

**The South West Heritage Trust**  
(A Charitable Company Limited by Guarantee)

**Annual Report and Financial Statements**

**For the Year Ended 31 October 2021**

**Company Number: 09053532**  
**Charity Registered in England and Wales Number: 1158791**

**The South West Heritage Trust**  
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For the Year Ended 31 October 2021

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<b>Trustee Directors</b>	Rev. P M Beacham G L Craig Cllr A Davis Prof. H R French P J Gunner D H Gwyther (Chair) Cllr. D Hall S H D'A Hunt S V Maberley Lt Col. M J R Motum A M D Smallwood
<b>Chief Executive Officer</b>	T W Mayberry
<b>Charity Number</b>	1158791
<b>Company Number</b>	09053532
<b>Principal Address and Registered Office</b>	Somerset Heritage Centre Brunel Way Taunton Somerset TA2 6SF
<b>Auditors</b>	Albert Goodman LLP Goodwood House Blackbrook Park Avenue Taunton Somerset TA1 2PX
<b>Bankers</b>	NatWest 26-27 Fore Street Taunton Somerset TA1 1JQ
<b>Solicitors</b>	Bates Wells Braithwaite 10 Queen Street Place London EC4R 1BE

The Trustees, who are also directors for the purposes of the Companies Act, present their report and the financial statements of the charity for the year ended 31 October 2021, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The full name of the Charity is The South West Heritage Trust. It was incorporated on 22 May 2014 as a company limited by guarantee. Its company registration number is 09053532. Its charity registration number is 1158791. The Charity is variously referred to throughout this report as either "the Charity", "the Company" or "the Trust".

## **References and Administrative Details**

Administrative information is given in a separate section at the front of these accounts.

## **Directors and Trustees**

The directors of the Company are the Charity's Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The Trustees serving during the year and since the year-end are as follows:

- Rev. P M Beacham
- G L Craig
- Cllr R F Croad (left 27 May 2021)
- Cllr A Davis (appointed 27 May 2021)
- Prof H R French
- P J Gunner
- D H Gwyther (Chair)
- Cllr. D Hall
- S H D'A Hunt
- S V Maberley
- T Makewell (left 13 August 2021)
- Lt Col. M J R Motum
- A M D Smallwood

None of the Trustees have any beneficial interest in the Company. All of the Trustees are members of the Company and guarantee to contribute £1 in the event of a winding up.

## **Patrons**

The Trust is fortunate to have as Patrons three people who are prominent in the communities of Somerset and Devon:

- Lady Elizabeth Gass, DCVO
- Mr David Fursdon, Her Majesty's Lord-Lieutenant of Devon
- Mrs Annie Maw, Her Majesty's Lord-Lieutenant of Somerset

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Constitution and Formation of the South West Heritage Trust**

The South West Heritage Trust vested on 1 November 2014 as an independent company limited by guarantee with charitable status. The company is governed by its memorandum and articles of association. Its charitable objectives are set out in the Articles of Association as follows:

- the advancement of education;
- the promotion of arts, heritage, culture and science including by the preservation and safeguarding of such land, buildings, structures, archaeology, objects, records or books as may be of historic or educational interest or significance; and
- to provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

The Trust has the heritage service responsibilities previously carried out by Somerset County Council (comprising the Archives and Local Studies, Museums and Historic Environment Services) and Devon County Council (comprising the Archives and Local Studies Services).

A subsidiary trading company, South West Heritage Trust Trading Company Ltd (registered company number 09222720), was also formed on 1 November 2014.

The legal agreements which underpin the operation of the Trust are the Transfer Agreements, Grant Agreements and Collections Management Agreements between Somerset County Council and the Trust and Devon County Council and the Trust. The Trust demonstrates its independence in line with Charity Commission guidance as set out in RR7. The current funding terms are in place until 31 October 2024.

### **Organisational Management**

The Board of Trustees meets on a quarterly basis to discuss the progress of the organisation and to agree strategic direction. A Chief Executive Officer is appointed by the Trustees to manage the day-to-day operation of the Trust and to provide leadership and direction for the implementation of the Business Plan.

Three Trustee committees meet quarterly to examine and deal with complex issues of the Charity, with powers to exercise authority where delegated by the Board:

- The Personnel Committee deals with all issues relating to human resources, terms and conditions and remuneration for all staff employed by the Trust (except the Leadership Team).
- The Audience Engagement Committee deals with the strategic direction of marketing, PR and communications as appropriate.
- The Finance Committee receives reports on income and expenditure and related activities to monitor financial stability and progress against the Business Plan.

The Leadership Team meets formally not less than 10 times a year to ensure consistent and collaborative management of services across the Trust and to progress the delivery of the Business Plan.

### **Selection and Training of Trustees**

The Trust operates with a Board of Trustees which has been selected using an open recruitment process. The experience and knowledge present within the Board of Trustees is considered from time to time to ensure that the correct mixture of skills is represented. Training is provided, as required, to develop knowledge and skills. A three-year term applies to all Trustees and may be extended by one term.

The Annual Retirement Meeting for Trustees of the Trust took place on 22 April 2021. In response to the disruption caused by Covid-19, a Special Resolution of the Board was passed whereby one year was added to the terms of all trustees. David Gwyther was reappointed as Chair.

The induction process for all new Trustees includes:

- Sharing key documents about the Charity, governance arrangements and expectations and responsibilities of a Trustee.
- Site visits to meet staff and volunteers and to view operations.
- Meetings with the Chair and Chief Executive Officer to share understanding of the strategic direction.

### **Risk and Risk Management**

A risk register is maintained and reviewed by the Board of Trustees on a regular basis. The register assesses risk based on likelihood and impact, providing information about actions and controls in place to manage risk.

Risks include those which are financial, operational or reputational or that would otherwise be of concern for the future of the charity. The Trustees are satisfied that the charity is a going concern and that all key risks are being actively and appropriately managed.

Risks relating to Brexit, Covid-19, national economic pressures and Unitary Status for Somerset are subject to active monitoring and mitigation where possible. Indirect risks relating to the finances, supply chains and workforce of the Trust are being dealt with through the usual risk management processes.

## **OBJECTIVES, STRATEGY AND ACTIVITIES OF THE TRUST**

### **Objectives**

Our Vision and Mission in fulfilling our objectives are as follows:

#### ***Our Vision***

We will celebrate and protect our rich heritage, helping everyone to enjoy it now and in the future.

#### ***Our Mission***

Access, Learning and Enjoyment

- We will help people from all backgrounds to learn from our heritage and be inspired by it.
- We will encourage individuals and communities to get involved in our heritage.
- We will make our heritage as accessible as we can and will promote research and understanding.
- We will provide rich heritage experiences for everyone.

Care, Conservation and Protection

- We will make sure our heritage is excellently cared for.

Resilience

- We will build partnerships with funders and stakeholders to increase sustainability.
- We will strive for excellent, ambitious and entrepreneurial services.
- We will foster links between heritage, the arts, tourism and economic prosperity for the benefit of all.

Staff and Volunteers

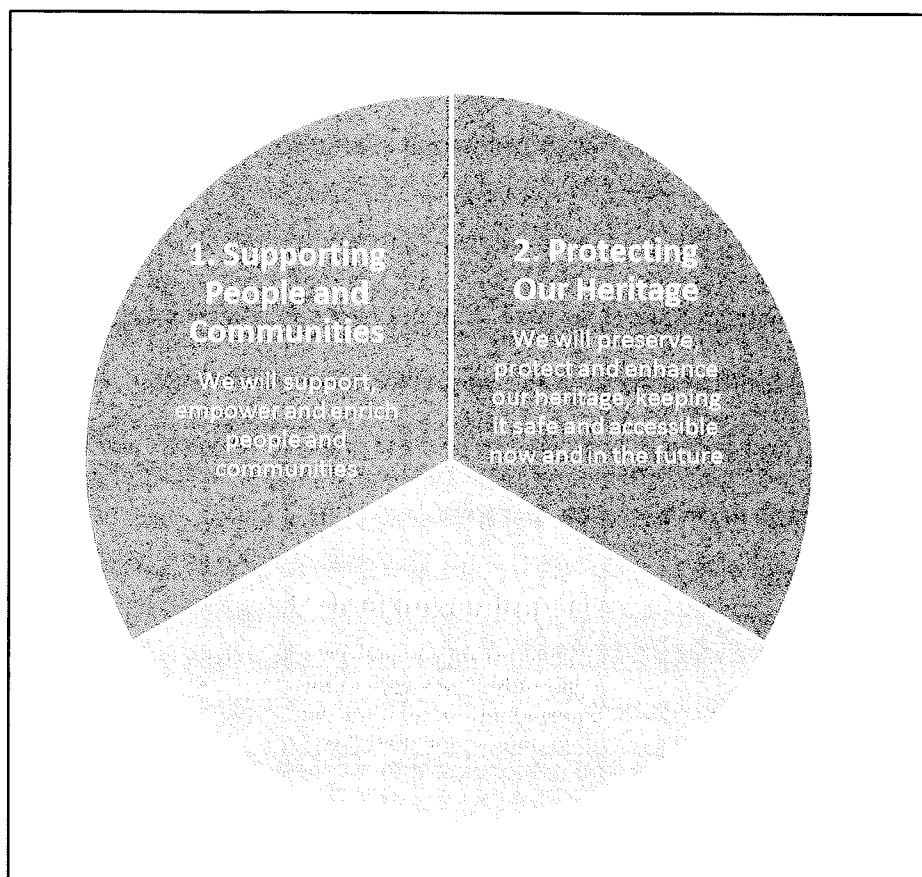
- We will ensure that our workforce is skilled, motivated and diverse.

### **Strategy**

In 2020 the Board of Trustees and Leadership Team created a new five-year strategy entitled *Moving Forward: 2020-2025*. It focuses on three major outcomes.

### ***Focusing on outcomes***

During the period to 2025 we will fulfil our vision and mission by focusing on:



In achieving these outcomes we will be:

#### **Inclusive and relevant**

Our services are for everyone and will help people feel valued, respected and included. We will use our collections and heritage resources to make a difference for people of all ages and to benefit their wellbeing.

#### **Collaborative and connected**

Working with others is at the heart of how we do things. We will seek opportunities to enable rich and diverse heritage outcomes through creative partnerships of many kinds.

#### **Sustainable and responsible**

Our values and principles are expressed in the way we offer services. We will strive in all we do to be environmentally, socially and financially sustainable and responsible.

The strategy is supported by the following additional documents:

- Audience Development Strategy
- Equalities Action Plan (in development)
- Business Delivery Plan



## **Service Areas**

Through our **Museums Service** we run three Accredited Museums – the Museum of Somerset and Somerset Military Museum in Taunton and Somerset Rural Life Museum in Glastonbury. We manage the Brick and Tile Museum in Bridgwater and provide curatorial support to Weston-Super-Mare Museum. Three million museum objects, ranging from outstanding geological, Iron Age and Roman collections to textiles and fine art, tell the story of Somerset and the South West.

We are the major custodians of written evidence about Devon and Somerset. Our Accredited **Archive and Local Studies Services** have centres in Taunton, Exeter and Barnstaple where we care for over 10 million archives dating from the 8th century to the present day. 200,000 printed reference works about the South West are held in the Local Studies collections. We also run the archive services on behalf of the unitary authorities of North Somerset and Torbay. Online access is being transformed through enhanced catalogues and indexes, and thousands of people use our digitised resources. We are taking a lead nationally in preserving digital archives and making them available.

Our **Historic Environment and Estates Service** supports local authorities, partners and the public by offering planning-related advice and information about Somerset's archaeology and built heritage. We also provide services to Bath & North East Somerset Council. We are a Registered Archaeological Organisation and are responsible for over 400 acres of historic landscapes, including Cothelstone Hill in the Quantock Hills, Deer Leap in the Mendip Hills and Norton Fitzwarren Hillfort.

Our **Learning Service** provides opportunities for people of all ages, including those with learning disabilities or affected by dementia. Over 10,000 children participate each year in workshops for Key Stages 1 and 2. We make authentic heritage objects available to schools for use in the classroom. Partnership projects to enhance learning take place with secondary schools and further and higher education institutions.

Our organisational culture is one of working together as a single trust to provide a diversity of heritage services. To achieve this aim we rely fundamentally on our staff and volunteers, our Friends organisations, our Supporters and partners, and all those who champion our work. Our services are funded by core grants from Devon and Somerset County Councils, by a wide range of contracts and by commercial activity. We also raise new income and attract grant investment from generous funders.

## **ACTIVITY REPORT**

### **Highlights and Achievements**

#### **Context**

The Covid-19 pandemic continued to be a dominating factor during much of the period under review and to shape the work and achievements of the Trust in many ways.

Having reopened successfully during the summer of 2020, the Trust's site-based services were again closed to the public from 5 November. They reopened briefly from 8 December before closing on 4 January 2021 in response to the third lockdown. Following extensive preparation beginning in late March, services once more reopened in the week beginning 12 April and most remaining pandemic-related restrictions were removed by the government from 19 July. Throughout a period marked by challenge and disruption, the dedication and flexibility of staff ensured that services were delivered as effectively and safely as possible. Visitor-related services made a strong recovery during the summer of 2021. Somerset Rural Life Museum, in particular, performed well, comparisons with August 2019 (100%) showing visitor numbers at 96%, shop sales at 103% and café sales at 114%.

On-site attendance by staff steadily increased from July but a blended approach, including significant elements of remote working, also continued. It seems likely to remain an important component of future working patterns.

Emergency funding through the government's furlough scheme, Arts Council England's Culture Recovery Fund and from the National Lottery Heritage Fund provided crucial support through the period under review and is very gratefully acknowledged.

### ***Archives and Local Studies***

- Digitisation of Somerset and Devon oral history collections took place as part of the Unlocking our Sound Heritage project led by the British Library. The project sought to make unique sound recordings, preserved in regional collections, available as part of the National Sound Archive. Associated engagement events took place during the autumn including a storywalk based on the Exmoor Oral History Archive and a drama event led by the Plough Senior Youth Theatre, Great Torrington.
- Work began on the cataloguing of collections relating to the Quantock area as part of the Quantock Landscape Partnership Project.
- A project began for transforming care of the remarkable West Country Studies Library. A project group was set up to prepare different parts of the collection for their move to a new location in the Devon Heritage Centre. Works were also undertaken to improve strongroom lighting at the Heritage Centre and to install a fire-proof strongroom door at the North Devon Record Office.
- After a long and interrupted lockdown journey from a condemned building in Wiltshire, a large archive relating to Lundy Island was safely transferred to the North Devon Record Office.
- A successful bid to the National Manuscripts Conservation Trust, and 'New Burdens' funding from The National Archives, enabled the appointment of a project conservator for 15 months to conserve the probate accounts of the Diocese of Bath and Wells.
- Conservation work was completed on rare literary manuscript fragments from Exeter Cathedral Archives. The fragments date from the 10th to 17th centuries.
- At the request of The National Archives, the Trust helped with the emergency rescue during August of the national administrative records of Debenhams plc. The very extensive collection, reaching back to the 19th century, needed to be removed at short notice from the Debenhams administrative headquarters in Taunton. The Chief Executive of The National Archives wrote to thank the Trust for its 'prompt and generous assistance' in saving 'one of the most important retail archives for the UK'.
- As part of the 'Devon in the 1920s' project (a collaboration with Devon History Society) a reminiscence DVD was created for use in Devon care homes. Staff from the Learning, Archives and Museums teams all contributed to the project.
- The Trust's archive services continued to be national exemplars in seeking to solve issues related to the preservation of digital archives. The process of upgrading our digital preservation system began during the year.
- The Torbay Discovery Heritage Trail was named the best e-publication in the Alan Ball Awards for 2021. The awards were established in 1985 to encourage local history publishing by public libraries and local authorities. The Devon Archive Team and the Learning Team worked with the University of Exeter, 1010Media and two Torquay primary schools to create the online trail. It features notable people connected with the history of Torquay and is aimed at KS1 and KS2 pupils.
- We were very pleased to acquire an account book which belonged to William Walrond (1610-c. 1667), a member of the Walrond family of Bradfield House, near Uffculme in mid Devon. The acquisition was generously supported by the Friends of the National Libraries and the Friends of Devon's Archives.

### ***Historic Environment and Estates***

- The Historic Environment Service continued to monitor planning applications from across the county. 2020-21 was one of the busiest years on record and hundreds of applications were assessed. New archaeological sites were found in significant numbers and included remains of the medieval manor house of the Bishop of Bath and Wells at Wiveliscombe. Advice was given to Somerset County Council on a range of highway schemes, including in relation to the A303. Advice on built heritage was also supplied to South Somerset District Council and to the Bath & Wells Diocesan Advisory Committee. A contract to supply archaeological planning advice to B&NES Council was renewed for five years. The Service also continued to provide the on-line Historic Environment Record for B&NES.
- During the period under review funded work continued to complete the transfer of Historic England data to the Historic Environment Records of Somerset and B&NES.
- The Trust continued, through the Historic Environment and Museums teams, to supply specialist advice, information and services relating to the creation of historic reconstructions and a museum at Hadspen, Castle Cary.
- On 20 May the Trust received final approval from the Ministry of Housing, Communities and Local Government for the Local Heritage List Campaign Somerset Pilot Project. It was one of 22 successful bids from local authority partnerships nationally. The Somerset pilot will investigate the delivery of county-based local (non-statutory) heritage lists as a means of helping local communities retain cherished heritage assets.
- The Trust concluded negotiations with Somerset West & Taunton Council for a 30-year lease of Norton Fitzwarren hillfort. This nationally-important site suffered from neglect and divided ownership for many years but recently benefited from extensive scrub clearance and conservation works. Ensuring that the hillfort is better protected and interpreted, as well as more accessible, is an ambition shared with Norton Fitzwarren Parish Council and many others locally.
- Other archaeological landscape sites managed by the Trust continued to be extensively visited during the pandemic. Visitor pressure on sites in the Quantock and Mendip hills was significant and some were subject to vandalism and damage by off-road vehicles. The pandemic demonstrated the importance of local heritage landscapes as places for recreation and wellbeing.
- Together with members of the Museums and Archives teams, the Service was pleased to support Somerset Archaeological and Natural History Society in bringing to completion major repair and landscaping works at Castle Garden, adjoining the Museum of Somerset. The garden was officially reopened on 17 July.
- A bid led by Mendip District Council to the government's Town Fund scheme achieved over £20m of funding for projects in Glastonbury. They include a partnership scheme which will greatly benefit the care and interpretation of Chapel Fields, Beckery. The Trust is now working with the Friends of Brides Mound and the Somerset Wildlife Trust to take the Beckery project to the next stage.
- As part of the Quantock Hills Landscape Partnership Scheme, archaeologists from the Trust led a community archaeology project on the Trust site at Cothelstone Hill. The aim was to confirm the age of an earthwork bank and ditch which runs across the top of the hill. Volunteer diggers, many of whom had no previous archaeological experience, were recruited from the surrounding area and from community groups. Excavation also took place at Dowsborough hillfort.
- The project to reinstate turnpike mileposts on the A38 continued during the summer. Restored mileposts at Lower Weare, Star, Rooks Bridge and Cross were returned to their original locations.

## **Learning**

- The renewal of lockdown late in 2020 required the cancellation of on-site and in-school workshops. Bookings for sessions at our sites reopened in May and demand for in-school workshops, and for loans was strong. Booking levels for the autumn term exceeded those in 2019 and evidently reflected the wish of schools to benefit once again from museum experiences. Subscription levels were also higher than expected, and those subscribing included a significant number of schools who were new to us.
- Demand for our informal learning programme was also strong. Summer activities were popular across the sites, especially activities linked to the Martin Brown exhibition at the Museum of Somerset. Toddler Explorer sessions restarted and were fully booked.
- We were very pleased to have confirmation that the Trust had been awarded further funding by DfE/Arts Council England under the Museums and Schools Programme for the period April 2021 to March 2022. The programme is intended to connect museums with local schoolchildren, targeting areas with high levels of deprivation and low cultural engagement.
- We were invited to join the Knowledge Exchange Forum for the ENLIVEN Project led by the University of Exeter. The project is gathering evidence for the impact of staying active on people with dementia and on their families. We are providing information about the ways in which heritage can contribute.

## **Museums**

- The Museums Service presented a wide-ranging exhibitions programme during the year which blended site-based and on-line presentation. Highlights included the following:
  - On 21 November the Trust launched a digital exhibition, 'Reaching for Rainbows'. The exhibition featured images by the Somerset photographer Jason Bryant chiefly taken during the first lockdown. The exhibition was also launched on-site at the Museum of Somerset and in modified form at Weston Museum.
  - The summer exhibition at Somerset Rural Life Museum featured the work and achievements of the Royal Bath and West of England Society. It included contemporary photography by the Bristol-based photographer Peter Hall and a short documentary film created by Reuben Gaines in collaboration with Peter Hall.
  - The Museum of Somerset's summer exhibition was based on the work of the children's illustrator and author Martin Brown, best known as the creator of illustrations for the 'Horrible Histories' series. It was supported by a comprehensive programme for families and young people funded through the Culture Recovery Fund.
  - An improved version of our online exhibitions platform was launched. The first exhibition explored the life of the Somerset artist Sarah Biffin.
- A well-attended family event was held on the Museum of Somerset's 10th birthday. To mark this significant anniversary the Trust's Marketing team issued blog posts and social media content with which more than 10,000 people engaged.
- Despite the many limitations placed on the activities of the Museums Service during the year, much service development took place, important aspects of which were supported by emergency funding from national sources including Arts Council England's Culture Recovery Fund and the National Lottery Heritage Fund. Work made possible by the funding included online ticketing, the installation of contactless donations technology and enhancements to site infrastructure. Funding was also used to create a new touring exhibition, meet staff costs through the government's furlough scheme, increase reserves and support work to create an Equalities Action Plan.

- The Trust was pleased to participate in the 'Museum Futures' programme. The programme is funded by the British Museum and provided a year-long placement for a young person to work with the Trust on digital projects. The Trust also applied successfully to the government's 'Kickstart' apprenticeship scheme. Through 6-month job placements 'Kickstart' has allowed businesses to help young people, aged 16 to 24 and currently on Universal Credit, to develop the skills and experience they need to find work.
- Museums Service staff supported an event organised by the Migration Network. The Network aims to facilitate dialogue and increase confidence about working on migration themes, to share knowledge and examples of best practice and to highlight hidden or less-explored stories within collections.
- Following the withdrawal of Discovery as the day-to-day managers of Somerset Brick & Tile Museum, Trust staff undertook an interim programme of cleaning and reorganisation to ensure that the site was made as welcoming as possible. The museum's summer programme proved popular with families.
- Significant additions to the museum collections included the following:
  - A miniature by the artist Sarah Biffin was acquired at auction.
  - A silver seal matrix, c. 1275-1325, found by a metal detectorist near Wincanton, was acquired with support from the ACE/V&A Purchase Grant Fund, the Headley Trust and the Friends of the Museum of Somerset.
  - A sculpture by the Somerset artist Rachel Reckitt, 'Mother and Child', was purchased at auction.
  - The Trust acquired a bench end removed in the 19th century from the Church of the Holy Cross, Hillfurance. It is among a group of Somerset bench ends that shows renaissance influence and dates from about 1540.
  - A fine portrait of the Duke of Monmouth was also acquired. The painting, after (or quite likely by) Willem Wissing (1656-1687), is dated 1683 and is evidently the original of a portrait otherwise known only from a copy.

### ***Other Public Engagement***

- The public programme continued to build a large on-line audience and included notable successes. A 'Lockdown Lecture Series' of four charged lectures in February and March reached hundreds of people in several countries and on two continents. The lectures were offered using a flexible charging model which proved very effective. A more interactive series of lectures, called 'Talk and Tea', was also popular as were online family history workshops.
- The annual Somerset VCH lecture was successfully held online on 5 November 2020. Professor Mark Stoye talked about the impact of the English Civil War on Somerset. 137 computers were online for the event.
- LGBT+ History Month in February was marked by online stories mostly told from the archive collections.
- For the second year running the Trust participated in Black History Month during October 2021. A talk by the writer and poet Louisa Adjoa Parker on 'The West Country's Black History' focused on Somerset and Devon and included new research.

## **Equalities, Diversity and Inclusion**

During 2021 the Trust worked with The Inclusion Agency, an independent consultancy, in seeking to frame a new and more integrated approach to issues of equalities, diversity and inclusion within the Trust. Using questionnaires and online consultation sessions, staff and trustees shared perceptions and ideas relating to equalities and the Trust. The consultation led to a fuller understanding of wide-ranging views and was able to identify significant areas of common ground. The consultation, and earlier staff sessions held in January and February 2020, informed the shaping and detailed content of a new Equalities Strategy and Action Plan. So too did the priorities and approach proposed in Arts Council England's 'Creative Case for Diversity' (which focuses on reaching diverse audiences; building a board that leads on equality and diversity; and recruiting and retaining a diverse workforce). The Trust also commissioned The Inclusion Agency to create a Language Guide to support Equality, Diversity and Inclusion.

Work undertaken so far expresses the Trust's determination that equalities should remain central to the culture, ethos and activities of the Trust and to its mission and purpose as a leading heritage organisation in the South West. The Strategy and Action Plan works together with a new Audience Engagement Strategy which was finalised during the year.

## **Partnerships and Sector Support**

We have continued to provide support to a wide range of organisations.

We are an active participant in the South West Museum Development Programme and employ a full-time Museums Development Officer. The Programme provides support to 34 community museums in Somerset, offering advice and guidance about funding, training and cooperative projects. The importance of this work has continued to be demonstrated throughout another very challenging year.

In partnership with the British Museum and Local Authorities in Devon, Dorset and Somerset, the Trust provides the Portable Antiquities Scheme in the three counties. The number of finds reported continues to remain largely consistent throughout the year.

The Trust works closely with Weston Town Council to provide curatorial support and a temporary exhibitions programme for Weston Museum.

We look after the Archives of North Somerset Council and Torbay Council and are the designated repository for the Diocese of Bath and Wells. The Archives and Local Studies Services in Somerset and Devon are engaged with many partnership projects involving many community groups, societies and larger organisations including Exeter Cathedral and North Devon Athenaeum.

The Historic Environment Service advises the Bath and Wells Diocesan Advisory Committee, and provides heritage-related planning advice to the District Councils in Somerset and to Bath and North East Somerset Council. It publishes the Somerset Archaeological Handbook which is the central reference point for developers, advisors and Local Authorities.

A Memorandum of Understanding with Exeter University is in place and the relationship and opportunity for collaboration continues to be highly valued by both partners.

## **FINANCIAL REVIEW AND RESERVES POLICY**

Unrestricted income in the year totalled £3,342,994 (2020: £3,222,632) and restricted income £465,571 (2020: £582,522).

As in the previous year, income received included emergency government funding totalling £301,689 (2020: £174,495). Furlough funding met the payroll costs of those staff who would ordinarily have been employed on public-facing sites which had to be closed for part of the year. Other grants were received to compensate the Trust for lost traded income.

Total expenditure was £3,955,290 (2020: £3,845,675), of which £3,933,370 (99.4%) (2020: £3,816,160 (99.2%)) was for charitable purposes. The remainder was for raising funds.

### **Pension schemes**

The Trust operates defined benefit (final salary) schemes for employees who were transferred from the Local Government Pension Schemes (LGPS) of either Devon or Somerset County Councils. Details are given in notes 1.14, 1.15 and 17 of the accounts.

The LGPS schemes are reviewed triennially in order to set the Trust's pension contribution rates for the following three years. In addition both schemes are subject to an annual actuarial valuation which features both in the Statement of Financial Activities and the Balance Sheet. This valuation experiences significant annual volatility. In 2021 a deficit of £7.06m was forecast, a reduction on the previous year as a result of higher assumed mortality rates and a fall in life expectancy. Any actual deficit will only become payable when the final member leaves the relevant scheme, a date currently expected to be more than 25 years away. The deficit would then be likely to be repayable over a long period of years. The total pension fund value is indemnified against the possibility of the Trust's dissolution.

Staff who have entered the Trust's employment since it vested in 2014 have the right to be enrolled in a defined contribution scheme (NEST). The Trust pays a fixed monthly contribution into the scheme but has no further or future obligations.

### **Reserves**

The Board of Trustees agreed a Reserves Policy in September 2015. It states that 'the target provision of reserves should meet operational costs for three months' and should be achieved by 2025. The target is equivalent to unrestricted reserves of approximately £700k.

The Trust budgets to increase its reserves by a minimum of £30,000 per annum. At year end the reserves, excluding the long-term pension reserve, were as follows:

	<b>£'000</b>
Unrestricted general funds	539
Designated funds	626
Restricted funds	248

The overwhelming majority of the Trust's reserves are cash or other current assets. Only £23,382 of fixed assets are recognised on the Balance Sheet. In January 2022 Trustees approved a number of new designated funds to meet a range of service delivery and renewal needs. It is anticipated that these funds will be used during the next financial year.

## **Major Income**

The Trustees are extremely grateful for the financial support and commitment of all funders of the Trust. In particular, the financial and other support provided by Somerset and Devon County Councils has been fundamental to the Trust's success and has allowed it to celebrate, preserve and make accessible the remarkable heritage of the two counties. We here express our thanks to both local authorities for their continued support. In the Trust year ending 31 October 2021, the core grants from the two Councils accounted for £2,039,984 of the Trust's total income (61% of the unrestricted income, 53.6% of the total income).

The Trustees are also most grateful to other major funders, including Arts Council England, the National Lottery Heritage Fund and the British Museum. Further income is received as a result of heritage services provided to North Somerset Council, Weston-Super-Mare Town Council, Torbay Council and others. The Trustees also acknowledge individual donors and the Trust's Founder Members and Supporters. Their generosity and support are very greatly appreciated.

## **Traded Income and Fundraising**

The Trust's income derives mainly from grants and from contracts for the provision of services. Traded activities are also undertaken across all service areas and contribute significantly to Trust turnover. We encourage users of our services to make donations and admission fees are charged at some sites and for some events.

Traded activity is managed through South West Heritage Trust Trading Limited, a wholly owned subsidiary of the Trust. It generated a profit of £63,624 during the financial year, a figure slightly reduced from the previous year because of Covid closures. Details of trading performance are contained in Note 10 of the accounts, and a separate set of accounts is produced annually. Two Trustees and the Trust's Chief Executive are the registered Directors of the trading company.

The Trust is obliged to comply with the Charities (Protection and Social Investment) Act 2016 and to provide statements on specific areas of fundraising in the annual report. The Trust has facilities to accept digital and cash donations on its public sites and through carefully monitored activities such as its Supporters' Scheme. It does not, however, engage in large-scale public fundraising campaigns or undertake door-to-door or private site fundraising. The Trust does not engage third-party membership or donation solicitation agencies. As a result, it has not been necessary to monitor the behaviour of, or investigate a complaint involving, a third-party acting on the Trust's behalf. The Trust has not bound itself to any voluntary scheme for regulating fundraising and has received no complaints about any fundraising activity it has undertaken.

## **Looking Forward**

The Trust has set a balanced budget for the financial year to 31 October 2022. The Trustees are aware of a number of longer-term budgetary risks that will need to be carefully managed in future years, including:

- the need to restore traded income at least to the levels achieved pre-pandemic, thus requiring continued active marketing of our sites and activities to increase footfall;
- the renewal of the core grant with Somerset and Devon from November 2024;
- the possible financial impacts (both positive and negative) of Somerset becoming a Unitary Authority from 2023;
- increased inflation affecting many key supplies and services since the Balance Sheet date;
- the need to continue to win grants to carry out our charitable objectives, our vision and our mission.



Trustees have asked Trust staff to seek to diversify income, in particular through events sponsorship, business links and legacies. A small amount of funding has been made available to support this work.

## **FUTURE PLANS**

The Trust's priorities for future years are set out in its three-year Business Delivery Plan, 2021-24. They reflect the outcomes around which the Trust's five-year strategy, Moving Forward, is structured, namely Supporting People and Communities, Protecting our Heritage, and Making an Impact. Priorities, which are backed by more detailed actions, include those listed below.

### **Supporting People and Communities**

#### ***We will:***

- Reach people through digital content and support the further development of our digital infrastructure.
- Integrate the Equalities Strategy and Action Plan into everything we do.
- Develop our work relating to wellbeing and inclusion, including through funded projects.
- Use 'The Stories that Make Us' as a thematic principle for structuring a diverse and inspiring public programme.
- Ensure the North Devon Record Office has a secure future.
- Develop and open the Avalon Archaeology Park on a sustainable business model.

### **Protecting Our Heritage**

#### ***We will:***

- Further develop the Trust's pioneering work in relation to digital preservation.
- Ensure a positive future for the Trust's role in Archive Conservation.
- Prioritise work relating to collections development, including through cataloguing projects and research partnerships.
- Transform the physical care of the West Country Studies Library by investing in better accommodation.
- Rejuvenate the Somerset Brick and Tile Museum through physical improvements, a new staffing model and an expanded programme.
- Better protect and interpret the Trust's landscape heritage sites, with an initial focus on Norton Fitzwarren Hillfort, working with local partners to achieve the best outcomes.
- Extend the use and promotion of the Historic Environment Record and support the Local Heritage List Project.
- Support conservation projects in the public realm in partnership with local communities.

## **Making an Impact**

### ***We will:***

- Seek to become a National Portfolio Organisation within Arts Council England's portfolio.
- Finalise and implement an Environmental Strategy.
- Renew infrastructure at the Museum of Somerset to ensure the museum maintains its role and reputation as a place celebrating the diverse stories of many people and communities.
- Maximise the potential of our learning offer to schools.
- Support the Quantock Landscape Partnership Scheme.
- Undertake targeted business transformation, including in the areas of Human Resources, Financial Management systems, and data collection.
- Seek to ensure support for elements of non-Trust heritage provision affected by Local Government Review in Somerset.

## **PUBLIC BENEFIT**

### **Social Benefits**

Our services are major contributors to personal wellbeing and a sense of place. We want our services to be accessible, to address issues of diversity and to promote and enable equality of opportunity for everyone.

Our large community of knowledgeable and dedicated volunteers are crucial to what we do. Volunteering also contributes directly to people's physical, emotional and mental wellbeing. We seek to ensure that volunteering takes place in an environment which is inclusive and which supports and respects the needs of individuals.

Experiencing heritage enhances wellbeing and brings people together, whether through learning activities for children, access to inspirational art and exhibitions, the discovery of family or community history, dementia-friendly reminiscence sessions or visiting a landscape site.

### **Economic Benefits**

We are significant contributors to the local economy, fostering tourism, research, and the cultural and creative industries.

- Our museums are major tourist destinations in Somerset, attracting new visitors and actively promoting the county. The Museum of Somerset alone is estimated to provide £2.3 million of economic benefit to Somerset from 72,000 visits in a typical year.
- The heritage centres in Exeter, Barnstaple and Taunton attract researchers from around the world.
- Our heritage landscape sites have many tens of thousands of visitors each year and actively contribute to individual wellbeing and the local economy.

We prioritise local services and employment to ensure that we support our local economy. We are always seeking new sources of income through the provision of commercial services and traded activities. The profits we generate are reinvested to increase the public benefit we provide.

## **Environmental Sustainability**

We are committed to local procurement wherever possible in order to support the economy and livelihoods of people in Devon and Somerset. This also helps us to reduce our carbon footprint.

Our sites, including two Grade I listed buildings and a Victorian farmhouse, are managed carefully to ensure that their environmental footprint is minimised. Somerset Heritage Centre is an A+ rated building, optimised for energy efficiency.

The Historic Environment Service works to ensure that developers in Somerset operate ethically in relation to the county's built heritage and archaeology. The Service seeks to protect and promote the historic environment as an essential component in making communities economically and environmentally sustainable.

The Trust manages over 400 acres of heritage landscape sites across Somerset which provide open-access enjoyment to the public. The sites also offset more than 25% of the total carbon emissions produced by the Trust.

We continue to seek ways to eliminate our use of single-use plastics by actively finding more sustainable options.

## **Statement of Trustees' Responsibilities**

The Trustees (who are directors of The South West Heritage Trust for the purposes of company law) are responsible for preparing the Trustee Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, *the Financial Reporting Standard applicable in the UK and the Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standard have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Statement as to disclosure to our auditors**

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

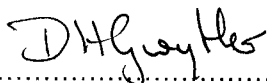
**AUDITORS**

The auditors, Albert Goodman LLP, are deemed to be re-appointed under Section 487(2) of the Companies Act 2006.

**SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

By order of the Trustees.



.....  
D H Gwyther  
Trustee  
The South West Heritage Trust

Date: ..... 28/04/2022 .....

## **The South West Heritage Trust**

Independent Auditors' Report to the Trustees and Members  
For the Year Ended 31 October 2021

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### **Opinion**

We have audited the financial statements of The South West Heritage Trust (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 October 2021, which comprise the consolidated Statement of Financial Activities, the consolidated and parent charitable company Balance Sheets, the consolidated and parent charitable company Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 October 2021 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the entity's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **The South West Heritage Trust**

Independent Auditors' Report to the Trustees and Members  
For the Year Ended 31 October 2021

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### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and parent charitable company and their environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 17], the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the parent charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

## **The South West Heritage Trust**

Independent Auditors' Report to the Trustees and Members  
For the Year Ended 31 October 2021

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Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

### **The extent to which the audit was considered capable of detecting irregularities including fraud**

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, Charity Act 2011, anti-bribery, employment, data protection and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the group's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation, claims and breaches of relevant legislation; and
- reviewing correspondence with the Charity Commission and other relevant regulators including the group's legal advisors and insurers.

**The South West Heritage Trust**

Independent Auditors' Report to the Trustees and Members  
For the Year Ended 31 October 2021

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There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

**Use of our report**

This report is made solely to the group and parent charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the group and parent charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the group and parent charitable company and the group and parent charitable company's members as a body and the parent charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Michelle Ferris BSC (Hons) FCA DChA (Senior Statutory Auditor)  
For and on behalf of Albert Goodman LLP, Statutory Auditor

Goodwood House  
Blackbrook Park Avenue  
Taunton  
Somerset  
TA1 2PX

Date: 28 April 2022



**The South West Heritage Trust**

Consolidated Statement of Financial Activities (including an Income &amp; Expenditure account)

For the Year Ended 31 October 2021

		Unres- tricted £	Res- tricted £	2021 Total £	Unres- tricted £	Res- tricted £	2020 Total £
	Notes						
<b>Income from:</b>							
Donations and legacies	2	383,135	68,297	451,432	211,800	30,065	241,865
Charitable activities	3	2,738,470	396,759	3,135,229	2,804,084	551,735	3,355,819
Other trading activities	4	221,389	510	221,899	206,748	657	207,405
Investments	5	-	5	5	-	65	65
<b>Total income</b>		<b>3,342,994</b>	<b>465,571</b>	<b>3,808,565</b>	<b>3,222,632</b>	<b>582,522</b>	<b>3,805,154</b>
<b>Expenditure on:</b>							
Raising funds	6	21,920	-	21,920	29,515	-	29,515
Charitable activities	6	3,304,711	628,659	3,933,370	3,289,646	526,514	3,816,160
<b>Total expenditure</b>		<b>3,326,631</b>	<b>628,659</b>	<b>3,955,290</b>	<b>3,319,161</b>	<b>526,514</b>	<b>3,845,675</b>
<b>Net (expenditure)/income</b>		<b>16,363</b>	<b>(163,088)</b>	<b>(146,725)</b>	<b>(96,529)</b>	<b>56,008</b>	<b>(40,521)</b>
Transfer between funds		(36,204)	36,204	-	68,299	(68,299)	-
<b>Other recognised gains</b>							
Actuarial gains/(losses) on defined benefit pension schemes		1,157,000	-	1,157,000	(1,855,000)	-	(1,855,000)
<b>Net movement in funds for the year</b>		<b>1,137,159</b>	<b>(126,884)</b>	<b>1,010,275</b>	<b>(1,883,230)</b>	<b>(12,291)</b>	<b>(1,895,521)</b>
<b>Reconciliation of funds</b>							
Total funds brought forward		(7,036,828)	374,826	(6,662,002)	(5,153,598)	387,117	(4,766,481)
<b>Total funds carried forward</b>		<b>(5,899,669)</b>	<b>247,942</b>	<b>(5,651,727)</b>	<b>(7,036,828)</b>	<b>374,826</b>	<b>(6,662,002)</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

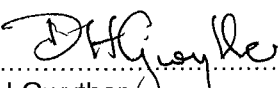
**The South West Heritage Trust – Company Registration Number: 09053532**  
Balance Sheet and Consolidated Balance Sheet  
As at 31 October 2021

	Notes	2021 £ Group	2021 £ Charity	2020 £ Group	2020 £ Charity
<b>Fixed assets</b>					
Tangible fixed assets	9	23,382	23,382	128,406	128,406
Investments	10	-	1	-	1
		<u>23,382</u>	<u>23,383</u>	<u>128,406</u>	<u>128,407</u>
<b>Current assets</b>					
Stock	11	17,442	-	20,804	-
Debtors	12	864,315	938,252	399,994	441,982
Cash at bank and in hand		1,691,167	1,557,133	1,577,561	1,464,480
		<u>2,572,924</u>	<u>2,495,385</u>	<u>1,998,359</u>	<u>1,906,462</u>
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	13	(1,183,033)	(1,169,119)	(991,767)	(982,085)
		<u>1,389,891</u>	<u>1,326,266</u>	<u>1,006,592</u>	<u>924,377</u>
<b>Net current assets</b>					
		<u>1,413,273</u>	<u>1,349,649</u>	<u>1,134,998</u>	<u>1,052,784</u>
<b>Net assets excluding pension liabilities</b>					
Defined benefit pension scheme liabilities	17	(7,065,000)	(7,065,000)	(7,797,000)	(7,797,000)
		<u>(5,651,727)</u>	<u>(5,715,351)</u>	<u>(6,662,002)</u>	<u>(6,744,216)</u>
<b>Total net liabilities including pension liabilities</b>					
		<u>(5,651,727)</u>	<u>(5,715,351)</u>	<u>(6,662,002)</u>	<u>(6,744,216)</u>
<b>The funds of the charity:</b>					
Unrestricted funds:					
General funds		538,859	475,235	526,256	444,042
Designated funds		626,472	626,472	233,916	233,916
		<u>1,165,331</u>	<u>1,101,707</u>	<u>760,172</u>	<u>677,958</u>
Unrestricted funds excluding pension reserve		1,165,331	1,101,707	760,172	677,958
Pension reserve		(7,065,000)	(7,065,000)	(7,797,000)	(7,797,000)
		<u>(5,899,669)</u>	<u>(5,963,293)</u>	<u>(7,036,828)</u>	<u>(7,119,042)</u>
Total unrestricted funds	14	(5,899,669)	(5,963,293)	(7,036,828)	(7,119,042)
Restricted funds	14	247,942	247,942	374,826	374,826
		<u>247,942</u>	<u>247,942</u>	<u>374,826</u>	<u>374,826</u>
<b>Total charity funds</b>		<u>(5,651,727)</u>	<u>(5,715,351)</u>	<u>(6,662,002)</u>	<u>(6,744,216)</u>

The trustees have prepared group accounts in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011. These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 27 - 56 form part of these accounts.

Approved by the Board for issue on .....28/04/2022..... and signed on their behalf by:

  
.....  
D H Gwyther  
Trustee

# The South West Heritage Trust

Statement of Cash Flows and Consolidated Statement of Cash Flows  
For the Year Ended 31 October 2021

		2021 £	2021 £	2020 £	2020 £
	Notes	Group	Charity	Group	Charity
<b>Cash flows from operating activities</b>					
Net expenditure for the year		(146,725)	(128,135)	(40,521)	(87,580)
Adjustments to cash flows from non-cash items:					
Depreciation and amortisation	9	117,887	117,887	154,627	154,627
Interest receivable	5	(5)	(5)	(65)	(65)
Defined benefit pension scheme cost less contributions payable		122,000	122,000	109,000	109,000
Defined benefit pension scheme finance cost		303,000	303,000	250,000	250,000
		396,157	414,747	473,041	425,982
Working capital adjustments					
Decrease / (increase) in stocks	11	3,362	-	(1,280)	-
(Increase) / decrease in debtors	12	(464,321)	(496,270)	743,610	790,605
Increase / (decrease) in creditors	13	191,266	187,034	(101,505)	(96,533)
Net cash flow from operations		126,464	105,511	1,113,866	1,120,054
<b>Cash flows from investing activities</b>					
Purchase of tangible fixed assets	9	(12,863)	(12,863)	-	-
Interest received	5	5	5	65	65
		(12,858)	(12,858)	65	65
Net increase in cash and cash equivalents		113,606	92,653	1,113,931	1,120,119
Cash and cash equivalents at the beginning of the reporting period		1,577,561	1,464,480	463,630	344,361
Cash and cash equivalents at the end of the reporting period		1,691,167	1,557,133	1,577,561	1,464,480
Cash & Cash equivalents reconciliation:					
Cash at bank		1,691,167	1,557,133	1,577,561	1,464,480
Total cash & cash equivalents at the end of the reporting period		1,691,167	1,557,133	1,577,561	1,464,480

## **1 Accounting Policies**

The principal accounting policies adopted in the preparation of the financial statements are:

### **1.1 Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The South West Heritage Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s) and all amounts are presented in £ sterling.

These financial statements consolidate the results of the Charity and its wholly owned subsidiary, The South West Heritage Trust Trading Limited, on a line by line basis. The "Group" heading within the balance sheet refers to the consolidated accounts of The South West Heritage Trust Trading Limited and The South West Heritage Trust.

In the parent company financial statements the investment in the trading subsidiary is accounted for at cost less impairment.

A separate Statement of Financial Activities or income and expenditure account, for the Charity itself has not been presented because the Charity has taken advantage of the exemptions afforded by Section 408 of the Companies Act 2006.

### **1.2 Legal status of the Trust**

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The company is incorporated in England and Wales and the company registered office is detailed on page 1, reference and administration details.

### **1.3 Going Concern**

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Trust to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting when preparing the financial statements.

The Trustees have considered the implications of Covid-19 on the charity. Taking into accounts the adjusted net asset position (before LGPS pension liabilities but considering annual employer payments) of the charity and given reserves and cash available, the Trustees consider that the charity remains a going concern.

**1.4 Income**

Income from grants and donations is recognised in the year in which they are receivable when there is evidence of entitlement, receipt is probable and the amount can be reliably measured. Where income has not been received for gift aid claims relating to donations received in the year, income is accrued.

Income from government grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Where no conditions are attached to the grant income they are recognised within donations and legacies and where conditions relating to performance of services are attached, grant income is recognised in income from charitable activities within the Statement of Financial Activities.

Income from charitable activities includes membership and admissions income. Membership income is accounted for in full in the year that the membership commences. Admission income is recognised on a cash basis, in the year the income is physically received.

Income from other trading activities, including rental income, is included in the period in which the group is entitled to receipt, it is probable that economic benefits will flow to the entity and the amount can be reliably measured.

The charity receives income from its subsidiary under gift aid and this is recognised upon physical receipt.

The charity notes the requirement of the SORP that large charities must report their results on an activities basis. The charity considers that they produce one activity – the deliverance of heritage services – and therefore reports on that basis.

**1.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**1.6 Expenditure**

Resources expended are recognised on the accruals basis to match the period in which the expenditure was incurred.

Raising funds is expenditure incurred in generating the trading subsidiary funds and from other trading activities carried out by the trust.

Charitable activity expenditure comprises costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and costs of an indirect nature necessary to support them. Grants payable are at the discretion of the Trustees. Governance costs are those costs associated with the governance arrangements of the charity and relate to general running of the charity as opposed to those costs associated with charitable activities.

**1.7 Operating leases**

The trust classifies the lease of properties as operating leases as title remains with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

**1.8 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of Trust.

Restricted funds are from donations and grants in which the donor or funder has specified are to be solely used for particular areas of the Trust's work or for specific projects being undertaken by the Trust.

**1.9 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Fixed assets under £500 are not capitalised. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life as follows:

Fixtures and fittings	5 years straight line
Computer equipment	5 years straight line
Motor Vehicles	5 years straight line
Leasehold improvements	5 years straight line

**1.10 Debtors**

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the Trust will not be able to collect all amounts due to according to the original terms of the receivables.

Other debtors comprise amounts due from funders, prepayments and accrued income. Amounts due from funders are recognised when the Trust is entitled to the money, prepayments arise from the payments for services prior to benefit from those services, and accrued income is amounts due for services provided, recognised at the point of provision of the services.

**1.11 Stock**

Stock consists of shop stock for resale and publication stocks. Stock is valued at the lower of cost and net realisable value, after making allowances for obsolete and slow moving stock.

**1.12 Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.13 Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

**1.14 Defined contribution pension**

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the Company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods. Contributions to defined contribution plans are recognised as staff pension expense through the profit and loss when they are due.

**1.15 Defined benefit pension obligation**

The majority of employees of the charity are members of the Local Government Pension Schemes (LGPS) managed by Devon and Somerset County Councils.

These are funded defined benefit schemes where the assets are held separately from those of the charity in separate Trustee administered funds. Typically defined benefit plans define an amount of pension benefit that an employee will receive on retirement, usually dependent on one of more factors such as age, years of service and compensation.

The liability recognised in the Balance Sheet in respect of defined benefit pension plans is the present value of the defined benefit obligation at the reporting date minus the fair value of the plan assets. The defined benefit obligation is measured using the projected unit credit method. The present value of the defined benefit obligation is determined by discounting the estimated future payments by reference to market yields at the reporting date on high-quality corporate bonds that are denominated in the currency in which the benefits will be paid, and that have terms to maturity approximating to the terms of the related pension liability.

Actuarial gains and losses are recognised immediately in other gains and losses.

The net liability in the schemes at the date of the transfer of the employees from the respective councils is shown as a separate item in the Statement of Financial Activities.

**1.16 Critical accounting estimates and areas of judgement**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include discount rate. Any changes in these assumptions, which are disclosed in note 17, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 October 2021. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

**1.17 Taxation**

As a registered charity, the company is not liable to corporation tax or capital gains tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax (VAT) is partially recoverable by the company. Any irrecoverable VAT is added to the relevant cost and charged as an expense in the Statement of Financial Activities.



## 1.18 Financial Instruments

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and liabilities of the charity and their measurements are as follows:

Financial assets – trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 20. Prepayments are not financial instruments.

Cash at bank and deposit accounts– is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 20. Taxation and social security and the LGPS are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

## 2 Donations and legacies

	Unres- tricted funds £	Res- tricted funds £	2021 Total £	Unres- tricted funds £	Res- tricted funds £	2020 Total £
Donations and bequests	81,446	68,297	149,743	71,192	26,178	97,370
<b>Exceptional government funding</b>						
Coronavirus Job Retention Scheme grant*	125,337	-	125,337	140,608	3,887	144,495
Other Covid grants*	176,352	-	176,352	30,000	-	30,000
	<u>383,135</u>	<u>68,297</u>	<u>451,432</u>	<u>211,800</u>	<u>30,065</u>	<u>241,865</u>

The charity has been eligible to claim additional funding in year from government support schemes in response to the coronavirus outbreak. The funding received is shown above under “exceptional government funding”.

The charity furloughed some of its staff under the governments CJRS. The funding received £125,337 relates to staff costs which are included within note 8 as appropriate. Staff entered into the furlough scheme were those directly involved with trading activity at the sites which were required to close in line with Government lockdown rules.

\*Denotes government grants

### 3 Income from charitable activities

	Unres- tricted funds £	Res- tricted funds £	2021 Total £	Unres- tricted funds £	Res- tricted funds £	2020 Total £
<b>Fees for services and grants</b>						
<u>Heritage services</u>						
Somerset County Council*	1,626,688	-	1,626,688	1,626,688	-	1,626,688
Devon County Council*	413,296	-	413,296	411,521	-	411,521
North Somerset Council*	152,474	-	152,474	150,517	-	150,517
Weston-Super-Mare Town Council*	68,847	-	68,847	68,092	-	68,092
Torbay Council*	93,185	-	93,185	91,418	-	91,418
<u>Other services</u>						
SCC - Registration*	17,178	-	17,178	14,650	-	14,650
SCC - Records*	56,813	-	56,813	56,217	-	56,217
<u>Grant income</u>						
Bath & North East Somerset Council*	26,148	-	26,148	45,719	-	45,719
South Somerset District Council*	53,776	-	53,776	47,936	-	47,936
Heritage Lottery Fund*	-	-	-	-	47,000	47,000
The British Museum*	-	80,037	80,037	-	63,670	63,670
Somerset County Council*	30,328	130,859	161,187	30,328	122,549	152,877
Arts Council England*	6,209	137,516	143,725	1,375	243,676	245,051
DEFRA*	12,510	-	12,510	9,709	-	9,709
Devon County Council*	-	37,790	37,790	-	35,971	35,971
Emily Estate	104,887	-	104,887	125,494	-	125,494
Under £10k	52,788	10,557	63,345	91,160	38,869	130,029
	2,715,127	396,759	3,111,886	2,770,824	551,735	3,322,559
Memberships and subscriptions	23,343	-	23,343	33,260	-	33,260
	2,738,470	396,759	3,135,229	2,804,084	551,735	3,355,819

\*Denotes government grants

#### Government grants

Income from government grants comprises grants made by local authorities to fund the principal activities and objectives of the charity via core funding and funding for specific projects. See above and note 2 for more information, including the amount and source of these grants. There are no unfulfilled conditions or other contingencies attached to these grants.

**4 Other trading activities**

	Unres- tricted funds £	Res- tricted funds £	2021 Total £	Unres- tricted funds £	Res- tricted funds £	2020 Total £
<b>Merchandising income</b>						
Shop sales	26,349	-	26,349	66,383	-	66,383
Café concession	2,394	-	2,394	7,676	-	7,676
	<u>28,743</u>	<u>-</u>	<u>28,743</u>	<u>74,059</u>	<u>-</u>	<u>74,059</u>
<b>Events and other sales</b>						
Digital images, publications and research income	93,413	510	93,923	74,674	552	75,226
Room hire	1,410	-	1,410	3,017	-	3,017
Education income	26,432	-	26,432	15,988	-	15,988
Rental income	18,469	-	18,469	18,682	-	18,682
Other income	52,922	-	52,922	20,328	105	20,433
	<u>192,646</u>	<u>510</u>	<u>193,156</u>	<u>132,689</u>	<u>657</u>	<u>133,346</u>
	<u>221,389</u>	<u>510</u>	<u>221,899</u>	<u>206,748</u>	<u>657</u>	<u>207,405</u>

**5 Investment income**

	Unres- tricted funds £	Res- tricted funds £	2021 Total £	Unres- tricted funds £	Res- tricted funds £	2020 Total £
Bank interest	-	5	5	-	65	65

**6 Expenditure**

	Unres- tricted £	Res- tricted £	2021 Total £	Unres- tricted £	Res- tricted £	2020 Total £
<b>Cost of raising funds</b>						
Trading costs	21,920	-	21,920	29,515	-	29,515
<b>Charitable activities</b>						
Archives and local studies	1,072,209	111,608	1,183,817	931,220	73,092	1,004,312
Museums	835,913	308,186	1,144,099	849,671	261,000	1,110,671
Historic environment and estates services	392,099	72,263	464,362	457,314	91,592	548,906
Heritage services	994,038	101,678	1,095,716	893,362	-	893,362
Learning	-	-	-	141,909	-	141,909
Closed projects	10,452	34,924	45,376	16,170	100,830	117,000
	<u>3,326,631</u>	<u>628,659</u>	<u>3,955,290</u>	<u>3,319,161</u>	<u>526,514</u>	<u>3,845,675</u>

	Staff costs £	Other Direct costs £	2021 Total £	Staff costs £	Other Direct costs £	2020 Total £
<b>Cost of raising funds</b>						
Trading costs	-	21,920	21,920	-	29,515	29,515
<b>Charitable activities</b>						
Archives and local studies	1,077,202	106,615	1,183,817	901,099	103,213	1,004,312
Museums	779,699	364,400	1,144,099	846,950	263,721	1,110,671
Historic environment and estates services	418,150	46,212	464,362	485,731	63,175	548,906
Heritage services	529,990	565,726	1,095,716	430,572	462,790	893,362
Learning	-	-	-	132,379	9,530	141,909
Closed projects	-	45,376	45,376	11,646	105,354	117,000
	<u>2,805,041</u>	<u>1,150,249</u>	<u>3,955,290</u>	<u>2,808,377</u>	<u>1,037,298</u>	<u>3,845,675</u>

**6 Expenditure (continued)**

	2021	Charity	2021	Subsidiary	Total	Total
	£	2020	£	2020	2021	2020
	£	£	£	£	£	£
Depreciation of owned assets	117,887	154,627	-	-	117,887	154,627
Operating lease expenses	37,218	37,218	-	-	37,218	37,218
Auditors' remuneration for:						
Current auditors						
- Audit services	5,950	5,800	754	1,461	6,704	7,261
- Other services	4,200	2,236	500	500	4,700	2,736

**7 Trustee directors**

The charity trustees were not paid or received any other benefits from employment with the Trust or its subsidiary in the year (2020: £nil).

Two charity trustees were reimbursed £504 for travel expenses during the year (2020: four trustees - £487).

No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

## 8 Employees

### Number of employees

The average monthly head count was 93 staff (2020: 97 staff) and the average number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

### Number of employees

The average monthly number of full-time equivalent employees during the year was:

	2021	2020
Management	5.0	5.0
Finance and admin	8.0	8.5
Service provision	54.0	57.0
	<u>67.0</u>	<u>70.5</u>

### Employment costs

	2021 £	2020 £
Wages and salaries	1,955,490	2,028,976
Social security costs	163,191	158,534
Pension costs	686,360	612,861
Staff redundancy costs	-	8,006
	<u>2,805,041</u>	<u>2,808,377</u>

During the prior year, total costs of £8,006 were paid in respect of one employee redundancy. The amounts were full and final with no outstanding amounts due at the balance sheet date.

The number of employees whose annual emoluments were £60,000 (excluding employer pension costs) or more were:

	2021 number	2020 number
£70,000 - £80,000	<u>1</u>	<u>1</u>

This employee is a member of the defined benefit pension scheme, into which contributions of £14,536 (2020: £12,824) were made.

The key management personnel of the group comprise those of the Trust and the key management personnel of its wholly owned subsidiary South West Heritage Trust Trading Company Ltd. The key management personnel of the group comprises of the Chief Executive Officer. The total employee benefits (includes gross pay, employer pension and employer national insurance) of the key management personnel of the Trust were £93,687 (2020: £91,590).

## Employees (continued)

### Pension costs

The company operates both defined benefit and defined contribution pension schemes. The charge to the Statement of Financial Activities for the year is shown above.

Contributions totalling £29,973 (2020 - £29,449) were payable to the schemes at the end of the year and are included in creditors. Further details of the defined benefit schemes are given in note 17.

## 9 Tangible fixed assets Group

	Leasehold improvements £	Computer equipment £	Motor Vehicles £	Fixtures & fittings £	Total £
<b>Cost</b>					
At 1 November 2020	511,275	234,932	37,000	35,516	818,723
Additions	-	12,863	-	-	12,863
At 31 October 2021	511,275	247,795	37,000	35,516	831,586
<b>Depreciation</b>					
At 1 November 2020	405,062	217,807	37,000	30,448	690,317
Charge for the year	102,255	13,097	-	2,535	117,887
At 31 October 2021	507,317	230,904	37,000	32,983	808,204
<b>Net book value</b>					
At 31 October 2021	3,958	16,891	-	2,533	23,382
At 31 October 2020	106,213	17,125	-	5,068	128,406

The above assets are all held by the charity.

## 10 Investments

	Total 2021 £	Charity Total 2020 £
South West Heritage Trust Trading Limited Ordinary shares of £1 each	1	1

### Investments (continued)

South West Heritage Trust Trading Limited (company no 09222720) was incorporated on 17 September 2014 as a wholly owned trading subsidiary of The South West Heritage Trust. The parent charity holds 100% of the issued share capital and 100% of the voting rights of the subsidiary trading company.

The principal activities of the company are the operation of a retail outlet at The Museum of Somerset and other trading activities. The registered office is the same as that of the Trust, detailed on page 1. The subsidiary gift aids its taxable profits to The South West Heritage Trust, and files audited accounts with the Registrar of Companies.

A summary of the trading results is shown below:

	2021 £	2020 £
Turnover	188,011	187,743
Cost of sales	(21,920)	(29,515)
Gross profit	166,091	158,228
Administrative expenses	(102,467)	(76,014)
Operating profit	63,624	82,214
Investment income	-	-
Profit before tax & profit for the financial year	63,624	82,214
Retained earnings brought forward in subsidiary	82,214	35,155
Gift aid to The South West Heritage Trust	(82,214)	(35,155)
Retained earnings carried forward in subsidiary	63,624	82,214
The assets and liabilities were:		
Current assets	175,310	156,031
Current liabilities	(111,685)	(73,816)
Total net assets	63,625	82,215
Called up share capital	1	1
Profit and loss reserve	63,624	82,214
	63,625	82,215



**11 Stocks**

	<b>Group £</b>	<b>2021 Charity £</b>	<b>Group £</b>	<b>2020 Charity £</b>
Goods for resale	17,442	-	20,804	-

Stock recognised in the Statement of Financial Activities as an expense is £15,743 (2020: £18,153).

**12 Debtors**

	<b>Group £</b>	<b>2021 Charity £</b>	<b>Group £</b>	<b>2020 Charity £</b>
Trade debtors	660,894	659,278	200,074	183,882
Prepayments and accrued income	203,421	181,203	199,920	193,966
Amounts owed by group undertakings	-	97,771	-	64,134
	<u>864,315</u>	<u>938,252</u>	<u>399,994</u>	<u>441,982</u>

**13 Creditors: Amounts falling due within one year**

	<b>2021</b>		<b>2020</b>
	<b>Group</b>	<b>Charity</b>	<b>Group</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Trade creditors	105,282	102,867	48,460
Other creditors	32,255	32,255	31,268
Accruals and deferred income	861,318	858,882	750,319
Taxation and social security	184,178	175,115	161,720
	<u>1,183,033</u>	<u>1,169,119</u>	<u>991,767</u>
	<u>1,183,033</u>	<u>1,169,119</u>	<u>991,767</u>

**Deferred Income**

	<b>2021</b>		<b>2020</b>
	<b>Group</b>	<b>Charity</b>	<b>Group</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Deferred income at 1 November 2020	610,693	609,886	688,287
Released from previous years	(610,693)	(609,886)	(688,287)
Resources deferred in the year	697,683	697,683	610,693
	<u>697,683</u>	<u>697,683</u>	<u>610,693</u>
Deferred Income at 31 October 2021	<u>697,683</u>	<u>697,683</u>	<u>610,693</u>

At the balance sheet date the trust was holding funds received in advance from Somerset County Council and Devon County Council and subscriptions received in advance.

**14 Summary of movement in funds- Group**

	<b>Opening</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Closing</b>
	<b>balance</b>			<b>&amp; losses</b>	<b>balance</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds - Group</b>					
General	526,256	3,295,504	(2,879,497)	(403,404)	538,859
<b>Designated funds - Group and Charity</b>					
Somerset Rural Life Museum					
(Leasehold improvements fund)	26,093	-	(22,134)	-	3,959
National Archives	7,823	47,490	-	(28,000)	27,313
Project development fund	100,000	-	-	(100,000)	-
Capital reserve	100,000	-	-	100,000	200,000
Museum priorities	-	-	-	115,200	115,200
Archive & learning priorities	-	-	-	110,000	110,000
IT & resources priorities	-	-	-	75,000	75,000
Historic environment priorities	-	-	-	40,000	40,000
Covid income support fund	-	-	-	55,000	55,000
<b>Total designated funds</b>	<u>233,916</u>	<u>47,490</u>	<u>(22,134)</u>	<u>367,200</u>	<u>626,472</u>
<b>Pension fund</b>	<u>(7,797,000)</u>	<u>-</u>	<u>(425,000)</u>	<u>1,157,000</u>	<u>(7,065,000)</u>
	<u>(7,036,828)</u>	<u>3,342,994</u>	<u>(3,326,631)</u>	<u>1,120,796</u>	<u>(5,899,669)</u>

**14 Summary of movement in funds- Group (continued)**

	Opening balance £	Income £	Expenditure £	Transfers & losses £	Closing balance £
<b>Restricted funds - Group and Charity</b>					
Somerset Rural Life Museum (Leasehold improvements fund)	80,120	-	(80,120)	-	-
Archive and museum donations	53,915	5	-	-	53,920
Castle House Project	40,116	-	-	-	40,116
Historic Environment and Estates	31,485	47,104	(50,111)	-	28,478
Somerset Levels	9,220	815	(3,106)	-	6,929
HES Hinkley	2,630	1,525	(6,000)	-	(1,845)
Portable Antiques	-	92,562	(72,296)	-	20,266
North Devon Record Office	(1,309)	51,852	(48,285)	-	2,258
Exeter Cathedral	1,680	2,083	(1,085)	-	2,678
Museum Development Officer	-	28,000	(36,404)	8,404	-
North Somerset Collections	698	-	-	-	698
Museums and Schools Charthouse/Blackmoor	-	59,167	(53,480)	-	5,687
Land Holding	2,350	-	-	-	2,350
West Country Studies	8,881	-	-	-	8,881
Gravity project	11,278	-	-	-	11,278
Norman Garden	-	5,572	(6,033)	-	(461)
Culture Recovery Fund	82,141	19,862	(101,683)	(320)	-
Culture Recovery Fund-Round 2	-	58,487	(58,487)	-	-
North Devon Athenaeum	4,348	35,447	(34,795)	-	5,000
Heritage Emergency Fund	34,804	-	(34,924)	120	-
Somerset Pottery Fabric Type Series	12,469	-	(210)	-	12,259
Shop Window Graphics	-	2,502	-	-	2,502
Torbay Schools	-	15,000	(10,815)	-	4,185
Digita Preservation Shared Services	-	5,000	(6,371)	-	(1,371)
Diocese of Bath & Wells Probate accounts conservation	-	5,626	(10,598)	28,000	23,028
Local Heritage List	-	34,962	(13,856)	-	21,106
	374,826	465,571	(628,659)	36,204	247,942
	<b>(6,662,002)</b>	<b>3,808,565</b>	<b>(3,955,290)</b>	<b>1,157,000</b>	<b>(5,651,727)</b>

#### Summary of movement in funds- Charity

	Opening balance £	Income £	Expenditure £	Transfers & losses £	Closing balance £
<b>Unrestricted funds - Charity</b>					
General	444,042	3,277,084	(2,842,487)	(8,204)	870,435
<b>Designated funds - Charity</b>	233,916	47,490	(22,134)	367,200	626,472
<b>Pension fund</b>	(7,797,000)	-	(425,000)	1,157,000	(7,065,000)
	(7,119,042)	3,324,574	(3,289,621)	1,515,996	(5,568,093)
<b>Restricted funds - Charity</b>	374,826	465,571	(628,659)	36,204	247,942
	<b>(6,744,216)</b>	<b>3,790,145</b>	<b>(3,918,280)</b>	<b>1,552,200</b>	<b>(5,320,151)</b>

The breakdown of designated and restricted funds is as per the group funds statement.

#### Summary of movement in funds – Group (2020)

	Opening balance £	Income £	Expenditure £	Transfers & losses £	Closing balance £
<b>Unrestricted funds - Group</b>					
General	172,574	3,222,632	(2,937,249)	68,299	526,256
<b>Designated funds - Group and Charity</b>					
Somerset Rural Life Museum (Leasehold improvements fund)	49,005	-	(22,912)	-	26,093
National Archives	7,823	-	-	-	7,823
New Burdens	100,000	-	-	-	100,000
Project development fund	100,000	-	-	-	100,000
Capital reserve					
<b>Total designated funds</b>	256,828	-	(22,912)	-	233,916
<b>Pension fund</b>	(5,583,000)	-	(359,000)	(1,855,000)	(7,797,000)
	(5,153,598)	3,222,632	(3,319,161)	(1,786,701)	(7,036,828)

**14 Summary of movement in funds – Group (2020) (continued)**

	Opening balance £	Income £	Expenditure £	Transfers & losses £	Closing balance £
<b>Restricted funds - Group and Charity</b>					
Somerset Rural Life Museum					
(Leasehold improvements fund)	159,463	-	(79,343)	-	80,120
Archive and museum donations	53,850	65	-	-	53,915
Castle House Project	40,116	-	-	-	40,116
Historic Environment and Estates	38,727	61,300	(68,542)	-	31,485
Somerset Levels	11,752	(213)	(2,319)	-	9,220
HES Hinkley	859	8,686	(6,915)	-	2,630
Portable Antiques	-	72,907	(72,907)	-	-
North Devon Record Office	609	45,613	(47,531)	-	(1,309)
Exeter Cathedral	2,280	2,083	(2,683)	-	1,680
Museum Development Officer	-	28,000	(36,102)	8,102	-
Avalon Marshes	-	-	-	-	-
North Somerset Collections	1,401	-	(703)	-	698
Museums and Schools	16,748	42,580	(59,328)	-	-
Charthouse/Blackmoor					
Land Holding	8,000	-	(5,650)	-	2,350
Avalon Archaeology Park	-	32,211	(31,966)	(245)	-
Painter Pilgrim	26,427	23,330	(67,772)	18,015	-
West Country Studies	6,181	2,700	-	-	8,881
Gravity project	19,444	-	(8,166)	-	11,278
Wild Hares & Hummingbirds					
Public Engagement Project	1,260	(392)	-	(868)	-
Norman Garden	-	1,955	(4,955)	3,000	-
Banner Project	-	773	(1,091)	318	-
Culture Recovery Fund	-	178,762	-	(96,621)	82,141
North Devon Athenaeum	-	22,224	(17,876)	-	4,348
Heritage Emergency Fund	-	47,000	(12,196)	-	34,804
Somerset Pottery Fabric					
Type Series	-	12,938	(469)	-	12,469
	<b>387,117</b>	<b>582,522</b>	<b>(526,514)</b>	<b>(68,299)</b>	<b>374,826</b>
	<b>(4,766,481)</b>	<b>3,805,154</b>	<b>(3,845,675)</b>	<b>(1,855,000)</b>	<b>(6,662,002)</b>

### Summary of movement in funds – Charity- 2020

	Opening balance £	Income £	Expenditure £	Transfers & losses £	Closing balance £
<b>Unrestricted funds - Charity</b>					
General	137,419	3,131,602	(2,893,278)	68,299	444,042
<b>Designated funds - Charity</b>	256,828	-	(22,912)	-	233,916
<b>Pension fund</b>	(5,583,000)	-	(359,000)	(1,855,000)	(7,797,000)
	<u>(5,188,753)</u>	<u>3,131,602</u>	<u>(3,275,190)</u>	<u>(1,786,701)</u>	<u>(7,119,042)</u>
<b>Restricted funds - Charity</b>	387,117	582,522	(526,514)	(68,299)	374,826
	<u><b>(4,801,636)</b></u>	<u><b>3,714,124</b></u>	<u><b>(3,801,704)</b></u>	<u><b>(1,855,000)</b></u>	<u><b>(6,744,216)</b></u>

The breakdown of designated and restricted funds is as per the group funds statement.

### Purpose of material funds:

- Designated Funds –Capital Fund - A fund held to enable cash-flow for the purchase or renewal of capital items.
- Designated Funds - Museum priorities - To fund specific projects within the Museum service to renew, repair and maintain the presentation of our collections in order to enhance the visitor experience.
- Designated Funds – Archive & Learning Priorities - To fund specific projects to improve the accessibility and storage of archive material and to continue the digitisation of the collection.
- Designated Funds – IT & Resource Priorities - To fund a number of core initiatives across the Trust, including improving our effectiveness in the use of IT equipment, a project to improve the efficient use of our financial systems and to seek alternative sources of potential income to improve financial resilience.
- Designated Funds – Historic Environment priorities - To fund a fixed-term conservation post, plus a joint management plan in conjunction with other bodies and site interpretation and promotional activities for our Heritage Landscape Sites.
- Designated Funds – Covid Income Support Fund - To set aside funding that was originally received as part of government grants to aid with the recovery from the pandemic. This will support the Trust's income generation budgets whilst visitor number recover during the 2021-2022 Trust year.
- Pension reserve – This fund represents the pension deficit for the Local Government Pension Scheme for both Somerset and Devon and its associated costs for the period.
- The Archive and Museum donations – Accumulated funds comprising of donations and bequests for acquisitions for the Somerset Archives and Museum services.
- Portable Antiques – Partnership project with the British Museum to employ Finds Liaison Officers in Somerset and Dorset, recording and where appropriate receiving finds and treasure discovered by metal detectorists.
- HES Hinkley– Project supported by EDF through Somerset County Council to interpret archaeological findings and landscape features discovered as a result of the excavations and development work to create the new Hinkley Point nuclear power station.

**14 Summary of movement in funds (continued)**

**Purpose of material funds (continued):**

- Somerset Rural Life Museum – Project to undertake the interpretive design and fit-out of the newly refurbished museum, funded by Viridor Environmental Credits, HLF and Somerset County Council. The works are being undertaken as an appendix to the main five-year Grant Agreement in place with Somerset County Council. The balances held in designated funds and restricted funds represent the Net Book Value of the Fixed Asset.
- Historic Environment and Estates – Remaining funds from discrete projects which continue to have a low level of activity, including Somerset Churchyard Grant Scheme, Taunton Heritage project and Somerset Levels publications.
- North Devon Record Office – Archive service provided in Barnstaple to serve the North Devon area. Although linked to the Devon Archive and Local Studies Team, the funding is provided through a separate arrangement.
- Museums and Schools - a project entitled 'Adventures in Time' funded by Arts Council England Museums and Schools programme. The project has enabled work with pupils and schools located in isolated rural areas.
- Avalon Archaeology Park- showcases the archaeological reconstruction buildings at the Avalon Marshes Centre. The project, funded by the local Leader scheme and other donations, included the creation of a new education building adjacent to the Park and provided resources for learning and volunteers.
- Painter Pilgrim - a major temporary exhibition at the Museum of Somerset presenting the largest retrospective of the art of Tristram Hillier since his death in 1983, funded by Arts Council England and the Art Fund.
- Culture Recovery Fund - provided by Arts Council England to help support the Museums during re-opening, replace lost income, invest in priority areas of work and replenish financial reserves. The transfer £96,621 to unrestricted funds is to reflect the proportion of the grant contributable towards core costs.
- Culture Recovery Fund Round 2 – A further round of Arts Council England funding to help support the Museums service during re-opening. The Trust received a further grant award of £63,500 for eligible expenditure to the end of December 2021.
- North Devon Athenaeum - The Trust provides archive services for the North Devon Athenaeum, which includes purchasing materials on their behalf for conservation and preservation. The Trust also operates a payroll service on behalf of the North Devon Athenaeum for their staff.

**15 Analysis of assets between funds – Group**

	<b>Tangible fixed assets £</b>	<b>Cash at bank and in hand £</b>	<b>Other net current assets/ (liabilities) £</b>	<b>Creditors more than one year £</b>	<b>Total £</b>
Unrestricted funds	19,423	889,168	(369,732)	-	538,859
Designated funds	3,959	622,513	-	-	626,472
Restricted funds	-	179,486	68,456	-	247,942
Pension reserve	-	-	-	(7,065,000)	(7,065,000)
<b>As at 31 October 2021</b>	<b>23,382</b>	<b>1,691,167</b>	<b>(301,276)</b>	<b>(7,065,000)</b>	<b>(5,651,727)</b>

**Analysis of assets between funds – Charity**

	<b>Tangible fixed assets £</b>	<b>Cash at bank and in hand £</b>	<b>Other net current assets/ (liabilities) £</b>	<b>Creditors more than one year £</b>	<b>Total £</b>
Unrestricted funds	19,424	755,134	(299,323)	-	870,435
Designated funds	3,959	622,513	-	-	626,472
Restricted funds	-	179,486	68,456	-	247,942
Pension reserve	-	-	-	(7,065,000)	(7,065,000)
<b>As at 31 October 2021</b>	<b>23,383</b>	<b>1,557,133</b>	<b>(230,867)</b>	<b>(7,065,000)</b>	<b>(5,320,151)</b>



**Analysis of assets between funds – Group - 2020**

	<b>Tangible fixed assets £</b>	<b>Cash at bank and in hand £</b>	<b>Other net current assets/ (liabilities) £</b>	<b>Creditors more than one year £</b>	<b>Total £</b>
Unrestricted funds	22,193	1,153,975	(649,912)	-	526,256
Designated funds	26,093	207,823	-	-	233,916
Restricted funds	80,120	215,763	78,943	-	374,826
Pension reserve	-	-	-	(7,797,000)	(7,797,000)
<b>As at 31 October 2020</b>	<b>128,406</b>	<b>1,577,561</b>	<b>(570,969)</b>	<b>(7,797,000)</b>	<b>(6,662,002)</b>

**Analysis of assets between funds – Charity – 2020**

	<b>Tangible fixed assets £</b>	<b>Cash at bank and in hand £</b>	<b>Other net current assets/ (liabilities) £</b>	<b>Creditors more than one year £</b>	<b>Total £</b>
Unrestricted funds	22,194	1,040,894	(619,046)	-	444,042
Designated funds	26,093	207,823	-	-	233,916
Restricted funds	80,120	215,763	78,943	-	374,826
Pension reserve	-	-	-	(7,797,000)	(7,797,000)
<b>As at 31 October 2020</b>	<b>128,407</b>	<b>1,464,480</b>	<b>(540,103)</b>	<b>(7,797,000)</b>	<b>(6,744,216)</b>

## **16 Income and expenditure account of the Trust**

The company has taken advantage of Section 408 of the Companies Act 2006 and has not included its own Income and Expenditure Account or separate Statement of Financial Activities.

Prior to gift aid amounts received from the subsidiary, The South West Heritage Trust has net expenditure for the year of £210,349 (2020 - expenditure £122,735) based on income of £3,707,931 (2020 - £3,678,969). Gift aid distributions from trading subsidiary of £82,214 (2020: £35,155) were received in the year, in which the amount relates to the prior year trading profits plus an additional distribution during the year.

## **17 Pension commitments**

The majority of the Trust's employees belong to the Local Government Pension Schemes (LGPS) managed by Devon County Council ("DCC") and Somerset County Council ("SCC").

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation for both LGPSs was 31 March 2019, with the next valuations being undertaken as at 31 March 2022.

At the year end there were outstanding contributions due to the schemes totalling £23,108 which are included within creditors.

The schemes are funded defined benefit pension schemes, with assets held in separate Trustee-administrated funds. The total contributions made for the year ended 31 October 2021 were £277,000 of which employer's contributions totalled £210,000 and employees' contributions totalled £67,000. The current employer contribution rates for future years are:

- Somerset County Council 20% (April 2020 to March 2021), 21% (April 2021 to March 2022) and 22.2% (April 2022 to March 2023)
- Devon County Council 22.7% (April 2020 to March 2023).

The LGPS obligation relates to employees of the Trust who transferred as under the transfer agreements when the activities of the Trust were transferred from DCC and SCC on 1 November 2014. The obligation in respect of employees who transferred represents their cumulative service both prior to the transfer and following it.

**Summary of net pension liability as at 31 October 2021:**

	<b>SCC £'000</b>	<b>DCC £'000</b>	<b>Total £'000</b>
Present value of defined benefit obligations	(14,062)	(5,508)	(19,570)
Fair value of share of scheme assets	8,688	3,817	12,505
	<hr/>	<hr/>	<hr/>
Deficit in the schemes	(5,374)	(1,691)	(7,065)
	<hr/>	<hr/>	<hr/>

**Summary of net pension liability as at 31 October 2020:**

	<b>SCC £'000</b>	<b>DCC £'000</b>	<b>Total £'000</b>
Present value of defined benefit obligations	(12,559)	(5,196)	(17,755)
Fair value of share of scheme assets	6,819	3,139	9,958
	<hr/>	<hr/>	<hr/>
Deficit in the schemes	(5,740)	(2,057)	(7,797)
	<hr/>	<hr/>	<hr/>

**Somerset County Council Pension Scheme**

**Principal Actuarial Assumptions**

	<b>At 31 October 2021</b>	<b>At 31 October 2020</b>
Salary increases	3.90%	3.35%
Pension increases	2.90%	2.35%
Discount rate	1.75%	1.60%

The current mortality assumptions include sufficient allowance for the future improvements in mortality rates.

The assumed life expectations on retirement age 65 are:

	<b>At 31 October 2021</b>	<b>At 31 October 2020</b>
<i>Retiring today</i>		
Males	23.1	23.4
Females	24.6	24.8
<i>Retiring in 20 years</i>		
Males	24.4	24.7
Females	26.1	26.2

The Trust's share of the assets and liabilities in the Somerset County Council Pension Fund are as follows:

**Pension Commitments - Assets/liabs in SCC Pension Fund**

	<b>As at 31 October 2021</b>		<b>As at 31 October 2020</b>	
	Fair value £'000	% of total scheme assets	Fair value £'000	% of total scheme assets
Equities	6,356	70%	4,793	70%
Gilts	461	5%	455	7%
Other bonds	888	10%	706	10%
Property	623	7%	483	7%
Cash	360	4%	382	6%
Total market value of assets	8,688	100%	6,819	100%
Present value of scheme liabilities - funded	(14,062)		(12,559)	
Deficit in the scheme	(5,374)		(5,740)	

**Amounts recognised in the statement of financial activities are as follows:**

	<b>2021</b> <b>£'000</b>	<b>2020</b> <b>£'000</b>
Current service cost	(400)	(339)
Net interest cost	(91)	(77)
Administration expenses	(5)	(5)
<b>Total</b>	<b>(496)</b>	<b>(421)</b>

**Movements in the present value of defined benefit obligations were as follows:**

	At 31 October 2021 £'000	At 31 October 2020 £'000
<b>At 1 November 2020</b>	(12,559)	(10,439)
Current service cost	(400)	(338)
Interest cost	(201)	(209)
Past service costs	-	(1)
Estimated benefits paid	65	84
Employee contributions	(52)	(70)
Actuarial gains/(losses)	(915)	(1,586)
<b>At 31 October 2021</b>	<u>(14,062)</u>	<u>(12,559)</u>

**Movements in the fair value of the charity's share of scheme assets were as follows:**

	At 31 October 2021 £'000	At 31 October 2020 £'000
<b>At 1 November 2020</b>	6,819	6,510
Interest income	110	132
Expected return on Fund assets less interest	1,617	(61)
Other actuarial gains/(losses)	-	106
Employer contributions	160	151
Employee contributions	52	70
Estimated benefits paid	(65)	(84)
Administrative expenses	(5)	(5)
<b>At 31 October 2021</b>	<u>8,688</u>	<u>6,819</u>

**Devon County Council Pension Scheme**

**Principal Actuarial Assumptions**

	<b>At 31 October 2021</b>	<b>At 31 October 2020</b>
Salary increases	3.95%	3.40%
Pension increases	2.95%	2.40%
Discount rate	1.75%	1.55%

The current mortality assumptions include sufficient allowance for the future improvements in mortality rates.

The assumed life expectations on retirement age 65 are:

	<b>At 31 October 2021</b>	<b>At 31 October 2020</b>
<i>Retiring today</i>		
Males	22.7	22.9
Females	24.0	24.1
<i>Retiring in 20 years</i>		
Males	24.0	24.3
Females	25.4	25.6

The Trust's share of the assets and liabilities in the Devon County Council Pension Fund are as follows:

**Pension Commitments - Assets/liabs in DCC Pension Fund**

	<b>As at 31 October 2021</b>		<b>As at 31 October 2020</b>	
	Fair value £'000	% of total scheme assets	Fair value £'000	% of total scheme assets
Gilts	487	13%	127	4%
UK equities	322	8%	316	10%
Overseas equities	2,091	55%	1,540	49%
Property	320	8%	273	9%
Infrastructure	162	4%	140	4%
Target return portfolio	307	8%	330	10%
Cash	49	1%	27	1%
Other bonds	70	2%	159	5%
Alternative assets	-	n/a	227	7%
Private equity	9	0%	-	n/a
Total market of assets	3,817	100%	3,139	100%
Present value of scheme liabilities - funded	(5,508)		(5,196)	
Defecit in the scheme	(1,691)		(2,057)	

**Amounts recognised in the statement of financial activities for are as follows:**

	<b>At 31 October 2021 £'000</b>	<b>At 31 October 2020 £'000</b>
Current service cost	(106)	(112)
Net interest cost	(31)	(32)
Administration expenses	(2)	(2)
<b>Total</b>	<b>(139)</b>	<b>(146)</b>

**Movements in the present value of defined benefit obligations were as follows:**

	<b>At 31 October 2021 £'000</b>	<b>At 31 October 2020 £'000</b>
<b>At 1 November 2020</b>	(5,196)	(4,750)
Current service cost	(106)	(112)
Past service costs	-	-
Interest cost	(80)	(92)
Estimated benefits paid	77	81
Employee contributions	(15)	(15)
Actuarial gains/(losses)	(188)	(308)
<b>At 31 October 2021</b>	<b>(5,508)</b>	<b>(5,196)</b>

**Movements in the fair value of the charity's share of scheme assets were as follows:**

	<b>At 31 October 2021 £'000</b>	<b>At 31 October 2020 £'000</b>
<b>At 1 November 2020</b>	3,139	3,096
Interest income	49	60
Expected return on Fund assets	643	(91)
Other actuarial gains	-	85
Employer contributions	50	57
Employee contributions	15	15
Estimated benefits paid	(77)	(81)
Administrative expenses	(2)	(2)
<b>At 31 October 2021</b>	<b>3,817</b>	<b>3,139</b>



## **18 Obligations under leases**

Operating leases-

The total future minimum rentals payable under non-cancellable operating leases funded by unrestricted funds are as follows:

	2021 £	2020 £
<b>Land and Buildings</b>		
Expiry date:		
Within one year	30,328	30,328
Within two and five years	121,312	121,312
More than five years	591,897	622,214
<b>Other</b>		
Expiry date:		
Within one year	-	5,110
Within two and five years	-	-
More than five years	-	-
	743,537	778,964
	743,537	778,964

The rent payable above is funded by the Council. The funding from Council to the Trust to pay for the rent on leased and sub-leased properties shall be a sum equivalent to the full value of the rent. This sum is ring-fenced and is not included in the core funding it receives from the Council for charitable activities.

## **19 Related party transactions**

The charity has taken advantage of the exemption in FRS 102 "Related Party Disclosures" from disclosing transactions with other members of the group.

There were no other related party transactions other than with members of the group (2020: none).

**20 Financial Instruments**

	Group £	2021 Charity £	Group £	2020 Charity £
Financial assets that are debt instruments measured at amortised cost	2,506,759	2,446,474	1,936,531	1,865,440
	<u>2,506,759</u>	<u>2,446,474</u>	<u>1,936,531</u>	<u>1,865,440</u>
Financial liabilities measured at amortised cost	271,199	266,348	189,923	186,674
	<u>271,199</u>	<u>266,348</u>	<u>189,923</u>	<u>186,674</u>

**Items of income, expenditure, gain and loss (group and charity)**

	Income £	Expense £	Net gains £	Net losses £
<b>2021</b>				
Financial assets measured at amortised cost	5	-	-	-
Financial liabilities measured at amortised cost	-	-	-	-
	<u>5</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>2020</b>				
Financial assets measured at amortised cost	65	-	-	-
Financial liabilities measured at amortised cost	-	-	-	-
	<u>65</u>	<u>-</u>	<u>-</u>	<u>-</u>