Keen, and the Associate Vicar Rev Ruth Chapman, in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church Buildings comprising St James main church, entrance vestibule and office and church room, and St Peters main church and St Peters Community Centre. The parish supports a monthly act of worship in the Abbey Community Centre, and also in care homes around the parish.

The Parochial Church Council of Preston Plucknett

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List of Members

PCC members who have served from 1st January 2021 until the date this report was approved are:

Vicar		Rev David Keen		Chairman
Associate Minister		Rev Ruth Chapman		
Church Wardens	St James	Mr. Graham Hardacre		
	St James	Mr. Barry Julier	(Resigned Oct 2021)	
	St Peters	Mrs. Caroline Turner		
	St Peters	Mrs. Annie Nixon	(Resigned April 2021)	
	St Peters	Mr Ian Croxford	(Appointed June 2021)	
		Mrs. Jackie Parsons		PCC Secretary
Deanery Synod	St Peters	Mrs. Margaret Hamilton		
	St Peters	Mr. Mike Nixon	(Resigned Dec 2021)	
	St James	Mr Christopher Harris		
	St James	Mr John Hanson		
Elected Members				
	St James - 2018	Mr. Mike Eaton		
	St James - 2018	Mr. Ian Holloway		Health & Safety Officer
	St James - 2019	Mr. Rob Kirton		
	St James - 2019	Mr. Douglas Beard		
	St James - 2019	Mrs. Pam Kirton		
	St James - 2020	Mr. Mark Felstead		
	St James - 2020	Mr. Agostino Colaco		
	St James - 2021	Ms Amanda Skeats		
	St James - 2021	Mrs Ruth Kirkham		
	St Peters - 2020	Mrs. Kristi Baker		
	St Peters - 2020	Mrs. Frances Croxford		PCC and St Peters Treasurer
	St Peters - 2020	Mrs. Rhoda Wilson		
Co - Opted		Mr Michael Cox	Safe Guarding Officer	
		Mrs Lynne Biles	(Appointed April 2021)	St James Treasurer

Statement of Members Responsibilities

The members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity

and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies, as described on page 18 and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. The members are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Rev D Keen (Chairman)



J Parsons (Secretary)

Date: 3 April 2022.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2021

Membership:

The PCC maintains separate electoral rolls for each of our Churches.

St James

As at March 2021 there were 93 parishioners (2020 – 93) on the St James' Electoral Roll. Church membership, those who regularly worship and are counted as part of the annual parish return, is 114* (2020 – 122) and the average weekly attendance, taken during October 2021 was 53** adults (2020 – 23) and 7 children (2020 – 0).

**During the year we had a reduction of 10 members; 5 deceased, 3 moved away, 2 joined another church. But 8 new members were added.*

***These figures were average actual church attendance during October limited by Covid restrictions. However, using the same formula applied last year for calculating 'attendance' based on figures extracted from Youtube analytics then the averages for October come out at 70 adults (80 -2021) and 8 children (8 – 2021). These figures include 'actual' church attendance.*

The PCC maintains separate electoral rolls for each of our Churches.

St Peters

As at March 2021 there were 48 parishioners (2020 – 48) on the St Peters' Electoral Roll. Church membership, those who regularly worship and are counted as part of the annual parish return, is 59 (2020 - 59) and the average weekly attendance, taken during the October 2021 count was 30 adults (2020 - 20) and 2 (2020 -0) children. Also 15 adults and 11 Children addended Messy Church.

Objectives and Activities

The trustees have paid due regard to the guidance given by the Charity Commission on public benefit when deciding what activities, the charity should undertake.

The objectives of the PCC are summed up in our vision statement: -

The PCC's vision is to be a wholehearted church where we:

- Encounter God
- Grow Disciples
- Live the Gospel 24/7 in our daily frontline.
- Gather Community, both within the church, and within the parish.

This happens through the gathered life of the church (Sundays and in cell groups) in our ministries and programs (children and families ministry, groups for senior citizens, pastoral visitors etc.) and in the lives of church members in their day-to-day settings.

The PCC is committed to enabling both churches to grow and flourish. The PCC maintains an overview of worship, finance, outreach, 'ministry, facilities, and parish policies (e.g. Safeguarding). All of this is to serve our calling as God's people – a people who worship God through Jesus, and who share the message of Jesus with the world.

Achievements and Performance

Covid

The Covid-19 pandemic overshadowed the whole year, with some form of restrictions in place throughout. The year began with a national lockdown, with small outdoor gatherings allowed from April, indoor gatherings up to 6 people from May, and restrictions on gatherings for worship, funerals and weddings lifting during May-July. Infection rates remained high, but with increased levels of vaccinations, wide availability of home testing, and face coverings, it was deemed safe to meet indoors without social distancing, and even to sing!

Much of the year was spent adapting and responding to the latest guidance and laws. For several months it felt like the whole of the life of the church was conducted through a video screen. Our cell groups all managed to keep going, and were at the heart of our pastoral support and encouragement of each other through a difficult year. A system of 'phone pastors' for the housebound and isolated helped us to keep in touch with many people across both churches.

Here are some of the things that happened in 2021:

- Zoom Lent course on 'Seasons of Hope'
- Sermon series on 'The Good Book', exploring how to read, understand and apply the Bible.
- Home worship resources delivered to houses and shared through social media
- 'Treats for Teachers' and 'Hampers for Helpers' delivered to local schools, care homes and Summerlands hospital
- Regular 'e-news' keeping everyone in touch, and a home delivered newsletter for those without access to email and the internet
- Making use of Youtube to stream Sunday services and post content midweek to keep people encouraged and spiritually fed.
- Opening the church for personal prayer, including an installation of 365 candles for the National Day of Reflection, 1 year on from the first lockdown.
- Autumn sermons focused on 'Talking Heads' – the carved heads in St James of a range of Old Testament figures, and what they might say to the church today. St Peters created its own (laminated!) versions to hang from the fixtures in the church.

After restrictions lifted in the summer, church members have been slowly returning to in-person worship, but in numbers significantly down on pre-lockdown levels. Others have continued to value the live streamed service, when unable to join us in person due to illness, shielding or family commitments.

The St James at 3 service, specifically for families, stopped so that families could re-integrate with the morning congregation, and a monthly all-age service was introduced. The number of children and younger families in the congregation had already fallen prior to lockdown, this should now be an area of concern and prayer for all church members.

Worship

We began the year with a single act of worship, webcast from St James, for the whole parish. Our practice evolved over the year as restrictions allowed. With the ban on a shared communion cup, communion was reduced to 1 a month at each church, shared by intinction, plus a weekly midweek communion alternating between the two churches.

Children, Youth and Families

Doing any sort of children's or youth work during covid restrictions was very challenging. Both the 'Lift' youth group at St James and Tea and Toast at St Peters resumed in the autumn, as did Sunday children's groups at St James, the Tots and Toys baby group, and Abbey Toddlers at the Abbey Community Centre. Messy church also resumed, with smaller numbers than prior to lockdown, but this gave an opportunity for deeper conversation.

The Parochial Church Council of Preston Plucknett

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Schools work was also a challenge, but we have been able to start mentoring work at Westfield school through our youth worker Ruth Glendinning, and Rev Ruth Chapman delivered a number of online assemblies for our primary schools. Rev Ruth also lead the team running our all age services, which have enabled all ages in the church family to worship together.

We are so grateful to all of those who serve with all of these ministries.

Outreach

Our outreach had to be completely rethought in the light of covid, which in turn made us more creative. Window displays, hamper deliveries, Christmas trails, candle vigils, outdoor coffee mornings, along with trying to find creative ways to engage guests at baptisms, weddings and funerals. Our Youtube presence has proved a real blessing in this, as we have been able to share these events with many people who couldn't join us in person. Its been a great blessing to see new members joining both churches as we came out of lockdown, and to see a renewed enthusiasm for many of our social groups as we enjoyed the freedom to meet one another again.

People

It was a great sadness to lose 3 faithful and dedicated members of St James during the year: Chris Rusling, Barry Julier and Alan Read. Both churches have seen some key members become physically frailer, or move away. It has been a hard year.

PCC restructuring

From the 2021 AGM, St Peters had a formal representation on the PCC of 3 elected members, with 9 elected from St James. A new St James Church Committee was formed, to oversee the worship, ministry and outreach of St James (previously covered by the PCC). The PCC will focus on matters which affect the whole parish, including legal, financial, staffing and safeguarding.

Mission Partners

At the AGM, Open Doors and Counselling for Yeovil were chosen as Mission Partners for the next 4 years, alongside Christians Against Poverty and The Lords Larder. With 2.5% of general income set aside from each church (St Peters raised this to 5%) plus Lent and Christmas collections, we were able to donate £1000 to each mission partner in 2021.

St Peters Community Centre

For the first few months of the year, this was used exclusively by Yeovil community midwives, an arrangement which worked well for both parties. The midwives have remained as other users have returned, and several covid grants have helped us to keep the Centre Manager in place, rather than on furlough. Nearly all the groups which originally met in the Centre have returned, and it is being well used.

Staffing and Ministry

Sandie Porter and Mel Andrews completed their training as Lay Pastoral Assistant. Lay Reader Mike Nixon has moved away. Ian Holloway agreed to be temporary Assistant Warden at St James following the death in post of Barry Julier.

Rev David Keen had a sabbatical from May-July.

We are grateful to the churchwardens and team at both churches for helping us through the year, to our retired clergy Graham Perryman and Laurence Meering, and to Rev Alison Handcock for helping us with funerals throughout the year.

Thank you to everyone who supports the church financially, both churches finished the year in the black, which is remarkable considering the restrictions in place. We are grateful to Frances Croxford, who became PCC Treasurer in April, and Lynne Biles who became St James Treasurer at the same time. We are in good hands, and we are in the hands of a good God.

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It's been encouraging to see the heartbeat of prayer continue at both churches, including weekly Zoom prayers during lockdown, our sharing in the Yeovil-wide Virtual Prayer Room, regular gatherings for prayer at both churches, and our prayer chains which have been well used during the year.

A further joy has been to hear how people have rallied round one another. In many ways 2021 has shown the church at its best, defined not by an event gathered in a building, but by love, service, encouragement, prayer, care and fellowship. Thankyou everyone for being part of this.

Finally a big thankyou to Rev Ruth Chapman, who has been a joyful and consistent support to me, and I suspect to many of us, in one of the most demanding years any of us have been through. Now may the God of hope fill us with all joy and peace as we trust in Him.

Rev David Keen, February 2022.

Deanery Synod Report

Deanery Synod has met three times in the past year and the two reps from **St Peter's** have been **Margaret Hamilton and Mike Nixon**. There is now a vacancy to replace Mike Nixon who has moved to Devon.

Tuesday 29th June '21 we met in St John's church where we had a simple service to say goodbye and thank you to Revd James Dudley Smith who was standing down from his role as Area Dean. As usual we shared news from the parishes and were updated on events from Diocesan Synod and General Synod.

We then met in St Peter's church **on 22nd November '21**. This was an opportunity for Deanery Synod reps to have a guided tour round St Peter's community Centre which had just celebrated two years since opening. Coffee was served in the Community Centre and reps were able to see the fruits of their prayers.

Revd Bruce Faulkner was introduced as the temporary area Dean whilst a new permanent area dean was sought.

We had news from the parishes. News from Diocesan Synod from Revd David Keen. News from General Synod from James Carey and an update on General Synod elections. Deanery Synod reps were able to vote for lay members to general synod.

David Maggs introduced the new diocesan resource pack and invited us to sign up and receive packs for use in our parish. David Maggs also updated us on Modern day slavery, county lines, COP 26, and Lambeth conference all of which he had reported on in previous Deanery Synod meetings before Covid restrictions.

On **8th February '22** we met together on Zoom in the face of steadily rising transmission of Covid in South Somerset. As usual we shared news from the parishes and items for the deanery prayer diary.

The focus of this meeting was on chaplaincy and Mike Haslam the chaplaincy advisor for the diocese introduced the topic and explained the overall concept. He then introduced Linda Hann chaplain for Yeovil hospital, Helena Power chaplain to Rockwell Green estate and primary school, who spoke about their work and answered questions. Revd James Dudley Smith read a report from Ben Graham chaplain to Yeovil College as Ben was unable to be with us in person.

Revd David Keen updated us on Diocesan Synod. Future meetings will be held on 21st June and 25th October.

MARGARET HAMILTON 10TH FEBRUARY 2022

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Annual Safeguarding Report to St James' and St Peter's PCC

Overview

Due to the COVID-19 pandemic face-to-face church activities were mostly suspended until the middle of 2021 and so activity with a safeguarding involvement was significantly reduced. No known significant issues or concerns have been raised or reported during the last year and where necessary safe recruitment procedures have continued. The main safeguarding headlines from the last year are as follows:

Parish Safeguarding Policy

Following an extensive review by the Parish Safeguarding Officer (PSO) v2.0 of the policy was approved by the PCC and published in Feb 21. An annual review will be commenced in Feb 22 to update the document against recent changes in Church of England or Diocesan safeguarding policy.

Disclosure and Barring Service (DBS) check validity

Historically these mandatory checks as part of safe recruitment had a 5 year renewal period. From Jan 2022 the Church of England will require all new and current DBS checks to be renewed at the 3 year point. A review of our current DBS checks in our parish has commenced and individuals will be contacted and asked to renew at the appropriate time.

Parish Safeguarding Dashboard

This is an extensive new dashboard issued by the Diocese in Mar 2021. It covers various safeguarding policy areas that require a status response to questions with the aim to identify areas that require further action to achieve best practice and meet Church of England policy. New requirements were introduced in Jan 2022 and our current parish assessment is below:

Policies and Action Plan - **Green**

Safeguarding Procedures - **Green**

Safeguarding Roles - **Green**

Reviews and Reports – **Green**

Training for Key Roles – **Red** (see action plan below)

Church Activities – **Amber** (see action plan below)

Displayed Information – **Green**

Safer recruitment and People Management – **Amber** (see action plan below)

Actions Required

Training for key roles – New training courses required from Jan 22 for the PSO and PCC members.

Church Activities – The 5 authorised church activities involving children and young people now require status questions to be answered from Jan 22.

Safer Recruitment and People Management – From Jan 22 survey questions on church procedure and status are required to be answered.

Safeguarding Training

A new learning and development framework has been published by the Church of England in Jan 22. This will require all PCC members and Church Wardens to have completed not just the on-line Basic Awareness but the Foundation level course as well.

Storage of Safeguarding Forms and Documentation

All current and historic safe recruitment and DBS paperwork has now been transferred to a locked filing cabinet located in the vestry at St Peter's church. Access is restricted to Rev Ruth, Sue McFadden and myself as PSO.

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Safeguarding priorities for the coming year

- a. Review and ensure DBS checks are renewed at the 3 year point.
- b. Ensure approved volunteers and PCC members complete required training courses.
- c. Complete action plan from Safeguarding dashboard.
- d. Review and update Parish Safeguarding Policy, gain PCC approval and publish.

and finally....

After over 18 years in the role of Child Protection officer and more lately Parish Safeguarding Officer, I will formally stepping down from this voluntary role at this AGM. My records go back to June 2003 when I produced the first report for the PCC and there have been extensive changes in safeguarding policy to keep track of and implement during that time. I know the Diocese believe our parish is in a good position in terms of safeguarding policy and procedure and this will make the job of my successor much easier. With that in mind I will be giving a full handover and offer my support and guidance over a period of a few months to assist whoever takes over.

Mike Cox
St James' and St Peters' Parish Safeguarding Officer
14th Feb 2022

Building and Fabric Reports

Church Buildings and Fabric Report for 2021 – St James'

The PCC have continued to ensure that the fabric of the church buildings and surrounds have been kept in good condition.

All systems requiring annual safety and certification checks have been tested and recertified. This includes gas boilers, fire safety equipment, fire/security alarms and PAT testing.

Due to the Covid 19 restrictions no major works have been carried out and the work advised by the Quinquennial report has been put on hold until the financial situation improves.

Some small works and projects have been completed during the year including replacing the outside lighting on the church room; work to maintain the deteriorating floodlight system and the start of a 3 year programme to cut back the 6 yew trees that border the main entrance path at the front of church. The middle 2 yew trees were cut back hard in June and the other pairs of trees will be cut back over the next 2 years in sequence. Spreading out the work in this way will remove the danger of soil shock and the possible collapse of the raised bank to the path. Work was carried out under advice from the Diocesan tree expert and the first pair of trees have survived and are flourishing.

Proximity tags for the security alarm system have been issued to some of our regular, trusted church room users. This allows them to access the room and facilities without having someone from the church to unlock or lock up for them. Despite some initial concerns this has worked well and has been a great help in the logistics of opening and closing the premises securely.

The A/V installation has had further improvements so that streaming services and using the internal display system are better integrated. The church room internet connection has been enhanced by an improved WiFi repeater following requests from room users.

The churchyard and grounds have been maintained by a small team of dedicated volunteers who cut the grass and look after the flower beds.

And finally, we should record our thanks to the churchwardens, fabric team, grass cutters, church cleaners and everyone else who helped, for all their hard work during the past year.

Chris Harris

Church Buildings and Fabric Report for 2021- St Peters

AV Systems

- We installed a new Sound System, using the old but still very good quality Powered Mixer that was replaced in St James as part of their re-ordering, buying and installing quality loudspeakers and microphones.
- We purchased a very powerful reconditioned desktop computer, and high-definition camera with optical zoom to enable us to do live streaming from St Peter's.

New banners (Faith, Hope, Love and Christmas) have been made and hung along with temporary paper banners.

New shelves for the pillars on the Coronation Avenue side for flower arrangements were donated.

The external woodwork on the porch was painted.

The 4 new chairs with arms finally arrived after 18 months.

The last remaining tungsten light bulbs were replaced with LEDs ensuring the entire site now has the most energy efficient lighting.

Fabric and Building - St Peter's Community Centre

A shed for the gardening tools was purchased and erected.

A new Fridge and Freezer was installed in the "Bin Store" for the Community Pantry.

The Central Heating pump for the reception area and meeting room failed and was replaced.

Ian Croxford

2.Independent Examiners Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of Preston Plucknett

I report on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2021 set out on pages 16 to 28.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145 (5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination, I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S M Bachrach, Chartered Accountant

Independent Examiner

Chalmers & Co (SW) Limited

Chartered Accountants

Trading as Chalmers & Co

6 The Linen Yard

South Street

Crewkerne

Somerset

Date: 3 April 2022

3.Financial Review and Reserves Policy

Parish Financial Review

Note: Designated funds are those funds that the PCC has decided to allocate monies to. Restricted funds are those funds for which monies have been specifically given and are therefore restricted as to what they can be used for.

Income

Total receipts on unrestricted and designated funds were £150,096 (2020 - £140,738) and for restricted funds £61,125 (2020 - £54,071) giving a total income of £221,221 (2020 - £194,809).

The restricted fund receipts include £36,662 to St Peters Community Centre project, £17,470 to the Parish Youth Fund and £6,992 to St James Reordering fund.

Expenditure

Expenditure on unrestricted and designated funds amounted to £115,253 (2020 - £120,512) and restricted funds £ 58,592 (2020 - £57,489) giving a total expenditure of £173,845 (2020 - £178,000).

Restricted Fund Expenditure includes £44,076 for St Peters Community Centre Project , £14,418 to the Parish Youth Fund and £97 St James Re Ordering Fund

Reserves policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £26,505 (St James £21,434 St Peters £5,071). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the yearend was £55,327(St James £35,631 St Peters £19,696). This exceeds our target.

However it would be desirable to set our target to be higher, say 6 Months unrestricted payments which would be £53,010 (St James £42,868 St Peters £10,142) .

Funds

A summary of funds can be found under note 6

General Unrestricted Funds

It is good to see that we have this year despite the ongoing Covid situation finished the year with a unrestricted fund of £55,327. And, this has been achieved whilst having as at the year end, paid our Quota to the common fund in full from both churches.

Funds that are Relevant to the whole Parish are :-

Parish Giving Fund

This includes both the Parish Mission giving fund and the Parish community Fund. We have transferred into the fund £2,368 from General funds and £4,158 was added from lent and advent giving and other events. This year we fulfilled our giving pledges to our 4 mission partners of £1000 each and also additional payments of £401 due to St Peters Bingo fundraising for the Lords Larder.

Parish Youth Fund

We started the year at a balance of £10,736 , £17,470 was added and costs were £14,418. The balance as at 31 Dec 2021 was £13,788

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

A new Account was opened for St James this year and a Balance of £40,000 was deposited there . St Peters holds a separate account with a balance of £26,288.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2021

St James Church Financial Review

Income

Total receipts on unrestricted funds and designated funds were £127,193 (2020 - £101,681). Receipts for restricted funds £24,462 (2020 - £12,113) giving a total income of £151,654 (2020 - £113,794).

The restricted fund receipts include, £17,470 to the Parish Youth Fund and £6,992 to St James Reordering fund.

Expenditure

Expenditure on unrestricted funds and designated funds amounted to £93,317 (2020 - £85,563) and restricted funds £14,515 (2020 - £15,723) giving a total expenditure of £107,833 (2020 - £101,286).

Restricted Fund Expenditure relates to £14,418 to the Parish Youth Fund and £97 reordering Fund.

Reserves policy

It is St James policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £21,434 (2020 - £19,765). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the yearend was £35,631 (2020 £33,737). This exceeds or target, which is amazing considering the year we have had!

Funds

A summary of funds can be found under note 6. At the year end the **St James Re-ordering fund** shows an overdrawn balance due to the £10,000 loan from the Diocese. This will be repaid using the money pledged by our generous church members and is due to be repaid in full by May 2022, Hooray !!!!

Taylor Fund, we have had a generous donation designated for fabric which stands at £17,553. And then also we have had over the year £13,500 legacies and donations which have been at present allocated to **Other Designated funds**, we still need to decide how to allocate these funds.

St Peters Church Finance Review

Overall, we have managed this year to do better than anticipated, we had budgeted for a loss on the General Fund, but ended the year with a small surplus of £1,636. We still have £3,831 in a church Reordering Fund, which we have agreed to leave for future repair work due on the building. The Community Centre has had increased lettings and secured some Outside funding and although it shows a loss of £7,414 for the year this is due to expenditure on the proposed new Car Park (see note 19 for details)

Income

Total receipts on unrestricted and designated funds were £22,905 (2020 - £39,057) and for restricted funds £36,662 (2020 - £41,958) giving a total income of £59,567 (2020 - £81,015).

The restricted fund receipts relate to income for the St Peters Community Centre. See Note 19.

Expenditure

Expenditure on unrestricted and designated funds amounted to £21,937 (2020 - £34,949) and restricted funds £44,076 (2020 - £41,766) giving a total expenditure of £59,567 (2020 - £76,715).

The restricted Fund Expenditure relates to expenses for the St Peters Community Centre. See note 19

Reserves policy

It is St Peters policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £5,071 (2020 - £4,997). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £19,696 (2020 - £18,060), which exceeds our target.

Funds

A summary of funds can be found under note 6. At the year end the St Peters Community Centre fund shows a balance of £58,143 which is held for the running of the Community Centre See Note 19. This was agreed and minuted at both St Peters committee and St Peters Community Centre Management Committee.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2021

4.Parish Statement of Financial Activities

For the year ended 31 December 2021

	Notes	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Income						
Charitable Activities	4 (a)	92,610	3,063	11,090	106,763	122,640
Grants and Donations	4 (b)	3,051	30,945	21,767	55,763	44,668
Income from Investments	4 (c)	21	0	5	26	185
Activities for Generating Funds	4 (d)	13,869	6,539	28,262	48,670	27,316
Total Income		109,551	40,546	61,125	211,222	194,809
Expenditure						
Cost of Events and Activities	5 (a)	263	4,396	5,136	9,795	8,474
Mission and Charitable Giving	5 (b)	3,377	2,404	400	6,181	5,835
Directly relating to the Church	5 (c)	98,331	924	39,414	138,669	119,603
Major Capital Costs	5 (d)	0	1,478	9,255	10,733	38,332
Other Costs	5 (e)	4,050	31	4,387	8,468	5,757
Total Expenditure		106,020	9,233	58,592	173,846	178,001
Net Income / (Expenditure)		3,530	31,314	2,532	37,376	16,808
Fund Balances						
Fund Balances B/F		51,797	7,776	66,057	125,630	108,822
Fund Balances C/F	6	55,327	39,090	68,589	163,006	125,630

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2021

5. Parish Statement of Financial Position

As at 31 December 2021

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total Year end 31 Dec 2021	Prior Year end 31 Dec 2020
Fixed Assets						
Tangible Assets						
Fixed assets	7	0	0	0	0	0
Total Fixed Assets		0	0	0	0	0
Current Assets						
Debtors and Prepayments	8	9,262	870	-1490	8,642	7,445
Cash at bank and in hand						
St James	9	27,839	37,211	22,479	87,529	53,502
St Peters	10	19,328	3,410	61,679	84,417	86,774
Total Cash at bank and in hand		47,167	40,621	84,158	171,946	140,276
Total Current Assets		56,429	41,491	82,668	180,588	147,721
Creditors: amounts falling due within one year						
Creditors and Accruals						
Accruals - St James		240	2,000	0	2,240	1,305
Accruals - St Peters		862	401	659	1,922	786
Accounts Payable		0	0	3,420	3,420	0
St James Loan		0	0	10,000	10,000	0
Total Creditors: amounts falling due within one year	11	1,102	2,401	14,079	17,582	2,091
Net Current Assets (Liabilities)		55,327	39,090	68,589	163,006	145,630
Total Assets less Current Liabilities		55,327	39,090	68,589	163,006	145,630
Creditors: amounts falling due after more than one year						
St James Loan	12	0	0	0	0	20,000
		0	0	0	0	20,000
Net Assets		55,327	39,090	68,589	163,006	125,630
Funds and Reserves						
Total Parish Funds and Reserves						
Fund Balances - St James		35,632	34,611	10,447	80,690	36,867
Fund Balances - St Peters		19,695	4,479	58,142	82,316	88,763
Total Parish Funds and Reserves		55,327	39,090	68,589	163,006	125,630

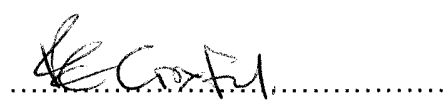
The notes on pages 18 to 28 form part of the accounts.

Approved by the PCC on 3 April 2022 and signed on its behalf by:-

Reverend David Keen (Chair Person) and Mrs Frances Croxford (PCC Treasurer)



Reverend David Keen



Mrs Frances Croxford

Notes to the Accounts

for the year ended 31st December 2021

1. General Information

The PCC is a charity registered with the Charity Commission in England & Wales, number 1158827, and is unincorporated. The address of the principal office is The Parish Office, St James' Church, Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ

2. Statement of Compliance

The Financial Statements have been prepared under the historical cost convention and on an accruals basis in accordance with the Church Accounting Regulations 2006 and Charities Act 2011, together with applicable accounting standards, FRS 102 and the Charities SORP (FRS 102).

3. Accounting Policies

Basis of preparation

The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the Financial Statements of church groups that owe their main affiliation to another body. The financial statements are prepared in sterling, which is the functional currency of the entity.

Funds

See separate notes 6 and 16.

Income

Collections are recognised when receivable by or on behalf of the PCC.

The income from social events etc. is accounted for gross of expenses at the time it is received.

Rental income from the letting of church premises is recognised when receivable.

Interest is accounted for when receivable.

All legacies receivable are credited to the statement of financial activities as incoming resources.

Donations under gift aid are recognised as income when the donation is received. Donations of items other than cash are included in income at current value.

Income tax recoverable under the gift aid scheme is recognised at the same time as the donation to which they relate.

Expenditure

Resources expended are shown gross, including irrecoverable VAT, and are accounted for on an accruals basis. Costs are allocated directly to the category to which they relate or apportioned on an equitable basis where they involve more than one category. Where this allocation is not possible costs are allocated within "other costs". Missionary and Charitable giving is accounted for when awarded and paid.

The Parochial Church Council of Preston Plucknett Annual Report and Financial Statements for the Year ending 31st December 2021

Fixed Assets

Consecrated and beneficed property is excluded from Financial Statements by s10(2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed in the notes to the Financial Statements. The value of the church hall is not included in the Statement of Financial Position as it forms part of a single building with St Peter's Church. All expenditure incurred in the year on maintenance or improvement of the property is written off as expenditure in the SOFA and separately disclosed in the notes to the Financial Statements. Other fixed assets over £5,000 are capitalised at cost and depreciated over 4 years on a straight line basis.

Current Assets

Amounts owing to the PCC at the balance sheet date are shown as debtors.

Short term deposits include cash held on deposit with CBF Church of England Funds.

Current Liabilities

Creditors are provided in the accounts when expenditure is incurred in the accounting year but not paid until later accounting periods.

Grants

Grants are accounted for on the basis of date of receipt.

Value Added Tax

The charity is not registered for VAT. VAT on certain repairs to the church building can be reclaimed under the Listed Places of Worship Scheme.

Judgements and key sources of uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Going concern

There are no material uncertainties about the charity's ability to continue.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2021

4 a. Charitable Activities

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Planned Giving - Gift Aided Donations	56,534	0	5,880	62,414	59,603
Planned Giving - Other	5,827	0	1,965	7,792	7,041
Collections -Open plate	5,955	443	0	6,399	5,689
Special Collections	980	0	400	1,380	195
Gift Aid Recovered and Due	18,084	2,620	2,495	23,199	24,184
Gift days	5,230	0	350	5,580	25,928
Total Charitable Activities	92,610	3,063	11,090	106,763	122,640

4 b. Grants and Donations

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Donations and Appeals - St James	2,300	10,533	3,960	16,793	11,295
Donations and Appeals - St Peters	751	524	0	1,275	7,924
Legacy - St James	0	19,888	0	19,888	0
Grants	0	0	17,807	17,807	25,450
Total Grants and Donations	3,051	30,945	21,767	55,763	44,668

4 C. Income from Investments

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Bank Interest Received	21	0	5	26	185
Total Income from Investments	21	0	5	26	185

4 d. Activities for Generating Funds

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Fees Received Wedding	419	400	0	819	1,049
Fees Received - Funerals	4,570	0	0	4,570	3,119
Fees Received - Due to DBF	0	5,738	0	5,738	4,576
St Peters Community Centre Letting	0	0	26,185	26,185	13,646
Mums and Toddlers Income	307	0	50	357	289
Fund Raising - St James	3,616	0	0	3,616	883
Fund Raising - St Peters	1,169	401	1,812	3,382	2,225
Lettings - St James Church	2,701	0	0	2,701	1,530
Lettings - St Peters Church	477	0	0	477	0
Other Income - St James	370	0	0	370	0
Other Income - St Peters	240	0	215	455	0
Total Activities for Generating Funds	13,869	6,539	28,262	48,670	27,316

The Parochial Church Council of Preston Plucknett
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5 a. Cost of Events and Activities	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Heat and Light Community Centre	0	0	3,094	3,094	1,977
Insurance - Community Centre	0	0	289	289	311
Venue Hire	263	0	0	263	363
DBF - Parochial Fees Paid	0	4,396	0	4,396	4,576
Bursary Awarded - Community Centre	0	0	1,753	1,753	1,247
Total Cost of Events and Activities	263	4,396	5,136	9,795	8,474

5 b. Mission and Charitable Giving	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Church Giving Transfers from General Fund to Giving Fund	2,397	(2,397)	0	0	0
Parish Mission and Charity Giving					
Parish Mission Partners					
Christians Against Poverty		1,000		1,000	1,000
Lords Larder		1,000		1,000	1,000
Yeovil For Families		1,000		1,000	1,000
Open Doors		1,000		1,000	1,000
Giving RE 2019					1,640
St Peters Bingo - Lords Larder		401		400	0
St Peters Bingo – CC Toilet Twinning			400	400	0
Hardship Fund Payments made		400		400	0
Special Collections - St James	980	0	0	980	195
Total Mission and Charitable Giving	3,376	2,404	400	6,180	5,835

5 C. Directly Relating to the Church	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Diocesan Quota					
Diocesan Quota - St James	65,632	0	0	65,632	60,225
Diocesan Quota - St Peters	14,985	0	0	14,985	13,031
Total Diocesan Quota	80,617	0	0	80,617	73,256
Clergy Expenses	1,539	0	0	1,539	1,718
Youth Work Expenses	112	0	0	112	161
Children's Work Expenses	686	0	0	686	735
Heat and Light					
St James	3,207	0	0	3,207	2,700
St Peters	773	0	0	773	500
Total Heat and Light	3,980	0	0	3,980	3,200
Insurance					
Insurance - St James	863	0	0	863	853
Insurance - St Peters	79	0	26	105	78
Total Insurance	942	0	26	969	931
Water Rates	66	0	100	166	171
Repairs and Maintenance	1,885	724	6,245	8,854	7,443
Staff Costs	8,504	200	33,043	41,746	31,990
Total Directly Relating to the Church	98,331	924	39,414	138,669	119,603

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2021

5 d. Major Capital Costs	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
St Peters Re decorating Costs	0	0	0	0	11,074
St Peters Community Centre – Car Park	0	0	7,921	7,921	24,903
Equipment Purchased	0	1,478	1,334	2,813	2,355
Total Major Capital Costs	0	1,478	9,255	10,733	38,332

5 e. Other Costs	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
Telephone	663	0	282	944	904
Stationary	1,154	0	111	1,265	759
IT and Software	227	0	106	334	329
Bank Fees	48	0	121	168	492
Sundry Expenses	1,478	31	3,527	5,036	2,553
Independent Examination Fee	480	0	240	720	720
Total Other Costs	4,050	31	4,387	8,468	5,757

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Annual Report and Financial Statements for the Year ending 31st December 2021

6 . Summary of fund movements

	Balance B/F as at 31 Dec 2020	Incoming Resources	Resources Expended	Transfers Between Funds	Balance C/F as at 31 Dec 2021
Unrestricted Funds					
St James General Fund	33,737	87,631	(85,736)		35,632
St Peters General Fund	18,060	21,920	(20,285)		19,695
Total Unrestricted Funds	51,797	109,551	(106,021)	0	55,327
Designated Funds					
Parish Giving & Hardship fund – See note 1 below	2,368	1,761	(2,404)	1	1,725
Due to DBF Fund	0	5,738	(4,395)		1,343
Wedding Fund	0	400	(200)		200
St James Flower Fund	262	60	(31)		291
Taylor legacy Fund	0	18,888	(1,335)		17,553
St James -Other Designated Funds	0	13,500			13,500
St Peters Church Reorg Fund	4,499	200	(868)		3,831
St Peters Tea and Toast Fund	647				647
Total Designated Funds	7,776	40,546	(9,233)	0	39,090
Restricted Funds					
Parish Youth Fund	10,736	17,470	(14,418)		13,788
St James Reordering Fund	(10,236)	6,992	(97)		(3,341)
St Peters Community Centre – see Note 19	65,557	36,662	(44,076)		58,142
Total Restricted Funds	66,057	61,124	(58,592)	0	68,589
TOTAL FUNDS	125,630	211,221	(173,846)	0	163,006

Notes on Transfers between Funds

1 Parish Giving & Hardship Fund

	St James	St Peters	Total
B/F	2,368	0	2,368
TRF's from General funds	1,514	883	2,397
Lent and Advent Giving	976	384	1360
Fundraising Bingo		401	401
PAID out to Mission Partners	(2,000)	(2,000)	(4,000)
Paid Out - Hardship Fund	(100)	(300)	(400)
St Peters Bingo - Lords Larder		(401)	(401)
Balance Transfer from St Peters to St James	(1,033)	1,033	0
Balance C/f	1,725	0	1,725

The Parochial Church Council of Preston Plucknett
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7. Fixed Assets	Total Year end 31 Dec 2021	Prior Year end 31 Dec 2020
Accumulated Depreciation	(9,600)	(9,600)
Fixed assets	9,600	9,600
Total Fixed Assets	0	0

8. Debtors and Prepayments	Total Year end 31 Dec 2021	Prior Year end 31 Dec 2020
Accounts Receivable	2,371	2,196
Gift Aid Due - St Peters	704	1,942
Gift Aid Due - St James	3,293	2,456
Church Banking	921	0
Prepayments	1,353	852
Total Debtors and Prepayments	8,642	7,445

9. Cash at Bank and in Hand - St James	Total Year end 31 Dec 2021	Prior Year end 31 Dec 2020
St James Church Current Account	25,377	15,742
St James Church Reserve Account	22,149	37,759
St James - CCLA Account	40,003	0
Total Cash at Bank and in Hand - St James	87,529	53,502

10. Cash at Bank and in Hand - St Peters	Total Year end 31 Dec 2021	Prior Year end 31 Dec 2020
St Peters Church Current Account	2,927	6,420
St Peters Church Deposit Account	15,110	50,269
St Peters Community Centre Current Account	3,785	2,448
St Peters Community Centre Deposit Account	35,948	1,150
Pockit Card - Community Centre	357	210
St Peters Church CCLA account	26,287	26,274
St Peters Petty Cash	3	3
Total Cash at Bank and in Hand - St Peters	84,417	86,774

11. Creditors and Accruals	Total Year end 31 Dec 2021	Prior Year end 31 Dec 2020
Accounts Payable	(3,420)	0
Accruals - St James	(2,000)	(1,305)
Accruals - St Peters	(2,162)	(786)
St James Reordering Loan from Diocese	(10,000)	0
Total Creditors and Accruals	(17,582)	(2,091)

12. Creditors due after one year	Total Year end 31 Dec 2021	Prior Year end 31 Dec 2020
St James Reordering Loan from Diocese	0	(20,000)
Total Creditors due after one year	0	(20,000)

To be repaid at a rate of £10,000 per year until May 2022.

The Parochial Church Council of Preston Plucknett
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13. Related Parties

No related party to the Parochial Church Council, including the PVV Members listed on page 4, has been paid or is payable remuneration or other benefits or expenses from the funds of the Parochial Church Council.

14. Staff Costs

Staff Costs are £41,746 – wages £40,666 pension contributions £1,080. There were 5 part-time staff employed at various times during the year. There were no employees with earnings in excess of £60,000.

15. Independent examiner's Remuneration

Fee for independent examination £ 720 (2020: £720).

16. Details of Funds

Restricted Funds

These funds arise from donations given for specific purposes. Funds include those restricted to St Peters Community Centre New Build and Running Costs and other items.

In addition, funds from special services and associated donations are held temporarily to be distributed to the relevant charities and missionary organisations.

Details are shown in note 6.

Designated Funds

These are funds designated for a particular purpose by the PCC.

Details are shown in note 6.

Unrestricted Funds

Unrestricted Funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Details are shown in note 6.

The Parochial Church Council of Preston Plucknett
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17. St James Statement of Financial Activities

For the year ended 31 December 2021

Account	Unrestricted Funds	Designated Funds	Restricted Funds	Total Year end 31 Dec 2021	Prior Year 31 Dec 2020
Income					
Charitable Activities	73,431	3,008	10,690	87,124	91,020
Grants and Donations	2,300	30,420	13,773	46,493	11,295
Income from Investments	8	0	0	8	33
Activities for Generating Funds	11,892	6,138	0	18,030	11,446
Total Income	87,631	39,562	24,462	151,655	113,794
Expenditure					
Cost of Events and Activities	263	4,396	0	4,659	4,939
Mission and Charitable Giving	2,494	586	0	3,080	5,835
Directly relating to the Church	80,095	1,671	14,418	96,184	87,757
Major Capital Costs	0	897	0	897	0
Other Costs	2,884	31	97	3,012	2,754
Total Expenditure	85,736	7,581	14,515	107,832	101,285
Net Income / (Expenditure)	1,895	31,981	9,947	43,823	12,509
Fund Balances					
Fund Balances B/F	33,737	2,630	500	36,867	24,359
Total Fund Balances	33,737	2,630	500	36,867	24,359
Fund Balances C/F	35,632	34,611	10,447	80,690	36,867
Funds and Reserves					
Bank Balances					
St James Church Current Account				25,376	15,742
St James Church Reserve Account				22,149	37,759
St James - CCLA Account				40,003	0
Prepayments and Accruals					
Gift Aid Due - St James				3,293	2,456
Owing Between St James and St Peters				755	1,388
Accruals - St James				(2,240)	(1,305)
Prepayments				1,353	826
Loan from the Dioceses of Bath and Wells				(10,000)	(20,000)
Total Funds and Reserves				80,690	36,867

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Annual Report and Financial Statements for the Year ending 31st December 2021

18. St Peters Statement of Financial Activities

For the year ended 31 December 2021

	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date 31 Dec 2021	Prior Year 31 Dec 2020
Income					
Charitable Activities	19,179	60	400	19,640	31,620
Grants and Donations	751	524	7,995	9,270	33,374
Income from Investments	13	0	5	18	152
Activities for Generating Funds	1,976	401	28,262	30,639	15,870
Total Income	21,920	985	36,662	59,567	81,015
Expenditure					
Cost of Events and Activities	0	0	5,136	5,136	3,535
Mission and Charitable Giving	883	1,818	400	3,101	0
Directly relating to the Church	18,236	-747	24,996	42,485	31,847
Major Capital Costs	0	582	9,255	9,836	38,332
Other Costs	1,166	0	4,290	5,456	3,001
Total Expenditure	20,285	1,652	44,077	66,014	76,715
Net Income / (Expenditure)	1,635	-667	-7,415	-6,447	4,300

Fund Balances

Fund Balances B/F	18,060	5,146	65,557	88,763	84,463
Total Fund Balances	18,060	5,146	65,557	88,763	84,463
Fund Balances C/F	19,695	4,479	58,142	82,316	88,763

	Year to Date 31 Dec 2021	Prior Year 31 Dec 2020
Funds and Reserves		
Bank Balances & Cash		
St Peters Church Current A/c	2,927	6,420
St Peters Church Deposit Account	15,110	50,269
St Peters Community Centre Current Account	3,785	2,448
St Peters Community Centre Deposit Account	35,948	1,150
Community Centre Pre paid Pockit Card	357	210
St Peters Petty Cash	3	3
St Peters CCLA Account	26,287	26,274
Prepayments and Accruals		
Gift Aid Due - St Peters	704	1,942
Accounts Receivable	2,371	2,196
Accounts Payable	(3,420)	0
Prepayments	0	26
Church Banking	921	0
Accruals - St Peters	(1,922)	(786)
Owing Between St James and St Peters	(755)	(1,388)
Total Funds and Reserves	82,316	88,763

The Parochial Church Council of Preston Plucknett
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19. St Peters Community Centre Finance Report

This note is just for reference.

All of the funds for St Peters Community Centre are held within St Peters Restricted fund (see Note 18 above and note 6). The Centre management committee felt it useful to divide the total funds between the funds stated below, but they are all Parish Restricted funds to be used for the running of the Community Centre.

For the year ended 31 December 2021

	General Running Fund	Pantry Grants	Baby and Toddler	Bursary Fund	Grant Funding CCSF	Grant Funding SCF	Salary Reserve Fund	Car Park Fund	Building Maintena nce Fund	Total for the year
Income										
Grants	3,000	520	2,475	0	0	0	0	2,000	0	7,995
Bank Interest Received	5	0	0	0	0	0	0	0	0	5
Letting fees	26,185	0	0	0	0	0	0	0	0	26,185
Fund Raising	330	0	0	0	0	0	0	0	0	330
Community Coffee	1,482	0	0	0	0	0	0	0	0	1,482
Special Collections	400	0	0	0	0	0	0	0	0	400
Baby and Toddler Subs	372	0	(322)	0	0	0	0	0	0	50
Other Income - St Peters	215	0	0	0	0	0	0	0	0	215
Total Income	31,989	520	2,153	0	0	0	0	2,000	0	36,662
Expenditure										
Wages - Centre Manager	9,096	0	351	0	3,109	2,725	0	0	0	15,281
Wages - Cleaner	1,855	0	0	0	0	0	0	0	0	1,855
Wages - Maintenance	1,029	0	0	0	0	0	0	0	0	1,029
Pension Costs - Er	383	0	0	0	0	75	0	0	0	458
Insurance	316	0	0	0	0	0	0	0	0	316
Gas- Community Centre	928	0	0	0	0	200	0	0	0	1,128
Electricity - Community Centre	1,666	0	0	0	0	300	0	0	0	1,966
Telephone & Internet - Community Centre	282	0	0	0	0	0	0	0	0	282
Water rates	100	0	0	0	0	0	0	0	0	100
Mission and Charity Giving - Special collections	400	0	0	0	0	0	0	0	0	400
General Repairs and Maintenance	2,626	0	0	0	0	0	0	3,619	0	6,245
Major Works	0	0	0	0	0	0	0	7,921	0	7,921
Bank Fees - St Peters	24	0	0	0	0	0	0	0	0	24
Stationary & Office Expenses - St Peters	111	0	0	0	0	0	0	0	0	111
Refreshments	275	0	70	0	0	0	0	0	0	345
Cleaning and Cleaning Supplies	2,613	0	0	0	0	0	0	0	0	2,613
Waste Disposal	522	0	0	0	0	0	0	0	0	523
IT Software and Consumables	106	0	0	0	0	0	0	0	0	106
Sundry Expenses - St Peters	47	0	0	0	0	0	0	0	0	47
Equipment Purchased	814	520	0	0	0	0	0	0	0	1,334
Bursary Awarded - Community Centre	0	0	0	1,753	0	0	0	0	0	1,753
Independent Examination Fee	240	0	0	0	0	0	0	0	0	240
Total Expenditure	23,434	520	421	1,753	3,109	3,300	0	11,540	0	44,077
Net Income / (Expenditure)	8,555	0	1,732	(1,753)	(3,109)	(3,300)	0	(9,540)	0	(7,414)
Fund Balances B/F										
Fund Balances B/f	14,898	0	0	1,753	3,109	3,300	15,000	20,000	7,497	65,557
Transfer Between Funds	(10,000)								10,000	
Fund Balances C/F	13,453	0	1,732	0	0	0	15,000	10,460	17,497	58,142

Accounts

'A Wholehearted Church'



St James & St Peters

Parish of Preston

Plucknett

Year Ended 31 December 2020
Parochial Church Council Report and Accounts

Registered Charity Number 1158827

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

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1. Annual Report

Administrative Information, Structure, Governance and Management

St James' and St Peter's churches are situated in the Preston Plucknett district of Yeovil. The registered name is: The Parochial Church Council of the Ecclesiastical Parish of Preston Plucknett.

They are part of the Diocese of Bath and Wells within the Church of England. The parish office address is St James' Church Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ

These financial accounts are the consolidated accounts for St James, St Peter's and St Peter's Community Centre. A summary of the separate accounts can be found under notes 17, 18 and 19.

Owing to the overall turnover being over £100,000 the PCC is registered with the Charity Commission as a charity in its own right. The Charity Registration number is 1158827.

The PCC is aware of the risks to which it may be exposed. Financial risk is managed through the PCC's financial procedures. Insurance continues to be with EIG. Statutory and legal requirements, in particular health & safety and safeguarding are closely monitored by nominated individuals on the PCC and consents, processes, procedures and records are sought or maintained, as necessary. The PCC is aware of the introduction of the General Data Protection Regulations in May 2018 and maintains arrangements to ensure compliance

The members of the PCC are appointed according to arrangements set out in the Church Representation Rules. Members are recruited from those on the Church Electoral Rolls and appointed for a three-year term. The appointment is made either by approval at the Annual Parochial Church Meeting or by election if necessary. New members are introduced to PCC procedures and workings.

Aims and Purposes.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent the Reverend David Keen, and the Associate Vicar Rev Ruth Chapman, in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church Buildings comprising St James main church, entrance vestibule and office and church room, and St Peter's main church and St Peter's Community Centre. The parish supports a monthly act of worship in the Abbey Community Centre, and also in care homes around the parish.

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List of Members

PCC members who have served from 1st January 2020 until the date this report was approved are:

Vicar		Rev David Keen		Chairman
Associate Minister		Rev Ruth Chapman		
Readers		Mr. Christopher Harris		
Church Wardens	St James St James St Peters St Peters	Mr. Graham Hardacre Mr. Barry Julier Mrs. Caroline Turner Mrs. Annie Nixon	(Appointed 11.10.2020)	
		Mrs. Jackie Parsons		PCC Secretary
Deanery Synod	St James St Peters St Peters St James St James	Miss Linda Mason Mrs. Margaret Hamilton Mr. Mike Nixon Mr Christopher Harris Mr John Hanson	(Resigned 18.10.2020) (Appointed 11.10.2020) (Appointed 18.10.2020) (Appointed 18.10.2020)	
Elected Members	St James Yr 3 St James Yr 3 St James Yr 3 St James Yr 3 St James Yr 3 St James Yr 2 St James Yr 2 St James Yr 2 St James St James St James Yr 2	Mr. Michael Cox Mr. Mark Felstead Mr. Mike Eaton Mr. Agostino Colaco Mr. Ian Holloway Mr. Rob Kirton Mr. Douglas Beard Mrs. Pam Kirton Mrs Maureen Harris Ms. Amanda Felstead Mrs Jo Cox		Safeguarding Officer
	St Peters Yr 1 St Peters Yr 1 St Peters Yr 1	Mrs. Kristi Baker Mrs. Frances Croxford Mrs. Rhoda Wilson	(Appointed 18.10.2020) (Appointed 18.10.2020) (Appointed 18.10.2020)	St Peters Treasurer
				Health & Safety Officer St James & PCC Treasurer

The Parochial Church Council of Preston Plucknett
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Membership:

The PCC maintains separate electoral rolls for each of our Churches.

St James

As at October* 2020 there were 93 parishioners (2019 – 91) on the St James' Electoral Roll. Church membership, those who regularly worship and are counted as part of the annual parish return, is 122** (2019 – 128) and the average weekly attendance, taken during the October 2020 count was 23*** adults (2019 – 84) and 0 children (2018 – 11).

**As the AGM was not held until October the Electoral Roll remained open until then.*

***During the year we had a reduction of 10 members; 6 deceased, 3 moved away, 1 no longer attending. But 4 new members were added.*

****These figures were average actual church attendance during October limited by social distancing restrictions. However, we have developed a formula for calculating 'attendance' based on figures extracted from YouTube analytics and those averages for October come out at 80 adults and 8 children. These figures include 'actual' church attendance.*

St Peters

As at October * 2020 there were 48 parishioners (2019 – 49) on the St Peters' Electoral Roll. Church membership, those who regularly worship and are counted as part of the annual parish return, is 59 (2019 - 53) and the average weekly attendance, taken during the October 2020 count was 20 *** adults (2019 - 30) and 0 Children.

Objectives and Activities

The trustees have paid due regard to the guidance given by the Charity Commission on public benefit when deciding what activities, the charity should undertake.

The objectives of the PCC are summed up in our vision statement: -

The PCC's vision is to be a wholehearted church where we:

- Encounter God
- Grow Disciples
- Live the Gospel 24/7 in our daily frontline.
- Gather Community, both within the church, and within the parish.

This happens through the gathered life of the church (Sundays and in cell groups) in our ministries and programs (children and families ministry, groups for senior citizens, pastoral visitors etc.) and in the lives of church members in their day-to-day settings.

The PCC is committed to enabling both churches to grow and flourish. The PCC maintains an overview of worship, finance, outreach, ministry, facilities, and parish policies (e.g. Safeguarding). All of this is to serve our calling as God's people – a people who worship God through Jesus, and who share the message of Jesus with the world.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

Achievements and Performance

Review of the Year

2020 began with high hopes. It was the 600th anniversary of St James, with an exciting programme of events and celebrations running through the year. At St Peters the newly opened Community Centre was starting to fill with various community groups and there was genuine excitement about its potential for both the church and the community.

That all changed on 23rd March, with the first lockdown of the Covid-19 pandemic. Both churches adapted with remarkable speed to the 'new normal', with worship moving online, cell groups moving to various formats, and countless phone calls, house visits and shopping and chemist trips to check in on one another. New 'Worship at Home' resources were produced to deliver to people who couldn't access the YouTube services, a weekly e-news and St Peters WhatsApp group kept many people in touch with what was going on.

The cell groups did an incredible job in providing support and community throughout the year, and I would like to pay tribute to all the cell leaders. We are also deeply grateful to those who provided practical support, for the 'phone pastors', and for the church wardens and lay leaders at both churches who worked so hard to keep in touch with people, and to keep people's spirits up.

The lockdown meant that all face to face meeting stopped, or was severely restricted by social distancing, rules on numbers, and facemasks. We had some months of leading worship from homes to an entirely online audience, some months of leading from church with 20-25 present but not allowed to sing or share in full communion. Prayer, staff and committee meetings moved to Zoom. Outreach was severely hindered, but being on YouTube allowed many more people a glimpse inside the church, and the chance to check us out without even entering the building.

Despite all the restrictions, there were many positives during the year

- The launch of the new St James at 3 service for young families
- Around 20 people doing shopping and prescription collection around the parish, in response to a local covid helpline.
- Incredibly generous gift days at both churches, which enabled St James to almost break even on the year (despite losing around £20,000 of income), and St Peters to install a new sound system, blinds and shelving, plus a major floor treatment, to (almost!) complete the refurbishment of the church. Thank you to both of our Treasurers, Rob and Frances, for a superb job in a very challenging year.
- How quickly people adapted to online church, and how much pastoral and personal support people gave to each other throughout the lockdown.
- A number of people exploring a 'Rhythm of Life' as we looked at ways of being church which didn't rely on having a building.
- The first Centre Manager for St Peters Community Centre, Sarah Tuck, who has brought huge energy and enthusiasm and a passion for community to the role.
- The new 'Stream Team', trained by a member of the youth group, who now manage our weekly webcasts of live Sunday morning worship.

PCC Business

During the year the PCC met 6 times, and dealt with the following business:

- Church finances, especially financial sustainability at St James with significant loss of income
- St James 2020 celebrations
- Safeguarding, including the appointment of Sue McFadden as Safeguarding contact at St Peters, and work towards an updated Safeguarding policy
- PCC restructuring, allowing for greater representation of St Peters (to reflect its growth in membership), and creation of a St James Committee to focus specifically on the mission and ministry of the parish church
- Health and Safety, especially around Covid-19 precautions
- Regular meeting of the Standing Committee to monitor St James finances.
- Reviewing how we best express church life under the pandemic restrictions, in the areas of worship, discipleship and outreach, and how this could develop.
- Organising the Gift Day at St James (and St Peters committee organising one for St Peters)

The Parochial Church Council of Preston Plucknett

Annual Report and Financial Statements for the Year ending 31st December 2020

- Monitoring and developing worship throughout the lockdown, including new services and patterns of worship.
- Legal matters, including a lease agreement for a community car park on Westfield, linked to the Community Centre.

St Peters Church Committee also met 6 times, including the following business:

- Church finance and Gift Day
- Church refurbishment
- Responding to the changing covid guidance over what was permissible
- Health and Safety
- Worship
- Church fabric and maintenance
- Outreach

We are deeply grateful to those who serve on the PCC and the church committees, for their hard work and service in overseeing the life of our parish.

Staffing and Ministry

Caryl Plewes was licensed as Reader in the autumn, and Mike Nixon successfully transferred his Reader license to the parish. Mark McKnight and Coelette Parkes both began ordination training and a new Lay Pastoral Assistants course and intake was planned, for delivery in early 2021.

Overwhelmingly, the ministry of the church moved away from church buildings and events to homes, streets and relationships. We truly saw 'every member ministry' in the way people helped one another through the year.

St Peters Community Centre

Sarah Tuck was appointed as part-time Community Centre manager from September, fully funded by the Community Centre (and some covid relief grants). After a busy 2 months, the Centre was closed to all groups from March. All except one – Yeovil Community Midwives became sole users of the centre as soon as lockdown started, which worked superbly for them and for us. We hope this will continue as regular user groups return post-covid. The Centre was ably run and overseen by a Management Committee drawn from the church, community, and partner agencies.

Prayer

Prayer continues to be the heartbeat of our church, with weekly prayer meetings going online throughout the lockdown, plus special times of prayer on a variety of platforms during Holy Week and Thy Kingdom Come. The active Prayer Chain at both churches continues to be invaluable, and we now join other churches in Yeovil in the Virtual Prayer Room, which our own Mark Felstead was instrumental in setting up.

This has been a traumatic year, not only for all the change, restrictions and upheaval of the pandemic, but with the death of several much loved church members in early 2020, and the separation from family and friends that all of us have endured. I am deeply grateful to Ruth our Associate Vicar for her enthusiasm, creativity and wisdom, and to the churchwardens Graham, Barry, Caroline and Annie for their dedication and care towards the churches and their members. It is a testament to the depth of our church life that both churches have pulled together so well during 2020. Thank you to every member of St Peters and St James for your prayer, care and faithfulness. God has been good to us, and I am sure He has been strengthening our roots and foundations for a new season of fruitfulness.

Rev David Keen, March 2021.

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Deanery Synod Report

There were no Deanery Synod meetings held during the year due to covid 19 restrictions.

Safeguarding Report

Annual Safeguarding Report to St James' and St Peter's PCC AGM 2021

Throughout the last year St James' and St Peter's has continued to comply with the Bath and Wells Diocese and Church of England (C of E) Safeguarding Policy. This means safe recruitment for all volunteers who work with our children or vulnerable adults including the requirement to obtain an enhanced Disclosure and Barring Service (DBS) check. All volunteers who work with our children and vulnerable adults have been safely recruited and DBS checks are renewed every 5 years in accordance with Diocesan policy. No significant issues or concerns associated with children, youth or vulnerable adults work within St James' and St Peter's have been raised or reported since the last AGM.

Due to the COVID-19 pandemic and that face-to-face church activities have been mostly suspended for the last year, actual safeguarding activity has been somewhat reduced. However, where necessary safe recruitment procedures have taken place such as with the appointment of the new St Peter's Community Centre Manager.

During the last year the Parish Safeguarding Officer has conducted an extensive review of the Parish Safeguarding Policy against current Diocesan and C of E policy and the updated document was approved by the PCC in Feb 2021. It will now be published by hard and soft copy.

Safeguarding priorities for the coming year will be:

- a. Ensure approved volunteers complete 3 yearly safeguarding refresher training on-line courses.
- b. Review updated advice from the House of Bishops in respect of the requirement to report all serious safeguarding incidents to the Charity Commission.
- c. Ensure all approved volunteers are recorded in the PCC minutes.

Mike Cox
St James' and St Peters' Parish Safeguarding Officer

3rd March 2021

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Building and Fabric Reports

Church Buildings and Fabric Report for 2020 – St James'

The PCC have continued to ensure that the fabric of the church buildings and surrounds have been kept in good condition.

All systems requiring annual safety and certification checks have been tested and recertified. This includes gas boilers, fire safety equipment, fire/security alarms.

Due to the Covid 19 restrictions no major works have been carried out and the work advised by the Quinquennial report has been put on hold until the financial situation improves.

Some small works and projects have been completed during the year including the replacement of the wooden cross on the south facing wall of the narthex with a cross designed and made by Barry Julier and the presentation of a 2020 Banner made to celebrate the 600th anniversary of the church by our resident Quilters group.

The A/V installation was improved so that streaming services direct from the church building is possible. This included a new fast broadband connection, improved Wi-Fi repeaters (David Newton) and additional A/V kit (Chris Harris). A quote for further enhancements has been received but these will have to wait until we have a better idea of what 'church' will look like in the future and improvements in the financial situation.

The churchyard and grounds have been maintained by a small team of dedicated volunteers who cut the grass and look after the flower beds. Following the success of the wildflower areas these have been further extended during the year. The massive task of clearing the churchyard border and wall on the St James's Close side has been started by Barry Julier and will continue next year.

And finally, we should record our thanks to the churchwardens, fabric team, grass cutters, church cleaners and everyone else who helped, for all their hard work during the past year.

Chris Harris

The Parochial Church Council of Preston Plucknett
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Church Buildings and Fabric Report for 2020 – St Peters

Roof Repairs

Some tiles were dislodged by Storm Dennis. Acorn roofing replaced the tiles and secured the edge tiles with cement.

Church Heating

The final 30 year old Drugasar gas heater was removed along with the gas piping and a new central heating system installed using 5 Low surface temperature radiators connected to the Community Centre gas boiler, controlled by a Hive programmable and remote control unit which means that the church is now pleasantly warm on a Sunday morning in winter without anyone having to get out of bed horribly early. The work was done by Watertite heating who came up with a more simple elegant and cheaper pipe run. We boxed in all the piping ourselves, but the Dais and Altar had to be raised by 18mm to accommodate the new pipes.

Floor

Pete Davies and his Handy to Help team, sanded and resealed the floor and built new shelves over the Gas meter cupboard for the hymn books.

Blinds

Hillary blinds installed new blinds on all the windows on the east and South sides of the church.

Summer working party

In the brief period in the Summer when we were able amidst the COVID restrictions our own working party:

- Cleared the church and then put everything back after the heating and floor work.
- Touched up the decorations damaged by various building works.
- Repaired the front panelling.
- Painted the white box containing the altar hangings.
- Installed a new projector screen.
- Installed a hanging system for pictures and banners on the west wall.
- Repaired the stained glass window in the Sanctuary and painted the last external wooden window frame.
- Made new boxing for the central heating pipes and future AV cabling.
- Renovated the Cross at the back of the church, treating the woodworm, replacing the lights with a new LED strip and varnishing it.
- Raised the Dais 18mm and permanently cured the rocking.

Things not done

We ordered and paid for 4 new chairs with arms from Rose Hill early in the year, but because of COVID they never turned up.

We also planned to paint the barge boards on the porch, but a combination of COVID restrictions and bad weather prevented it happening.

Finally, it was planned to install a new AV system in time for Christmas but the courier failed to deliver the main equipment from Germany in time.

Fabric and Building - St Peter's Community Centre

Building Snags - All the minor snags from the building work were rectified by October 2020.

Plasterboard damage - There was damage to the plasterboard in the entrance caused by a mobility scooter, and a hole in the hall caused by an incident. Pete Davies and the Happy to Help team repaired them and put a protective strip in the entrance.

TV screen - A new 55" TV was bought and installed in the conference room.

Wireless Network - A Wireless Distributed Network was installed with 4 additional access points giving good wireless coverage throughout the site, and capable of supporting 120 concurrent devices.

Ian Croxford

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

Parish Financial Review

Note: Designated funds are those funds that the PCC has decided to allocate monies to. Restricted funds are those funds for which monies have been specifically given and are therefore restricted as to what they can be used for.

Income

Total receipts on unrestricted and designated funds were £140,738 (2019 - £157,414) and for restricted funds £54,071 (2019 - £775,674) giving a total income of £194,809 (2019 - £933,088).

The restricted fund receipts include £41,958 to St Peters Community Centre project, £6,319 to the Parish Youth Fund and £5,794 to St James Reordering fund.

Expenditure

Expenditure on unrestricted and designated funds amounted to £120,512 (2019 - £143,993) and restricted funds £ 57,489 (2018 - £798,724) giving a total expenditure of £178,001 (2018 - £942,717).

Restricted Fund Expenditure includes £41,766 for St Peters Community Centre Project , £15,450 to the Parish Youth Fund and £273 St James Re Ordering Fund

Reserves policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £24,762 (St James £19,765 St Peters £4,997). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the yearend was £51,797 (St James £33,737 St Peters £18,060). This for the first time for some years exceeds our Target.

However it would be desirable to set our target to be higher, say 6 Months unrestricted payments which would be £49,525 (St James £39,531 St Peters £9,994).

Funds

A summary of funds can be found under note 6

General Unrestricted Funds

It is good to see that we have this year despite the ongoing Covid situation finished the year with a unrestricted fund of £51,979, compared to previous years of £29,842 and 2018 £20,929.

	St James	St Peters	Total Parish Unrestricted Funds
2020	£33,737	£18,060	£51,797
2019	£16,943	£12,899	£29,842
2018	£8,925	£12,004	£20,929

And, this has been achieved whilst having as at the year end, paid our Quota to the common fund in full from both churches. Again, something that we have not achieved for a few years.

Funds that are Relevant to the whole Parish are :-

Parish Giving Fund

This includes both the Parish Mission giving fund and the Parish community Fund. We have transferred into the fund £3,157 from General funds and £2,217 was added from lent and advent giving events. This year we fulfilled our giving pledges to our 4 mission partners of £1000 each and also obligations re last year, so a total of £5,640 was paid over to them this year. No payments have been made out of the Parish Community Fund.

Parish Youth Fund

We started the year at a balance of £19,897, £6,319 was added and costs were £15,450. The balance as at 31 Dec 2020 was £10,736.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

St James Church Financial Review

Income

Total receipts on unrestricted funds and designated funds were £101,681 (2019 - £117,773). Receipts for restricted funds £12,113 (2019 - £33,970) giving a total income of £113,794 (2019 - £151,743).

The restricted fund receipts include, £6,319 to the Parish Youth Fund and £5,794 to St James Reordering fund.

Expenditure

Expenditure on unrestricted funds and designated funds amounted to £85,563 (2019 - £108,412) and restricted funds £15,723 (2019 - £10,198) giving a total expenditure of £101,347 (2019 - £118,610).

Restricted Fund Expenditure relates to £15,450 to the Parish Youth Fund and £273 reordering Fund.

Reserves policy

It is St James policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £19,765 (2019 - £23,571). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the yearend was £33,737 (2019 £16,793). This exceeds our target, which is amazing considering the year we have had!

Funds

A summary of funds can be found under note 6. At the year end the St James Re-ordering fund shows an overdrawn balance due to the £20,000 loan from the Diocese. This will be repaid using the money pledged by our generous church members over the next 2 years.

St Peters Church Finance Review

Income

Total receipts on unrestricted and designated funds were £39,057 (2019 - £39,641) and for restricted funds £41,958 (2019 - £741,704) giving a total income of £81,015 (2019 - £781,345).

The restricted fund receipts relate to income for the St Peters Community Centre. See Note 19.

Expenditure

Expenditure on unrestricted and designated funds amounted to £34,949 (2019 - £36,553) and restricted funds £41,766 (2019 - £788,826) giving a total expenditure of £76,715 (2019 - £825,379).

The restricted Fund Expenditure relates to expenses for the St Peters Community Centre. See note 19

Reserves policy

It is St Peters policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £4,997 (2019 - £4,997). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £18,060 (2019 - £12,749), which exceeds our target.

Funds

A summary of funds can be found under note 6. At the year end the St Peters Community Centre fund shows a balance of £65,557 which is held for the running of the Community Centre See Note 19. This was agreed and minuted at both St Peters committee and St Peters Community Centre Management Committee.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

Statement of Members Responsibilities

The members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity

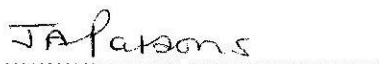
and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies, as described on page 19 and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. The members are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Rev D Keen (Chairman)



J Parsons (Secretary)

Date: 28/3/21

2. Independent Examiners Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of Preston Plucknett

I report on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2020 set out on pages 15 to 28.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145 (5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination, I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S M Bachrach, Chartered Accountant
Independent Examiner
Chalmers & Co (SW) Limited
Chartered Accountants
Trading as Chalmers & Co
6 The Linen Yard
South Street
Crewkerne
Somerset

Date:

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

3. Parish Statement of Financial Activities

For the year ended 31 December 2020

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date	Prior Year
Income						
Charitable Activities	4(a)	80,867	31,960	9,813	122,640	101,761
Grants and Donations	4(b)	13,629	2,369	28,670	44,668	793,836
Income from Investments	4(c)	57	10	118	185	807
Activities for Generating Funds	4(d)	7,370	4,476	15,470	27,316	36,684
Total Income		101,923	38,815	54,071	194,809	933,088
Expenditure						
Cost of Events and Activities	5(a)	363	4,576	3,535	8,474	15,872
Mission and Charitable Giving	5(b)	3,352	2,483	0	5,835	4,786
Directly relating to the Church	5(c)	90,645	3,113	25,845	119,603	115,512
Major Capital Costs	5(d)	1,136	11,074	26,122	38,332	796,035
Other Costs	5(e)	3,553	217	1,987	5,757	10,512
Total Expenditure		99,049	21,463	57,489	178,001	942,717
Net Income / (Expenditure)		2,874	17,352	(3,418)	16,808	(9,629)
Fund Balances						
Fund Balances B/F		29,842	9,195	69,785	108,822	118,451
Transfers Between Funds		19,081	(18,771)	(310)	0	0
		48,923	(9,575)	69,475	108,822	118,451
Fund Balances C/F	6	51,797	7,776	66,057	125,630	108,822

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

4. Parish Statement of Financial Position

As at 31 December 2020

Account	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Year ending 31 Dec 2020	Prior Year end 31 Dec 2019
Fixed Assets						
Total Fixed Assets	7	0	0	0	0	0
Current Assets						
Debtors and Prepayments	8	4,353	201	2,891	7,445	5,911
Cash at bank and in hand						
St James	9	31,578	2,098	19,826	53,502	79,599
St Peters	10	16,472	6,477	63,825	86,774	84,829
Total Cash at bank and in hand		48,050	8,575	83,651	140,276	164,428
Total Current Assets		52,403	8,776	86,542	147,721	170,339
Creditors: amounts falling due within one year						
Creditors and Accruals	11	606	1,000	485	2,091	31,517
Total Creditors: amounts falling due within one year		606	1,000	485	2,091	31,517
Net Current Assets (Liabilities)		51,797	7,776	86,057	145,630	138,822
Total Assets less Current Liabilities		51,797	7,776	86,057	145,630	138,822
Creditors: amounts falling due after more than one year						
ST James Loan	12	0	0	20,000	20,000	30,000
Total Creditors: amounts falling due after more than one year		0	0	20,000	20,000	30,000
Net Assets		51,797	7,776	66,057	125,630	108,822
Funds and Reserves						
Fund Balances - St James		33,737	2,630	500	36,867	24,359
Fund Balances - St Peters		18,060	5,146	65,557	88,763	84,463
Total Funds and Reserves		51,797	7,776	66,057	125,630	108,822

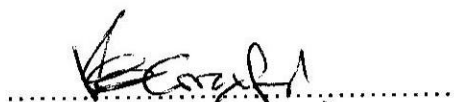
The notes on pages 18 to 28 form part of the accounts.

Approved by the PCC on 22.3.21 and signed on its behalf by:-

Reverend David Keen (Chair Person) and Mrs Frances Croxford (PCC Treasurer)



Reverend David Keen



5. Statement of Cashflows

For the year ended 31 December 2020

		2020 £	2019 £
Net cash generated in operating activities		(24,152)	2,879
Change of cash and cash equivalents in the year		(24,152)	2,879
Cash and cash equivalents brought forward		164,428	161,549
Cash and cash equivalents carried forward		140,276	164,428
Reconciliation of net movement in funds to net cashflow from operating activities			
Net Income/(Expenditure) as Statement of Financial Activities		16,808	-9,629
Depreciation		0	-
(Increase)/decrease in debtors		(1,534)	9,808
Increase/(decrease) in creditors		(39,426)	2,700
Net cash generated in operating activities		(24,152)	2,879

Notes to the Accounts

for the year ended 31st December 2020

1. General Information

The PCC is a charity registered with the Charity Commission in England & Wales, number 1158827, and is unincorporated. The address of the principal office is The Parish Office, St James' Church, Preston Plucknett, Preston Road, Yeovil, Somerset, BA20 2EZ

2. Statement of Compliance

The Financial Statements have been prepared under the historical cost convention and on an accruals basis in accordance with the Church Accounting Regulations 2006 and Charities Act 2011, together with applicable accounting standards, FRS 102 and the Charities SORP (FRS 102).

3. Accounting Policies

Basis of preparation

The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the Financial Statements of church groups that owe their main affiliation to another body. The financial statements are prepared in sterling, which is the functional currency of the entity.

Funds

See separate notes 6 and 16.

Income

Collections are recognised when receivable by or on behalf of the PCC.

The income from social events etc. is accounted for gross of expenses at the time it is received.

Rental income from the letting of church premises is recognised when receivable.

Interest is accounted for when receivable.

All legacies receivable are credited to the statement of financial activities as incoming resources.

Donations under gift aid are recognised as income when the donation is received. Donations of items other than cash are included in income at current value.

Income tax recoverable under the gift aid scheme is recognised at the same time as the donation to which they relate.

Expenditure

Resources expended are shown gross, including irrecoverable VAT, and are accounted for on an accruals basis. Costs are allocated directly to the category to which they relate or apportioned on an equitable basis where they involve more than one category. Where this allocation is not possible costs are allocated within "other costs". Missionary and Charitable giving is accounted for when awarded and paid.

The Parochial Church Council of Preston Plucknett Annual Report and Financial Statements for the Year ending 31st December 2020

Fixed Assets

Consecrated and beneficed property is excluded from Financial Statements by s10(2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities (SOFA) and separately disclosed in the notes to the Financial Statements. The value of the church hall is not included in the Statement of Financial Position as it forms part of a single building with St Peter's Church. All expenditure incurred in the year on maintenance or improvement of the property is written off as expenditure in the SOFA and separately disclosed in the notes to the Financial Statements. Other fixed assets over £5,000 are capitalised at cost and depreciated over 4 years on a straight line basis.

Current Assets

Amounts owing to the PCC at the balance sheet date are shown as debtors.

Short term deposits include cash held on deposit with CBF Church of England Funds.

Current Liabilities

Creditors are provided in the accounts when expenditure is incurred in the accounting year but not paid until later accounting periods.

Grants

Grants are accounted for on the basis of date of receipt.

Value Added Tax

The charity is not registered for VAT. VAT on certain repairs to the church building can be reclaimed under the Listed Places of Worship Scheme.

Judgements and key sources of uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Going concern

There are no material uncertainties about the charity's ability to continue.

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
4(a). Charitable Activities					
Planned Giving - Gift Aided Donations	53,515	35	6,053	59,603	59,834
Planned Giving - Other	5,122	0	1,919	7,041	3,622
Collections - Open plate	4,747	942	0	5,689	13,160
Special Collections	195	0	0	195	2,786
Gift Aid Recovered and Due	17,288	5,055	1,841	24,184	22,359
Gift days	0	25,928	0	25,928	0
Total Charitable Activities	80,867	31,960	9,813	122,640	101,761

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
4(b). Grants and Donations					
Donations and Appeals - St James	8,081	914	2,300	11,295	23,864
Donations and Appeals - St Peters	5,548	1,455	920	7,923	17,001
Legacy - St James	0	0	0	0	10,000
Grants	0	0	25,450	25,450	742,971
Total Grants and Donations	13,629	2,369	28,670	44,668	793,836

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
4(c). Income from Investments					
Bank Interest Received	57	10	118	185	807
Total Income from Investments	57	10	118	185	807

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
4(d). Activities for Generating Funds					
Fees Received - Wedding	1,149	-100	0	1,049	2,395
Fees Received - Funerals	3,119	0	0	3,119	3,907
Fees received - Other	0	0	0	0	162
Fees Received - Due to DBF	0	4,576	0	4,576	4,787
St Peters Community Centre Letting	0	0	13,646	13,646	2,766
Parish Weekend Income	0	0	0	0	6,995
Mums and Toddlers Income	289	0	0	289	1,825
Fund Raising - St James	883	0	0	883	3,802
Fund Raising - St Peters	400	0	1,825	2,225	4,859
Lettings - St James Church	1,530	0	0	1,530	3,437
Lettings - St Peters Church	0	0	0	0	1,395
Other Income - St James	0	0	0	0	351
Other Income - St Peters	0	0	0	0	3
Total Activities for Generating Funds	7,370	4,476	15,470	27,316	36,684

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
5(a). Cost of Events and Activities					
Heat and Light Community Centre	0	0	1,977	1,977	642
Insurance - Community Centre	0	0	311	311	2,052
Venue Hire	363	0	0	363	8,391
DBF - Parochial Fees Paid	0	4,576	0	4,576	4,787
Bursary Awarded - Community Centre	0	0	1,247	1,247	0
Total Cost of Events and Activities	363	4,576	3,535	8,474	15,872

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
5(b). Mission and Charitable Giving					
Church Giving Transfers from General	3,157	-3,157	0	0	0
Parish Mission and Charity Giving					
Payments re 2020					
Christians Against Poverty	0	1000	0	1000	500
Counselling for Yeovil	0	1000	0	1000	500
Lords Larder Food Bank	0	1000	0	1000	500
Yeovil Street Pastors	0	1000	0	1000	500
Payments RE 2019					
Christians Against Poverty	0	410	0	410	0
Counselling for Yeovil	0	410	0	410	0
Lords Larder Food Bank	0	410	0	410	0
Yeovil Street Pastors	0	410	0	410	0
Special Collections	195	0	0	195	2,786
Total Mission and Charitable Giving	3,352	2,483	0	5,835	4,786

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
5(c). Directly Relating to the Church					
Diocesan Quota					
Diocesan Quota - St James	60,225	0	0	60,225	65,820
Diocesan Quota - St Peters	13,031	0	0	13,031	11,331
Total Diocesan Quota	73,256	0	0	73,256	77,151
Clergy Expenses	1,718	0	0	1,718	2,046
Youth Work Expenses	120	40	0	161	1,097
Children's Work Expenses	735	0	0	735	1,406
Heat and Light					
St James	2,700	0	0	2,700	6,123
St Peters	500	0	0	500	998
Total Heat and Light	3,200	0	0	3,200	7,121
Insurance					
Insurance - St James	853	0	0	853	1,026
Insurance - St Peters	78	0	0	78	193
Total Insurance	931	0	0	931	1,218
Water Rates	81	0	90	171	162
Repairs and Maintenance	2,614	3,073	1,756	7,443	6,289
Staff Costs	7,991	0	23,999	31,990	19,023
Total Directly Relating to the Church	90,645	3,113	25,845	119,603	115,512

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
5(d). Major Capital Costs					
St Peters Re decorating Costs	0	11,074	0	11,074	14,795
St Peters Community Centre	0	0	24,903	24,903	776,507
Equipment Purchased	1,136	0	1,219	2,355	4,733
Total Major Capital Costs	1,136	11,074	26,122	38,332	796,035

	Unrestricted	Designated Funds	Restricted Funds	Year to Date	Prior Year
5(e). Other Costs					
Telephone	624	0	280	904	838
Stationary	704	0	55	759	1,123
IT and Software	219	0	110	329	2,470
Bank Fees	213	0	279	492	450
Sundry Expenses	1,313	217	1,023	2,553	4,731
Independent Examination Fee	480	0	240	720	900
Total Other Costs	3,553	217	1,987	5,757	10,512

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

6. Summary of Fund Movements

	Balance B/F as at 31 Dec 2019	Incoming Resources	Resources Expended	Transfers Between Funds	Balance C/F as at 31 Dec 2020
Unrestricted Funds					
St James General Fund	16,943	76,773	-79,060	19,081	33,737
St Peters General Fund	12,899	25,150	-19,989		18,060
Total Unrestricted Funds	29,842	101,923	-99,049	19,081	51,797
Designated Funds					
Parish Giving fund - See point 4 below	2,634	2,217	-2,483		2,368
Due to DBF Fund	0	4,576	-4,576		0
Gift Day - St James		18,771		-18,771	0
Gift Day - St Peters		12,341		-12,341	0
Wedding Fund	100	-100			0
Flower Fund	262				262
Other Designated Funds	0				0
St Peters Church Reorg Fund	5,296	1,009	-14,147	12,341	4,499
St Peters Tea And Toast Fund	686	1	-40		647
St Peters Other Designated Fund	217		-217		0
Total Designated Funds	9,195	38,815	-21,463	-18,771	7,776
Restricted Funds					
Parish Youth Fund	19,867	6,319	-15,450		10,736
St James Reordering Fund	-15,757	5,794	-273		-10,236
St James Bell Fund	310			-310	0
St Peters Community Centre -See Note 19	65,365	41,958	-41,766		65,557
Total Restricted Funds	69,785	54,071	-57,489	-310	66,057
TOTAL FUNDS	108,822	194,809	-178,001	0	125,630

Notes on Transfers between Funds

- £18771 was transferred from St James Gift Day to St James General fund as agree by the PCC
- £310 was transferred from St James Bell fund to St James General fund re error last year.
- £12,341 was transferred from St Peters Gift Day to St Peters Reordering Fund as agreed by St Peters Committee.
- Parish Giving Fund

	St James	St Peters	Total
B/F	2634	0	2634
TRF from General funds	2,352	805	3,157
Lent and Advent Giving	1,661	556	2,217
PAID out	-5,640		-5,640
Balance Transfer from St Peters	1,361	-1,361	0
Balance C/f	2,368	0	2,368

The Parochial Church Council of Preston Plucknett
Annual Report and Financial Statements for the Year ending 31st December 2020

	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date	Prior Year
7. Fixed Assets					
Accumulated Depreciation	0	(9,600)	0	(9,600)	(9,600)
Fixed assets	0	9,600	0	9,600	9,600
Total Fixed Assets	0	0	0	0	0

	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date	Prior Year
8. Debtors and Prepayments					
Accounts Receivable	0	0	2,196	2,196	1,122
Owing Between St James and St Peters	(10)	10	0	0	0
Gift Aid Due - St Peters	1,921	20	0	1,941	715
Gift Aid Due - St James	1,800	0	675	2,475	3,701
Church Banking	0	0	0	0	373
Prepayments	641	171	21	833	0
Total Debtors and Prepayments	4,352	201	2,892	7,445	5,911

	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date	Prior Year
9. Cash at Bank and in Hand - St James					
St James Church Current Account	6,777	1,440	7,525	15,742	52,430
St James Church Reserve Account	24,801	658	12,301	37,760	27,169
Total Cash at Bank and in Hand - St James	31,578	2,098	19,826	53,502	79,599

	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date	Prior Year
10. Cash at Bank and in Hand - St Peters					
St Peters Church Current Account	3,739	2,681	0	6,420	7,998
St Peters Church Deposit Account	8,311	3,796	38,162	50,269	50,230
St Peters Community Centre Current Account	0	0	2,448	2,448	0
St Peters Community Centre Deposit Account	0	0	1,150	1,150	435
Community Centre Pre paid Pockit Card	0	0	210	210	0
St Peters Church CCLA account	4,419	0	21,855	26,274	26,163
St Peters Petty Cash	3	0	0	3	3
Total Cash at Bank and in Hand - St Peters	16,472	6,477	63,825	86,774	84,829

	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date	Prior Year
11. Creditors and Accruals					
St James - Diocese Quota Due	0	0	0	0	(27,214)
Accruals - St James	(305)	(1,000)	0	(1,305)	(2,712)
Accruals - St Peters	(301)	0	(485)	(786)	(1,427)
PAYE/ NI Liability Account	0	0	0	0	(24)
Pension Liability	0	0	0	0	(141)
Net Wages Control	0	0	0	(0)	0
Total Creditors and Accruals	(606)	(1,000)	(485)	(2,091)	(31,517)

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	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date	Prior Year
12. Creditors due after one year					
St James Reordering Loan from Diocese	0	0	(20,000)	(20,000)	(30,000)
Total Creditors due after one year	0	0	(20,000)	(20,000)	(30,000)

To be repaid at a rate of £10,000 per year until May 2022.

13. Related Parties

No related party to the Parochial Church Council has been paid or is payable remuneration or other benefits or expenses from the funds of the Parochial Church Council.

14. Staff Costs

Staff Costs are £31,990 – wages £31,310, pension contributions £680. There were 7 part-time staff employed at various times during the year. There were no employees with earnings in excess of £60,000.

15. Independent examiner's Remuneration

Fee for independent examination £720 (2019: £900).

16. Details of Funds

Restricted Funds

These funds arise from donations given for specific purposes. Funds include those restricted to St Peters Community Centre New Build and Running Costs and other items.

In addition, funds from special services and associated donations are held temporarily to be distributed to the relevant charities and missionary organisations.

Details are shown in note 6.

Designated Funds

These are funds designated for a particular purpose by the PCC.

Details are shown in note 6.

Unrestricted Funds

Unrestricted Funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

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17. St James Statement of Financial Activities

For the year ended 31 December 2020

	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date 31 Dec 2020	Prior Year 31 Dec 2019
Income					
Charitable Activities	61,689	19,518	9,813	91,020	83,572
Grants and Donations	8,081	914	2,300	11,295	40,464
Income from Investments	33	0	0	33	47
Activities for Generating Funds	6,970	4,476	0	11,246	27,661
Total Income	76,773	24,908	12,113	113,794	151,743
Expenditure					
Cost of Events and Activities	363	4,576	0	4,939	13,088
Mission and Charitable Giving	2,547	1,927	0	4,474	2,933
Directly relating to the Church	73,669	0	15,450	89,119	93,974
Other Costs	2,481	0	273	2,754	7,343
Total Expenditure	79,060	6,503	15,723	101,286	117,338
Net Income / (Expenditure)	(2,287)	18,405	(3,610)	12,508	34,406
Fund Balances					
Fund Balances B/F	16,943	2,996	4,420	24,359	(3,110)
Transfers Between Funds	19,081	(18,771)	(310)	0	(6,937)
Total Fund Balances	36,023	(15,775)	4,110	24,359	(10,047)
Fund Balances C/F	33,737	2,630	500	36,867	24,359
Funds and Reserves					
St James Church Current Account	6,778	1,440	7,524	15,742	52,430
St James Church Reserve Account	24,801	658	12,301	37,760	27,169
Gift Aid Due - St James	1,800	0	675	2,475	3,701
Owing Between St James and St Peters	27	1,361	0	1,388	1,149
Accruals - St James	(305)	(1,000)	0	(1,305)	-2,877
Prepayments	636	171	0	807	.0
St James - Diocese Quota Due	0	0	0	0	-27,214
Loan	0	0	-20,000	-20,000	-30,000
Total Funds and Reserves	33,737	2,630	500	36,867	24,359

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18. St Peters Statement of Financial Activities

For the year ended 31 December 2020

	Unrestricted Funds	Designated Funds	Restricted Funds	Year to Date 31 Dec 2020	Prior Year 31 Dec 2019
Income					
Charitable Activities	19,178	12,442	0	31,620	18,189
Grants and Donations	5,548	1,455	26,370	33,373	753,372
Income from Investments	24	10	118	152	760
Activities for Generating Funds	400	0	15,470	15,870	9,023
Total Income	25,150	13,907	41,958	81,015	781,345
Expenditure					
Cost of Events and Activities	0	0	3,535	3,535	2,784
Mission and Charitable Giving	805	556	0	1,361	730
Directly relating to the Church	16,976	3,113	10,395	30,484	22,662
Major Capital Costs	1,136	11,074	26,122	38,332	796,035
Other Costs	1,072	217	1,714	3,003	3,169
Total Expenditure	19,989	14,960	41,766	76,715	825,379
Net Income / (Expenditure)	5,161	(1,053)	192	4,300	(44,034)
Fund Balances					
Fund Balances B/F	12,899	6,199	65,365	84,463	121,561
Transfers Between Funds	0	0	0	0	6,937
Total Fund Balances	12,899	6,199	65,365	84,463	128,498
Fund Balances C/F	18,060	5,146	65,557	88,763	84,463
Funds and Reserves					
St Peters Church Current A/c	3,739	2,681	0	6,420	7,998
St Peters Church Deposit Account	8,311	3,796	38,161	50,269	50,230
St Peters Community Centre Current Account	0	0	2,448	2,448	0
St Peters Community Centre Deposit Account	0	0	1,150	1,150	435
Community Centre Prepaid Pocket Card	0	0	210	210	0
St Peters Petty Cash	3	0	0	3	3
St Peters CCLA Account	4,419	0	21,855	26,274	26,163
				0	
Prepayments and Accruals					
Gift Aid Due - St Peters	1,921	20	0	1,941	715
Accounts Receivable	0	0	2,196	2,196	1,122
Prepayments	5	0	21	26	0
Church Banking	0	0	0	0	373
Accruals - St Peters	(301)	0	(485)	(786)	(1,427)
Owing Between St James and St Peters	(37)	(1,351)	0	(1,388)	(1,149)
Total Funds and Reserves	18,060	5,146	65,597	88,763	84,463

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19. St Peters Community Centre Finance Report

This note is just for reference.

All of the funds for St Peters Community Centre are held within St Peters Restricted fund (see Note 18 above and note 6). The Centre management committee felt it useful to divide the total funds between the funds stated below, but they are all Parish Restricted funds to be used for the running of the Community Centre.

For the year ended 31 December 2020

Account	General Running Fund	Bursary Fund	Grant Funding CCSF	Grant Funding SCF	Salary Reserve Fund	Car Park Fund	Build/ Maintenance Fund	Total for the year
Income								
Grants	10,000	0	8,750	6,700	0	0	0	25,450
Donations and Appeals	920	0	0	0	0	0	0	920
Bank Interest Received	118	0	0	0	0	0	0	118
Community Centre Lettings	13,646	0	0	0	0	0	0	13,646
Fund Raising	1,825	0	0	0	0	0	0	1,825
Total Income	26,508	0	8,750	6,700	0	0	0	41,958
Expenditure								
Staff Costs	3,549	0	5,000	0	0	0	0	8,549
Insurance	311	0	0	0	0	0	0	311
Utility Bills	1,947	0	0	400	0	0	0	2,347
Bursary Awarded	0	1,247	0	0	0	0	0	1,247
Equipment Purchased	578	0	641	0	0	0	0	1,219
Major Works - Community Centre Build	0	0	0	0	0	0	24,903	24,903
General Repairs and Maintenance	2,385	0	0	0	0	0	0	2,385
Sundry Expenses	565	0	0	0	0	0	0	565
Independent Examination Fee	240	0	0	0	0	0	0	240
Total Expenditure	9,575	1,247	5,641	400	0	0	24,903	41,766
Net Income / (Expenditure)	16,933	(1,247)	3,109	6,300	0	0	(24,903)	192
Fund Balances B/f	42,965	0	0	0	0	0	22,400	65,365
Transfers Between Funds	(45,000)	3,000	0	(3,000)	15,000	20,000	10,000	0
Fund Balances C/F	14,898	1,753	3,109	3,300	15,000	20,000	7,497	65,557