
COMMUNITY PEOPLE MID SUSSEX CIO

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

COMMUNITY PEOPLE MID SUSSEX CIO

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2025**

Trustees

James Baldwin, Chair
Andrew Langler, Vice Chair
David Mason, Treasurer
Victoria Dickinson, Trustee (appointed 27 November 2024)
John Bines, Trustee (appointed 27 November 2024)
Philip Chadwell, Trustee
Melissa Case, Trustee
Annette Capper, Trustee
Gabrielle Gardner, Trustee
Patrick Mayhew, Trustee
Lucinda Mather, Trustee (resigned 27 November 2024)
Steven Harper, Trustee (resigned 28 January 2025)
David Wellbelove, Trustee (resigned 27 November 2024)

Charity registered number

1158780

Principal office

The Cherry Tree Centre
Fairfield Road
Burgess Hill
West Sussex
RH15 8QB

Accountants

GMBC LLP
Chartered Tax Advisers and Accountants
Marine House
151 Western Road
Haywards Heath
West Sussex
RH16 3LH

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

The Trustees present their annual report together with the financial statements of the Community People Mid Sussex CIO for the year 1 April 2024 to 31 March 2025

Policies and objectives

The principal object of the charity is to promote any charitable purposes for the benefit of the community across the regions of the South East and its environs (hereinafter called the "area of benefit") and, in particular by:

- (1) Building the capacity of voluntary, community, and social enterprise organisations (VCSE) and provide them with the necessary support, information, and services to enable them to pursue or contribute to any charitable purpose.
- (2) Fostering partnership working to bring together the representatives of VCSE organisations, statutory authorities, and other organisations within the area of benefit.
- (3) Promoting and improving the efficient and effective use of charitable and community resources in the achievement of the above purposes by providing consultancy and advice services to national, regional, and local representatives of VCSE organisations, statutory authorities, and other organisations.

In carrying out these charitable purposes the charity will seek to challenge all forms of oppression and inequality and to give priority to working with those whose full participation in society is limited by economic, political and social disadvantage.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

The charity changed its name to Community People Mid Sussex in April 2024. This change acknowledges the work the charity does and the impact it creates wider than Mid Sussex.

Achievements and performance

a. Review of activities

Community People Mid Sussex works across the district supporting voluntary and community organisations, providing a "one-stop shop" for help and information on governance, finance and regulatory requirements. Membership is free and includes one-to-one support, volunteering services, training, networking and representation at strategic forums.

Our new name and constitution represent our work outside of Mid Sussex, into West Sussex. This includes hosting the Sussex VCSE Leaders Alliance Strategic Lead for West Sussex, working jointly with NHS Sussex to strengthen the VCSE role as an integrated care system partner.

2024/25 has been a year of growth and realising ambition for Community People. Despite 4 national infrastructure organisations closing in 2022 and 2023 and many more local infrastructure organisations managing annual deficits, we have built back our reserves, invested in roles such as a Participation & Community Engagement Coordinator and started delivery in a second community hub. Whatever Local Government Reform and Devolution bring, we will continue to work people-first.

In 2024/25 the charity achieved the following:

- Delivered 200 hours of one-to-one capacity-building support for member organisations.
- Welcomed 42 new groups, bringing total membership to 558, of which 90% are small or micro-organisations.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

- Ran 17 networking and training events attracting 460 attendees.
- Circulated 16 e-bulletins to over 12,000 subscribers and maintained an active digital presence with 740 posts/stories to 2,647 followers.
- Secured £466,696 of funding into the local VCSE sector.

Volunteering

- Supported 300 people into 465 volunteer roles.
- Delivered 3 Volunteer Fairs, involving 76 groups and 200 prospective volunteers.
- Launched a new Social Action Project at Haywards Heath College, engaging 13 young people and reaching 300 more through Freshers' Fairs.
- Strengthened links with local businesses to raise the profile of corporate volunteering.

Community Hubs

The Cherry Tree Centre, Burgess Hill continues to develop as a vital community resource. With affordable studios, rooms and office space for hire, alongside a café and community kitchen, it is supported by a 3-year National Lottery Community Fund grant and UK Shared Prosperity Fund investment.

- Supported 1,523 bookings for 43 organisations, 22% of which related to health initiatives.
- Served 576 hot meals and provided over 1,000 cups of tea at our Community Café and Warm Space.
- Welcomed more than 1,000 visits to our hubs, supported by volunteers who gave 1,104 hours of time.

Community People also started delivering community development activities and building management support at No 34 America Lane, Bentswood, funded by Clarion Futures.

Health and Wellbeing

- Employed the Strategic Health Lead for West Sussex (funded by NHS Sussex).
- Employed the Mid Sussex Food Partnership Coordinator and supported the Food Partnership committee.
- Hosted an Older People's Forum with Age UK and published a Tackling Frailty in the Community report.
- Convened our Health Forum and represented the VCSE sector at the WSCC Health & Wellbeing Board and Integrated Neighbourhood Team.

Equality, Diversity, Equity and Inclusion (EDEI)

- Plans are in place to deliver training to Community People staff, trustees, volunteers and members on a range of EDEI topics as of early 2025/26.

Climate and Environment

- Launched an Eco Forum in 2024, bringing together more than 60 groups with 104 attendees.
- Plans are in place for an online Carbon Toolkit to help members reduce environmental impact.

b. Investment policy and performance

The trustees have the authority conferred by the Constitution to invest as they think fit any of Community People's money that is not immediately required. In exercising this investment role, the Trustees will take into consideration the following:

- Surplus funds to be held in interest-bearing accounts.
- The security and ethical stance of the counterparties.
- Funds to be invested in easily accessible accounts to ensure cash flow liquidity.

The Trustees Board will review competitor rates and services from time to time to ensure the charity achieves the best service and remuneration possible.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The Trustees recognise the importance of having a robust reserves policy. Our reserves policy enables management of unrestricted reserves to ensure we hold an appropriate level of accessible funds to mitigate against identified financial risks while ensuring we have adequate funds available to pursue our strategy. The policy focuses on the unrestricted reserves as these are the funds at the discretion of the trustees. We would wish to maintain unrestricted reserves, which are those not tied up in fixed assets or otherwise designated, at a level of between 3 to 6 months of the resources expended. At this level the Trustees feel that in the event of a significant drop in funding, they would be able to continue the current activities of the charity for a limited period and discharge all financial and contractual liabilities. It would obviously be necessary to consider how funding would be replaced and/or activities changed.

Given the current financial environment and the impact this is having on all aspects of society, the Trustees recognise that maintaining a sufficient reserve to meet these activities remains a challenge. In order to mitigate this, the Trustees regularly and robustly monitors the performance of the organisation and the impact of any financial risk to its continued activities. This may include situations where it is necessary to reduce the reserves to a level below that stated.

c. Principal funding

West Sussex County Council (WSCC) and Mid Sussex District Council (MSDC) were the principal funders of core operations of the charity in terms of cash grants. The WSCC grant for 2024/25 was received via the WSCC VCSi Alliance (the Alliance) which received the total grants for the West Sussex area. The Alliance was responsible for the distribution of funds in respect of each area, Adur and Worthing, Crawley, Arun & Chichester, Horsham, and Mid Sussex, and for central reporting to WSCC.

Structure, governance and management

a. Constitution

Community People Mid Sussex CIO is a registered charity, number 1158780, and is governed by a Constitution updated 16th April 2024.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

b. Methods of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Constitution. The Board of Trustees can have up to 12 members and sub-committees are convened as required.

c. Organisational structure and decision-making policies

The Board of Trustees delegates the running of the day-to-day operations of the charity to the Chief Executive Officer and the staff team. To facilitate effective operations, the CEO has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment, and performance related activities.

d. Policies adopted for the induction and training of Trustees

New Trustees undergo an induction session with Community People Mid Sussex to brief them on their obligations under charity law, the content of the constitution, the committee and decision making processes, the business plan, budget and recent performance of the charity and the policies of the charity. During the induction session they meet key employees and other Trustees. Trustees are encouraged to attend appropriate training, information sessions and Community People Mid Sussex events to facilitate the undertaking of their role.

e. Financial risk management

The Trustees are satisfied that systems and procedures are in place to mitigate our exposure to the major risks. Risk analyses have been carried out regularly during 2024/25 and will continue at appropriate intervals. The most significant risks facing Community People relate to ensuring the appropriate diversification of income streams and the risks associated with the management and operation of the Cherry Tree Centre including capital works.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

Plans for future periods

Community People Mid Sussex has committed funding from MSDC and WSCC (via the Alliance). In addition, Community People Mid Sussex receives in kind and monetary donations and sponsorship from the philanthropic and corporate sectors and is seeking to develop its capacity to raise funds in this way, and to increase a sustainable income from rentable space in the Cherry Tree Centre. Community People Mid Sussex employs the Mid Sussex Food Partnership Coordinator on behalf of the Food Partnership. Community People Mid Sussex will continue to support the Food Partnership Committee in its endeavours to become a constituted organisation and a sustainable entity.

Community People Mid Sussex is grateful for the support of the National Lottery Community Fund via a 3-year grant to support the running of The Cherry Tree Centre in Burgess Hill. This important community asset also benefits from funding from UK Shared Prosperity Fund to support capital projects and activities.

Community People Mid Sussex will continue to work with other voluntary groups and with statutory partners, so making the most effective and efficient use of the funding it and its partners receive to support the local voluntary and community sector to start, grow and thrive. In 2025/26 we will:

- Continue delivering statutory sector liaison, advice, training, financial guidance and volunteering support.
- Expand work on digital inclusion including access to online health interventions.
- Launch an Inclusivity Project with Woodlands Mead to support young people with additional needs into volunteering and employment.
- Develop our Carbon Toolkit.
- Grow the Cherry Tree Centre's role as a sustainable hub, including as a Camerados Public Living Room and the Burgess Hill Soup initiative.
- Strengthen partnerships with business, statutory agencies and grassroots groups to maximise resources and ensure the local VCSE sector continues to grow and thrive.

For decades, Local Infrastructure Organisations (LIOs) have been the backbone of England's voluntary and community sector — the quiet enablers ensuring that grassroots groups thrive, collaborate, and reach those most in need. Yet, the landscape they operate in has changed dramatically. Funding models have shifted, community needs are more complex, and the digital age has transformed how people connect, campaign, and deliver services. It's time to reimagine the role of LIOs — not as behind-the-scenes administrators, but as bold catalysts for social change, resilience, and innovation.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

TRUSTEES' RESPONSIBILITIES STATEMENT

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on and signed on their behalf by: __



09/12/2025

James Baldwin
Chair



09/12/2025

David Mason
Treasurer

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

Independent examiner's report to the Trustees of Community People Mid Sussex CIO ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed: *Graham Hole*

09/12/2025

Dated:

Graham Hole

GMBC LLP
Chartered Tax Advisers and Accountants
Marine House
151 Western Road
Haywards Heath
RH16 3LH

COMMUNITY PEOPLE MID SUSSEX CIO

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	3	145,835	215,767	361,602	278,273
Other trading activities	4	80,265	-	80,265	53,368
Investments	5	3,664	-	3,664	1,227
Total income		229,764	215,767	445,531	332,868
Expenditure on:					
Charitable activities	6	106,853	206,654	313,507	246,658
Total expenditure		106,853	206,654	313,507	246,658
Net income		122,911	9,113	132,024	86,210
Transfers between funds	14	36,866	(36,866)	-	-
Net movement in funds		159,777	(27,753)	132,024	86,210
Reconciliation of funds:					
Total funds brought forward		157,961	46,633	204,594	118,384
Net movement in funds		159,777	(27,753)	132,024	86,210
Total funds carried forward		317,738	18,880	336,618	204,594

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 12 to 32 form part of these financial statements.

COMMUNITY PEOPLE MID SUSSEX CIO

BALANCE SHEET
AS AT 31 MARCH 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	11	128,811	114,500
		<u>128,811</u>	<u>114,500</u>
Current assets			
Debtors	12	30,158	16,570
Cash at bank and in hand		267,529	99,801
		<u>297,687</u>	<u>116,371</u>
Creditors: amounts falling due within one year	13	(89,880)	(26,277)
Net current assets		<u>207,807</u>	<u>90,094</u>
Total assets less current liabilities		<u>336,618</u>	<u>204,594</u>
Total net assets		<u><u>336,618</u></u>	<u><u>204,594</u></u>
Charity funds			
Restricted funds	14	18,880	46,633
Unrestricted funds	14	317,738	157,961
Total funds		<u><u>336,618</u></u>	<u><u>204,594</u></u>

The financial statements were approved and authorised for issue by the Trustees on and signed on their behalf by:



09/12/2025

James Baldwin
Chair



09/12/2025

David Mason
Treasurer

The notes on pages 12 to 32 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1. General information

Community People Mid Sussex CIO (formerly known as " Mid Sussex Voluntary Action CIO") is a registered charity number 1158780. The principal office is The Cherry Tree Centre, Fairfield Road, Burgess Hill, West Sussex, RH15 8QB.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Community People Mid Sussex CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

All expenditure is inclusive of irrecoverable VAT.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more and having a useful life of greater than 12 months are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition are included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives using the straight-line method.

Depreciation is provided on the following bases:

Leasehold property improvements	- Over the length of the lease contract (7 years)
Fixtures and fittings	- 33.33%
Office equipment	- 33.33%
Other fixed assets	- 33.33%

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.9 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.10 Pensions

The charity contributes to defined contribution pension schemes for eligible employees. The pension charge represents the amounts payable by the charity to the fund in respect of the year.

2.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

3. Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Grants				
Mid Sussex District Council	49,082	34,708	83,790	79,369
West Sussex County Council (Household Support Fund Round 4)	-	-	-	5,000
West Sussex County Council via West Sussex Voluntary Sector Infrastructure Alliance	34,725	-	34,725	34,725
Clarion Futures (Warm Pack)	-	-	-	4,200
National Lottery Community Fund (NLCF)	-	83,385	83,385	61,545
The St Christopher's Trust	10,000	-	10,000	20,368
Sussex Community Foundation	-	-	-	5,000
Clarion Futures (Warm Space)	-	-	-	5,000
UK Shared Prosperity Fund -The Cherry Tree Centre	-	48,788	48,788	51,212
Postcode Community Trust	50,000	-	50,000	-
Burgess Hill Town Council	-	-	-	911
Gatwick Airport Community Fund	-	-	-	2,600
Haywards Heath Town Council	-	5,625	5,625	500
World Jewish Relief Fund	-	1,500	1,500	1,500
HSBC Community Volunteer Fairs	-	750	750	-
Sussex VCSE Leaders Alliance	-	21,391	21,391	-
Co-op Local Community Fund	-	500	500	-
Sussex Community Foundation (Food Partnership Project)	-	(2,380)	(2,380)	-

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

Clarion Futures Community Development from Bentswood @34 Haywards Heath	-	16,500	16,500	-
NHS Sussex – Frailty Engagement Project	-	5,000	5,000	-
Subtotal detailed disclosure				
	143,807	215,767	359,574	271,930
Donations	2,028	-	2,028	6,343
Subtotal	2,028	-	2,028	6,343
Total 2025	<u>145,835</u>	<u>215,767</u>	<u>361,602</u>	<u>278,273</u>
<i>Total 2024</i>	<u>90,150</u>	<u>188,123</u>	<u>278,273</u>	

COMMUNITY PEOPLE MID SUSSEX CIO

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

4. Income from other trading activities

Income from fundraising activities

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Community room hire	74,882	74,882	42,841
Advertising and other income	675	675	255
Training programme	930	930	4,494
Total 2025	<u>76,487</u>	<u>76,487</u>	<u>47,590</u>

Income from non charitable trading activities

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Charity trading income - Domestic	<u>3,778</u>	<u>3,778</u>	<u>5,778</u>

5. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from cash investments	<u>3,664</u>	<u>3,664</u>	<u>1,227</u>

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2025	Restricted funds 2025	Total 2025	Total 2024
	£	£	£	£
Supporting local voluntary and community organisations	<u>106,853</u>	<u>206,654</u>	<u>313,507</u>	<u>246,658</u>
<i>Total 2024</i>	<u>129,150</u>	<u>117,508</u>	<u>246,658</u>	

7. Analysis of expenditure by activities

	Activities undertaken directly 2025	Support costs 2025	Total funds 2025	Total funds 2024
	£	£	£	£
Supporting local voluntary and community organisations	<u>11,400</u>	<u>302,107</u>	<u>313,507</u>	<u>246,658</u>
<i>Total 2024</i>	<u>10,999</u>	<u>235,659</u>	<u>246,658</u>	

Analysis of direct costs

	Activities 2025	Total funds 2025	Total funds 2024
	£	£	£
Training programme costs	1,560	1,560	2,410
Other direct costs	7,185	7,185	8,245
Temporary staff	2,655	2,655	344
Total 2025	<u>11,400</u>	<u>11,400</u>	<u>10,999</u>

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

Analysis of support costs

	Activities 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Staff costs	183,399	183,399	147,891
Depreciation	30,592	30,592	26,228
Venue hire	-	-	361
Communications	3,667	3,667	3,869
Printing and stationery	198	198	366
Postage	43	43	15
Advertising and publicity	2,010	2,010	-
Subscriptions and publications	1,939	1,939	1,764
Accountancy	1,500	1,500	1,440
Grant and donations payable	50	50	100
Heat, light and power	11,806	11,806	10,948
Travel and subsistence	1,000	1,000	667
Insurance	2,380	2,380	2,346
Repairs and maintenance	4,007	4,007	4,213
Repairs and maintenance equipment	180	180	106
Office cleaning	8,796	8,796	4,386
Removal and storage	656	656	645
IT software and consumables	19,846	19,846	9,109
Bank charges	60	60	60
Legal and professional	1,955	1,955	51
Governance costs	951	951	-
Staff training	2,303	2,303	1,596

COMMUNITY PEOPLE MID SUSSEX CIO

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

Consultancy fees	16,062	16,062	14,190
General expenses	4,698	4,698	3,138
Health & safety cost	4,009	4,009	2,170
Total 2025	<u>302,107</u>	<u>302,107</u>	<u>235,659</u>

COMMUNITY PEOPLE MID SUSSEX CIO

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

8. Independent examiner's remuneration

	2025 £	2024 £
Fees payable to the charity's independent examiner for the independent examination of the charity's annual accounts	<u>1,500</u>	<u>1,440</u>

9. Staff costs

	2025 £	2024 £
Wages and salaries	170,329	136,586
Social security costs	7,382	4,259
Contribution to defined contribution pension schemes	5,688	7,045
	<u>183,399</u>	<u>147,890</u>

The average number of persons employed by the charity during the year was as follows:

	2025 No.	2024 No.
Administration	<u>9</u>	<u>8</u>

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel are considered to be the Trustees. The Trustees are not remunerated.

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 March 2025, expenses totalling £584 were reimbursed or paid directly to Trustees (2024 - £NIL).

COMMUNITY PEOPLE MID SUSSEX CIO

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

11. Tangible fixed assets

	Leasehold property improvements £	Fixtures and fittings £	Office equipment £	Other fixed assets £	Total £
Cost or valuation					
At 1 April 2024	128,530	14,600	6,584	5,760	155,474
Additions	43,580	-	1,323	-	44,903
Disposals	-	(379)	(5,370)	-	(5,749)
At 31 March 2025	172,110	14,221	2,537	5,760	194,628
Depreciation					
At 1 April 2024	22,678	10,197	6,180	1,920	40,975
Charge for the year	25,624	2,201	846	1,920	30,591
On disposals	-	(379)	(5,370)	-	(5,749)
At 31 March 2025	48,302	12,019	1,656	3,840	65,817
Net book value					
At 31 March 2025	123,808	2,202	881	1,920	128,811
At 31 March 2024	105,852	4,403	405	3,840	114,500

COMMUNITY PEOPLE MID SUSSEX CIO

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

12. Debtors

	2025 £	2024 £
Due within one year		
Trade debtors	23,565	15,346
Prepayments and accrued income	6,593	1,224
	<u>30,158</u>	<u>16,570</u>

13. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	3,093	4,850
Other taxation and social security	3,152	2,164
Pension fund payable	799	1,440
Other creditors	79,365	5,258
Accruals	3,471	12,565
	<u>89,880</u>	<u>26,277</u>

Other creditors relate to funds received in advance by Community People Mid Sussex, as well as funds held by Community People in its capacity as an agent, where the funds will be passed on to successful applicants.

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

14. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Unrestricted funds					
Designated funds					
Cherry Tree major repairs fund	-	-	-	10,000	10,000
Fixed assets and building related fund	36,794	-	-	92,017	128,811
	<u>36,794</u>	<u>-</u>	<u>-</u>	<u>102,017</u>	<u>138,811</u>
General funds					
General Funds - all funds	<u>121,167</u>	<u>229,764</u>	<u>(106,853)</u>	<u>(65,151)</u>	<u>178,927</u>
Total Unrestricted funds	<u>157,961</u>	<u>229,764</u>	<u>(106,853)</u>	<u>36,866</u>	<u>317,738</u>

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Restricted funds					
Mid Sussex District Council Listening Project	3,149	-	(3,149)	-	-
Clarion Futures (Warm Packs)	3,839	-	(3,839)	-	-
Clarion Futures (Warm Space)	1,270	-	(1,270)	-	-
West Sussex County Council (Household Support Fund Round4)	828	-	(828)	-	-
Mid Sussex District Council and the Mid Sussex Partnership- EDEI Project	-	16,115	(7,748)	-	8,367
Sussex Community Foundation (Food Partnership Project)	9,120	(2,380)	(6,740)	-	-
Sussex VCSE Leaders Alliance	-	21,391	(21,391)	-	-
National Lottery Community Fund	12,187	83,385	(88,859)	-	6,713
The St Christopher's Trust	8,543	-	(8,543)	-	-
Mid Sussex District Council Volunteering	7,697	12,500	(20,197)	-	-
UKSPF Community Hub Development fund	-	48,788	(11,922)	(36,866)	-
Mid Sussex District Council (Food Partnership)	-	2,178	(2,178)	-	-

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

HHTC- supporting VCSE sector in Haywards Heath Town Council	-	5,625	(5,625)	-	-
HSBC Community Volunteer Fairs	-	750	(750)	-	-
NHS Sussex – Frailty Engagement Project	-	5,000	(1,200)	-	3,800
Mid Sussex District Council Supporting Ukrainian Community	-	3,915	(3,915)	-	-
World Jewish Relief Fund	-	1,500	(1,500)	-	-
Co-op Local Community Fund	-	500	(500)	-	-
Clarion Futures Community Development from Bentswood @34 Haywards Heath	-	16,500	(16,500)	-	-
	46,633	215,767	(206,654)	(36,866)	18,880
Total of funds	204,594	445,531	(313,507)	-	336,618

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

14. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2024 £</i>
Unrestricted funds					
Designated funds					
Community cafe warm hub	1,358	-	-	(1,358)	-
Fixed assets and building related fund	-	-	-	36,794	36,794
	<u>1,358</u>	<u>-</u>	<u>-</u>	<u>35,436</u>	<u>36,794</u>
General funds					
General Funds - all funds	<u>104,215</u>	<u>144,745</u>	<u>(129,150)</u>	<u>1,357</u>	<u>121,167</u>
Total Unrestricted funds	<u>105,573</u>	<u>144,745</u>	<u>(129,150)</u>	<u>36,793</u>	<u>157,961</u>

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

14. Statement of funds (continued)

	<i>Balance at 1 April 2023</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 March 2024</i>
	£	£	£	£	£
Restricted funds					
Haywards Heath Town Council	-	500	(500)	-	-
Mid Sussex District Council Listening Project	-	4,700	(1,551)	-	3,149
Clarion Futures (Warm Packs)	-	4,200	(361)	-	3,839
Clarion Futures (Warm Space)	-	5,000	(3,730)	-	1,270
West Sussex County Council (Household Support Fund Round4)	-	5,000	(4,172)	-	828
Mid Sussex District Council Food Partnership Project	1,824	-	(1,824)	-	-
Sussex Community Foundation (Food Partnership Project)	9,999	-	(879)	-	9,120
West Sussex County Council Food Partnership Project	178	-	(178)	-	-
National Lottery Community Fund	-	61,545	(49,358)	-	12,187

COMMUNITY PEOPLE MID SUSSEX CIO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

14. Statement of funds (continued)

Statement of funds - prior year (continued)

	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2024 £</i>
The St Christopher's Trust	-	20,368	(11,825)	-	8,543
Mid Sussex District Council Volunteering	-	12,500	(4,803)	-	7,697
UKSPF Community Hub Development fund	-	51,212	(14,418)	(36,794)	-
Burgess Hill Town Council volunteer engagement	-	911	(911)	-	-
Sussex Community Foundation (Warm Hub)	-	5,000	(5,000)	-	-
Sussex Crisis Fund cafe project	430	-	(430)	-	-
Mid Sussex District Council Supporting Ukrainian Community	-	12,587	(12,588)	1	-
Gatwick Airport Community Fund	-	2,600	(2,600)	-	-
World Jewish Relief Fund	-	1,500	(1,500)	-	-
William Reed Ukrainian support	380	-	(380)	-	-
Mid Sussex District Council (warm spaces)	-	500	(500)	-	-
	<u>12,811</u>	<u>188,123</u>	<u>(117,508)</u>	<u>(36,793)</u>	<u>46,633</u>
Total of funds	<u>118,384</u>	<u>332,868</u>	<u>(246,658)</u>	<u>-</u>	<u>204,594</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

AIM AND USE OF DESIGNATED AND RESTRICTED FUNDS

Designated funds:

Fixed asset and building related fund has been established to allocate funds for covering the depreciation costs in the future years.

Cherry Tree major repairs fund has been set up for expenditure on major repairs and maintenance of the Cherry Tree Centre.

Restricted funds:

Mid Sussex District Council Burgess Hill Listening Project – run out of The Cherry Tree Centre, online, and a session with Burgess Hill Youth to ask the local community what matters to them and start to gather data and knowledge on the assets and challenges for our local communities.

Clarion Futures Warm Hub and Warm Packs – to fund our Monday Warm Space and Thursday Café and the provision of warm items such as insulated travel mugs and socks and scarfs.

West Sussex County Council Household Support Fund Round 4 - towards the food costs of our Warm Space and Café.

Sussex Community Foundation Food Partnership Project - ringfenced for the Mid Sussex Food Partnership Project.

National Lottery Community Fund – to bring people together & build strong relationships in and across communities.

The St Christopher's Trust- community café, volunteering, and communication.

Mid Sussex District Council (volunteering)- delivering innovative volunteering approaches, ensuring anyone can volunteer.

Mid Sussex District Council and the Mid Sussex Partnership- EDEI project – delivering training and peer support for members to drive inclusive practices across volunteer recruitment and retention, governance and service delivery.

Sussex VCSE Leaders Alliance – employing the Sussex VCSE Leaders Alliance Strategic Lead for West Sussex, working jointly with NHS Sussex to strengthen the VCSE role as an integrated care system partner.

Mid Sussex District Council (Food Partnership)- employing Mid Sussex Food Partnership Coordinator until the Mid Sussex Food Partnership develops their governance structure.

Haywards Heath Town Council - supporting community development including volunteering across Haywards Heath.

HSBC – supporting Community People Volunteer Fairs across Mid Sussex.

NHS Sussex – Frailty Engagement Project- to identify how community groups can support the NHS in reducing and preventing frailty, helping people stay well and live independently for longer.

COMMUNITY PEOPLE MID SUSSEX CIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

Mid Sussex District Council - supporting Ukrainian Community in Mid Sussex.

World Jewish Relief Fund - host an Employment Adviser to support Ukrainian guests in Sussex into meaningful work.

UK Shared Prosperity Fund - support for the development of community hubs.

Co-Op Local Community Fund- toward running a community café.

Clarion Futures (No34) - community development from No 34 Community Hub Bentswood Haywards Heath.

15. Summary of funds

Summary of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Designated funds	36,794	-	-	102,017	138,811
General funds	121,167	229,764	(106,853)	(65,151)	178,927
Restricted funds	46,633	215,767	(206,654)	(36,866)	18,880
	<u>204,594</u>	<u>445,531</u>	<u>(313,507)</u>	<u>-</u>	<u>336,618</u>

Summary of funds - prior year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Designated funds	1,358	-	-	35,436	36,794
General funds	104,215	144,745	(129,150)	1,357	121,167
Restricted funds	12,811	188,123	(117,508)	(36,793)	46,633
	<u>118,384</u>	<u>332,868</u>	<u>(246,658)</u>	<u>-</u>	<u>204,594</u>

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	128,811	-	128,811
Current assets	278,807	18,880	297,687
Creditors due within one year	(89,880)	-	(89,880)
Total	<u>317,738</u>	<u>18,880</u>	<u>336,618</u>

Analysis of net assets between funds - prior year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	114,500	-	114,500
Current assets	69,738	46,633	116,371
Creditors due within one year	(26,277)	-	(26,277)
Total	<u>157,961</u>	<u>46,633</u>	<u>204,594</u>

17. Pension commitments

The charity contributes to defined contribution pension schemes for eligible employees. The pension cost charge represents contributions payable by the charity to those funds and amounted to £5,688 (2024 - £7,045) The amount payable to the fund at the balance sheet date is £799 (2024 - £1,440).