

Company number: 08909086
Charity Number: 1158817

Friends of Burnage Library Limited

Report and financial statements
For the year ended 31 March 2024

Friends of Burnage Library Limited

Reference and administrative information

for the year ended 31 March 2024

Company number	08909086																														
Charity number	1158817																														
Registered office	Burnage Library 349 Burnage Lane Manchester M19 1EW																														
Operational address	Burnage Library, Activity & Information Hub Burnage Lane Manchester M19 1EW																														
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows: <table><tr><td>John McCrory</td><td>- Chair</td><td></td></tr><tr><td>Peter Thompson</td><td>- Vice Chair</td><td>(resigned 16 January 2024)</td></tr><tr><td>Stella Clare</td><td>- Treasurer</td><td></td></tr><tr><td>Sue Lloyd</td><td></td><td></td></tr><tr><td>Helen Beesley</td><td></td><td>(resigned 1 May 2023)</td></tr><tr><td>Harriet Morgan-Shami</td><td></td><td>(resigned 23 September 2024)</td></tr><tr><td>Dareema Rehman</td><td></td><td></td></tr><tr><td>Alison Hitchen</td><td></td><td>(appointed 3 April 2023)</td></tr><tr><td>Jennifer Enobakhare</td><td></td><td>(appointed 12 January 2024)</td></tr><tr><td>Karen Pudner</td><td></td><td>(appointed 21 October 2024)</td></tr></table>	John McCrory	- Chair		Peter Thompson	- Vice Chair	(resigned 16 January 2024)	Stella Clare	- Treasurer		Sue Lloyd			Helen Beesley		(resigned 1 May 2023)	Harriet Morgan-Shami		(resigned 23 September 2024)	Dareema Rehman			Alison Hitchen		(appointed 3 April 2023)	Jennifer Enobakhare		(appointed 12 January 2024)	Karen Pudner		(appointed 21 October 2024)
John McCrory	- Chair																														
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Stella Clare	- Treasurer																														
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Karen Pudner		(appointed 21 October 2024)																													
Bankers	HSBC 760 Wilmslow Road Manchester M20 2DP																														
Accountants	Arlo Accountancy Limited 107 Valley Road Stockport SK4 2DB																														
Independent Examiner	Hannah Elliott FCA Alker Elliott Accountants Limited 29 Greylag Crescent Worsley Manchester M28 7AB																														

Friends of Burnage Library Limited
Trustees' annual report
for the year ended 31 March 2024

The trustees present their report and the unaudited financial statements for the year ended 31st March 2024. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

Objects and aims

- 1) To further or benefit the residents of Burnage and the neighbourhood without the distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
- 2) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental) substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender reassignment; poor educational or skill attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

Each year our Trustees review the objectives and activities to ensure they continue to reflect our aims. In carrying out this review the Trustees have considered the Charity Commission's general guidance on public benefit. The Charity's objectives are:-

- To advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
- To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Activities undertaken for public benefit in relation to objects

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit. Regular reports on activities are submitted to the directors at board meetings from the freelance staff to enable the directors to monitor progress. This and other mechanisms, such as the annual rolling plan and budget, enables the trustees to ensure that new and current activities are in line with the charity's aims and objectives and the Charity Commission's guidance.

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Trustees' annual report
for the year ended 31 March 2024

Achievements and performance

Friends of Burnage Library Limited's (FOBL) activities and supporters are described below. All our charitable works focus on Burnage and are undertaken to further FOBL's charitable purposes for the public benefit.

The year 2023-24 marked a milestone for Friends of Burnage Library (FOBL) as we celebrated our 10th birthday. This occasion gave us a chance to reflect on the contributions of local people who saved their library, and continue to contribute to its successful running. It is a testament to the resolve, commitment, and dedication of our volunteers, and the invaluable support of our partners, Manchester Libraries and Southway Housing, that a library service remains accessible to the people of Burnage. While we're proud of our hard work over the last ten years, exceeding all expectations, there is no room for complacency—especially as the need for our services grows ever more acute.

This year FOBL continued its work supporting community activities and programmes at our library. After the challenges of COVID and lockdowns, and the hard work re-establishing our service in 2022-23, we used this year to start expanding our offer.

Partnership

Friends of Burnage Library continues its partnership with Manchester Libraries and Southway Housing, who manage the library service and building maintenance respectively. The commitment of our partners to the library service and activities we offer is vital, and we thank them for the support they offer, making our work in the local community possible.

Visitor Numbers

The year 2023-24 saw a 16% increase in visitor numbers, rising from 13,959 to 16,231.

Month	Visitors
April (2023)	1,099
May	1,332
June	1,273
July	1,490
August	1,186
September	1,281
October	1,385
November	1,339
December	1,070
January (2024)	1,406
February	1,471
March	1,899
Total	16,231

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10th Anniversary Celebrations

Friends of Burnage Library's 10th Anniversary was celebrated with a series of events throughout 2023, bringing the community together to mark a decade of good work. We were determined to involve every group in the celebration, each marking the milestone in their own way.

Bear Hunt Walk - The Storytime group held a Bear Hunt Walk in May to kick off our 10th Anniversary, 85 parents and children attended and stayed for a picnic in the garden afterwards.

For the Love of Books: Reading Celebration - An evening where book lovers shared their favourite poems and short writings.

Afternoon Tea with Archives Plus - A special visit from Manchester Libraries' Archives+ during the Local History session. Members of our local history group enjoyed afternoon tea while exploring archival material from Manchester Central Library's Special Collections.

Talk English Book Making workshop - a workshop with participants from the Talk English group making concertina books celebrating journeys.

Craft Sessions for Children - A series of craft sessions for children were organised and led by Suzanne Smith, with each event well-attended and very popular with local children.

10th Birthday Celebration and Exhibition Launch - Our birthday celebration party was attended by an estimated 300 people, and was an outstanding day for all involved. Among other activities, it featured Storytime with Ilaria Passeri and her puppets; a singalong with the Chorlton Ukulele Group; face painting, mini book making and robot arts. Short addresses were given by volunteer Doreen Robinson; Neil MacInnes, Head of Manchester Library.

A special song was composed and performed by Claire Mooney to celebrate the library's birthday.

We also commemorated the members of the community that came together to save their library, gathering their stories and images into an exhibition displayed in our activity room. This display charted the Library from its first manifestation as a mobile library in 1931, to the 10th anniversary as a Community Hub. Oral histories were captured to preserve participants' stories.

Volunteers' Visit to the Lord Mayor - Library volunteers got the opportunity for afternoon tea with the Lord Mayor at Central Library, who recognised their contributions and excellent work in the community.

Activities supported by FOBL

Digital Cafe

Increasing digital literacy is a key priority of FOBL, and our weekly supported drop-in sessions are key to this. We delivered 40 sessions this year, benefiting 240 people. Sessions were run weekly during term-time, with funding secured until 2025 to continue the programme throughout 2024. 80% of participants reported increased confidence, and 60% tried new digital skills since September.

In a collaboration with Manchester City College, several computer science students volunteered as Digital Buddies, providing cross-generational learning opportunities.

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for the year ended 31 March 2024

Storytime

Our weekly Singing, Rhyme and Storytime sessions remain enormously popular, led by Sylvia Brown. The session brings parents, grandparents and carers together in a relaxed and informal space, where they are welcomed to stay, chat, use changing facilities, and let their little ones explore the books on offer. The sessions have a hugely loyal following of adults and children, and feature frequent holiday special activities.

Literary Activities

Our library's Writer in Residence, Joy Wassell-Timms, continues her range of activities and events at Burnage Library. There were three open-mic nights this year averaging 20-30 people in attendance.

The writing group has increased in numbers to six regulars, most of whom contribute to the open-mic nights - increasing their confidence. Our reading group numbers are steady, with around ten attending each session. Writing, literature and reading are alive and well at Burnage Library.

Talk English Classes

Our Talk English group is extremely well attended, with attendees from numerous backgrounds. The sessions connect people to each other, creating a space where people from different backgrounds come together to share their skills, learn something new, enjoy new friendships, and form networks of support, increasing their resilience and wellbeing.

Our volunteer team really settled into the role this year, making great strides with learners over this period. Special activities included a Book Making session with Suzanne Smith, which was well attended and enjoyed by all, and a trip to the Whitworth Museum to explore an exhibition of Middle Eastern textiles.

Carers' Cafe

Our monthly Carers Network continues to grow with around 18 - 25 people attending - there is support from Manchester Carers Network and visiting speakers on well-being, benefits and housing advice. Attendees have been signposted to our digital sessions for support as so much access to information and benefits is now online.

The Carers' Cafe is a safe haven for carers, giving them the opportunity to share their stories in a relaxing environment, offering them reassurance, and supporting their mental health. We also offer occasional massage sessions to promote wellbeing!

Local History Sessions

The local history group continued to grow under the leadership of Charlotte Coull, exploring a range of subjects from the local and wider area. The group provides a welcoming and supportive atmosphere, enabling local people to research and discuss topics, as well as to explore shared memories and experiences. Many of the group's members are older and at risk of becoming isolated, and our fortnightly sessions offer a warm and friendly social outlet for all. This year, trips were organised to the Working Class Movement Library and Salford Museum.

Legal Aid Clinic

We host monthly sessions with Greater Manchester Law Centre, with an average of five calls or face-to-face appointments a month, supporting local residents with very complex and acute needs such as eviction notices, issues with private landlords, and benefit problems.

Lego Club

Lego club will be heading into its 9th year at Burnage Library in 2025. 2024 has been another successful year, with many families returning every month to take part, making lasting friends and connections in

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for the year ended 31 March 2024

the community. Lego clubbers love the relaxed atmosphere of the library with most using the library to borrow books at the end of the session and joining in with the summer reading challenge and other Library activities.

Art Group

Our monthly art club continues its popularity, giving local people the opportunity to learn new skills, develop their confidence, and produce impressive work.

Led by Tom Musgrove, over the last year they've used dry media such as charcoal and graphite sticks; collage with paper and glue; and also wet media with brushes and homemade pen sticks with ink and bleach and also colour with aquapens and coloured pencils. They've worked from still life, from memory, from text, and also from sensory stimuli like synaesthesia - sounds and haptics. Cutting and printing have also been incorporated for the first time this year, and are proving very popular indeed.

Sessions have been well attended with attendees reporting an improvement in their skills, their self confidence, and found great benefit in terms of mindfulness.

Craft Group

Our craft group continues to thrive, with up to 20 people attending weekly. Their activities include sewing, knitting, and crochet. They are a diverse, welcoming, and enthusiastic group, and a great asset to the library. The group has shared skills to Repair, Re-use and Recycle clothing, saving participants money and helping to reduce clothing waste.

Children's Saturday Art Club

In March we began a monthly Childrens' Saturday Art Club to bring high quality creative experiences to children aged 5-11 as part of our "Arts are for Everyone" programme supported by National Lottery Awards for All funding.

Foodbank

We continued to be a drop off point for the Burnage food bank, which has seen a great increase in demand in recent years.

Volunteers

Our volunteers are central to everything we do at Burnage Library. FOBL recruited six new volunteers this year, including students and local residents, to support the library service and associated programmes.

We organised events to honour our volunteers, including three volunteer lunches, a Volunteer Forum, a Christmas celebration, and an afternoon tea during the summer.

Key Volunteer Milestones:

- Over 27,000 volunteer hours have been contributed since the library's inception, equating to a value of £300,000 in community investment.
- Hosted oral history recording training for two volunteers to document the "Save Burnage Library" campaign, culminating in an exhibition launched during the 10th-anniversary celebrations.
- Supported the development of younger volunteers and speakers of other languages, ensuring inclusivity and diverse participation.

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Extending Opening Hours

FOBL collaborated with Manchester Libraries to pilot additional opening hours, extending opening on Wednesday evenings until 7pm, enhancing accessibility for those needing library services outside traditional hours.

Governance and Organisational Growth

In this year Friends of Burnage Library:

- Welcomed two new Trustees to the Board: Alison Hitchen, who managed theatres and endoscopy services for 30 years in the NHS and 10 years in the private sector; and Jennifer Enobakhare, a local resident with expertise in career advice and young carer support.
- Bid farewell to a long-standing Trustee, Peter Thompson. Thankfully, he continues to volunteer at the library, to contribute to the Carer's Café, and to offer his knowledge and experience to all at FOBL. We also saw the departure of Helen Beesley, who continues her excellent work with the Lego Club.
- Adjusted volunteer roles to improve accessibility, particularly for younger participants and those from diverse linguistic backgrounds.
- Hosted an Annual General Meeting with 12 volunteers, ensuring transparency in our finances and governance.
- Secured funding for a large television in our activity room, to enhance learning sessions and improve room hire opportunities.

Financial review

Friends of Burnage Library relies on charitable donations and grants for its income. During the year key sources of income included:

- Donations from room hire.
- Donations for tea, coffee and soft drinks and other general small-scale donations in the library.
- Sale of second hand books which are donated to FOBL. (Sold both in the library and via Amazon and Ziffit).
- Fundraising and community events, including cake stalls, book sales, a Christmas Fair etc.
- Grants.
- Occasional raffles, e.g. a donated Easter Egg.
- Sale of local Burnage items, such as mugs, coasters and keyrings.

The charity's expenses are principally freelance sessional workers and a freelance development worker, who helps to organise events and manage the growing team of volunteers. This freelance support will continue to be vital to building the capacity of the charity, in order to both provide an excellent service for the public and a quality experience for our volunteers.

We use an online accounting system (QuickBooks) and an accountant helps to ensure all transactions are correctly recorded, with regular management accounts produced for the board. An annual budget is set and reviewed for the year ahead.

Overall the Trustees were satisfied with the performance of the charity during the 23/24 financial year. Unrestricted income totalled £33,044 (2023: £33,438). There was unrestricted expenditure of £31,980 (2023: £34,367) with expenditure mainly on sessional workers to deliver the library's activities. Restricted income totalled £35,262 (2023: £31,178) and total restricted expenditure totalled £25,143 (2023: £32,272).

At the end of the year the charity has unrestricted funds of £22,720 (2023: £21,736) and restricted funds of £28,217 (2023: £18,018). The trustees are satisfied that the current operational activities of the

Friends of Burnage Library Limited
Trustees' annual report
for the year ended 31 March 2024

Library will continue to generate income to cover expenditure and maintain a surplus position on unrestricted funds.

The Trustees are confident that they charity has sufficient income to continue to meet its objectives in the year to 31 March 2025.

Principal funding sources, and how funding has supported key objectives

Manchester City Council "Our Manchester" NIF Grants and Age Friendly funding.

Southway Housing Trust – towards running costs of the building.

Donations from Room Hire - towards general running costs.

Successful funding bids in the year include:

- Awards for All (£8,880) for "Arts Are For Everyone" programming throughout 2024.
- Neighbourhood Investment Fund (£2,760) for our "Power of 10" 10th Anniversary Community Celebration.
- Southway Housing - Ambition for Ageing (£2,160) to fund our local history group.
- Southway Housing - Age Friendly Burnage (£1,600) to fund equipment for our Digital Cafe.
- Voicescape Community Fund (£984) to fund our Digital Cafe sessions.
- Age-Friendly Burnage (£900) for digital outreach with older residents.
- Access Foundation (£4,520) for our Digital Cafe sessions in 2024/25.

We are particularly grateful for the ongoing support from Manchester Library Service and funding from Southway Housing Trust without which we would not be able to continue.

Reserves policy

Friends of Burnage Library Limited seeks to build up unrestricted reserves to cover: - our contractual obligations to our suppliers, clients, and funders; legal requirements as specified by HMRC, Companies House and the Charity Commission. In addition, three months' worth of fixed running cost to allow time for the organisation to complete its contractual obligations and plan an orderly closure or find alternative sources of funding, should it be necessary. The trustees believe that £15,000 adequately reflects three month running costs and are pleased to report that current unrestricted reserves exceed this. Reserves are being carefully managed and reinvested into the library to improve facilities and bring further benefit to the community.

The reserves are used to cover cash flow fluctuations. They can also be used to cover short term gaps in funding; to progress with grant-funded projects which require a funding match, before the match has been secured; towards fundraising; for training and other expenses designed to improve the effectiveness of the organisation.

This policy is reviewed annually. The amount is calculated annually and when there are major changes, such as changes in the staffing levels and the taking on of additional leases.

Investment policy

The charity holds no funds that can be invested for any long period of time. If in future assets are built up above our level of reserves these will be held in interest earning accounts, and the board will annually review its investments to earn the best possible rate of interest.

Plans for the future

Friends of Burnage Library will continue to provide an accessible library. Activity and Information Hub for all local people run by volunteers. We will further develop activities and projects which seek to support young children, older people, socially isolated people and those seeking skills to return to work.

Friends of Burnage Library Limited
Trustees' annual report
for the year ended 31 March 2024

Structure, governance and management

Organisational structure

The Chairperson leads the Board and has a close working relationship with freelance staff members. Members of the board take on key roles in relation to the supervision of volunteers and running of the charity.

The Treasurer has a close supervision of the day to day running of the finances of the Charity.

Governing document

The charitable company is controlled via its Memorandum and Articles of Association. Board members of the company are volunteer directors of the company and trustees of the charity. The number of members must be a minimum of three.

An AGM is held by the company and the Board of Trustees meets at least six times per year. The board is responsible for policy and overseeing the strategic direction of the Charity. It ensures charity documents and key policies are reviewed on a regular basis.

Recruitment and appointment of Trustees

Trustees are recruited from a number of sources, including personal recommendation, volunteers with the charity, and via advisory bodies such as MACC.

The Board has defined the skill profiles required for its make up and seeks people with the necessary background experience. The Board actively seeks to establish a diversity of backgrounds and experience of its members.

Prospective Trustees are invited to meet the board to find out more about the charity. They are subsequently asked to observe a Board meeting, and co-opted by the board, or appointed during an AGM. They are made aware of their responsibilities as directors and trustees.

Induction and training of trustees

New trustees are given information about Friends of Burnage Library, its policies and procedure and the roles and responsibilities of trustees. They are invited to attend training courses relevant to their roles.

Company status

The organisation is a charitable company limited by guarantee, incorporated on 24th February 2014 and registered as a charity on 9th October 2014.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2024 was 7 (2023:7). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity.

Related parties and relationships with other organisations

The charity operates independently and there are no related party transactions. Board members and their immediate relatives have no contractual relationships, other than at arm's length, with any suppliers or fund providers.

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Risk management

The Charity has undertaken a comprehensive Risk Assessment and established a policy of regular checking of all the activities of the Charity for risk. A comprehensive Risk Assessment is undertaken annually with regular monthly checks made and reported to the Board. Policies and procedures are reviewed regularly. Insurance is in place to cover all liabilities.

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Trustees' annual report
for the year ended 31 March 2024

Statement of responsibilities of the trustees

The trustees (who are also directors of Friends of Burnage Library Limited for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The trustees' annual report has been approved by the trustees on 17 December 2024 and signed on their behalf by



John McCrory
Chair of Trustees



Stella Clare
Treasurer

Independent examiner's report
to the members of
Friends of Burnage Library Limited

I report on the accounts of the charity for the year ended 31 March 2024 set out on pages 13 to 26.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hannah Elliott FCA
Alker Elliott Accountants Limited
29 Greylag Crescent
Worsley
Manchester
M28 7AB

17 / 12 / 2024

Friends of Burnage Library Ltd
Statement of Financial Activities
including Income and Expenditure account
for the year ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Unrestricted funds £	Restricted funds £	Total funds 2023 £
Income from:							
Donations and legacies	3	31,835	-	31,835	31,252	-	31,252
Charitable activities	4	1,000	35,262	36,262	2,110	31,178	33,288
Other trading activities	5	209	-	209	76	-	76
Total income		33,044	35,262	68,306	33,438	31,178	64,616
Expenditure on:							
Charitable activities	6	31,980	25,143	57,123	34,367	32,272	66,639
Total expenditure		31,980	25,143	57,123	34,367	32,272	66,639
Net income/(expenditure) for the year	7	1,064	10,119	11,183	(929)	(1,094)	(2,023)
Transfer between funds		(80)	80	-	1,323	(1,323)	-
Net movement in funds for the year		984	10,199	11,183	394	(2,417)	(2,023)
Reconciliation of funds							
Total funds brought forward		21,736	18,018	39,754	21,342	20,435	41,777
Total funds carried forward		22,720	28,217	50,937	21,736	18,018	39,754

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Friends of Burnage Library Ltd
Company number 8909086

Balance sheet as at 31 March 2024

	Note	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	12		-		-
Total fixed assets			-		-
Current assets					
Debtors	13	1,498		780	
Cash at bank and in hand	14	49,929		39,464	
Total current assets		51,427		40,244	
Liabilities					
Creditors: amounts falling due in less than one year	15	(490)		(490)	
Net current assets			50,937		39,754
Total assets less current liabilities			50,937		39,754
Net assets			50,937		39,754
The funds of the charity:					
Restricted income funds	16		28,217		18,018
Unrestricted income funds	17		22,720		21,736
Total charity funds			50,937		39,754

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

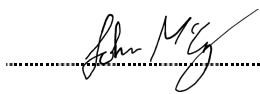
Directors' responsibilities:

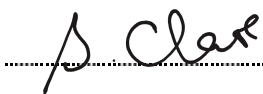
- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 15 to 26 form part of these accounts.

Approved by the trustees on 17 December 2024 and signed on their behalf by:


John McCory (Trustee)


Stella Claire (Treasurer)

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Friends of Burnage Library Ltd meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

b Judgments and estimates

The trustees have estimated the running costs of the Library building to be equivalent to a value of £30,000 based on prior year calculations provided by the property owner. A donation and corresponding expenditure has been recognised for this amount.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The charity therefore continues to adopt the going concern basis in preparing its financial statements.

Notes to the accounts for the year ended 31 March 2024 (continued)

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2024 (continued)

g Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs of running the library and other costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Tangible fixed assets

Individual fixed assets costing £250 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Computer equipment	33%
Office fixtures and equipment	33%

k Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Notes to the accounts for the year ended 31 March 2024 (continued)

l Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

n Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Friends of Burnage Library Ltd

Notes to the accounts for the year ended 31 March 2024 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2024 £	Unrestricted £	Restricted £	Total 2023 £
Donations	1,835	-	1,835	1,252	-	1,252
Southway Housing Trust - in kind	30,000	-	30,000	30,000	-	30,000
Total	31,835	-	31,835	31,252	-	31,252

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2024 £	Unrestricted £	Restricted £	Total 2023 £
Grants						
Manchester City Council - NIF	-	2,760	2,760	-	2,445	2,445
Southway Digital Café	-	2,178	2,178	-		
Our Manchester	-	27,180	27,180	-	17,933	17,933
Burnage Community	-	-	-	-	7,500	7,500
Southway Burnage History Group	-	2,160	2,160	-	-	-
Forever Manchester	-	984	984	-	-	-
Other small grants	-	-	-	1,120	3,300	4,420
Room Hire	1,000	-	1,000	990	-	990
Total	1,000	35,262	36,262	2,110	31,178	33,288

Friends of Burnage Library Ltd

Notes to the accounts for the year ended 31 March 2024 (continued)

5 Income from other trading activities

	Unrestricted £	Restricted £	Total 2024 £	Unrestricted £	Restricted £	Total 2023 £
Sale of books and other items	209	-	209	76	-	76
	209	-	209	76	-	76

6 Analysis of expenditure on charitable activities

	Total 2024 £	Total 2023 £
Building running costs	30,000	30,000
Charitable activities	-	7,766
Freelancers	23,760	23,819
Repairs	-	2,448
Office Expenses	252	347
Professional fees	-	13
Sundry expenses	1,743	1,289
Bad debt write off	600	-
Bank charges	72	67
Travel and mileage	18	75
Volunteer expenses	-	140
Support costs	438	435
Governance costs	240	240
	<hr/>	<hr/>
	57,123	66,639
	<hr/>	<hr/>
Restricted expenditure	25,143	32,272
Unrestricted expenditure	31,980	34,367
	<hr/>	<hr/>
	57,123	66,639
	<hr/>	<hr/>

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2024 £	2023 £
Independent examiner's fee	240	240
	<hr/>	<hr/>

8 Staff costs

No employees has employee benefits in excess of £60,000 (2023: Nil).

The average number of staff employed during the period was nil (2023: nil).

The average full time equivalent number of staff employed during the period was nil (2023: nil).

The key management personnel of the charity comprise the trustees. The total employee benefits of the key management personnel of the charity were £nil (2023: £nil).

9 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2023: Nil).

No members of the management committee received travel and subsistence expenses during the year (2023:£nil).

Aggregate donations from related parties were £nil (2023: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2023: nil).

10 Government grants

	2024 £	2023 £
Manchester City Council NIF Grants	2,760	5,745
Our Manchester Grant	18,300	17,933
	<hr/>	<hr/>
	21,060	23,678
	<hr/> <hr/>	<hr/> <hr/>

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

12 Fixed assets: tangible assets

	Computer equipment £	Fixtures and Equipment £	Total £
Cost			
At 1 April 2023	3,136	2,269	5,405
	<hr/>	<hr/>	<hr/>
At 31 March 2024	3,136	2,269	5,405
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Depreciation			
At 1 April 2023	3,136	2,269	5,405
Charge for the year	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2024	3,136	2,269	5,405
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Net book value			
At 31 March 2024	-	-	-
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2023	-	-	-
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2024 (continued)

13 Debtors

	2024 £	2023 £
Trade debtors	1,498	780
	<hr/>	<hr/>
	1,498	780
	<hr/> <hr/>	<hr/> <hr/>

14 Cash at bank and in hand

	2024 £	2023 £
Cash at bank and on hand	49,929	39,464
	<hr/>	<hr/>
	49,929	39,464
	<hr/> <hr/>	<hr/> <hr/>

15 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors and accruals	490	490
	<hr/>	<hr/>
	490	490
	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2024 (continued)

16 Analysis of movements in restricted funds

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2024 £
Manchester City Council NIF Grants	2,449	2,760	(5,289)	80	-
Our Manchester	15,569	18,300	(17,766)	-	16,103
Forever Manchester	-	984	-	-	984
Burnage History Group	-	2,160	(659)	-	1,501
Awards for All	-	8,880	(979)	-	7,901
Digital Café	-	2,178	(450)	-	1,728
Total	18,018	35,262	(25,143)	80	28,217

Comparative period

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2023 £
Manchester City Council NIF Grant	2,838	5,745	(6,134)	-	2,449
Health and Wellbeing fund	2,386	-	(1,063)	(1,323)	-
Our Manchester	15,211	17,933	(17,575)	-	15,569
Burnage Community	-	7,500	(7,500)	-	-
Total	20,435	31,178	(32,272)	(1,323)	18,018

Notes to the accounts for the year ended 31 March 2024 (continued)

Name of restricted fund	Description, nature and purposes of the fund
Our Manchester	Build our capacity to connect people in Burnage to information, to each other and to opportunities.
Manchester City Council NIF Grants	Towards digital outreach activities and 10th Anniversary celebration costs
Awards for All	Arts for Everyone project
Burnage Community Project	To support Community projects in Burnage.
Forever Manchester	Funding to provide digital outreach sessions.
Burnage History Group	Funding from Southway towards local history group.
Digital Café	Funding to support the weekly drop in sessions to increase digital literacy.

17 Analysis of movement in unrestricted funds

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	21,736	33,044	(31,980)	(80)	22,720
Designated fixed assets	-	-	-	-	-
	<u>21,736</u>	<u>33,044</u>	<u>(31,980)</u>	<u>(80)</u>	<u>22,720</u>

Comparative period

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	21,342	33,438	(34,367)	1,323	21,736
Designated fixed assets	-	-	-	-	-
	<u>21,342</u>	<u>33,438</u>	<u>(34,367)</u>	<u>1,323</u>	<u>21,736</u>

Notes to the accounts for the year ended 31 March 2024 (continued)

Name of unrestricted fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds

18 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2024 £
Tangible fixed assets	-	-	-	-
Net current assets/(liabilities)	22,720	-	28,217	50,937
	<hr/>	<hr/>	<hr/>	<hr/>
Total	22,720	-	28,217	50,937
	<hr/>	<hr/>	<hr/>	<hr/>

Comparative period

	General fund £	Designated funds £	Restricted funds £	Total 2023 £
Tangible fixed assets	-	-	-	-
Net current assets/(liabilities)	21,736	-	18,018	39,754
	<hr/>	<hr/>	<hr/>	<hr/>
Total	21,736	-	18,018	39,754
	<hr/>	<hr/>	<hr/>	<hr/>