

Charity number: 1158735



Trustees report and financial statements

Year end 31 March 2022

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## **People Express**

**Reference and administrative details of the charity, its trustees and advisers  
for the year ended 31 March 2022**

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### **Trustees**

Mr Christopher Baldwin - Chair

Mrs Helen Litherland

Mrs Kim Coe - Treasurer

Graham Rodgers appointed to the Board on 14th July 2021

Matthew Edward Clay appointed to the Board on 14th July 2021

Mrs Jacqui Storer

Mamuna Altaf

Elodie Horsewell appointed to the Board on 14th July 2021 (Previously Known as Alex Horsewell)

John Yates Harold resigned on 9th September 2021

Cllr Michael Mulgrew

### **Charity registered number**

1158735

### **Principal office**

People Express

The Old Pressing Shop

Sharpes Pottery Heritage and Arts Centre

West Street

Swadlincote

Derbyshire

DE11 9DG

### **Accountants**

PWH Accountancy Limited

The Counting House

High Street

Lutterworth

Leicestershire

LE17 4AY

### **Bankers**

HSBC

18 High Street

Burton on Trent

Staffordshire

DE14 1HU

The trustees present their annual report together with the financial statements of People Express (the charity) for the year ended 31 March 2020. The trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard prepared as per FRS 102 as introduced July 2014 and amended 2016, and The Charities (Accounts and Reports) Regulations 2008*.

## Structure, governance and management

### a. Constitution

The charity is constituted under a declaration of trust dated 9th July 2014.

It is registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission under the registered charity number 1158735

### b. Method of appointment of election of Trustees

The Charitable Incorporated Organisation (CIO) shall have the following categories of membership:

- i) **Trustees** - members of the public who support the aims of the CIO. They must be a natural person over the age of 16.
- ii) **Informal or associate (non voting) membership** - the charity trustees can create associate or other classes of non-voting membership, and may determine the rights and obligations of any such members (including payment of membership fees), and the conditions for admission to, and termination of membership of any such class for members.

A Trustee ceases to hold office if he or she:

- i) retires by notifying the CIO in writing (only if enough Trustees remain in office when the notice of resignation takes effect to form a quorum for meetings).
- ii) is absent without permission from the charity trustees from all meetings held within a period of 6 months and the trustees resolve that his or her office be vacated.
- iii) dies.
- iv) a written opinion from a registered medical practitioner treating the person states that they are physically or mentally incapable of acting as a trustee and may remain so for more than 3 months.
- v) is disqualified from acting as a charity trustee by virtue of sections 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).

### c. Policies adopted for the induction and training of Trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment copies of the current constitution, and the latest Trustees' Annual Report and statement of accounts.

### d. Organisational structure and decision making

The board of trustees should comprise of no less than 3 and no more than 10 members. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. All trustees apart from the first trustees must be appointed for a term of 5 years by a resolution at a properly convened meeting of the charity trustees.

The appointed representative of the statutory and other organisations which provide funding for the CIO may appoint up to 2 representatives (no substitutions allowed) who shall not be employees of these bodies. Employed officers of those bodies may attend as appropriate but shall not be entitled to vote.



### **e. Risk management**

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The organisation has developed systems and practices to mitigate those risks identified in planning and through governance.

## **Objectives and Activities**

### **a. Policies and objectives**

The principle objectives and activities of the charity are to offer artistic experiences to excluded and disadvantaged groups that enable people to be seen and heard. This is done by:

- Developing individual and community strengths by teaching and education.
- Communicating the results of their work through community shows and performances.
- Pioneering high quality, creative challenges in workshops and training courses.
- Encouraging people to be more socially active.
- Securing resources and partnerships with help from local councils.

Formed in 2015 People Express is the only professional community arts organisation in South Derbyshire. It is a Charitable Incorporated Organisation managed by a board of trustees. It previously existed as an Unincorporated Association (charity number 1005753) from 1990 to 2015.

People Express prioritise work with groups that face barriers to participating in the arts, providing advice, support with fundraising and access to a wide range of artists, equipment and materials. Community groups and professional artists are brought together to develop projects that offer artistic experiences that enable people to be seen and heard.

### **Activities undertaken for public benefit in relation to objects.**

A wide range of activities took place during the year. All activities were undertaken to further the charity's charitable purposes. The charity trustees have ensured that all the activities were for public benefit in accordance with the Charity Commission's guidance.

## **Achievements and performance**

### **a. Review of activities**

Details of the transactions, which disclose a deficit for the year of £16,358 and financial position are fully set out in the Statement of Financial Activities and Income and Expenditure Account, and the Balance Sheet and Notes on pages 8 to 19.

### **b. Investment policy and performance**

Monies have been invested during the year, in accordance with the powers available to the trustees. The charity assets are available and adequate to fulfil its obligations.

People express has maintained a high level of artistic output during the year engaging both hard to reach groups as well as the more general public in events, exhibitions and workshop programmes.

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**2021 to 2022 Covid -19 pandemic and UK National Lockdown Impact on project delivery.**

People Express cautiously restarted full project delivery with all recommended Covid-19 safety precautions in place during late Spring 2021 when the country came out of lockdown.

We consulted with the groups we work with many of which contain vulnerable people to see if they felt confident enough to return to face to face, hands on artist led workshops with a proviso that we would postpone and reschedule if they felt anxious or were unsure about meeting up. Everyone was desperate to be part of activities as many had felt isolated during the pandemic.

Project delivery was restarted in a phased manner. We limited the number of participants at sessions to start with using 2 metre social distancing, the use of facemasks, handsanitiser and open windows to allow ventilation. Participants and artists who felt unwell took Covid lateral flow tests and did not attend if these were positive.

These measures were very successful and as the Country started to return to normal so did our project delivery.

**Operating Context**

Arts Council England - 'Let's Create' Strategy

People Express' core purpose is to address the geographic, social and economic barriers that prevent sections of communities from taking part in England's rich, varied and 'life affirming' cultural life. The cultural provision we provide is co-designed, shaped and responds to both the barriers and aspirations of the groups we work with.

Our projects create new permanent works of art in village settings that celebrate the contribution of the working class to the industrial and cultural heritage, we engage older people in, not only attending workshops, but making and exhibiting their own artwork, we support autistic adults and young people in supported housing to take part in projects that they themselves have created.

Young people use their time with us on their University applications, predominantly white schools win awards for their culturally diverse arts projects and report back to us that 'the whole school and everyone in it feels different'. All these experiences are examples of deeper level engagement that can have a lasting, and at times, life changing impact.

The well-being and resilience of the communities we worked with is intrinsically linked to the core of our work. In responding, adapting and evolving to meet the challenges of the next decade we will be ensuring that we take our communities with us on this journey, and that no community is left behind.

To continually challenge ourselves to improve quality and increase our ambition we support the groups we work with to become our honest and forthright critical friends. Using ongoing debates around quality in all our projects, groups have built up their own quality standards and high expectations for participatory work. We also build relationships with specialist NPOs, artists and curators to support us to identify and benchmark 'quality' across a wide range of art forms.

As a relatively small organisation we need to be strategic in the way we support the fight against climate change to achieve the most impact. We are supporting communities to save, protect and enhance green spaces and aim to work alongside young climate activists to make positive sustainable changes across our programmes and through peer support, help young people who are experiencing eco-anxiety to be part of positive change.

We champion the core values of the Arts Council's Let's Create agenda, the wide diversity of the people we work with is authentically and compassionately reflected in our programme and in the artwork created.

#### South Derbyshire

People Express' work contributes to South Derbyshire's 'Our Environment, Our People, Our Future' Corporate Plan (2020 to 2024) by;

Supporting communities to retain and enhance green spaces and a campaign to become 'single use plastic' free.

Supporting the most vulnerable communities (e.g. autistic adults, couples affected by dementia, young people in supported housing and/or within domestic abuse services) to become actively engaged in local culture, increasing their resilience and well-being.

Creating transferable skills development opportunities within the cultural sector that enhance young people's employment, social mobility and life chances.

Attracting inward investment in the cultural sector to provide local artists with employment, training and development opportunities.

Tackling prejudice, discrimination and social and economic inequality through culturally diverse programmes, opportunities that are free at the point of delivery and maintaining diversity at management and Board level.

#### Derbyshire County Council

People Express' work contributes to Derbyshire County Council's 'Working For Derbyshire' Strategy by;

Achieving value for money, the Council's core funding represents roughly 7.4% of our turnover.

Working closely with Children and Adult Social Care and Health Services and the Thriving Communities initiative to empower the most vulnerable communities to take cultural leadership roles and develop their self-sufficiency and resilience.

Developing projects with people affected by dementia that support increased awareness and early intervention and continued active engagement that is proven to slow down the impact of the disease.

## **Main strands to our work 2021-2022**

### Health and Wellbeing

Projects that use the arts to improve the mental health and wellbeing of vulnerable adults in the community. These groups include adults on the autistic spectrum, older people affected by memory loss and dementia and young people living in sheltered and supported housing.

Our work in the arts with neurodiverse adults is particularly important because we found it to be common that alongside a diagnosis of their condition participants were told they could not be creative. The way we deliver our arts projects with these communities has been built up through consultation with participants and their leadership role on the project. This includes ensuring all workshops are informal (cafes style) and there is always a CFF - a Constant Friendly Face, a worker that is present at all sessions to support participants.

Our work with older people is dictated and influenced by the participants in the groups who over the years have become so empowered and confident as arts and craft practitioners that they have set out a guide to help artists create the best possible workshop for them. People Express has undertaken its own analysis of which art forms best suit people with advanced dementia.

### Artists Commissions and Open Events

People Express delivers work at festivals and in a festival style because it is one of the most accessible formats. Whole families can see galleries of work, performances, take part in workshops and experience digital arts in the most informal way, breaking down the barriers that may exist for them to attend theatres, galleries and digital arts events.

One of the core aims of People Express' work is to explore the local communities 'sense of place'. This enables groups to value where they live, their own cultures and their own artistic aspirations.

The day to day work of People Express includes supporting as many artist's commissions as possible, of all shapes and sizes details of which can be found on our website at [www.people-express.org.uk](http://www.people-express.org.uk)

### Young People Developing Talent

South Derbyshire has huge challenges in terms of supporting their young people to overcome being the most at risk in England of not achieving social mobility through education (Sutton Report 2015). Our work with young people is as broad, diverse and ambitious as they are themselves. We organise trips to leading galleries, museums and theatres to broaden their experiences. We provide opportunities to gain qualifications in the arts. We provide many more

work placements than some organisations 3 times our size. And we deliver creative and arts workshops into youth settings, sometimes having 50 or to children attending in one evening.

We aim to provide our young people with opportunities of working with the country's leading artists, supporting them to develop their own creative ideas and pursue their creative ambitions. As with all our work, diversity is key. South Derbyshire is a predominately White British area and our work aims to be held up as proactively encouraging greater awareness, respect and understanding, embracing difference.

#### Plans for Future Development

Our vision for 2022/23 is to;

Offer more young people to opportunity to high quality music workshops through our 'Passport to Music' project

Support the creation of Hatton Peace Garden, providing a place of calm and solace for people in the village

Tour 'Life is for Living' a new dementia friendly film to regional venues.

We will pilot a new carnival project, creating a new troupe in Midway, South Derbyshire.

Exhibit the work of neurodiverse and disabled adults through partner organisations.

## People Express

### Trustees report (continued) for the year ended 31 March 2022

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#### Financial review

##### a. Core Funding

People Express have been successful in their bid to become part of the Arts Council England's National Portfolio Programme securing funding until March 2022. South Derbyshire District Council and Derbyshire County Council continue to provide People Express with funding on a yearly basis.

##### b. Reserves policy

The trustees have established the level of reserves (that is those funds that are freely available) that the charity ought to have. Reserves are needed to ensure that the day to day operation of the charity can be sustained and are maintained at four months running costs of £39,872

#### Statement of Trustees' responsibilities

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in England/Wales governing the preparation and dissemination of financial statements and other information included in annual reports may differ from legislation in other jurisdictions.

This report was approved by the Trustees on 08/06/2022 and signed on their behalf, by:

  
Kim Coe - Treasurer

**Independent Examiners Report  
for the year ended 31 March 2022**

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**Independent Examiner's Report to the Trustees of People Express**

We report on the accounts of the charity for the year ended 31 March 2022 which Statement of Financial Activities and Balance Sheet, with the related notes.

This report is made solely to the charity's Trustees, as a body, in accordance with the Act 2011. Our work has been undertaken so that we might state to the charity's Trustees matters we are required to state to them in an independent examiner's report and for no purpose. To the fullest extent permitted by law, we do not accept or assume responsibility anyone other than the charity and the charity's Trustees as a body, for our work, for this report, or the opinions we have formed.

**Respective responsibilities of trustees and examiner**

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As described in the statement of Trustee's responsibilities the Trustees are responsible for the preparation of the accounts, and they consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is our responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

**Basis of independent examiner's statement**

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.



**Independent Examiners Report  
for the year ended 31 March 2021**

(continued)

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Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after January 2015.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated: 23/05/22

Roger Platt FCA



**PWH Accountancy Ltd**

The Counting House, High Street, Lutterworth, Leicestershire, LE17 4AY



**Statement of financial Activities  
for the year ended 31 March 2022**

	Note	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
<b>Incoming resources</b>					
Incoming resources from generated funds:					
Voluntary income	2.	-	104,262	104,262	103,243
Investment income	3.	-	11	11	16
Incoming resources from charitable activities	4.	23,650	-	23,650	82,168
<b>Total incoming resources</b>		<u>23,650</u>	<u>104,273</u>	<u>127,923</u>	<u>185,427</u>
<b>Resources expended</b>					
Charitable activities	5	28,333	114,572	142,905	132,984
Governance costs	6	-	1,376	1,376	1,359
<b>Total resources expended</b>		<u>28,333</u>	<u>115,948</u>	<u>144,281</u>	<u>134,343</u>
<b>Net incoming resources before transfers.</b>		<u>( 4,683)</u>	<u>( 11,675)</u>	<u>( 16,358)</u>	<u>51,084</u>
Transfer between funds for overheads		( 13,659)	13,659	-	-
<b>Net movement in funds for year</b>		<u>( 18,342)</u>	<u>1,984</u>	<u>( 16,358)</u>	<u>51,084</u>
Total funds at 1 April 2021		73,977	39,297	113,274	62,190
<b>Total funds at 31 March 2022</b>		<u><u>55,635</u></u>	<u><u>41,281</u></u>	<u><u>96,916</u></u>	<u><u>113,274</u></u>

All activities relate to continuing operations.

The notes on pages 12 to 20 form part of these financial statements.

People Express

Balance Sheet  
as at 31 March 2022

	Note	2022	2021
		£	£
<b>Fixed assets</b>			
Tangible fixed assets	12	<u>1,409</u>	<u>1,830</u>
<b>Current assets</b>			
Debtors	13.	3,000	6,500
Cash at bank and in hand		<u>96,188</u>	<u>109,253</u>
		99,188	115,753
<b>Creditors:</b> amounts falling due within one year	14.	<u>( 3,681)</u>	<u>( 4,309)</u>
<b>Net current assets</b>		95,507	111,444
<b>Total assets less current liabilities</b>		<u>96,916</u>	<u>113,274</u>
<b>Charity funds</b>			
Restricted funds	16.	55,635	73,977
Unrestricted funds	16.	41,281	39,297
<b>Total funds</b>		<u>96,916</u>	<u>113,274</u>

These financial statements were approved by the Trustees on 08/06/22 and signed on their behalf, by:



Kim Coe - Treasurer

## **1 Accounting policies**

### **1.1 Basis of preparation of financial statements.**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Charities (Accounts and Reports) Regulations 2008.

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Charities Act 2011 and UKL Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The charity adopted FRS 102 in the financial year. No significant accounting adjustments have been necessary as a result.

### **1.2 Fund accounting**

General funds are unrestricted funds which are available for the use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statement.

Investment income, gains and losses are allocated to the appropriate fund.

### **1.3 Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects.

Gifts donated for resale are included as income when they are sold.

Donated facilities are included at the value to the charity, where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable.

No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**1 Accounting policies****1.4 Resources expended**

All expenditures are accounted for on an accruals basis and have been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

**1.5 Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided evenly on the cost of tangible fixed assets, to write them down to their estimated residual values over their expected useful lives. The principle annual rates used for fixture, fittings and computer equipment is based upon expected useful lives of 3 years.

The policy is to not charge depreciation in the year of acquisition.

**1.6 Taxation**

As a registered charity, the charity is exempt from Income and Corporation tax to the extent that its income and gains are applicable to the charitable purposes only.

**2. Voluntary income**

	<b>Restricted Funds 2022 £</b>	<b>Unrestricted Funds 2022 £</b>	<b>Total Funds 2022 £</b>	<b>Total Funds 2021 £</b>
Arts Council England - East Midlands	-	55,312	55,312	55,312
South Derbyshire District Council	-	32,237	32,237	31,605
Derbyshire County Council	-	16,320	16,320	16,323
Donations	-	221	221	-
Building Revenue (Earned Income)	-	172	172	3
	<u>-</u>	<u>104,262</u>	<u>104,262</u>	<u>103,243</u>

Notes to the financial statements  
for the year ended 31 March 2022

3. Investment income

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Interest		11	11	16

4. Incoming resources from charitable activities

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Health & Well Being - Crafty Chatters	2,500	-	2,500	-
Health & Well Being - Life is for Living	-	-	-	5,000
Health & Well Being - Being There	2,000	-	2,000	1,500
Health & Well Being - Chrysanthemum Creates	3,000	-	3,000	-
Health & Well Being - National Lottery - Life is for Living Tour	9,800	-	9,800	-
Artists Com/Open events - Hatton Hope and Peace garden	-	-	-	27,500
Artists Com/Open events - Our Place	3,000	-	3,000	-
Young People Dev Talent - DCC SEN puppet Show	-	-	-	6,950
Young People Dev Talent - 2021 Holiday Food Provisions	300	-	300	-
Young People Dev Talent - A4 All SEN puppet show	-	-	-	10,000
Young People Dev Talent - Passport to Music	1,250	-	1,250	31,218
Young People Dev Talent - Tuesday Night Club Creative Xmas	800	-	800	-
Young People Dev Talent - TMC money	1,000	-	1,000	-
	23,650	-	23,650	82,168

5. Expenditure by charitable activity

Summary by fund type

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Arts Projects	28,333	114,572	142,905	132,984
	28,333	114,572	142,905	132,984

Summary by expenditure type

	Depreciation 2022 £	Other costs 2022 £	Total 2022 £	Total 2021 £
Arts Projects	1,830	141,075	142,905	132,984

6. Governance costs

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Board Governance	-	656	656	639
Independent examiners remuneration	-	720	720	720
		1376	1376	1,359

Notes to the financial statements  
for the year ended 31 March 2022

7. Direct costs

	Basis of Allocation	Restricted Funds 2022	Unrestricted Funds 2022	Total Funds 2022	Total Funds 2021
		£	£	£	£
<b>Arts Projects</b>					
Health & Well being - Craft and Chat	Direct	438	-	438	-
Health & Well being - Crafty Chatters 2022	Direct	374	-	374	-
Health & Well being - Creative Chrysanthemum	Direct	-	-	-	999
Health & Well being - Life is for living	Direct	213	-	213	1,197
Health & Well being - Life is for living Tour	Direct	200	-	200	-
Health & Well Being - Being There	Direct	1,088	-	1,088	593
Health & Well Being - SAS Diversity Café	Direct	2,370	-	2,370	956
Health & Well Being - SAS Welcome Back Café	Direct	76	-	76	-
Artists Com/Open Events - Linton Stay and Spray	Direct	-	-	-	138
Artists Com/Open Events - Sharpe's Voices in the Kiln	Direct	2,662	-	2,662	140
Artists Com/Open Events - YLDT Programme	Direct	3,868	-	3,868	2,854
Artists Com/Open Events - Hatton Peace & Hope Garden	Direct	646	-	646	-
Artists Com/Open Events - Our Place	Direct	2,200	-	2,200	-
Young People Dev Talent - Raising the Sky	Direct	-	-	-	710
Young People Dev Talent - The Midway Express	Direct	184	-	184	360
Young People Dev Talent - Passport to Music	Direct	8,889	-	8,889	3,345
Young People Developing Talent - A4All SEN Puppet show	Direct	-	-	-	9,800
Young People Developing Talent - DCC SEN puppet show	Direct	3,612	-	3,612	338
Young People Developing Talent - Churches Together 2021	Direct	300	-	300	-
Young People Developing Talent - CPD for Teachers TMC	Direct	488	-	488	-
Young People Developing Talent - Midway Creative Xmas	Direct	725	-	725	-
Earned income - Participant travel costs	Direct	-	172	172	-
Bank Charges	Direct	-	162	162	146
Covid -19	Direct	-	-	-	1,071
Equipment repairs	Direct	-	368	368	291
Marketing and Website	Direct	-	618	618	212
Publicity and Marketing	Direct	-	144	144	1,905
Postage	Direct	-	140	140	394
Staff salaries	Direct	-	85,979	85,979	84,486
Stationery and photocopying	Direct	-	1,518	1,518	818
Subscriptions	Direct	-	187	187	62
Training and Support	Direct	-	1,133	1,133	934
Travel	Direct	-	1,138	1,138	324
Volunteer expenses	Direct	-	737	737	484
		<u>28,333</u>	<u>92,296</u>	<u>120,629</u>	<u>112,557</u>

7 Direct Costs and Support Costs (cont'd)

	Basis of Allocation	Restricted Funds 2022	Unrestricted Funds 2022	Total Funds 2022	Total Funds 2021
		£	£	£	£
<b>b. Support Costs</b>					
Insurance	Usage	-	1,812	1,812	2,072
Heat, Light and Maintenance Building M Premises	Usage	-	3,148	3,148	1,862
Rent - Sharpe's property Building M premises	Usage	-	13,560	13,560	13,560
Telephone	Usage	-	1,926	1,926	2,012
Depreciation	Usage	-	1,830	1,830	921
		<u>-</u>	<u>22,276</u>	<u>22,276</u>	<u>20,427</u>
<b>Grand Total</b>		<u>28,333</u>	<u>114,572</u>	<u>142,905</u>	<u>132,984</u>

## 8. Analysis of resources expended by expenditure type

	Depreciation 2022 £	Other costs 2022 £	Total 2022 £	Total 2021 £
Arts Projects	1,830	141,075	142,905	132,984
Subtotal charitable activities	1,830	141,075	142,905	132,984
Governance	-	1,376	1,376	1,359
	<u>1,830</u>	<u>142,451</u>	<u>144,281</u>	<u>134,343</u>

## 9. Analysis of resources expended by activities

	Activities undertaken directly 2022 £	Support Costs 2022 £	Total 2022 £	Total 2021 £
Arts Projects	120,629	22,276	142,905	132,984

## 10. Net incoming resources / (resources expended)

This is stated after charging:	2022 £	2021 £
Depreciation of tangible fixed assets:	1,830	921
Independent examiners remuneration	<u>720</u>	<u>720</u>

During the year, no Trustees received any benefits in kind (2021- £NIL)  
During the year, Trustees received reimbursements of expenses (2021 - £NIL)

## 11. Staff costs and related party transactions

Staff costs were as follows	2022 £	2021 £
Wages and salaries including payments to HMRC for PAYE	<u>85,979</u>	<u>84,486</u>

The average monthly number of employees during the year was as follows:	2022 No.	2021 No.
	<u>2.4</u>	<u>3</u>

(Full time salary equivalent is two and 2/5ths employees during 2021 and 2022)  
No employee received remuneration amounting to more than £60,000 in the year.

There are no related party transactions that require disclosure

Notes to the financial statements  
for the year ended 31 March 2022

12. Tangible fixed assets

Depreciation is provided evenly on the cost of tangible fixed assets to write them down to their estimated residual values over their expected useful lives. The principal annual rates used for fixtures, fittings and computer equipment is based upon expected useful lives of 3 years.

The Policy is not to charge depreciation in the year of acquisition.

	Fixtures & Fittings £	Computers £	Total
<b>Cost at 1 April 2021</b>	1,715	5,747	7,462
Disposals during the year	-	-	-
Additions during the year	-	1,409	1,409
<b>At 31 March 2022</b>	<u>1,715</u>	<u>7,156</u>	<u>8,871</u>
 <b>Depreciation at 1 April 2021</b>	(2,274)	(3,358)	(5,632)
Charge for the year	-	(1,830)	(1,830)
<b>At 31 March 2022</b>	<u>(2,274)</u>	<u>(5,188)</u>	<u>(7,462)</u>
 <b>Net book value</b>			
At 31 March 2022	<u>-</u>	<u>1,409</u>	<u>1,409</u>
At 31 March 2021	<u>-</u>	<u>1,830</u>	<u>1,830</u>

13. Debtors

	2022 £	2021 £
Trade debtors	<u>3,000</u>	<u>6,500</u>

14. Creditors:

Amounts falling due within one year

	2022 £	2021 £
Trade Creditors	1,074	1,763
Social security and other taxes	1,887	1,826
Accruals and deferred income	720	720
	<u>3,681</u>	<u>4,309</u>

15. Lease Commitments

The Charity had lease commitments under non-cancellable operating leases for its premises as follows:

	2022 £	2021 £
Due within one year	13,560	13,560
Due within 2-5 years	54,240	54,240
Due after more than 5 years	128,820	142,380
	<u>196,620</u>	<u>210,180</u>



## 16. Statement of funds

	Brought Forward £	Incoming resources £	Resources Expended £	Gains/ (Losses) £	Transfer £	Carried Forward £
<b>Unrestricted funds</b>						
General funds	39,297	104,273	115,948	( 11,675)	13,659	41,281
<b>Restricted funds</b>						
H & W B - Craft & Chat	462	-	438	( 438)		24
H & W B - Crafty Chatters 2022		2,500	374			2,126
H & W B - Chrysanthemum Creates	-	3,000	-			3,000
H & W B - Life is for Living	5,798	-	213	( 213)	5,585	-
H & W B - Life is for Living Tour (National lottery)		9,800	200	9,600	500	9,100
H & WB - Being there	907	2,000	1,088	912	1,819	-
H & W B -SAS Diversity Café	3,729	-	2,370	( 2,370)	1,359	-
H & W B -SAS Welcome Back Café			76	( 76)		( 76)
H & W B - Our Place	-	3,000	2,200	800	800	-
A C/O E - Sharpe's Voices in the Kiln	2,676	-	2,662	( 2,662)	14	-
A C/O E - YLDT Programme	3,950	-	3,868	( 3,868)	82	-
A C/O E - Hatton Hope and Peace Garden	22,500	-	646	( 646)	-	21,854
Y P Dev Talent - Midway community centre creative Christ	-	800	725	75	-	75
Y P Dev Talent - The Midway Express	6,470	-	184	( 184)	-	6,286
Y P Dev Talent - DCC SEN Puppet Show	3,612	-	3,612	( 3,612)	-	-
Y P Dev Talent -Churches together	-	300	300	-	-	-
Y P Dev Talent - Passport to Music	23,873	1,250	8,889	( 7,639)	3,500	12,734
Y P Dev Talent - TMC CPD for Teachers		1,000	488	512	-	512
	<u>73,977</u>	<u>23,650</u>	<u>28,333</u>	<u>( 9,809)</u>	<u>( 13,659)</u>	<u>55,635</u>

## Craft and Chat

Crafty Chatters secured a continuation grant from South Derbyshire CVS, to support dementia friendly creative activities and introduce a low fee to help the group become increasingly sustainable.

## Crafty Chatters (2022)

A programme of accessible arts sessions co-designed by people living with dementia and their carers.

## Chrysanthemum Creates

Building on the success of their project 'Creative Chrysanthemum' adults who had little or no confidence in the arts, setup their own inclusive programme of fortnightly sessions leading to the creation of a public artwork.

## Life is for Living

Working with Amber Valley Dementia Peer Support Group People Express captured on film the challenges, wisdoms, joys, experiences and huge value placed on friendship, when lives are affected by dementia. In partnership with Amber Valley District Council and financially supported by Derbyshire County Council.

## Life is for Living Tour

A countywide tour of dementia friendly screenings of 'Life is for Living' to care and community settings and special events. Each screening event includes an opportunity for people to have a go in hands-on artist led activity. Funded by The National Lottery Community Fund.

Being There	Pilot online visual art sessions for vulnerable and isolated adults living in South Derbyshire. Funded by Safer South Derbyshire partnership.
SAS Diversity Café	Building on from the success of 'Through the Looking Glass', the Diversity Café brings opportunities for neurodiverse and disabled adults to work with culturally diverse artists as well as developing themselves as artists.
SAS Welcome Back Café	Welcoming back neurodiverse and disabled adults to safe, supported, fortnightly workshops following the pandemic. The project takes the form of two large artist commissions to create an exhibition of personalised weighted blankets and a light, projection and sound installation.
Our Place	A partnership project led by Junction Arts. A week-long residency saw a group of young musicians create a brand new song and music video which was broadcast as part of a livestream event.
Sharpe's Voices in the Kiln	Using augmented reality the Voices project brings to life the reality of a victorian child's experience of working in the pottery industry. The work, created and performed by local young people, will form part of the visitor experience at Sharpe's Museum.
YLDT Programme (Young Leadership Digital Training)	People Express designed a bespoke trustee recruitment programme aimed at the under 25's, and upgrading our digital offer for young people. Funded by the National Lottery Community Fund.
Hatton Hope and Peace Garden	The creation of a new green space for a rural village. The garden will act as a place for reflection and relaxation, supporting the well being of local residents.
Midway Community Centre Creative Christmas	Organised with Midway Community Youth Activities, a fun, festive day of creative activities to welcome back children and young people to Midway Community Centre, following the pandemic.
The Midway Express	The first Caribbean Arts Carnival in South Derbyshire will be created with young people from Midway. With workshops in headdress making, samba dancing and music a troupe of up to 30 young people will take to the local streets for a spectacular parade. Funded by Derbyshire County Council.
DCC SEN Puppet Show	Autism family friendly puppet show. People Express commissioned Thingumajig Theatre to devise a bespoke show exploring the fears and challenges faced by young people with autism during the pandemic.
Churches Together	Fun, free drop-in creative activities for families during the school holidays.
Passport to Music	Over 2 years Passport to Music takes 25 young people at risk of exclusion and creates a new ensemble of emerging music makers. With Inspiring workshops from Jazz to Hip Hop, composing their own work, and staging gigs for local communities, the project fires up their passion for music.
TMC CPD for Teachers	Co-designed and delivered with Pennine Way Junior Academy, a CPD session for teachers to look at forming a local schools creative network. Funded by the Mighty Creatives.

All funds are represented by current assets.

17. Statement of funds

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Tangible fixed assets	-	1,409	1,409	1,830
Current assets	56,246	42,942	99,188	115,753
Current liabilities	(611)	(3,070)	(3,681)	(4,309)
	<u>55,635</u>	<u>41,281</u>	<u>96,916</u>	<u>113,274</u>