

Charity number: 1158735



Trustees report and financial statements

Year end 31 March 2021

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People Express

**Reference and administrative details of the charity, its trustees and advisers
for the year ended 31 March 2021**

Trustees

Mr Christopher Baldwin - Chair from 9th September 2020
Mrs Helen Litherland - Chair until 9th September 2020
Mrs Kim Coe - Treasurer
Cllr Jim Hewlett joined the Board on 23rd July 2019 left the Board 28th January 2021
Cllr Jane Perry joined the Board on 23rd July 2019 left the Board on 28th January 2021
Mrs Jacqui Storer
Mamuna Altaf
Andrea Woodruff (was Wynne) joined the Board on 23rd January 2020 RESIGNED 28th January 2021
John Yates Harold joined the Board on 28th January 2021
Cllr Michael Mulgrew joined the Board on 28th January 2021

Charity registered number

1158735

Principal office

People Express
The Old Pressing Shop
Sharpes Pottery Heritage and Arts Centre
West Street
Swadlincote
Derbyshire
DE11 9DG

Accountants

PWH Accountancy Limited
The Counting House
High Street
Lutterworth
Leicestershire
LE17 4AY

Bankers

HSBC
18 High Street
Burton on Trent
Staffordshire
DE14 1HU

The trustees present their annual report together with the financial statements of People Express (the charity) for the year ended 31 March 2020. The trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard prepared as per FRS 102 as introduced July 2014 and amended 2016, and The Charities (Accounts and Reports) Regulations 2008*.

Structure, governance and management

a. Constitution

The charity is constituted under a declaration of trust dated 9th July 2014.

It is registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission under the registered charity number 1158735

b. Method of appointment of election of Trustees

The Charitable Incorporated Organisation (CIO) shall have the following categories of membership:

- i) **Trustees** - members of the public who support the aims of the CIO. They must be a natural person over the age of 16.
- ii) **Informal or associate (non voting) membership** - the charity trustees can create associate or other classes of non-voting membership, and may determine the rights and obligations of any such members (including payment of membership fees), and the conditions for admission to, and termination of membership of any such class for members.

A Trustee ceases to hold office if he or she:

- i) retires by notifying the CIO in writing (only if enough Trustees remain in office when the notice of resignation takes effect to form a quorum for meetings).
- ii) is absent without permission from the charity trustees from all meetings held within a period of 6 months and the trustees resolve that his or her office be vacated.
- iii) dies.
- iv) a written opinion from a registered medical practitioner treating the person states that they are physically or mentally incapable of acting as a trustee and may remain so for more than 3 months.
- v) is disqualified from acting as a charity trustee by virtue of sections 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).

c. Policies adopted for the induction and training of Trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment copies of the current constitution, and the latest Trustees' Annual Report and statement of accounts.

d. Organisational structure and decision making

The board of trustees should comprise of no less than 3 and no more than 10 members. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. All trustees apart from the first trustees must be appointed for a term of 5 years by a resolution at a properly convened meeting of the charity trustees.

The appointed representative of the statutory and other organisations which provide funding for the CIO may appoint up to 2 representatives (no substitutions allowed) who shall not be employees of these bodies. Employed officers of those bodies may attend as appropriate but shall not be entitled to vote.

e. Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The organisation has developed systems and practices to mitigate those risks identified in planning and through governance.

Objectives and Activities

a. Policies and objectives

The principle objectives and activities of the charity are to offer artistic experiences to excluded and disadvantaged groups that enable people to be seen and heard. This is done by:

- Developing individual and community strengths by teaching and education.
- Communicating the results of their work through community shows and performances.
- Pioneering high quality, creative challenges in workshops and training courses.
- Encouraging people to be more socially active.
- Securing resources and partnerships with help from local councils.

Formed in 2015 People Express is the only professional community arts organisation in South Derbyshire. It is a Charitable Incorporated Organisation managed by a board of trustees. It previously existed as an Unincorporated Association (charity number 1005753) from 1990 to 2015.

People Express prioritise work with groups that face barriers to participating in the arts, providing advice, support with fundraising and access to a wide range of artists, equipment and materials. Community groups and professional artists are brought together to develop projects that offer artistic experiences that enable people to be seen and heard.

Activities undertaken for public benefit in relation to objects.

A wide range of activities took place during the year. All activities were undertaken to further the charity's charitable purposes. The charity trustees have ensured that all the activities were for public benefit in accordance with the Charity Commission's guidance.

Achievements and performance

a. Review of activities

Details of the transactions, which disclose a surplus for the year of £51,084 and financial position are fully set out in the Statement of Financial Activities and Income and Expenditure Account, and the Balance Sheet and Notes on pages 8 to 19.

b. Investment policy and performance

Monies have been invested during the year, in accordance with the powers available to the trustees. The charity assets are available and adequate to fulfil its obligations.

People express has maintained a high level of artistic output during the year engaging both hard to reach groups as well as the more general public in events, exhibitions and workshop programmes.

People Express

Trustees report (continued)
for the year ended 31 March 2021

2020 to 2021 Covid -19 pandemic and UK National Lockdown Impact on project delivery.

The Global Covid-19 Pandemic has has a National and International Impact on the Economy including the Arts & Cultural Sector. Our Project delivery and programme of work was halted by the UK National Lockdown in March 2020.

The Board of Trustees have been regularly checking Government Guidelines and have been following the Charity Commission Coronavirus (Covid-19) Guidance' published 7 April 2020 and last updated 13 April 2021. They have been risk assessing all delivery on a project by project basis. A Covid sub committee has been set up to monitor the situation and all Board meetings have been taking place online via virtual platform ZOOM.

We are planning to restart full project delivery with all recommended Covid-19 safety precautions in place from Spring 2021 as soon as Government Guidance allows.

We experimented with online project delivery but found that for many of our projects; due to the participatory nature of our work and the art forms (e.g. Music which required ensemble workers) we decided it was not feasible to move them online. Instead we created a bespoke online offer offering visuls arts sessions for small groups of vulnerable adults.

Covid-19 response

People Express' main response to the pandemic has been to monitor and support the well-being of our community groups, (vulnerable groups in particular). We supported communities to give out art packs for young people and we listened to the concerns of parents with autistic children and devised a COVID related puppet project. We set up an online photography project and we continued our consultation, project development and delivery through ZOOM, by phone and in outdoor settings.

The pandemic flagged-up-the-limits-of-our digital capacity to transfer to a quality offer 'online'. Our excluded groups have continued to stress the importance of maintaining and restarting our face to face work as a digital offer is not suitable for all participants.

We achieved the 'Good To Go' standard for the building and staff, identified larger spaces for delivery, invested in equipment and materials to reduce transmission and started new projects with smaller groups when possible.

Operating Context

Arts Council England - 'Let's Create' Strategy

People Express' core purpose is to address the geographic, social and economic barriers that prevent sections of communities from taking part in England's rich, varied and 'life affirming' cultural life. The cultural provision we provide is co-designed, shaped and responds to both the barriers and aspirations of the groups we work with.

Our projects create new permanent works of art in village settings that celebrate the contribution of the working class to the industrial and cultural heritage, we engage older people in, not only attending workshops, but making and exhibiting their own artwork, we support autistic adults and young people in supported housing to take part in projects that they themselves have created.

Young people use their time with us on their University applications, predominantly white schools win awards for their culturally diverse arts projects and report back to us that 'the whole school and everyone in it feels different'. All these experiences are examples of deeper level engagement that can have a lasting, and at times, life changing impact.

The well-being and resilience of the communities we worked with is intrinsically linked to the core of our work. In responding, adapting and evolving to meet the challenges of the next decade we will be ensuring that we take our communities with us on this journey, and that no community is left behind.

People Express

Trustees report (continued) for the year ended 31 March 2021

To continually challenge ourselves to improve quality and increase our ambition we support the groups we work with to become our honest and forthright critical friends. Using ongoing debates around quality in all our projects, groups have built up their own quality standards and high expectations for participatory work. We also build relationships with specialist NPOs, artists and curators to support us to identify and benchmark 'quality' across a wide range of art forms.

As a relatively small organisation we need to be strategic in the way we support the fight against climate change to achieve the most impact. We are supporting communities to save, protect and enhance green spaces and aim to become 'single use plastic' free.

We champion the core values of the Arts Council's Let's Create agenda, the wide diversity of the people we work with is authentically and compassionately reflected in our programme and in the artwork created.

South Derbyshire

People Express' work contributes to South Derbyshire's 'Our Environment, Our People, Our Future' Corporate Plan (2020 to 2024) by;

Supporting communities to retain and enhance green spaces and a campaign to become 'single use plastic' free.

Supporting the most vulnerable communities (e.g. autistic adults, couples affected by dementia, young people in supported housing and/or within domestic abuse services) to become actively engaged in local culture, increasing their resilience and well-being.

Creating transferable skills development opportunities within the cultural sector that enhance young people's employment, social mobility and life chances.

Attracting inward investment in the cultural sector to provide local artists with employment, training and development opportunities.

Tackling prejudice, discrimination and social and economic inequality through culturally diverse programmes, opportunities that are free at the point of delivery and maintaining diversity at management and Board level.

Derbyshire County Council

People Express' work contributes to Derbyshire County Council's 'Working For Derbyshire' Strategy by;

Achieving value for money, the Council's core funding represents roughly 7.4% of our turnover.

Working closely with Children and Adult Social Care and Health Services and the Thriving Communities initiative to empower the most vulnerable communities to take cultural leadership roles and develop their self-sufficiency and resilience.

Developing projects with people affected by dementia that support increased awareness and early intervention and continued active engagement that is proven to slow down the impact of the disease.

Main strands to our work 2020-2021

Health and Wellbeing

Projects that use the arts to improve the mental health and wellbeing of vulnerable adults in the community. These groups include adults on the autistic spectrum, older people affected by memory loss and dementia and young people living in sheltered and supported housing.

People Express

Trustees report (continued) for the year ended 31 March 2021

Our work in the arts with autistic adults is particularly important because we found it to be common that alongside a medical diagnosis of their condition participants were told they could not be creative. The way we deliver our arts projects with these communities has been built up through consultation with participants and their leadership role on the project. This includes ensuring all workshops are informal (café style) and there is always a CFF- a Constant Friendly Face, a worker that is present at all sessions to support participants.

Our work with older people is dictated and influenced by the participants in the groups who over the years have become so empowered and confident as arts and craft practitioners that they have set out a guide to help artists create the best possible workshop for them. People Express has undertaken its own analysis of which art forms best suit people with advanced dementia.

We have continued to consult with these groups throughout the pandemic.

Artists Commissions and Open Events

People Express delivers work at festivals and in a festival style because it is one of the most accessible formats. Whole families can see galleries of work, performances, take part in workshops and experience digital arts in the most informal way, breaking down the barriers that may exist for them to attend theatres, galleries and digital arts events.

One of the core aims of People Express' work is to explore the local communities 'sense of place'. This enables groups to value where they live, their own cultures and their own artistic aspirations. A request for a SEN family friendly puppet show in response to the anxieties young people were experiencing due to the pandemic.

The day to day work of People Express includes supporting as many artist's commissions as possible, of all shapes and sizes details of which can be found on our website www.people-express.org.uk

Young People Developing Talent

South Derbyshire has huge challenges in terms of supporting their young people to overcome being the most at risk in England of not achieving social mobility through education (Sutton Report 2015). Our work with young people is as broad, diverse and ambitious as they are themselves. We organise trips to leading galleries, museums and theatres to broaden their experiences. We provide opportunities to gain qualifications in the arts. We provide many more work placements than some organisations 3 times our size. And we deliver creative and arts workshops into youth settings, sometimes having 50 or 60 children attend in one evening.

We aim to provide our young people with opportunities of working with the country's leading artists, alongside supporting them to develop their own creative ideas and pursue their creative ambitions. As with all our work, diversity is key. South Derbyshire is a predominately White British area and our work aims to be held up as proactively encouraging greater awareness, respect and understanding, and embracing difference.

Plans for Future Development

Our vision for 2021/22 is to recruit young trustees (21 or under) onto our board and into the heart of the organisation, and to offer young people the opportunity to compose and play their own music in the Passport to Music Project.

In 2021 - 23 we will be piloting 'virtual' artist led workshops. We will identify sessions best suited to this type of delivery, which artists need support to offer their workshop in this format, evaluate the impact of this type of delivery in order to build up a digital offer that reflects the qualities in our core objectives.

People Express

Trustees report (continued) for the year ended 31 March 2021

Financial review

a. Core Funding

People Express have been successful in their bid to become part of the Arts Council England's National Portfolio Programme securing funding until March 2022. South Derbyshire District Council and Derbyshire County Council continue to provide People Express with funding on a yearly basis.

b. Reserves policy

The trustees have established the level of reserves (that is those funds that are freely available) that the charity ought to have. Reserves are needed to ensure that the day to day operation of the charity can be sustained and are maintained at three and a half months running costs of £37,467

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.


Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in England/Wales governing the preparation and dissemination of financial statements and other information included in annual reports may differ from legislation in other jurisdictions.

This report was approved by the Trustees on 14th May 2021 and signed on their behalf, by:


Kim Coe - Treasurer

People Express

Independent Examiners Report for the year ended 31 March 2021

Independent Examiner's Report to the Trustees of People Express

We report on the accounts of the charity for the year ended 31 March 2021 which Statement of Financial Activities and Balance Sheet, with the related notes.

This report is made solely to the charity's Trustees, as a body, in accordance with the Act 2011. Our work has been undertaken so that we might state to the charity's Trustees matters we are required to state to them in an independent examiner's report and for no purpose. To the fullest extent permitted by law, we do not accept or assume responsibility anyone other than the charity and the charity's Trustees as a body, for our work, for this report, or the opinions we have formed.

Respective responsibilities of trustees and examiner

As described in the statement of Trustee's responsibilities the Trustees are responsible for the preparation of the accounts, and they consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is our responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiners Report
for the year ended 31 March 2021**

(continued)

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after January 2015.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Roger Platt FCA

Dated: 14th May 2021

PWH Accountancy Ltd

The Counting House, High Street, Lutterworth, Leicestershire, LE17 4AY

People Express

**Statement of financial Activities
for the year ended 31 March 2021**

	Note	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming resources					
Incoming resources from generated funds:					
Voluntary income	2.	-	103,243	103,243	102,729
Investment income	3.	-	16	16	72
Incoming resources from charitable activities	4.	82,168	-	82,168	89,357
Total incoming resources		<u>82,168</u>	<u>103,259</u>	<u>185,427</u>	<u>192,158</u>
Resources expended					
Charitable activities	5	21,430	111,554	132,984	183,672
Governance costs	6	-	1,359	1,359	2,042
Total resources expended		<u>21,430</u>	<u>112,913</u>	<u>134,343</u>	<u>185,714</u>
Net incoming resources before transfers.		<u>60,738</u>	<u>(9,654)</u>	<u>51,084</u>	<u>6,444</u>
Transfer between funds for overheads		(15,046)	15,046	-	-
Net movement in funds for year		<u>45,692</u>	<u>5,392</u>	<u>51,084</u>	<u>6,444</u>
Total funds at 1 April 2020		28,285	33,905	62,190	55,746
Total funds at 31 March 2021		<u>73,977</u>	<u>39,297</u>	<u>113,274</u>	<u>62,190</u>

All activities relate to continuing operations.


The notes on pages 12 to 20 form part of these financial statements.

People Express

Balance Sheet
as at 31 March 2021

	Note	£	2021 £	£	2020 £
Fixed assets					
Tangible fixed assets	12		<u>1,830</u>		<u>2,751</u>
Current assets					
Debtors	13.	6,500		500	
Cash at bank and in hand		<u>109,253</u>		<u>62,586</u>	
		115,753		63,086	
Creditors: amounts falling due within one year	14.	<u>(4,309)</u>		<u>(3,647)</u>	
Net current assets			111,444		59,439
Total assets less current liabilities			<u>113,274</u>		<u>62,190</u>
Charity funds					
Restricted funds	16.		73,977		28,285
Unrestricted funds	16.		39,297		33,905
Total funds			<u>113,274</u>		<u>62,190</u>

These financial statements were approved by the Trustees on 14th May 2021 and signed on their behalf, by:



Kim Coe - Treasurer

1 Accounting policies

1.1 Basis of preparation of financial statements.

The financial statements have been prepared under the historical cost convention, with the exception of investment which are included at market value, and in accordance with the Charities (Accounts and Reports) Regulations 2008.

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Charities Act 2011 and UKL Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The charity adopted FRS 102 in the financial year. No significant accounting adjustments have been necessary as a result.

1.2 Fund accounting

General funds are unrestricted funds which are available for the use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statement.

Investment income, gains and losses are allocated to the appropriate fund.

1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects.

Gifts donated for resale are included as income when they are sold.

Donated facilities are included at the value to the charity, where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable.

No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1 Accounting policies

1.4 Resources expended

All expenditure is accounted for on an accruals basis and have been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities that have been allocated on a basis consistent with the use of resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

1.5 Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided evenly on the cost of tangible fixed assets, to write them down to their estimated residual values over their expected useful lives. The principle annual rates used for fixture, fittings and computer equipment is based upon expected useful lives of 3 years.

The policy is to not charge depreciation in the year of acquisition.

1.6 Taxation

As a registered charity, the charity is exempt from Income and Corporation tax to the extent that its income and gains are applicable to the charitable purposes only.

2. Voluntary income

	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Arts Council England - East Midlands	-	55,312	55,312	54,313
South Derbyshire District Council	-	31,605	31,605	30,985
Derbyshire County Council	-	16,323	16,323	16,323
Donations	-	-	-	185
Building Revenue (Earned Income)	-	3	3	923
	<u>-</u>	<u>103,243</u>	<u>103,243</u>	<u>102,729</u>

Notes to the financial statements
for the year ended 31 March 2021

3. Investment income

	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Interest		16	16	72

4. Incoming resources from charitable activities

	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Health & Well Being - Through the Looking Glass PHTrust	-	-	-	1,390
Health & Well Being - Craft and Chat	-	-	-	1,400
Health & Well Being - Creative Chrysanthemum	-	-	-	7,050
Health & Well Being - Holocaust Memorial	-	-	-	1,000
Health & Well Being - Life is for Living	5,000	-	5,000	8,000
Health & Well Being - SAS Diversity Café	-	-	-	9,850
Health & Well Being - Being There	1,500	-	1,500	-
Artists Com/Open events - If the Trees Could Talk	-	-	-	4,675
Artists Com/Open events - LAND	-	-	-	7,400
Artists Com/Open events - Linton Stay & Spray	-	-	-	2,500
Artists Com/Open events - OAKS	-	-	-	3,500
Artists Com/Open events - Sharpe's Voices in the Kiln	-	-	-	7,500
Artists Com/Open events - YLDT Programme	-	-	-	10,000
Artists Com/Open events - Hatton Hope and Peace garden	27,500	-	27,500	-
Young People Dev Talent - DCC SEN puppet Show	6,950	-	6,950	-
Young People Dev Talent - A4 All SEN puppet show	10,000	-	10,000	-
Young People Dev Talent - 2019 Summer Graffiti	-	-	-	500
Young People Dev Talent - Midway Tuesday Night	-	-	-	5,170
Young People Dev Talent - Passport to Music	31,218	-	31,218	500
Young People Dev Talent - Raising the Sky	-	-	-	5,200
Young People Dev Talent - Ready Belly Go	-	-	-	110
Young People Dev Talent - St George's Summer Scheme	-	-	-	462
Young People Dev Talent - The Midway Express	-	-	-	9,880
Young People Dev Talent - Willington Youth Club	-	-	-	250
Earned Income - Hurst Farm Consultancy	-	-	-	2,900
Earned Income - EMPAF	-	-	-	120
	<u>82,168</u>	<u>-</u>	<u>82,168</u>	<u>89,357</u>

People Express

Notes to the financial statements
for the year ended 31 March 2021

5. Expenditure by charitable activity

Summary by fund type

	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Arts Projects	21,430	111,554	132,984	183,672
	<u>21,430</u>	<u>111,554</u>	<u>132,984</u>	<u>183,672</u>

Summary by expenditure type

	Depreciation 2021 £	Other costs 2021 £	Total 2021 £	Total 2020 £
Arts Projects	921	132,063	132,984	183,672

6. Governance costs

	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Board Governance	-	639	639	1,322
Independent examiners remuneration	-	720	720	720
		<u>1359</u>	<u>1359</u>	<u>2,042</u>

7. Direct costs

	Basis of Allocation	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Arts Projects					
Health & Wellbeing - Bin to Craft	Direct	-	-	-	364
Health & Well being - Celebrating Diversity	Direct	-	-	-	1,182
Health & Well being - Craft and Chat	Direct	-	-	-	938
Health & Well being - Creative Chrysanthemum	Direct	999	-	999	6,029
Health & Well being - Holocaust Memorial	Direct	-	-	-	672
Health & Well being - Life is for living	Direct	1,197	-	1,197	2,005
Health & Well Being - Open Minds Richmond	Direct	-	-	-	660
Health & Well Being - Being There	Direct	593	-	593	
Health & Well Being - Through the Looking Glass PHT	Direct	-	-	-	2,218
Health & Well Being - SAS Diversity Café	Direct	956	-	956	3,290
Artists Com/Open Events - Comm Priorities - Linton	Direct	-	-	-	220
Artists Com/Open Events - Comm Priorities- Newhall	Direct	-	-	-	508
Artists Com/Open Events - If Trees Could Talk	Direct	-	-	-	4,240
Artists Com/Open Events - LAND	Direct	-	-	-	5,307
Artists Com/Open Events - Linton Stay and Spray	Direct	138	-	138	2,362

People Express

Notes to the financial statements for the year ended 31 March 2021

Artists Com/Open Events - OAKS	Direct	-	-	-	2,542
Artists Com/Open Events - Sharpe's Voices in the Kiln	Direct	140	-	140	3,684
Artists Com/Open Events - YLDT Programme	Direct	2,854	-	2,854	196
Young People Dev Talent - 2019 Summer Graffiti	Direct	-	-	-	500
Young People Developing - Arts Award	Direct	-	-	-	191
Young People Dev Talent - Cultural Journeys/Pennine Way	Direct	-	-	-	1,315
Young People Dev Talent - Midway Tuesday Night	Direct	-	-	-	3,367
Young People Dev Talent - Raising the Sky	Direct	710	-	710	2,254
Young People Dev Talent - Ready Belly Go	Direct	-	-	-	110
Young People Dev Talent - St Georges Summer School	Direct	-	-	-	420
Young People Dev Talent - The Midway Express	Direct	360	-	360	50
Young People Developing Talent - Tuesday Night Project	Direct	-	-	-	1,220
Young People Dev Talent - Willington Youth Club	Direct	-	-	-	250
Young People Dev Talent - Passport to Music	Direct	3,345	-	3,345	-
Young People Developing Talent - A4All SEN Puppet show	Direct	9,800	-	9,800	-
Young People Developing Talent - DCC SEN puppet show	Direct	338	-	338	-
Bank Charges	Direct	-	146	146	230
Covid -19	Direct	-	1,071	1,071	-
Equipment repairs	Direct	-	291	291	93
Marketing and Website	Direct	-	212	212	336
Publicity and Marketing	Direct	-	1,905	1,905	2,488
Postage	Direct	-	394	394	237
Staff salaries	Direct	-	84,486	84,486	102,364
Stationery and photocopying	Direct	-	818	818	2,513
Subscriptions	Direct	-	62	62	118
Training and Support	Direct	-	934	934	2,382
Travel	Direct	-	324	324	1,678
Volunteer expenses	Direct	-	484	484	629
Donation	Direct	-	-	-	116
Hurst Farm Consultancy	Direct	-	-	-	2,295
EMPAF	Direct	-	-	-	120
Earned Income Room Hire	Direct	-	-	-	23
		21,430	91,127	112,557	161,716

7 Direct Costs and Support Costs (cont'd)

b. Support Costs	Basis of Allocation	Restricted	Unrestricted	Total	Total
		Funds	Funds	Funds	Funds
		2021	2021	2021	2020
		£	£	£	£
Insurance	Usage	-	2,072	2,072	2,161
Heat, Light and Maintenance Building M Premises	Usage	-	1,862	1,862	3,231
Rent - Sharpe's property Building M premises	Usage	-	13,560	13,560	13,560
Telephone	Usage	-	2,012	2,012	2,082
Depreciation	Usage	-	921	921	922
		-	20,427	20,427	21,956
Grand Total		21,430	111,554	132,984	183,672

People Express

Notes to the financial statements for the year ended 31 March 2021

8. Analysis of resources expended by expenditure type

	Depreciation 2021 £	Other costs 2021 £	Total 2021 £	Total 2020 £
Arts Projects	921	132,063	132,984	183,672
Subtotal charitable activities	921	132,063	132,984	183,672
Governance	-	1,359	1,359	2,042
	<u>921</u>	<u>133,422</u>	<u>134,343</u>	<u>185,714</u>

9. Analysis of resources expended by activities

	Activities undertaken directly 2021 £	Support Costs 2021 £	Total 2021 £	Total 2020 £
Arts Projects	112,557	20,427	132,984	183,672

10. Net incoming resources / (resources expended)

This is stated after charging:

	2021 £	2020 £
Depreciation of tangible fixed assets:	921	922
Independent examiners remuneration	<u>720</u>	<u>720</u>

During the year, no Trustees received any benefits in kind (2020- £NIL)

During the year, Trustees received reimbursements of expenses (2020 - £NIL)

11. Staff costs and related party transactions

Staff costs were as follows

	2021 £	2020 £
Wages and salaries including payments to HMRC for PAYE	<u>84,486</u>	<u>102,364</u>

The average monthly number of employees during the year was as follows:

(Full time salary equivalent is to three employees during 2020)

(Full time salary equivalent is to two and 2/5ths employees during 2021)

No employee received remuneration amounting to more than £60,000 in the year.

2021 No.	2020 No.
<u>3</u>	<u>4</u>

There are no related party transactions that require disclosure

Notes to the financial statements
for the year ended 31 March 2021

12. Tangible fixed assets

Depreciation is provided evenly on the cost of tangible fixed assets to write them down to their estimated residual values over their expected useful lives. The principal annual rates used for fixtures, fittings and computer equipment is based upon expected useful lives of 3 years.
The Policy is not to charge depreciation in the year of acquisition.

	Fixtures & Fittings £	Computers £	Total
Cost at 1 April 2020	1,715	5,747	7,462
Disposals during the year	-	-	-
Additions during the year	-	-	-
At 31 March 2021	<u>1,715</u>	<u>5,747</u>	<u>7,462</u>
Depreciation at 1 April 2020	(1,703)	(3,008)	(4,711)
Charge for the year	(571)	(350)	(921)
At 31 March 2021	<u>(2,274)</u>	<u>(3,358)</u>	<u>(5,632)</u>
Net book value			
At 31 March 2021	<u>0</u>	<u>1,830</u>	<u>1,830</u>
At 31 March 2020	<u>571</u>	<u>2,180</u>	<u>2,751</u>

13. Debtors

	2021 £	2020 £
Trade debtors	<u>6,500</u>	<u>500</u>

14. Creditors:

Amounts falling due within one year

	2021 £	2020 £
Trade Creditors	1,763	735
Social security and other taxes	1,826	2,192
Accruals and deferred income	<u>720</u>	<u>720</u>
	<u>4,309</u>	<u>3,647</u>

15. Lease Commitments

The Charity had lease commitments under non-cancellable operating leases for its premises as follows:

	2021 £	2020 £
Due within one year	13,560	13,560
Due within 2-5 years	54,240	54,240
Due after more than 5 years	<u>142,380</u>	<u>155,940</u>
	<u>210,180</u>	<u>223,740</u>

People Express

Notes to the financial statements for the year ended 31 March 2021

16. Statement of funds

	Brought Forward £	Incoming resources £	Resources Expended £	Gains/ (Losses) £	Transfer £	Carried Forward £
Unrestricted funds						
General funds	33,905	103,259	112,913	(9,654)	15,046	39,297
Restricted funds						
H & W B - Craft & Chat	462	-	-	-	-	462
H & W B - Creative Chrysanthemum	1,521	-	999	(999)	522	-
H & W B - Life is for Living	1,995	5,000	1,197	3,803	-	5,798
H & WB - Being there	-	1,500	593	907	-	907
H & W B -SAS Diversity Café	4,685	-	956	(956)	-	3,729
AC/OE - Linton Stay and Spray	138	-	138	(138)	-	-
A C/O E - OAKS	208	-	-	-	208	-
A C/O E - Sharpe's Voices in the Kiln	3,316	-	140	(140)	500	2,676
A C/O E - YLDT Programme	6,804	-	2,854	(2,854)	-	3,950
A C/O E - Hatton Hope and Peace Garden	-	27,500	-	27,500	5,000	22,500
Y P Dev Talent - Raising the Sky	1,826	-	710	(710)	1,116	-
Y P Dev Talent - The Midway Express	6,830	-	360	(360)	-	6,470
Y P Dev Talent - DCC SEN Puppet Show	-	6,950	338	6,612	3,000	3,612
Y P Dev Talent -A4all SEN puppet show	-	10,000	9,800	200	200	-
Y P Dev Talent - Passport to Music	500	31,218	3,345	27,873	4,500	23,873
	<u>28,285</u>	<u>82,168</u>	<u>21,430</u>	<u>60,738</u>	<u>(15,046)</u>	<u>73,877</u>

Craft and Chat

Crafty Chatters secured a continuation grant from South Derbyshire CVS, and introduced a low fee to help the group become increasingly sustainable.

Creative Chrysanthemum

Adults living in supported housing with little or no confidence in the arts, set up their own programme, creating a stunning exhibition of work shown at Sharpe's Museum and their own inspirational and beautiful art book.

Life is for Living

Working with Amber Valley Dementia Peer Support Group People Express captured on film the challenges, wisdoms, joys, experiences and huge value placed on friendship, when lives are affected by dementia. In partnership with Amber Valley District Council and financially supported by Derbyshire County Council.

Being There

Pilot online visual art sessions for vulnerable and isolated adults living in South Derbyshire. Funded by Safer South Derbyshire partnership.

SAS Diversity Café

Building on from the success of 'Through the Looking Glass', the Diversity Café brings opportunities for learning disabled adults to work with culturally diverse artists as well as developing themselves as artists.

Linton Stay and Spray

Linton's new arts programme was formed through the Creative Communities programme, with local parents taking on project helper roles. Local young people and children chose their favourite arts activities.

OAKS

OAKS is a new and very active community group in Overseal, formed through the Creative Communities programme. Their arts programme included over 30 workshops, talks and activities for all ages.

People Express

Notes to the financial statements for the year ended 31 March 2021

Sharpe's Voices in the Kiln	Using augmented reality the Voices project brings to life the reality of a victorian child's experience of working in the pottery industry. The work, created and performed by local young people, will form part of the visitor experience at Sharpe's Museum.
YLDT Programme (Young Leadership Digital Training)	People Express' will be designing a bespoke trustee recruitment programme aimed at the under 25's, and upgrading our digital offer for young people.
Hatton Hope and Peace Garden	The creation of a new green space for a rural village. The garden will act as a place for reflection and relaxation, supporting the well being of local residents.
Raising the Sky	Raising the Sky, a local community group, commissioned People Express to programme inclusive arts workshops for young people at risk of exclusion in lower socio-economic urban neighbourhoods.
The Midway Express	The first Caribbean Arts Carnival in South Derbyshire will be created with young people from Midway. With workshops in headdress making, samba dancing and music a troupe of up to 30 young people will take to the local streets for a spectacular parade.
DCC SEN Puppet Show	Autism family friendly puppet show.
Awards for All SEN Puppet Show	People Express has commissioned Thingumajig Theatre to devise a bespoke show exploring the fears and challenges faced by young people with autism during the pandemic.
Passport to Music	Over 2 years Passport to Music takes 25 young people at risk of exclusion and creates a new ensemble of emerging music makers. With Inspiring workshops from Jazz to Hip Hop, composing their own work, and staging gigs for local communities, the project fires up their passion for music.

All funds are represented by current assets.

17. Statement of funds

	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Tangible fixed assets	-	1,830	1,830	2,751
Current assets	75,100	40,653	115,753	63,086
Current liabilities	(1,123)	(3,186)	(4,309)	(3,647)
	<u>73,977</u>	<u>39,297</u>	<u>113,274</u>	<u>62,190</u>