

Trustees' Annual Report for the period

Period start date				Period end date			
07	May	2023		06	May	2024	
From				To			

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Luke Jenkins	Chair of Trustees		
2	Christine Thomas	Treasurer		
3	Alyson Moore			
4	Sean Pursey			
5	Rhian Davies	Secretary		
6	Jennifer Morris			
7	Susan Grundy			
8				
9				
10				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – adopted 07 May 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected from the membership at Annual General Meetings with a third of trustees retiring at each AGM. They can be appointed until the next AGM by the existing trustees between annual general meetings.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The text as reads in the governing document:

“To promote for the benefit of the inhabitants of the electoral wards of Taibach and Margam and the surrounding area the provision of facilities for education, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.”

These objectives are carried out by the running of a community Library in Taibach.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities carried out by the charity are:

- Lending of Books and DVDs to members of the public.
- Providing 4 public access computers with internet access, which are usable free of charge.
- Providing a photocopying facility.
- Providing a place for public documents and consultations to be displayed.

In addition to this, the library offers a range weekly activities and events to encourage all members of the community to come along and get involved with.

A team of 12 trained volunteers have been responsible for the day-to-day running and operation of the library and is made up of people from the local community and neighbouring towns and villages.

In planning and delivering these activities and services, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the 2023-24 year, the Charity continued to successfully operate a library provision for the communities of Taibach, Goytre, and Margam.

During this financial year, the charity was able to once again offer its full range of services to its customers, which had been hampered in previous years by the COVID-19 pandemic.

The library has developed a range of weekly clubs and activities to try and appeal to a wide range of people, encouraging them to come into the library and get involved.

On a Monday morning, an Employability Hub is offered by NPT Council. On afternoon, there is an opportunity to research Family History with a dedicated volunteer providing this service. On a Tuesday morning, customers can take part in the weekly Art Group. The Knitting and Crochet Circle continues to be popular, now meeting three times per week, on a Tuesday afternoon, Thursday afternoon, and Friday evening. Thursday morning sees the Jigsaw and Board Game Club take place, where customers can come in to play a game or help build our library jigsaw. Saturdays are dedicated to Kids Club.

As well as the weekly Kids Club, during school holidays additional sessions are held to encourage children to come in and use the library's facilities. In addition to this, in the weeks leading up to Easter and Halloween, special children's craft sessions took place, allowing the children to create seasonal crafts such as Easter decorations and pumpkins.

In May 2023, the library hosted a talk titled 'Glimpses of Fine Art Photography' by Gareth Martin, which was well received by attendees.

The library joined the National Databank scheme, allowing us to provide free mobile data to those in need and on certain benefits, ensuring better digital access for members of our community.

Additionally, the Ball Library initiative was introduced, enabling young people to loan a football free of charge, encouraging outdoor play and physical activity.

This year, we successfully received a Cost of Living Grant from the Welsh Government, which covered essential costs such as utilities and insurance. Previously, these costs came out of general library funds, so we are thankful that we were able to get funding to cover these rising costs.

The library also received grant funding from the Margam Community Benefit Fund, which will be used in the following financial year to purchase new computer equipment.

The library has continued to embrace the use of Facebook and Instagram to promote the library's offerings to the local community. The success of

Section D

Achievements and performance

using these tools has been encouraging, with posts on the Facebook page reaching an average of 9,000 people per month.

Support continued from the local council (Neath Port Talbot County Borough Council) in the form of ICT systems support and the continued supply of books for the lending library.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a healthy level of reserves in the bank.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As in previous financial years, the costs of operating vary due to the nature of invoicing and recharging of utilities and other bills from the Local Authority.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Luke Jenkins	Christine Thomas
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer

Date	10/02/2025	10/02/2025
-------------	------------	------------



Charity Name	No (if any)
Taibach Community Library	1158698

Receipts and payments accounts



CC16a

For the period from	Period start date	To	Period end date
	7-May-23		6-May-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Library takings cash and cheque	3,611	-	-	3,611	3,300
Library takings card	205	-	-	205	122
Room Hire	285	-	-	285	-
Book recycling	14	-	-	14	-
Clothes bank recycling	272	-	-	272	484
Online fundraising	257	-	-	257	280
Rent Grant - NPTCBC	-	1,495	-	1,495	1,100
Warm Space Grant - NPTCBC	-	-	-	-	2,400
Cost of Living Grant - Welsh Gov	-	4,000	-	4,000	5,000
Margam Community Benefit Fund	-	5,775	-	5,775	-
Sub total (Gross income for AR)	4,644	11,270	-	15,914	12,686
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,644	11,270	-	15,914	12,686
A3 Payments					
Utilities (Gas, electric, trade waste, water, fire safety etc.)	-	1,585	-	1,585	2,082
Broadband	535	-	-	535	-
Rent	80	1,495	-	1,575	1,200
Insurance	-	1,480	-	1,480	1,135
Information Commissioners Office	35	-	-	35	-
Equipment purchased	1,811	-	-	1,811	1,956
Photocopier bill	54	-	-	54	153
Cash loss/till error	-	-	-	-	7
Purchase of books	-	-	-	-	24
Sub total	2,514	4,560	-	7,074	6,566
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,514	4,560	-	7,074	6,566
Net of receipts/(payments)	2,129	6,710	-	8,840	6,120
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,466	3,966	-	15,432	9,312
Cash funds this year end	13,595	10,676	-	24,272	15,432

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	13,545	10,676	-
	Cash	50	-	-
	Total cash funds	13,595	10,676	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	ICT Equipment (Printer, Photocopier, Till)	Unrestricted	329	-
	Fixtures and Fittings	Unrestricted	-	-
	Second hand books for sale	Unrestricted	-	20
	Catalogued books	Unrestricted	-	250
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Luke Jenkins	10/2/2025	
		Christine Thomas	10/2/2025	