



Shilburn Road, Allendale, Hexham, Northumberland, NE47 9PT
Tel: (01434) 683042 Email: allendalepreschool@googlemail.com Web: www.allendalepreschool.co.uk
Charity no: 1158782

ALLENDALE PRE-SCHOOL

TRUSTEES REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

**ALLENDALE PRE-SCHOOL
YEAR ENDED 31 AUGUST 2021**

Contents	Page
Charity information	3
Trustee's report	4
Examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10
Detailed income and expenditure account (<i>for management purposes only</i>)	16

**ALLENDALE PRE-SCHOOL
YEAR ENDED 31 AUGUST 2021**

CHARITY INFORMATION

Charity registration number

1158782

Address

Happy Days, Shilburn Road, Allendale, Hexham, Northumberland, NE47 9PT

Trustees

David Stephenson (Chairperson) – appointed 18/11/20

Sarah Linda Watson

Anna Gutteridge

Kathleen Forsyth

Rebecca Jameson

Rebecca Van Der Land – appointed 29/03/21

Independent examiner

Counting North, Salvus House, Aykley Heads, Durham City, Durham, DH1 5TS

Bankers

Barclays Bank plc, Jenkins House, Bishop Auckland, DL14 7TH

ALLENDALE PRE-SCHOOL YEAR ENDED 31 AUGUST 2021

TRUSTEES REPORT

Introduction

The trustees of the charity submit their annual report and financial statements of Allendale Pre-school for the year ended 31 August 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and we confirm that they comply with the requirements of the Charities Act 2011, the constitution and the Charities SORP (FRS102)

Legal Status

The charity is registered as a Charitable Incorporated Organisation, charity number 1158782, under its constitution dated 6 October 2014.

Method of Appointment of Trustees

The appointment of trustees is governed by the constitution and is based on the election by members at the AGM. Prior to appointment as trustees all candidates must pass the relevant disclosure and barring service (DBS) checks.

Objectives

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- c) Instigating and adhering to and furthering the aims and objects of the Preschool Learning Alliance.

Summary of Main Activities

Prevention or relief from poverty:

By provision of low cost and accessible early years education to local residents. This also helps make employment more viable for parents of young children. The preschool provides a local platform for parents to take advantage of government funding for early years education. It is likely that less well off families would be unable to use this funding if they had to travel to the nearest other early years providers which are at some distance.

ALLENDALE PRE-SCHOOL YEAR ENDED 31 AUGUST 2021

The advancement of education:

By provision of early years education.

The advancement of health:

By provision of information about healthy living and exercise and outdoor activity for young children.

The advancement of citizenship or community development:

The management committee of the preschool is composed of local volunteers who gain experience in running a community organisation. Training is provided in areas such as child safeguarding. Frequent fundraising events involve the wider community.

All committee members, at induction, are provided with information regarding the charitable status of the organisation. The charitable aims of the organisation are considered at all committee meetings.

Achievements and Performance

We have continued to build our strength of an excellent community provision by working closely with local families, Allendale Primary School and the Local Authority. All staff have received additional training to enhance their skills and knowledge so that we always have the right resources to give the children the best opportunities to learn and develop. This will hopefully ensure the continuity, and build on, the 'good' OFSTED rating achieved on last inspection.

Financial Review

It has continued to be very difficult and testing due to the impact of the Covid-19 pandemic. Despite this and with the help of the government grants we managed to secure an overall increase in the net income for the period which amounted to £28,689 (2020: £19,187). This is a significant improvement and is testament to the continued efforts of the staff and trustees.

Income from charitable activities has increased by £13,846 or 17.9% on the previous year. We received grant funding during the year of £8,000 as a direct result of Covid-19. Fundraising events were successful despite the national lockdown and income generated was £1,752, a decrease of £2,646 on the 2020 figure.

Resources expensed continue to be closely monitored. Total resources expensed for the year have increased from £74,328 in 2020 to £81,778 in 2021, however they are in line with the increase in income.

The aim of the charity is to at least be at a break-even point at end of year. We aim to do this by constantly reviewing our outgoings such as telephone, broadband and electricity and increasing fundraising. Areas have been identified where costs can potentially be saved which will further improve the financial position of the charity. We will also review the charge for providing care on a regular basis and increasing if necessary, but doing this within the aims of

providing affordable childcare.

Reserves Policy

Historically the policy has been to try and keep reserves equivalent to a year's salary for the staff, however this is not viable, particularly in the current economic climate, so it has been decided to review the policy with a view to working towards keeping sufficient reserves to maintain the building and renew the play equipment as and when needed.

Statement of Trustees Responsibilities

The trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Trustees

David Stevenson
(Chairperson)

9 February 2022

ALLENDALE PRE-SCHOOL YEAR ENDED 31 AUGUST 2021

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF ALLENDALE PRE-SCHOOL

I report to the trustees on my examination of the accounts of Allendale Pre-School (the Charity) for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of Allendale Pre-School you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Allendale Pre-School as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Gerald Henderson FCCA ACA ATT
Counting North
Salvus House
Aykley Heads
Durham City
Durham
DH1 5TS

9 February 2022

**ALLENDALE PRE-SCHOOL
YEAR ENDED 31 AUGUST 2021**

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming resources					
Donations and legacies	2	14,102	5,000	19,102	15,991
Charitable activities	3	91,363	-	91,363	77,517
Investments	4	2	-	2	7
Total		105,467	5,000	110,467	93,515
Resources expended					
Charitable activities	5	81,178	-	81,178	73,728
Other	6	600	-	600	600
Total		81,778	-	81,778	74,328
Net income/(expenditure)		23,689	5,000	28,689	19,187
Transfers		5,000	(5,000)	-	-
Total funds brought forward	11	14,739	7,189	21,928	2,741
Total funds carried forward	11	43,428	7,189	50,617	21,928

ALLENDALE PRE-SCHOOL
YEAR ENDED 31 AUGUST 2021

BALANCE SHEET

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Fixed assets					
Tangible assets	9	8,518	-	8,518	1,497
Current assets					
Debtors and prepayments		681	-	681	-
Cash at bank and in hand		41,585	7,189	48,774	51,041
		42,266	7,189	49,455	51,041
Creditors: amounts due within one year	10	7,356	-	7,356	30,610
Net current assets		34,910	7,189	42,099	20,431
Total assets less current liabilities		43,428	7,189	50,617	21,928
Charity funds					
Unrestricted funds	11	43,428	-	43,428	14,739
Restricted funds	11	-	7,189	7,189	7,189
		43,428	7,189	50,617	21,928

The financial statements were approved by the Trustees on 9 February 2022 and signed on their behalf by:

Signature:

David Stevenson
(Chairperson)

Rebecca Jameson
(Trustee)

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting Policies

1.1 Basis of preparation of financial statements

These financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

1.2 Incoming resources

All incoming resources are included in the Statement of financial activities when the charitable company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charitable company where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.3 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributable to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects

NOTES TO THE FINANCIAL STATEMENTS

of the charitable company. Governance costs are those incurred in connection with administration of the charitable company and compliance with constitutional and statutory requirements.

1.4 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office and play equipment – 20% reducing balance to 33% straight line

Property improvements – 10% straight line

2. Donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations and gifts	850	5,000	5,850	4,389
Fundraising	1,752	-	1,752	4,398
Government grants	11,500	-	11,500	7,204
Total	14,102	5,000	19,102	15,991

3. Charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Local authority nursery fees	71,305	-	71,305	68,879
Private nursery fees	20,058	-	20,058	10,638
Total	91,363	-	91,363	77,517

ALLENDAL PRE-SCHOOL
YEAR ENDED 31 AUGUST 2021

NOTES TO THE FINANCIAL STATEMENTS

4. Investment income

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Interest received	2	-	2	7
Total	2	-	2	7

5. Expenditure on charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Staff salaries	61,467	-	61,467	60,083
Staff pension	656	-	656	613
Training	693	-	693	345
Catering	3,442	-	3,442	4,190
Play materials	3,870	-	3,870	759
Insurance	981	-	981	1,069
Rates and water	396	-	396	378
Heat and light	3,289	-	3,289	2,728
Repairs and renewals	1,435	-	1,435	498
Cleaning	511	-	511	284
Telephone, postage and stationery	594	-	594	305
Legal and professional	1,928	-	1,928	804
Sundry	1,427	-	1,427	1,749
Depreciation	489	-	489	373
Total	81,178	-	81,178	73,728

ALLENDAL PRE-SCHOOL
YEAR ENDED 31 AUGUST 2021

NOTES TO THE FINANCIAL STATEMENTS

6. Other expenses

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Examiners fees	600	-	600	600
Total	600	-	600	600

7. Fees for examination of the financial statements

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Examiners fees	600	-	600	600
Accountancy, payroll and other non-assurance fees	660	-	660	804
Total	1,260	-	1,260	1,404

8. Staff costs

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Staff salaries	61,467	-	61,467	60,083
Social security costs	-	-	-	-
Pension costs	656	-	656	613
Total	62,123	-	62,123	60,696

No employees received employee benefits for the reporting period of more than £60,000

ALLENDALE PRE-SCHOOL
YEAR ENDED 31 AUGUST 2021

NOTES TO THE FINANCIAL STATEMENTS

Average headcount in the year	Total 2021	Total 2020
Fundraising	-	-
Charitable activities	7	7
Governance	-	-
Total	7	7

9. Tangible fixed assets

	Property improvements	Office and play equipment	Total
Cost			
As at 1 September 2020	-	25,114	25,114
Additions	7,510	-	7,510
As at 31 August 2021	7,510	25,114	32,624
Depreciation			
As at 1 September 2020	-	23,617	23,617
Charge for the year	189	300	
As at 31 August 2021	189	23,917	24,106
Net book value			
As at 31 August 2021	7,321	1,197	8,518
As at 31 August 2020	-	1,497	1,497

10. Creditors amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	1,656	24,175
Other creditors	5,701	6,436
	7,357	30,611

ALLENDALE PRE-SCHOOL
YEAR ENDED 31 AUGUST 2021

NOTES TO THE FINANCIAL STATEMENTS

11. Analysis of funds

	Brought forward £	Incoming resources £	Resources expended £	Transfers in/out £	Carried forward £
UNRESTRICTED FUNDS					
General funds	14,739	105,467	(81,778)	5,000	43,428
RESTRICTED FUNDS					
Property fund	7,189	5,000	-	(5,000)	7,189
Total	21,928	110,467	(81,778)	-	50,617

ALLENDALE PRE-SCHOOL
YEAR ENDED 31 AUGUST 2021

DETAILED INCOME AND EXPENDITURE ACCOUNT (FOR MANAGEMENT PURPOSES ONLY)

	Total Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £	Total Funds 2020 £
Incoming resources				
Charitable activities	91,363		77,517	
Donations	5,850		4,389	
Fundraising events	1,752		4,398	
Grants received	11,500		7,204	
Investments	2		7	
Total income		110,467		93,515
Resources expended				
Staff salaries and pension	62,123		60,696	
Training	693		345	
Catering	3,442		4,190	
Play materials	3,870		759	
Insurance	981		1,069	
Rates and water	396		378	
Heat and light	3,289		2,278	
Repairs and renewals	1,435		498	
Cleaning	511		284	
Telephone, postage and stationery	594		305	
Legal and professional	1,928		804	
Independent examiners fees	600		600	
Sundry	1,427		1,749	
Depreciation	489		373	
Total expenditure		81,778		74,328
Deficit for the year		28,689		19,187
Funds brought forward		21,928		2,741
Funds carried forward		50,617		21,928